

Membership from May 2025
Councillor Harvey (Chair)
Councillor Drummond (Vice)
Councillor Hood
Councillor Hulbert
Councillor McHugh
Councillor Winter
Councillor Yarrow

Members = 8
Quorum = 3



Newmarket

TOWN COUNCIL

The Memorial Hall, High Street, Newmarket, Suffolk CB8 8JP

You are hereby summoned to attend a meeting of the
FINANCE & POLICY COMMITTEE to be held at
Memorial Hall, High Street, Newmarket, CB8 8JP on
Monday 19th January 2026 at 7.15pm
*or following on from the Development and Planning
Committee meeting, whichever is later*

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting. This is a public arena, therefore anything you say including your name if given, may be published by the press, social media and in Council committee minutes.

Members of the public and press may not orally report or comment about a meeting as it takes place if present at a meeting of the Council, but otherwise may:

- film, photograph or make an audio recording of the meeting;
- use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
- Report or comment on the proceedings in writing, during or after a meeting or orally after the meeting.

The Council will where possible facilitate such recording unless it is being disruptive. It will also take steps to ensure that children, the vulnerable and members of the public who object to being filmed are protected without undermining the broader purpose of the meeting

- Chair to read** the fire safety notice and announce that this meeting is being recorded and to ask whether anyone else intends to record the meeting
- Apologies** – To receive and accept apologies for absence
- Declaration of interests**
 - Councillors are invited to raise any declarations of interest concerning items on the agenda
 - To consider any requests for dispensation
- Minutes of previous meeting held 17th November 2025**
 - To consider and adopt the minutes, as a true record of the proceedings
 - To consider any matters arising
- Public participation** – an invitation to members of the public to make representations to Councillors. Resolutions can only be made on items on the agenda
Rules of public participation: no person may speak for longer than 3 minutes in total. The maximum time permitted for this item is 15 minutes. This is the only opportunity during the meeting, for members of the public to address Councillors.
- Submission of schedules of payments for information** - To approve cashbooks 1-5 for months 8 and 9
- Bank statements** – To confirm that the bank statement balances & related bank reconciliations have been signed by the Chair of the Finance & Policy Committee
- Accounts** – To receive and note the Income & Expenditure for the Finance & Policy Committee as at Month 9 closure
- Budget Outcome 2025/2026** – to receive the forecasted budget outcome for the current financial year
- Small Grants** – to receive applications and recommendations for Town Council small grants
 - Hope for Tomorrow**
 - Newmarket Chalk Streams CIC**
- Health, Safety and Facilities** – to receive a monthly report
- Policies** – to receive the policies updated schedule
- Correspondence**
- Date of next meeting **Monday 16th March 2026**

Signed  Cathy Whitaker, Town Clerk

Date 13th January 2026

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Item 4

Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Finance & Policy Committee
Held on Monday 17th November 2025 at the Memorial Hall 7:15pm

Attendance:

Councillor J Harvey (Chairman)
Councillor R Hulbert
Councillor J McHugh

Councillor P Winter
Councillor K Yarrow

Also Present: C Whitaker – Town Clerk, N Alecock – Deputy Town Clerk, J Ashton – Minute Assistant and Cllr Revitt as an observer.

Minute

F/25/11/1 Chair to Read the Fire Safety Notice and Announce that Proceedings may be filmed or Recorded

The Chair opened the meeting and announced that the Fire Safety Notice was not required and confirmed that proceedings were being recorded by the Minute Assistant.

F/25/11/2 Apologies for Absence

Apologies were received from Cllrs Drummond and Hood.

F/25/11/3 Declaration of Member's Interests and to Remind Councillors of the Need to Keep up to Date their Register of Member's Interests and to Consider any Requests Received for Member's Dispensation

None noted. There were no requests for Member's Dispensation.

F/25/11/4 To Confirm the Minutes of the Meeting Held on 15th September 2025 and any Matters Arising

Members received the minutes of the Finance & Policy Committee meeting held on 15th September 2025 and Cllr Harvey made a proposal, seconded by Cllr Winter. A vote was taken which was unanimous and the following was agreed:

F/25/11/4.01 Resolved

That the minutes of the Finance & Policy Committee meeting held on 15th September 2025 be adopted and signed as a true record by the Chair of the Finance & Planning Committee.

There were no matters arising.

F/25/11/5 Public Open Session

No members of the public were present.

F/25/11/6 Submission of Schedules of Payments for Information CB1 – CB5

Members reviewed CB1 – CB5 for months 6 and 7 (2025/26). Cllr Harvey made a proposal, seconded by Cllr Hulbert. A vote was taken which was unanimous and the following was agreed:

F/25/11/6.01 Recommendation

That the ratification of the schedules of payments for the period 01/09/2025 –

30/09/2025 and 01/10/2025 – 31/10/2025 (Cash Book 1 - 5) be received and adopted.

F/25/11/7 To Confirm the Bank Statement Balances & Related Bank Reconciliation have been signed by the Chairman of F&P Committee

The Chair of the Finance & Policy Committee confirmed scrutiny of the bank reconciliations relating to the end of 31/10/2025 (month 7) for the Town Council's Current, Petty Cash, Salaries, Barclaycard and CCLA Cashbooks.

F/25/11/8 To Receive the Income and Expenditure

The Income and Expenditure reports for October 2025 were received and noted.

F/25/11/9 Budget

The Finance & Policy budget for 2026/2027 was considered and Cllr Harvey made a proposal, seconded by Cllr Yarrow. A vote was taken, and the following was agreed:

F/25/11/9.01 Recommendation

That the Finance & Policy budget for 2026/2027 at £153,200 be approved.

A discussion was held regarding publishing the costs for repairs due to malicious damage and Town Clerk will prepare a report. The addition of individual Town Cllr locality budgets was welcomed.

F/25/11/10 Health and Safety

The monthly Health and Safety report was received and noted. The work on the Public Conveniences has started but a new roof is required and quotes are being sought.

F/25/11/11 Correspondence

None noted.

F/25/11/12 Date of Next Meeting

Monday 19th January 2026 at the Memorial Hall.

Meeting closed at 7:42pm

Signed _____ Date _____

Summary of Recommendations	Recommendation Wording
<u>F/25/11/4.01 Resolved</u>	That the minutes of the Finance & Policy Committee meeting held on 15th September 2025 be adopted and signed as a true record by the Chair of the Finance & Planning Committee.
<u>F/25/11/6.01 Recommendation</u>	That the ratification of the schedules of payments for the period 01/09/2025 – 30/09/2025 and 01/10/2025 – 31/10/2025 (Cash Book 1 - 5) be received and adopted.
<u>F/25/11/9.01 Recommendation</u>	That the Finance & Policy budget for 2026/2027 at £153,200 be approved.

Date: 05/01/2026

Newmarket Town Council Current Year 2025-2026

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Time 14:14

Cashbook 1

User: CEW

Current Account

For Month No: 8

Receipts for Month 8

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		136,734.50					136,734.50	
amendment	Banked 20/10/2025	-1,000.00						
	Sales Recpts Page 2967	-1,000.00	-1,000.00		101			Sales Recpts Page 2967
amendment	Banked 20/10/2025	1,000.00						
	Sales Recpts Page 2968	1,000.00	1,000.00		101			Sales Recpts Page 2968
bacs	Banked 03/11/2025	405.00						
	Sales Recpts Page 2961	405.00	405.00		101			Sales Recpts Page 2961
bacs	Banked 04/11/2025	120.00						
	Sales Recpts Page 2962	120.00	120.00		101			Sales Recpts Page 2962
bacs	Banked 04/11/2025	48.00						
	Sales Recpts Page 2963	48.00	48.00		101			Sales Recpts Page 2963
bacs	Banked 05/11/2025	133.00						
	Sales Recpts Page 2970	133.00	133.00		101			Sales Recpts Page 2970
bacs	Banked 05/11/2025	24.00						
	Sales Recpts Page 2971	24.00	24.00		101			Sales Recpts Page 2971
bacs	Banked 11/11/2025	290.40						
	Sales Recpts Page 2972	290.40	290.40		101			Sales Recpts Page 2972
bacs	Banked 12/11/2025	195.00						
bacs	Vintage Roadshows	195.00		32.50	565		162.50	deposit bkg 11Dec25
bacs	Banked 14/11/2025	486.00						
	Sales Recpts Page 2973	486.00	486.00		101			Sales Recpts Page 2973
000201	Banked 18/11/2025	905.00						
000201	Cem Fob deposit cash	905.00			1005	202	905.00	Cem Fob deposit cash
bacs	Banked 24/11/2025	362.80						
	Sales Recpts Page 2974	362.80	362.80		101			Sales Recpts Page 2974
bacs	Banked 24/11/2025	403.20						
	Sales Recpts Page 2975	403.20	403.20		101			Sales Recpts Page 2975
Total Receipts for Month		3,372.40	2,272.40	32.50			1,067.50	
Cashbook Totals		140,106.90	2,272.40	32.50			137,802.00	

Continued on Page 2

Payments for Month 8					Nominal Ledger				
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
01/11/2025	Cloudy IT	09553	827.63	827.63		501			CloudyIT Nov 25
05/11/2025	James Wilmott	RWAY200	277.98		46.33	4179	303	231.65	vanhire for Railway200 display
05/11/2025	Siemens Financial Services	DD8510933	778.59		129.76	4028	101	648.83	printer lease
06/11/2025	Local Toilet Hire	193990	720.00	720.00		501			Portable toilet hire
06/11/2025	Newmarket Masonic Club	1	25.00	25.00		501			Rem reception deposit
06/11/2025	Thurlow Nunn Standen Ltd	489017	39.23	39.23		501			Machinery Fuel
06/11/2025	CRC Pest Control	8172	600.00	600.00		501			Pest control services
06/11/2025	Newmarket Plant Hire Ltd	700605	218.16	218.16		501			Temp heaters hall
06/11/2025	Abbey Security Services Ltd	43937	715.39	715.39		501			Security Services Oct 25
06/11/2025	Level Up Print Ltd	2197	395.00	395.00		501			Remembrance Day Service Book
06/11/2025	Cooleraid Ltd	1792863	108.90	108.90		501			Watercooler Sani
06/11/2025	Phillip Green	41125	120.00	120.00		501			October- Winding
12/11/2025	Jockey Club Estates	16104	2,587.20	2,587.20		501			March 2025- Outside work
12/11/2025	Jockey Club Estates	17191	504.00	504.00		501			Lumini event assistance
12/11/2025	Jockey Club Estates	17188	690.00	690.00		501			Aug 25- Rwly Drv & Exning rd
12/11/2025	Jockey Club Estates	16978	1,974.00	1,974.00		501			JC-Bry Rd, Exning rd, Drain
12/11/2025	Jockey Club Estates	17189	1,806.00	1,806.00		501			JC-Horsewalk & Rowley Drive
12/11/2025	Broxap	340468	606.00	606.00		501			Safety Inspection Mini-Gym
12/11/2025	Locus Services Ltd	250919	882.00	882.00		501			Anti-graffiti Coat B.Shelter
12/11/2025	Marquees of Wisbech LTD	8112025	3,116.40	3,116.40		501			Marquee
12/11/2025	Ustigate	8352	1,278.00	1,278.00		501			Winterization 2025
12/11/2025	Newmarket Masonic Club	2	300.00	300.00		501			Hall hire and Coffee
12/11/2025	Sparr Catering	10112025	586.25	586.25		501			Rem Day Reception
12/11/2025	Sparr Catering	31102025	172.50	172.50		501			Railway Display
12/11/2025	West Suffolk Council	1336930	500.00	500.00		501			Parking permits-DTC &EM
12/11/2025	Pitkin & Ruddock	794	-115.20	-115.20		501			IT Aircon credit
12/11/2025	Pitkin & Ruddock	14131	749.33	749.33		501			Repair IT aircon
12/11/2025	N-CIS	13014	53.24	53.24		501			Host seat charge
15/11/2025	Crown Gas and Power	3719452	903.04	903.04		501			Gas Oct 25 MH
15/11/2025	Crown Gas and Power	3723718	160.23	160.23		501			Gas Oct 25 Pav
18/11/2025	British Gas	800963814	56.30	56.30		501			Cem Elec Oct 25
20/11/2025	Pitkin & Ruddock	0014501	1,260.00	1,260.00		501			IT Room A/C repair
20/11/2025	Thurlow Nunn Standen Ltd	7280	3.40	3.40		501			Spark Plug
20/11/2025	Collaboration 23 Construction	1005	7,740.00	7,740.00		501			Hording All Saints
20/11/2025	Collaboration 23 Construction	1004	1,959.37	1,959.37		501			Contracter works
20/11/2025	Zurich Municipal	550505338	9,787.64	9,787.64		501			Annual ins.prem
20/11/2025	Anglian Water Business Nationa	15774776	1,980.15	1,980.15		501			MH water & Gardens water
20/11/2025	West Suffolk Council	1337022	2,672.88	2,672.88		501			CCTV Installation
20/11/2025	Level Up Print Ltd	2212	426.00	426.00		501			Christmas Banners 25
20/11/2025	Farthings of Newmarket	7016	78.00	78.00		501			Table cloth laundry
21/11/2025	Total Energies	394423452	902.99	902.99		501			MH Elec Oct 25
21/11/2025	Total Energies	394424013	44.39	44.39		501			CT.Elec Oct 25

Payments for Month 8					Nominal Ledger				
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
21/11/2025	Total Energies	394423815	28.23	28.23		501			BT.Elec Nov 25
21/11/2025	Total Energies	394424080	141.43	141.43		501			PAV elec Oct 25
21/11/2025	Total Energies	394423232	76.73	76.73		501			Cem elec Oct 25
21/11/2025	Total Energies	394424046	52.95	52.95		501			Conv Elec Nov 24
25/11/2025	Broxap	341050	4,982.40	4,982.40		501			4X Planters
25/11/2025	Stellantis FS UK	DD	575.23		95.87	4039	200	479.36	van lease
26/11/2025	Future Electrical Services Ltd	26063	15,777.60	15,777.60		501			Deposit airheat pump
30/11/2025	Unity Trust Bank	BANKCHARG	17.10			4051	101	17.10	UTB bank fees
Total Payments for Month			70,141.66	68,492.76	271.96			1,376.94	
Balance Carried Fwd			69,965.24						
Cashbook Totals			140,106.90	68,492.76	271.96			71,342.18	

Receipts for Month 9

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		69,965.24					69,965.24	
000203	Banked 24/11/2025	145.80						
	Sales Recpts Page 2983	145.80	145.80		101			Sales Recpts Page 2983
bacs	Banked 02/12/2025	1,000.00						
bacs	Suffolk County Council	1,000.00			1174	213	1,000.00	AD LB grant-planters
bacs	Banked 02/12/2025	120.00						
	Sales Recpts Page 2976	120.00	120.00		101			Sales Recpts Page 2976
	Banked 04/12/2025	100,000.00						
topup	CCLA Account	100,000.00			202		100,000.00	account topup
	Banked 04/12/2025	100,000.00						
topup	CCLA Account	100,000.00			202		100,000.00	topup account transfer
bacs	Banked 04/12/2025	168.00						
	Sales Recpts Page 2977	168.00	168.00		101			Sales Recpts Page 2977
bacs	Banked 04/12/2025	45.00						
	Sales Recpts Page 2978	45.00	45.00		101			Sales Recpts Page 2978
bacs	Banked 05/12/2025	24.00						
	Sales Recpts Page 2979	24.00	24.00		101			Sales Recpts Page 2979
bacs	Banked 08/12/2025	817.50						
	Sales Recpts Page 2981	817.50	817.50		101			Sales Recpts Page 2981
bacs	Banked 09/12/2025	817.50						
	Sales Recpts Page 2982	817.50	817.50		101			Sales Recpts Page 2982
bacs	Banked 12/12/2025	486.00						
	Sales Recpts Page 2980	486.00	486.00		101			Sales Recpts Page 2980
000202	Banked 15/12/2025	378.50						
000202	Teadances income	378.50		63.08	1043	301	151.25	Teadance Oct25
					1043	301	164.17	Teadance Nov25
bacs	Banked 17/12/2025	9,000.00						
bacs	Suffolk County Council	9,000.00			1174	207	9,000.00	grant for Nkt Welcome sign
bacs	Banked 18/12/2025	60.00						
	Sales Recpts Page 2984	60.00	60.00		101			Sales Recpts Page 2984
bacs	Banked 21/12/2025	252.00						
	Sales Recpts Page 2986	252.00	252.00		101			Sales Recpts Page 2986
bacs	Banked 22/12/2025	24.00						
	Sales Recpts Page 2987	24.00	24.00		101			Sales Recpts Page 2987
	Banked 24/12/2025	100,000.00						
A/c topup	CCLA Account	100,000.00			202		100,000.00	account topup
bacs	Banked 29/12/2025	554.40						
	Sales Recpts Page 2988	554.40	554.40		101			Sales Recpts Page 2988

Total Receipts for Month	313,892.70	3,514.20	63.08	310,315.42
Cashbook Totals	<u>383,857.94</u>	<u>3,514.20</u>	<u>63.08</u>	<u>380,280.66</u>

Payments for Month 9				Nominal Ledger					
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
01/12/2025	Barclaycard Account	OctCCpymt	811.39			208		811.39	October CC sweep payment
03/12/2025	Phillip Green	31225	120.00	120.00		501			November- Winding
03/12/2025	MPB Electrical Contractors Ltd	0002	5,026.00	5,026.00		501			Chamber light refit
03/12/2025	Newmarket Community Choir	003021225	200.00	200.00		501			Christmas Choir
03/12/2025	Newmarket Community Choir	021225	200.00	200.00		501			Remembrance Service- Choir
03/12/2025	Cost Cutters UK	051488	11,205.96	11,205.96		501			Folding Chairsx150
03/12/2025	Fenland Leisure Products Ltd	069291	2,102.40	2,102.40		501			Repairs to Castle equip
03/12/2025	Sara Beckett	30112025	140.50	140.50		501			NNP admin & Parking
03/12/2025	Cloudy IT	09996	976.48	976.48		501			Pav internet line
03/12/2025	Society of Local Council Clerk	223938	640.00	640.00		501			DTC-Practitioners Cof.2026
03/12/2025	Local Toilet Hire	195256	720.00	720.00		501			Portaloos Hire
03/12/2025	Newmarket Town Band	056	305.45	305.45		501			Remembrance Day
03/12/2025	Newmarket Plant Hire Ltd	702468	703.92	703.92		501			Heater Hire
03/12/2025	Newmarket Plant Hire Ltd	702467	607.20	607.20		501			Heater hire
03/12/2025	Anglia Fabrication & Design Lt	0620	145.20	145.20		501			Locking plates to Cem gates
03/12/2025	Anglia Fabrication & Design Lt	0619	190.80	190.80		501			Repair Cem gates
03/12/2025	Newprint Ltd	528857	95.94	95.94		501			Christmas cards
03/12/2025	Thurlow Nunn Standen Ltd	400345	6.23	6.23		501			SANDING DISCS
03/12/2025	Jockey Club Estates	17369	21,123.90	21,123.90		501			JCE SLA Q3
03/12/2025	Abbey Security Services Ltd	44117	488.64	488.64		501			Security Services Nov 2025
03/12/2025	Gala Lights Ltd	25606	3,420.00	3,420.00		501			Remote digital timers
03/12/2025	Gala Lights Ltd	25603	14,292.00	14,292.00		501			Hire of Christmas Lighting
03/12/2025	Icon Sign & Design Ltd	7350	10,920.00	10,920.00		501			Welcome Sign
05/12/2025	Information Commissioners Ofce	ZA090217DD	47.00			4025	101	47.00	ICO annual licence 25-26
05/12/2025	Cloudy IT	9883	3,221.63	3,221.63		501			Monthly IT Fees
08/12/2025	Icon Sign & Design Ltd	29389	882.00	882.00		501			Repair to fingerposts
08/12/2025	Abbey Security Services Ltd	44024	54.00	54.00		501			Call Outs November 2025
08/12/2025	Jockey Club Estates	0017354	1,597.20	1,597.20		501			JCE Contracts
08/12/2025	L.D.C Luke Conroy	05	500.00	500.00		501			Marquee security
09/12/2025	MN Mawusi	PIZZA NTC	92.25			4118	101	92.25	Pizza party/youth hub reimburs
12/12/2025	N-CIS	13106	49.26	49.26		501			Phone IT Fees
13/12/2025	Crown Gas and Power	3755602	844.98	844.98		501			Gas MH Nov 25
15/12/2025	Rocking Rabbit	SFRONT/RR	1,000.00			4073	101	1,000.00	shopfront grant/RRabbit
16/12/2025	Bauer Media Outdoor UK Limited	005622	4,698.00	4,698.00		501			Bus shelter removal
16/12/2025	Dorans Plumbing	3277	71.25	71.25		501			Toilet fault
16/12/2025	Fall X Safety Services Ltd	001	250.00	250.00		501			Mansafe Testing & Inspections
16/12/2025	Farthings of Newmarket	7051	198.18	198.18		501			Laundry
16/12/2025	Harrisons Packaging	6421070	252.00	252.00		501			Dog Waste Envirobag
16/12/2025	John and Janice Kay	12122025/1	100.00	100.00		501			Tea Dance Music
16/12/2025	Collaboration 23 Construction	1010	1,680.00	1,680.00		501			Roof works - toilet
16/12/2025	Suffolk Chamber of Commerce	R163976	432.00	432.00		501			Suffolk Chamber subs
16/12/2025	Triple Threat Theatre	1BALANCE	250.00	250.00		501			Balance - Elf Show

Date: 05/01/2026

Newmarket Town Council Current Year 2025-2026

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Time 14:15

Cashbook 1

User: CEW

Current Account

For Month No: 9

Payments for Month 9

Nominal Ledger

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
16/12/2025	Newmarket Plant Hire Ltd	703234	182.16	182.16		501			Temp heaters
16/12/2025	Newmarket Plant Hire Ltd	703233	182.16	182.16		501			Temp heaters
17/12/2025	British Gas	805548219	32.30	32.30		501			Cemetery electricity Nov 25
17/12/2025	Petty Cash	PCASH M9	147.83			210		147.83	Petty Cash M9 reimbursement
18/12/2025	British Gas	801011379	73.89	73.89		501			Cemetery electricity Nov 25
18/12/2025	Crown Gas and Power	3770198	374.89	374.89		501			Pav Gas - Nov 25
22/12/2025	PUBLIC WORKS LOAN BOARD	DD PWLB	44,931.75			4080	120	44,931.75	PWLB 1/2 yrly installment
22/12/2025	Total Energies	398127064/	87.51	87.51		501			Cemetery Elec Nov 25
22/12/2025	Total Energies	398127240/	946.36	946.36		501			MH Elec Nov 25
22/12/2025	Total Energies	398127120/	159.08	159.08		501			Pav elec Nov 25
22/12/2025	Total Energies	398127548/	28.34	28.34		501			BT Elec Nov 25
22/12/2025	Total Energies	398127339/	52.70	52.70		501			CT Elec Nov 25
22/12/2025	Total Energies	398127427/	94.61	94.61		501			Conv Elec Nov 25
22/12/2025	Stellantis FS UK	DD	575.23		95.87	4039	200	479.36	van lease installment
22/12/2025	Bill Tutte Memorial Fund	BTUTTE/GRA	1,000.00			4074	101	1,000.00	BTutte annual grant/25/26
22/12/2025	Steve Durr Plumbing & Heating	SD2070	1,292.40	1,292.40		501			Gas boiler works
22/12/2025	Focus Washrooms Ltd	34621	106,166.40	106,166.40		501			Public Toilets Refurb
22/12/2025	Local Toilet Hire	196612	720.00	720.00		501			Toilet hire
22/12/2025	LAC Services (East Anglia) Ltd	3769	819.67	819.67		501			Fire door inspection
22/12/2025	Libra Security Ltd	8190	179.40	179.40		501			Disabled toilet alarm
22/12/2025	Future Electrical Services Ltd	26195	15,777.60	15,777.60		501			Balance - airpump system
22/12/2025	Broxap	342561	84.00	84.00		501			Post for gym sign
22/12/2025	Crash Cleaner Ltd	00137	68.00	68.00		501			Memorial Hall Cleaning Jul&Oct
22/12/2025	Crash Cleaner Ltd	00134	195.00	195.00		501			Bus stops cleaning
22/12/2025	Crash Cleaner Ltd	00131	133.87	133.87		501			Weekend cleans July 25
22/12/2025	Crash Cleaner Ltd	00132	267.74	267.74		501			Weekend cleans Aug 25
22/12/2025	Crash Cleaner Ltd	00133	195.50	195.50		501			Weekend cleans Sept 25
22/12/2025	Crash Cleaner Ltd	00135	170.00	170.00		501			Weekend cleans Oct 25
22/12/2025	Crash Cleaner Ltd	00136	212.50	212.50		501			Weekend cleans Nov 25
22/12/2025	West Suffolk Council	1338223	11,158.86	11,158.86		501			WSC SLA Q3
25/12/2025	Aurora Managed Services Ltd	DD 210664	41.90		6.98	4028	101	34.92	office printing costs
29/12/2025	Barclaycard Account	Nov paymt	1,751.54			208		1,751.54	Nov statement clearance
31/12/2025	Unity Trust Bank	BANKCHARG	15.30			4051	101	15.30	Unity Trust Bank fees
31/12/2025	Unity Trust Bank	BANKCHARG	8.70			4051	101	8.70	Unity Trust Bank fees
31/12/2025	Petty Cash	PC M9(2)	47.98			210		47.98	PC reimbursement Dec 25 (2)
Total Payments for Month			278,836.93	228,366.06	102.85			50,368.02	
Balance Carried Fwd			105,021.01						
Cashbook Totals			383,857.94	228,366.06	102.85			155,389.03	

Receipts for Month 8				Nominal Ledger Analysis				
<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Balance Brought Fwd :	150.00					150.00	
	Banked	0.00						
			0.00				0.00	
Total Receipts for Month		0.00	0.00	0.00			0.00	
Cashbook Totals		150.00	0.00	0.00			150.00	

Payments for Month 8					Nominal Ledger				
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
			0.00						
	Total Payments for Month		0.00	0.00	0.00			0.00	
	Balance Carried Fwd		150.00						
	Cashbook Totals		150.00	0.00	0.00			150.00	

Receipts for Month 9				Nominal Ledger Analysis				
<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		150.00					150.00	
	Banked 17/12/2025	147.83						
PCASH M9	Current Account	147.83			201		147.83	Petty Cash M9 reimbursement
	Banked 31/12/2025	47.98						
PC M9(2)	Current Account	47.98			201		47.98	PC reimbursement Dec 25 (2)
Total Receipts for Month		195.81	0.00	0.00			195.81	
Cashbook Totals		345.81	0.00	0.00			345.81	

Payments for Month 9					Nominal Ledger				
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
16/12/2025	Petty Cash M9	PCASH M9	147.83		1.36	4023	101	3.99	PCash/Wall planner
						4078	120	2.98	PCash/event refreshment
						4020	102	7.69	PCash/staff refreshments
						4020	102	125.00	PCash/staff eyetest/flu vax
						4029	200	6.81	PCash/Cable Ties
31/12/2025	Petty Cash Dec (2)	PCASH	47.98		8.00	4089	209	39.98	Petty Cash Dec (2)
Total Payments for Month			195.81	0.00	9.36			186.45	
Balance Carried Fwd			150.00						
Cashbook Totals			345.81	0.00	9.36			336.45	

Receipts for Month 8				Nominal Ledger Analysis				
<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		62,115.29					62,115.29	
	Banked	0.00						
			0.00				0.00	
Total Receipts for Month		0.00	0.00	0.00			0.00	
Cashbook Totals		62,115.29	0.00	0.00			62,115.29	

Payments for Month 8				Nominal Ledger				
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u> <u>Transaction Detail</u>
25/11/2025	Net Salaries M8	NETSAL26M8	12,878.86			516		12,878.86 Net Salaries M8
25/11/2025	HMRC M8	1108662608	5,843.86			515		5,843.86 HMRC M8
25/11/2025	People's Partnership M8	WPP26M8	1,686.91			514		1,686.91 People's Partnership M8
30/11/2025	Unity Trust Bank	BANKCHARG	7.35			4051	101	7.35 UTB bank fees
Total Payments for Month			20,416.98	0.00	0.00			20,416.98
Balance Carried Fwd			41,698.31					
Cashbook Totals			62,115.29	0.00	0.00			62,115.29

Receipts for Month 9				Nominal Ledger Analysis				
<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		41,698.31					41,698.31	
	Banked	0.00						
			0.00				0.00	
Total Receipts for Month		0.00	0.00	0.00			0.00	
Cashbook Totals		41,698.31	0.00	0.00			41,698.31	

Payments for Month 9				Nominal Ledger				
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u> <u>Transaction Detail</u>
19/12/2025	People's Partnership WPP M9	WPP 26 M9	1,825.99			514		1,825.99 People's Partnership WPP M9
19/12/2025	Net Salaries M9	NETSAL M9	13,553.28			516		13,553.28 Net Salaries M9
19/12/2025	HMRC M9	1108662609	6,367.75			515		6,367.75 HMRC M9
31/12/2025	Unity Trust Bank	BANKCHARG	7.35			4051	101	7.35 UTBank fees
Total Payments for Month			21,754.37	0.00	0.00			21,754.37
Balance Carried Fwd			19,943.94					
Cashbook Totals			41,698.31	0.00	0.00			41,698.31

Receipts for Month 8				Nominal Ledger Analysis				
<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Banked	0.00						
			0.00				0.00	
Total Receipts for Month		0.00	0.00	0.00			0.00	
Balance Carried Fwd		2,295.63						
Cashbook Totals		2,295.63	0.00	0.00			2,295.63	

Payments for Month 8

Nominal Ledger

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Balance Brought Fwd :		369.30					369.30	
02/11/2025	card/Amazon	CC261448	299.00		49.83	4019	101	249.17	card/ IPAD for office
03/11/2025	card/Post Office	CC261451	122.40			4022	101	122.40	card/stamps for Ex.Rd
03/11/2025	card/Amazon	CC261452	20.69		3.45	4018	101	17.24	card/IPAD case
03/11/2025	card/PDFAID	CC26PDFAID	49.00			4025	101	49.00	card/PDFAID subs
04/11/2025	card/UK POS	CC261453	218.40		36.40	4095	101	182.00	card/2 x A-boards A1
04/11/2025	card/Cartwright Bros	CC261454	11.00		1.83	4029	200	9.17	card/Thermometer
04/11/2025	card/QD	CC261455	5.99		1.00	4029	200	4.99	card/batteries
04/11/2025	card/MD's Grocery	CC261456	2.19		0.36	4020	102	1.83	card/staff refr
04/11/2025	card/Adobe	CC261464	97.06		16.18	4025	101	80.88	card/Acropro licence monthly
04/11/2025	card/Amazon PRIME	CC26PRIME	8.99			4025	101	8.99	card/PRIME subs
05/11/2025	card/Screwfix	CC261483	70.98		11.83	4036	120	29.58	card/key safe MH
						4036	310	29.57	card/key safe PAV
06/11/2025	card/AllSaintsCarPark	CC261457	10.00			4039	200	10.00	card/van parking 1Wk
06/11/2025	card/AllSaintsNews	CC261458	36.40			4028	101	36.40	card/newspaper invoice
06/11/2025	card/Amazon	CC261459	29.99		5.00	4028	101	24.99	card/laminator machine
06/11/2025	card/Amazon	CC261460	7.99		1.33	4023	101	6.66	card/whiteboard markers
10/11/2025	card/UK POS	CC261461	191.90		31.98	4095	101	159.92	card/2xA2 A-boards
10/11/2025	card/Amazon	CC261462	97.41		16.24	4095	302	81.17	card/Xmas Curtain Lights
10/11/2025	card/Sports Direct	CC261463	229.99		38.33	4453	302	191.66	card/Xmas gifts-Santa event
12/11/2025	card/Amazon	CC261465	3.99		0.67	4023	101	3.32	card/clips for keys/lanyards
12/11/2025	card/Amazon	CC261482	22.95		3.83	4453	302	19.12	card/200xdisposable cups
13/11/2025	card/WSCouncil	CC261466	10.00			4039	200	10.00	card/van parking All Saints
13/11/2025	card/Amazon	CC261467	21.59		3.60	4023	101	17.99	card/USB sticks
13/11/2025	card/Sports Direct	CC261481	64.99		10.83	4453	302	54.16	card/Xmas gifts x 20
17/11/2025	card/My Fotoshop	CC261469	3.00			4023	101	3.00	card/Cllr photos print
17/11/2025	card/Shoe Doctor	CC261468	60.00		10.00	4036	310	50.00	card/key cutting x 9
17/11/2025	card/Amazon	CC261470	3.99		0.67	4023	101	3.32	card/pk100 keyrings
18/11/2025	card/Tescos	CC261471	2.20			4020	102	2.20	card/staff refr
18/11/2025	card/Amazon	CC261473	29.98		5.00	4453	302	24.98	card/xmas gift bags
18/11/2025	card/Amazon	CC261474	5.98		1.00	4453	302	4.98	card/Xmas stickers
20/11/2025	card/WSCouncil	CC261475	10.00			4039	200	10.00	card/van parking All Saints
24/11/2025	card/Amazon	CC261476	11.99		2.00	4453	302	9.99	card/100 wooden craft baubles
24/11/2025	card/Amazon	CC261477	25.34		4.22	4453	302	21.12	card/colouring pens x 144
27/11/2025	card/QD	CC261478	38.97		6.50	4453	302	32.47	card/3x XmasTreeSkirts
27/11/2025	card/Amazon	CC261479	14.99		2.50	4453	302	12.49	card/Xmas gift bags
27/11/2025	card/WSCouncil	CC251480	10.00			4039	200	10.00	card/van parking All Saints
27/11/2025	card/Sports Direct	CC261485	76.99		12.83	4453	302	64.16	card/Xmas giftsSanta
Total Payments for Month			1,926.33	0.00	277.41			1,648.92	
Cashbook Totals			2,295.63	0.00	277.41			2,018.22	

Receipts for Month 9				Nominal Ledger Analysis				
<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Banked 01/12/2025	811.39						
OctCCpymt	Current Account	811.39			201		811.39	October CC sweep payment
	Banked 29/12/2025	1,751.54						
Nov paymt	Current Account	1,751.54			201		1,751.54	Nov statement clearance
Total Receipts for Month		2,562.93	0.00	0.00			2,562.93	
Balance Carried Fwd		1,680.04						
Cashbook Totals		4,242.97	0.00	0.00			4,242.97	

Payments for Month 9

Nominal Ledger

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :			2,295.63					2,295.63	
01/12/2025	card/Tesco	CC261484	1.20			4078	120	1.20	card/event milk
01/12/2025	card/Amazon	CC261486	18.99			4453	302	18.99	card/instant hot choc
01/12/2025	card/Tesco	CC261522	1.20			4020	102	1.20	card/staff refr
01/12/2025	card/Tesco	CC261522CX	-1.20			4020	102	-1.20	card/Tesco
01/12/2025	card/PDFAID	PDFAID	49.00			4025	101	49.00	card/PDFAID
02/12/2025	card/Amazon	CC261487	173.07		27.18	4095	120	135.90	card/2xmulled wine urns
						4453	302	9.99	card/marshmallows
02/12/2025	card/Amazon	CC261488	7.81		1.30	4023	101	6.51	card/whiteboard markers
02/12/2025	card/Amazon	CC261489	21.48		3.58	4453	302	17.90	card/stickers-clamps
02/12/2025	card/McDonalds	CC261490	16.00			4039	200	16.00	card/EV charging
02/12/2025	card/McDonalds Charging	CC261490CX	-16.00			4039	200	-16.00	card/McDonalds Charging
02/12/2025	card/McDonalds charging	CC261490	16.77			4039	200	16.77	card/McDonalds charging
02/12/2025	card/Amazon	CC261496	9.99		1.67	4023	101	8.32	card/ A3 paper
03/12/2025	card/EBAY	CC261491	17.19			4029	200	17.19	card/barrier beacon lights
03/12/2025	card/Amazon	CC261492	9.99		1.67	4023	101	8.32	card/A5 printing paper
03/12/2025	card/Ebay	CC251491	-17.19			4029	200	-17.19	card/Ebay
03/12/2025	card/EBay	CC261491	17.99			4029	200	17.99	card/beacon lights
04/12/2025	card/Tesco	CC261493	75.60		6.00	4453	302	69.60	card/food for xmas event
04/12/2025	card/WS Countil	CC261499	10.00			4039	200	10.00	card/parking for van
04/12/2025	card/WSCouncil CXL	CC261499CX	-10.00			4039	200	-10.00	card/WSCouncil CXL
04/12/2025	card/PRIME	CC26PRIME	8.99			4025	101	8.99	card/PRIME subscription
05/12/2025	card/Waitrose	CC261494	22.30		1.67	4453	302	20.63	card/supplies-Xmas event
05/12/2025	card/Marks Electrical	CC261495	256.00		42.66	4038	120	213.34	card/fridge-staffkitchen
05/12/2025	card/Waitrose	CC261516	33.00		5.50	4453	302	27.50	card/mulled wine-Xmasevent
05/12/2025	card/Adobe	CC261527	97.06		16.18	4025	101	80.88	card/acropro licences
06/12/2025	card/Iceland	CC261500	3.50		0.58	4016	120	2.92	card/bin bags
08/12/2025	card/Post Office	CC261517	54.40			4022	101	54.40	card/Xmas card stamps
08/12/2025	card/SCCouncil	CC261518	250.00			4036	208	250.00	card/highways lic-herras fence
09/12/2025	card/Amazon	CC261528	65.98		11.00	4095	302	54.98	card/curtain lighting
10/12/2025	card/Amazon	CC261497	3.07		0.51	4023	101	2.56	card/Office Files
10/12/2025	card/Amazon	CC261498	17.55		2.93	4023	101	14.62	card/Storage Boxes
10/12/2025	card/Tesco	CC261514	51.28		4.83	4064	101	8.33	card/NTC cllr reception-xmas
						4443	301	31.87	card/teadance supplies
						4453	302	6.25	card/gift Santa(BB)
10/12/2025	card/QD	CC261515	19.95		3.33	4029	200	16.62	card/batteries
15/12/2025	card/My Photoshop	CC261519	18.99		3.16	4180	101	15.83	card/USB data transfer
15/12/2025	card/Amazon	CC261520	32.29		5.38	4023	101	26.91	card/Tray for reams
16/12/2025	card/Debenhams	CC261521	173.28		28.88	4038	120	144.40	card/tabletop dishwasher
16/12/2025	card/Amazon	CC261523	17.98		3.00	4036	120	14.98	card/ladles x 2
16/12/2025	card/Sports Direct	CC261529	-27.00		-4.50	4453	302	-22.50	card/refund for return
18/12/2025	card/Tescos	CC261524	2.20			4020	102	2.20	card/office refr
22/12/2025	card/Shoe Doctor	CC261525	30.00		5.00	4036	208	25.00	card/key cutting new locks
23/12/2025	card/Wildwood	CC261526	265.63		40.23	4064	101	225.40	card/staff Xmas lunch w Mayor
25/12/2025	card/CANVA	CC261530	100.00			4025	101	100.00	card/CANVA annual subs

Payments for Month 9				Nominal Ledger				
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u> <u>Transaction Detail</u>
29/12/2025	PDFAID	CCPDFAID	49.00			4025	101	49.00 PDFAID
Total Payments for Month			1,947.34	0.00	211.74			1,735.60
Cashbook Totals			4,242.97	0.00	211.74			4,031.23

Receipts for Month 8				Nominal Ledger Analysis			
<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u> <u>Transaction Detail</u>
Balance Brought Fwd :		947,937.72					947,937.72
bacs	Banked 04/11/2025	3,367.96					
bacs	CCLA	3,367.96			1190	101	3,367.96 CCLA PSDF reinvestment
Total Receipts for Month		3,367.96	0.00	0.00			3,367.96
Cashbook Totals		951,305.68	0.00	0.00			951,305.68

Payments for Month 8					Nominal Ledger				
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
			0.00						
Total Payments for Month			0.00	0.00	0.00			0.00	
Balance Carried Fwd			951,305.68						
Cashbook Totals			951,305.68	0.00	0.00			951,305.68	

Receipts for Month 9					Nominal Ledger Analysis			
<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		951,305.68					951,305.68	
bacs	Banked 02/12/2025	3,111.56						
bacs	CCLA PSDF	3,111.56			1190	101	3,111.56	reinvestment CCLA
Total Receipts for Month		3,111.56	0.00	0.00			3,111.56	
Cashbook Totals		954,417.24	0.00	0.00			954,417.24	

Payments for Month 9				Nominal Ledger					
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
04/12/2025	Current Account	topup	100,000.00			201		100,000.00	account topup
04/12/2025	Current Account	topup	100,000.00			201		100,000.00	topup account transfer
24/12/2025	Current Account	A/c topup	100,000.00			201		100,000.00	account topup
Total Payments for Month			300,000.00	0.00	0.00			300,000.00	
Balance Carried Fwd			654,417.24						
Cashbook Totals			954,417.24	0.00	0.00			954,417.24	

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>Finance & Policy</u>								
<u>100 Precept</u>								
1176 Precept Received	0	1,006,971	1,006,971	0			100.0%	
Precept :- Income	0	1,006,971	1,006,971	0			100.0%	0
Net Income	0	1,006,971	1,006,971	0				
<u>101 Administration</u>								
1103 Rent Receivable	0	0	100	100			0.0%	
1190 Interest Received	3,112	32,238	0	(32,238)			0.0%	
Administration :- Income	3,112	32,238	100	(32,138)			32238.3	0
4008 Staff Training	560	826	3,000	2,174		2,174	27.5%	
4009 Staff Travel	0	11	250	239		239	4.3%	
4018 Software/Computer Consumables	0	244	2,500	2,256		2,256	9.7%	
4019 New IT System/Hardware	814	1,063	10,000	8,937		8,937	10.6%	
4021 Telephone	41	386	2,500	2,114		2,114	15.5%	
4022 Postage	54	210	500	290		290	41.9%	
4023 Stationery	71	655	1,750	1,095		1,095	37.4%	
4025 Subscriptions&Licences	3,246	13,856	15,000	1,144		1,144	92.4%	
4026 Insurance	0	9,788	10,500	712		712	93.2%	
4028 Office Maintenance	168	9,429	10,000	571		571	94.3%	
4030 Recruitment Advertising	0	67	1,000	933		933	6.7%	
4051 Bank Charges/Interest	31	231	350	119		119	65.9%	
4056 Legal Expenses	0	0	12,000	12,000		12,000	0.0%	
4057 Audit & Accountancy Fees	0	3,382	3,850	468		468	87.8%	
4058 Professional Fees	0	50	2,000	1,950		1,950	2.5%	
4059 web site	0	950	1,000	50		50	95.0%	
4060 Councillors Training	0	0	600	600		600	0.0%	
4061 Councillors Expenses	0	0	200	200		200	0.0%	
4062 Civic Regalia	0	0	2,000	2,000		2,000	0.0%	
4064 Town Mayor's Allowance	314	433	1,000	567		567	43.3%	
4073 Shopfront Imp Grant Scheme	1,000	3,096	0	(3,096)		(3,096)	0.0%	
4074 Grant - Bill Tutte Scholarship	1,000	1,000	1,000	0		0	100.0%	
4075 Grant to CAB	0	5,000	5,000	0		0	100.0%	
4076 Grants	0	14,200	15,000	800		800	94.7%	
4077 Marketing	0	565	5,000	4,435		4,435	11.3%	
4079 Remembrance Event Expenses	505	2,053	2,500	447		447	82.1%	
4090 Biodegradable Dog Poo Bags	210	650	1,000	350		350	65.0%	
4095 Assets Purchased	0	342	0	(342)		(342)	0.0%	

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4113 Rolling Capital Reserve	0	0	10,000	10,000		10,000	0.0%	
4118 Youth Strategy	92	2,482	8,000	5,518		5,518	31.0%	
4180 Civic Functions	16	9,425	2,500	(6,925)		(6,925)	377.0%	
4220 Discover Nmkt Stakeholder Fee	0	5,000	5,000	0		0	100.0%	
4221 CCTV WSC SLA Monitoring	1,345	4,036	5,298	1,262		1,262	76.2%	
Administration :- Indirect Expenditure	9,469	89,428	140,298	50,870	0	50,870	63.7%	0
Net Income over Expenditure	(6,357)	(57,190)	(140,198)	(83,008)				
103 Health & Safety								
4020 Misc. Staff Costs	0	0	500	500		500	0.0%	
4028 Office Maintenance	0	118	200	82		82	58.9%	
4058 Professional Fees	0	4,328	5,000	672		672	86.6%	
Health & Safety :- Indirect Expenditure	0	4,446	5,700	1,254	0	1,254	78.0%	0
Net Expenditure	0	(4,446)	(5,700)	(1,254)				
Finance & Policy :- Income	3,112	1,039,209	1,007,071	(32,138)			103.2%	
Expenditure	9,469	93,874	145,998	52,124	0	52,124	64.3%	
Movement to/(from) Gen Reserve	(6,357)	945,335	861,073	(84,262)				
Grand Totals:- Income	3,112	1,039,209	1,007,071	(32,138)			103.2%	
Expenditure	9,469	93,874	145,998	52,124	0	52,124	64.3%	
Net Income over Expenditure	(6,357)	945,335	861,073	(84,262)				
Movement to/(from) Gen Reserve	(6,357)	945,335	861,073	(84,262)				

<u>A/c</u>	<u>Description</u>	<u>Actual</u>
<u>Current Assets</u>		
101	Debtors	498
105	Vat Due	54,986
201	Current Account	105,021
202	CCLA Account	654,417
204	Staff Salary Bank Account	19,944
208	Barclaycard Account	(1,680)
210	Petty Cash	150
Total Current Assets		833,336
<u>Current Liabilities</u>		
565	Bookings Deposit	539
566	Damage Deposit	600
Total Current Liabilities		1,139
Net Current Assets		832,197
Total Assets less Current Liabilities		832,197

Represented by :-

301	Current Year Fund	(159,436)
310	General Fund	516,171
311	EMR Play Equipment	32,449
312	EMR Bill Tutte	1
313	EMR Town Regeneration	1
314	EMR Youth Strategy	10,363
315	EMR YBR/Orchard	1
316	EMR Clocks/Memorials	7,205
317	EMR Buildings-M Hall Fund	1
318	EMR Buildings - Pavilion Fund	36,563
319	EMR Disused Churchyard	11,668
320	EMR Cooper Memorial	1
321	EMR Grants	22,651
322	EMR Street Lighting	3,500
323	EMR Allotments	2,839
324	EMR IT Upgrade Fund	30,000
325	EMR Public Realm	65,510
326	EMR Elections	21,428
327	EMR Legends of the Turf	1,614
328	EMR Vehicle Replacement	5,760
329	EMR Shopfront Imp Grant	8,861
330	EMR Cemetery	33,654
331	EMR Town Improvement	1
332	EMR HR/Recruitment	30,000
333	EMR Carnival	13,428
334	EMR Christmas Lights	2,679
335	EMR Winter Event	26,000
336	EMR Events-General	10,000
337	EMR MLF Twinning	597
338	EMR War Memorial	1
339	EMR Town Tourism	5,000
340	EMR RPZ Underwriting Fund	18,000
341	EMR Water Feature	4,971

Detailed Balance Sheet - Excluding Stock Movement

Month 9 Date AS AT 31/12/2025

<u>A/c</u>	<u>Description</u>	<u>Actual</u>
342	EMR Memorial Gardens	13,034
343	EMR Workwear	472
344	EMR Asset Sales	1,728
345	EMR Cinema Kit Fund	1,000
346	EMR Public Conveniences	1
347	EMR Several Grounds/Fence	1
348	EMR Nkt Neighbourhood Plan	6,498
349	EMR Legal/Professional Fees	12,000
350	EMR Lift	1
351	EMR Market	32,000
352	EMR Highways	3,980
353	EMR Civic regalia/events	1
Total Equity		832,197

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
<u>Finance & Policy</u>							
Income	0	1,039,209	1,007,071	(32,138)			103.2%
Expenditure	785	94,659	145,998	51,339	0	51,339	64.8%
Net Income over Expenditure	(785)	944,550	861,073	(83,477)			
plus Transfer from EMR	0	0	0	0			
less Transfer to EMR	0	0	0	0			
Movement to/(from) Gen Reserve	(785)	944,550	861,073	(83,477)			

Community Services

Income	0	68,494	66,030	(2,464)			103.7%
Expenditure	183	397,705	392,097	(5,608)	0	(5,608)	101.4%
Net Income over Expenditure	(183)	(329,211)	(326,067)	3,144			
plus Transfer from EMR	0	77,570	0	(77,570)			
less Transfer to EMR	0	0	0	0			
Movement to/(from) Gen Reserve	(183)	(251,641)	(326,067)	(74,426)			

Leisure Services

Income	0	31,137	28,000	(3,137)			111.2%
Expenditure	1,143	341,895	241,064	(100,831)	0	(100,831)	141.8%
Net Income over Expenditure	(1,143)	(310,758)	(213,064)	97,694			
plus Transfer from EMR	0	65,683	0	(65,683)			
less Transfer to EMR	0	0	0	0			
Movement to/(from) Gen Reserve	(1,143)	(245,075)	(213,064)	32,011			

Human Resources

Income	0	0	0	0			0.0%
Expenditure	130	188,905	311,942	123,037	0	123,037	60.6%
Net Income over Expenditure	(130)	(188,905)	(311,942)	(123,037)			
plus Transfer from EMR	0	0	0	0			
Movement to/(from) Gen Reserve	(130)	(188,905)	(311,942)	(123,037)			

Development & Planning

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
Income	0	0	0	0			0.0%
Expenditure	0	568	10,000	9,432	0	9,432	5.7%
Movement to/(from) Gen Reserve	<u>0</u>	<u>(568)</u>	<u>(10,000)</u>	<u>(9,432)</u>			
Grand Totals:- Income	0	1,138,840	1,101,101	(37,739)			103.4%
Expenditure	2,241	1,023,732	1,101,101	77,370	0	77,370	93.0%
Net Income over Expenditure	<u>(2,241)</u>	<u>115,109</u>	<u>0</u>	<u>(115,109)</u>			
plus Transfer from EMR	0	143,253	0	(143,253)			
less Transfer to EMR	0	0	0	0			
Movement to/(from) Gen Reserve	<u>(2,241)</u>	<u>258,362</u>	<u>0</u>	<u>(258,362)</u>			

TOTAL BUDGET - PROJECTED OUTCOME ANALYSIS FOR CURRENT YEAR 2025/2026

AS AT 31/12/2025

PLEASE NOTE, THIS IS A PROJECTED OUTCOME AND ACTUAL OUTCOME AT YEAR END MAY DIFFER

<i>Committee</i>	<i>Budget 2025/2026</i>	<i>Projected Actual for 31/03/2026 before EMR transfers applied</i>	<i>Projected Under / Over Spend for 31/03/2026 after EMR transfers applied</i>
Finance & Policy	£ 145,898	£ 74,102	£ 75,192
Community Services	£ 326,067	£ 441,574	£ 27,572
Leisure Services	£ 213,064	£ 318,877	£ 4,764
Human Resources	£ 311,942	£ 242,608	£ 69,834
Development & Planning	£ 10,000	£ 5,500	£ 4,500
TOTALS:	£ 1,006,971	£ 1,082,661	£ 181,862

projected total budget underspend



		2025/2026	2025/2026	2025/2026	2025/2026		
		Budget	Year To Date at 31/12/2025	Projected at 31/3/2026	Projected Over/Under Spend 31/3/2026	Projected Over/Under spend After EMR transfers applied 31/3/2026	NOTES
101	Administration						
4008	Staff Training	£ 3,000	£ 826	£ 2,000	£ 1,000	£ 1,000	
4009	Staff Travel	£ 250	£ 11	£ 100	£ 150	£ 150	
4018	Software/Computer Consumables	£ 2,500	£ 244	£ 1,000	£ 1,500	£ 1,500	
4019	New IT System/Hardware	£ 10,000	£ 1,063	£ 1,500	£ 8,500	£ 8,500	
4021	Telephone	£ 2,500	£ 386	£ 750	£ 1,750	£ 1,750	
4022	Postage	£ 500	£ 210	£ 400	£ 100	£ 100	
4023	Stationery	£ 1,750	£ 655	£ 1,250	£ 500	£ 500	
4025	Subscriptions&Licences	£ 15,000	£ 13,856	£ 15,287	-£ 287	-£ 287	
4026	Insurance	£ 10,500	£ 9,788	£ 9,800	£ 700	£ 1,000	
4028	Office Maintenance	£ 10,000	£ 9,429	£ 11,260	-£ 1,260	-£ 1,260	
4030	Recruitment Advertising	£ 1,000	£ 67	£ 500	£ 500	£ 500	
4051	Bank Charges/Interest	£ 350	£ 231	£ 350	£ -	£ -	
4056	Legal Expenses	£ 12,000	£ -	£ 4,000	£ 8,000	£ 8,000	
4057	Audit & Accountancy Fees	£ 3,850	£ 3,382	£ 3,500	£ 350	£ 350	
4058	Professional Fees	£ 2,000	£ 50	£ 500	£ 1,500	£ 1,500	
4059	web site	£ 1,000	£ 950	£ 1,000	£ -	£ -	
4060	Councillors Training	£ 600	£ -	£ 600	£ -	£ -	
4061	Councillors Expenses	£ 200	£ -	£ -	£ 200	£ 200	
4062	Civic Regalia	£ 2,000	£ -	£ -	£ 2,000	£ 2,000	
4064	Town Mayor's Allowance	£ 1,000	£ 433	£ 750	£ 250	£ 250	
4074	Grant - Bill Tutte Scholarship	£ 1,000	£ 1,000	£ 1,000	£ -	£ -	
4073	Shopfront Imp Grant payments	£ -	£ 3,096	£ 3,096	-£ 3,096	£ -	EMR full offset
4075	Grant to CAB	£ 5,000	£ 5,000	£ 5,000	£ -	£ -	
4076	Grants	£ 15,000	£ 14,200	£ 15,000	£ -	£ -	

4220	Discover Newmarket Stakeholder Fee	£ 5,000	£ 5,000	£ 5,000	£ -	£ -	
4221	CCTV WSC SLA Monitoring	£ 5,298	£ 4,036	£ 5,382	-£ 84	-£ 84	
4077	Marketing & Publicity	£ 5,000	£ 565	£ 2,000	£ 3,000	£ 3,000	
4079	Remembrance Event Expenses	£ 2,500	£ 2,053	£ 2,053	£ 447	£ 447	
4090	Biodegradable Dog Poo Bags	£ 1,000	£ 650	£ 1,000	£ -	£ -	
4095	Assets Purchased	£ -	£ 342	£ 342	-£ 342	-£ 342	
4093	SumUp Commission	£ -	£ -	£ -	£ -	£ -	
4097	Election costs	£ -	£ -	£ -	£ -	£ -	
4180	Civic Functions	£ 2,500	£ 9,425	£ 9,500	-£ 7,000	-£ 7,000	Royal Visit - July 25
4113	Capital Reserve	£ 10,000	£ -	£ -	£ 10,000	£ 10,000	
4114	Other Projects / Reserves	£ -	£ -	£ -	£ -	£ -	
4118	Youth Strategy	£ 8,000	£ 2,482	£ 2,482	£ 5,518	£ 5,518	
	Expenditure	£ 140,298	£ 89,430	£ 106,402	£ 33,896	£ 37,292	
1103	Rent receivable	£ 100	£ -	£ -	£ 100	£ 100	
1006	SumUp Commission offset	£ -	£ -	£ -	£ -	£ -	
1190	Interest Received	£ -	£ 32,238	£ 38,000	-£ 38,000	-£ 38,000	CCLA reinvestments
	Income	£ 100	£ 32,238	£ 38,000	-£ 37,900	-£ 37,900	
103	Health & Safety						
4020	Misc. Staff Costs	£ 500	£ -	£ 500	£ -	£ -	
4028	Office Maintenance	£ 200	£ 118	£ 200	£ -	£ -	
4058	Professional Fees	£ 5,000	£ 4,328	£ 5,000	£ -	£ -	
	Expenditure	£ 5,700	£ 4,446	£ 5,700	£ -	£ -	
	Total Expenditure	£ 145,998	£ 93,876	£ 112,102	£ 33,896	£ 37,292	
	Total Income	£ 100	£ 32,238	£ 38,000	-£ 37,900	-£ 37,900	
	Net Expenditure	£ 145,898	£ 61,638	£ 74,102	£ 71,796	£ 75,192	projected ctte underspend

Proposed recommendations:-
 EMR Civic - £2K, EMR IT upgrade - £8.5K
 EMR Legal - £8K, EMR Public Conv - £5K
 EMR Mem Hall - £25K, EMR Pavilion - £21K
 EMR Lift - £4K

		2025/2026	2025/2026	2025/2026	2025/2026		
		Budget	Year To Date at 31/12/2025	Projected to 31/3/2026	Projected Over/Under Spend 31/3/2026	Projected Over/Under spend After EMR transfers applied 31/3/2026	NOTES
200	Outside Services						
4029	General Equipment	£ 1,500	£ 655	£ 1,500	£ -	£ -	
4039	Vehicle Costs	£ 7,700	£ 5,192	£ 7,000	£ 700	£ 700	
4095	Assets Purchased	£ -	£ 90	£ 90	-£ 90	-£ 90	
4326	Outside Services SLA	£ 121,000	£ 92,615	£ 121,000	£ -	£ -	
	Expenditure	£ 130,200	£ 98,552	£ 129,590	£ 610	£ 610	
201	General Town Planting						
4037	R&M-Grounds	£ 6,000	£ -	£ 1,000	£ 5,000	£ 5,000	
4100	Seasonal Planting	£ 4,200	£ 4,395	£ 4,395	-£ 195	-£ 195	
4101	Hanging Baskets	£ 4,000	£ 3,648	£ 3,648	£ 352	£ 352	
4102	Sponsored Roundabouts	£ 5,000	£ -	£ -	£ 5,000	£ 5,000	
	Expenditure	£ 19,200	£ 8,043	£ 9,043	£ 10,157	£ 10,157	
1007	Hanging Baskets Sponsorship Income	£ 4,830	£ 5,215	£ 5,215	-£ 385	-£ 385	
1009	Roundabout Sponsorship	£ 5,000	£ -	£ 5,000	£ -	£ -	
	Income	£ 9,830	£ 5,215	£ 10,215	-£ 385	-£ 385	
202	Cemetery						
4011	Rates	£ 4,900	£ 4,441	£ 4,441	£ 459	£ 459	
4012	Water Rates	£ 1,000	£ 258	£ 500	£ 500	£ 500	
4014	Electricity	£ 2,000	£ 1,380	£ 2,500	-£ 500	-£ 500	
4016	Cleaning	£ 500	£ -	£ 500	£ -	£ -	
4036	R&M - Buildings	£ 20,000	£ 5,839	£ 20,000	£ -	£ -	
4037	R&M - Grounds	£ 22,000	£ 4,898	£ 22,000	£ -	£ -	
4047	Grave Digging	£ 11,500	£ 4,882	£ 11,500	£ -	£ -	
4325	Cemetery SLA	£ 12,802	£ 9,602	£ 12,802	£ -	£ -	
	Expenditure	£ 74,702	£ 31,300	£ 74,243	£ 459	£ 459	
					£ -		
1000	Burial Fees	£ 29,000	£ 11,819	£ 29,000	£ -	£ -	
1020	Interment Income (Ashes)	£ 4,000	£ 4,250	£ 4,250	-£ 250	-£ 250	
1021	Monumental Income	£ 4,000	£ 6,179	£ 6,179	-£ 2,179	-£ 2,179	
1022	Grave Space Purchase Income	£ 15,000	£ 13,356	£ 15,000	£ -	£ -	
1005	Misc income	£ -	£ 2,390	£ 2,390	-£ 2,390	-£ 2,390	

		Income	£ 52,000	£ 37,994	£ 56,819	-£ 4,819	-£ 4,819	
203	<u>Disused Churchyards</u>							
4037	R&M - Grounds	£ 6,000	£ 6,825	£ 6,825	-£ 825	-£ 825		All Saints Wall hoarding
	Expenditure	£ 6,000	£ 6,825	£ 6,825	-£ 825	-£ 825		
204	<u>Memorial - Tutte, War & Cooper</u>							
1014	Electricity	£ 400	£ 240	£ 480	-£ 80	-£ 80		
4036	R&M - Buildings	£ 1,000	£ 3,500	£ 3,500	-£ 2,500	-£ 493		EMR 320-£2007 Cbart cleaning/refurb
4037	R&M - Grounds	£ 1,000	£ 2,745	£ 2,745	-£ 1,745	-£ 1,745		
	Expenditure	£ 2,400	£ 6,485	£ 6,725	-£ 4,325	-£ 2,318		
205	<u>Clocks</u>							
4014	Electricity	£ 500	£ 387	£ 650	-£ 150	-£ 150		
4036	R&M - Buildings	£ 1,000	£ -	£ -	£ 1,000	£ 1,000		
4177	Clock Tower Expenses	£ 1,700	£ 1,080	£ 1,700	£ -	£ -		
	Expenditure	£ 3,200	£ 1,467	£ 2,350	£ 850	£ 850		
206	<u>Bus Shelters</u>							
4036	R&M - Buildings	£ 2,000	£ 4,500	£ 4,305	-£ 2,305	-£ 2,305		
	Expenditure	£ 2,000	£ 4,500	£ 4,305	-£ 2,305	-£ 2,305		
207	<u>General Town Maintenance</u>							
4037	R&M - Grounds	£ 12,000	£ 16,457	£ 17,000	-£ 5,000	-£ 5,000		
4092	Infrastructure	£ 2,500	£ 3,297	£ 3,297	-£ 797	-£ 797		
4108	Town Centre Regeneration	£ 8,000	£ -	£ -	£ 8,000	£ 8,000		
4140	Dog Waste Collection/Disposal	£ 995	£ 800	£ 800	£ 195	£ 195		
4095	Assets Purchased	£ -	£ 12,773	£ 12,773	-£ 12,773	-£ 9,100		EMR344-£3673-oakposts. £9K SCC grant sign
	Expenditure	£ 23,495	£ 33,327	£ 33,870	-£ 10,375	-£ 6,702		
1005	Misc Income	£ -	£ 2,665	£ 2,665	-£ 2,665	-£ 2,665.00		
1174	Grants received SCC	£ -	£ 9,000	£ 9,000	-£ 9,000	-£ 9,000		
	Income	£ -	£ 11,665	£ 11,665	-£ 11,665	-£ 11,665		
208	<u>Public Conveniences</u>							
4012	Water	£ -	£ -	£ 500	-£ 500	-£ 500		
4014	Electricity	£ 1,400	£ 464	£ 1,400	£ -	£ -		
4016	Cleaning	£ 3,600	£ 272	£ 3,600	£ -	£ -		
4036	R&M - Buildings	£ 2,000	£ 96,933	£ 100,000	-£ 98,000	-£ 492		EMR346.£31999-conv refurb.£65,509
4046	Public Toilet Opening and closing	£ 4,400	£ -	£ 1,000	£ 3,400	£ 3,400		
	Expenditure	£ 11,400	£ 97,669	£ 106,500	-£ 95,100	£ 2,408		
1181	Grants Received WSC	£ 3,300	£ 8,300	£ 8,300	-£ 5,000	-£ 5,000		

	Grants Received	£ -	£ 4,000	£ 4,000	-£ 4,000	-£ 4,000	
1005	Misc Income	£ -	£ 320	£ 320	-£ 320	-£ 320	
	Income	£ 3,300	£ 12,620	£ 8,300	-£ 5,000	-£ 5,000	
211	The Queens Statue						
4012	Water Rates	£ 200	£ -	£ -	£ 200	£ 200	
4014	Electricity	£ 300	£ -	£ -	£ 300	£ 300	
4037	R&M - Grounds	£ 3,000	£ 1,155	£ 1,500	£ 1,500	£ 1,500	
	Expenditure	£ 3,500	£ 1,155	£ 1,500	£ 2,000	£ 2,000	
213	Public Realm						
4116	Town Maintenance	£ -	£ -	£ -	£ -	£ -	
4117	Town Improvement	£ 58,000	£ 88,697	£ 88,697	-£ 30,697	£ 9,194	EMR331.£39,891-High St planters
	Expenditure	£ 58,000	£ 88,697	£ 88,697	-£ 30,697	£ 9,194	
					£ -		
1174	SCC Grants received	£ -	£ 1,000	£ 1,000	-£ 1,000	-£ 1,000	
	Income	£ -	£ 1,000	£ 1,000	-£ 1,000	-£ 1,000	
215	Allotments						
4037	R&M - Grounds	£ 2,000	£ 345	£ 1,000	£ 1,000	£ 1,000	
	Expenditure	£ 2,000	£ 345	£ 1,000	£ 1,000	£ 1,000	
					£ -		
1010	Allotment Fees	£ 900	£ -	£ 900	£ -	£ -	
	Income	£ 900	£ -	£ 900	£ -	£ -	
220	Studlands						
4045	Street Lighting - Energy fees & Maint Cont	£ 30,000	£ -	£ 30,000	£ -	£ -	
4052	Street Lighting - Repair	£ 5,000	£ -	£ 5,000	£ -	£ -	
	Expenditure	£ 35,000	£ -	£ 35,000	£ -	£ -	
308	Christmas						
4310	Christmas Lights	£ 17,500	£ 16,310	£ 16,310	£ 1,190	£ 1,190	
4811	CP - Christmas Lights Infrast	£ 3,500	£ 2,850	£ 2,850	£ 650	£ 650	
	Expenditure	£ 21,000	£ 19,160	£ 19,160	£ 1,840	£ 1,840	
	Total Expenditure	£ 392,097	£ 397,525	£ 518,808	-£ 126,711	£ 16,368	
	Total Income	£ 66,030	£ 68,494	£ 77,234	-£ 11,204	-£ 11,204	projected ctte underspend
	Net Expenditure						Proposed Recommendations:-
		£ 326,067	£ 329,031	£ 441,574	-£ 115,507	£ 27,572	EMR Streetlighting - £5K
							EMR Public Realm - £22K



		2025/52026	2025/2026	2025/2026	2025/2026		
		Budget	Year to Date at 31/12/2025	Projected to 31/3/2026	Projected Over/Under Spend 31/3/2026	Projected Over/Under spend After EMR transfers applied 31/3/2026	NOTES
	120 Memorial Hall						
4011	Rates	£ 7,700	£ 8,358	£ 8,358	-£ 658	-£ 658	
4012	Water Rates	£ 4,500	£ 4,384	£ 4,500	£ -	£ -	
4014	Electricity	£ 7,500	£ 6,785	£ 7,500	£ -	£ -	
4015	Gas	£ 6,500	£ 4,439	£ 6,500	£ -	£ -	
4016	Cleaning	£ 3,000	£ 1,826	£ 2,000	£ 1,000	£ 1,000	
4017	Fire Precautions	£ 600	£ 88	£ 150	£ 450	£ 450	
4036	R&M - Buildings	£ 15,000	£ 88,861	£ 89,000	-£ 74,000	-£ 8,317	EMR317. £35,684-heating/painting/ EMR350.£29,999 lift
4038	Furniture/Fixtures/Fittings	£ 3,000	£ 14,325	£ 14,325	-£ 11,325	-£ 1,325	PAV EMR - £10K
4040	Trade Refuse Collections	£ 2,500	£ 2,271	£ 2,271	£ 229	£ 229	
4044	Public Toilet Cleansing	£ 400	£ 191	£ 200	£ 200	£ 200	
4078	Refreshment Costs Hall Hire	£ 2,000	£ 520	£ 1,000	£ 1,000	£ 1,000	
4080	PWLB Loan Charges (CAP + IN	£ 89,864	£ 89,864	£ 89,864	£ -	£ -	
4095	Assets purchased	£ -	£ 136	£ 136	-£ 136	-£ 136	
	Expenditure	£ 142,564	£ 222,048	£ 225,804	-£ 83,240	-£ 7,557	
1001	Hall Hire Standard Rate	£ 20,000	£ 16,402	£ 20,000	£ -	£ -	
1016	Refreshments Income	£ -	£ 188	£ 188	-£ 188	-£ 188	
	Income	£ 20,000	£ 16,590	£ 20,188	-£ 188	-£ 188	
	301 Arts						
4440	Costs - Childrens' Events	£ 12,000	£ 10,122	£ 10,122	£ 1,878	£ 1,878	
4443	Costs - Tea Dance	£ 2,000	£ 937	£ 1,200	£ 800	£ 800	
	Expenditure	£ 14,000	£ 11,059	£ 11,322	£ 2,678	£ 2,678	
1005	Misc Income	£ -	£ -	£ -	£ -	£ -	
1043	Income - Tea Dance	£ 1,000	£ 865	£ 1,000	£ -	£ -	
1181/1174	SCC/WSC grants rec'd	£ -	£ -	£ -	£ -	£ -	



	Income	£ 1,000	£ 865	£ 1,000	£ -	£ -	
	302 Winter Event						
4453	Cost of Winter Event	£ 6,000	£ 7,205	£ 7,228	-£ 1,228	-£ 1,228	
			£ 232	£ 177	-£ 177	-£ 177	
	Expenditure	£ 6,000	£ 7,437	£ 7,405	-£ 1,405	-£ 1,405	
1059	Income - Winter Event	£ -	£ -	£ -	£ -	£ -	
1100	Grants Received	£ -	£ -	£ -	£ -	£ -	
	Income	£ -	£ -	£ -	£ -	£ -	
	303 Entertainment						
4179	Entertainment	£ 5,000	£ 5,187	£ 5,187	-£ 187	-£ 187	
	Expenditure	£ 5,000	£ 5,187	£ 5,187	-£ 187	-£ 187	
	304 Tourism						
4311	Christmas Trees	£ 900	£ 1,178	£ 1,178	-£ 278	-£ 278	
4318	Town Tourism	£ 100	£ -	£ -	£ 100	£ 100	
	Expenditure	£ 1,000	£ 1,178	£ 1,178	-£ 178	-£ 178	
	305 Carnival						
4312	Newmarket Carnival	£ 7,500	£ 12,394	£ 12,394	-£ 4,894	£ -	Carnival EMR - £4,894
	Expenditure	£ 7,500	£ 12,394	£ 12,394	-£ 4,894	£ -	
1026	Carnival income	£ -	£ -	£ -	£ -	£ -	
1100	Grants received	£ -	£ -	£ -	£ -	£ -	
	Income	£ -	£ -	£ -	£ -	£ -	
	306 Memorial Gardens						
4012	Water Rates	£ 2,500	£ 2,319	£ 2,500	£ -	£ -	
4016	Cleaning	£ 3,000	£ 1,878	£ 2,000	£ 1,000	£ 1,000	
4037	R&M - Grounds	£ 5,000	£ 1,459	£ 2,500	£ 2,500	£ 2,500	
4041	R&M - play-equipment	£ 5,000	£ 10,572	£ 10,572	-£ 5,572	-£ 5,572	
4046	Opening/Closing Costs	£ 6,500	£ 4,589	£ 6,000	£ 500	£ 500	
4112	Water Feature	£ 5,000	£ 1,085	£ 2,000	£ 3,000	£ 3,000	
	Expenditure	£ 27,000	£ 21,902	£ 25,572	£ 1,428	£ 1,428	



307	Twinning						
4181	LEXLINK twinning expenses	£ 2,000	£ 3,697	£ 3,697	-£ 1,697	-£ 1,697	LEXLINK 250 VISIT
?	MLF twinning expenses	£ 6,000	£ 140	£ 3,000	£ 3,000	£ 3,000	
	Expenditure	£ 8,000	£ 3,837	£ 6,697	£ 1,303	£ 1,303	
310	The Severals Sports Facilities						
4011	Rates	£ 800	£ 2,445	£ 2,445	-£ 1,645	-£ 1,645	
4012	Water Rates	£ 1,500	£ 224	£ 750	£ 750	£ 750	previous yrs u/inv by WSC
4014	Electricity	£ 2,500	£ 1,213	£ 2,000	£ 500	£ 500	
4015	Gas	£ 2,500	£ 1,150	£ 2,000	£ 500	£ 500	
4016	Cleaning	£ 500	£ 240	£ 300	£ 200	£ 200	
4017	Fire Precautions	£ 300	£ 1,102	£ 1,102	-£ 802	-£ 802	
4036	R&M - Buildings	£ 5,000	£ 2,200	£ 2,000	£ 3,000	£ 3,000	
4037	R&M - Grounds	£ 15,000	£ 25,117	£ 25,117	-£ 10,117	-£ 117	PAV EMR £10K
4038	Furniture/Fixtures/Fittings	£ 1,000	£ -	£ 500	£ 500	£ 500	
4041	R&M play equipment	£ -	£ 600	£ 1,000	-£ 1,000	-£ 1,000	
4040	Trade Refuse Collections	£ 800	£ 779	£ 779	£ 21	£ 21	
4044	Public Toilet Cleansing	£ 100	£ 77	£ 100	£ -	£ -	
4095	Assets Purchased	£ -	£ 20,566	£ 20,566	-£ 20,566	-£ 566	£20K from NCF - os gym grant
	Expenditure	£ 30,000	£ 55,713	£ 58,659	-£ 28,659	£ 1,341	
1002	Sports Hire Income	£ 7,000	£ 5,030	£ 5,500	£ 1,500	£ 1,500	
1016	Refreshments Income	£ -	£ -	£ -	£ -	£ -	
1005	Misc income	£ -	£ 8,653	£ 8,653	-£ 8,653	-£ 8,653	
	Income	£ 7,000	£ 13,683	£ 14,153	-£ 7,153	-£ 7,153	
	Total Expenditure	£ 241,064	£ 340,755	£ 354,218	-£ 113,154	-£ 2,577	
	Total Income	£ 28,000	£ 31,138	£ 35,341	-£ 7,341	-£ 7,341	
	Net Expenditure	£ 213,064	£ 309,617	£ 318,877	-£ 105,813	£ 4,764	Projected underspend

Recommendations:-
No transfers to EMRs from this Committee

		2025/2026	2025/2026	2025/2026	2025/2026		
		Budget	Year To Date at 31/12/2025	Projected to 31/3/2026	Projected Over/Under Spend 31/3/2026	Projected Over/Under spend After EMR transfers applied 31/3/2026	NOTES
102	Staff costs						
4010	Staff Workwear	£ 600.00	£ 78.00	£ 300.00	£ 300.00	£ 300.00	
4020	Misc Staff Costs	£ 2,000.00	£ 1,317.00	£ 2,000.00	£ -	£ 500.00	
4058	Professional Fees	£ 1,000.00	£ -	£ 500.00	£ 500.00	£ 500.00	
4501	Salaries	£ 259,973.00	£ 155,995.00	£ 200,399.00	£ 59,574.00	£ 68,534.00	
4503	National Insurance (Emp'er Contrib)	£ 28,046.00	£ 19,459.00	£ 21,761.00	£ 6,285.00		
4504	Pension (Emp'er Contrib)	£ 20,323.00	£ 11,926.00	£ 17,648.00	£ 2,675.00		
4506	Temp agency costs	£ -	£ -	£ -	£ -	£ -	
	Total Expenditure	£ 311,942.00	£ 188,775.00	£ 242,608.00	£ 69,334.00	£ 69,834.00	
	Net Expenditure	£ 311,942.00	£ 188,775.00	£ 242,608.00	£ 69,334.00	£ 69,834.00	budget underspend
<i>Proposed recommendations:</i> EMR Severals Grounds - £5K EMR Water Feature - £5K EMR War Memorial - £5K EMR Town Twinning with MLF, France - £5K EMR Street Lighting - £20K EMR Cooper Bart Memorial - £3K EMR Closed Churchyards - £10K EMR Bill Tutte Memorial - £3K EMR Town Improvement - £10K							

		2025/2026	2025/2026	2025/2026	2025/2026		
		Budget	Year To Date at 31/12/2025	Projected to 31/3/2026	Projected Over/Under Spend 31/3/2026	Projected Over/Under spend After EMR transfers applied 31/3/2026	NOTES
	209 Neighbourhood Plan						
4089	Costs-Neighbourhood Plan	£ 5,000.00	£ 568.00	£ 2,500.00	£ 2,500.00	£ 2,500.00	
	Total Expenditure	£ 5,000.00	£ 568.00	£ 2,500.00	£ 2,500.00	£ 2,500.00	
	210 D&P Costs						
4094	Costs - Speed Surveys	£ 1,000.00	£ -	£ 1,000.00	£ -	£ -	
4096	Highway Works Costs	£ 4,000.00	£ -	£ 2,000.00	£ 2,000.00	£ 2,000.00	
	Total Expenditure	£ 5,000.00	£ -	£ 3,000.00	£ 2,000.00	£ 2,000.00	
	Net Expenditure	£ 10,000.00	£ 568.00	£ 5,500.00	£ 4,500.00	£ 4,500.00	budget underspend
							Proposed recommendations:- Total underspend to Highways EMR

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Grant Application Form

The Town Council considers grant applications from local organisations every year, each is considered on its merits and against availability of funds. Applications are invited from local organisations which directly benefit residents. For guidance, applicants are advised to read the Grants and Funding Policy document which is available on the Council's website: www.newmarket.gov.uk

1. Your Organisation

Name of Organisation	Hope for Tomorrow
Address	101 The Waterfront, First Floor, Stonehouse Business Park, Sperry Way, Gloucester, GL10 3UT
Telephone	E-mail juliehaimes@hopefortomorrow.org.uk
Is this application a consortium/partnership bid?	Yes / No
If yes, name(s) of other organisations involved:	
Details of main contact person (name, address, phone and email)	Julie Haimes Hope for Tomorrow 101 The Waterfront, First Floor Stonehouse Business Park Sperry Way Gloucester GL10 3UT juliehaimes@hopefortomorrow.org.uk 01666 505055
Name of Chairman (name, address, phone, email)	Paul Hooper As above info@hopefortomorrow.org.uk 01666 505055
Name of Secretary (name, address, phone, email)	Graham Ramsey As above info@hopefortomorrow.org.uk 01666 505055
Name of Treasurer (name, address, phone, email)	Andrew Goodall As above info@hopefortomorrow.org.uk 01666 505055

2. Please describe the project for which you are applying for funds

Give consideration to the following:

- Number of clients/members/public served (where relevant)
- Description of service/activity provided, project or event to be supported
- Reason for application with details of how the grant will be used

d. How the grant will benefit the town and people of Newmarket

Hope for Tomorrow exists to ease the burden of cancer treatment by providing mobile cancer care units to NHS Trusts across England, making it easier for patients to receive treatment local to them. We provide the units, and the NHS nursing teams deliver the care. We are proud to have been operating for over two decades, and currently have 13 units in partnership with NHS Trusts in various regions across England.

Our Fleet of units made 1,817 visits across England and delivered 27,124 patient treatments during 2024-25, accounting for an average of 15% of cancer treatments delivered by our NHS Trust partners.

Patients receive the same exceptional level of care as in a hospital but nearer to their home or workplace in a central and easily accessible location. Patients benefit in several ways;

- Minimising the need for long and often stressful journeys
- Reducing travel time and parking/fuel costs
- Reducing their dependence on family and friends to drive/accompany them to hospital appointments.

NHS Trusts benefit too as the unit provides additional capacity to help manage cancer treatment waiting lists and it also enables them to reserve hospital appointments for patients with more complex needs.

Patients receive exceptional care in a central and easily accessible location closer to home or work. A 2024/5 survey showed multiple benefits for patients:

- Average time saving per treatment is 2.6 hours.
- Average travel miles saved per treatment is 16.7 miles.
- 45% saved at least £7.60 in fuel and parking costs for each visit.
- 84% of patients said parking was more convenient.
- 97% find it more convenient to have treatment on the unit.
- 76% say they are more likely to complete treatment on a unit.
- 96% of patients rated the service 5 out of 5.

Your local mobile cancer care unit, Frisbey, is at Newmarket Hospital every Tuesday to deliver cancer care treatments to local patients. This grant will be used for the care miles of Frisbey. It costs £212 a day, £77410 a year to keep Frisbey's wheels turning and providing life-saving treatments. A grant of £1484 will allow us to keep the wheels turning of Frisbey for 26.5 days, in turn treating around 140 patients to receive their cancer care treatments within their local communities.

3. Amount of grant requested

Amount of grant requested	£1484
Details and amount of matched funding from your group <i>Hope for Tomorrow maintains reserve funds to allow us to keep our</i>	£75926

<i>mobile cancer care units on the road. Any deficit in funds will be allocated through reserve funds. Hope for Tomorrow keeps reserve funds for capital builds due to the cost of building new units.</i>	
Details and amount of funding from other sources	£0
Total cost of project/activity	£77410

4. **Where will this take place?** Please give us the address and postcode of the main site of your project. If your project is taking place over a wider geographic area, please tell us the main areas where the project will take place.

Your local mobile cancer care unit, Frisbey, visits Newmarket Hospital CB8 7JG every Tuesday. However, the unit does visit Stowmarket, Sudbury and Thetford throughout the rest of the week providing lifesaving treatment to those in the wider community.

5. **When is the project due to start and end?**

Start date	01 June 2026
End date	01 June 2027

6. **If you have received funding from Newmarket Town Council, in the last three years, please list below the year, purpose and amount of funding received.**

Year	Purpose	Amount
2025	Care miles for the West Suffolk unit, Frisbey	£500

7. **How would Newmarket Town Council support be acknowledged?**

Hope for Tomorrow regularly acknowledges our funders on our Social media channels, we are happy to advertise that the grant has been awarded to us across our channels and other e-news platforms.

8. **Please confirm the following documents are available for inspection if required**

Your accounts	Yes
Budget projections for the activity	Yes
The constitutional document that governs your organisation	Yes
A recent bank statement for the account	Yes

9. Data protection and freedom of information

We are committed to transparency and accountability. This includes being clear about how we assess and make decisions. Details of grants made by the Town Council will be published on our website. Acceptance of this is a condition of grant funding.

As a public body, we follow the Data Protection Act 1998 and the Freedom of Information Act 2000. For further information, see details on our website at <http://www.newmarket.gov.uk>

10. Declaration

We will take your signature on this form as confirmation that you understand our obligations under the Data Protection Act 1998 and the Freedom of Information Act 2000

By signing this declaration, you are confirming that you have the authority to sign this application and that the details given are true and correct.

Your signature (digital signature acceptable)	
Name	Julie Haimes
Date	27 th November 2025

Return this application form with all necessary supporting information to:	townclerk@newmarket.gov.uk
	King Edward VII Memorial Hall High Street Newmarket Suffolk CB8 8JP
Telephone	01638 667 227

For internal use only	
Date received	27/11/2025
Date presented to F&P committee	19/1/26
Decision	
Notes	Officer recommendation: award £500



Grant Application Form

The Town Council considers grant applications from local organisations every year, each is considered on its merits and against availability of funds. Applications are invited from local organisations which directly benefit residents. For guidance, applicants are advised to read the Grants and Funding Policy document which is available on the Council's website: www.newmarket.gov.uk

1. Your Organisation

Name of Organisation	Newmarket Chalk Streams CIC
Address	[REDACTED]
Telephone 07579035152	E-mail abbie.newmarketcst@gmail.com
Is this application a consortium/partnership bid?	Yes
If yes, name(s) of other organisations involved:	Newmarket Community Arts
Details of main contact person (name, address, phone and email)	Abbie Hunns. Contact as above.
Name of Chairman (name, address, phone, email)	Kevin Hand
Name of Secretary (name, address, phone, email)	Polly Palmer
Name of Treasurer (name, address, phone, email)	Harold Eatock

2. Please describe the project for which you are applying for funds

Give consideration to the following:

- Number of clients/members/public served (where relevant)
- Description of service/activity provided, project or event to be supported
- Reason for application with details of how the grant will be used
- How the grant will benefit the town and people of Newmarket

Rivers of Light is a community lantern parade which runs alongside Newmarket's rare and ancient chalk stream. 2026 will be the fourth year the parade has run as it started in 2023. In 2024, over 500 people attended the event. Participants included cubs and brownies, families and friends as well as local groups such as Newmarket School of Dance, New Samba drumming band, Newmarket Choir and Newmarket's Morris Dancing group.

A highlight of the event was the illumination of the chalk stream through Studland's park as well as the procession of lanterns made during workshops in the lead up to the event. The illumination of the stream helps instill a sense of pride in the local community as well as highlighting our environment and encouraging people to improve and protect it. The event has become an important fixture in Newmarket's Calendar. The event has raised awareness of our unique local environment and has led to the establishment of our trust whose focus is to improve the environment for all to enjoy, wildlife and people alike.

3. Amount of grant requested

Amount of grant requested	£1500
Details and amount of matched funding from your group	£ 500
Details and amount of funding from other sources	£1000
Total cost of project/activity	£5320

4. **Where will this take place?** Please give us the address and postcode of the main site of your project. If your project is taking place over a wider geographic area, please tell us the main areas where the project will take place.

Rivers of Light 2026 will take place on Saturday 21st February at Studland's Community Centre, Brickfields Avenue, Newmarket CB8 7RX.

5. When is the project due to start and end?

Start date	Saturday 21st February 2026 6pm
End date	Saturday 21st February 2026 10pm

6. **If you have received funding from Newmarket Town Council, in the last three years, please list below the year, purpose and amount of funding received.**

Year	Purpose	Amount
2024	Rivers of Light	£1000
2025	Rivers of Light	£1000

7. How would Newmarket Town Council support be acknowledged?

Logo on all posters/flyers.
Social media tags.
Included in any press releases.

8. Please confirm the following documents are available for inspection if required

Your accounts	Yes
Budget projections for the activity	Yes
The constitutional document that governs your organisation	Yes
A recent bank statement for the account	Yes

9. Data protection and freedom of information

We are committed to transparency and accountability. This includes being clear about how we assess and make decisions. Details of grants made by the Town Council will be published on our website. Acceptance of this is a condition of grant funding.

As a public body, we follow the Data Protection Act 1998 and the Freedom of Information Act 2000. For further information, see details on our website at <http://www.newmarket.gov.uk>

10. Declaration

We will take your signature on this form as confirmation that you understand our obligations under the Data Protection Act 1998 and the Freedom of Information Act 2000

By signing this declaration, you are confirming that you have the authority to sign this application and that the details given are true and correct.

Your signature (digital signature acceptable)	Abbie Hunns
Name	Abbie Hunns
Date	1 st December 2025

Return this application form with all necessary supporting information to:	townclerk@newmarket.gov.uk
	King Edward VII Memorial Hall High Street Newmarket Suffolk CB8 8JP
Telephone	01638 667 227

For internal use only	
Date received	1/12/2025
Date presented to F&P committee	19/1/2026
Decision	
Notes	Officer recommendation: award £1,000

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January 2026



Health, Safety and Facilities update for F&P

prepared by Town Clerk

Memorial Hall/Garden

Main Hall lighting, although currently working, will be obsolete in the near future. Budget provision has been made for when needed.

Stage lift HAS BEEN REMOVED.

Main lift replacement is now ordered and lead time is est. 18 weeks maximum (from 29th Oct). In meantime, the old lift had been removed with areas made safe.

The bar and kitchen lighting HAS BEEN replaced with movement sensors to match the remainder of the building. This, to reduce the electrical bills.

Main Hall air heating system installed and working.

Memorial Hall boiler has been repaired and budget provision made for future replacement.

Main heating system failed – repairs to flu.

Castle repairs to rotten wooded sections. Vandalism to netting repaired.

Repeat vandalism to the net swing seat.

Stage lighting annual service – done.

Annual servicing done to building flat-roof safety systems.

Plumbing repairs – general.

Fire door inspection to Memorial Hall and Pavilion – awaiting full report for the necessary repairs/adjustments.

Public Toilets

Newly refurbished public toilets will open on Monday 12th January 2026.

Pavilion and Severals Grounds

Fire door inspection (see Mem Hall)

Cemetery

Flintwork safety works on chapel are on-going.

Cast iron centre gates have been forced. Anglian Fabrications have repaired.

Disabled gates – vandalism to the fob entry post – gates stuck on open. Following the ill health of existing maintenance company, a new company has been sourced and will repair.

Ditton Road cast iron gates require some repairs due to age/rust – Anglian Fabrication to repair and Town Keeper to refurbish and restore gates in Spring/Summer.

Closed Churchyards

All Saints walls flintwork repairs and renovations underway in November.

St Mary's flint walls have now had some critical faults identified and these will be shored up/made safe ready for summer repairs.

Elsewhere

Clock Tower roof inspection – should be annual going forward. Still trying to source the correct contractor.

War Memorial Gardens – flagstone trip hazard repaired. Quote requested for the relaying of the flagstones and also refurbishment clean of the memorial, to include letter re-blackening.