



Newmarket TOWN COUNCIL

Minutes of the Meeting of Newmarket Town Council **held on Monday 22nd June 2026 at 6:15 pm at the Memorial Hall**

Attendance:

Councillor P Winter (Town Mayor)	Councillor J Jarvis
Councillor J Berry	Councillor S Kavanagh
Councillor J Borda	Councillor J McHugh
Councillor L Crissall	Councillor R Nobbs
Councillor A Drummond	Councillor C Revitt
Councillor J Harvey (Deputy Town Mayor)	Councillor M Slater (arrived 7.28pm)
Councillor P Hulbert	Councillor A Starkey

Also Present: C Whitaker – Town Clerk, N Alecock - Deputy Town Clerk, Cllr A Burton – SCC, Cllr A Whittle, WSC/SCC, one member of the Press and 14 members of the public.

Minute

26/06/1 Welcome

The Mayor welcomed everyone and read the fire safety notice and asked if anyone intended to record the meeting.

26/06/2 Apologies for Absence – LGA 1972, Section 85(1) & (2)

Apologies were received from Cllrs Clover, Hood and Yarrow. Cllr Anderson was absent.

26/06/3 Declaration of Members Interests & to Remind Councillors of the Need to Keep up to Date Their Register of Member's Interests and to Consider any Requests Received for Member's Dispensation

Cllr Starkey declared an 'other' interest in agenda item 15. There were no requests for Dispensation.

Councillor J Berry joined the meeting at 6.16pm

26/06/4 To Receive and Confirm the Minutes of the ANNUAL Town Council Meeting held on 26th May 2026 and any Matters Arising.

The minutes of the meeting held on 26th May 2026 were presented. Cllr Winter made a proposal, seconded by Cllr Crissall. A vote was taken which was unanimous and the following was agreed:

26/06/4.01 Resolved

That the minutes of the meeting held on 26th May 2026 be adopted and signed as a correct record by the Town Mayor.

There were no matters arising.

26/06/5 Public Open Session

A member of the public spoke regarding agenda item 13, Climate Emergency, and asked the question of the Council – What does a climate emergency mean to the Council regarding impact and finances and what can be done? There are huge opportunities to be part of a growing education around the local community, even if there is not a lot of funding available – such as events, greening up landscapes a little; examples of this are visible in European towns. People care about this matter.

Cllr Winter made a proposal, seconded by Cllr Hulbert. A vote was taken, which was unanimous, and the following was agreed:

26/06/5.01 Resolved

That item 13 be brought forward to this point in the meeting.

26/06/6

Working Group Reports

A report was received from the Climate/Environment Working Group, with recommendations for motions. Representations were made from Council members:-

- Cllr Drummond spoke about work being done in local businesses to bring down their carbon footprint and suggested that NTC's footprint be assessed as it is in no position to ask people to do things without leading by example. The Clerk pointed out that some work on this had been done three years ago and could possibly be revisited in some way.
- Cllr McHugh spoke about the Climate Emergency being much wider than the town of Newmarket. There is no denying that there is a crisis and action is required now, with people working together. There are future generations to consider. The Council needs to stand up and declare the crisis – with action based on education and awareness.
- Cllr Jarvis spoke about Newmarket Town Council being late to the party, but applauded the work already done by WSC and SCC. Declaration brings opportunities and could make this town more resilient, greener, tidier. The impact of the People's Emergency Briefing film at the Stables recently is the engagement of many people and we should support local groups like the Chalk Stream Trust. We should be aligning ourselves with what is already being done throughout Suffolk.
- Cllr Starkey supported the sentiments and asked what are the tangible actions that could be taken to improve the situation? The council could hold itself to a target regarding net zero for NTC by 2030 and Newmarket by a further future date. Council decisions should be viewed through the lens of sustainability with clear plans and outcomes.
- Cllr Revitt spoke about it being early days for the Climate/Environment Working Group, having just had its first meeting. There is a need to raise awareness; other towns having ideas that could inspire us.
- Cllr Hulbert spoke about the model of Stockton-on-Tees Borough Council; working with climate coalitions to address environmental action.
- Cllr Borda spoke about a the reason for a declaration being that it can focus minds on the problem and gave the example of the past ozone layer hole which was much improved by many small actions.
- Cllr Winter appreciated all the representations made and stated that this Council should lead by example with its own actions.

A proposal was made by Cllr McHugh, seconded by Cllr Revitt. A vote was taken which was 8 in favour, 2 against and 3 abstentions, and the following was agreed:

26/06/6.01 Resolved

That Newmarket Town Council declares a Climate Emergency, recognising the urgent need to address climate change.

A proposal was made by Cllr McHugh, seconded by Cllr Revitt. A vote was taken which was 12 in favour, 1 against and 0 abstentions, and the following was agreed:

26/06/6.02 Resolved

That Newmarket Town Council writes to the Leader and relevant Cabinet Members at Suffolk County Council to seek formal clarification and reassurance that any changes to county-level climate or environmental policy will not weaken practical

work affecting Newmarket, including waste and recycling, biodiversity, tree planting, active travel, public transport, air quality, flooding, heat resilience and access to future environmental funding.

A proposal was made by Cllr McHugh, seconded by Cllr Revitt. A vote was taken which was 11 in favour, 0 against and 2 abstentions, and the following was agreed:

26/06/6.03 Resolved

That Newmarket Town Council commits to including a new budget line and earmarked reserve for funding for local climate/environmental action.

A proposal was made by Cllr McHugh, seconded by Cllr Revitt. A vote was taken which was 12 in favour, 0 against and 1 abstention, and the following was agreed:

26/06/6.04 Resolved

That Newmarket Town Council hosts a further showing of the ‘People’s Climate Emergency’ film at the Memorial Hall.

A proposal was made by Cllr Starkey, seconded by Cllr Nobbs. A vote was taken which was unanimous, and the following was agreed:

One member of the public joined the meeting at 7.04pm.

26/06/6.05 Resolved

That the Climate/Environmental Working Group provides a climate action plan, with associated costs and actions, to dramatically reduce this Council’s impact on the environment.

There were no further working group reports.

Twelve members of the public left the meeting at 7.15pm.

26/06/7 Police Report

No report was provided.

26/06/8 Councillor Reports

Ward Reports

No reports provided.

District Reports

Cllr Jarvis spoke about the recycling centre; there is still no firm commitment after there being confusing information given during recent election periods. Missing fencing at the Guarded Orchard area and Nimbus Way have been addressed.

County Reports

Cllr Whittle spoke regarding Local Government Reorganisation, new administration priorities, revised flag-flying policy, Newmarket household recycling centre, Newmarket sports hub, roads and pavements, opposition to the Stanley House Stud Industrial Development, anti-social behaviour and priorities for the coming quarter.

Cllr Burton will continue working with local police, particularly regarding illegal e-scooter and e-bikes. He will also continue engaging with all stakeholders and report back.

Cllr Jarvis queried the SCC legal action against the government at an estimated value of a quarter of a million pounds.

Cllr Kavanagh pointed out that a breakdown of costs has not been forthcoming since the last meeting.

26/06/9 Mayors Announcements

The Mayor reported that, in addition to attending committee meetings, working groups and other meetings, her activities included the following:

22nd May – attended ‘Celebrating a Year of Community and Shared Impact’ at The Racing Centre.

9th June – Attended ‘The Untold Legacy’ at the Rowley Mile Racecourse.

19th June – Attended a reception to welcome guests for the Twinning weekend.

21st June – Attended the reading of the Proclamation for Suffolk Day at The Athenaeum in Bury St Edmunds.

26/06/10 To Receive the Minutes and Consider and Approve any Recommendations from the Development & Planning Committee Meetings held on 1st and 15th June 2026

The minutes and recommendations from the Development & Planning Committee meetings held on 1st and 15th June 2026 were presented. Cllr Harvey made a proposal, seconded by Cllr Hulbert. A vote was taken which was unanimous and the minutes were adopted. There were no recommendations.

26/06/11 To Receive the Minutes and Consider and Approve any Recommendations from the Leisure Services Committee Meeting held on 1st June 2026

The minutes of the Leisure Services Committee meeting held on 1st June 2026 were presented. Cllr McHugh made a proposal, seconded by Cllr Borda. A vote was taken which was unanimous and the minutes were adopted:

26/06/11.01 Resolved (L/26/06/11.01 Recommendation)

That a collaborative approach be adopted with Discover Newmarket regarding the September 2027 Sausage Festival, including sponsorship funding – the amount to be decided in due course.

26/06/11.02 Resolved (L/26/06/11.02 Recommendation)

That a series of entertainment days in spring 2027 and a pilot day in summer 2026 be planned with food trucks and music.

26/06/11.03 Resolved (L/26/06/12.01 Recommendation)

That Record UK be engaged to carry out works to the entrance door system at the Memorial Hall to enable compliance with the Disability Discrimination Act at a value of £8,320.

26/06/11.04 Resolved (L/26/06/13.01 Recommendation)

That P&B Flooring be engaged to carry out the replacement of the Memorial Hall reception/foyer flooring at a value of £1,686.72.

26/06/11.05 Resolved (L/26/06/14.01 Recommendation)

That Newmarket Town Council collaborates with Marketplace Arts for an illumination project in the Memorial Gardens in January/February 2027, providing funding to the value of £2,000.

26/06/12 To Receive the Minutes and Consider and Approve any Recommendations from the Human Resources Committee Meetings held on 18th May and 15th June 2026

The minutes of the Human Resources Committee meetings held on 18th May and 15th June
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2026 were presented. Cllr Harvey made a proposal, seconded by Cllr McHugh. A vote was taken which was unanimous and the minutes were adopted. There were no recommendations.

26/06/13 Internal Audit Reports

The interim and end of year reports from the Internal Auditors, Heelis and Lodge, were received and noted. Cllr Winter gave thanks to the Town Clerk.

26/06/14 Annual Governance and Accountability Return 2025/2026 – Sections 1 and 2

The Annual Governance Statement and Annual Accountability Return were received. Cllr Winter made a proposal, seconded by Cllr Drummond. Votes were taken which were unanimous and the following was agreed:

26/06/14.01 Resolved

That Section 1 of the Annual Governance and Accountability Return 2025/2026 – the Annual Governance Statement – be approved.

26/06/14.02 Resolved

That Section 2 of the Annual Governance and Accountability Return 2025/2026 – the Annual Accounting Statements – be approved.

26/06/15 Website

A report regarding the Council website and quotes were received. A new website is required to ensure accessibility compliance (WCAG2.2AA), which has been updated to reflect the changes set out in SAPPP 2025 (Assertion 10) of the Annual Governance Statement. A proposal was made by Cllr Winter, seconded by Cllr Nobbs. A vote was taken, which was unanimous, and the following was agreed:

26/06/15.01 Resolved

That Aubergine be appointed to create, deliver and maintain a full compliant website for NTC at an initial cost of £899 for setup and year one, reducing to £399 for subsequent years. Additional annual costs to be £299 pa for WCAG compliance monitoring and £100 pa for the Councillor portal module.

26/06/16 Public Space Protection Order Consultation 2026

The West Suffolk Council Public Space Protection Order and Dog Exclusion Zone Consultation 2026 was received. A proposal was made by Cllr Drummond, seconded by Cllr Crissall. A vote was taken, which was unanimous, and the following was agreed:

26/06/16.01 Resolved

That a response to the PSPO Consultation 2026 be made in favour of retaining all existing orders and requesting an additional Dog Exclusion Zone at the fenced outdoor gym at the Severals.

26/06/17 Governance Review of NEWMARKET VISION

West Suffolk Council, which provides administration for the Newmarket Vision Steering Group, is seeking the views of the partners regarding the future of the group before it next convenes a meeting. A collective decision by all partners of the Vision is required, with a range of options for consideration.

Cllr Slater joined the meeting at 7.28pm

Cllr Starkey gave a history of the Newmarket Vision which has been in place for fourteen years. In more recent years, other organisations and groups have been formed which cover

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the majority of the Vision matters; in particular, 6-monthly meetings of the cross-county, multi-agency 'WSC and Newmarket Horseracing Industry (HRI) Roundtable' with council representation by ECDC, SCDC, SCC, CCC, CCA, NTC – community representation by Discover Newmarket, Newmarket BID, National Horseracing Museum and the Racing Centre – and representation by the horseracing industry.

Cllr Starkey left the meeting at 7.32pm, having declared an 'other' interest.

Cllr Winter made a proposal, seconded by Cllr Drummond. A vote was taken, which was 8 in favour, 0 against, 5 abstentions, and the following was agreed:

26/06/17.01 Resolved

That Option B is the preference of Newmarket Town Council – 'Continue the partnership, but utilise other mechanisms in place of standalone Vision governance'.

Cllr Starkey rejoined the meeting at 7.35pm.

26/06/18 Correspondence

None noted.

26/06/19 Date of the next Meeting

Monday 27th July 2026 in the Memorial Hall at 6.15pm.

26/06/20 Exclusion of the press and public – To resolve that under the Public bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information relating to individuals or private contracts

A proposal was made by Cllr Winter, seconded by Cllr Drummond. A vote was taken, which was unanimous, and the following was agreed:

26/06/20.01 Resolved

That the press and public be excluded.

Three members of the public, one member of the press and two SCC councillors left the meeting at 7.40pm.

26/06/21 Community Asset Transfer Opportunity

An opportunity was discussed regarding the transfer of a community asset to Newmarket Town Council. A report with a business plan was received. Cllr Drummond made a proposal, seconded by Cllr Crissall. A vote was taken, which was unanimous, and the following was agreed:

26/06/21.01 Resolved

That an expression of interest will be sent regarding a possible transfer of community asset.

Meeting closed at 7:45pm.

Signed: __ P Winter _____

Date: __ 27/7/26 _____

Summary of Resolutions

Resolution	Resolution Wording
<u>26/06/4.01 Resolved</u>	That the minutes of the meeting held on 26 th May 2026 be adopted and signed as a correct record by the Town Mayor.
<u>26/06/5.01 Resolved</u>	That item 13 be brought forward to this point in the meeting.
<u>26/06/6.01 Resolved</u>	That Newmarket Town Council declares a Climate Emergency, recognising the urgent need to address climate change.
<u>26/06/6.02 Resolved</u>	That Newmarket Town Council writes to the Leader and relevant Cabinet Members at Suffolk County Council to seek formal clarification and reassurance that any changes to county-level climate or environmental policy will not weaken practical work affecting Newmarket, including waste and recycling, biodiversity, tree planting, active travel, public transport, air quality, flooding, heat resilience and access to future environmental funding.
<u>26/06/6.03 Resolved</u>	That Newmarket Town Council commits to including a new budget line and earmarked reserve for funding for local climate/environmental action.
<u>26/06/6.04 Resolved</u>	That Newmarket Town Council hosts a further showing of the ‘People’s Climate Emergency’ film at the Memorial Hall.
<u>26/06/6.05 Resolved</u>	That the Climate/Environmental Working Group provides a climate action plan, with associated costs and actions, to dramatically reduce this Council’s impact on the environment.
<u>26/06/11.01 Resolved</u> <i><u>(L/26/06/11.01 Recommendation)</u></i>	That a collaborative approach be adopted with Discover Newmarket regarding the September 2027 Sausage Festival, including sponsorship funding – the amount to be decided in due course.
<u>26/06/11.02 Resolved</u> <i><u>(L/26/06/11.02 Recommendation)</u></i>	That a series of entertainment days in spring 2027 and a pilot day in summer 2026 be planned with food trucks and music.
<u>26/06/11.03 Resolved</u> <i><u>(L/26/06/12.01 Recommendation)</u></i>	That Record UK be engaged to carry out works to the entrance door system at the Memorial Hall to enable compliance with the Disability Discrimination Act at a value of £8,320.
<u>26/06/11.04 Resolved</u> <i><u>(L/26/06/13.01 Recommendation)</u></i>	That P&B Flooring be engaged to carry out the replacement of the Memorial Hall reception/foyer flooring at a value of £1,686.72.
<u>26/06/11.05 Resolved</u> <i><u>(L/26/06/14.01 Recommendation)</u></i>	That Newmarket Town Council collaborates with Marketplace Arts for an illumination project in the Memorial Gardens in January/February 2027, providing funding to the value of £2,000.
<u>26/06/14.01 Resolved</u>	That Section 1 of the Annual Governance and Accountability Return 2025/2026 – the Annual Governance Statement – be approved.
<u>26/06/14.02 Resolved</u>	That Section 2 of the Annual Governance and Accountability Return 2025/2026 – the Annual Accounting Statements – be approved.
<u>26/06/15.01 Resolved</u>	That Aubergine will be appointed to create, deliver and maintain a full compliant website for NTC at an initial cost of £899 for setup and year one, reducing to £399 for subsequent years. Additional annual costs to be £299 pa for WCAG compliance monitoring and £100 pa for the Councillor portal module.

<u>26/06/16.01 Resolved</u>	That a response to the PSPO Consultation 2026 be made in favour of retaining all existing orders and requesting an additional Dog Exclusion Zone at the fenced outdoor gym at the Severals.
<u>26/06/17.01 Resolved</u>	That Option B is the preference of Newmarket Town Council – ‘Continue the partnership, but utilise other mechanisms in place of standalone Vision governance’.
<u>26/06/20.01 Resolved</u>	That the press and public be excluded.
<u>26/06/21.01 Resolved</u>	That an expression of interest will be sent regarding a possible transfer of community asset.