



# Newmarket TOWN COUNCIL

The Memorial Hall, High Street, Newmarket, CB8 8JP

Tel: 01638 667 227. E-mail [townclerk@newmarket.gov.uk](mailto:townclerk@newmarket.gov.uk)

**NOTICE IS HEREBY GIVEN OF A MEETING OF THE NEWMARKET TOWN COUNCIL  
to be held at Memorial Hall, High Street, Newmarket, CB8 8JP  
Monday 22<sup>nd</sup> June 2026 at 6.15pm  
Councillors are hereby summoned to attend  
for the purpose of transacting the business that follows**

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting. This is a public arena, therefore anything you say including your name if given, may be published by the press, social media and in Council committee minutes.

Members of the public and press may not orally report or comment about a meeting as it takes place if present at a meeting of the Council, but otherwise may:

- a. film, photograph or make an audio recording of the meeting;
- b. use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
- c. Report or comment on the proceedings in writing, during or after a meeting or orally after the meeting.

The Council will where possible facilitate such recording unless it is being disruptive. It will also take steps to ensure that children, the vulnerable and members of the public who object to being filmed are protected without undermining the broader purpose of the meeting

## **A G E N D A**

1. **Welcome** - The Mayor to read the fire safety notice and ask whether anyone intends to record the meeting
2. **Apologies** for absence
3. **Declaration of interests**
  - a) Councillors are invited to raise any declarations of interest concerning items on the agenda
  - b) To consider any requests for dispensation
4. **Minutes of the previous meetings held 26<sup>th</sup> May 2026**
  - a) To consider and adopt the minutes, as a true record of the proceedings
  - b) To consider any matters arising
5. **Public participation** – an invitation to members of the public to make representations to Councillors.  
Resolutions can only be made on items on the agenda  
*Rules of public participation: no person may for longer than 3 minutes in total. The maximum time permitted for this item is 15 minutes. This is the only opportunity during the meeting for members of the public to address Councillors.*
6. **Police Report** – to receive and note a report (verbal or written) from the PCT (Police Community Team)
7. **Councillor Reports** - to receive and note reports (if any) from
  - a) Ward Reports from Newmarket Town Councillors
  - b) District Councillors
  - c) County Councillors
  - d) Outside bodies representative reports from Town Councillors
8. **Announcements** - To receive the Town Mayor's and Deputy Mayor's Announcements (if any)
9. **Committee Meetings**
  - a) To receive the minutes and consider and approve any recommendations from the Development & Planning meetings held on 1<sup>st</sup> and 15<sup>th</sup> June 2026
  - b) To receive the minutes and consider and approve any recommendations from Leisure Services meeting held on 1<sup>st</sup> June 2026
  - c) To receive the minutes and consider and approve any recommendations from Human Resources meeting held on 18<sup>th</sup> May and 15<sup>th</sup> June 2026
10. **Internal Audit Reports** – to receive the Interim and Final Internal Audit Reports from the Auditor for Newmarket Town Council

Distribute to the following for information:

County & District Councillors, The Press, Newmarket Town Council Website

11. **Annual Governance and Accountability Return 2025/26 – Sections 1 and 2**
  - a) To receive and approve the Section 1 Annual Governance Statement 2025/26 for Newmarket Town Council
  - b) To receive and approve the Section 2 Annual Accounting Statements 2025/26 for Newmarket Town Council
12. **Website** – to consider quotes for a new website provider
13. **Working Group Reports**
  - a) **Climate/Environment Working Group** – to receive a report and recommendations for motions
    - i **Declaration of a Climate Emergency by Newmarket Town Council: This Council declares a Climate Emergency, recognising the urgent need to address climate change**
    - ii **That Newmarket Town Council writes to the leaders at Suffolk County Council to seek formal assurances on its commitment to Climate Change and the Environment**
    - iii **That Newmarket Town Council commits to including a new budget line and ear-marked reserve for funding for local climate/environmental actions from April 2027**
    - iv **That Newmarket Town Council facilitates a further showing of the People's Emergency Briefing film at the Memorial Hall with free attendance**
  - b) **Any other Working Group Reports**
14. **Public Space Protection Order Consultation** – to receive and consider a response
15. **Review of NEWMARKET VISION Governance** – to receive a report from West Suffolk Council regarding options for the ongoing governance of the Newmarket VISION and formulate a response
16. **Correspondence**
17. **Date of the next Meeting – Monday 27<sup>th</sup> July 2026**
18. **Exclusion of the press & public - To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information relating to individuals or private contracts**
19. **Community Asset Transfer Opportunity** – to consider making an expression of interest

Signed:  Cathy Whitaker, Town Clerk

Date: 16<sup>th</sup> June 2026

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