



Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Leisure Services Committee **Held on Monday 2nd February 2026 at 7:15pm**

Attendance:

Councillor J McHugh (Chair)
Councillor J Borda
Councillor J Harvey
Councillor P Hulbert

Councillor J Jarvis
Councillor S Kavanagh
Councillor P Winter

Also Present: C Whitaker – Town Clerk, C O'Reilly – Events Manager, J Ashton – Minute Assistant, Cllr Revitt and N Alecock - Deputy Town Clerk as observers.

L/26/02/1 Chair to Read the Fire Safety Notice and Announce that Proceedings May be Filmed or Recorded

The Chair opened the meeting, announced that the fire safety notice was not required and confirmed that the meeting is being recorded by the Minute Assistant.

L/26/02/2 Apologies for Absence

None noted.

L/26/02/3 Declaration of Member's Interests and to Remind Councillors of the Need to Keep up to Date Their Register of Member's Interests and to Consider Any Requests Received for Members Dispensation

None noted. There were no requests for dispensation.

L/26/02/4 To Receive and Confirm for Accuracy the Minutes of the Leisure Services Committee Meeting Held on Monday 1st December 2025 and Any Matters Arising

Members received the minutes of the Leisure Services Committee meeting held on 1st December 2025 and Cllr McHugh made a proposal, seconded by Cllr Hulbert. A vote was taken which was unanimous and the following was agreed:

L/26/02/4.01 Resolved

That the minutes of the Leisure Services Committee meeting held on 1st December 2025 be adopted and signed as a true record by the Chair of the Leisure Services Committee.

Matters arising:

L/25/12/10.01 Recommendation – the new chairs are due to be delivered w/c 02/02/2026.

L/26/02/5 Public Open Session

No members of the public were present.

L/26/02/6 To Receive the Accounts

The draft accounts for January 2026 were received and noted.

Book number 17 2025 -2026

L/26/02/7 Working Group Reports for LS

There were no reports.

L/26/02/8 Events Update

The Events Manager gave an update on the Christmas events held at the Severals in which positive feedback was received. Plans are currently in place for Newmarket Earth Day which will take place on Saturday 25th April 2026 in the Memorial Gardens and Memorial Hall.

Current planned events:

February – Half term craft event

March – Covid Reflection Service – Sunday 8th March 2026 at the War Memorial

April – Newmarket Earth Day

June – Maisons Lafitte Twinning visit to Newmarket - Friday evening drinks reception and canapes at Town Hall. Saturday vineyard tour and wine tasting, then Apex show. Sunday Ely, afternoon tea and Sunday Supper at Heath Court Hotel.

June - Lexington Singers visiting Newmarket - Friday 26th June - joint concert with Newmarket Community Choir –Afternoon buffet reception at Masonic Lodge. Concert at Memorial Hall.

July/August - Summer Entertainment 23rd and 30th July 2026, 6th, 13th, 20th and 27th August 2026 – Memorial Gardens and Memorial Hall

September – Grenadier Guards – Saturday 12th September 2026 - conferment of Freedom of the Town – High Street Parade to Tattersalls

October - Halloween event in half term 2026

November – Remembrance Service – Sunday 8th November 2026 – Service at the War Memorial followed by a High Street Parade to Tattersalls for a Service.

December – Christmas 2026 event(s)

L/26/02/9 Wedding Prices

The wedding package prices were considered, and Cllr McHugh made a proposal seconded by Cllr Winter. A vote was taken which was unanimous and the following was agreed:

L/26/02/9.01 Recommendation

That the wedding package prices for 2026- 2027 be approved.

Enquires will be made regarding holding marriage services in the Memorial Hall.

L/26/02/10 Food Festival 2027

NTC participation in the running of this event was discussed and Cllr McHugh made a proposal seconded by Cllr Hulbert. A vote was taken which was unanimous and the following was agreed:

L/26/02/10.01 Recommendation

The Committee support the proposal and requested that more information is gathered to bring to the next meeting.

L/26/02/11 Fire Doors

Book number 18 2025 -2026

Quotes to bring the Memorial Hall and Pavilion fire doors up to the required standard were considered and Cllr McHugh made a proposal, seconded by Cllr Hulbert. A vote was taken which was unanimous and the following was agreed:

L/26/02/11.01 Recommendation

That the quotes for the installation and maintenance of the Memorial Hall and Pavilion fire doors from LAC Services (East Anglia) Ltd for £11,488.48 and £2,614.94 be approved.

L/26/02/12 Correspondence

None noted.

L/26/02/13 Date of Next Meeting

Tuesday 7th April 2026 at the Memorial Hall.

Meeting closed at 7:55pm.

Signed _Cllr Jo McHugh_____ Date ____07/04/26_____

Summary of Recommendations

Recommendation	Recommendation Wording
<u>L/26/02/4.01 Resolved</u>	That the minutes of the Leisure Services Committee meeting held on 1st December 2025 be adopted and signed as a true record by the Chair of the Leisure Services Committee.
<u>L/26/02/9.01 Recommendation</u>	That the wedding package prices for 2026- 2027 be approved.
<u>L/26/02/10.01 Recommendation</u>	The Committee support the proposal and requested that more information is gathered to bring to the next meeting.
<u>L/26/02/11.01 Recommendation</u>	That the quotes for the installation and maintenance of the Memorial Hall and Pavilion fire doors from LAC Services (East Anglia) Ltd for £11,488.48 and £2,614.94 be approved.