

Membership from May 2025
Councillor Harvey (Chair)
Councillor Drummond (Vice)
Councillor Hood
Councillor Hulbert
Councillor McHugh
Councillor Winter
Councillor Yarrow

Members = 7
Quorum = 3



Newmarket

TOWN COUNCIL

The Memorial Hall, High Street, Newmarket, Suffolk CB8 8JP

You are hereby summoned to attend a meeting of the
FINANCE & POLICY COMMITTEE to be held at
Memorial Hall, High Street, Newmarket, CB8 8JP on
Monday 18th May 2026 at 7.15pm
*or following on from the Development and Planning
Committee meeting, whichever is later*

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting. This is a public arena, therefore anything you say including your name if given, may be published by the press, social media and in Council committee minutes.

Members of the public and press may not orally report or comment about a meeting as it takes place if present at a meeting of the Council, but otherwise may:

- film, photograph or make an audio recording of the meeting;
- use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
- Report or comment on the proceedings in writing, during or after a meeting or orally after the meeting.

The Council will where possible facilitate such recording unless it is being disruptive. It will also take steps to ensure that children, the vulnerable and members of the public who object to being filmed are protected without undermining the broader purpose of the meeting

- Chair to read** the fire safety notice and announce that this meeting is being recorded and to ask whether anyone else intends to record the meeting
- Apologies** – To receive and accept apologies for absence
- Declaration of interests**
 - Councillors are invited to raise any declarations of interest concerning items on the agenda
 - To consider any requests for dispensation
- Minutes of previous meeting held 16th March 2026**
 - To consider and adopt the minutes, as a true record of the proceedings
 - To consider any matters arising
- Public participation** – an invitation to members of the public to make representations to Councillors. Resolutions can only be made on items on the agenda
Rules of public participation: no person may speak for longer than 3 minutes in total. The maximum time permitted for this item is 15 minutes. This is the only opportunity during the meeting, for members of the public to address Councillors.
- Submission of schedules of payments for information** - To approve cashbooks 1-5 for month 12 (25/26) and month 1 (26/27)
- Bank statements** – To confirm that the bank statement balances & related bank reconciliations have been signed by the Chair of the Finance & Policy Committee
- Accounts** – To receive and note the Income & Expenditure for the Finance & Policy Committee as at Month 1 closure
- Investment** – to consider a subscription to the CCLA PSDF account
- Small Grants** – to receive applications and recommendations for Town Council small grants
 - Newmarket NewsTalk**
 - Racing Welfare**
 - Headway, Suffolk**
 - Home-Start, Suffolk**
- Health, Safety and Facilities** – to receive a monthly report
- Policies** – to receive the policies updated schedule
- Correspondence**
- Date of next meeting **Monday 20th July 2026**

Signed  Cathy Whitaker, Town Clerk

Date 12th May 2026

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Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Finance & Policy Committee **Held on Monday 16th March 2026 at the Memorial Hall 7:30pm**

Attendance:

Councillor J Harvey (Chair)
Councillor R Hood
Councillor P Hulbert

Councillor P Winter
Councillor K Yarrow

Also Present: C Whitaker – Town Clerk, N Alecock – Deputy Town Clerk and J Ashton – Minute Assistant.

Minute

F/26/03/1 Chair to Read the Fire Safety Notice and Announce that Proceedings may be filmed or Recorded

The Chair opened the meeting and announced that the Fire Safety Notice was not required and confirmed that proceedings were being recorded by the Minute Assistant.

F/26/03/2 Apologies for Absence

Apologies were received from Cllrs Drummond and McHugh.

F/26/03/3 Declaration of Member's Interests and to Remind Councillors of the Need to Keep up to Date their Register of Member's Interests and to Consider any Requests Received for Member's Dispensation

Cllr Winter declared a 'other' interest in item 9a – Small Grants. There were no requests for Member's Dispensation.

F/26/03/4 To Confirm the Minutes of the Meeting Held on 19th January 2026 and any Matters Arising

Members received the minutes of the Finance & Policy Committee meeting held on 19th January 2026 and Cllr Harvey made a proposal, seconded by Cllr Winter. A vote was taken which was unanimous and the following was agreed:

F/26/03/4.01 Resolved

That the minutes of the Finance & Policy Committee meeting held on 19th January 2026 be adopted and signed as a true record by the Chair of the Finance & Planning Committee.

There were no matters arising.

F/26/03/5 Public Open Session

No members of the public were present.

F/26/03/6 Submission of Schedules of Payments for Information CB1 – CB5

Members reviewed CB1 – CB5 for months 10 and 11 (2025/26). Cllr Harvey made a proposal, seconded by Cllr Hood. A vote was taken which was unanimous and the following was agreed:

F/26/03/6.01 Recommendation

That the ratification of the schedules of payments for the period 01/01/2026 – 31/01/2026 and 01/02/2026 – 28/02/2026 (Cash Book 1 - 5) be received and adopted.

F/26/03/7 To Confirm the Bank Statement Balances & Related Bank Reconciliation have been signed by the Chairman of F&P Committee

The Chair of the Finance & Policy Committee confirmed scrutiny of the bank reconciliations relating to the end of 28/02/2026 (month 11) for the Town Council's Current, Petty Cash, Salaries, Barclaycard and CCLA Cashbooks.

F/26/03/8 To Receive the Income and Expenditure

The Income and Expenditure reports for February 2026 were received and noted.

F/26/03/9 Small Grants

The following grant application was considered.

Newmarket Charitable Foundation (Newmarket Community Awards 2026).
Cllr Harvey made a proposal, seconded by Cllr Hulbert. A vote was taken which was unanimous and the following was agreed:

F/26/03/9.01 Resolved

That the request from Newmarket Charitable Foundation for a grant be approved and be awarded at £750.

F/26/03/10 Citizen's Advice Bureau

A report was received and noted. Onward funding was considered and Cllr Harvey made a proposal, seconded by Cllr Hood. A vote was taken which was unanimous and the following was agreed:

F/26/03/10.01 Resolved

That NTC continues to support the CAB and be awarded a grant of £5,000.

Town Clerk was requested to ask the CAB to give appropriate recognition for the NTC support.

F/26/03/11 Health and Safety

The Health and Safety report was received and noted. The items from vandalism and antisocial behaviour that have cost the Council to repair will be listed and published.

F/26/03/12 Policies

A meeting of the Policy Working Group will be held on 24th March 2026 to review and update the policies.

F/26/03/13 Correspondence

None noted.

F/26/03/14 Date of Next Meeting

Monday 18th May 2026 at the Memorial Hall.

Meeting closed at 7:47pm

Signed _____ Date _____

Summary of Recommendations	Recommendation Wording
<u>F/26/03/4.01 Resolved</u>	That the minutes of the Finance & Policy Committee meeting held on 19th January 2026 be adopted and signed as a true record by the Chair of the Finance & Planning Committee.
<u>F/26/03/6.01 Recommendation</u>	That the ratification of the schedules of payments for the period 01/01/2026 – 31/01/2026 and 01/02/2026 – 28/02/2026 (Cash Book 1 - 5) be received and adopted.
<u>F/26/03/10.01 Resolved</u>	That the request from Newmarket Charitable Foundation for a grant be approved and be awarded at £750.
<u>F/26/03/10.01 Resolved</u>	That NTC continues to support the CAB and be awarded a grant of £5,000.

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Receipts for Month 12

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
Balance Brought Fwd :		120,704.02					120,704.02	
bacs	Banked: 02/03/2026	75.00						
	Sales Recpts Page 3007	75.00	75.00		101			Sales Recpts Page 3007
bacs	Banked: 02/03/2026	39.98						
	Sales Recpts Page 3008	39.98	39.98		101			Sales Recpts Page 3008
bacs	Banked: 02/03/2026	300.00						
	Sales Recpts Page 3009	300.00	300.00		101			Sales Recpts Page 3009
bacs	Banked: 03/03/2026	24.00						
	Sales Recpts Page 3010	24.00	24.00		101			Sales Recpts Page 3010
000207	Banked: 04/03/2026	72.00						
	Sales Recpts Page 3006	72.00	72.00		101			Sales Recpts Page 3006
000208	Banked: 04/03/2026	171.50						
000208	Teadance Feb26	171.50		28.58	4443	301	142.92	Teadance Feb26
bacs	Banked: 04/03/2026	84.00						
	Sales Recpts Page 3011	84.00	84.00		101			Sales Recpts Page 3011
bacs	Banked: 04/03/2026	217.50						
	Sales Recpts Page 3012	217.50	217.50		101			Sales Recpts Page 3012
bacs	Banked: 04/03/2026	259.26						
	Sales Recpts Page 3013	259.26	259.26		101			Sales Recpts Page 3013
bacs	Banked: 09/03/2026	525.00						
	Sales Recpts Page 3014	525.00	525.00		101			Sales Recpts Page 3014
bacs	Banked: 10/03/2026	24.00						
	Sales Recpts Page 3015	24.00	24.00		101			Sales Recpts Page 3015
000209	Banked: 11/03/2026	72.00						
	Sales Recpts Page 3017	72.00	72.00		101			Sales Recpts Page 3017
bacs	Banked: 13/03/2026	999.00						
	Sales Recpts Page 3016	999.00	999.00		101			Sales Recpts Page 3016
bacs	Banked: 13/03/2026	147.00						
	Sales Recpts Page 3019	147.00	147.00		101			Sales Recpts Page 3019
bacs	Banked: 16/03/2026	48.00						
	Sales Recpts Page 3018	48.00	48.00		101			Sales Recpts Page 3018
000210	Banked: 27/03/2026	214.40						
000210	Teadance 27/3/26	214.40		35.73	1043	301	178.67	Teadance 27/3/26
bacs	Banked: 30/03/2026	126.00						
	Sales Recpts Page 3021	126.00	126.00		101			Sales Recpts Page 3021
bacs	Banked: 31/03/2026	262.50						
	Sales Recpts Page 3022	262.50	262.50		101			Sales Recpts Page 3022
bacs	Banked: 31/03/2026	189.00						

Receipts for Month 12				Nominal Ledger Analysis				
<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Sales Recpts Page 3023	189.00	189.00		101			Sales Recpts Page 3023
Total Receipts for Month		3,850.14	3,464.24	64.31			321.59	
Cashbook Totals		124,554.16	3,464.24	64.31			121,025.61	

Date: 11/05/2026

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Time: 16:46

Cashbook 1

User: CEW

Current Account

For Month No: 12

Payments for Month 12

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
05/02/2026	Phs Group Plc	C71930878	53.63	53.63		501			P/Ledger Electronic Payment
02/03/2026	Barclaycard Account	CC/M10pay	3,337.88			208		3,337.88	Jan26 statement sweep
04/03/2026	Cooleraid Ltd	1809497	52.80	52.80		501			Sanitization
04/03/2026	Phillip Green	030326	120.00	120.00		501			Feb maintain & weekly winding
04/03/2026	Adams & Eden Restoration	200226	416.40	416.40		501			Broken skirting
04/03/2026	L & S Signs	75286	312.00	312.00		501			Signwrite van
04/03/2026	Abbey Security Services Ltd	44608	606.39	606.39		501			Security services Feb 26
04/03/2026	Libra Security Ltd	8349	106.80	106.80		501			Office entry maint
04/03/2026	Harrisons Packaging	6466079	282.00	282.00		501			Dog waste envirobag
04/03/2026	A2M Tec Ltd	351	1,024.80	1,024.80		501			Acc cont post repl & gate rep
04/03/2026	Collaboration 23 Construction	1025	3,300.00	3,300.00		501			All Saints flint walls
04/03/2026	Face It Face Painting	507	390.00	390.00		501			Face painting Earth Day
04/03/2026	Triple Threat Theatre	1	2,000.00	2,000.00		501			Summer entertainment 2026
04/03/2026	The Animal Experience	25426	480.00	480.00		501			Animal experience Earth Day
04/03/2026	John and Janice Kay	27022026/1	100.00	100.00		501			Tea dance music
04/03/2026	John and Janice Kay	15551	1,803.60	1,803.60		501			Railway 200 project info board
04/03/2026	1 Gray & Sons Funfairs	239	1,650.00	1,650.00		501			Earth Day event
04/03/2026	Cloudy IT	10849	827.63	827.63		501			Various IT
04/03/2026	N-CIS	13377	53.44	53.44		501			IT telephone servs
05/03/2026	Petty Cash	PCASH M11	40.84			210		40.84	PETTY CASH REIMBURSEMENT-M11
09/03/2026	Stannah	1100000361	1,560.00	1,560.00		501			Lift commission
09/03/2026	Fenland Leisure Products Ltd	069920	2,685.24	2,685.24		501			Castle repairs
09/03/2026	Cambridge Employment Law LLP	255318075	960.00	960.00		501			Legal advice
09/03/2026	Collaboration 23 Construction	1023	3,804.00	3,804.00		501			Various works
09/03/2026	Mark Westley	0579	320.00	320.00		501			NNP photos
09/03/2026	Sara Beckett	040326	280.50	280.50		501			NNP draft doc work
09/03/2026	Total Energies	407011170/	51.74	51.74		501			Purchase Ledger DDR Payment
09/03/2026	British Gas	815098685	25.53	25.53		501			CEM elec Jan/Feb 26
09/03/2026	Total Energies	4066707862	1,110.00	1,110.00		501			Final Elec Dec 25 M.Hall
12/03/2026	Jockey Club Estates	0017878	21,123.90	21,123.90		501			2025/26 SLA Contract JCE
12/03/2026	Ken Booth & Co Ltd	488388	467.84	467.84		501			Cleaning supplies
12/03/2026	Level Up Print Ltd	2354	132.00	132.00		501			Earth Day Banners
12/03/2026	Rachel Wood	022026	325.00	325.00		501			Admin for Nmkt Neighbourhd Pla
12/03/2026	In and Out Lifts	iao26.138	9,418.80	9,418.80		501			Lift Initialisation balance
15/03/2026	SmartestEnergy Business Ltd	GM42T77NY0	973.48	973.48		501			MH Elec Jan 26
15/03/2026	SmartestEnergy Business Ltd	GM42PGH2Q0	73.06	73.06		501			P.Conv Elec Feb 26
15/03/2026	SmartestEnergy Business Ltd	GM3DLP2ZE0	31.96	31.96		501			BT Elec Feb 26
15/03/2026	SmartestEnergy Business Ltd	GM42TPWL80	1.07	1.07		501			Clock Tower Elec Feb 26
16/03/2026	British Gas	BGB712295	373.65	373.65		501			gas.PAV.Jan-Feb26
23/03/2026	Staff Salary Account	M12 topup	5,000.00			204		5,000.00	account topup for

Continued on Page 1115

Payments for Month 12					Nominal Ledger Analysis				
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
									salaries
23/03/2026	Staff Salary Account	topup	7,000.00			204		7,000.00	acc topup salaries
25/03/2026	A Place Setting	10492	76.00	76.00		501			Misc crockery etc
25/03/2026	Northgate Vehicle Hire Ltd	SL08915307	485.62	485.62		501			Electric van hire
25/03/2026	Homefront Locksmiths	002863	312.00	312.00		501			New lock system - Pav
25/03/2026	Thrive Yoga Newmarket	21	90.00	90.00		501			Yoga - Earth Day
25/03/2026	Collaboration 23 Construction	1029	2,400.00	2,400.00		501			Various works
25/03/2026	Geared Entertainment	009	2,275.00	2,275.00		501			Earth Day & Summer entertainm
25/03/2026	Crash Cleaner Ltd	138	323.00	323.00		501			Weekend cleans Dec25
25/03/2026	Crash Cleaner Ltd	139	195.00	195.00		501			Bus stops clean Dec25
25/03/2026	Crash Cleaner Ltd	140	238.00	238.00		501			Weekend cleans Jan26
25/03/2026	Crash Cleaner Ltd	141	170.00	170.00		501			Weekend cleans Feb26
25/03/2026	Crash Cleaner Ltd	142	144.50	144.50		501			Weekend cleans Feb26
25/03/2026	Suffolk County Council	9569228	12,358.27	12,358.27		501			Street lighting & energy
25/03/2026	British Gas	815115477	96.57	96.57		501			Elec cem Jan/Feb 26
26/03/2026	Aurora Managed Services Ltd	223121	20.54		3.42	4028	101	17.12	office printer - printing fees
26/03/2026	Unveiling Curtains Ltd	1509	358.80	358.80		501			Rail 200 unveil curtain
26/03/2026	Regency Cakes	0095	100.00	100.00		501			Cookies - Railway 200
26/03/2026	West Suffolk Council	1341242	5,172.14	5,172.14		501			Q4 SLA WSC 25-26
30/03/2026	Petty Cash	pettycash	125.30			210		125.30	Petty Cash M12 reimbursement
30/03/2026	Barclaycard Account	cc payment	858.25			208		858.25	statement sweep payment
31/03/2026	Unity Trust Bank	BANKCHARG	14.80			4051	101	14.80	UTB fees March26
31/03/2026	Unity Trust Bank	BANKCHARG	6.30			4051	101	6.30	UTB bank fees
31/03/2026	British Gas	603922137	23.84	23.84		501			elec.cem.Feb/March26
Total Payments for Month			98,519.91	82,116.00	3.42			16,400.49	
Balance Carried Fwd			26,034.25						
Cashbook Totals			124,554.16	82,116.00	3.42			42,434.74	

Receipts for Month 12				Nominal Ledger Analysis				
<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Balance Brought Fwd :	109.16					109.16	
	Banked: 05/03/2026	40.84						
PCASH M11	Current Account	40.84			201		40.84	PETTY CASH REIMBURSEMENT-M11
	Banked: 30/03/2026	125.30						
pettycash	Current Account	125.30			201		125.30	Petty Cash M12 reimbursement
Total Receipts for Month		166.14	0.00	0.00			166.14	
Cashbook Totals		275.30	0.00	0.00			275.30	

Payments for Month 12					Nominal Ledger Analysis				
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
30/03/2026	Petty Cash M12	PETTYCASH	125.30		1.21	4023	101	1.04	Petty Cash M12/cllr photo
						4009	101	116.40	Petty Cash M12/staff courses
						4443	301	6.65	Petty Cash M12/teadance suppli
Total Payments for Month			125.30	0.00	1.21			124.09	
Balance Carried Fwd			150.00						
Cashbook Totals			275.30	0.00	1.21			274.09	

Receipts for Month 12				Nominal Ledger Analysis				
<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		24,746.31					24,746.31	
	Banked: 23/03/2026	5,000.00						
M12 topup	Current Account	5,000.00			201		5,000.00	account topup for salaries
	Banked: 23/03/2026	7,000.00						
topup	Current Account	7,000.00			201		7,000.00	acc topup salaries
Total Receipts for Month		12,000.00	0.00	0.00			12,000.00	
Cashbook Totals		36,746.31	0.00	0.00			36,746.31	

Payments for Month 12				Nominal Ledger Analysis						
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>	
23/03/2026	Net Salaries M12	SAL-M12-26	15,224.00			516		15,224.00	Net Salaries M12	
23/03/2026	J Ashton	REDUNDANCY	5,000.00			4058	102	5,000.00	redundancy package	
23/03/2026	HMRC M12	1108662612	6,682.15			515		6,682.15	HMRC M12	
23/03/2026	People's Partnership M12	WPP26-M12	1,740.00			514		1,740.00	People's Partnership M12	
31/03/2026	Unity Trust Bank	BANKCHARG	8.50			4051	101	8.50	UTB fees March 26	
Total Payments for Month			28,654.65	0.00	0.00			28,654.65		
Balance Carried Fwd			8,091.66							
Cashbook Totals			36,746.31	0.00	0.00			36,746.31		

Receipts for Month 12			Nominal Ledger Analysis					
Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Banked: 02/03/2026	3,337.88						
CC/M10pay	Current Account	3,337.88			201		3,337.88	Jan26 statement sweep
	Banked: 30/03/2026	858.25						
cc payment	Current Account	858.25			201		858.25	statement sweep payment
Total Receipts for Month		4,196.13	0.00	0.00			4,196.13	
Cashbook Totals		4,196.13	0.00	0.00			4,196.13	

Date: 11/05/2026

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Time: 16:47

Cashbook 4

User: CEW

Barclaycard Account

For Month No: 12

Payments for Month 12

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :			4,191.14					4,191.14	
03/03/2026	Card/Amazon	CC261605	4.99		0.83	4023	101	4.16	Card/ 1 x A3 zip wallet
04/03/2026	Card/Adobe	CC261627	97.06		16.18	4025	101	80.88	Card/Aeropros licence
04/03/2026	card/PRIME	PRIME	8.99			4025	101	8.99	card/PRIME
05/03/2026	Card/Newmarket Paint Company	CC261606	53.28		8.88	4036	120	44.40	Card/ 5 litres of paint
05/03/2026	Card/All Saints News & Wines	CC261607	2.60			4020	103	2.60	Milk x2
05/03/2026	Card/All Saints News & Wines	CC261608	25.20			4028	101	25.20	Card/Invoice Newmarket Journal
05/03/2026	Card/FCC Environment Haverhill	CC261609	116.04		19.34	4029	200	96.70	Card/Disposal of recyclables
05/03/2026	Card/UK POS	CC261610	82.20		13.70	4095	120	68.50	Card/Freestanding snap frame
05/03/2026	Card/Amazon	CC261613	17.99		3.00	4179	303	14.99	Card/Air drying clay
05/03/2026	Card/Amazon	CC261614	17.99		3.00	4179	303	14.99	Card/Air drying clay
05/03/2026	Card/Amazon	CC261615	17.99		3.00	4179	303	14.99	Card/Air drying clay
05/03/2026	Card/Amazon	CC261616	18.96		3.35	4179	303	15.61	Card/sunflower seeds
05/03/2026	Card/Amazon	CC261618	15.17		2.66	4179	303	12.51	Card/400 kraft paper bags
05/03/2026	Card/Amazon	CC261619	7.99		1.33	4179	303	6.66	Card/1 x wildflower seeds
06/03/2026	Card/Waitrose	CC261611	6.00		1.00	4079	101	5.00	Card/6 x bunches daffodils
06/03/2026	Card/Waitrose	CC261612	5.00		0.83	4079	101	4.17	Card/2 x bunches of roses
06/03/2026	Card/Amazon	CC261617	16.98		2.83	4179	303	14.15	Card/2 x wildflower seeds
06/03/2026	card/Wyken Vineyards	CC261646	1,890.00			4189	307	1,890.00	card/MLF vineyard tour
09/03/2026	Card/Wickes	CC261620	164.00		27.33	4036	310	136.67	Card/plinth, base, tapemeasure
09/03/2026	Card/MD's Newmarket Grocery	CC261621	4.58			4020	102	4.58	Card/2 x 2L Diet Coke
09/03/2026	Card/Tescos	CC261622	13.02		2.17	4016	120	10.85	Card/broom, bleach, Flash
09/03/2026	Card/Amazon	CC261623	53.99		9.00	4010	102	44.99	Card/Safety trainers
09/03/2026	card/Tesco	CC261622	-13.02		-2.17	4016	120	-10.85	card/correction
10/03/2026	Card/ShopBG	CC261624	11.93		1.99	4179	303	9.94	Card/2 x yellow felt tip pens
10/03/2026	Card/Amazon	CC261625	10.98		1.84	4179	303	9.14	Card/2 x black felt tips
10/03/2026	Card/FCC Environment Haverhill	CC261626	8.76		1.46	4029	200	7.30	Card/disposal of recycling
10/03/2026	card/Amazon	CC261643	8.99		1.50	4179	303	7.49	card/wildflowers
10/03/2026	card/Amazon	CC261645	3.99		0.67	4023	101	3.32	card/pens for Earth Day craft
10/03/2026	card/Amazon	CC261644	6.99		1.17	4023	101	5.82	card/punched pockets
12/03/2026	card/Tesco	CC261628	1.20			4020	102	1.20	card/milk
13/03/2026	card/Scotsdales	CC261629	68.97		3.16	4064	101	50.00	card/LeavinggiftMinsec
						4179	303	15.81	card/EarthDay
13/03/2026	card/Shoe Doctor	CC261630	20.00		3.33	4036	204	16.67	card/keycutting Bill Tutte
13/03/2026	card/Amazon	CC261631	5.99		1.00	4023	101	4.99	card/Blutack
16/03/2026	card/AmazonREFUND	CC261632	-8.99		-1.50	4179	303	-7.49	card/refund of wild seeds
18/03/2026	card/Wickes	CC261633	236.45		39.41	4037	306	197.04	card/wood repair-zipwire

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Barclaycard Account

For Month No: 12

Payments for Month 12

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
23/03/2026	card/Tesco	CC261634	1.65			4020	102	1.65	card/milk
23/03/2026	card/Deliveroo	CC261635	49.80		0.91	4443	301	48.89	card/teadance delivery
23/03/2026	card/Amazon	CC261636	6.75		1.13	4023	101	5.62	card/paper
23/03/2026	card/Amazon	CC261637	7.64		1.27	4019	101	6.37	card/SID prolific cable
23/03/2026	card/Cartridge People	CC261638	656.89		109.48	4018	101	547.41	card/full toner pack TC
23/03/2026	card/pdfaid	PDFAID	49.00			4025	101	49.00	card/pdfaid
24/03/2026	card/QD	CC261639	13.96		2.33	4029	200	11.63	card/batteries
25/03/2026	card/The Apex	CC261640	85.00			4189	307	85.00	card/tickets for twinning
26/03/2026	card/Amazon	CC261641	21.98		3.66	4037	202	9.16	card/signage Cem
						4037	204	9.16	card/signage War memorial
26/03/2026	card/Nkt Paint Company	CC261642	7.10		1.18	4036	208	5.92	card/tester paint
27/03/2026	card/Wyken Vineyards	CC261646	470.00			4189	307	470.00	card/vineyard tour MLF
30/03/2026	card/Amazon	CC261647	25.87		4.31	4037	202	4.58	card/CCTV signage
						4037	204	4.57	card/CCTV signageWarMem
						4443	301	12.41	card/teadance supplies
31/03/2026	card/Amazon	CC261649	15.99		2.67	4016	120	13.32	card/pole for hall shutters
31/03/2026	card/Amazon	CC261650	18.99		3.17	4016	120	15.82	card/pole for hall shutters
31/03/2026	card/Tesco	CC261651	3.50		0.58	4020	102	2.92	card/staff refr
31/03/2026	card/Amazon	CC261652	10.97		1.82	4037	306	9.15	card/signage
31/03/2026	barclaycard	Y/E CARD	-4,442.36			550		-4,442.36	barclaycard
Total Payments for Month			4.99	0.00	302.80			-297.81	
Balance Carried Fwd			0.00						
Cashbook Totals			4,196.13	0.00	302.80			3,893.33	

Receipts for Month 12				Nominal Ledger Analysis				
<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		608,919.54					608,919.54	
bacs	Banked: 03/03/2026	1,757.70						
bacs	CCLA	1,757.70			1190	101	1,757.70	reinvestment amount Feb26
Total Receipts for Month		1,757.70	0.00	0.00			1,757.70	
Cashbook Totals		<u>610,677.24</u>	<u>0.00</u>	<u>0.00</u>			<u>610,677.24</u>	

Payments for Month 12				Nominal Ledger Analysis					
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
03/03/2026	Card/Amazon	CC261605	4.99		0.83	4023	101	4.16	Card/1 x A3 zip wallet
03/03/2026	Card/Amazon	CC261605	-4.99		-0.83	4023	101	-4.16	Error correction
Total Payments for Month			0.00	0.00	0.00			0.00	
Balance Carried Fwd			610,677.24						
Cashbook Totals			610,677.24	0.00	0.00			610,677.24	

Receipts for Month 1

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Balance Brought Fwd :	26,034.25					26,034.25	
bacs	Banked: 01/04/2026	90.00						
	Sales Recpts Page 3027	90.00	90.00		101			Sales Recpts Page 3027
bacs	Banked: 01/04/2026	150.00						
	Sales Recpts Page 3028	150.00	150.00		101			Sales Recpts Page 3028
bacs	Banked: 02/04/2026	24.00						
	Sales Recpts Page 3026	24.00	24.00		101			Sales Recpts Page 3026
bacs	Banked: 07/04/2026	486.00						
	Sales Recpts Page 3025	486.00	486.00		101			Sales Recpts Page 3025
	Banked: 09/04/2026	200,000.00						
PSDF tfr	CCLA Account	200,000.00			202		200,000.00	acc topup from PSDF acc
bacs	Banked: 14/04/2026	19,655.74						
bacs	HMRC	19,655.74			105		19,655.74	VAT refund Q4 25/26
bacs	Banked: 14/04/2026	1,962.00						
	Sales Recpts Page 3031	1,962.00	1,962.00		101			Sales Recpts Page 3031
bacs	Banked: 15/04/2026	210.00						
	Sales Recpts Page 3030	210.00	210.00		101			Sales Recpts Page 3030
bacs	Banked: 16/04/2026	210.00						
	Sales Recpts Page 3029	210.00	210.00		101			Sales Recpts Page 3029
bacs	Banked: 20/04/2026	200.00						
bacs	R Foster-Jones	200.00		33.33	565		166.67	hdep/RF-Jones-21/11/26
bacs	Banked: 20/04/2026	1,000.00						
bacs	West Suffolk Council	1,000.00			1181	120	1,000.00	REPFgrant-MH stage rails
bacs	Banked: 22/04/2026	204.00						
	Sales Recpts Page 3032	204.00	204.00		101			Sales Recpts Page 3032
bacs	Banked: 24/04/2026	37.50						
	Sales Recpts Page 3033	37.50	37.50		101			Sales Recpts Page 3033
bacs	Banked: 27/04/2026	67.20						
	Sales Recpts Page 3034	67.20	67.20		101			Sales Recpts Page 3034
bacs	Banked: 28/04/2026	450.00						
	Sales Recpts Page 3035	450.00	450.00		101			Sales Recpts Page 3035
bacs	Banked: 29/04/2026	24.00						
	Sales Recpts Page 3036	24.00	24.00		101			Sales Recpts Page 3036
bacs	Banked: 29/04/2026	90.00						
	Sales Recpts Page 3037	90.00	90.00		101			Sales Recpts Page 3037
bacs	Banked: 30/04/2026	135.00						
	Sales Recpts Page 3038	135.00	135.00		101			Sales Recpts Page 3038
bacs	Banked: 30/04/2026	1,131,996.00						

Receipts for Month 1				Nominal Ledger Analysis				
<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
bacs	West Suffolk Council	1,131,996.00			1176	100	1,131,996.00	precept payment 26/27
Total Receipts for Month		1,356,991.44	4,139.70	33.33			1,352,818.41	
Cashbook Totals		<u>1,383,025.69</u>	<u>4,139.70</u>	<u>33.33</u>			<u>1,378,852.66</u>	

Payments for Month 1

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
08/04/2026	West Suffolk Council	1341703	2,181.92	2,181.92		501			Trade Waste
08/04/2026	Jockey Club Estates	0017994	22,180.10	22,180.10		501			2026/27 SLA Contract Q1
08/04/2026	Horse Requisites	INV2-40301	10.08	10.08		501			Gorilla tub
08/04/2026	Rialtas Business Solutions Ltd	SM33361	3,190.80	3,190.80		501			Various
08/04/2026	Anglian Water Business Nationa	16388793	269.75	269.75		501			Pav Water Jan-Apr 26
08/04/2026	West Suffolk Council	1343842	180.00	180.00		501			Premises Licence Annual Fee
08/04/2026	Phillip Green	030426	125.00	125.00		501			March weekly winding
08/04/2026	Cloudy IT	10983	8,404.66	8,404.66		501			Various
08/04/2026	SLCC Enterprises Ltd	MEM257975-	505.00	505.00		501			Membership Fee
08/04/2026	Abbey Security Services Ltd	44797	841.30	841.30		501			Various
08/04/2026	Libra Security Ltd	8493	105.00	105.00		501			Lift fire alarm connect
08/04/2026	Newmarket Plant Hire Ltd	709750	8.83	8.83		501			Safety fence
08/04/2026	Rialtas Business Solutions Ltd	33544	67.60	67.60		501			Rialtas Web transfer
08/04/2026	Mid Anglia Rail Passengers' As	030326	25.00	25.00		501			Marpa Subs
08/04/2026	Evolution Consultants & eVo-ai	505	247.80	247.80		501			Roof inspection by drone
08/04/2026	West Suffolk Council	1343551	836.16	836.16		501			Empty of dog bins
08/04/2026	West Suffolk Council	1342530	814.32	814.32		501			Trade Waste Pav
08/04/2026	John and Janice Kay	27032026/1	100.00	100.00		501			Tea dance music 270326
08/04/2026	West Suffolk Council	17/0	4,375.80	4,375.80		501			NNDR 26/27
08/04/2026	West Suffolk Council	19/0	7,546.00	7,546.00		501			NNDR 26/27
08/04/2026	West Suffolk Council	17	2,567.35	2,567.35		501			NNDR 26/27
08/04/2026	LAC Services (East Anglia) Ltd	3931	3,137.93	3,137.93		501			Fire door maintenance
08/04/2026	British Gas	14401446	229.70	229.70		501			Gas pav March 26
08/04/2026	N-CIS	13466	50.70	50.70		501			Phone IT svcs April 26
08/04/2026	SmartestEnergy Business Ltd	GR3DLP2ZE/	35.38	35.38		501			Elec BTutte March 26
08/04/2026	SmartestEnergy Business Ltd	GM42T77NY/	1,002.43	1,002.43		501			Elec MH March 26
08/04/2026	SmartestEnergy Business Ltd	GM42PGH2Q/	76.88	76.88		501			Elec conv March 2026
09/04/2026	Nkt Charitable Foundation	SMALLGRANT	750.00			4076	101	750.00	grant/NCF/awards
10/04/2026	Staff Salary Account	topup a/c	40,000.00			204		40,000.00	acc topup
13/04/2026	Barclaycard Account	midmntpay	1,000.00			208		1,000.00	mid-month payment
16/04/2026	Lubbe & Sons (Bulbs) Ltd	2260113	4,080.00	4,080.00		501			Birdcage Walk bulbs
16/04/2026	Collaboration 23 Construction	1038	2,820.00	2,820.00		501			Facade bricks - MH
16/04/2026	Ustigate	8474	3,158.40	3,158.40		501			Summerization 2026
16/04/2026	Harrisons Packaging	6497380	313.20	313.20		501			Dog waste envirobags
16/04/2026	Silverton Builders Merchants L	0006/45000	488.02	488.02		501			Play sand
16/04/2026	Collaboration 23 Construction	1036	3,600.00	3,600.00		501			Prep work chapel/cemetery
16/04/2026	Suffolk West Citizens Advice B	344	5,000.00	5,000.00		501			Funding 26/27
16/04/2026	NFU Mutual	1183561628	690.23	690.23		501			Credit Van ins
16/04/2026	Suffolk Association of Local C	31261	1,931.50	1,931.50		501			SALC Membership Subs 26/27
16/04/2026	Discover Newmarket	1031	6,000.00	6,000.00		501			Stakeholders Fees 2026
16/04/2026	Sara Beckett	080426	297.50	297.50		501			NNP Admin fees SB
16/04/2026	Westcotec Ltd	17775	462.00	462.00		501			SID assess/repair
16/04/2026	Westcotec Ltd	17774	63.00	63.00		501			SID assess/repair
16/04/2026	Westcotec Ltd	17773	111.60	111.60		501			SID battery charger
20/04/2026	British Gas	836900366	66.03	66.03		501			Elec cem Mar 26

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Current Account

For Month No: 1

Payments for Month 1

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
20/04/2026	Newmarket Plant Hire Ltd	706448	484.22	484.22		501			Scissor lift
20/04/2026	Crash Cleaner Ltd	00145	195.00	195.00		501			Bus stops cleaning March 2026
20/04/2026	Crash Cleaner Ltd	00144	195.50	195.50		501			Public toilet clean March 2026
20/04/2026	Crash Cleaner Ltd	00148	102.00	102.00		501			Pub toilets March 2026
20/04/2026	Crash Cleaner Ltd	00146	109.50	109.50		501			Cem staff toilets Mar 26
20/04/2026	Rialtas Business Solutions Ltd	33594	1,088.40	1,088.40		501			Yearend 2026 Omega
20/04/2026	Thurlow Nunn Standen Ltd	406070	41.74	41.74		501			Fuel/ drill bits
20/04/2026	Crash Cleaner Ltd	00147	250.00	250.00		501			Bins & planters cleaning Mar26
23/04/2026	Crash Cleaner Ltd	00143	195.50	195.50		501			Gardens wkend cleans Mar26
23/04/2026	Northgate Vehicle Hire Ltd	SL08945668	455.62	455.62		501			Van Lease
24/04/2026	Peninsula	U005611536	691.02	691.02		501			Provision of services
24/04/2026	Libra Security Ltd	8545	624.00	624.00		501			Replace control panel - Pav
24/04/2026	Fools Paradise Limited	20063	1,752.00	1,752.00		501			Harvest cow - Earth Day
24/04/2026	Banner Business Solutions Ltd	04453140	44.38	44.38		501			Copier paper
24/04/2026	Cambridge Door Services Ltd	10007	158.32	158.32		501			Bar shutter repair
24/04/2026	House of Flags	266002349	1,153.20	1,153.20		501			Flags
24/04/2026	CK Compliance	CKC5004	323.70	323.70		501			PAT testing
24/04/2026	British Gas	14489011	1,536.71	1,536.71		501			gas MH credit note
27/04/2026	SmartestEnergy Business Ltd	PWL8-003	2.17	2.17		501			elec CT March26
29/04/2026	Barclaycard Account	a/c sweep	4,462.34			208		4,462.34	balance sweep-March statement
29/04/2026	British Gas	812013713	29.45	29.45		501			elec cem Mar/Apr26
30/04/2026	Unity Trust Bank	BANKCHARG	18.55			4051	101	18.55	Unity Trust Bank fees
Total Payments for Month			143,860.29	97,629.40	0.00			46,230.89	
Balance Carried Fwd			1,239,165.40						
Cashbook Totals			1,383,025.69	97,629.40	0.00			1,285,396.29	

Receipts for Month 1				Nominal Ledger Analysis				
<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Balance Brought Fwd :	150.00					150.00	
	Banked:	0.00						
			0.00				0.00	
Total Receipts for Month		0.00	0.00	0.00			0.00	
Cashbook Totals		<u>150.00</u>	<u>0.00</u>	<u>0.00</u>			<u>150.00</u>	

Payments for Month 1				Nominal Ledger Analysis					
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
			0.00						
	Total Payments for Month		0.00	0.00	0.00			0.00	
	Balance Carried Fwd		150.00						
	Cashbook Totals		150.00	0.00	0.00			150.00	

Receipts for Month 1				Nominal Ledger Analysis				
<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Balance Brought Fwd :	8,091.66					8,091.66	
	Banked: 10/04/2026	40,000.00						
topup a/c	Current Account	40,000.00			201		40,000.00	acc topup
Total Receipts for Month		40,000.00	0.00	0.00			40,000.00	
Cashbook Totals		<u>48,091.66</u>	<u>0.00</u>	<u>0.00</u>			<u>48,091.66</u>	

Payments for Month 1				Nominal Ledger Analysis					
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
10/04/2026	HMRC M1	1108662701	6,741.54			515		6,741.54	HMRC M1
15/04/2026	People's Partnership WPP M1	WPP2701 DD	1,842.27			514		1,842.27	People's Partnership WPP M1
24/04/2026	Net Salaries M1	NETSAL2701	15,010.67			516		15,010.67	Net Salaries M1
30/04/2026	Unity Trust Bank	BANKCHARG	8.65			4051	101	8.65	Unity Trust Bank fees
Total Payments for Month			23,603.13	0.00	0.00			23,603.13	
Balance Carried Fwd			24,488.53						
Cashbook Totals			48,091.66	0.00	0.00			48,091.66	

Receipts for Month 1			Nominal Ledger Analysis					
<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Banked: 13/04/2026	1,000.00						
midmnthpay	Current Account	1,000.00			201		1,000.00	mid-month payment
	Banked: 29/04/2026	4,462.34						
a/c sweep	Current Account	4,462.34			201		4,462.34	balance sweep-March statement
Total Receipts for Month		5,462.34	0.00	0.00			5,462.34	
Balance Carried Fwd		824.81						
Cashbook Totals		6,287.15	0.00	0.00			6,287.15	

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Barclaycard Account

For Month No: 1

Payments for Month 1

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
01/04/2026	BARCLAYCARD	Y/E CC	4,442.36			550		4,442.36	BARCLAYCARD
01/04/2026	card/Amazon	CC271653	19.98		3.34	4023	101	16.64	card/A5 paper
01/04/2026	card/Amazon	CC271654	24.70		2.46	4023	101	22.24	card/deskpap/planner
04/04/2026	card/Adobe	CC271655	97.06		16.18	4025	101	80.88	card/Acropro licence
04/04/2026	card/PRIME	CCPRIME	8.99			4025	101	8.99	card/Prime subs
09/04/2026	card/The Workplace Depot	CC271656	178.79		29.80	4095	200	148.99	card/safety barrier
09/04/2026	card/Expocart	CC271657	378.00		63.00	4095	120	315.00	card/6-panel display board
09/04/2026	card/MoneySoft	CC271658	108.00		18.00	4025	101	90.00	card/payroll sw licence annual
10/04/2026	card/Printerland	CC271659	663.44		110.57	4018	101	552.87	card/full set toners-TC prtr
13/04/2026	card/MDs grocery	CC271660	1.99			4020	102	1.99	card/staff refr
13/04/2026	card/Nkt Paint Company	CC271661	44.55		7.42	4036	208	37.13	card/painting toilet ramp/rail
14/04/2026	card/Amazon	CC271662	16.14		2.69	4038	120	13.45	card/tablecloths
14/04/2026	card/Tescos	CC271663	3.50		0.58	4020	102	2.92	card/staff refr
14/04/2026	card/Savers	CC271664	14.99		2.50	4016	120	12.49	card/dw tablets
15/04/2026	card/Amazon	CC271665	9.92		1.65	4029	200	8.27	card/dust sheets
16/04/2026	card/FCC Environment	CC271666	36.00		6.00	4029	200	30.00	card/waste disposal
16/04/2026	card/Tesco	CC271667	15.10			4078	120	15.10	card/event refr
20/04/2026	card/PDFAID	CCPDFAID	49.00			4025	101	49.00	card/PDFAID subs
21/04/2026	card/Amazon	BACS	49.95		8.33	4016	120	41.62	card/urinal unblocker
23/04/2026	card/Post Office	CC271669	3.95		0.66	4022	101	3.29	card/postage tracked
23/04/2026	card/Tesco	CC271670	4.70		0.58	4020	102	2.92	card/staff refr
						4078	120	1.20	card/event refr
23/04/2026	card/Amazon	CC271671	44.16		7.36	4440	301	36.80	card/event wristbands
27/04/2026	card/Shoe Doctor	CC271672	60.00		10.00	4036	310	50.00	card/keycutting PAV
28/04/2026	card/Amazon	CC271673	6.39		1.07	4023	101	5.32	card/laminating pouches
29/04/2026	card/Amazon	CC271674	5.49		0.92	4023	101	4.57	card/dbl-sided tape
Total Payments for Month			6,287.15	0.00	293.11			5,994.04	
Cashbook Totals			6,287.15	0.00	293.11			5,994.04	

Receipts for Month 1				Nominal Ledger Analysis				
<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		610,677.24					610,677.24	
bacs	Banked: 02/04/2026	1,941.41						
bacs	CCLA	1,941.41			1190	101	1,941.41	reinvestment amount
Total Receipts for Month		1,941.41	0.00	0.00			1,941.41	
Cashbook Totals		<u>612,618.65</u>	<u>0.00</u>	<u>0.00</u>			<u>612,618.65</u>	

Payments for Month 1				Nominal Ledger Analysis					
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
09/04/2026	Current Account	PSDF tfr	200,000.00			201		200,000.00	acc topup from PSDF acc
Total Payments for Month			200,000.00	0.00	0.00			200,000.00	
Balance Carried Fwd			412,618.65						
Cashbook Totals			612,618.65	0.00	0.00			612,618.65	

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Finance & Policy								
100 Precept								
1176 Precept Received	1,131,996	1,131,996	1,131,996	0			100.0%	
Precept :- Income	1,131,996	1,131,996	1,131,996	0			100.0%	0
Net Income	1,131,996	1,131,996	1,131,996	0				
101 Administration								
1103 Rent Receivable	0	0	100	100			0.0%	
1190 Interest Received	1,941	1,941	12,000	10,059			16.2%	
Administration :- Income	1,941	1,941	12,100	10,159			16.0%	0
4008 Staff Training	0	0	3,000	3,000		3,000	0.0%	
4009 Staff Travel	0	0	200	200		200	0.0%	
4018 Software/Computer Consumables	553	553	2,500	1,947		1,947	22.1%	
4019 New IT System/Hardware	0	0	10,000	10,000		10,000	0.0%	
4021 Telephone	42	42	1,000	958		958	4.2%	
4022 Postage	3	3	500	497		497	0.7%	
4023 Stationery	49	49	1,800	1,751		1,751	2.7%	
4025 Subscriptions&Licences	8,393	8,393	17,000	8,607		8,607	49.4%	
4026 Insurance	0	0	10,500	10,500		10,500	0.0%	
4028 Office Maintenance	4,229	4,229	13,000	8,771		8,771	32.5%	
4030 Recruitment Advertising	0	0	1,000	1,000		1,000	0.0%	
4051 Bank Charges/Interest	27	27	400	373		373	6.8%	
4056 Legal Expenses	0	0	5,000	5,000		5,000	0.0%	
4057 Audit & Accountancy Fees	907	907	3,900	2,993		2,993	23.3%	
4058 Professional Fees	0	0	1,000	1,000		1,000	0.0%	
4059 web site	0	0	2,000	2,000		2,000	0.0%	
4060 Councillors Training	0	0	600	600		600	0.0%	
4061 Councillors Expenses	0	0	200	200		200	0.0%	
4062 Civic Regalia	0	0	2,000	2,000		2,000	0.0%	
4064 Town Mayor's Allowance	0	0	1,000	1,000		1,000	0.0%	
4074 Grant - Bill Tutte Scholarship	0	0	1,000	1,000		1,000	0.0%	
4075 Grant to CAB	5,000	5,000	5,000	0		0	100.0%	
4076 Grants	750	750	15,000	14,250		14,250	5.0%	
4077 Marketing	0	0	5,000	5,000		5,000	0.0%	
4079 Remembrance Event Expenses	0	0	2,500	2,500		2,500	0.0%	
4090 Biodegradable Dog Poo Bags	261	261	1,500	1,239		1,239	17.4%	
4097 Election Costs	0	0	2,500	2,500		2,500	0.0%	
4113 Rolling Capital Reserve	0	0	10,000	10,000		10,000	0.0%	

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4114 Other Projects / Reserves	0	0	10,000	10,000		10,000	0.0%	
4118 Youth Strategy	0	0	8,000	8,000		8,000	0.0%	
4119 NTC Locality Budgets	0	0	9,000	9,000		9,000	0.0%	
4180 Civic Functions	0	0	2,500	2,500		2,500	0.0%	
4220 Discover Nmkt Stakeholder Fee	5,000	5,000	5,000	0		0	100.0%	
4221 CCTV WSC SLA Monitoring	0	0	6,000	6,000		6,000	0.0%	
Administration :- Indirect Expenditure	25,215	25,215	159,600	134,385	0	134,385	15.8%	0
Net Income over Expenditure	(23,274)	(23,274)	(147,500)	(124,226)				
<u>103 Health & Safety</u>								
4020 Misc. Staff Costs	0	0	500	500		500	0.0%	
4028 Office Maintenance	0	0	200	200		200	0.0%	
4058 Professional Fees	576	576	5,000	4,424		4,424	11.5%	
Health & Safety :- Indirect Expenditure	576	576	5,700	5,124	0	5,124	10.1%	0
Net Expenditure	(576)	(576)	(5,700)	(5,124)				
Finance & Policy :- Income	1,133,937	1,133,937	1,144,096	10,159			99.1%	
Expenditure	25,791	25,791	165,300	139,509	0	139,509	15.6%	
Movement to/(from) Gen Reserve	1,108,147	1,108,147	978,796	(129,351)				
Grand Totals:- Income	1,133,937	1,133,937	1,144,096	10,159			99.1%	
Expenditure	25,791	25,791	165,300	139,509	0	139,509	15.6%	
Net Income over Expenditure	1,108,147	1,108,147	978,796	(129,351)				
Movement to/(from) Gen Reserve	1,108,147	1,108,147	978,796	(129,351)				

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>Finance & Policy</u>							
Income	1,133,937	1,133,937	1,144,096	10,159			99.1%
Expenditure	25,791	25,791	165,300	139,509	0	139,509	15.6%
Movement to/(from) Gen Reserve	<u>1,108,147</u>	<u>1,108,147</u>	<u>978,796</u>	<u>(129,351)</u>			
<u>Community Services</u>							
Income	0	0	66,200	66,200			0.0%
Expenditure	33,645	33,645	418,560	384,915	0	384,915	8.0%
Movement to/(from) Gen Reserve	<u>(33,645)</u>	<u>(33,645)</u>	<u>(352,360)</u>	<u>(318,715)</u>			
<u>Leisure Services</u>							
Income	4,618	4,618	28,000	23,383			16.5%
Expenditure	41,243	41,243	331,494	290,251	0	290,251	12.4%
Movement to/(from) Gen Reserve	<u>(36,626)</u>	<u>(36,626)</u>	<u>(303,494)</u>	<u>(266,868)</u>			
<u>Human Resources</u>							
Income	0	0	0	0			0.0%
Expenditure	23,602	23,602	311,942	288,340	0	288,340	7.6%
Movement to/(from) Gen Reserve	<u>(23,602)</u>	<u>(23,602)</u>	<u>(311,942)</u>	<u>(288,340)</u>			
<u>Development & Planning</u>							
Income	0	0	0	0			0.0%
Expenditure	1,233	1,233	11,000	9,767	0	9,767	11.2%
Movement to/(from) Gen Reserve	<u>(1,233)</u>	<u>(1,233)</u>	<u>(11,000)</u>	<u>(9,767)</u>			
Grand Totals:- Income	1,138,555	1,138,555	1,238,296	99,741			91.9%
Expenditure	125,514	125,514	1,238,296	1,112,782	0	1,112,782	10.1%
Net Income over Expenditure	<u>1,013,041</u>	<u>1,013,041</u>	<u>0</u>	<u>(1,013,041)</u>			
Movement to/(from) Gen Reserve	<u>1,013,041</u>	<u>1,013,041</u>	<u>0</u>	<u>(1,013,041)</u>			

<u>A/c</u>	<u>Description</u>	<u>Actual</u>	
	<u>Current Assets</u>		
101	Debtors	1,826	
105	Vat Due	13,547	
201	Current Account	1,239,165	
202	CCLA Account	412,619	
204	Staff Salary Bank Account	24,489	
208	Barclaycard Account	(825)	
210	Petty Cash	150	
	Total Current Assets	1,690,971	
	<u>Current Liabilities</u>		
501	Creditors	15,919	
565	Bookings Deposit	225	
566	Damage Deposit	400	
	Total Current Liabilities	16,544	
	Net Current Assets		1,674,427
	Total Assets less Current Liabilities		1,674,427
	<u>Represented by :-</u>		
301	Current Year Fund	1,013,041	
310	General Fund	315,232	
311	EMR Play Equipment	25,631	
312	EMR Bill Tutte	1	
313	EMR Town Regeneration	1	
314	EMR Youth Strategy	10,363	
315	EMR YBR/Orchard	1	
316	EMR Clocks/Memorials	7,205	
317	EMR Buildings-M Hall Fund	1	
318	EMR Buildings - Pavilion Fund	1	
319	EMR Disused Churchyard	11,668	
320	EMR Cooper Memorial	1	
321	EMR Grants	22,651	
322	EMR Street Lighting	3,500	
323	EMR Allotments	2,839	
324	EMR IT Upgrade Fund	30,000	
325	EMR Public Realm	1	
326	EMR Elections	21,428	
327	EMR Legends of the Turf	1,614	
328	EMR Vehicle Replacement	5,760	
329	EMR Shopfront Imp Grant Scheme	4,765	
330	EMR Cemetery	33,654	
331	EMR Town Improvement	1	
332	EMR HR/Recruitment	30,000	
333	EMR Carnival	3,034	
334	EMR Christmas Lights	2,679	
335	EMR Winter Event	24,795	
336	EMR Events-General	8,507	
337	EMR MLF Twinning	597	
338	EMR War Memorial	1	
339	EMR Town Tourism	3,497	
340	EMR RPZ Underwriting Fund	18,000	

Detailed Balance Sheet - Excluding Stock Movement

Month 1 Date as at 30/04/2026

<u>A/c</u>	<u>Description</u>	<u>Actual</u>
341	EMR Water Feature	4,971
342	EMR Memorial Gardens	13,034
343	EMR Workwear	472
344	EMR Asset Sales	0
345	EMR Cinema Kit Fund	1,000
346	EMR Public Conveniences	1
347	EMR Several Grounds/Fence	1
348	EMR Nkt Neighbourhood Plan	6,498
349	EMR Legal/Professional Fees	12,000
350	EMR Lift	1
351	EMR Market	32,000
352	EMR Highways	3,980
353	EMR Civic regalia/events	1
Total Equity		<u>1,674,427</u>

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Report to	Finance and Policy Committee
Subject	Investment
Purpose	Decision
Classification	Unrestricted
Meeting date	18th May 2026
Item number	9
Written By	Cathy Whitaker – Town Clerk

Summary: This report outlines a recommendation for the investment of council funds.

1.	Introduction
a.	Council has been operating a CCLA Public Service Deposit Fund account for over a year.
2.	Context
a.	The majority of the council funds are invested, with monthly (if needed) transfers taking place to the current account for council payments.
3.	Proposal/Options
a.	The annual precept of £1,131,996.00 has been received into the Council's bank account with Unity Trust Bank. Suggested transfer to CCLA PSDF account is £1,100,000.00.
4.	Financial/Resource Implications
a.	Since the CCLA account has been opened, the Council has received reinvestment amounts to the value of £64,057.00.
5.	Next Steps/Recommendations
a.	To authorise transfer of £1.1 million from the Unity Trust Bank Account to the CCLA PSDF account.

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Newmarket

TOWN COUNCIL

Grant Application Form

The Town Council considers grant applications from local organisations every year, each is considered on its merits and against availability of funds. Applications are invited from local organisations which directly benefit residents. For guidance, applicants are advised to read the Grants and Funding Policy document which is available on the Council's website: www.newmarket.gov.uk

1. Your Organisation

Name of Organisation	NEWMARKET NEWSTALK
Address	NEWMARKET CB8
Telephone 07591 430931	E-mail ky
Is this application a consortium/partnership bid?	
If yes, name(s) of other organisations involved:	
Details of main contact person (name, address, phone and email) DAVID SOANES	
Name of Chairman (name, address, phone, email) DAVID SOANES	
Name of Secretary (name, address, phone, email) JAN DAVIDSON	
Name of Treasurer (name, address, phone, email) RICHARD PENNEY	

2. Please describe the project for which you are applying for funds

Give consideration to the following:

- Number of clients/members/public served (where relevant)
- Description of service/activity provided, project or event to be supported
- Reason for application with details of how the grant will be used
- How the grant will benefit the town and people of Newmarket

Newmarket Newstalk provides a fortnightly newsletter sent on a memory stick to approximately 20 blind and partially sighted people in the Newmarket area.

To cover the recording fee and provision of or renewal of listening devices.

It is a service verified by Suffolk County Council who send us referrals

3. Amount of grant requested

Amount of grant requested	£ 250.00
Details and amount of matched funding from your group	£ -
Details and amount of funding from other sources	£ -
Total cost of project/activity	£ 250.00

4. **Where will this take place?** Please give us the address and postcode of the main site of your project. If your project is taking place over a wider geographic area, please tell us the main areas where the project will take place.

DISCARVES
2 THE WATERCOURSE

5. When is the project due to start and end?

Start date	
End date	CONTINUAL SERVICE

6. If you have received funding from Newmarket Town Council, in the last three years, please list below the year, purpose and amount of funding received.

Year	Purpose	Amount
2023	As above	250.00

7. How would Newmarket Town Council support be acknowledged?

I will be acknowledged in The Newmarket Journal and then mentioned in one of our ~~red~~ reading sessions to our listeners

8. Please confirm the following documents are available for inspection if required

Your accounts	Yes
Budget projections for the activity	Yes
The constitutional document that governs your organisation	Yes
A recent bank statement for the account	Yes

9. Data protection and freedom of information

We are committed to transparency and accountability. This includes being clear about how we assess and make decisions. Details of grants made by the Town Council will be published on our website. Acceptance of this is a condition of grant funding.

As a public body, we follow the Data Protection Act 1998 and the Freedom of Information Act 2000. For further information, see details on our website at <http://www.newmarket.gov.uk>

10. Declaration

We will take your signature on this form as confirmation that you understand our obligations under the Data Protection Act 1998 and the Freedom of Information Act 2000

By signing this declaration, you are confirming that you have the authority to sign this application and that the details given are true and correct.

Your signature (digital signature acceptable)	
Name	DAVID SOANES
Date	20 th April 2026

Return this application form with all necessary supporting information to:	townclerk@newmarket.gov.uk
	King Edward VII Memorial Hall High Street Newmarket Suffolk CB8 8JP
Telephone	01638 667 227

For internal use only	
Date received	20/4/2026
Date presented to F&P committee	18/5/2026 FP
Decision	
Notes	OFFICER RECOMMENDATION - AWARD £250.00

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Grant Application Form

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1. Your Organisation

Name of Organisation	Racing Welfare
Address	20b Park Lane Newmarket CB8 8QD
Telephone – 01638 560763 – 07958 493178	E-mail – mloades@racingwelfare.co.uk
Is this application a consortium/partnership bid?	No
If yes, name(s) of other organisations involved:	N/A
Details of main contact person (name, address, phone and email)	Mark Loades – 07958 493178 and e-mail above.
Name of Chairman (name, address, phone, email) Chief Executive	Dawn Goodfellow – address as above 07515 060403 dgoodfellow@racingwelfare.co.uk
Name of Secretary (name, address, phone, email)	N/A
Name of Treasurer (name, address, phone, email) Finance & Operations Director	Matthew Cawkwell – address as above 01638 560763 mcawkwell@racingwelfare.co.uk

2. Please describe the project for which you are applying for funds

Give consideration to the following:

- Number of clients/members/public served (where relevant)
- Description of service/activity provided, project or event to be supported
- Reason for application with details of how the grant will be used
- How the grant will benefit the town and people of Newmarket

Whilst the British Horseracing Authority does not have an exact number for racing staff working in Newmarket, West Suffolk Council's 2022 Local Impact Report estimated that racehorse trainers were employing 1,435 staff in the town's racing yards.

Racing Welfare are seeking funding to deliver the Lights for Bikes Campaign, a targeted road safety initiative designed to increase the use of bicycle lights and improve cyclist visibility during low-light conditions across the Newmarket community. This campaign will primarily support racing staff by combining free light distribution, direct engagement, and awareness-raising activity. The aim is to

reduce cycling-related collisions while promoting safer, more sustainable travel.

Aligned with priorities set by the Department for Transport, this initiative represents a cost-effective, evidence-based intervention with clear public health, environmental, and economic benefits.

Cycling is a widely used mode of transport within Newmarket's racing community, particularly among staff travelling between yards, training grounds, and local amenities. However, a disproportionate number of cycling incidents occur during hours of darkness or reduced visibility.

Despite legal requirements under the Road Vehicles Lighting Regulations 1989, many cyclists continue to ride without adequate lighting, significantly increasing the risk of collisions. Improving visibility through the use of compliant front and rear lights is one of the simplest and most effective measures to reduce this risk.

Aim and Objectives

Aim:

To improve cyclist safety within the Newmarket racing community by increasing the use of compliant bicycle lighting.

Objectives:

Increase the proportion of cyclists using lights during low-light conditions

Reduce the number of cycling-related incidents during hours of darkness

Raise awareness of legal requirements and safe cycling practices

Promote cycling as a safe and viable year-round transport option

Project Delivery

The campaign will be delivered over a 2–3 month period, focusing on autumn and winter when risk is highest.

1. Light Distribution

- Provide free or subsidised front and rear bike lights
- Target high-traffic commuter routes, workplaces, and key racing community locations

2. Engagement and Outreach

- Racing Welfare staff will visit all racing yards in Newmarket
- Deliver face-to-face safety conversations and practical guidance
- Support delivered in collaboration with the Health and Safety Manager

3. Awareness Campaign

- Social media and digital outreach tailored to the racing community
- Collaboration with local media to amplify messaging

Partnership Working

We will work with local authorities, police, employers, and cycling organisations to:

- Increase compliance with bicycle lighting regulations

- Improve visibility of cyclists among other road users
- Reduce cycling-related incidents
- Enhance perceptions of cycling safety within the community

Budget

Item	Cost
Bike lights (bulk purchase and distribution)	£1,000 (a number of cost options have been identified which would allow for between 100-200 sets of lights to be purchased)
Total Funding Required	£1,000

This project represents a highly cost-effective intervention, with minimal overheads due to delivery being made through existing Racing Welfare staff and established networks which represents the charity's contribution to the project.

Expected Outcomes and Impact

- Increased use of compliant bicycle lighting
- Improved cyclist visibility and road safety
- Reduction in incidents during low-light conditions
- Greater awareness of safe cycling practices
- Long-term behavioral change within the racing community

How the grant will benefit the town and people of Newmarket

The Lights for Bikes Campaign offers a practical, affordable, and evidence-based solution to improving road safety in Newmarket, which will not only benefit the racing staff provided with bicycle lights but also the local community of road users in Newmarket. This through targeted intervention, strong community engagement, and strategic partnerships, this initiative will deliver immediate benefits while supporting long-term change.

3. Amount of grant requested

Amount of grant requested	£1,000
Details and amount of matched funding from your group	Staff Delivery Costs
Details and amount of funding from other sources	£0
Total cost of project/activity	£1,000

4. **Where will this take place?** Please give us the address and postcode of the main site of your project. If your project is taking place over a wider geographic area, please tell us the main areas where the project will take place.

The project will focus on racing staff traveling in and around Newmarket.

5. When is the project due to start and end?

Start date	September 2026
End date	November 2026

6. If you have received funding from Newmarket Town Council, in the last three years, please list below the year, purpose and amount of funding received.

Year	Purpose	Amount
N/A		

7. How would Newmarket Town Council support be acknowledged?

Newmarket Town Council's support will be clearly and appropriately acknowledged throughout the Lights for Bikes campaign.

- Inclusion of the Town Council's logo on any campaign materials, including digital communications and printed resources.
- Acknowledgement in social media posts and press releases promoting the initiative
- Recognition in any local media coverage secured as part of the campaign

8. Please confirm the following documents are available for inspection if required

Your accounts	Yes
Budget projections for the activity	Yes
The constitutional document that governs your organisation	Yes
A recent bank statement for the account	Yes

9. Data protection and freedom of information

We are committed to transparency and accountability. This includes being clear about how we assess and make decisions. Details of grants made by the Town Council will be published on our website. Acceptance of this is a condition of grant funding.

As a public body, we follow the Data Protection Act 1998 and the Freedom of Information Act 2000. For further information, see details on our website at <http://www.newmarket.gov.uk>

10. Declaration

We will take your signature on this form as confirmation that you understand our obligations under the Data Protection Act 1998 and the Freedom of Information Act 2000

By signing this declaration, you are confirming that you have the authority to sign this application and that the details given are true and correct.

Your signature (digital signature acceptable)	<i>Mark Loades</i>
Name	Mark Loades
Date	20/04/2025

Return this application form with all necessary supporting information to:	townclerk@newmarket.gov.uk
	King Edward VII Memorial Hall High Street Newmarket Suffolk CB8 8JP
Telephone	01638 667 227

For internal use only	
Date received	20/4/2026
Date presented to F&P committee	18/5/2026
Decision	
Notes	OFFICER RECOMMENDATION – AWARD £500

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Grant Application Form

The Town Council considers grant applications from local organisations every year, each is considered on its merits and against availability of funds. Applications are invited from local organisations which directly benefit residents. For guidance, applicants are advised to read the Grants and Funding Policy document which is available on the Council's website: www.newmarket.gov.uk

1. Your Organisation

Name of Organisation	Headway Suffolk
Address	Headway Epsilon House, West Road, Ipswich Ip3 9FJ
Telephone 01473 712225	E-mai helenmfairweather@headwaysuffolk.org.uk
Is this application a consortium/partnership bid?	No
If yes, name(s) of other organisations involved:	
Details of main contact person (name, address, phone and email)	Helen Fairweather contact as above
Name of Chairman (name, address, phone, email)	Owen Thurtle owenthurtle@headwaysuffolk.org.uk
Name of Secretary (name, address, phone, email)	humphryadair@headwaysuffolk.org.uk
Name of Treasurer (name, address, phone, email)	richardday@headwaysuffolk.org.uk

2. Please describe the project for which you are applying for funds

Give consideration to the following:

- Number of clients/members/public served (where relevant)
- Description of service/activity provided, project or event to be supported
- Reason for application with details of how the grant will be used
- How the grant will benefit the town and people of Newmarket

a. Number of clients/members/public served:

Headway Suffolk currently supports over 250 adults across Suffolk and South Norfolk who are living with acquired brain injury, stroke, or neurological conditions. In Newmarket specifically, around 40 clients regularly access our rehabilitation and wellbeing services each week. Our outreach and community engagement activities also reach family members, carers, and the wider public, bringing the total local impact to approximately 100–120 people.

b.

b. Description of service/activity provided, project or event to be supported:

We are seeking funding to support the ongoing delivery and development of our **Newmarket Brain Injury Rehabilitation and Support**. This service provides structured therapeutic activities, cognitive rehabilitation, social engagement, and emotional support for adults rebuilding their lives after brain injury.

Activities include:

- Individual rehabilitation and goal setting
- Group sessions (e.g. memory workshops, creative therapy, life skills, communication practice)
- Carer support and advice
- Community reintegration activities promoting independence and confidence

c. Reason for application and use of grant:

The grant will contribute to the costs of running the Newmarket community support, including venue hire, sessional staff time (rehabilitation assistants and therapists), and materials for activities. With rising costs and increasing demand, this funding is essential to maintain regular sessions for our clients and ensure the continuity of this vital local service.

d. How the grant will benefit the town and people of Newmarket:

Brain injury can happen to anyone at any time — through stroke, accident, illness, or trauma — and its effects are often lifelong. By funding this project, Newmarket residents will benefit from:

- Improved rehabilitation outcomes for local people, enabling greater independence and return to work or volunteering
- Reduced social isolation and improved wellbeing for survivors and their families
- A stronger, more inclusive community that understands and supports people with hidden disabilities
- Reduced strain on local health and social care services through proactive community-based support

In short, this grant will help ensure that people in Newmarket living with brain injury have the best possible chance to rebuild their lives and re-engage with their community.

3. Amount of grant requested

Amount of grant requested	£500
Details and amount of matched funding from your group	£1500
Details and amount of funding from other sources	£
Total cost of project/activity	£2000

4. **Where will this take place?** Please give us the address and postcode of the main site of your project. If your project is taking place over a wider geographic area, please tell us the main areas where the project will take place.

In people's homes in Newmarket

5. **When is the project due to start and end?**

Start date	When funding is agreed
End date	1 year after start date

6. **If you have received funding from Newmarket Town Council, in the last three years, please list below the year, purpose and amount of funding received.**

Year	Purpose	Amount

7. **How would Newmarket Town Council support be acknowledged?**

On our web site and social media

8. **Please confirm the following documents are available for inspection if required**

Your accounts	yes
Budget projections for the activity	yes
The constitutional document that governs your organisation	yes
A recent bank statement for the account	yes

9. **Data protection and freedom of information**

We are committed to transparency and accountability. This includes being clear about how we assess and make decisions. Details of grants made by the Town Council will be published on our website. Acceptance of this is a condition of grant funding.

As a public body, we follow the Data Protection Act 1998 and the Freedom of Information Act 2000. For further information, see details on our website at <http://www.newmarket.gov.uk>

10. **Declaration**

We will take your signature on this form as confirmation that you understand our obligations under the Data Protection Act 1998 and the Freedom of Information Act 2000

By signing this declaration, you are confirming that you have the authority to sign this application and that the details given are true and correct.

Your signature (digital signature acceptable)	Helen Fairweather
Name	Helen Fairweather
Date	4 th November 2025

Return this application form with all necessary supporting information to:	townclerk@newmarket.gov.uk
	King Edward VII Memorial Hall High Street Newmarket Suffolk CB8 8JP
Telephone	01638 667 227

For internal use only	
Date received	
Date presented to F&P committee	18/5/2025 FTC 25/5/2025
Decision	
Notes	OFFICER RECOMMENDATION – GRANT £500.00



Grant Application Form

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1. Your Organisation

Name of Organisation	Home-Start Suffolk
Address	Home-Start Suffolk, 8a The Square, Martlesham, Ipswich, Suffolk, IP5 3SL
Telephone	01473 621104 Email: headoffice@homestartinsuffolk.org
Is this application a consortium/partnership bid?	No
If yes, name(s) of other organisations involved:	N/A
Details of main contact person (name, address, phone and email)	Name: Gaynor Vincent Address and phone number as above. Email: gaynor@homestartinsuffolk.org
Name of Chairman (name, address, phone, email)	R Thacker Address and phone number as above. chair@homestartinsuffolk.org
Name of Secretary (name, address, phone, email)	R Flaherty Address and phone number as above. Ruth@homestartinsuffolk.org
Name of Treasurer (name, address, phone, email)	Becky Ames Address and phone number as above. treasurer@homestartinsuffolk.org

2. Please describe the project for which you are applying for funds.

Give consideration to the following:

- Number of clients/members/public served (where relevant)
- Description of service/activity provided, project or event to be supported
- Reason for application with details of how the grant will be used
- How the grant will benefit the town and people of Newmarket

Number of families served:

This project will support 10 families with pre-school aged children living in Newmarket. The program aims to help children build the skills and confidence needed for a positive start at nursery or school.

Description of the project:

Big Hopes Big Future is a school readiness programme designed to give children in Newmarket the best possible start in life and support parents in preparing their children for school. Starting nursery or school can

be stressful for families, particularly when children are living in areas of poverty or where parents may feel isolated, anxious, or unsure how best to support early learning.

National statistics show that around 68% of children achieve a Good Level of Development at the end of Reception (the Early Years Foundation Stage), the government's core measure of school readiness. This means roughly one-third start school with gaps in early communication, learning, and social skills and are not fully meeting expected developmental milestones by the start of Year 1. These figures are mirrored in West Suffolk, meaning a third of children start school or nursery with gaps in early communication, social skills, and confidence. Local data reinforces this need: in Newmarket, 51.5 per cent of children in North Newmarket, Studlands and Exning and 40.8 per cent in South Newmarket and Racecourse live in low-income households, compared with the national average of 36.25 per cent. Children in these circumstances are at higher risk of starting school behind in communication, learning, and social skills, highlighting the importance of targeted early support.

To address these challenges, the *Big Hopes Big Future* programme focuses on four key areas of school readiness:

- Language and communication
- Daily living and self-care skills
- Early learning and thinking development
- Behaviour, routines, and emotional readiness

Support is delivered over fourteen weeks through a combination of structured home visits and group play sessions.

Source of Suffolk local area data: Local Insight Suffolk <https://suffolk.localinsight.org/#/map>

What families will receive

Home visits

Each family will receive up to four one-to-one visits from a trained Family Support Coordinator. These visits include an assessment of school readiness and preparation, support delivery and follow-up, ensuring tailored and practical support. Coordinators work alongside parents to embed routines, support language and communication and to prepare for school readiness, strengthen parent-child relationships and build confidence.

Playgroup sessions

Families will attend a 10-week playgroup at the Foley House Family Hub, a welcoming community venue. Sessions are supported by the coordinator and trained volunteers, enabling children to focus on early learning, communication, social skills, and confidence, while parents receive guidance and peer support.

Why we are requesting this grant

We are requesting **£4,794** from Newmarket Town Council to deliver a pilot program in identified high-need areas. Funding will be used specifically to:

- Pay Family Support Coordinators for home visits, follow-up, and group sessions
- Cover travel costs for staff and volunteers
- Purchase play-based and literacy resources for children
- Fund essential back-office administration and safeguarding oversight

Families will be selected based on identified need and residency in Newmarket, with priority given to those with children who may be experiencing social isolation, financial hardship, or other barriers to accessing early

learning and readiness support. Referrals will come from early local years providers, community services, and self-referral, ensuring that the program reaches families most in need. All families will be offered a place on a first-come, first-served basis within the high-need areas identified, while ensuring diversity and inclusion across the town.

Match Funding

Home-Start Suffolk will contribute £711 from unrestricted funds to cover project development and promotion, demonstrating our commitment and investment in the success of this program.

How this project will benefit Newmarket residents.

- **Direct impact on children:** Improved early learning, communication, and confidence to start school ready to learn.
- **Support for parents:** Increased confidence and strategies to support their children's development, reducing isolation.
- **Community connection:** Families are introduced to local services, early years provision, and families will also become more connected to local opportunities and community networks, helping to reduce isolation and build longer-term resilience.

The project aligns with local priorities to improve wellbeing, strengthen community connections and support children and young people, contributing to a healthier and more resilient community in Newmarket.

Evaluation and Success Measures

We will monitor and evaluate the pilot by:

Outcome Area	Baseline (Pre-Programme)	Target (post-program)	Measurement Method
Children's early learning skills	Assessed via initial coordinator observation	70–80% of children reach age-appropriate early learning skills	Observation during playgroup & home visits; coordinator notes
Children's language & communication	Initial assessment to understand levels of vocabulary and sentence use	70% of children show improvement in expressive/receptive language	Structured observation, parent feedback, mini-assessment activities
Children's social skills & confidence	Initial assessment to determine levels of engagement with peers	65–75% of children show improved social interaction and confidence	Playgroup observations, peer interaction monitoring
Parents' confidence supporting child's learning	Initial survey to determine how many feel confident	80% of parents report increased confidence	Pre- and post-program surveys
Parents' connection to local services/community	Initial survey to determine connectedness	75% of parents report stronger connections	Parent feedback forms
Attendance & engagement	N/A (baseline is start of program)	80% combined attendance for home visits & playgroup sessions	Attendance registers maintained by coordinators

3. Amount of grant requested

Amount of grant requested	£4794.0
Details and amount of matched funding from your group This amount is from our own unrestricted funds.	£711.0
Details and amount of funding from other sources	£0
Total cost of project/activity	£5505.0

4. **Where will this take place?** Please give us the address and postcode of the main site of your project. If your project is taking place over a wider geographic area, please tell us the main areas where the project will take place.

The project will take place across Newmarket in family homes. Home visits will be conducted in each of the family's homes, allowing support to be delivered directly where it is most needed.

The **playgroup sessions** will be held at the **Foley House Family Hub, Newmarket**, a local community venue that provides a safe, welcoming space for families to meet, learn, and play.

5. When is the project due to start and end?

Start date	Subject to funding and availability of Foley House 1 st June 2026
End date	31 st August 2026

6. **If you have received funding from Newmarket Town Council in the last three years, please list below the year, purpose and amount of funding received.**

Year	Purpose	Amount
N/A	None received	N/A

7. How would Newmarket Town Council support be acknowledged?

We would acknowledge the support of Newmarket Town Council in a range of ways. This would include recognition and use of the Town Council logo on our website and social media channels. We would also ensure the Council's support is acknowledged in relevant printed materials. Where appropriate, we would include acknowledgement in press releases and local media coverage and at community events held in Newmarket.

8. Please confirm the following documents are available for inspection if required

Your accounts	Yes
Budget projections for the activity	Yes
The constitutional document that governs your organisation	Yes
A recent bank statement for the account	Yes

9. Data protection and freedom of information

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website. Acceptance of this is a condition of grant funding.

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10. Declaration

We will take your signature on this form as confirmation that you understand our obligations under the Data Protection Act 1998 and the Freedom of Information Act 2000

By signing this declaration, you are confirming that you have the authority to sign this application and that the details given are true and correct.

Your signature (digital signature acceptable)	Gaynor Vincent
Name Gaynor Vincent	
Date	11/03/2026

Return this application form with all necessary supporting information to:	townclerk@newmarket.gov.uk
	King Edward VII Memorial Hall High Street Newmarket Suffolk CB8 8JP
Telephone	01638 667 227

For internal use only	
Date received	11/3/2026
Date presented to F&P committee	18/5/2026
Decision	
Notes	OFFICER RECOMMENDATION – AWARD £1,000

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Health, Safety and Facilities update for F&P

prepared by Town Clerk

Memorial Hall/Garden

Main Hall lighting, although currently working, will be obsolete in the near future. Budget provision has been made for when needed. Current estimate is circa. £8,000.

Handrails at both sides of the stage are required for safety – completed.

Fire door replacement compliance works to Memorial Hall – completed

Scaffolding over front door of Memorial Hall following falling masonry due to age and recent frosty weather – repairs in progress – awaiting suitable weather for lime pointing (June).

Various emergency lighting faults require attention. Electrician quotes in progress.

Splashpad has had its summarization service and is ready for the good weather.

Repair to nest swing equipment.

Sand refilled.

Kitchen catering equipment annual servicing completed.

CCTV and Intruder alarm systems annual servicing.

PAT testing completed.

Quotes being sought for some emergency lighting system repairs.

Public Toilets

Roofing to be done asap – obtaining quotes.

Pavilion and Severals Grounds

Fire door replacement compliance works to Pavilion – completed

CCTV and intruder alarm systems annual servicing.

Cemetery

Flintwork safety works on chapel are on-going.

Dullingham Road gates refurbishment completed – quote for adjacent pedestrian gate to be obtained.

CCTV installation will proceed to cover centre car park gates.

Closed Churchyards

All Saints walls flintwork repairs and renovations ongoing.

St Mary's flint walls hoarding in place – works on-going. These are extensive and will be spread over a couple of years.

Elsewhere

Clock Tower roof inspection – should be annual going forward. Drone safety inspection completed – no significant comments.

War Memorial Gardens – refurbishment to stone flags booked in for this year; with expert cleaning of the war memorial also. CCTV installation will proceed to cover the area.

War Memorial fencing painting completed.

Bus shelters on High Street – awaiting SCC contractors to install the new ones.

SCC Streetlighting to replace the High Street heritage columns April/May – now probably June.

Bill Tutte surfacing cleaned partially – to be further treated with chemical and cleaned again during summer.