

Membership from May 2026
Councillor Harvey (Chair)
Councillor Drummond (Vice)
Councillor Hood
Councillor McHugh
Councillor Winter
Councillor Yarrow

Members = 7
Quorum = 3



Newmarket

TOWN COUNCIL

The Memorial Hall, High Street, Newmarket, Suffolk CB8 8JP

You are hereby summoned to attend a meeting of the
FINANCE & POLICY COMMITTEE to be held at
Memorial Hall, High Street, Newmarket, CB8 8JP on
Monday 21st September 2026 at 7.15pm
*or following on from the Development and Planning
Committee meeting, whichever is later*

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting. This is a public arena, therefore anything you say including your name if given, may be published by the press, social media and in Council committee minutes.

Members of the public and press may not orally report or comment about a meeting as it takes place if present at a meeting of the Council, but otherwise may:

- a. film, photograph or make an audio recording of the meeting;
- b. use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
- c. Report or comment on the proceedings in writing, during or after a meeting or orally after the meeting.

The Council will where possible facilitate such recording unless it is being disruptive. It will also take steps to ensure that children, the vulnerable and members of the public who object to being filmed are protected without undermining the broader purpose of the meeting

1. **Chair to read** the fire safety notice and announce that this meeting is being recorded and to ask whether anyone else intends to record the meeting
2. **Apologies** – To receive and accept apologies for absence
3. **Declaration of interests**
 - a) Councillors are invited to raise any declarations of interest concerning items on the agenda
 - b) To consider any requests for dispensation
4. **Minutes of previous meeting held 20th July 2026**
 - a) To consider and adopt the minutes, as a true record of the proceedings
 - b) To consider any matters arising
5. **Public participation** – an invitation to members of the public to make representations to Councillors. Resolutions can only be made on items on the agenda
Rules of public participation: no person may speak for longer than 3 minutes in total. The maximum time permitted for this item is 15 minutes. This is the only opportunity during the meeting, for members of the public to address Councillors.
6. **Submission of schedules of payments for information** - To approve cashbooks 1-5 for month 4 and 5 (26/27)
7. **Bank statements** – To confirm that the bank statement balances & related bank reconciliations have been signed by the Chair of the Finance & Policy Committee
8. **Accounts** – To receive and note the Income & Expenditure for the Finance & Policy Committee as at Month 5 closure
9. **Health, Safety and Facilities** – to receive a report
10. **Small Grant Funding** – to consider small grant applications
 - a) **Suffolk Sight**
11. **Policies** – to receive the policies updated schedule
12. **Correspondence**
13. Date of next meeting **Monday 16th November 2026**

Signed  Cathy Whitaker, Town Clerk

Date 15th September 2026



Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Finance & Policy Committee **Held on Monday 20th July 2026 at the Memorial Hall 7:15pm**

Attendance:

Councillor J Harvey (Chair)
Councillor A Drummond

Councillor J McHugh
Councillor P Winter

Also Present: C Whitaker – Town Clerk, N Alecock – Deputy Town Clerk. Cllr Borda as an observer.

Minute

F/26/07/1 Election of Chair

Cllr Drummond nominated Cllr Harvey; seconded by Cllr McHugh. A vote was taken, which was unanimous, and the following was agreed:

F/26/07/1.01 Resolved

That Cllr Harvey be elected as Chair of the Finance and Policy Committee for the Municipal Year 2026-2027.

F/26/07/2 Election of Vice Chair

Cllr Harvey nominated Cllr Drummond; seconded by Cllr McHugh. A vote was taken, which was unanimous, and the following was agreed:

F/26/07/2.01 Resolved

That Cllr Drummond be elected as Vice Chair of the Finance and Policy Committee for the Municipal Year 2026-2027.

F/26/07/3 Chair to Read the Fire Safety Notice and Announce that Proceedings may be filmed or Recorded

The Chair opened the meeting and announced that the Fire Safety Notice was not required.

F/26/07/4 Apologies for Absence

Apologies were received from Cllr Yarrow. Cllr Hood was absent.

F/26/07/5 Declaration of Member's Interests and to Remind Councillors of the Need to Keep up to Date their Register of Member's Interests and to Consider any Requests Received for Member's Dispensation

No declarations were made. There were no requests for Member's Dispensation.

F/26/07/6 To Confirm the Minutes of the Meeting Held on 18th May 2026 and any Matters Arising

Members received the minutes of the Finance & Policy Committee meeting held on 18th May 2026 and Cllr Harvey made a proposal, seconded by Cllr Winter. A vote was taken which was unanimous and the following was agreed:

F/26/05/6.01 Resolved

That the minutes of the Finance & Policy Committee meeting held on 18th

May 2026 be adopted and signed as a true record by the Chair of the Finance & Planning Committee.

Cllr Harvey reminded members that instead of approving a grant to the Racing Welfare we are working with the organisation regarding collaboration on cycle safety initiatives.

F/26/07/7 Public Open Session

Cllr Borda spoke as a member of the public regarding Item 12b. He gave a summary of his proposal to update the current Flag Flying Policy and Schedule for the Town Council.

Cllr Harvey made a proposal to bring forward Item 12b, Flag Flying Policy, to this point in the meeting; seconded by Cllr Drummond. A vote was taken, which was unanimous, and the following was agreed:

F/26/07/7.01 Resolved

That Item 12b, Flag Flying Policy, be brought forward.

Flag Flying Policy

The motion by Cllr Borda was considered.

Cllr Harvey made a proposal; seconded by Cllr McHugh. A vote was taken, which was unanimous, and the following was agreed:

F/26/07/7.02 Recommended

That the changes to the Flag Flying Policy for Newmarket Town Council be approved, subject to consideration of Appendix A where necessary.

Cllr Harvey thanked Cllr Borda for his useful amendments to the previous Policy.

Cllr Harvey made a proposal; seconded by Cllr Winter. A vote was taken, which was unanimous, and the following was agreed:

F/26/07/7.03 Recommended

That the schedule for the flying of a flag on the ground-based flagpole at the Memorial Hall be amended to include Suffolk Day on 21st June and that a Suffolk Day flag be purchased. That other suggested dates be considered for inclusion within the schedule for displaying flags and / or illuminating the Clock Tower in the relevant colours.

Cllr Harvey made a proposal; seconded by Cllr Winter. A vote was taken, which was unanimous, and the following was agreed:

F/26/07/7.04 Recommended

That investigation be carried out into the night time illumination of the Memorial Hall angled flags, as per protocol within the Flag Flying Policy.

Cllr Borda left the meeting at 7.26pm.

F/26/07/8 Submission of Schedules of Payments for Information CB1 – CB5

Members reviewed CB1 – CB5 for months 2 and 3 (2026/2027). Cllr Harvey made a proposal, seconded by Cllr McHugh. A vote was taken which was unanimous and the following was agreed:

F/26/07/8.01 Recommendation

That the ratification of the schedules of payments for the period 01/05/2026 – 31/05/2026 and 01/06/2026 – 30/06/2026 (Cash Book 1 - 5) be received and adopted.

F/26/07/9 To Confirm the Bank Statement Balances & Related Bank Reconciliation have been signed by the Chairman of F&P Committee

The Chair of the Finance & Policy Committee confirmed scrutiny of the bank reconciliations relating to the end of 30/06/2026 (month 3) for the Town Council's Current, Petty Cash, Salaries, Barclaycard and CCLA Cashbooks.

F/26/07/10 To Receive the Income and Expenditure

The Income and Expenditure reports for June 2026 were received and noted.

F/26/07/11 Health and Safety

The Health and Safety report was received and noted.

F/26/07/12 Policies

A new policy for the Newmarket Town Councillor Annual Locality Budget was considered, providing each Councillor with a £500 grant allowance per year. Cllr Harvey made a proposal, seconded by Cllr Drummond. A vote was taken, which was unanimous, and the following was agreed:

F/26/07/12.01 Recommendation

That the Newmarket Town Councillor Annual Locality Budget Policy be approved.

It was noted that application forms have previously been circulated to all Councillors and are also available from the Town Clerk.

F/26/07/13 Correspondence

None noted.

F/26/07/14 Date of Next Meeting

Monday 21st September 2026 at the Memorial Hall.

Meeting closed at 7:30pm.

Signed _____ Date _____

Summary of Recommendations	Recommendation Wording
<u>F/26/07/7.02 Recommended</u>	That the changes to the Flag Flying Policy for Newmarket Town Council be approved, subject to consideration of Appendix A where necessary.
<u>F/26/07/7.03 Recommended</u>	That the schedule for the flying of a flag on the ground-based flagpole at the Memorial Hall be amended to

	include Suffolk Day on 21 st June and that a Suffolk Day flag be purchased. That other suggested dates be considered for inclusion within the schedule for displaying flags and / or illuminating the Clock Tower in the relevant colours.
<u>F/26/07/7.04 Recommended</u>	That investigation be carried out into the night time illumination of the Memorial Hall angled flags, as per protocol within the Flag Flying Policy.
<u>F/26/07/8.01 Recommendation</u>	That the ratification of the schedules of payments for the period 01/05/2026 – 31/05/2026 and 01/06/2026 – 30/06/2026 (Cash Book 1 - 5) be received and adopted.
<u>F/26/07/12.01 Recommendation</u>	That the Newmarket Town Councillor Annual Locality Budget Policy be approved.

Receipts for Month 4

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
Balance Brought Fwd :		38,371.84					38,371.84	
bacs	Banked: 01/07/2026	432.00						
	Sales Recpts Page 3054	432.00	432.00		101			Sales Recpts Page 3054
bacs	Banked: 01/07/2026	72.00						
	Sales Recpts Page 3055	72.00	72.00		101			Sales Recpts Page 3055
bacs	Banked: 01/07/2026	252.00						
	Sales Recpts Page 3056	252.00	252.00		101			Sales Recpts Page 3056
bacs	Banked: 02/07/2026	96.00						
	Sales Recpts Page 3057	96.00	96.00		101			Sales Recpts Page 3057
bacs	Banked: 02/07/2026	163.50						
	Sales Recpts Page 3059	163.50	163.50		101			Sales Recpts Page 3059
bacs	Banked: 03/07/2026	105.00						
	Sales Recpts Page 3058	105.00	105.00		101			Sales Recpts Page 3058
bacs	Banked: 03/07/2026	72.00						
	Sales Recpts Page 3060	72.00	72.00		101			Sales Recpts Page 3060
	Banked: 07/07/2026	50,000.00						
ccla tfr	CCLA Account	50,000.00			202		50,000.00	CCLA transfer to current
bacs	Banked: 07/07/2026	24.00						
	Sales Recpts Page 3062	24.00	24.00		101			Sales Recpts Page 3062
bacs	Banked: 07/07/2026	20,705.91						
bacs	HMRC	20,705.91			105		20,705.91	VAT Q1 refund
bacs	Banked: 10/07/2026	486.00						
	Sales Recpts Page 3061	486.00	486.00		101			Sales Recpts Page 3061
bacs	Banked: 10/07/2026	15.00						
	Sales Recpts Page 3063	15.00	15.00		101			Sales Recpts Page 3063
bacs	Banked: 14/07/2026	4,600.00						
bacs	Zurich	4,600.00			1005	208	4,600.00	insurance claim-shutters
bacs	Banked: 16/07/2026	336.00						
	Sales Recpts Page 3064	336.00	336.00		101			Sales Recpts Page 3064
bacs	Banked: 25/07/2026	48.00						
bacs	R. Merelie	48.00		8.00	565		40.00	hdep/Zumbathon/26/7/26
000215	Banked: 27/07/2026	176.50						
000215	Teadance July 2026	176.50		29.42	4443	301	147.08	Teadance income July 26
	Banked: 28/07/2026	50,000.00						
27072026	CCLA Account	50,000.00			202		50,000.00	CCLA-Current a/c topup
000216	Banked: 30/07/2026	162.00						
	Sales Recpts Page 3065	162.00	162.00		101			Sales Recpts Page 3065

Total Receipts for Month	127,745.91	2,215.50	37.42	125,492.99
Cashbook Totals	<u>166,117.75</u>	<u>2,215.50</u>	<u>37.42</u>	<u>163,864.83</u>

Payments for Month 4

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
01/07/2026	British Gas	BGB712295	4.38	4.38		501			PAV gas Mar-Jun26
01/07/2026	Heath Court Hotel	009512	1,064.00	1,064.00		501			Twinning MLF HCourt meal 21/6
01/07/2026	Heelis and Lodge	HL9759	400.00	400.00		501			EOY Internal Audit fee
01/07/2026	Face It Face Painting	532	3,510.00	3,510.00		501			Summer ent-facepaintingx 6
01/07/2026	Sparr Catering	19062026	1,475.00	1,475.00		501			MLF twinning reception 19/6
01/07/2026	Hillarys	11586777	750.00	750.00		501			deposit EC room blinds
01/07/2026	West Suffolk Council	1372700	250.00	250.00		501			parking pass-cleaner
01/07/2026	Jockey Club Estates	0018454	22,180.10	22,180.10		501			SLA Q2 26/27 contract
01/07/2026	Abbey Security Services Ltd	45356	1,137.24	1,137.24		501			Sec Svcs-June26 CONTRACT END
09/07/2026	Thurlow Nunn Standen Ltd	410262	94.96	94.96		501			Padlocks
09/07/2026	Heath Court Hotel	009530	2,571.95	2,571.95		501			Lexchoir tea 26/06
09/07/2026	West Suffolk Council	1372757	250.00	250.00		501			Parking Permit - Admin
09/07/2026	Jockey Club Estates	0018461	424.37	424.37		501			Install hanging baskets
09/07/2026	Abbey Security Services Ltd	45164	54.00	54.00		501			Call outs May 2026
09/07/2026	Level Up Print Ltd	2553	98.00	98.00		501			Grenadier Guards flyers
09/07/2026	Farthings of Newmarket	7290	110.89	110.89		501			Laundry tablecloths
09/07/2026	Harrisons Packaging	6555915	338.40	338.40		501			Dog waste envirobag
09/07/2026	GeoXphere Ltd	42UC023-00	840.00	840.00		501			Parish Online software
09/07/2026	Cambridge Employment Law LLP	2553-1-832	108.00	108.00		501			Legal advice
09/07/2026	West Suffolk Council	1373000	9,328.14	9,328.14		501			Studlands Ward by-election
09/07/2026	West Suffolk Council	1372301	118.40	118.40		501			Credit inv1372301
09/07/2026	Friend of All Saints' PTA	10	100.00	100.00		501			Donation stage risers (choir)
09/07/2026	The Keyholding Company	846703	103.51	103.51		501			Keyhold 12/6-31/7
09/07/2026	Dorans Plumbing	3410	68.00	68.00		501			Blocked disabled toilet
09/07/2026	The Keyholding Company	847492	50.40	50.40		501			Alarm call - Pav
09/07/2026	Phillip Green	020726	125.00	125.00		501			June weekly winding
12/07/2026	N-CIS	13740	54.29	54.29		501			Phone services June 26
15/07/2026	British Gas	BGB712288	20.34	20.34		501			MH gas May-June2026
15/07/2026	British Gas	727080031	36.00	36.00		501			Cem elec June 26
15/07/2026	SmartestEnergy Business Ltd	006	794.80	794.80		501			Mem Hall elec June 26
15/07/2026	SmartestEnergy Business Ltd	GR3DLP2ZE/	35.66	35.66		501			BT elec June 26
15/07/2026	SmartestEnergy Business Ltd	GM42PGH2Q/	67.32	67.32		501			P Conv elec June 26
15/07/2026	SmartestEnergy Business Ltd	GM42TPWL8/	21.78	21.78		501			C Tower elec June 26
15/07/2026	September Design	3230	371.00	371.00		501			A5 leaflet for G Guards
16/07/2026	Dorans Plumbing	3418	134.00	134.00		501			Blocked toilets & repair
16/07/2026	Cooleraid Ltd	1831140	237.31	237.31		501			Annual cooler rental
16/07/2026	Aubergine 262 Ltd	AUB16588	1,557.60	1,557.60		501			New website contract
16/07/2026	Collaboration 23 Construction	1055	18,360.00	18,360.00		501			War memorial refurbishment
16/07/2026	Anglian Water Business Nationa	16804964	87.80	87.80		501			Cem water Apr-Jul 26
16/07/2026	Northgate Vehicle Hire Ltd	SL09040539	455.62	455.62		501			Electric van lease
16/07/2026	Sara Beckett	13072026	195.00	195.00		501			NNP admin fees
16/07/2026	Doxbond (Cambridge)	W13927	72.00	72.00		501			Conf waste - 10 bags

Payments for Month 4					Nominal Ledger Analysis				
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
16/07/2026	Saxon Fire Ltd	43925	134.58	134.58		501			F Extinguisher serv
16/07/2026	Saxon Fire Ltd	43926	1,048.38	1,048.38		501			F. extinguisher serv
16/07/2026	DBL Promotions	2026NEM	1,800.00	1,800.00		501			Inflatables x6 summer ent
27/07/2026	Caskade Music	24072026/1	100.00	100.00		501			Tea dance music
27/07/2026	Focus Washrooms Ltd	34861	4,800.00	4,800.00		501			Replacement shutter slats
27/07/2026	Caloo	010376	954.00	954.00		501			Youth shelter maint
27/07/2026	J9 Ltd T/A Barriers Direct	300724323	2,579.50	2,579.50		501			Bollards for cemetery
27/07/2026	Thomas Fattorini Ltd	309966	619.18	619.18		501			12/9 GG FoT
27/07/2026	Future Electrical Services Ltd	27172	963.00	963.00		501			Replacement emergency lighting
27/07/2026	Future Electrical Services Ltd	27177	530.40	530.40		501			New oil heater - cem office
27/07/2026	Doxbond (Cambridge)	W13973	72.00	72.00		501			10 bags conf shredding
27/07/2026	Lynwood Associates Ltd	2532/01	1,140.00	1,140.00		501			Memorial Hall -measured survey
27/07/2026	West Suffolk Council	1373389	15,633.58	15,633.58		501			WSC Q1 SLA
27/07/2026	Anglian Water Business Nationa	16817434	28.58	28.58		501			Water cem Apr-Jul 26
27/07/2026	Peninsula	U005787704	690.98	690.98		501			Employment services
27/07/2026	Petty Cash	PCash M4	31.94			210		31.94	Petty CASH Month 4
29/07/2026	British Gas	805753392	31.21	31.21		501			Elec cem Jun/Jul 26
29/07/2026	Barclaycard Account	bal sweep	4,375.10			208		4,375.10	June Statement balance sweep
31/07/2026	Unity Trust Bank	BANKCHARG	14.65			4051	101	14.65	UTB Bank charges
Total Payments for Month			103,602.34	99,180.65	0.00			4,421.69	
Balance Carried Fwd			62,515.41						
Cashbook Totals			166,117.75	99,180.65	0.00			66,937.10	

Date: 10/09/2026

Newmarket Town Council Current Year 26/27

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Time: 13:07

Cashbook 1

User: CEW

Current Account

For Month No: 5

Receipts for Month 5

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Balance Brought Fwd :	62,515.41					62,515.41	
bacs	Banked: 04/08/2026	252.00						
	Sales Recpts Page 3071	252.00	252.00		101			Sales Recpts Page 3071
bacs	Banked: 04/08/2026	264.00						
	Sales Recpts Page 3072	264.00	264.00		101			Sales Recpts Page 3072
bacs	Banked: 05/08/2026	24.00						
	Sales Recpts Page 3070	24.00	24.00		101			Sales Recpts Page 3070
bacs	Banked: 07/08/2026	486.00						
	Sales Recpts Page 3066	486.00	486.00		101			Sales Recpts Page 3066
bacs	Banked: 07/08/2026	104.40						
	Sales Recpts Page 3069	104.40	104.40		101			Sales Recpts Page 3069
bacs	Banked: 11/08/2026	90.00						
	Sales Recpts Page 3067	90.00	90.00		101			Sales Recpts Page 3067
bacs	Banked: 11/08/2026	30.00						
	Sales Recpts Page 3068	30.00	30.00		101			Sales Recpts Page 3068
	Banked: 24/08/2026	100,000.00						
CCLA topup	CCLA Account	100,000.00			202		100,000.00	topup from CCLA account
bacs	Banked: 26/08/2026	210.00						
	Sales Recpts Page 3073	210.00	210.00		101			Sales Recpts Page 3073
bacs	Banked: 28/08/2026	30.00						
	Sales Recpts Page 3074	30.00	30.00		101			Sales Recpts Page 3074
Total Receipts for Month		101,490.40	1,490.40	0.00			100,000.00	
Cashbook Totals		164,005.81	1,490.40	0.00			162,515.41	

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Date: 10/09/2026

Newmarket Town Council Current Year 26/27

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Time: 13:07

Cashbook 1

User: CEW

Current Account

For Month No: 5

Payments for Month 5

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
06/08/2026	Cloudy IT	12638	132.00	132.00		501			Business fibre Pav
07/08/2026	Dorans Plumbing	3434	176.60	176.60		501			Pav kitchen sink leak
07/08/2026	1 Gray & Sons Funfairs	268	3,600.00	3,600.00		501			Summer Thursdays
07/08/2026	The Keyholding Company	853350	50.40	50.40		501			Alarm call Pav
07/08/2026	Thurlow Nunn Standen Ltd	411491	69.37	69.37		501			Fuel/wipes
07/08/2026	Triple Threat Theatre	INV 1	2,000.00	2,000.00		501			Summer ent 2026
07/08/2026	Fools Paradise Limited	20295	1,200.00	1,200.00		501			Summer Ent 30/07
07/08/2026	Fools Paradise Limited	20296	1,764.00	1,764.00		501			Summer Ent 06/08
07/08/2026	The Keyholding Company	852125	63.72	63.72		501			Subscriptions
07/08/2026	Phillip Green	020826	125.00	125.00		501			Winding of clock tower
07/08/2026	CRC Pest Control	8961	600.00	600.00		501			Cemetary rabbit control
07/08/2026	Focus Washrooms Ltd	34846	468.00	468.00		501			Change isolation spur
07/08/2026	Ken Booth & Co Ltd	497315	392.50	392.50		501			Cleaning Supplies
07/08/2026	Micropress Printers Ltd	23363	1,236.00	1,236.00		501			Reprint of town guide
07/08/2026	Hillarys	Q1201	343.52	343.52		501			Roller blinds
07/08/2026	Dorans Plumbing	3431	176.50	176.50		501			Disabled toilet leaking
07/08/2026	Level Up Print Ltd	2580	114.00	114.00		501			Business cards
07/08/2026	Level Up Print Ltd	2575	65.00	65.00		501			Guards leaflet A5
12/08/2026	N-CIS	13833	51.29	51.29		501			Phone IT SVC July 26
12/08/2026	Jockey Club Estates	0018645	22,180.10	22,180.10		501			2026/27 SLA CONTRACT Q2 JCE
13/08/2026	West Suffolk Council	1374586	180.00	180.00		501			Premises Licence Annual Fee MH
13/08/2026	Farthings of Newmarket	7329	110.89	110.89		501			1 X LAUNDRY
13/08/2026	Northgate Vehicle Hire Ltd	SL09072710	455.62	455.62		501			ELECTRIC VAN LEASE
13/08/2026	Anglian Water Business Nationa	16878035	3,630.39	3,630.39		501			WATER MAY-AUG 26
14/08/2026	British Gas	BGB712295	27.43	27.43		501			electPAV.28Feb-31Jul26.
15/08/2026	British Gas	BGB712288	177.28	177.28		501			MHelec.26Apr-1Aug26
16/08/2026	SmartestEnergy Business Ltd	GM42TPWL8	22.35	22.35		501			CLOCKTOWER ELEC JUN 26
16/08/2026	SmartestEnergy Business Ltd	GR3DLP2ZE	36.79	36.79		501			BT ELEC JUL 26
16/08/2026	SmartestEnergy Business Ltd	GM42PGH2Q	69.98	69.98		501			P CONV ELEC JUL 26
16/08/2026	SmartestEnergy Business Ltd	GM42T77NY	817.45	817.45		501			MH ELEC JUL 26
18/08/2026	British Gas	603922137	36.70	36.70		501			Cem.elec.28Jun-28Jul26
20/08/2026	Adams & Eden Restoration	260	1,650.00	1,650.00		501			Kitchen units carpentry
20/08/2026	Level Up Print Ltd	2599	456.00	456.00		501			Grenadier Guards Banners
20/08/2026	Level Up Print Ltd	2598	102.00	102.00		501			Door Signs
20/08/2026	Future Electrical Services Ltd	27308	360.00	360.00		501			Annual heat pump service 14/08
20/08/2026	Newmarket Plant Hire Ltd	719409	87.28	87.28		501			Generator
20/08/2026	Collaboration 23 Construction	1058	4,260.00	4,260.00		501			MH Doorway & Chapel work
20/08/2026	P & B Flooring Limited	101905	2,024.06	2,024.06		501			Foyer floor
20/08/2026	Securitas	1662997	1,459.27	1,459.27		501			Gdn security & Contr 07/26
24/08/2026	Siemens Financial Services	DD8878095	778.59		129.76	4028	101	648.83	office printer lease 1/4 pymt
24/08/2026	Staff Salary Account	SAL topup	40,000.00			204		40,000.00	Salaries acc topup
24/08/2026	Peninsula	5851326	690.98	690.98		501			Employmaent Services

Continued on Page 3

Payments for Month 5					Nominal Ledger Analysis				
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
27/08/2026	Online Playgrounds	00002952	857.62	857.62		501			Roundabout wetpour repair
27/08/2026	Fools Paradise Limited	20325	594.00	594.00		501			Summer holiday entertainment
31/08/2026	Unity Trust Bank	BANKCHARG	19.45			4051	101	19.45	UTB bank charges
Total Payments for Month			93,712.13	52,914.09	129.76			40,668.28	
Balance Carried Fwd			70,293.68						
Cashbook Totals			164,005.81	52,914.09	129.76			110,961.96	

Receipts for Month 4				Nominal Ledger Analysis				
<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Balance Brought Fwd :	150.00					150.00	
	Banked: 27/07/2026	31.94						
PCash M4 Current Account		31.94			201		31.94	Petty CASH Month 4
Total Receipts for Month		31.94	0.00	0.00			31.94	
Cashbook Totals		181.94	0.00	0.00			181.94	

Payments for Month 4					Nominal Ledger Analysis				
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
27/07/2026	Petty Cash M4	PCASH M4	31.94			4078	120	1.99	PCsh/event refr
						4020	103	29.95	PCsh/staff eyetest
Total Payments for Month			31.94	0.00	0.00			31.94	
Balance Carried Fwd			150.00						
Cashbook Totals			181.94	0.00	0.00			181.94	

Receipts for Month 5				Nominal Ledger Analysis				
<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Balance Brought Fwd :	150.00					150.00	
	Banked:	0.00						
			0.00				0.00	
Total Receipts for Month		0.00	0.00	0.00			0.00	
Cashbook Totals		<u>150.00</u>	<u>0.00</u>	<u>0.00</u>			<u>150.00</u>	

Payments for Month 5				Nominal Ledger Analysis					
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
			0.00						
	Total Payments for Month		0.00	0.00	0.00			0.00	
	Balance Carried Fwd		150.00						
	Cashbook Totals		150.00	0.00	0.00			150.00	

Receipts for Month 4				Nominal Ledger Analysis				
<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Balance Brought Fwd :	20,601.52					20,601.52	
	Banked:	0.00						
			0.00				0.00	
Total Receipts for Month		0.00	0.00	0.00			0.00	
Cashbook Totals		<u>20,601.52</u>	<u>0.00</u>	<u>0.00</u>			<u>20,601.52</u>	

Payments for Month 4				Nominal Ledger Analysis					
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
22/07/2026	People's Partnership	DDWPP2704	1,578.74			514		1,578.74	WPPension M4
22/07/2026	Net Salaries M4	NETSALM4	11,415.61			516		11,415.61	Net Salaries M4
22/07/2026	HMRC M4	1108662704	5,489.15			515		5,489.15	HMRC M4
31/07/2026	Unity Trust Bank	BANKCHARG	8.20			4051	101	8.20	UTB Bank Charges
Total Payments for Month			18,491.70	0.00	0.00			18,491.70	
Balance Carried Fwd			2,109.82						
Cashbook Totals			20,601.52	0.00	0.00			20,601.52	

Receipts for Month 5				Nominal Ledger Analysis				
<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Balance Brought Fwd :	2,109.82					2,109.82	
	Banked: 24/08/2026	40,000.00						
SAL topup	Current Account	40,000.00			201		40,000.00	Salaries acc topup
Total Receipts for Month		40,000.00	0.00	0.00			40,000.00	
Cashbook Totals		42,109.82	0.00	0.00			42,109.82	

Payments for Month 5				Nominal Ledger Analysis					
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
24/08/2026	Net Salaries M5	NETSALM5	12,596.92			516		12,596.92	Net Salaries M5
24/08/2026	HMRC M5	1108662705	5,711.79			515		5,711.79	HMRC M5
24/08/2026	People's Partnership	WPPM5	1,603.40			514		1,603.40	People's Partnership M5
31/08/2026	Unity Trust Bank	BANKCHARG	7.90			4051	101	7.90	UTB bank charges
Total Payments for Month			19,920.01	0.00	0.00			19,920.01	
Balance Carried Fwd			22,189.81						
Cashbook Totals			42,109.82	0.00	0.00			42,109.82	

Receipts for Month 4				Nominal Ledger Analysis				
<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Banked: 29/07/2026	4,375.10						
bal sweep	Current Account	4,375.10			201		4,375.10	June Statement balance sweep
Total Receipts for Month		4,375.10	0.00	0.00			4,375.10	
Balance Carried Fwd		981.87						
Cashbook Totals		5,356.97	0.00	0.00			5,356.97	

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Newmarket Town Council Current Year 26/27

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Time: 13:06

Cashbook 4

User: CEW

Barclaycard Account

For Month No: 4

Payments for Month 4

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :			4,335.10					4,335.10	
01/07/2026	card/Wickes	CC271733	40.00		6.67	4036	120	33.33	card/plinth for bar area
04/07/2026	card/Adobe	CC271735	97.06		16.18	4025	101	80.88	card/Acrobat licence
04/07/2026	card/Prime	CC27PRIME	8.99			4025	101	8.99	card/Prime
06/07/2026	card/Amazon	CC271734	5.99		1.00	4028	103	4.99	card/safety socket covers
10/07/2026	card/Savers	CC271736	10.76		1.79	4016	120	8.97	card/cleaning products
13/07/2026	card/PDFAID	CC27PDFAID	49.00			4025	101	49.00	card/PDFAID
15/07/2026	card/Amazon	CC271737	50.49		8.42	4036	120	42.07	card/light bulbs-foyer
15/07/2026	card/Amazon	CC2717.8	11.99		2.00	4023	101	9.99	card/desk organiser
16/07/2026	card/FCC Environmental	CC271739	4.51		0.75	4029	200	3.76	card/waste disposal
16/07/2026	card/Amazon	CC271742	12.99		2.17	4023	101	10.82	card/letter tray
20/07/2026	card/Amazon	CC271740	322.00		53.67	4095	120	268.33	card/pedestal lectern-foyer
20/07/2026	card/Amazon	CC271741	13.15		2.19	4016	120	10.96	card/bin for office
22/07/2026	card/Tesco	CC271743	2.55			4020	102	2.55	card/office refr
24/07/2026	card/Amazon	CC271745	8.39		1.40	4016	120	6.99	card/dishwasher salt
24/07/2026	card/Amazon	CC271746	17.09		2.85	4016	120	14.24	card/dishwasher supplies
24/07/2026	card/Deliveroo	CC271744	59.28		0.58	4443	301	58.70	card/rteadance groceries
27/07/2026	card/NCR pads.co.uk	CC271747	196.80		32.80	4023	101	164.00	card/Credit card pads x 40
28/07/2026	card/Amazon	CC271750	14.50		2.42	4023	101	12.08	card/Tokens for facepainting
28/07/2026	card/Amazon	CC271751	9.85		1.64	4023	101	8.21	card/Token box
29/07/2026	card/Amazon	CC271752	49.45		8.24	4180	101	41.21	card/flags for GG event
30/07/2026	card/Key Signs	CC271748	28.24		4.71	4036	120	23.53	card/safety signage for stage
31/07/2026	card/Amazon	CC271749	8.79		1.47	4029	200	7.32	card/graphite powder
Total Payments for Month			1,021.87	0.00	150.95			870.92	
Cashbook Totals			5,356.97	0.00	150.95			5,206.02	

Receipts for Month 5			Nominal Ledger Analysis					
<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Banked:	0.00						
			0.00				0.00	
	Total Receipts for Month	0.00	0.00	0.00			0.00	
	Balance Carried Fwd	1,743.95						
	Cashbook Totals	<u>1,743.95</u>	<u>0.00</u>	<u>0.00</u>			<u>1,743.95</u>	

Payments for Month 5

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :			981.87					981.87	
03/08/2026	card/Amazon	CC271753	14.50		2.42	4023	101	12.08	card/tokens for event
03/08/2026	card/Potro Lounge	CC271754	10.70		1.78	4020	102	8.92	card/staff welcome refr
03/08/2026	card/Tesco	CC271755	3.50		0.58	4020	102	2.92	card/staff refr
04/08/2026	card/Adobe	CC271769	97.06		16.18	4025	101	80.88	card/Acropro subs
04/08/2026	card/British Red Cross	CC271756	207.60		34.60	4008	101	173.00	card/1st Aid course ADMIN
04/08/2026	card/PRIME	CC27PRIME	8.99			4025	101	8.99	card/PRIME subs
05/08/2026	card/Wickes	CC271757	48.00		8.00	4036	120	40.00	card/Paint for MHoffice
05/08/2026	card/All Saints News	CC271758	37.20			4028	101	37.20	card/newspaper invoice
05/08/2026	card/Amazon	CC271760	10.99		1.83	4023	101	9.16	card/desk wrist support
10/08/2026	card/Tesco	CC271761	0.85			4076	120	0.85	card/event refr
10/08/2026	card/Amazon	CC271763	17.98		3.00	4028	103	14.98	card/hi-vis vests
10/08/2026	card/PDFAID	CC27PDFAID	49.00			4025	101	49.00	card/PDFAID
11/08/2026	card/Post Office	CC271762	6.95			4022	101	6.95	card/postage
11/08/2026	card/Amazon	CC271764	17.49		2.92	4076	120	14.57	card/napkins
18/08/2026	card/Amazon	CC271766	18.49		3.08	4037	202	15.41	card/CCTV signage
21/08/2026	card/Turkoman	CC271765	100.00			4064	101	100.00	card/gift vchr
21/08/2026	card/Verda Market	CC271776	5.52			4020	102	5.52	card/staff refr
24/08/2026	card/Tesco	CC271767	4.65			4020	102	4.65	card/staff refr
24/08/2026	card/TG Jones	CC271768	4.99		0.83	4064	101	4.16	card/card
25/08/2026	card/Amazon	CC271772	21.10		3.52	4023	101	17.58	card/A3 copier paper
26/08/2026	card/Shoe Doctor	CC271770	12.00		2.00	4036	120	10.00	card/key cutting MH tormax
26/08/2026	card/Amazon	CC271771	18.99		3.17	4023	101	15.82	card/A3 clipboards
26/08/2026	card/Amazon	CC271773	5.60		0.93	4023	101	4.67	card/blu tack
27/08/2026	card/Amazon	CC271774	27.98		4.66	4023	101	23.32	card/laminating pouches
27/08/2026	card/Amazon	CC271775	11.95		1.99	4038	120	9.96	card/swing bin
Total Payments for Month			762.08	0.00	91.49			670.59	
Cashbook Totals			1,743.95	0.00	91.49			1,652.46	

Receipts for Month 4				Nominal Ledger Analysis				
<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		1,466,084.11					1,466,084.11	
bacs	Banked: 02/07/2026	4,635.39						
bacs	CCLA PSDF	4,635.39			1190	101	4,635.39	CCLA reinvestment
Total Receipts for Month		4,635.39	0.00	0.00			4,635.39	
Cashbook Totals		<u>1,470,719.50</u>	<u>0.00</u>	<u>0.00</u>			<u>1,470,719.50</u>	

Payments for Month 4				Nominal Ledger Analysis					
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
07/07/2026	Current Account	ccla tfr	50,000.00			201		50,000.00	CCLA transfer to current
28/07/2026	Current Account	27072026	50,000.00			201		50,000.00	CCLA-Current a/c topup
Total Payments for Month			100,000.00	0.00	0.00			100,000.00	
Balance Carried Fwd			1,370,719.50						
Cashbook Totals			1,470,719.50	0.00	0.00			1,470,719.50	

Receipts for Month 5				Nominal Ledger Analysis				
<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		1,370,719.50					1,370,719.50	
bacs	Banked: 04/08/2026	4,633.13						
bacs	CCLA	4,633.13			1190	101	4,633.13	CCLA PSDF reinvestment
Total Receipts for Month		4,633.13	0.00	0.00			4,633.13	
Cashbook Totals		<u>1,375,352.63</u>	<u>0.00</u>	<u>0.00</u>			<u>1,375,352.63</u>	

Payments for Month 5				Nominal Ledger Analysis					
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
24/08/2026	Current Account	CCLA topup	100,000.00			201		100,000.00	topup from CCLA account
Total Payments for Month			100,000.00	0.00	0.00			100,000.00	
Balance Carried Fwd			1,275,352.63						
Cashbook Totals			1,375,352.63	0.00	0.00			1,375,352.63	

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Finance & Policy								
100 Precept								
1176 Precept Received	0	1,131,996	1,131,996	0			100.0%	
Precept :- Income	0	1,131,996	1,131,996	0			100.0%	0
Net Income	0	1,131,996	1,131,996	0				
101 Administration								
1103 Rent Receivable	0	0	100	100			0.0%	
1190 Interest Received	4,633	14,675	12,000	(2,675)			122.3%	
Administration :- Income	4,633	14,675	12,100	(2,575)			121.3%	0
4008 Staff Training	173	244	3,000	2,756	2,756		8.1%	
4009 Staff Travel	0	141	200	59	59		70.3%	
4018 Software/Computer Consumables	0	553	2,500	1,947	1,947		22.1%	
4019 New IT System/Hardware	110	110	10,000	9,890	9,890		1.1%	
4020 Misc. Staff Costs	(1)	0	0	0	0		0.0%	
4021 Telephone	43	171	1,000	829	829		17.1%	
4022 Postage	7	14	500	486	486		2.9%	
4023 Stationery	178	600	1,800	1,200	1,200		33.3%	
4025 Subscriptions&Licences	319	10,484	17,000	6,516	6,516		61.7%	
4026 Insurance	0	0	10,500	10,500	10,500		0.0%	
4028 Office Maintenance	739	6,356	13,000	6,644	6,644		48.9%	
4030 Recruitment Advertising	0	940	1,000	60	60		94.0%	
4031 Climate/Environment	0	0	1	1	1		0.0%	
4051 Bank Charges/Interest	27	161	400	239	239		40.3%	
4056 Legal Expenses	0	0	5,000	5,000	5,000		0.0%	
4057 Audit & Accountancy Fees	0	1,307	3,900	2,593	2,593		33.5%	
4058 Professional Fees	0	950	1,000	50	50		95.0%	
4059 web site	0	1,304	2,000	696	696		65.2%	
4060 Councillors Training	0	0	600	600	600		0.0%	
4061 Councillors Expenses	0	0	200	200	200		0.0%	
4062 Civic Regalia	0	866	2,000	1,134	1,134		43.3%	
4064 Town Mayor's Allowance	104	231	1,000	769	769		23.1%	
4074 Grant - Bill Tutte Scholarship	0	0	1,000	1,000	1,000		0.0%	
4075 Grant to CAB	0	5,000	5,000	0	0		100.0%	
4076 Grants	0	3,500	15,000	11,500	11,500		23.3%	
4077 Marketing	1,475	2,091	5,000	2,910	2,910		41.8%	
4079 Remembrance Event Expenses	0	51	2,500	2,449	2,449		2.0%	
4090 Biodegradable Dog Poo Bags	0	543	1,500	957	957		36.2%	

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4097 Election Costs	0	9,328	2,500	(6,828)		(6,828)	373.1%	
4113 Rolling Capital Reserve	0	0	9,999	9,999		9,999	0.0%	
4118 Youth Strategy	0	0	8,000	8,000		8,000	0.0%	
4119 NTC Locality Budgets	0	0	9,000	9,000		9,000	0.0%	
4180 Civic Functions	0	41	2,500	2,459		2,459	1.6%	
4220 Discover Nmkt Stakeholder Fee	0	5,000	5,000	0		0	100.0%	
4221 CCTV WSC SLA Monitoring	0	1,595	6,000	4,405		4,405	26.6%	
Administration :- Indirect Expenditure	3,174	51,581	149,600	98,019	0	98,019	34.5%	0
Net Income over Expenditure	1,460	(36,906)	(137,500)	(100,594)				
103 Health & Safety								
4020 Misc. Staff Costs	0	92	500	408		408	18.3%	
4028 Office Maintenance	100	105	200	95		95	52.5%	
4058 Professional Fees	0	2,303	5,000	2,697		2,697	46.1%	
Health & Safety :- Indirect Expenditure	100	2,500	5,700	3,200	0	3,200	43.9%	0
Net Expenditure	(100)	(2,500)	(5,700)	(3,200)				
Finance & Policy :- Income	4,633	1,146,671	1,144,096	(2,575)			100.2%	
Expenditure	3,274	54,081	155,300	101,219	0	101,219	34.8%	
Movement to/(from) Gen Reserve	1,360	1,092,590	988,796	(103,794)				
Grand Totals:- Income	4,633	1,146,671	1,144,096	(2,575)			100.2%	
Expenditure	3,274	54,081	155,300	101,219	0	101,219	34.8%	
Net Income over Expenditure	1,360	1,092,590	988,796	(103,794)				
Movement to/(from) Gen Reserve	1,360	1,092,590	988,796	(103,794)				

13:10 Summary Income & Expenditure by Budget Heading as at 31/8/2026

Month No: 5

All Committees SUMMARY Accounts

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>Finance & Policy</u>							
Income	4,633	1,146,671	1,144,096	(2,575)			100.2%
Expenditure	3,274	54,081	155,300	101,219	0	101,219	34.8%
Movement to/(from) Gen Reserve	<u>1,360</u>	<u>1,092,590</u>	<u>988,796</u>	<u>(103,794)</u>			
<u>Community Services</u>							
Income	8,130	20,702	66,200	45,498			31.3%
Expenditure	22,223	142,009	428,560	286,551	0	286,551	33.1%
Movement to/(from) Gen Reserve	<u>(14,093)</u>	<u>(121,307)</u>	<u>(362,360)</u>	<u>(241,053)</u>			
<u>Leisure Services</u>							
Income	2,370	14,439	28,000	13,561			51.6%
Expenditure	21,066	136,972	331,494	194,522	0	194,522	41.3%
Movement to/(from) Gen Reserve	<u>(18,696)</u>	<u>(122,534)</u>	<u>(303,494)</u>	<u>(180,961)</u>			
<u>Human Resources</u>							
Income	0	0	0	0			0.0%
Expenditure	20,511	107,315	311,942	204,627	0	204,627	34.4%
Movement to/(from) Gen Reserve	<u>(20,511)</u>	<u>(107,315)</u>	<u>(311,942)</u>	<u>(204,627)</u>			
<u>Development & Planning</u>							
Income	0	0	0	0			0.0%
Expenditure	0	5,557	11,000	5,443	0	5,443	50.5%
Movement to/(from) Gen Reserve	<u>0</u>	<u>(5,557)</u>	<u>(11,000)</u>	<u>(5,443)</u>			
Grand Totals:- Income	15,133	1,181,812	1,238,296	56,484			95.4%
Expenditure	67,073	445,934	1,238,296	792,362	0	792,362	36.0%
Net Income over Expenditure	<u>(51,940)</u>	<u>735,878</u>	<u>0</u>	<u>(735,878)</u>			
Movement to/(from) Gen Reserve	<u>(51,940)</u>	<u>735,878</u>	<u>0</u>	<u>(735,878)</u>			

<u>A/c</u>	<u>Description</u>	<u>Actual</u>	
	<u>Current Assets</u>		
101	Debtors	12,727	
105	Vat Due	19,188	
201	Current Account	70,294	
202	CCLA Account	1,275,353	
204	Staff Salary Bank Account	22,190	
208	Barclaycard Account	(1,744)	
210	Petty Cash	150	
	Total Current Assets	1,398,157	
	<u>Current Liabilities</u>		
501	Creditors	(84)	
565	Bookings Deposit	577	
566	Damage Deposit	400	
	Total Current Liabilities	893	
	Net Current Assets	1,397,264	
	Total Assets less Current Liabilities	1,397,264	

Represented by :-

301	Current Year Fund	519,878
310	General Fund	315,232
311	EMR Play Equipment	30,631
312	EMR Bill Tutte	5,001
313	EMR Town Regeneration	1
314	EMR Youth Strategy	10,363
315	EMR YBR/Orchard	5,001
316	EMR Clocks/Memorials	7,205
317	EMR Buildings-M Hall Fund	30,001
318	EMR Buildings - Pavilion Fund	4,001
319	EMR Disused Churchyard	21,668
320	EMR Cooper Memorial	5,001
321	EMR Grants	22,651
322	EMR Street Lighting	74,500
323	EMR Allotments	2,839
324	EMR IT Upgrade Fund	40,000
325	EMR Public Realm	17,000
326	EMR Elections	29,428
327	EMR Legends of the Turf	1,614
328	EMR Vehicle Replacement	5,760
329	EMR Shopfront Imp Grant Scheme	4,765
330	EMR Cemetery	38,654
331	EMR Town Improvement	1
332	EMR HR/Recruitment	30,000
333	EMR Carnival	3,034
334	EMR Christmas Lights	2,679
335	EMR Winter Event	24,795
336	EMR Events-General	8,507
337	EMR MLF Twinning	597
338	EMR War Memorial	5,001
339	EMR Town Tourism	8,497
340	EMR RPZ Underwriting Fund	18,000

<u>A/c</u>	<u>Description</u>	<u>Actual</u>
341	EMR Water Feature	4,971
342	EMR Memorial Gardens	13,034
343	EMR Workwear	472
344	EMR Asset Sales	0
345	EMR Cinema Kit Fund	1,000
346	EMR Public Conveniences	7,001
347	EMR Several Grounds/Fence	1
348	EMR Nkt Neighbourhood Plan	6,498
349	EMR Legal/Professional Fees	20,000
350	EMR Lift	4,001
351	EMR Market	32,000
352	EMR Highways	11,980
353	EMR Civic regalia/events	4,001
354	EMR Climate/Environment	1
Total Equity		1,397,264

July 2026



Health, Safety and Facilities update for F&P

prepared by Town Clerk

Memorial Hall/Garden

Main Hall lighting – upgrade – scheduled for TBC

Tormacs doors and wooden front doors to be upgraded to fully comply with the Disability Discrimination Act - completed

Foyer flooring to be renewed - completed

Scaffolding over front door of Memorial Hall completed. NB: there is another area of eroded brickwork which will need some attention but not unsafe at present. Budget for next year.

Two offices to be re-floored – completed.

Various emergency lighting faults require attention. Completed.

A/C requires installing in the main kitchen, due to the increased heat occurrences and it is a generally unventilated and extremely hot room, recently causing excess strain on the commercial fridge and freezer and being impossible to operate in the room due to rising temperatures. Awaiting installation date.

Heat pump system annual service in main hall.

Wetpour repairs to roundabout in small play area and replacement rope ladder for the fort.

Public Toilets

Roofing to be done asap – obtaining quotes.

Some bowing of the wall panels – these have been replaced under warranty and will be monitored.

During the works, it was pointed out that the contractors had left a gap above the shutters where rain can get in – this is being looked at by Focus Washrooms.

Isolation switch relocated to prevent public access.

Pavilion and Severals Grounds

The Pavilion main doors are now required to open outwards in line with the Disability Discrimination Act. Quotes to be sought.

Repair to kitchen sink leakage.

Cemetery

Flintwork safety works on chapel are on-going.

Car park gates were to be locked with a combination lock (combination changed monthly) to prevent unauthorised vehicular access – however, after three days this lock was cut and removed from site by persons unknown. Telescopic bollards will be installed at this location – completed.

The fob accessible gate has now been damaged and contractor awaited to repair.

CCTV is now fully installed by WSC on the car park cemetery entrance.

New heater in cemetery office.

Closed Churchyards

All Saints walls flintwork repairs and renovations ongoing.

St Mary's flint walls hoarding in place – works on-going. These are extensive and will be spread over a couple of years.

Elsewhere

War Memorial Gardens area - CCTV installation will proceed to cover the area.

Bus shelters on High Street – two new shelters now installed

SCC Streetlighting to replace the High Street heritage columns – ongoing throughout July/August – almost finished.

July 2026

War memorial fully cleaned and flag area levelled – completed.

Replacement electricity supply feeder box to be installed.

Youth shelter on GLPF – following a request by the Police after a Design out Crime report, the sides of the shelter have been removed – roof still in place.

Tree Survey by Haydons Arboriculturalists commissioned for the inspection of all Town Council owned trees.



Grant Application Form

The Town Council considers grant applications from local organisations every year, each is considered on its merits and against availability of funds. Applications are invited from local organisations which directly benefit residents. For guidance, applicants are advised to read the Grants and Funding Policy document which is available on the Council's website: www.newmarket.gov.uk

1. Your Organisation

Name of Organisation	Suffolk Sight
Address	Red Gables Wellbeing Hub Ipswich Road Stowmarket IP14 1BE
Telephone 01473 611011	E-mail info@suffolksight.org.uk
Is this application a consortium/partnership bid?	No
If yes, name(s) of other organisations involved:	
Details of main contact person (name, address, phone and email)	Amanda Eaves – Services Manager a.eaves@suffolksight.org.uk
Name of Chairman (name, address, phone, email)	Geoff Staff – Chairman of Suffolk Sight Trustees g.staff@suffolksight.org.uk
Name of Secretary (name, address, phone, email)	NA
Name of Treasurer (name, address, phone, email)	NA

2. Please describe the project for which you are applying for funds

Give consideration to the following:

- Number of clients/members/public served (where relevant)
- Description of service/activity provided, project or event to be supported
- Reason for application with details of how the grant will be used
- How the grant will benefit the town and people of Newmarket

Dear Newmarket Town Councillors,

Request for a Donation Towards Refreshments for Suffolk Sight Drop-in Sessions

This request is on behalf of Suffolk Sight, the local independent sight loss charity, to kindly ask for a donation towards the cost of refreshments for our monthly drop-in sessions held at **The Newmarket Day Centre** on the first Wednesday of each month, from **10.00am to 11.30am**.

These sessions provide people living with sight loss in the Newmarket area with an opportunity to meet with a member of our team to seek information, support and practical advice about living with sight loss. They also provide a valuable opportunity for people to meet others who may be experiencing similar challenges, helping to reduce isolation and encourage peer support.

At present, we have four people attending regularly. However, we are keen to raise awareness of the sessions and encourage more people living with sight loss in the Newmarket area to come along and benefit from the support available.

Providing refreshments such as tea, coffee and biscuits may seem a small thing, but it helps to create a welcoming and friendly environment where people feel comfortable staying for a chat, sharing their experiences and getting to know others.

We would therefore be extremely grateful if Newmarket Town Council would consider making a donation towards the cost of refreshments for these sessions. Your support would help us to continue providing this valuable local service and encourage greater participation within the community.

Thank you very much for considering our request. We greatly appreciate the support that Newmarket Town Council provides to local community initiatives and would be delighted to acknowledge your generosity in supporting Suffolk Sight and the people we work with.

3. Amount of grant requested

Amount of grant requested	£ 200
Details and amount of matched funding from your group	£
Details and amount of funding from other sources	£
Total cost of project/activity	£

4. **Where will this take place?** Please give us the address and postcode of the main site of your project. If your project is taking place over a wider geographic area, please tell us the main areas where the project will take place.

Newmarket Day Centre, Fred Archer Way, Newmarket 8NT

5. **When is the project due to start and end?**

Start date	April 2026
End date	Ongoing

6. **If you have received funding from Newmarket Town Council, in the last three years, please list below the year, purpose and amount of funding received.**

Year	Purpose	Amount

7. **How would Newmarket Town Council support be acknowledged?**

We would acknowledge the donation by sending a letter/email of thanks and also ensuring all the group participants were aware of the funds that had been provided.

8. **Please confirm the following documents are available for inspection if required**

Your accounts	Yes
Budget projections for the activity	Anticipated costs of £30.00 per session
The constitutional document that governs your organisation	Yes
A recent bank statement for the account	No account currently linked to this group as

	they have no funds
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9. Data protection and freedom of information

We are committed to transparency and accountability. This includes being clear about how we assess and make decisions. Details of grants made by the Town Council will be published on our website. Acceptance of this is a condition of grant funding.

As a public body, we follow the Data Protection Act 1998 and the Freedom of Information Act 2000. For further information, see details on our website at <http://www.newmarket.gov.uk>

10. Declaration

We will take your signature on this form as confirmation that you understand our obligations under the Data Protection Act 1998 and the Freedom of Information Act 2000

By signing this declaration, you are confirming that you have the authority to sign this application and that the details given are true and correct.

Your signature (digital signature acceptable)	A J Eaves
Name	Amanda Jayne Eaves
Date	18.08.2026

Return this application form with all necessary supporting information to:	townclerk@newmarket.gov.uk
	King Edward VII Memorial Hall High Street Newmarket Suffolk CB8 8JP
Telephone	01638 667 227

For internal use only	
Date received	18/8/2026
Date presented to F&P committee	21/9/2026
Decision	
Notes	<u>OFFICER RECOMMENDATION:</u> This may be something more appropriate to the Town Councillor Locality Budget funding scheme.