



# Newmarket

## TOWN COUNCIL

### **Minutes of a Meeting of the Community Services Committee** **Held on Monday 2<sup>nd</sup> March 2026 at 7:15pm**

#### **Attendance:**

Councillor P Winter (Chair)  
Councillor J Borda  
Councillor J Harvey  
Councillor P Hulbert

Councillor S Kavanagh  
Councillor J McHugh (Vice Chair)  
Councillor C Revitt  
Councillor K Yarrow

Also Present: C Whitaker – Town Clerk, N Alecock – Deputy Town Clerk, J Ashton – Minute Assistant, 1 Member of the Press and 1 Member of the Public

---

**C/26/03/1    Chair to Read the Fire Safety Notice and Announce that Proceedings May be Filmed or Recorded**

The Chair opened the meeting and read out the Fire Safety Notice and confirmed that the meeting was being recorded by the Minute Assistant.

**C/26/03/2    Apologies for Absence**

Apologies were received from Cllrs Jarvis and Nobbs.

**C/26/03/3    Declaration of Member's Interests and to Remind Councillors of the Need to Keep up to Date Their Register of Member's Interests and to Consider Any Requests Received for Members Dispensation**

None noted. There were no requests for dispensations.

**C/26/03/4    To Receive and Confirm for Accuracy the Minutes of the Community Services Committee Meeting Held on Monday 5<sup>th</sup> January 2026 and Any Matters Arising**

Members received the minutes of the Community Services Committee meeting held on 5<sup>th</sup> January 2026 and Cllr Winter made a proposal, seconded by Cllr Yarrow. A vote was taken which was unanimous and the following was agreed:

**C/26/03/4.01 Resolved**

**That the minutes of the Community Services Committee meeting held on 5<sup>th</sup> January 2026 be adopted and signed as a true record by the Chair of the Community Services Committee.**

Matters arising:

**C/26/01/71 – Street Lighting** – Town Clerk advised that the upgrade work should commence April/May 2026.

**C/26/03/5    Public Open Session**

No members of the public wished to speak.

**C/26/03/6    To Receive the Accounts**

The accounts for February 2026 were received and noted.

Book number 14 2025 -2026

C/26/03/7

**War Memorial Area**

**Railings** - Quotes were considered for repainting the cast iron fencing. Cllr Winter made a proposal, seconded by Cllr Hulbert. A vote was taken, and the following was agreed:

**C/26/03/7.01 Recommendation**

**That the quote from Newmarket Paint Company for £5,544.00 for repainting the cast iron fencing at the War Memorial be accepted.**

**Flagged Area/Cleaning the Memorial** – a quote for relaying the flagged area and for cleaning and re-blackening of the lettering on the Memorial was considered. Cllr Harvey made a proposal, seconded by Cllr Hulbert. A vote was taken, and the following was agreed:

**C/26/03/7.02 Recommendation**

**That the quote from Collaboration 23 Construction for £13,500 + VAT to clean the War Memorial, re-paint the lettering by hand and to repair the flagged area at the War Memorial be accepted.**

**CCTV** – a quote for the installation and monitoring of WSC CCTV at the War Memorial was considered. Cllr Harvey made a proposal, seconded by Cllr Borda. A vote was taken, and the following was agreed:

**C/26/03/7.03 Recommendation**

**That the quote from True Tech for £2,388.90 with ongoing maintenance and monitoring costs from WSC of £750.00 pa for the installation and monitoring of WSC CCTV at the War Memorial be accepted. Approval will be required from SCC for use of their lighting column to power the CCTV which will be in the form of a licence.**

C/26/03/8

**Cemetery**

**Regulations** – the recommended cemetery regulations for 2026/2027 were considered. Cllr Winter made a proposal, seconded by Cllr Yarrow. A vote was taken, and the following was agreed:

**C/26/03/8.01 Recommendation**

**That cemetery regulations for 2026/2027 be approved.**

**Gates** – Quotes for the refurbishment and repair of the cast iron gates on Dullingham Road were considered. Cllr Winter made a proposal, seconded by Cllr Hulbert. A vote was taken, and the following was agreed:

*A member of the public left the meeting at 7:27pm*

**C/26/03/8.02 Recommendation**

**That the quote from Anglia Fabrication & Design Limited for £3122.00 + VAT to remove the 2 gates, repair/refurbish as necessary, shot blast, prime and reinstall the cast iron gates on Dullingham Road be accepted.**

**CCTV** – a quote for the installation and monitoring of WSC CCTV at the cemetery car park was considered. Cllr Winter made a proposal, seconded by Cllr Revitt. A vote was taken, and the following was agreed:

**C/26/03/8.03 Recommendation**

**That the quote from True Tech for £5,875.30 + VAT and an increase in £250pa for maintenance by WSC for the installation and monitoring of WSC CCTV at the cemetery car park be accepted.**

**Planting** – a quote for planting at the car park area was considered. Cllr Winter made a proposal, seconded by Cllr Harvey. A vote was taken, and the following was agreed:

**C/26/03/8.04 Recommendation**

**That the quote from Lubbe & Sons for £3,400 + VAT for planting bulbs at the cemetery car park be accepted.**

**C/26/03/9**     **Correspondence**  
None noted.

**C/26/03/10**   **Date of Next Meeting**  
Tuesday 5<sup>th</sup> May 2026 at the Memorial Hall.

Meeting closed at 7:34pm.

Signed \_\_\_\_\_ Date \_\_\_\_\_

**Summary of Recommendations**

| <b>Recommendation</b>                     | <b>Recommendation Wording</b>                                                                                                                                                                                                                   |
|-------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b><u>C/26/03/4.01 Resolved</u></b>       | <b>That the minutes of the Community Services Committee meeting held on 5<sup>th</sup> January 2026 be adopted and signed as a true record by the Chair of the Community Services Committee.</b>                                                |
| <b><u>C/26/03/7.01 Recommendation</u></b> | <b>That the quote from Newmarket Paint Company for £5,544.00 for repainting the cast iron fencing at the War Memorial be accepted.</b>                                                                                                          |
| <b><u>C/26/03/7.02 Recommendation</u></b> | <b>That the quote from Collaboration 23 Construction for £13,500 + VAT to clean the War Memorial, re-paint the lettering by hand and to repair the flagged area at the War Memorial be accepted.</b>                                            |
| <b><u>C/26/03/7.03 Recommendation</u></b> | <b>That the quote from True Tech for £2,388.90 with ongoing maintenance and monitoring costs from WSC of £750.00 pa for the installation and monitoring of WSC CCTV at the War Memorial be accepted. Approval will be required from SCC for</b> |

|                                           |                                                                                                                                                                                                                      |
|-------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                           | use of their lighting column to power the CCTV which will be in the form of a licence.                                                                                                                               |
| <b><u>C/26/03/8.01 Recommendation</u></b> | That cemetery regulations for 2026/2027 be approved.                                                                                                                                                                 |
| <b><u>C/26/03/8.02 Recommendation</u></b> | That the quote from Anglia Fabrication & Design Limited for £3122.00 + VAT to remove the 2 gates, repair/refurbish as necessary, shot blast, prime and reinstall the cast iron gates on Dullingham Road be accepted. |
| <b><u>C/26/03/8.03 Recommendation</u></b> | That the quote from True Tech for £5,875.30 + VAT and an increase in £250pa for maintenance by WSC for the installation and monitoring of WSC CCTV at the cemetery car park be accepted.                             |
| <b><u>C/26/03/8.04 Recommendation</u></b> | That the quote from Lubbe & Sons for £3,400 + VAT for planting bulbs at the cemetery car park be accepted.                                                                                                           |