



Newmarket TOWN COUNCIL

The Memorial Hall, High Street, Newmarket, CB8 8JP

Tel: 01638 667 227. E-mail townclerk@newmarket.gov.uk

NOTICE IS HEREBY GIVEN OF A MEETING OF THE NEWMARKET TOWN COUNCIL

to be held at

Memorial Hall, High Street, Newmarket, CB8 8JP

Monday 27th April 2026 at 6.15pm

**Councillors are hereby summoned to attend
for the purpose of transacting the business that follows**

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting. This is a public arena, therefore anything you say including your name if given, may be published by the press, social media and in Council committee minutes.

Members of the public and press may not orally report or comment about a meeting as it takes place if present at a meeting of the Council, but otherwise may:

- a. film, photograph or make an audio recording of the meeting;
- b. use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
- c. Report or comment on the proceedings in writing, during or after a meeting or orally after the meeting.

The Council will where possible facilitate such recording unless it is being disruptive. It will also take steps to ensure that children, the vulnerable and members of the public who object to being filmed are protected without undermining the broader purpose of the meeting

AGENDA

1. **Welcome** - The Mayor to read the fire safety notice and announce that this meeting is being recorded and to ask whether anyone else intends to record the meeting
2. **Apologies** for absence
3. **Declaration of interests**
 - a) Councillors are invited to raise any declarations of interest concerning items on the agenda
 - b) To consider any requests for dispensation
4. **Minutes of the previous meetings held 23rd March 2026**
 - a) To consider and adopt the minutes, as a true record of the proceedings
 - b) To consider any matters arising
5. **Public participation** – an invitation to members of the public to make representations to Councillors.
Resolutions can only be made on items on the agenda
Rules of public participation: no person may for longer than 3 minutes in total. The maximum time permitted for this item is 15 minutes. This is the only opportunity during the meeting for members of the public to address Councillors.
6. **Presentation** – Lyn McIntyre, Trustee with responsibility for Community Engagement – Newmarket Open Door
7. **Police Report** – to receive and note a report (verbal or written) from the PCT (Police Community Team)
8. **Councillor Reports** - to receive and note reports (if any) from
 - a. County Councillors
 - b. District Councillors
 - c. Ward Reports
 - d. Outside bodies representative reports from Town Councillors
9. **Announcements** - To receive the Town Mayor's and Deputy Mayor's Announcements (if any)
10. **Committee Meetings**
 - a) To receive the minutes and consider and approve any recommendations from the Development & Planning meetings held on 7th and 27th April 2026
 - b) To receive the minutes and consider and approve any recommendations from Leisure Services meeting held on 7th April 2026
 - c) To receive the minutes and consider and approve any recommendations from Performance & Audit meeting held on 13th April 2026

Distribute to the following for information:

County & District Councillors, The Press, Newmarket Town Council Website

- 11. Budget 2025/2026 – final outcome**
 - a. To receive the end of year report for each committee
 - b. To receive and approve the end of year recommended transfers to ear-marked reserves
- 12. Working Groups**
 - a. To agree to merge the Climate Change and Environmental working groups
 - b. To review the updated list of working groups
 - c. Members to agree their working group allocations
- 13. Correspondence**
- 14. Date of the next Meeting – TUESDAY 26th May 2026 (Annual Meeting of the Council including Full Council meeting)**

Signed: *CE Whitaker* Cathy Whitaker, Town Clerk

Date: 21st April 2026

Distribute to the following for information:

County & District Councillors, The Press, Newmarket Town Council Website



Newmarket

TOWN COUNCIL

Minutes of the Meeting of Newmarket Town Council

held on Monday 23rd March 2026 at 6:15 pm at the Memorial Hall

Attendance:

Councillor P Winter (Town Mayor)

Councillor J Borda

Councillor J Clover

Councillor L Crissall

Councillor A Drummond

Councillor J Harvey (Deputy Town Mayor)

Councillor R Hood

Councillor J Jarvis

Councillor S Kavanagh

Councillor J Mc Hugh

Councillor R Nobbs

Councillor C Revitt

Councillor M Slater

Councillor K Yarrow

Also Present: C Whitaker Town Clerk, N Alecock - Deputy Town Clerk, J Ashton – Minute Assistant, Katie Bristow – Elevated Education, 1 Member of the Press and 3 Members of the Public.

Minute

26/03/1 Welcome

The Mayor welcomed everyone and read the fire safety notice and announced that the meeting was being recorded and asked if anyone else intended to record the meeting.

26/03/2 Apologies for Absence – LGA 1972, Section 85(1) & (2)

Apologies were received from Cllrs Berry, Hulbert and Starkey. Cllr Anderson was absent.

26/03/3 Declaration of Members Interests & to Remind Councillors of the Need to Keep up to Date Their Register of Member's Interests and to Consider any Requests Received for Member's Dispensation

None noted. There were no requests for Dispensation.

26/03/4 To Receive and Confirm the Minutes of the Town Council Meeting held on 23rd February 2026 and any Matters Arising.

The minutes of the meeting held on 23rd February 2026 were presented. Cllr Winter made a proposal seconded by Cllr Drummond. A vote was taken which was unanimous and the following was agreed:

26/03/4.01 Resolved

That the minutes of the meeting held on 23rd February 2026 be adopted and signed as a correct record by the Town Mayor.

Matters arising:

Page 3 – 26/02/7 - Sports Hub. Cllr Drummond reported that a motion will be submitted at the WSC Full Council meeting 24th March 2026 to request that WSC engages urgently with Newmarket's sports clubs and community partners to gather robust evidence of current and future indoor sports facility requirements.

26/03/5 Public Open Session

A member of the public was interested in item 12 – Freedom of the Town. The Chair made a proposal seconded by Cllr Hood. A vote was taken which was unanimous and the following was agreed:

26/03/5.01 Resolved

That item 12 – Freedom of the Town be brought forward.

26/03/6 Freedom of the Town

The Chair confirmed the Freedom of the Town Award to the Grenadier Guards event will be held on Saturday 12th September 2026. Details of the event and the links that the Regiment has with Newmarket will be in the Newmarket Journal soon.

A member of the public joined the meeting at 6:27pm

26/03/7 Presentation: Elevated Education

The Chair had attended the opening of Elevated Education and had invited Katie Bristow to give a presentation on Elevated Education in Newmarket. They are based in Victoria Way, Studlands, and provide services for ages 11 – 16. Their primary focus is on emotional wellbeing to build confidence and social skills. They are open Tuesday to Thursday and, on a Friday, they provide employability skills and work experience for post 16-year-olds.

The initiative was welcomed and the Chair encouraged Cllrs to make a visit.

Cllr Hood advised that they could apply for funding from the Council's Small Grant fund, and the Chair has asked the Town Clerk to send the NTC grant application form.

A member of the public joined the meeting at 6:31pm

26/03/8 Police Report

The monthly report was presented, discussed and noted. Town Clerk was asked to invite a representative to attend a meeting and to request that they attend at least quarterly.

Katie Bristow and a member of the public left the meeting at 6:37pm

26/03/9 Councillor Reports

SCC

Cllr Hood reported that the changes to improve pedestrian access and egress to the Grosvenor Yard carpark will go ahead with this work now being fully funded by SCC Strategy Team from its Capital budget. One of the closed vape shops has re-opened and it was hoped that they would be trading legally going forward. The monthly report has been issued to Towns and Parishes.

Cllr Drummond reported that the vegetation at the Boy's Grave is to be cut back to improve the junction visibility.

West Suffolk Council (WSC)

Cllr Yarrow reported that Lloyds bank will not close until the new banking hub is open. It will be open Monday to Friday 09:00am to 17:00 pm.

Cllr Jarvis reported that they had celebrated the 2-year anniversary of the reverse recycling scheme, it will be introduced Nationally next year and has already been adopted by Cambridge. The Guineas shopping centre has received an environmental award, and they are looking to get more business to join the scheme. A National scheme will be introduced for cans and bottles to have a 20p refund for returns to the retailer where they were purchased.

He had attended an SCC meeting to ask them to engage in discussions to reinstate a recycling centre in Newmarket. Discussions have begun but there are no funds currently.

He stated that the comments made to Parliament by Nick Timothy, MP, regarding the Faiths Together event held in Trafalgar Square were totally inappropriate and did not reflect the local position.

The play zone has been opened for 5-a-side football, netball and basketball and the water sign is due to be fixed. This is sited on George Lambton Playing Field near the skate park.

Cllr Drummond reported that Nick Timothy had been cleared, following complaints about the comments he made on the Faiths Together event.

A member of the public joined the meeting at 6:48pm

Cllr Hood reported that there should be some positive news soon on a recycling centre.

Cllr Yarrow added that Nick Timothy's comments were disappointing, did not reflect local views, and were inappropriate.

Cllr Kavanagh started to read out a report she had composed on the Nick Timothy comments, and Cllr Hood raised a point of order that Council was still in the District Council Reports section at this time. Cllr Kavanagh ceased her report.

Ward Reports

Cllr Borda reported that he had attended the first RBL Veterans NAAFI Break at the White Heart on Friday 20th March 2026. He invited all to join the Walk of Witness starting at the Bill Tutte Memorial on Friday 27th March 2026.

Cllr Kavanagh finished reading out her report on the Nick Timothy comments.

Outside Bodies

None noted.

26/03/10 Mayors Announcements

The Mayor reported that, in addition to attending committee meetings, working groups and other meetings, her activities included the following:

Tuesday 3rd March 2026 - Attended a presentation of the Kings Award for Enterprise at the Wonde Offices Newmarket.

Wednesday

4th March 2026 - Attended the Elevated Open Day- Supporting young people who need something different from mainstream education.

Sunday 8th March 2026 - Attended the Covid Service at the War Memorial Gardens.

Saturday 14th March 2026 - Attended a dinner with the Townclerk at the Bedford Lodge for the Lexington Link Tourism Delegation from the University of Kentucky.

Sunday 22nd March 2026- Attended the Justice Services at St. Edmundsbury Cathedral.

This is the final Town Council meeting that the Minute Assistant will be attending, and Cllr Winter made a proposal, seconded by Cllr Hood. A vote was taken which was unanimous and the following was agreed:

26/03/10.01 Resolved

That a vote of thanks be given to the Minute Assistant for all her help over many years.

A gift was presented and refreshments will be provided at the end of the meeting.

26/03/11 To Receive the Minutes and Consider and Approve any Recommendations from the Development & Planning Committee Meetings held on 2nd and 16th March 2026

The minutes and recommendations from the Development & Planning Committee meeting held on 2nd March 2026 were presented. Cllr Harvey made a proposal seconded by Cllr Yarrow. A vote was taken which was unanimous and the minutes were adopted. There were no recommendations. The minutes and recommendations from the Development & Planning Committee meeting held on 16th March 2026 were presented. Cllr Hood made a proposal seconded by Cllr Nobbs. A vote was taken which was unanimous and the minutes were adopted. There were no recommendations.

26/03/12 To Receive the Minutes and Consider and Approve any Recommendations from the Community Services Committee Meeting held on 2nd March 2026

The minutes of the Leisure Services Committee meeting held on 2nd March 2026 were presented. Cllr Winter made a proposal seconded by Cllr Borda. A vote was taken which was unanimous and the minutes were adopted:

26/03/12.01 Resolved (C/26/03/4.01 Resolved)

That the minutes of the Community Services Committee meeting held on 5th January 2026 be adopted and signed as a true record by the Chair of the Community Services Committee.

26/03/12.02 Resolved (C/26/03/7.01 Recommendation)

That the quote from Newmarket Paint Company for £5,544.00 for repainting the cast iron fencing at the War Memorial be accepted.

26/02/12.03 Resolved (C/26/03/7.02 Recommendation)

That the quote from Collaboration 23 Construction for £13,500 + VAT to clean the War Memorial, re-paint the lettering by hand and to repair the flagged area at the War Memorial be accepted.

26/02/12.04 Resolved (C/26/03/7.03 Recommendation)

That the quote from True Tech for £2,388.90 with ongoing maintenance and monitoring costs from WSC of £750.00 pa for the installation and monitoring of WSC CCTV at the War Memorial be accepted. Approval will be required from SCC for use of their lighting column to power the CCTV which will be in the form of a licence.

26/02/12.05 Resolved (C/26/03/8.01 Recommendation)

That cemetery regulations for 2026/2027 be approved.

26/02/12.06 Resolved (C/26/03/8.02 Recommendation)

That the quote from Anglia Fabrication & Design Limited for £3122.00 + VAT to remove the 2 gates, repair/refurbish as necessary, shot blast, prime and reinstall the cast iron gates on Dullingham Road be accepted.

26/02/12.07 Resolved (C/26/03/8.03 Recommendation)

That the quote from True Tech for £5,875.30 + VAT and an increase in £250pa for maintenance by WSC for the installation and monitoring of WSC CCTV at the cemetery

car park be accepted.

26/02/12.08 Resolved (C/26/03/8.04 Recommendation)

That the quote from Lubbe & Sons for £3,400 + VAT for planting bulbs at the cemetery car park be accepted.

26/03/13

To Receive the Minutes and Consider and Approve any Recommendations from the Finance & Policy Committee Meeting held on 16th March 2026

The minutes of the Finance & Policy Committee meeting held on 16th March 2026 were presented. Cllr Harvey made a proposal seconded by Cllr Hood. A vote was taken which was unanimous and the minutes were adopted:

26/03/13.01 Resolved (F/26/03/4.01 Recommendation)

That the minutes of the Finance & Policy Committee meeting held on 19th January 2026 be adopted and signed as a true record by the Chair of the Finance & Planning Committee.

26/03/13.02 Resolved (F/26/03/6.01 Resolved)

That the ratification of the schedules of payments for the period 01/01/2026 – 31/01/2026 and 01/02/2026 – 28/02/2026 (Cash Book 1 - 5) be received and adopted.

26/03/13.03 Resolved (F/26/03/9.01 Resolved)

That the request from Newmarket Charitable Foundation for a grant be approved and be awarded at £750.

26/03/13.04 Resolved (F/26/03/10.01 Resolved)

That NTC continues to support the CAB and be awarded a grant of £5,000.

26/03/14

Christmas Lighting

Town Clerk advised that further quotes will be sought for the Christmas lighting and Cllr Winter made a proposal seconded by Cllr Drummond. A vote was taken which was unanimous and the minutes were adopted:

26/03/14.01 Resolved

That the item for Christmas Lighting be deferred.

26/03/15

Rowley Drive Masterplan

An official response to the updated masterplan was considered and Cllr Winter made a proposal seconded by Cllr Drummond. A vote was taken which was unanimous and the suggested response, with amendments, was adopted:

26/03/15.01 Resolved

That subject to further amendments being made, the response to the updated Rowley Drive Masterplan be approved and submitted.

26/03/16

Correspondence

None noted.

26/03/17

Date of the next Meeting

Monday 27th April 2026 in the Memorial Hall.

Meeting closed at 7:17pm.

Book Number 77 2025 -2026

Minutes of the Meeting of Newmarket Town Council held on Monday 23rd March 2026

Signed: _____

Date: _____

Summary of Resolutions

Resolution	Resolution Wording
<u>26/03/4.01 Resolved</u>	That the minutes of the meeting held on 23 rd February 2026 be adopted and signed as a correct record by the Town Mayor.
<u>26/03/5.01 Resolved</u>	That item 12 – Freedom of the Town be brought forward.
<u>26/03/10.01 Resolved</u>	That a vote of thanks be given to the Minute Assistant for all her help over many years.
<u>26/03/12.01 Resolved</u> <i>(C/26/03/4.01 Resolved)</i>	That the minutes of the Community Services Committee meeting held on 5 th January 2026 be adopted and signed as a true record by the Chair of the Community Services Committee.
<u>26/03/12.02 Resolved</u> <i>(C/26/03/7.01 Recommendation)</i>	That the quote from Newmarket Paint Company for £5,544.00 for repainting the cast iron fencing at the War Memorial be accepted.
<u>26/02/12.03 Resolved</u> <i>(C/26/03/7.02 Recommendation)</i>	That the quote from Collaboration 23 Construction for £13,500 + VAT to clean the War Memorial, re-paint the lettering by hand and to repair the flagged area at the War Memorial be accepted.
<u>26/02/12.04 Resolved</u> <i>(C/26/03/7.03 Recommendation)</i>	That the quote from True Tech for £2,388.90 with ongoing maintenance and monitoring costs from WSC of £750.00 pa for the installation and monitoring of WSC CCTV at the War Memorial be accepted. Approval will be required from SCC for use of their lighting column to power the CCTV which will be in the form of a licence.
<u>26/02/12.05 Resolved</u> <i>(C/26/03/8.01 Recommendation)</i>	That cemetery regulations for 2026/2027 be approved.
<u>26/02/12.06 Resolved</u> <i>(C/26/03/8.02 Recommendation)</i>	That the quote from Anglia Fabrication & Design Limited for £3122.00 + VAT to remove the 2 gates, repair/refurbish as necessary, shot blast, prime and reinstall the cast iron gates on Dullingham Road be accepted.
<u>26/02/12.07 Resolved</u> <i>(C/26/03/8.03 Recommendation)</i>	That the quote from True Tech for £5,875.30 + VAT and an increase in £250pa for maintenance by WSC for the installation and monitoring of WSC CCTV at the cemetery car park be accepted.
<u>26/02/12.08 Resolved</u> <i>(C/26/03/8.04 Recommendation)</i>	That the quote from Lubbe & Sons for £3,400 + VAT for planting bulbs at the cemetery car park be accepted.
<u>26/03/13.01 Resolved</u> <i>(F/26/03/4.01 Recommendation)</i>	That the minutes of the Finance & Policy Committee meeting held on 19 th January 2026 be adopted and signed as a true record by the Chair of the Finance & Planning Committee.
<u>26/03/13.02 Resolved</u> <i>(F/26/03/6.01 Resolved)</i>	That the ratification of the schedules of payments for the period 01/01/2026 – 31/01/2026 and 01/02/2026 – 28/02/2026 (Cash Book 1 - 5) be received and adopted.
<u>26/03/13.03 Resolved</u> <i>(F/26/03/9.01 Resolved)</i>	That the request from Newmarket Charitable Foundation for a grant be approved and be awarded at £750.
<u>26/03/13.04 Resolved</u> <i>(F/26/03/10.01 Resolved)</i>	That NTC continues to support the CAB and be awarded a grant of £5,000.
<u>26/03/14.01 Resolved</u>	That the item for Christmas Lighting be deferred.
<u>26/03/15.01 Resolved</u>	That subject to further amendments being made, the response to the updated Rowley Drive Masterplan be approved and submitted.

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Mayors Announcements

Fri 17th April- Attended the unveiling of the plaque to celebrate Railway 200.

Saturday 18th April- Attended the Cathedral to remark the retirement of Claire, Countess of Euston, and the welcoming of Mark Pendlington as HM Lord-Lieutenant of Suffolk.

Saturday 15th April- Attended the Earth Day held in the Memorial Gardens.

Sunday 26th April- Attended the St. Georges Day Parade at the Memorial Hall.

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Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Development & Planning Committee Held on Tuesday 7th April 2026 at 6:15pm

Attendance:

Councillor R Hood (Chair)
Councillor A Drummond
Councillor J Harvey (Vice Chair)
Councillor P Hulbert

Councillor J Jarvis
Councillor J McHugh
Councillor R Nobbs
Councillor K Yarrow

Also Present: C Whitaker – Town Clerk, N Alecock – Deputy Town Clerk, 1 Member of the Press and 2 Members of the Public.

	Minute	Action by
D/26/04/1	<u>Chair to Read the Fire Safety Notice and Announce that Proceedings May be Filmed or Recorded</u> The Chair welcomed everyone, read the Fire Safety Notice and announced that the meeting was not being recorded.	
D/26/04/2	<u>Apologies</u> Apologies were received from Cllr Berry.	
D/26/04/3	<u>Declaration of Members Interests & to Remind Councillors of the need to keep up to date their Register of Member's Interests and to Consider any Requests Received for Member's Dispensation</u> Councillor Hood declared an 'other' interest for planning application reference DC/26/0345/HH. There were no requests for dispensations.	
D/26/04/4	<u>To Confirm the Minutes of the Meeting Held on 16th March 2026 and any Matters Arising</u> The Chair presented the minutes of the Development & Planning Committee held on 16th March 2026 and Cllr Hulbert made a proposal, seconded by Cllr Harvey. A vote was taken which was unanimous and the following was agreed: <u>D/26/04/4.01 Resolved</u> <u>That the minutes of the Development & Planning Committee held on 16th March 2026 be adopted and were signed as a true record by the Chair of the Development & Planning Committee.</u> There were no matters arising.	
D/26/04/5	<u>Public Open Session</u> No members of the public wished to speak.	
D/26/04/6	<u>Planning Applications</u> <i>A member of the press joined the meeting at 6:20pm</i>	

D/26/04/6/1 DC/26/0345/HH – Householder planning application – a. single storey side extension, b. first floor side extension, c. single storey rear extension – 31 Barry Lynham Drive, Newmarket. Cllr Nobbs made a proposal, seconded by Cllr Hulbert. A vote was taken which was unanimous and the following was agreed:

D/26/04/6.01 Resolved

The Committee voiced no objection.

D/26/04/6/2 DC/26/0324/LB – Application for listed building consent – a. three externally illuminated fascia signs to front elevation, b. painting of shop front – 29 High Street, Newmarket. Cllr Yarrow made a proposal, seconded by Cllr Drummond. A vote was taken which was unanimous and the following was agreed:

D/26/04/6.02 Resolved

The Committee welcomed and supported the proposed appearance of the property, which is consistent with its shop front policy and in line with the requirements of the Conservation Area.

Cllr Hood left the room and Councillor Harvey took over the Chair.

D/26/04/6/3 DC/26/0327/FUL – Planning Application – six stables, hay/bedding store, muck bunker, six bay horse walker and all weather paddock – Florizel, Hamilton Road, Newmarket. Cllr Drummond made a proposal, seconded by Cllr Nobbs. A vote was taken which was unanimous and the following was agreed:

D/26/04/6.03 Resolved

The Committee supported this useful facility and welcomed the consideration to neighbouring properties.

Cllr Hood returned to the room.

D/26/04/6/4 DC/26/0352/FUL – Planning Application – a. replacement signage to front and side elevations, b. enlargement of window openings to front elevation to form glazed frontage, c. existing sash windows to elevations to be replaced with UPVC sash windows, d. doors and windows to elevations replaced with black aluminium, e. window openings to side elevations enlarged to ground level – 182 High Street, Newmarket. Cllr Harvey made a proposal, seconded by Cllr Hood. A vote was taken which was unanimous and the following was agreed:

D/26/04/6.04 Resolved

The Committee stated that any new signage must be approved by this committee and conform to the Shopfront Policy and Conservation Area requirements and it anticipates an advertisement consent application in due course for this. Subject to approval by the Conservation Officer regarding the door and window amendments complying with the heritage of the High Street, the Committee would voice no objection. However, if no approval by the Conservation Officer is forthcoming, the Committee would object to these amendments.

D/26/04/6/5 DC/26/0263/ADV – Application for advertisement consent – three externally

illuminated fascia signs – 29 High Street, Newmarket. Cllr Yarrow made a proposal, seconded by Cllr Drummond. A vote was taken which was unanimous and the following was agreed:

D/26/04/6.05 Resolved

The Committee welcomed and supported the proposed appearance of the property, which is consistent with its Shopfront Policy and in line with the requirements of the Conservation Area.

D/26/04/6/6 DC/26/0406/TPO – TPO 04(1977) tree preservation order – three sycamore (marked T3,T4 and T5 on plan and order) re pollard to previous points by up to four metres – 2 Arborfield Drive, Newmarket. Cllr Jarvis made a proposal, seconded by Cllr Nobbs. A vote was taken which was unanimous and the following was agreed:

D/26/04/6.06 Resolved

The Committee actively encourages responsible tree management and does not object to this application.

D/26/04/6/7 DC/26/0420/TPO – TPO 04(1977) tree preservation order – one horse chestnut (marked T2 on plan and within G3 on order) reduce large lower lateral branch to leave at three metres from the main stem, five horse chestnut (marked T3-T7 on plan and within G3 on order) crown lift to six metres above ground level and reduce lateral spread by 1.5 metres over garden and driveway of number 15 – 15 Bartons Place, Newmarket. Cllr McHugh made a proposal, seconded by Cllr Hulbert. A vote was taken which was unanimous and the following was agreed:

D/26/04/6.07 Resolved

The Committee actively encourages responsible tree management and supports the Tree Officer's recommendations; being very pleased to see a thorough report.

D/26/04/6/8 DC/26/0414/TCA – Trees in a conservation area notification – seven Amelanchier, three Birch, six Decaisnea, one Prunus (shown within area labelled Group 1 on plan) fell – Meridian Gardens, Newmarket. Cllr Hood made a proposal, seconded by Cllr Harvey. A vote was taken which was unanimous and the following was agreed:

D/26/04/6.08 Resolved

The Committee objects to the felling of healthy trees and resolved to defer this application, pending a site visit by Cllrs Harvey, Hood, Jarvis and Yarrow.

D/26/04/6/9 DC/26/0432/TPO – TPO 01(1987) tree preservation order – works stated on submitted tree schedule of works – Laureate Gardens, Newmarket. Cllr Harvey made a proposal, seconded by Cllr Nobbs. A vote was taken which was unanimous and the following was agreed:

D/26/04/6.09 Resolved

The Committee actively encourages responsible tree management and does not object to this application for scheduled works.

D/26/04/6/10 DC/26/0431/TPO – TPO 04(1987) tree preservation order – works stated on submitted tree schedule of works – Play Area, Heasman Close, Newmarket. Cllr Harvey made a proposal, seconded by Cllr Nobbs. A vote was taken which was unanimous and the following was agreed:

D/26/04/6.10 Resolved

The Committee actively encourages responsible tree management and does not object to this application for scheduled works.

D/26/04/6/11 DC/26/0430/TPO – TPO 234(1972) tree preservation order – works stated on submitted tree schedule of works – Gordon Richards Close, Newmarket. Cllr Harvey made a proposal, seconded by Cllr Nobbs. A vote was taken which was unanimous and the following was agreed:

D/26/04/6.11 Resolved

The Committee actively encourages responsible tree management and does not object to this application for scheduled works.

D/26/04/6/12 DC/26/0452/HH – Householder planning application – a. replace door with window on front elevation, b. single storey rear extension (following demolition of existing extension) – Farley House, 1 Brazilian Terrace, Newmarket. Cllr Hulbert made a proposal, seconded by Cllr Harvey. A vote was taken which was unanimous and the following was agreed:

D/26/04/6.12 Resolved

The Committee voiced no objection.

D/26/04/6/13 DC/26/0379/HH – Householder planning application – a. single storey rear extension – 88 Weston Way, Newmarket. Cllr Hood made a proposal, seconded by Cllr Hulbert. A vote was taken which was unanimous and the following was agreed:

D/26/04/6.13 Resolved

The Committee voiced no objection, subject to no neighbour objections.

A member of the public left the meeting at 6.40pm.

D/26/04/7 Amended and Deferred Plans

None noted.

D/26/04/8 Planning Appeals

None noted.

D/26/04/9 East Cambs Planning Applications

The East Cambs Weekly Lists were noted.

D/26/04/10 To Receive Results of Applications as Determined by West Suffolk and Plans Withdrawn

West Suffolk Planning Determinations received during weeks commencing

09/03/2026, 16/03/2026 and 23/03/2026 were noted.

Applications	Description	Address	WSC Decision	NTC Decision
DC/26/0028/HH	Householder planning application – single storey front and side extension (following demolition of existing kitchen)	45 Drinkwater Close, Newmarket, Suffolk	Approved	No objection
DC/25/2008/P3CMA	Prior approval application under Part 3 of the Town and Country Planning (General Permitted Development) Order 2015 – change of use from commercial/business/service to 34 dwellings (class C3)	Land At Suffolk House, Rayes Lane, Newmarket, Suffolk	Withdrawn	Strongly objected
DC/25/1495/HH	Householder Planning Application – provision of dropped kerb to gain access to garden for a driveway / off road parking	31 Exning Road, Newmarket, Suffolk	Approved	No objection
DC/26/0026/HH	Householder planning application – installation of loggia along south west boundary of rear garden	Boyarin Lodge, 30 Bury Road, Newmarket, Suffolk	Approved	No objection
DC/26/0117/TPO	TPO 001(2022) tree preservation order – one Sycamore (T1 on plan) re pollard by up to three metres to previous pollard points	16 Paget Place, Newmarket, Suffolk	Approved	No objection
DC/26/0054/TPO	TPO 04(1989) and TPO 04(1992) tree preservation order – one silver birch (marked T4 on plan and T1 on order) and one horse chestnut (marked T6 on plan and T4 on order) fell, one lime (marked T3 on plan and T4 on order) re-pollard to 4.5 metres above ground level, one yew (marked T1 on plan and T5 on order) reduce crown by up to 2 metres, one yew (marked T2 on plan and T6 on order) reduce crown by up to 1.5 metres and cut back to suitable pruning points to provide up to 0.5m of clearance from the phone lines	25 Exeter Road, Newmarket, Suffolk	Approve	No objection
DC/25/1896/ADV	Application for advertisement consent – a. two externally illuminated fascia signs b. one non-illuminated hanging sign	Meldreth House, Wellington Street, Newmarket, Suffolk	Withdrawn	No objection

D/26/04/11 Delegation Panel Decisions

None noted.

D/26/04/12 Licensing

a: **Street Trading** – The Spud Hut, Market Street, Newmarket
Cllr Hood made a proposal, seconded by Cllr Harvey. A vote was taken which was unanimous and the following was agreed:

Book Number 139 2025 - 2026

Minutes of Development & Planning Committee held on Tuesday 7th April 2026

D/26/04/12.01 Resolved

The Committee voiced no objection.

b: **Pavement Licence** – Storia, 29 High Street, Newmarket

Cllr Hood made a proposal, seconded by Cllr Harvey. A vote was taken which was unanimous and the following was agreed:

D/26/04/12.02 Resolved

The Committee welcomes outdoor café life on the streets of Newmarket.

However, due to the apparent scale of the area, the Committee lodges a holding objection to this, pending further enquiries with the Licensing Team.

D/26/04/13 Enforcement

Kings Slots is still unchanged. The carwash on Exning Road is still operating, but is within the notice period served by WSC.

128 High Street – no change currently – Cllr Hood made a proposal, seconded by Cllr Hulbert. A vote was taken which was unanimous and the following was agreed:

D/26/04/13.01 Resolved

That a previous letter to WSC regarding 128 High Street be resent (copy sent to the complainant resident) and that Cllr Yarrow make direct contact with the Enforcement Officers.

D/26/04/14 Proposed Gym

Cllr Jarvis gave feedback from his recent site visit. With regard to any potential parking issues, it is not deemed to be a significant problem. Cllr Drummond made a proposal, seconded by Cllr Jarvis. A vote was taken which was unanimous and the following was agreed:

D/26/04/14.01 Resolved

That, following a site visit to view the parking provision in the area, the Committee would urge West Suffolk Planners to reconsider its stance and, in the event of an application being forthcoming, the Committee would be minded to support it.

D/26/04/15 Forest City

Cllr Drummond made a proposal, seconded by Cllr Hood. A vote was taken which was unanimous and the following was agreed:

D/26/04/15.01 Resolved

That this item will be deferred to the next Development and Planning agenda to allow Cllrs Drummond and Hood to make reports.

D/26/04/16 WSC Local Plan

The call for sites was noted.

D/26/04/17 Working Group Reports

No reports offered. Groups reporting to this Committee will be asked to provide verbal reports at the next meeting.

D/26/04/18 Correspondence

None noted.

D/26/04/19 Date of Next Meeting

Monday 20th April 2026 at the Memorial Hall.

Meeting closed 7:10pm.

Signed _____ Date _____

Summary of Resolutions/Recommendations

Resolution/Recommendation	Resolution/Recommendation Wording
<u>D/26/04/4.01 Resolved</u>	That the minutes of the Development & Planning Committee held on 16th March 2026 be adopted and were signed as a true record by the Chair of the Development & Planning Committee.
<u>D/26/04/6.01 Resolved</u>	The Committee voiced no objection.
<u>D/26/04/6.02 Resolved</u>	The Committee welcomed and supported the proposed appearance of the property, which is consistent with its shop front policy and in line with the requirements of the Conservation Area.
<u>D/26/04/6.03 Resolved</u>	The Committee supported this useful facility and welcomed the consideration to neighbouring properties.
<u>D/26/04/6.04 Resolved</u>	The Committee stated that any new signage must be approved by this committee and conform to the Shopfront Policy and Conservation Area requirements and it anticipates an advertisement consent application in due course for this. Subject to approval by the Conservation Officer regarding the door and window amendments complying with the heritage of the High Street, the Committee would voice no objection. However, if no approval by the Conservation Officer is forthcoming, the Committee would object to these amendments.
<u>D/26/04/6.05 Resolved</u>	The Committee welcomed and supported the proposed appearance of the property, which is consistent with its Shopfront Policy and in line with the requirements of the Conservation Area.
<u>D/26/04/6.06 Resolved</u>	The Committee actively encourages responsible tree management and does not object to this application.
<u>D/26/04/6.07 Resolved</u>	The Committee actively encourages responsible tree management and supports the Tree Officer's

	recommendations; being very pleased to see a thorough report.
<u>D/26/04/6.08 Resolved</u>	The Committee objects to the felling of healthy trees and resolved to defer this application, pending a site visit by Cllrs Harvey, Hood, Jarvis and Yarrow.
<u>D/26/04/6.09 Resolved</u>	The Committee actively encourages responsible tree management and does not object to this application for scheduled works.
<u>D/26/04/6.10 Resolved</u>	The Committee actively encourages responsible tree management and does not object to this application for scheduled works.
<u>D/26/04/6.11 Resolved</u>	The Committee actively encourages responsible tree management and does not object to this application for scheduled works.
<u>D/26/04/6.12 Resolved</u>	The Committee voiced no objection.
<u>D/26/04/6.13 Resolved</u>	The Committee voiced no objection, subject to no neighbour objections.
<u>D/26/04/12.01 Resolved</u>	The Committee voiced no objection.
<u>D/26/04/12.02 Resolved</u>	The Committee welcomes outdoor café life on the streets of Newmarket. However, due to the apparent scale of the area, the Committee lodges a holding objection to this, pending further enquiries with the Licensing Team.
<u>D/26/04/13.01 Resolved</u>	That a previous letter to WSC regarding 128 High Street be resent (copy sent to the complainant resident) and that Cllr Yarrow make direct contact with the Enforcement Officers.
<u>D/26/04/14.01 Resolved</u>	That, following a site visit to view the parking provision in the area, the Committee would urge West Suffolk Planners to reconsider its stance and, in the event of an application being forthcoming, the Committee would be minded to support it.
<u>D/26/04/15.01 Resolved</u>	That this item will be deferred to the next Development and Planning agenda to allow Cllrs Drummond and Hood to make reports.



Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Development & Planning Committee Held on Monday 20th April 2026 at 6:15pm

Attendance:

Councillor R Hood (Chair)
Councillor A Drummond
Councillor J Harvey (Vice Chair)
Councillor P Hulbert

Councillor J Jarvis
Councillor J McHugh
Councillor R Nobbs
Councillor K Yarrow

Also Present: N Alecock – Deputy Town Clerk, C O'Reilly – Events Manager and 1 Member of the Press

	Minute	Action by
D/26/04/20 <u>Chair to Read the Fire Safety Notice and Announce that Proceedings May be Filmed or Recorded</u> The Chair welcomed everyone, read the Fire Safety Notice and announced that the meeting was not being recorded.		
D/26/04/21 <u>Apologies</u> Apologies were received from Cllr Berry.		
D/26/04/22 <u>Declaration of Members Interests & to Remind Councillors of the need to keep up to date their Register of Member's Interests and to Consider any Requests Received for Member's Dispensation</u> There were no declarations of members interests or requests for dispensations.		
D/26/04/23 <u>To Confirm the Minutes of the Meeting Held on 7th April 2026 and any Matters Arising</u> The Chair presented the minutes of the Development & Planning Committee held on 7th April 2026 and Cllr Hulbert made a proposal, seconded by Cllr Harvey. A vote was taken which was unanimous and the following was agreed: <u>D/26/04/23.01 Resolved</u> That the minutes of the Development & Planning Committee held on 7th April 2026 be adopted and were signed as a true record by the Chair of the Development & Planning Committee. There were no matters arising.		
D/26/04/24 <u>Public Open Session</u> No members of the public wished to speak.		
D/26/04/25 <u>Planning Applications</u> D/26/04/25/1 DC/26/0489/TPO – TPO 17 (1991) tree preservation order – a. one Lime (T2 on plan and order) and one Horse chestnut (T5 on plan and order) overall crown		

reduction by up to four metres b. one Beech (T4 on plan and Order) overall crown reduction by up to three metres – Oakfields, Vicarage Road, Newmarket. Cllr Yarrow made a proposal, seconded by Cllr Nobbs. A vote was taken which was unanimous and the following was agreed:

D/26/04/25.01 Resolved

The Committee actively encourages responsible tree management and supports the Tree Officer's recommendations.

D/26/04/25/2 DC/26/0420/TPO – TPO 04 (1977) tree preservation order – one horse chestnut (marked T1 on plan and within G3 on order) crown lift up to five metres above ground level and reduce lateral spread overhanging garden on the north-west aspect by up to two metres, one horse chestnut (marked T2 on plan and within G3 on order) crown lift up to four metres above ground level, one horse chestnut (marked T5 on plan and within G3 on order) crown lift up to five metres above ground level and reduce lateral spread overhanging driveway by up to 1.5 metres on the north-west aspect – 15 Bartons Place, Newmarket. Cllr Harvey made a proposal, seconded by Cllr McHugh. A vote was taken which was unanimous and the following was agreed:

D/26/04/25.02 Resolved

The Committee actively encourages responsible tree management and supports the Tree Officer's recommendations.

D/26/04/25/3 DC/26/0509/HH – Householder planning application – single storey side extension replacing existing side garage and rear extension and conservatory – 38 Exning Road, Newmarket. Cllr McHugh made a proposal, seconded by Cllr Hulbert. A vote was taken which was unanimous and the following was agreed:

D/26/04/25.03 Resolved

The Committee voiced no objection.

D/26/04/25/4 DC/26/0544/HH – Householder planning application – replacement fence and gates to front boundary – Barkway House, 18 Bury Road, Newmarket. Cllr McHugh made a proposal, seconded by Cllr Jarvis. A vote was taken which was unanimous and the following was agreed:

D/26/04/25.04 Resolved

The Committee supports the Tree Officer's recommendations and voiced no objections.

D/26/04/26 Amended and Deferred Plans

D/26/04/26/1 DC/26/0414/TCA – Trees in a conservation area notification – seven Amelanchier, three Birch, six Deciduous, one Prunus (shown within area labelled Group 1 on plan) fell – Meridian Gardens, Newmarket. Cllr Harvey made a proposal, seconded by Cllr Hulbert. A vote was taken with 7 in favour and 1 abstention and the following was agreed:

D/26/04/26.01 Resolved

The Committee supports the Tree Officer's recommendations, emphasising the need for any removed trees to be replaced and voiced no objections.

D/26/04/27 Planning Appeals

None noted.

D/26/04/28 East Cambs Planning Applications

The East Cambs Weekly Lists were noted.

D/26/04/29 To Receive Results of Applications as Determined by West Suffolk and Plans Withdrawn

West Suffolk Planning Determinations received during weeks commencing 30/03/2026 and 06/04/2026 were noted.

Applications	Description	Address	WSC Decision	NTC Decision
DC/26/0172/HH	Householder planning application – a. replacement of door with window on front elevation b. removal of three windows on side elevation and add a new door c. single storey rear extension d. two roof lights to rear elevation e. window to rear elevation	36 Rous Road, Newmarket, Suffolk	Approved	No objection
DC/26/0234/FUL	Planning application – replacement windows and doors to ground floor front and rear elevations	9 Scaltback Close, Newmarket, Suffolk	Approve	No objection
DC/24/1866/FUL	Planning application – change of use from extra care accommodation (Class C2) to retirement accommodation for over 55s (Class C3), (including ancillary facilities for staff and residents on the ground floor) and associated operational development	The Silks, 69 Exning Road, Newmarket, Suffolk	Approved	No objection

D/26/04/30 Delegation Panel Decisions

None noted.

D/26/04/31 Licensing

a: **Pavement Licence** – Potro Lounge, High Street, Newmarket
This application was noted.

D/26/04/32 Enforcement

Frustration was expressed with the lack of enforcement from West Suffolk Council. It was noted that the letters recently sent to WSC have not received a reply or acknowledgement. Cllr McHugh made a proposal, seconded by Cllr Nobbs. A vote was taken which was unanimous and the following was agreed:

D/26/04/32.01 Resolved

That the letters are resent to WSC by recorded delivery requesting an

acknowledgement and reply and to invite Ian Gallin and/ or Alex Wilson from WSC to address the Council and explain why enforcement is not proceeding more effectively.

Frustration was also expressed with the lack of response or action from Suffolk County Council with particular regard to the condition of the High Street. Cllr Hood made a proposal, seconded by Cllr Harvey. A vote was taken which was unanimous and the following was agreed:

DC/26/04/32.02 Resolved

That the Town Council send a letter to SCC requesting the resurface of the High Street following numerous complaints from members of the public, that a condition survey be carried out of the High Street, to raise that the closure of major roads when events are happening is not acceptable, to raise an objection to the High Street being used as a diversional route. This letter is to also be sent to Highways England.

D/26/04/33 Forest City

A draft response was considered. Cllr Hood made a proposal, seconded by Cllr Yarrow. A vote was taken which was unanimous and the following was agreed:

DC/26/04/33.01 Resolved

To approve the draft response subject to the agreed amendments and to submit to the relevant party.

D/26/04/34 Tree Issue

An issue with a tree overhanging 3 Norfolk Avenue was discussed. Cllr Hood made a proposal, seconded by Cllr Harvey. A vote was taken which was unanimous and the following was agreed:

DC/26/04/34.01 Resolved

That delegation is given to Cllr Yarrow to draft a request for the Town Council to send to West Suffolk Council to reassess this case and to trim the tree so that it is not overhanging the resident's property.

D/26/04/35 Working Group Reports

No reports offered.

D/26/04/36 Correspondence

None noted.

D/26/04/37 Date of Next Meeting

TUESDAY 5th May 2026 at the Memorial Hall.

Meeting closed 7:23pm.

Signed _____ Date _____

Summary of Resolutions/Recommendations

Resolution/Recommendation	Resolution/Recommendation Wording
<u>D/26/04/23.01 Resolved</u>	That the minutes of the Development & Planning Committee held on 7 th April 2026 be adopted and were signed as a true record by the Chair of the Development & Planning Committee.
<u>D/26/04/25.01 Resolved</u>	The Committee actively encourages responsible tree management and supports the Tree Officer's recommendations.
<u>D/26/04/25.02 Resolved</u>	The Committee actively encourages responsible tree management and supports the Tree Officer's recommendations.
<u>D/26/04/25.03 Resolved</u>	The Committee voiced no objection.
<u>D/26/04/25.04 Resolved</u>	The Committee supports the Tree Officer's recommendations and voiced no objections.
<u>D/26/04/26.01 Resolved</u>	The Committee supports the Tree Officer's recommendations, emphasising the need for any removed trees to be replaced and voiced no objections.
<u>D/26/04/32.01 Resolved</u>	That the letters are resent to WSC by recorded delivery requesting an acknowledgement and reply and to invite Ian Gallin and/ or Alex Wilson from WSC to address the Council and explain why enforcement is not proceeding more effectively.
<u>DC/26/04/32.02 Resolved</u>	That the Town Council send a letter to SCC requesting the resurface of the High Street following numerous complaints from members of the public, that a condition survey be carried out of the High Street, to raise that the closure of major roads when events are happening is not acceptable, to raise an objection to the High Street being used as a diversional route. This letter is to also be sent to Highways England.
<u>DC/26/04/33.01 Resolved</u>	To approve the draft response subject to the agreed amendments and to submit to the relevant party.
<u>DC/26/04/34.01 Resolved</u>	That delegation is given to Cllr Yarrow to draft a request for the Town Council to send to West Suffolk Council to reassess this case and to trim the tree so that it is not overhanging the resident's property.

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Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Leisure Services Committee Held on Monday 7th April 2026 at 7:15pm

Attendance:

Councillor J McHugh (Chair)

Councillor S Kavanagh

Councillor J Borda

Councillor J Harvey

Councillor P Hulbert

Also Present: C Whitaker – Town Clerk, C O'Reilly – Events Manager, one member of the Press, one member of the public

L/26/04/1 Chair to Read the Fire Safety Notice and Announce that Proceedings May be Filmed or Recorded

The Chair opened the meeting, announced that the fire safety notice was not required and confirmed that the meeting is not being recorded.

L/26/04/2 Apologies for Absence

Apologies were noted for Councillors Jarvis and Winter.

L/26/04/3 Declaration of Member's Interests and to Remind Councillors of the Need to Keep up to Date Their Register of Member's Interests and to Consider Any Requests Received for Members Dispensation

None noted. There were no requests for dispensation.

L/26/04/4 To Receive and Confirm for Accuracy the Minutes of the Leisure Services Committee Meeting Held on Monday 2nd February 2026 and Any Matters Arising

Members received the minutes of the Leisure Services Committee meeting held on 2nd February 2026 and Cllr McHugh made a proposal, seconded by Cllr Borda. A vote was taken which was unanimous and the following was agreed:

L/26/04/4.01 Resolved

That the minutes of the Leisure Services Committee meeting held on 2nd February 2026 be adopted and signed as a true record by the Chair of the Leisure Services Committee.

L/26/04/5 Public Open Session

No members of the public wished to speak.

L/26/04/6 To Receive the Accounts

The draft accounts for March 2026 were received and noted.

L/26/04/7 Working Group Reports for LS

There were no reports.

L/26/04/8 Events Update

The Events Manager gave an update on the Earth Day Event on 25th April 2026.

Current planned events:**April** – Newmarket Earth Day**June** – Maisons Lafitte Twinning visit to Newmarket - Friday evening drinks reception and canapes at Town Hall. Saturday vineyard tour and wine tasting, then Apex show. Sunday Ely, afternoon tea and Sunday Supper at Heath Court Hotel.**June** - Lexington Singers visiting Newmarket - Friday 26th June - joint concert with Newmarket Community Choir –Afternoon buffet reception at Masonic Lodge. Concert at Memorial Hall.**July/August** - Summer Entertainment 23rd and 30th July 2026, 6th, 13th, 20th and 27th August 2026 – Memorial Gardens and Memorial Hall**September** – Grenadier Guards – Saturday 12th September 2026 - conferment of Freedom of the Town – High Street Parade to Tattersalls**October** - Halloween event in half term 2026**November** – Remembrance Service – Sunday 8th November 2026 – Service at the War Memorial followed by a High Street Parade to Tattersalls for a Service.**December** – Christmas 2026 event(s)**L/26/04/9****International Event 2027**

A possible event for September 2027 was discussed – an international day to celebrate the unity and diversity of Newmarket. This would possibly merge with the previously discussed Food Festival. Cllr McHugh made a proposal seconded by Cllr Harvey. A vote was taken which was unanimous and the following was agreed:

L/26/04/9.01 Recommendation

The Committee support the proposal in principle for an International Day event in 2027. The Events Manager to reach out to the relevant sections of the community and bring back to the June agenda for a firm decision.

L/26/04/10**Correspondence**

None noted.

L/26/04/11**Date of Next Meeting**Tuesday 1st June 2026 at the Memorial Hall.

Meeting closed at 7:38pm.

Signed _____ Date _____

Summary of Recommendations

Recommendation	Recommendation Wording
<u>L/26/04/4.01 Resolved</u>	That the minutes of the Leisure Services Committee meeting held on 2nd February 2026 be adopted and signed as a true record by the Chair of the Leisure Services Committee.
<u>L/26/04/9.01 Recommendation</u>	The Committee support the proposal in principle for an International Day event in 2027. The Events Manager to reach out to the relevant sections of the community and bring back to the June agenda for a firm decision.

Book number 21 2025 -2026

Minutes of Leisure Services Committee held on Monday 7th April 2026



Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Performance & Audit Committee **Held on Monday 13th April 2026 at 6:15pm**

Attendance:

Councillor J Harvey (Chair)

Councillor J McHugh

Councillor P Winter

Also present: C Whitaker – Town Clerk.

Minute

P/26/04/1 Chair to Read the Fire Safety Notice and Announce that Proceedings May be Filmed or Recorded

The Chair opened the meeting and announced that the Fire Notice was not required and that proceedings were not being recorded.

P/26/04/2 Apologies for Absence

Apologies were received from Cllrs Drummond, Hood and Yarrow.

P/26/04/3 Declaration of Member's Interests and to Remind Councillors of the Need to Keep up to Date Their Register of Member's Interests and to Consider Any Requests Received for Member's Dispensation

None noted. There were no requests for dispensations.

P/26/04/4 To Receive and Confirm for Accuracy the Minutes of the Performance & Audit Committee Meeting Held on Monday 12th January 2026 and Any Matters Arising

The Chair presented the minutes of the Performance & Audit Committee Meeting held on Monday 12th January 2026 and Cllr Harvey made a proposal seconded by Cllr Winter. A vote was taken which was unanimous and the following was agreed:

P/26/01/4.01 Resolved

That the minutes of the Performance & Audit Committee meeting held on Monday 12th January 2026 be adopted and signed as a true record by the Chair of the Performance & Audit Committee.

There were no matters arising.

P/26/04/5 Public Open Session

No members of the public were present.

P/26/04/6 Resolution Audit

The resolution progress for Q4 financial year 2025/2026 was received, updated, and noted.

The outstanding resolutions for 2022/23, 2023/24, 2024-2025 and Q1 – Q3 2025-

2026 were received, updated, and noted.

P/26/04/7 Neighbourhood Plan

A report from the Neighbourhood Plan working group meeting on 3rd February 2026 was received and discusses. A review by a Consultant of some areas of the plan is awaited.

P/26/04/8 Working Group Reports

The condensed list of active Working Groups was received and noted. Further merging of the Climate Change and Environmental Working Groups will be discussed at Full Council.

P/26/04/9 Correspondence

None noted.

P/26/04/10 Date of Next Meeting

Monday 13th July 2026.

Meeting closed at 7.21pm.

Signed _____ Date _____

Summary of Recommendations

Recommendation	Recommendation Wording
<u>P/26/04/4.01 Resolved</u>	That the minutes of the Performance & Audit Committee meeting held on Monday 12th January 2026 be adopted and signed as a true record by the Chair of the Performance & Audit Committee.

Item 11a &b

Newmarket Town Council

FINAL OUTCOME Budget Summary 25/26

Committee	Income	Expenditure	Net Expenditure	Tfrs From EMRs	Tfrs To EMRs	TOTAL OUTCOME	BUDGET	SURPLUS/DEFICIT
Finance & Policy	£ 38,530.00	£ 104,364.00	£ 65,834.00	£ 4,096.00	£ -	£ 61,738.00	£ 145,898.00	£ 84,160.00
Human Resources	£ -	£ 264,114.00	£ 264,114.00	£ -	£ -	£ 264,114.00	£ 311,942.00	£ 47,828.00
Community Services	£ 91,052.00	£ 480,874.00	£ 389,822.00	£ 143,079.00	£ -	£ 246,743.00	£ 326,067.00	£ 79,324.00
Leisure Services	£ 57,499.00	£ 396,380.00	£ 338,881.00	£ 125,386.00	£ -	£ 213,495.00	£ 213,064.00	-£ 431.00
Planning & Development	£ -	£ 2,020.00	£ 1,784.00	£ -	£ -	£ 2,020.00	£ 6,000.00	£ 8,216.00
Total	£ 187,081.00	£ 1,247,752.00	£ 1,060,435.00	£ 272,561.00	£ -	£ 788,110.00	£ 1,002,971.00	£ 219,097.00



		2025/2026	2025-2026		Notes
		BUDGETED	ACTUAL SPEND - FINAL	Variance	
101	Administration				
4008	Staff Training	£ 3,000.00	£ 1,331.00	£ 1,669.00	
4009	Staff Travel	£ 250.00	£ 149.00	£ 101.00	
4018	Software/Computer Consumables	£ 2,500.00	£ 908.00	£ 1,592.00	
4019	New IT System/Hardware	£ 10,000.00	£ 1,368.00	£ 8,632.00	
4021	Telephone and Fax	£ 2,500.00	£ 516.00	£ 1,984.00	
4022	Postage	£ 500.00	£ 215.00	£ 285.00	
4023	Stationery	£ 1,750.00	£ 840.00	£ 910.00	
4025	Subscriptions&Licences	£ 15,000.00	£ 15,617.00	-£ 617.00	
4026	Insurance	£ 10,500.00	£ 9,788.00	£ 712.00	
4028	Office Maintenance	£ 10,000.00	£ 11,180.00	-£ 1,180.00	
4030	Recruitment Advertising	£ 1,000.00	£ 67.00	£ 933.00	
4051	Bank Charges/Interest	£ 350.00	£ 341.00	£ 9.00	
4056	Legal Expenses	£ 12,000.00	£ -	£ 12,000.00	
4057	Audit & Accountancy Fees	£ 3,850.00	£ 3,382.00	£ 468.00	
4058	Professional Fees	£ 2,000.00	£ 50.00	£ 1,950.00	
4059	web site	£ 1,000.00	£ 1,045.00	-£ 45.00	
4060	Councillors Training	£ 600.00	£ -	£ 600.00	
4061	Councillors Expenses	£ 200.00	£ -	£ 200.00	
4062	Civic Regalia	£ 2,000.00	£ -	£ 2,000.00	
4064	Town Mayor's Allowance	£ 1,000.00	£ 483.00	£ 517.00	
4073	Shopfront Improvement Grant Scheme	£ -	£ 4,096.00	-£ 4,096.00	EMR tfr from 329 £4,096
4074	Grant - Bill Tutte Scholarship Fund	£ 1,000.00	£ 1,000.00	£ -	
4075	Grant to CAB	£ 5,000.00	£ 5,000.00	£ -	
4076	Grants	£ 15,000.00	£ 15,700.00	-£ 700.00	
4220	Discover Newmarket Stakeholder Fee	£ 5,000.00	£ 5,000.00	£ -	
4221	CCTV WSC SLA Monitoring	£ 5,298.00	£ 5,381.00	-£ 83.00	
4077	Marketing	£ 5,000.00	£ 895.00	£ 4,105.00	
4079	Remembrance Event Expenses	£ 2,500.00	£ 2,102.00	£ 398.00	
4090	Biodegradable Dog Poo Bags	£ 1,000.00	£ 885.00	£ 115.00	
4097	Election costs	£ -	£ -	£ -	
4180	Civic Functions	£ 2,500.00	£ 9,425.00	-£ 6,925.00	RV-July2025
4113	Capital Reserve	£ 10,000.00	£ -	£ 10,000.00	
4114	Other Projects / Reserves	£ -	£ -	£ -	
4118	Youth Strategy	£ 8,000.00	£ 2,482.00	£ 5,518.00	
4095	Assets purchased	£ -	£ 342.00	-£ 342.00	4xA-boards
	Expenditure	£ 140,298.00	£ 99,588.00	£ 40,710.00	
1005	Miscellaneous Income	£ -	£ 32.00	-£ 32.00	against stationery
1103	Rent receivable	£ 100.00	£ -	£ 100.00	
1190	Interest Received	£ -	£ 38,498.00	-£ 38,498.00	CCLA reinvestments
	Income	£ 100.00	£ 38,530.00	-£ 38,430.00	
103	Health & Safety				
4020	Misc. Staff Costs	£ 500.00	£ 282.00	£ 218.00	
4028	Office Maintenance	£ 200.00	£ 166.00	£ 34.00	
4058	Professional Fees	£ 5,000.00	£ 4,328.00	£ 672.00	
	Expenditure	£ 5,700.00	£ 4,776.00	£ 924.00	
	Total Expenditure	£ 145,998.00	£ 104,364.00	£ 41,634.00	
	Total Income	£ 100.00	£ 38,530.00	-£ 38,430.00	
	Net Expenditure	£ 145,898.00	£ 65,834.00	£ 80,064.00	
	transfers from EMRs		£ 4,096.00		
	transfers to EMRs		£ -		
			£ 61,738.00		
	IN SURPLUS		£ 84,160.00		

Recommendation for Surplus funds transfers to EMR.	
EMR	£
349	8K Legal
353	4K Civic
350	4K Lift
339	5K Tourism
326	8K Elections
324	10K IT upgrade
312	5K Bill Tutte
320	5K Cooper Bart
338	5K War Mem
346	6K Convenience
322	24K Lighting
£84K	



		2025/2026	2025/2026		Notes
		BUDGETED	ACTUAL SPEND - FINAL	Variance	
102	Staff costs				
4010	Staff Workwear	£ 600.00	£ 708.00	-£ 108.00	
4020	Misc Staff Costs	£ 2,000.00	£ 1,398.00	£ 602.00	
4058	Professional Fees	£ 1,000.00	£ 5,800.00	-£ 4,800.00	
4501	Salaries	£ 259,973.00	£ 213,660.00	£ 46,313.00	
4503	National Insurance	£ 28,046.00	£ 26,607.00	£ 1,439.00	
4504	Pension	£ 20,323.00	£ 15,941.00	£ 4,382.00	
	Expenditure	£ 311,942.00	£ 264,114.00	£ 47,828.00	Recommendation for surplus funds transfer to EMR <u>EMR</u> £ 322 Streetlighting 47K
	Total Expenditure	£ 311,942.00	£ 264,114.00	£ 47,828.00	
	Total Income	£ -	£ -	£ -	
	Net Expenditure	£ 311,942.00	£ 264,114.00	£ 47,828.00	
	<i>less transfers from EMRs</i>		£ -		
	<i>plus transfers to EMRs</i>		£ -		
			£ 264,114.00		
		IN SURPLUS	£ 47,828.00		

		2025/2026	2025/2026		Notes
		BUDGETED	ACTUAL SPEND - FINAL	Variance	
200	Outside Services				
4029	General Equipment	£ 1,500.00	£ 841.00	£ 659.00	
4039	Vehicle Costs	£ 7,700.00	£ 6,586.00	£ 1,114.00	
4095	Assets purchased	£ -	£ 90.00	-£ 90.00	5x external cable covers
4326	Outside Services SLA	£ 121,000.00	£ 124,349.00	-£ 3,349.00	WSC & JCE contracts
	Expenditure	£ 130,200.00	£ 131,866.00	-£ 1,666.00	
201	General Town Planting				
4100	Seasonal Planting	£ 6,000.00	£ 4,395.00	£ 1,605.00	
4101	Hanging Baskets	£ 4,200.00	£ 3,648.00	£ 552.00	
4037	R&M Grounds	£ 4,000.00	£ -	£ 4,000.00	
4102	Sponsored Roundabouts	£ 5,000.00	£ -	£ 5,000.00	
	Expenditure	£ 19,200.00	£ 8,043.00	£ 11,157.00	
1007	Hanging Baskets Sponsorship Income	£ 4,830.00	£ 5,215.00	-£ 385.00	
1009	Roundabout Sponsorship	£ 5,000.00	£ 5,519.00	-£ 519.00	
	Income	£ 9,830.00	£ 10,734.00	-£ 904.00	
202	Cemetery				
4011	Rates	£ 4,900.00	£ 4,441.00	£ 459.00	
4012	Water Rates	£ 1,000.00	£ 317.00	£ 683.00	
4014	Electricity	£ 2,000.00	£ 1,716.00	£ 284.00	
4016	Cleaning	£ 500.00	£ -	£ 500.00	
4036	R&M - Buildings	£ 20,000.00	£ 5,926.00	£ 14,074.00	
4037	R&M - Grounds	£ 22,000.00	£ 8,015.00	£ 13,985.00	
4047	Grave Digging	£ 11,500.00	£ 7,517.00	£ 3,983.00	
4325	Cemetery SLA	£ 12,802.00	£ 12,802.00	£ -	
	Expenditure	£ 74,702.00	£ 40,734.00	£ 33,968.00	
1000	Burial Fees	£ 29,000.00	£ 19,301.00	£ 9,699.00	
1020	Interment Income	£ 4,000.00	£ 4,250.00	-£ 250.00	
1021	Monumental Income	£ 4,000.00	£ 7,859.00	-£ 3,859.00	
1022	Grave Space Purchase Income	£ 15,000.00	£ 20,333.00	-£ 5,333.00	
1005	Misc income	£ -	£ 2,390.00	-£ 2,390.00	refund of o/chg / access fob deposits
	Income	£ 52,000.00	£ 54,133.00	-£ 2,133.00	
203	Disused Churchyards				
4037	R&M - Grounds	£ 6,000.00	£ 20,575.00	-£ 14,575.00	All Saints safety hoarding/flint wall work
	Expenditure	£ 6,000.00	£ 20,575.00	-£ 14,575.00	
204	Memorial - Tutte, War & Cooper				
1014	Electricity	£ 400.00	£ 330.00	£ 70.00	
4036	R&M - Buildings	£ 1,000.00	£ 3,517.00	-£ 2,517.00	CB clean. £2,007 EMR tfr from 320
4037	R&M - Grounds	£ 1,000.00	£ 2,759.00	-£ 1,759.00	BT surface clean/war mem hazard clean
	Expenditure	£ 2,400.00	£ 6,606.00	-£ 4,206.00	
205	Clocks				
4014	Electricity	£ 500.00	£ 510.00	-£ 10.00	
4036	R&M - Buildings	£ 1,000.00	£ -	£ 1,000.00	
4177	Clock Tower Expenses	£ 1,700.00	£ 1,440.00	£ 260.00	
	Expenditure	£ 3,200.00	£ 1,950.00	£ 1,250.00	
206	Bus Shelters				
4036	R&M - Buildings	£ 2,000.00	£ 4,695.00	-£ 2,695.00	removal of High St shelter
	Expenditure	£ 2,000.00	£ 4,695.00	-£ 2,695.00	
207	General Town Maintenance				
4037	R&M - Grounds	£ 12,000.00	£ 25,477.00	-£ 13,477.00	JCE extra os contracts. Tree surgery. Signage damage.
4092	Infrastructure	£ 2,500.00	£ 3,297.00	-£ 797.00	CCTV inst @ toilets. Repairs to slabs at CT
4108	Town Centre Regeneration	£ 8,000.00	£ -	£ 8,000.00	
4140	Dog Waste Collection/Disposal	£ 995.00	£ 800.00	£ 195.00	
4095	Assets Purchased	£ -	£ 12,773.00	-£ 12,773.00	EMR tfr from 344 £3,673 150xoak posts.
	Expenditure	£ 23,495.00	£ 42,347.00	-£ 18,852.00	
1005	Misc income	£ -	£ 2,665.00	-£ 2,665.00	WSC insurance payout for damaged signage
1174	Grants Received SCC	£ -	£ 9,000.00	-£ 9,000.00	to offset 4995/ 207 (welcome sign-near golfclub)
	Income	£ -	£ 11,665.00	-£ 11,665.00	
208	Public Conveniences				
4012	Water Rates	£ -	£ -	£ -	
4014	Electricity	£ 1,400.00	£ 682.00	£ 718.00	
4016	Cleaning	£ 3,600.00	£ 417.00	£ 3,183.00	
4036	R&M - Buildings	£ 2,000.00	£ 99,162.00	-£ 97,162.00	renovation. EMR tfrs £97,508 from 325 /346
4044	Public toilet cleansing	£ -	£ 50.00	-£ 50.00	



4046	Public Toilet Opening and closing	£ 4,400.00	£ 85.00	£ 4,315.00	
	Expenditure	£ 11,400.00	£ 100,396.00	-£ 88,996.00	
1005	Misc income	£ -	£ 320.00	-£ 320.00	refund on portaloos offset to 4036/208
1174	Grants received SCC	£ -	£ 4,000.00	-£ 4,000.00	
1100	Grants received WSC	£ 3,300.00	£ 8,300.00	-£ 5,000.00	
	Income	£ 3,300.00	£ 12,620.00	-£ 9,320.00	
211	The Queens Statue				
4012	Water Rates	£ 200.00	£ -	£ 200.00	
4014	Electricity	£ 300.00	£ -	£ 300.00	
4037	R&M - Grounds	£ 3,000.00	£ 2,511.00	£ 489.00	
	Expenditure	£ 3,500.00	£ 2,511.00	£ 989.00	
213	Public Realm				
4116	Town Maintenance	£ -	£ -	£ -	
4117	Town Improvement	£ -	£ -	£ -	
4095	Assets purchased	£ 58,000.00	£ 88,697.00	-£ 30,697.00	High St planters. EMR tfr from 331 £39,891
	Expenditure	£ 58,000.00	£ 88,697.00	-£ 30,697.00	
1181	Grant Received WSC	£ -	£ 1,000.00	-£ 1,000.00	
	Income	£ -	£ 1,000.00	-£ 1,000.00	
215	Allotments			£ -	
4037	R&M - Grounds	£ 2,000.00	£ 345.00	£ 1,655.00	
	Expenditure	£ 2,000.00	£ 345.00	£ 1,655.00	
1010	Allotment Fees	£ 900.00	£ 900.00	£ -	
	Income	£ 900.00	£ 900.00	£ -	
220	Studlands				
4045	Street Lighting - Enerby fees & Maint Cont	£ 30,000.00	£ 10,299.00	£ 19,701.00	
4052	Street Lighting - Repair	£ 5,000.00	£ 2,650.00	£ 2,350.00	
	Expenditure	£ 35,000.00	£ 12,949.00	£ 22,051.00	
308	Christmas				
4310	Christmas Lights	£ 17,500.00	£ 16,310.00	£ 1,190.00	
4811	CP - Christmas Lights Infrast	£ 3,500.00	£ 2,850.00	£ 650.00	
	Expenditure	£ 21,000.00	£ 19,160.00	£ 1,840.00	
	Total Expenditure	£ 392,097.00	£ 480,874.00	-£ 88,777.00	
	Total Income	£ 66,030.00	£ 91,052.00	-£ 25,022.00	
	Net Expenditure	£ 326,067.00	£ 389,822.00	-£ 63,755.00	
	<i>plus transfers from EMRs</i>		£ 143,079.00		
	<i>less transfers to EMRs</i>		£ -		
			£ 246,743.00		
	IN SURPLUS	£ 79,324.00			

Recommendation for surplus funds transfer to EMR.

<i>EMR</i>	£
319 Disused Churchyards	10K
211 Play Equipment	5K
315 YB Rd/Orchard	5K
330 Cemetery	5K
317 Memorial Hall	30K
318 Pavilion	4K
325 Public Realm	17K
346 Conveniences	1K
	£78K



		2025/2026	2025/2026		Notes
		BUDGETED	ACTUAL SPEND - FINAL	Variance	
120	Memorial Hall				
4011	Rates	£ 7,700.00	£ 8,358.00	-£ 658.00	
4012	Water Rates	£ 4,500.00	£ 4,573.00	-£ 73.00	
4014	Electricity	£ 7,500.00	£ 9,453.00	-£ 1,953.00	
4015	Gas	£ 6,500.00	£ 6,537.00	-£ 37.00	
4016	Cleaning	£ 3,000.00	£ 2,485.00	£ 515.00	
4017	Fire Precautions	£ 600.00	£ 258.00	£ 342.00	
4036	R&M - Buildings	£ 15,000.00	£ 110,252.00	-£ 95,252.00	redecorating. Blinds-office&hall. Lift. Noticeboards. Air heating. Chamber lighting. EMR tfr from 317 / 350 £65,683 / EMR tfr from 318 £26,562
4038	Furniture/Fixtures/Fittings	£ 3,000.00	£ 18,298.00	-£ 15,298.00	hall shutters. 150xfolding chairs. White goods.
4040	Trade Refuse Collections	£ 2,500.00	£ 2,271.00	£ 229.00	
4044	Public Toilet Cleansing	£ 400.00	£ 191.00	£ 209.00	
4078	Refreshment Costs Hall Hire	£ 2,000.00	£ 582.00	£ 1,418.00	
4080	PWLB Loan Charges (CAP + INT)	£ 89,864.00	£ 89,864.00	£ -	
4095	Assets Purchased	£ -	£ 266.00	-£ 266.00	kitchen equipment (urns & film/foil cutters)
	Expenditure	£ 142,564.00	£ 253,388.00	-£ 110,824.00	
1001	Hall Hire Standard Rate	£ 20,000.00	£ 21,096.00	-£ 1,096.00	
1016	Refreshments Income	£ -	£ 188.00	-£ 188.00	
	Income	£ 20,000.00	£ 21,284.00	-£ 1,284.00	
301	Arts				
4440	Costs - Children's Events	£ 12,000.00	£ 14,072.00	-£ 2,072.00	EMR tfr from 333 £1,000
4443	Costs - Tea Dance	£ 2,000.00	£ 1,154.00	£ 846.00	
	Expenditure	£ 14,000.00	£ 15,226.00	-£ 1,226.00	
1043	Income - Tea Dance	£ 1,000.00	£ 1,198.00	-£ 198.00	
	Income	£ 1,000.00	£ 1,198.00	-£ 198.00	
302	Winter Event				
4453	Cost - Winter Event	£ 6,000.00	£ 7,205.00	-£ 1,205.00	EMR tfr from 335 £1205 / EMR tfr from 333 £1,500
4095	Assets purchased	£ -	£ 232.00	-£ 232.00	Xmas curtain lights
	Expenditure	£ 6,000.00	£ 7,437.00	-£ 1,437.00	
303	Entertainment				
4179	Entertainment	£ 5,000.00	£ 9,493.00	-£ 4,493.00	St G Day event. O/door YOGA. Lumini event. Railway 200 event. Earth Day. EMR tfr from 336 £1,493 / EMR tfr from 333 £3,000
	Expenditure	£ 5,000.00	£ 9,493.00	-£ 4,493.00	
304	Tourism				
4318	Town Tourism	£ 100.00	£ 1,902.00	-£ 1,802.00	EMR tfr from Town Tourism £1503
4311	Christmas Tree	£ 900.00	£ 2,151.00	-£ 1,251.00	Christmas Trees.
	Expenditure	£ 1,000.00	£ 4,053.00	-£ 3,053.00	
305	Carnival				
4312	Newmarket Carnival	£ 7,500.00	£ 12,394.00	-£ 4,894.00	EMR tfr from 333 £4,894.
	Expenditure	£ 7,500.00	£ 12,394.00	-£ 4,894.00	
306	Memorial Gardens				
4012	Water Rates	£ 2,500.00	£ 2,319.00	£ 181.00	
4016	Cleaning - Weekend	£ 3,000.00	£ 2,609.00	£ 391.00	
4037	R&M - Grounds	£ 5,000.00	£ 1,694.00	£ 3,306.00	
4041	R&M - play-equipment	£ 5,000.00	£ 14,056.00	-£ 9,056.00	Repairs to castle equip. EMR tfr from 311 £6,818
4046	Opening/Closing costs	£ 6,500.00	£ 6,122.00	£ 378.00	
4112	Water Feature	£ 5,000.00	£ 1,085.00	£ 3,915.00	
4095	Assets purchased	£ -	£ 1,209.00	-£ 1,209.00	Mem Gardens Noticeboard. EMR tfr from 344 £1,728
	Expenditure	£ 27,000.00	£ 29,094.00	-£ 2,094.00	
307	Twinning				
4181	LEXLINK twinning expenses	£ 2,000.00	£ 3,697.00	-£ 1,697.00	LEXLINK 250 visit.
4189	MLF twinning expenses	£ 6,000.00	£ 3,535.00	£ 2,465.00	
	Expenditure	£ 8,000.00	£ 7,232.00	£ 768.00	
310	The Sevels Sports Facilities				
4011	Rates	£ 800.00	£ 2,445.00	-£ 1,645.00	WSC re-evaluation historic errors
4012	Water Rates	£ 1,500.00	£ 310.00	£ 1,190.00	
4014	Electricity	£ 2,500.00	£ 1,213.00	£ 1,287.00	
4015	Gas	£ 2,500.00	£ 2,061.00	£ 439.00	
4017	Fire Precautions	£ 300.00	£ 1,102.00	-£ 802.00	

4016	Cleaning	£ 500.00	£ 240.00	£ 260.00	
4036	R&M - Buildings	£ 5,000.00	£ 3,488.00	£ 1,512.00	
4037	R&M - Grounds	£ 15,000.00	£ 25,152.00	-£ 10,152.00	Several fencing inc o/door gym and signage. EMR tfr from 347 £10,000
4038	Furniture/Fixtures/Fittings	£ 1,000.00	£ 16.00	£ 984.00	
4040	Trade Refuse Collections	£ 800.00	£ 779.00	£ 21.00	
4041	R&M - play equipment	£ -	£ 614.00	-£ 614.00	Outdoor gym / signage maint
4044	Public Toilet Cleansing	£ 100.00	£ 77.00	£ 23.00	
4095	Assets purchased	£ -	£ 20,566.00	-£ 20,566.00	Outdoor gym / offset by grant 1100/310.
	Expenditure	£ 30,000.00	£ 58,063.00	-£ 28,063.00	
1002	Sports Hire Income	£ 7,000.00	£ 6,864.00	£ 136.00	
1016	Refreshments Income	£ -	£ -	£ -	
1005	Misc Income	£ -	£ 8,653.00	-£ 8,653.00	JC contrib to Several fencing
1100	Grants received	£ -	£ 19,500.00	-£ 19,500.00	from NCF for outdoor gym
	Income	£ 7,000.00	£ 35,017.00	-£ 28,017.00	
	Total Expenditure	£ 241,064.00	£ 396,380.00	-£ 155,316.00	Recommendation for surplus funds transfer to EMR.
	Total Income	£ 28,000.00	£ 57,499.00	-£ 29,499.00	EMR £
					NONE
	Net Expenditure	£ 213,064.00	£ 338,881.00	-£ 125,817.00	Overspend against budget due to Memorial Hall expenses ie heating, lighting, lift etc.
	<i>plus transfers from EMRs</i>		£ 125,386.00		
	<i>less transfers to EMRs</i>		£ -		
			£ 213,495.00		
		IN DEFICIT	-£ 431.00		



		2025/2026	2025/2026		Notes
		BUDGETED	ACTUAL SPEND - FINAL	Variance	
209	Neighbourhood Plan				
4089	Costs - Neighbourhood Plan	£ 5,000.00	£ 1,784.00	£ 3,216.00	
	Expenditure	£ 5,000.00	£ 1,784.00	£ 3,216.00	
1100	Grants received	£ -	£ -	£ -	
	Income	£ -	£ -	£ -	
210					
4096	Costs - Highways contributions	£ 4,000.00	£ -	£ 4,000.00	
4094	Costs - Speed Surveys	£ 1,000.00	£ -		
	Expenditure	£ 5,000.00	£ -	£ 5,000.00	
	Total Expenditure	£ 10,000.00	£ 1,784.00	£ 8,216.00	Recommendation for surplus funds transfer to EMR. <u>EMR</u> £ 352 Highways 8K
	Total Income	£ -	£ -	£ -	
	Net Expenditure	£ 10,000.00	£ 1,784.00	£ 8,216.00	
	IN SURPLUS	£	8,216.00		

NTC Working Groups Review and Planning

for Performance & Audit Committee 13th April 2026

<i>Working Group</i>	<i>Type</i>	<i>Status</i>	<i>Terms of Ref</i>	<i>Progress</i>	<i>Reporting Ctte</i>	<i>Facilitating Officer</i>	<i>Group Membership</i>	<i>Chair</i>
Climate Change and Environmental	Standing	Active	To consider actions to mitigate effects of global warming. To consider matters relating to bio-diversity in the NNP	Ongoing	FTC	DTC	JBorda, AD, JJ, JMc, CR, PW	
Enforcement	Standing	Active	To monitor enforcement issues and take appropriate action	Ongoing	DP	DTC	AD, JH, RH, RN, PW, KY	RH
Health & Well-Being	Standing	Inactive	To create a calendar of achievable activities and a program of works - alongside the NTC H&W report	Requires restart	FTC	EM	SK, JMc, AS	
IT Systems	T&F	Inactive	To manage implementation of meeting broadcasting	Requires restart	FP	TC	JBorda, JH, RN, PW	JH
Litter	T&F	Inactive	To organise and co-ordinate volunteer litter picking and to start a campaign to promote the reverse recycle facility	Requires restart	DP	DTC	JC, JH, JJ, JMc, CR	JH
Local History & Tourism	Standing	Active	To produce a viable plan for a Local History Museum. To investigate other options regarding local history provision in the town.	Ongoing	LS	EM	JH, SK, RN, PW	JH
Market	T&F	Active	To consider improvements for the market and work with WSC to bring these about. To consider alternative locations for the market.	Ongoing	CS	TC	AD, JH, RH, PH, PW, KY	PW
Neighbourhood Plan	T&F	Active	To review the NNP	Ongoing	DP	DTC	JH, RH, PH, JJ, JMc, AS, PW.	
Policies Review	Standing	Active	To review policies schedule	Ongoing	FP	TC	AD, JH, RH	JH
Transport & Parking	Standing	Active	To consider problems and suggest possible solutions regarding parking and transport strategies and report back	Ongoing	DP	DTC	AD, JH, RH, PH, PW	JH
Town Twinning	Standing	Active	To arrange town twinning visits and events	Requires restart	LS	EM	JH, RH, RN, CR, PW	

Action / Comments
Set initial meeting
Set regular meetings
Set initial meeting
Set initial meeting
Set initial meeting
Set regular meetings
Regular meetings in progress - including SB & RW
Meetings started
Set regular meetings
Set initial meeting