



Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Finance & Policy Committee **Held on Monday 16th March 2026 at the Memorial Hall 7:30pm**

Attendance:

Councillor J Harvey (Chair)
Councillor R Hood
Councillor P Hulbert

Councillor P Winter
Councillor K Yarrow

Also Present: C Whitaker – Town Clerk, N Alecock – Deputy Town Clerk and J Ashton – Minute Assistant.

Minute

F/26/03/1 Chair to Read the Fire Safety Notice and Announce that Proceedings may be filmed or Recorded

The Chair opened the meeting and announced that the Fire Safety Notice was not required and confirmed that proceedings were being recorded by the Minute Assistant.

F/26/03/2 Apologies for Absence

Apologies were received from Cllrs Drummond and McHugh.

F/26/03/3 Declaration of Member's Interests and to Remind Councillors of the Need to Keep up to Date their Register of Member's Interests and to Consider any Requests Received for Member's Dispensation

Cllr Winter declared a 'other' interest in item 9a – Small Grants. There were no requests for Member's Dispensation.

F/26/03/4 To Confirm the Minutes of the Meeting Held on 19th January 2026 and any Matters Arising

Members received the minutes of the Finance & Policy Committee meeting held on 19th January 2026 and Cllr Harvey made a proposal, seconded by Cllr Winter. A vote was taken which was unanimous and the following was agreed:

F/26/03/4.01 Resolved

That the minutes of the Finance & Policy Committee meeting held on 19th January 2026 be adopted and signed as a true record by the Chair of the Finance & Planning Committee.

There were no matters arising.

F/26/03/5 Public Open Session

No members of the public were present.

F/26/03/6 Submission of Schedules of Payments for Information CB1 – CB5

Members reviewed CB1 – CB5 for months 10 and 11 (2025/26). Cllr Harvey made a proposal, seconded by Cllr Hood. A vote was taken which was unanimous and the following was agreed:

F/26/03/6.01 Recommendation

That the ratification of the schedules of payments for the period 01/01/2026 – 31/01/2026 and 01/02/2026 – 28/02/2026 (Cash Book 1 - 5) be received and adopted.

F/26/03/7 To Confirm the Bank Statement Balances & Related Bank Reconciliation have been signed by the Chairman of F&P Committee

The Chair of the Finance & Policy Committee confirmed scrutiny of the bank reconciliations relating to the end of 28/02/2026 (month 11) for the Town Council's Current, Petty Cash, Salaries, Barclaycard and CCLA Cashbooks.

F/26/03/8 To Receive the Income and Expenditure

The Income and Expenditure reports for February 2026 were received and noted.

F/26/03/9 Small Grants

The following grant application was considered.

Newmarket Charitable Foundation (Newmarket Community Awards 2026).
Cllr Harvey made a proposal, seconded by Cllr Hulbert. A vote was taken which was unanimous and the following was agreed:

F/26/03/9.01 Resolved

That the request from Newmarket Charitable Foundation for a grant be approved and be awarded at £750.

F/26/03/10 Citizen's Advice Bureau

A report was received and noted. Onward funding was considered and Cllr Harvey made a proposal, seconded by Cllr Hood. A vote was taken which was unanimous and the following was agreed:

F/26/03/10.01 Resolved

That NTC continues to support the CAB and be awarded a grant of £5,000.

Town Clerk was requested to ask the CAB to give appropriate recognition for the NTC support.

F/26/03/11 Health and Safety

The Health and Safety report was received and noted. The items from vandalism and antisocial behaviour that have cost the Council to repair will be listed and published.

F/26/03/12 Policies

A meeting of the Policy Working Group will be held on 24th March 2026 to review and update the policies.

F/26/03/13 Correspondence

None noted.

F/26/03/14 Date of Next Meeting

Monday 18th May 2026 at the Memorial Hall.

Meeting closed at 7:47pm

Signed __ Cllr Harvey_____ Date __18th May 2026_____

Summary of Recommendations	Recommendation Wording
<u>F/26/03/4.01 Resolved</u>	That the minutes of the Finance & Policy Committee meeting held on 19th January 2026 be adopted and signed as a true record by the Chair of the Finance & Planning Committee.
<u>F/26/03/6.01 Recommendation</u>	That the ratification of the schedules of payments for the period 01/01/2026 – 31/01/2026 and 01/02/2026 – 28/02/2026 (Cash Book 1 - 5) be received and adopted.
<u>F/26/03/10.01 Resolved</u>	That the request from Newmarket Charitable Foundation for a grant be approved and be awarded at £750.
<u>F/26/03/10.01 Resolved</u>	That NTC continues to support the CAB and be awarded a grant of £5,000.