



Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Leisure Services Committee **Held on Monday 1st June 2026 at 7:25pm**

Attendance:

Councillor J McHugh (Chair)
Councillor J Borda
Councillor J Harvey

Councillor J Jarvis
Councillor P Winter

Also Present: C Whitaker – Town Clerk, N Alecock – Deputy Town Clerk, C O'Reilly – Events Manager, one member of the public

L/26/06/1 Election of Chair

Cllr Winter nominated Cllr McHugh; seconded by Cllr Harvey. A vote was taken, which was unanimous, and the following was agreed:

L/26/05/1.01 Resolved

That Cllr McHugh be elected as Chair of the Leisure Services Committee for the Municipal Year 2026-2027.

L/26/06/2 Election of Vice Chair

Cllr Winter nominated Cllr Jarvis; seconded by Cllr McHugh. A vote was taken, which was unanimous, and the following was agreed:

L/26/05/2.01 Resolved

That Cllr Jarvis be elected as Vice Chair of the Leisure Services Committee for the Municipal Year 2026-2027.

L/26/06/3 Chair to Read the Fire Safety Notice and Announce that Proceedings May be Filmed or Recorded

The Chair opened the meeting, announced that the fire safety notice was not required and confirmed that the meeting is not being recorded.

L/26/06/4 Apologies for Absence

Apologies were noted for Councillor Kavanagh.

L/26/06/5 Declaration of Member's Interests and to Remind Councillors of the Need to Keep up to Date Their Register of Member's Interests and to Consider Any Requests Received for Members Dispensation

None noted. There were no requests for dispensation.

L/26/06/6 To Receive and Confirm for Accuracy the Minutes of the Leisure Services Committee Meeting Held on Monday 7th April 2026 and Any Matters Arising

Members received the minutes of the Leisure Services Committee meeting held on 7th April 2026 and Cllr McHugh made a proposal, seconded by Cllr Harvey. A vote was taken which was unanimous and the following was agreed:

Book number 1 2026 -2027

Minutes of Leisure Services Committee held on Monday 1st June 2026

L/26/05/6.01 Resolved

That the minutes of the Leisure Services Committee meeting held on 7th April 2026 be adopted and signed as a true record by the Chair of the Leisure Services Committee.

Cllr Harvey gave congratulations and thanks to the Event Manager and other staff involved in the very successful Earth Day event in April.

L/26/06/7 Public Open Session

No members of the public wished to speak.

L/26/06/8 Presentation

A digital presentation by Marketplace Arts was shown to Council – regarding a proposed 2027 illumination installation in the Memorial Gardens.

L/26/06/9 To Receive the Accounts

The draft accounts for May 2026 were received and noted.

L/26/06/10 Working Group Reports for LS

There were no reports.

L/26/06/11 Events Update

The Events Manager gave an update on events planned for 2026/2027.

Discussions regarding resurrection of the Newmarket Food Festival have not been successful. However, dialogue with Discover Newmarket regarding suggested future collaboration over the annual sausage festival from September 2027 which would involve some sponsorship funding. Cllr McHugh made a proposal, seconded by Cllr Borda. A vote was taken which was 4 in favour, 0 against, 1 abstain and the following was agreed:

L/26/05/11.01 Recommendation

That a collaborative approach be adopted with Discover Newmarket regarding the September 2027 Sausage Festival, including sponsorship funding – the amount to be decided in due course.

A series of spring 2027 days of entertainment is suggested with food trucks and music, with a possible pilot event to be hosted in summer 2026. Cllr Jarvis made a proposal, seconded by Cllr Borda. A vote was taken which was unanimous and the following was agreed:

L/26/05/11.02 Recommendation

That a series of entertainment days in spring 2027 and a pilot day in summer 2026 be planned with food trucks and music.

Newmarket Earth Day 2026 event was well attended and came in under budget at £5,490.

Current planned events:

June – Maisons Lafitte Twinning visit to Newmarket.

Book number 2 2026 -2027

June - Lexington Singers visiting Newmarket - Friday 26th June - joint concert with Newmarket Community Choir – Afternoon buffet reception at Heath Court Hotel. Concert at Memorial Hall.

July/August - Summer Entertainment 23rd and 30th July 2026, 6th, 13th, 20th and 27th August 2026 – Memorial Gardens and Memorial Hall

September – Grenadier Guards – Saturday 12th September 2026 - conferment of Freedom of the Town – High Street Parade to Tattersalls

November – Remembrance Service – Sunday 8th November 2026 – Service at the War Memorial followed by a High Street Parade to Tattersalls for a Service.

December – Christmas 2026 event(s)

L/26/06/12 Accessible Door

The entrance door system at the Memorial Hall requires works to make changes to comply with the Disability Discrimination Act (DDA). Cllr McHugh made a proposal, seconded by Cllr Borda. A vote was taken which was 4 in favour, 0 against, 1 abstain and the following was agreed:

L/26/05/12.01 Recommendation

That Record UK be engaged to carry out works to the entrance door system at the Memorial Hall to enable compliance with the Disability Discrimination Act at a value of £8,320.

L/26/06/13 Memorial Hall Reception Flooring

The flooring in the Memorial Hall Reception/Foyer area requires replacement. Cllr McHugh made a proposal, seconded by Cllr Winter. A vote was taken which was unanimous and the following was agreed:

L/26/05/13.01 Recommendation

That P&B Flooring be engaged to carry out the replacement of the Memorial Hall reception/foyer flooring at a value of £1,686.72.

L/26/06/14 Illumination installation proposal

A collaborative project with Marketplace Arts for January/February 2027 in the Memorial Gardens was considered, with multiple days of light art, community workshops and public activities which will be free for Newmarket residents. Council funding is requested to the value of £2,000. Cllr McHugh made a proposal, seconded by Cllr Harvey. A vote was taken which was unanimous and the following was agreed:

L/26/05/14.01 Recommendation

That Newmarket Town Council collaborates with Marketplace Arts for an illumination project in the Memorial Gardens in January/February 2027, providing funding to the value of £2,000.

L/26/06/15 Correspondence

None noted.

L/26/06/16 Date of Next Meeting

Monday 3rd August 2026 at the Memorial Hall.

Book number 3 2026 -2027

Meeting closed at 8.22pm.

Signed J McHugh Date 03/08/2026

Summary of Recommendations

Recommendation	Recommendation Wording
<u>L/26/06/1.01 Resolved</u>	That Cllr McHugh be elected as Chair of the Leisure Services Committee for the Municipal Year 2026-2027.
<u>L/26/06/2.01 Resolved</u>	That Cllr Jarvis be elected as Vice Chair of the Leisure Services Committee for the Municipal Year 2026-2027.
<u>L/26/06/6.01 Resolved</u>	That the minutes of the Leisure Services Committee meeting held on 7th April 2026 be adopted and signed as a true record by the Chair of the Leisure Services Committee.
<u>L/26/06/11.01 Recommendation</u>	That a collaborative approach be adopted with Discover Newmarket regarding the September 2027 Sausage Festival, including sponsorship funding – the amount to be decided in due course.
<u>L/26/06/11.02 Recommendation</u>	That a series of entertainment days in spring 2027 and a pilot day in summer 2026 be planned with food trucks and music.
<u>L/26/06/12.01 Recommendation</u>	That Record UK be engaged to carry out works to the entrance door system at the Memorial Hall to enable compliance with the Disability Discrimination Act at a value of £8,320.
<u>L/26/06/13.01 Recommendation</u>	That P&B Flooring be engaged to carry out the replacement of the Memorial Hall reception/foyer flooring at a value of £1,686.72.
<u>L/26/06/14.01 Recommendation</u>	That Newmarket Town Council collaborates with Marketplace Arts for an illumination project in the Memorial Gardens in January/February 2027, providing funding to the value of £2,000.