

Membership as from May 25

Councillor Berry
Councillor Drummond
Councillor Harvey (Vice)
Councillor Hood (Chair)
Councillor Hulbert
Councillor Jarvis
Councillor McHugh
Councillor Nobbs
Councillor Yarrow
Members = 9
Quorum = 3



Newmarket
TOWN COUNCIL

The Memorial Hall, High Street, Newmarket Suffolk CB8 8JP

TEL: 01638 667227

You are hereby summoned to attend a meeting
of the **Development and Planning Committee**
to be held at

Memorial Hall, High Street, Newmarket, CB8 8JP

Monday 5th January 2026 at 6.15pm

A G E N D A

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting. This is a public arena, therefore anything you say including your name if given, may be published by the press, social media and in Council committee minutes.

Members of the public and press may not orally report or comment about a meeting as it takes place if present at a meeting of the Council, but otherwise may:

- a. film, photograph or make an audio recording of the meeting;
- b. use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
- c. Report or comment on the proceedings in writing, during or after a meeting or orally after the meeting.

The Council will where possible facilitate such recording unless it is being disruptive. It will also take steps to ensure that children, the vulnerable and members of the public who object to being filmed are protected without undermining the broader purpose of the meeting

1. Chair to read fire safety notice and announce that proceedings may be filmed or recorded and ask if anyone present intends to record the meeting.

2. Apologies - To receive and accept apologies for absence

3. Declaration of interests

- a) Councillors are invited to raise any declarations of interest concerning items on the agenda
- b) To consider any requests for dispensation

4. Minutes of previous meeting held 15th December 2025

- a) To consider and adopt the minutes, as a true record of the proceedings
- b) To consider any matters arising

5. Public participation – an invitation to members of the public to make representations to Councillors.

Resolutions can only be made on items on the agenda

Rules of public participation: no person may speak for longer than 3 minutes in total. The maximum time permitted for this item is 15 minutes. This is the only opportunity during the meeting for members of the public to address Councillors

6. Planning applications – West Suffolk Council

- a) **DC/25/1878/TPO** – TPO 323 (1973) tree preservation order – six Lime (X on plan within G4 on order) – pollard by up to three metres to clear building and guttering – 12 The Hamiltons, Newmarket
- b) **DC/25/1664/FUL** – Planning application – a. Subdivision of Units 1 and 2 to allow for change of use of unit 1 from a shop (class E) to a hot food takeaway (sui generis) b. external alterations to unit 1 to include a flue to side elevation and new door to rear elevation c. opening hours of unit 1 Monday – Sunday 11.00am to 11.00pm – Unit 1 and 2 The Centre, Brickfields Avenue, Newmarket
- c) **DC/25/1947/LB** – Application for listed building consent – internal and external alterations on third floor including a. door opening and additional door in corridor b. installation of wc's, baths and basins c. existing timber windows to be repaired and maintained – Jockey Club Chambers, 101 High Street, Newmarket
- d) **DC/25/1951/TPO** – TPO 04(1977) tree preservation order – two horse chestnut (marked on plan and within G3 on order) reduce height by up to 2.5 metres, reduce spread on both sides by up to 2.5 metres – 93 St Philips Road, Newmarket
- e) **DC/25/2002/TCA** – Trees in a conservation area notification – one sycamore (marked T1 on plan) and four lilacs, one elder (marked G2 on plan) fell, three sycamore (marked G1 on plan) re pollard by up to six metres above ground level, nine sycamore (marked G3 on plan) re pollard by up to six metres above ground level and crown lift by three metres, five sycamore and one prunus (marked G4 on plan) crown lift to three metres – 35 Freemason Lodge, Flat 1, Bury Road, Newmarket
- f) **DC/25/2008/P3CMA** – Prior approval application under Part 3 of the Town and Country Planning (General Permitted Development) Order 2015 – change of use from commercial/ business/ service to

34 dwellings (class C3) – Land At Suffolk House, Rayes Lane, Newmarket

7. Planning applications – Amended and Deferred Plans

- a) **DC/25/1725/TPO** – TPO 015(2019) tree preservation order – one Tree of Heaven (marked T017 on plan and T1 on order) fell – Fairstead House School, Fordham Road, Newmarket (*Tree Officer comments now received*)

8. Planning Appeals – to discuss any notified appeals and receive any appeal updates or results

9. Planning applications – East Cambs

10. Planning decisions and plans withdrawn – West Suffolk Council, weeks commencing 08/12/25, 15/12/25, 22/12/25

11. Delegation Panel decisions - To discuss any decisions by Delegation Panel

12. Licensing - To discuss any Licensing applications, including pavement licence applications

- a) **Premises licence** – 8 Craven Way, Newmarket

13. Enforcement – to discuss any enforcement issues

14. Working Group Report for DP Committee – to receive any reports from the NTC Working Groups that report directly to the Development and Planning Committee

15. Correspondence

16. Date of next meeting – 19th January 2026

Signed: *CE Whitaker* Cathy Whitaker, Town Clerk

Date: 30th December 2025

To: Chair & Members of D&P Committee, Other Council Members, Press & the Public



Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Development & Planning Committee Held on Monday 15th December 2025 at 6.15pm

Attendance:

Councillor J Harvey (Vice Chair)
Councillor A Drummond
Councillor P Hulbert
Councillor J Jarvis

Councillor J McHugh
Councillor R Nobbs
Councillor K Yarrow

Also Present: C Whitaker – Town Clerk, N Alecock – Deputy Town Clerk, J Ashton – Minute Assistant, C O'Reilly – Events Manager and Cllrs Revitt, and Winter as observers, 1 Member of the Press and 2 Members of the Public

	Minute	Action by
D/25/12/17	<u>Chair to Read the Fire Safety Notice and Announce that Proceedings May be Filmed or Recorded</u> The Chair welcomed everyone, opened the meeting, and read out the Fire Safety Notice and confirmed that the meeting was being recorded by the Minute Assistant.	
D/25/12/18	<u>Apologies</u> Apologies were received from Cllrs Berry and Hood.	
D/25/12/19	<u>Declaration of Members Interests & to Remind Councillors of the need to keep up to date their Register of Member's Interests and to Consider any Requests Received for Member's Dispensation</u> None noted. There were no requests for dispensations.	
D/25/12/20	<u>To Confirm the Minutes of the Meeting Held on 1st December 2025 and any Matters Arising</u> The Chair presented the minutes of the Development & Planning Committee held on 1st December 2025 and Cllr Harvey made a proposal, seconded by Cllr Hulbert. A vote was taken which was unanimous and the following was agreed: <u>D/25/12/20.01 Resolved</u> That the minutes of the Development & Planning Committee held on 1st December 2025 be adopted and were signed as a true record by the Chair of the Development & Planning Committee. There were no matters arising.	
D/25/12/21	<u>Public Open Session</u> No members of the public wished to speak.	
D/25/12/22	<u>Planning Applications</u>	
D/25/12/22/1	DC/25/1781/HH – Householder planning application – a. single storey rear	

extension (following demolition of existing conservatory) b. window to existing side elevation – Kinloch, 16 Cheveley Road, Newmarket. Cllr Harvey made a proposal, seconded by Cllr Nobbs. A vote was taken which was unanimous and the following was agreed:

D/25/12/22.01 Resolved

The Committee voiced no objection.

D/25/12/22/2 DC/25/1894/TPO – TPO 04(2012) tree preservation order – one box elder (marked T22 on plan and order) fell – 3 Arborfield Drive, Newmarket. Cllr Harvey made a proposal, seconded by Cllr Hulbert. A vote was taken which was unanimous and the following was agreed:

D/25/12/22.02 Resolved

The Committee made a holding objection subject to submission of a report from the Tree Officer. The Committee actively encourages responsible tree management and object to the felling of healthy trees. If the tree is to be felled, that it be felled outside of the bird nesting season and the Committee requests that a suitable replacement be planted.

D/25/12/22/3 DC/25/1582/FUL – Planning application – proposed horsewalker and arena (following removal of exercise/ trotting ring, covered lunge pit and loose box) – David Simcock Racing Ltd, Trillium Place, Birdcage Walk, Newmarket. Cllr Harvey made a proposal, seconded by Cllr Hulbert. A vote was taken which was unanimous and the following was agreed:

D/25/12/22.03 Resolved

The Committee placed a holding objection subject to clarification on the times of use and expected noise levels.

D/25/12/22/4 DC/25/1896/ADV – Application for advertisement consent – a. two externally illuminated fascia signs b. one non-illuminated hanging sign – Meldreth House, Wellington Street, Newmarket. Cllr Harvey made a proposal, seconded by Cllr Hulbert. A vote was taken which was unanimous and the following was agreed:

D/25/12/22.04 Resolved

The Committee voiced no objection.

Cllr Winter joined the meeting at 6:30pm

D/25/12/22/5 DC/25/1821/HH – Householder planning application – dropped kerb – 29 Exning Road, Newmarket. Cllr Harvey made a proposal, seconded by Cllr Drummond. A vote was taken which was unanimous and the following was agreed:

D/25/12/22.05 Resolved

The Committee voiced no objection.

D/25/12/22/6 DC/25/1919/TPO – TPO 02(1980) tree preservation order – on yew (marked T61 on plan and order) prune back branches on the property side to suitable pruning points achieving up to two metre clearance from the building – 4 Cecil Lodge Close,

Falmouth Avenue, Newmarket. Cllr Harvey made a proposal, seconded by Cllr Drummond. A vote was taken which was unanimous and the following was agreed:

D/25/12/22.06 Resolved

The Committee actively encourages responsible tree management and does not object to this application subject to the Tree Officer's approval.

D/25/12/23 Amended and Deferred Plans

None noted.

D/25/12/24 Planning Appeals

D/25/11/8/1 AP/25/0037/STAND – Permission in Principle – one dwelling – Pernataen, Snailwell Road, Newmarket (DC/25/0552/PIP) – it was noted that the appeal was dismissed.

D/25/12/25 East Cambs Planning Applications

The East Cambs Weekly Lists were noted.

D/25/12/26 To Receive Results of Applications as Determined by West Suffolk and Plans Withdrawn

West Suffolk Planning Determinations received during weeks commencing 24/11/2025 & 01/12/2025.

Applications	Description	Address	WSC Decision	NTC Decision
DC/25/1518/HH	Householder planning application - single storey rear extension.	75 Edinburgh Road Newmarket Suffolk	Approved	No objection

D/25/12/27 Delegation Panel Decisions

None noted.

D/25/12/28 Licensing

None noted.

D/25/12/29 Enforcement

The Working Group will continue to review the issues presented in a report at the last meeting.

Exning Road Carwash - Cllr Yarrow reported that WSC confirmed that environmental health is investigating the statutory noise nuisance perspective and the enforcement officers are also looking at the planning issues. A Planning Contravention Notice was served this week to establish the scale of any breach in planning control. The notice requires a response within 21 days on a formal basis and is a necessary step to follow should further action be deemed necessary. On receipt of the response, the matter will be reviewed accordingly, and a further update will be issued.

D/25/12/30 Working Group Reports

There were no reports.

D/25/12/31 TRO Consultation

D/25/12/31/1 A proposal from Suffolk County Highways for the introduction of waiting restrictions at Hamilton Road/Rowley Drive junction was considered. Cllr Harvey made a proposal, seconded by Cllr Nobbs. A vote was taken which was unanimous and the following was agreed:

D/25/12/31.01 Resolved

The Committee supported the proposal and voiced no objection.

D/25/12/32 Telecommunications Consultation

D/25/12/32/1 A proposed upgrade to the existing telecommunications site at Warren Hill was considered. Cllr Nobbs made a proposal, seconded by Cllr Drummond. A vote was taken which was unanimous and the following was agreed:

D/25/12/32.01 Resolved

The Committee voiced no objection.

D/25/12/33 Correspondence

None noted.

D/25/12/34 Date of Next Meeting

Monday 5th January 2026 at the Memorial Hall.

Meeting closed 6:40pm.

Signed _____ Date _____

Summary of Resolutions/Recommendations

Resolution/Recommendation	Resolution/Recommendation Wording
<u>D/25/12/20.01 Resolved</u>	That the minutes of the Development & Planning Committee held on 1st December 2025 be adopted and were signed as a true record by the Chair of the Development & Planning Committee.
<u>D/25/12/22.01 Resolved</u>	The Committee voiced no objection.
<u>D/25/12/22.02 Resolved</u>	The Committee made a holding objection subject to submission of a report from the Tree Officer. The Committee actively encourages responsible tree management and object to the felling of healthy trees. If the tree is to be felled, that it be felled outside of the bird nesting season and the Committee requests that a suitable replacement be planted.
<u>D/25/12/22.03 Resolved</u>	The Committee placed a holding objection subject to clarification on the times of use and noise levels.
<u>D/25/12/22.04 Resolved</u>	The Committee voiced no objection.
<u>D/25/12/22.05 Resolved</u>	The Committee voiced no objection.
<u>D/25/12/22.06 Resolved</u>	The Committee actively encourages responsible tree management and does not object to this application subject to

	the Tree Officer's approval.
<u>D/25/12/31.01 Resolved</u>	The Committee supported the proposal and voiced no objection.
<u>D/25/12/32.01 Resolved</u>	The Committee voiced no objection.

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Items 6 & 7

Development and Planning Committee
Planning Applications – West Suffolk Council

Application – 8 th December, 15 th & 22 nd December	Constraints/ Neighbourhood Plan Policies	Case Officer	Applicant name	Consultation expiry date
DC/25/1878/TPO TPO 323 (1973) tree preservation order - six Lime (X on plan within G4 on order) - pollard by up to three metres to clear building and guttering 12 The Hamiltons Newmarket Suffolk CB8 0NF	Tree Preservation Order NKT14	Thomas Halliday	Mrs Janet Groves	Mon 5 th Jan
DC/25/1664/FUL Planning application - a. Subdivision of Units 1 and 2 to allow for change of use of unit 1 from a shop (class E) to a hot food takeaway (sui generis) b. external alterations to unit 1 to include a flue to side elevation and new door to rear elevation c. opening hours of unit 1 Monday - Sunday 11.00am to 11.00pm Unit 1 And 2 The Centre Brickfields Avenue Newmarket Suffolk CB8 7RX	NKT5	Adam Yancy	Mr Ahilan Selvarajah	Thurs 8 th Jan
DC/25/1947/LB Application for listed building consent - internal and external alterations on third floor including a. door opening and additional door in corridor b. installation of wc's, baths and basins c. existing timber windows to be repaired and maintained Jockey Club Chambers 101 High Street Newmarket Suffolk CB8 8JL	Conservation area NKT1 NKT2	Gregory McGarr	Mr Jonathan Ascroft	Thurs 8 th Jan
DC/25/1951/TPO TPO 04(1977) tree preservation order - two horse chestnut (marked on plan and within G3 on order) reduce height by up to 2.5 metres, reduce spread on both sides by up to 2.5 metres 93 St Philips Road Newmarket Suffolk CB8 0ES	Tree Preservation Order NKT14	Philip Crutchlow	Mr Eliana Williams	Sun 11 th Jan

Items 6 & 7

Development and Planning Committee
Planning Applications – West Suffolk Council

DC/25/2002/TCA Trees in a conservation area notification - one sycamore (marked T1 on plan) and four lilacs, one elder (marked G2 on plan) fell, three sycamore (marked G1 on plan) re pollard by up to six metres above ground level, nine sycamore (marked G3 on plan) re pollard by up to six metres above ground level and crown lift by three metres, five sycamore and one prunus (marked G4 on plan) crown lift to three metres 35 Freemason Lodge, Flat 1 Bury Road Newmarket Suffolk CB8 7BY	Conservation Area NKT2 NKT14	Nathan McGeachie	Mr K Phillippart de Foy	Sun 11 th Jan
DC/25/2008/P3CMA Prior approval application under Part 3 of the Town and Country Planning (General Permitted Development) Order 2015 - change of use from commercial/business/service to 34 dwellings (class C3) Land At Suffolk House Rayes Lane Newmarket Suffolk CB8 7AB	NKT19 NKT22	Amy Murray	Mr M Hoque	Mon 12 th Jan
Amended/Deferred				
DC/25/1725/TPO TPO 015(2019) tree preservation order - one Tree of Heaven (marked T017 on plan and T1 on order) fell Fairstead House School Fordham Road Newmarket Suffolk CB8 7AA	Conservation Area Tree Preservation Order NKT2 NKT14	Thomas Halliday	Mr Will Temple	Mon 5 th Jan

NKT1 – Traditional Features and Materials for Developments within the Conservation Area

NKT2 – Key Views

NKT5 – Provision for New and Growing Businesses

NKT14 – Trees

NKT19 – Meeting the Housing Needs of Newmarket

NKT22 – Impact of Traffic from Development Proposals

EAST CAMBRIDGESHIRE DISTRICT COUNCIL

WEEKLY LIST OF PLANNING APPLICATIONS



List produced on 12th December 2025

Reference: 25/01039/FUL

Officer: Christopher Partrick

Location: 165 High Street Cheveley Cambridgeshire CB8 9DG

Date application valid: 2nd December 2025

Parish: Cheveley

Proposal: Rear garden room extension, demolition of the existing garage and replacement cart lodge building within the rear garden

Applicant:

Mr & Mrs David & Mary Gowlett
165 High Street
Cheveley
Cambridgeshire
CB8 9DG

Agent:

Ian Abrams Architect Limited
FAO Mr Paolo Meloni
5 The Maltings
Station Road
Newport
CB11 3RN

Grid Reference: 568480 260685

EAST CAMBRIDGESHIRE DISTRICT COUNCIL WEEKLY LIST OF PLANNING APPLICATIONS

(Alphabetically by Parish)



List produced on 19th December 2025

Reference: 25/00328/FUL**Officer:** Olivia Akroyd**Location:** 177 High Street Cheveley Newmarket Suffolk CB8 9DG**Date application valid:**

9th December 2025

Parish:

Cheveley

Proposal: Replacement (self-build) dwelling, 2 no. ancillary outbuildings and improvement to existing vehicular access (following demolition of existing dwelling)**Applicant:**Mr And Mrs Dosanjh
C/o Agent**Agent:**Dean Jay Pearce Architectural Design And Planning Ltd
2/3 Milestone House
Hall Street
Long Melford
Suffolk
CO10 9HZ**Grid Reference:** 568480 260592**Reference:** 25/01205/FUL**Officer:** Cassy Paterson**Location:** 17 Grove Gardens Fordham Ely Cambridgeshire CB7 5ZL**Date application valid:**

9th December 2025

Parish:

Fordham

Proposal: Side extension**Applicant:**Mrs Lauren Line
17 Grove Gardens
Fordham
Ely
Cambridgeshire
CB7 5ZL**Agent:**Selling Solutions Cambridge Ltd
FAO Mr Steven Norfield
3 St Andrews Way
Ely
CB6 3DZ**Grid Reference:** 562549 271127**Reference:** 25/01333/FUL**Officer:** Jasmine Moffat**Location:** 27A Qua Fen Common Soham Ely Cambridgeshire CB7 5DQ**Date application valid:**

8th December 2025

Parish:

Soham

Proposal: Garage conversion**Applicant:**Mr & Mrs A Hines
27A Qua Fen Common
Soham
Ely
Cambridgeshire
CB7 5DQ**Agent:**Greg Saberton Design
FAO Mr Greg Saberton
Toms Hole Barn
Branch Bank
Prickwillow
Ely
Cambs
CB7 4UR**Grid Reference:** 559307 274271

Decision List

Weeks commencing 8 th , 15 th & 22 nd December	NTC Comments	West Suffolk Council Decision
<u>DC/25/1719/TCA</u> Trees in a conservation area notification - one horse chestnut (marked on plan) fell 31 Old Station Road Newmarket Suffolk CB8 8DT	The Committee actively encourages responsible tree management and object to the felling of healthy trees. The Committee objected to this application and requested a tree report.	Decided- No objections. 
<u>DC/25/1627/TPO</u> TPO 13(1991) tree preservation order - two beech (marked T2 and T3 on plan and within A4 on order) fell Woodland End Snailwell Road Newmarket Suffolk CB8 7LP	The Committee actively encourages responsible tree management and object to the felling of healthy trees. The Committee strongly objected to this application as there was no evidence that the trees are not healthy. The objection will be maintained until a tree report is received.-<i>Comment from 10/11/25.</i> The Committee expressed gratitude to the Tree Officer for their prepared report and supported the Tree Officer's recommendation without reservation for suitable replacements to be planted.-<i>Comment from 3/12/25.</i>	Decided- Approve application. 
<u>DC/25/1573/HH</u> Householder planning application - a. two storey side extension (following demolition of existing garage) b. addition of flue to rear roof elevation c. replace window with door on rear elevation d. air conditioning unit to rear 9 Drinkwater Close Newmarket Suffolk CB8 0QN	The Committee voiced no objection.	Decided- Approve application. 

Decision List

<u>DC/25/1320/TPO</u> TPO 012 (1956) Tree preservation order - one Horse Chestnut (marked on plan) overall crown reduction by up to two metres 31 Norfolk Avenue Newmarket Suffolk CB8 0DE	The Committee actively encourages responsible tree management and does not object to this application subject to the Tree Officer's approval.	Decided- Refuse application. 
<u>DC/25/0779/FUL</u> Planning application - additional floodlighting to court 4 Newmarket Lawn Tennis Club Hamilton Road Newmarket Suffolk CB8 0NQ	The Committee deferred this item and requested an impact study on light pollution to all of the neighbouring properties.- <i>Comment from 5/6/25.</i> The Committee objects and support the resident's suggestion for an independent light assessment to be conducted and potential measures for amelioration of existing/potential light spill.- <i>Comment from 19/6/25.</i> The Committee supported the concerns raised by neighbouring residents regarding light pollution and maintained its previous objection, unless it can be proved that there will be no additional light pollution.- <i>Comment 22/8/25.</i>	Decided- Approve application. 
<u>DC/25/0415/FUL</u> Planning application - a. change of use of storage area (use class B8) to community centre (use class F2) b. insertion of windows and doors to front elevation Newmarket Nexus Unit 2 Albion Court 9 Studlands Park Avenue Newmarket Suffolk CB8 7XA	The Committee supports and welcomes this application, subject to clarification regarding access to a clean water supply for users.	Withdrawn 

To: **Recipients of Delegation Panel papers**

Contact Planning Department
Email planning.help@westsuffolk.gov.uk

18 December 2025

Dear all

Delegation Panel - Tuesday 16 December 2025

Following consultation with the members of the Delegation Panel on the above date, the Director (Planning and Growth) has determined that the following decisions will either be delegated to Officers or referred to the Development Control Committee for consideration, as indicated against each item.

Those applications agreed to be delegated are not strategic in their scale or nature and do not raise any significant material planning issues to justify referral for wider discussion at the Development Control Committee.

Those applications agreed to be referred to the Development Control Committee for determination were considered to have significant public interest, raising material planning issues that justify wider discussion and debate.

Any queries in relation to the Delegation Panel meeting and/or the applications should be directed to
planning.help@westsuffolk.gov.uk

Yours sincerely



Julie Baird
Director – Planning & Growth

7.	Application number	DC/25/0779/FUL
	Proposal:	Planning application - additional floodlighting to court 4
	Location:	Newmarket Lawn Tennis Club, Hamilton Road, Newmarket
	Case officer:	Ed Fosker
	Parish:	Newmarket Town Council
	Ward:	Newmarket West
	Member comment:	No comments received
	Officer 'minded to' position:	GRANT
	Recommendation of the Panel:	Delegated Decision.
	Reason for DCC referral:	N/A
	Director decision:	Delegated Decision.

* required information

Section 1 of 21

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference

Not Currently In Use

This is the unique reference for this application generated by the system.

Your reference

You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

☐ Yes ☒ No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

Christopher

* Family name

Dean

* E-mail

Main telephone number

Include country code.

Other telephone number

☐ Indicate here if you would prefer not to be contacted by telephone

Are you:

☒ Applying as a business or organisation, including as a sole trader
☐ Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is your business registered in the UK with Companies House?

☒ Yes ☐ No

Note: completing the Applicant Business section is optional in this form.

Registration number

16807780

Business name

Hexford Meadery Ltd.

If your business is registered, use its registered name.

VAT number

None

Put "none" if you are not registered for VAT.

Legal status

Private Limited Company

Continued from previous page...

Your position in the business

Home country

The country where the headquarters of your business is located.

Registered Address

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Section 2 of 21

PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

☒ Address ☐ OS map reference ☐ Description

Postal Address Of Premises

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Further Details

Telephone number

Non-domestic rateable value of premises (£)

Section 3 of 21

APPLICATION DETAILS

In what capacity are you applying for the premises licence?

- ☐ An individual or individuals
- ☒ A limited company / limited liability partnership
- ☐ A partnership (other than limited liability)
- ☐ An unincorporated association
- ☐ Other (for example a statutory corporation)
- ☐ A recognised club
- ☐ A charity
- ☐ The proprietor of an educational establishment
- ☐ A health service body
- ☐ A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- ☐ A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- ☐ The chief officer of police of a police force in England and Wales

Confirm The Following

- ☒ I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- ☐ I am making the application pursuant to a statutory function
- ☐ I am making the application pursuant to a function discharged by virtue of His Majesty's prerogative

Section 4 of 21

NON INDIVIDUAL APPLICANTS

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

Non Individual Applicant's Name

Name

Details

Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)

Continued from previous page...

Limited company

Address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Contact Details

E-mail

Telephone number

Other telephone number

* Date of birth / /
dd mm yyyy

* Nationality

[Documents that demonstrate entitlement to work in the UK](#)

Add another applicant

Section 5 of 21

OPERATING SCHEDULE

When do you want the premises licence to start? / /
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end / /
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off- supplies you must include a description of where the place will be and its proximity to the premises.

The premises will be used for the production and storage of alcohol, and as the centre of operations for online sales. Shipping of online orders will be processed on site, and stock to be sold at events elsewhere prepared in advance, but no in person sales or consumption on the premises.

Continued from previous page...

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

Section 6 of 21

PROVISION OF PLAYS

[See guidance on regulated entertainment](#)

Will you be providing plays?

☐ Yes ☒ No

Section 7 of 21

PROVISION OF FILMS

[See guidance on regulated entertainment](#)

Will you be providing films?

☐ Yes ☒ No

Section 8 of 21

PROVISION OF INDOOR SPORTING EVENTS

[See guidance on regulated entertainment](#)

Will you be providing indoor sporting events?

☐ Yes ☒ No

Section 9 of 21

PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

[See guidance on regulated entertainment](#)

Will you be providing boxing or wrestling entertainments?

☐ Yes ☒ No

Section 10 of 21

PROVISION OF LIVE MUSIC

[See guidance on regulated entertainment](#)

Will you be providing live music?

☐ Yes ☒ No

Section 11 of 21

PROVISION OF RECORDED MUSIC

[See guidance on regulated entertainment](#)

Will you be providing recorded music?

☐ Yes ☒ No

Section 12 of 21

PROVISION OF PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing performances of dance?

Continued from previous page...

Section 13 of 21

PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing anything similar to live music, recorded music or performances of dance?

☐ Yes ☒ No

Section 14 of 21

LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

☐ Yes ☒ No

Section 15 of 21

SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

☒ Yes ☐ No

Standard Days And Timings

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

Continued from previous page...

SUNDAY

Start

End

Start

End

Will the sale of alcohol be for consumption:

☐ On the premises ☒ Off the premises ☐ Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

The business is an online retailer for mead (honey-wine) produced on site. The website will be live and accepting orders 24hrs, 365 days per year, but work on site will largely be limited to weekdays during the day.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

The license being applied for covers all timings, no additional timings are required.

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name

First name

Family name

Date of birth / /

Continued from previous page...

Enter the contact's address

Building number or name	
Street	
District	
City or town	
County or administrative area	
Postcode	
Country	United Kingdom
Personal Licence number (if known)	
Issuing licensing authority (if known)	South Cambridgeshire District Council

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- ☐ Electronically, by the proposed designated premises supervisor
- ☒ As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

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ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

Not applicable

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HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

Continued from previous page...

TUESDAY

Start End

Start End

WEDNESDAY

Start End

Start End

THURSDAY

Start End

Start End

FRIDAY

Start End

Start End

SATURDAY

Start End

Start End

SUNDAY

Start End

Start End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

The premises will not be open to the public.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Not applicable

Section 18 of 21

LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

Continued from previous page...

List here steps you will take to promote all four licensing objectives together.

The brewery will be a production site only, sales will be managed online and via resellers so no public gathering or consumption on site will be taking place. Security measures and a lack of advertising will be used to reduce the risk of crime.

b) The prevention of crime and disorder

- We will not have any public interaction on site, removing the risk of groups gathering and causing disorder,
- We will be using age verified shipping for all online orders, and only partnering with reputable wholesale resellers,
- We will be installing security systems to monitor the site when no staff are present and minimising our physical branding to reduce the risk of opportunist criminals.

c) Public safety

The public will not be permitted on site, the business is operating exclusively online and via resellers.

d) The prevention of public nuisance

The public will not be permitted on site, the business is operating exclusively online and via resellers.

e) The protection of children from harm

Children will not be permitted on site and prevented from accessing alcohol through age verified deliveries and reputable resellers.

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NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Continued from previous page...

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

Continued from previous page...

- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

Continued from previous page...

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

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NOTES ON REGULATED ENTERTAINMENT

Continued from previous page...

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

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PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non-domestic rateable value of the premises. Please see https://www.westsuffolk.gov.uk/Business/Regulation_and_Licensing/Licensing/Alcohol_and_entertainment/premiseslicence.cfm for more information.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £8700 £315.00

Band D - £87001 to £12500 £450.00*

Band E - £125001 and over £635.00*

In all other cases, the premises shall be in Band A (i.e where NNDR does not apply) except where the premises is under construction, in which case it shall be in Band C.

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then you are required to pay a higher fee

Band D - £87001 to £12500 £900.00

Band E - £125001 and over £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00

Capacity 15000-19999 £4,000.00

Capacity 20000-29999 £8,000.00

Capacity 30000-39000 £16,000.00

Capacity 40000-49999 £24,000.00

Capacity 50000-59999 £32,000.00

Capacity 60000-69999 £40,000.00

Capacity 70000-79999 £48,000.00

Capacity 80000-89999 £56,000.00

Capacity 90000 and over £64,000.00

* Fee amount (£)

190.00

Continued from previous page...

DECLARATION

[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).

The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15).

CHECKLIST

- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises clearly indicating the area in which the licensable activities will take place
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable
- I understand that I must now advertise my application and put up my blue notices
- I understand that if I do not comply with the above requirements my application will be rejected

Privacy Statement: West Suffolk Council is a Data Controller and can be contacted at: West Suffolk House, Western Way, Bury St Edmunds, Suffolk, IP33 3YU. Tel: 01284 763233. The Data protection Officer can be contacted at the same address. We are collecting your personal information in order to process your application under the Licensing Act 2003. Your data will not be shared with third parties unless used for Council purposes, in order to enquire and receive information relating to your licence, prevent or detect crime, to protect public funds or where we are required or permitted to share data under other legislation. Your data will be kept for 7 years post licence expiry/surrender in line with our retention policy. You have the right to access your data and to rectify mistakes, erase, restrict, object or move your data in certain circumstances. Automated decision making and processing is not used during this application. Please contact the Data Protection Officer for further information or go to our website where your rights are explained in more detail. If you would like to receive an explanation of your rights in paper format please contact the Data Protection Officer. Any complaints regarding your data should be addresses to the Data Protection Officer in the first instance. If the matter is not resolved you can contact the Information Commissioner's Office at: Wycliff House, Water Lane, Wilmslow, Cheshire, SK9 5AF Tel: 0303 123 1113. If you do not provide the information required on the application form then we will not be able to process application for a licence. Your data must be kept up to date in accordance with the conditions of your licence. For further information on our Data protection Policies please go to our website: How we use your information or email: data.protection@westsuffolk.gov.uk

☒ Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

Full name Christopher Michael Dean

Capacity Company director

Date / / 1 18/12/2025

dd mm yyyy

Add another signatory

Continued from previous page...

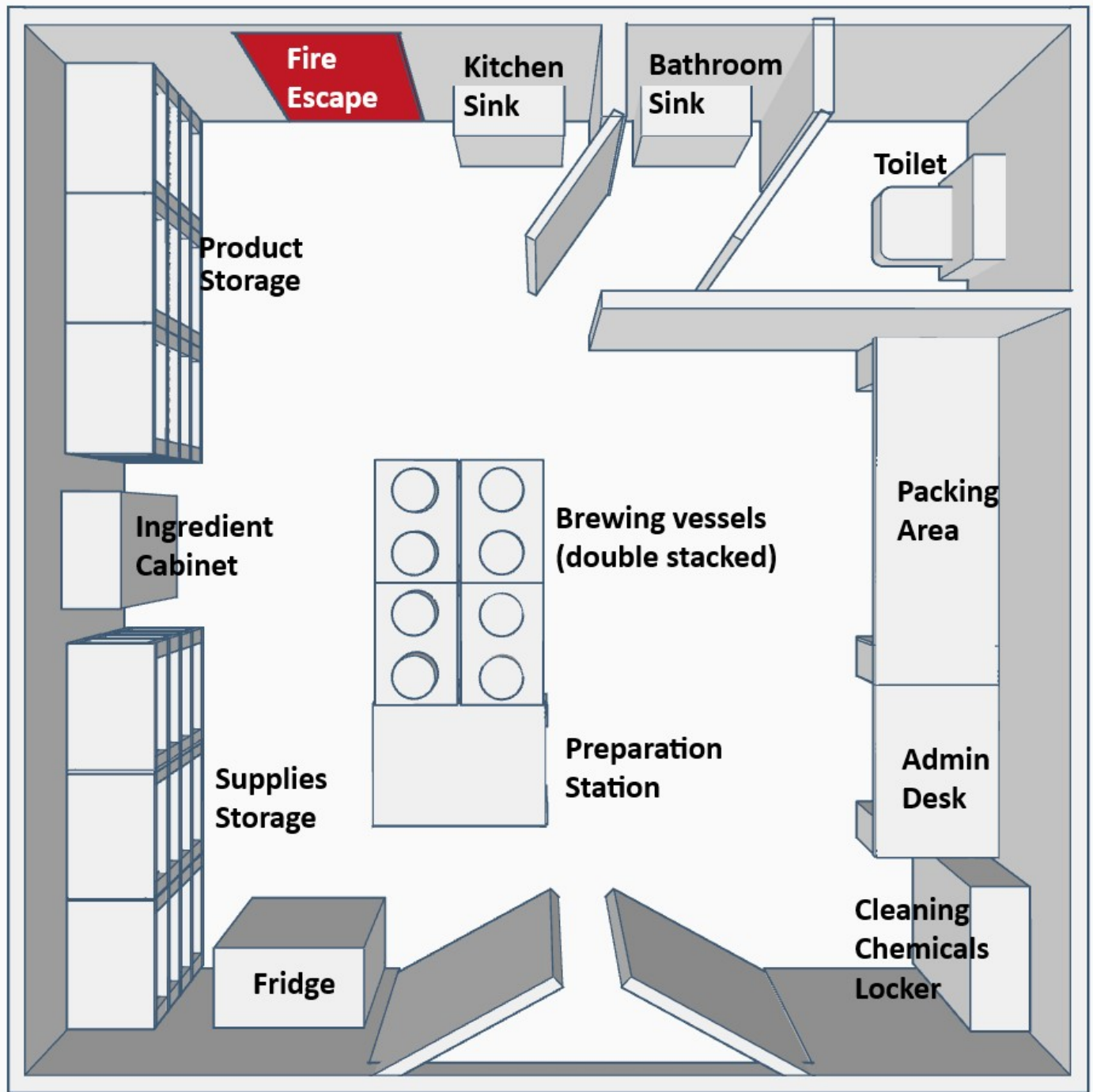
- Once you're finished you need to do the following:
1. Save this form to your computer by clicking file/save as...
 2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/west-suffolk/apply-1> to upload this file and continue with your application.
- Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED

OFFICE USE ONLY

Applicant reference number	
Fee paid	
Payment provider reference	
ELMS Payment Reference	
Payment status	
Payment authorisation code	
Payment authorisation date	
Date and time submitted	
Approval deadline	
Error message	
Is Digitally signed	☐



PUBLIC NOTICE
Application
Premises Licence – New Application

Name of Applicant: Hexford Meadery Ltd.		Name of Premises:	
Postal Address of Premises: 8 Craven Way Newmarket Suffolk CB8 0BW		This application may be viewed at: West Suffolk Council West Suffolk House Western Way Bury St Edmunds IP33 3YU	
Proposed Licensable Activities:			
Activity		Day/s	Times
Alcohol Sales OFF Premises		Monday to Sunday	00:00 to 23.59

Date by which representations may be made to the Licensing Authority:

End Date: **15 January 2026**

Representations must be made in writing to West Suffolk Council (as the Licensing Authority) at the above address, or by e-mail to licensing@westsuffolk.gov.uk .

It is an offence knowingly or recklessly to make a false statement in connection with an application and the maximum fine for which a person is liable on summary conviction for the offence is unlimited.