



Newmarket

TOWN COUNCIL

Minutes of the Meeting of Newmarket Town Council
held on Monday 27th October 2025 at 6:15 pm at the Memorial Hall

Attendance:

Councillor P Winter (Town Mayor)
Councillor J Borda
Councillor L Crissall
Councillor A Drummond
Councillor J Harvey (Deputy Town Mayor)
Councillor R Hood

Councillor P Hulbert
Councillor J Jarvis
Councillor S Kavanagh
Councillor J McHugh
Councillor R Nobbs
Councillor K Yarrow

Also Present: C Whitaker Town Clerk, N Alecock - Deputy Town Clerk, J Ashton – Minute Assistant, Cllr Whittle – WSC, 1 Member of the Press and 4 Members of the Public.

Minute

25/10/1 Welcome

The Chair read out the Fire safety notice and announced that the meeting was being recorded by the Minute Assistant and asked if anyone else intended to record the meeting.

25/10/2 Apologies for Absence – LGA 1972, Section 85(1) & (2)

Apologies were received from Cllrs Anderson, Berry, Clover and Starkey.

25/10/3 Declaration of Members Interests & to Remind Councillors of the Need to Keep up to Date Their Register of Member's Interests and to Consider any Requests Received for Member's Dispensation

None noted. There were no requests for Member's Dispensation.

25/10/4 To Receive and Confirm the Minutes of the Town Council Meeting held on 9th October 2025 and any Matters Arising.

The minutes of the meeting held on 9th October 2025 were presented and Cllr Winter made a proposal, seconded by Cllr Crissall. A vote was taken which was unanimous and the following was agreed:

25/10/4.01 Resolved

That the minutes of the meeting held on 9th October 2025 be adopted and signed as a correct record by the Town Mayor.

There were no matters arising.

Cllr Kavanagh and 1 member of the public joined the meeting at 6:17pm

25/10/5 Co-option of a Council Member

There were 2 candidates who were invited to introduce themselves and give details of their experience and interests:

Peter Loxham

Caroline Revitt - presentation was given at the last meeting

An anonymous ballot was held and the Town Clerk announced that the candidate with the most votes was Caroline Revitt. (8/4). Town Clerk will inform Caroline and welcome her as a Member of Newmarket Town Council.

Mr Loxham left the meeting at 6:29pm

25/10/6 Public Open Session

No members of the public wished to speak.

25/10/7 Police Report

The monthly report was presented and noted. A request was made to expand on the detail and to show where crimes were occurring. It was noted that there was no information on the closure of the vape shops on this month's report.

25/10/8 Councillor Reports

SCC – Cllr Drummond reported that the monthly report had been issued. A meeting had been held on 15th October in Moulton with Cllr Chris Chambers, SCC Councillor responsible for Traffic, regarding speeding and traffic issues in Newmarket and the surrounding area. He advised that instead of Section 106 monies we need to have CIL (Community Infrastructure Levy, which is topped up yearly with funds for infrastructure projects.

Cllr Hood advised that a quote for yellow lines in Rowley Drive is being considered.

West Suffolk Council (WSC) – Cllr Jarvis reported that Cambridge have now installed reverse vending machines and he had attended a meeting regarding the renovation of green spaces in Studlands estate. The new bus service had been welcomed and further information on the timetable will be sought.

Cllr Whittle – reported that he had challenged a statement from the WSC Leader regarding the thriving markets in the District which does not apply to Newmarket. He will be an advocate for the market to return to the High Street and he has data to support that trading is better on the High Street. He is also following up on the RPZ scheme and the re-instigation of a recycling centre in Newmarket.

Ward Reports – Cllr Yarrow reported that a leaflet had been sent to residents to encourage them to attend consultation meetings regarding the Rowley Drive Masterplan. Cllrs Harvey, Hood and Yarrow had met with WSC planning officers to press home the issues raised in the NTC response to the consultation but the Council needs to lobby Flagship to get an acceptable scheme for Newmarket.

Cllr Hulbert reported that he had met with MARPA to discuss Anglia Rail now being owned by the Government and had put forward ideas to improve the service to increase the number of trains. The Bury St Edmunds station requires a ticket office.

Outside Bodies – None noted

25/10/9 Outside Bodies Representation by NTC

A representative of NTC for Newmarket BID was requested and Cllr Harvey volunteered to take on the role. Cllr Jarvis made a proposal, seconded by Cllr Hulbert. A vote was taken which was unanimous and the following was agreed:

25/10/9.01 Resolved

That Cllr Harvey be appointed as the NTC representative for the Newmarket BID.

A representative of NTC for the Town and Parish Alliance was requested and Cllr Hood volunteered to take on the role. Cllr Winter made a proposal, seconded by Cllr Drummond. A vote was taken which was unanimous and the following was agreed:

25/10/9.02 Resolved

That Cllr Hood be appointed as the NTC representative for the Town and Parish Alliance.

A report from the Sunnica group was received.

A member of the public left the meeting at 6:55pm

25/10/10 Mayors Announcements

The Mayor reported that, in addition to attending committee meetings, working groups and other meetings, her activities included the following:

28th September- Attended the reception for the Lexington-Link group.

30th September- Presented the prizes for the under 12 Forest Heath Cross Country at The Links - Newmarket.

18th October- Attended the Civic Services for Cllr Elisabeth Malvisi at The Holy Trinity Church at Long Melford.

20th October- Attended the Citizens Advice West Suffolk AGM at the Parish Centre, Catholic Church, Newmarket.

26th October- Attended The Justice Service at Ely Cathedral.

25/10/11 To Receive the Minutes and Consider and Approve any Recommendations from the Development & Planning Committee Meetings held on 6th and 20th October 2025

The minutes and recommendations from the Development & Planning Committee meeting held on 6th October 2025 were presented. Cllr Harvey made a proposal, seconded by Cllr Drummond. A vote was taken which was unanimous and the minutes were adopted. There were no recommendations.

The minutes and recommendations from the Development & Planning Committee meeting held on 20th October 2025 were presented. Cllr Hood made a proposal, seconded by Cllr Hulbert. A vote was taken which was unanimous and the minutes were adopted.

25/10/11.01 Resolved (D/25/10/33.01 Recommendation)

That the Development and Planning Committee budget for 2026/2027 be approved at £11,000.

25/10/12 To Receive the Minutes and Consider and Approve any Recommendations from the Leisure Services Committee Meeting held on 6th October 2025

The minutes of the Leisure Services Committee meeting held on 6th October 2025 were presented. Cllr Harvey made a proposal, seconded by Cllr Borda. A vote was taken which was unanimous and the minutes were adopted:

25/10/12.01 Resolved (L/25/10/4.01 Resolved)

That the minutes of the Leisure Services Committee meeting held on 4th August 2025 be adopted and signed as a true record by the Chair of the Leisure Services Committee.

25/10/12.02 Resolved (L/25/10/9.01 Recommendation)

That the revised hire fees for NTC venues from April 2026 to March 2027 be approved.

25/10/12.03 Resolved (L/25/10/10.01 Recommendation)

That the dates for the car boot sales on the Severals for summer 2026 be approved as May 17th, 31st June 14th, 28th July, 12th, 26th, August 9th, 16th, 23rd.

25/10/12.04 Resolved (L/25/10/11.01 Recommendation)

That a budget of a maximum of £1,000 be allocated from the Youth Strategy Budget for the Youth Hub Christmas party.

25/10/12.05 Resolved (L/25/10/12.01 Recommendation)

That a replacement NTC noticeboard be installed in the Memorial Gardens at a cost of £1,270.

25/10/13 To Receive the Minutes and Consider and Approve any Recommendations from the Performance & Audit Committee Meeting held on 13th October 2025

The minutes of the Performance & Audit Committee meeting held on 13th October 2025 were presented. Cllr Harvey made a proposal, seconded by Cllr Drummond. A vote was taken which was unanimous and the minutes were adopted:

25/10/13.01 Resolved (P/25/10/4.01 Resolved)

That the minutes of the Performance & Audit Committee meeting held on Monday 14th July 2025 be adopted and signed as a true record by the Chair of the Performance & Audit Committee.

25/10/14 To Receive the Minutes and Consider and Approve any Recommendations from the Human Resources Committee Meeting held on 20th October 2025

The minutes of the Human Resources Committee meeting held on 20th October 2025 were presented. Cllr Yarrow made a proposal, seconded by Cllr Hulbert. A vote was taken which was unanimous and the minutes were adopted:

25/10/14.01 Resolved (H/25/10/4.01 Resolved)

That the minutes of the Human Resources Committee meeting held on Monday 9th June 2025 be adopted and be signed as a correct record by the Chair of the Human Resources Committee.

25/10/14.02 Resolved (H/25/10/6.01 Recommendation)

That Human Resources Committee budget for 2026/2027 be approved at £311,942.00.

25/10/15 Newmarket Neighbourhood Plan

The costs for future administrative project work were considered and Cllr Winter made a proposal, seconded by Cllr Crissall. A vote was taken which was unanimous and the following was agreed:

25/09/15.01 Resolved

That the costs for future project work administration support at £20 per hour be approved.

25/10/16 Market

This item was deferred to the next meeting. Cllr Harvey will ask what the BID's views are on the market location. Cllr Hood had also challenged a statement from the WSC Leader regarding the thriving markets in the District which does not apply to Newmarket. The Mayor added that the Working Group will be meeting to champion locating the market on the High Street. Cllr Yarrow added that the issue of the market

on the High Street is due to it being used as a diversion route when there are issues with the A14.

25/10/17 Illegal Sale of Contraband Goods

Cllr Hood reported that action had been taken to close three shops that were selling contraband goods and Police had stopped them from trading from vans. The shops will be closed for three months if no further evidence of illegal sales is reported. Residents need to report any further activity to the Police.

25/10/18 High Street Bus Shelters

The costs for the removal of a bus shelter were considered and Cllr Winter made a proposal, seconded by Cllr McHugh. A vote was taken which was unanimous and the following was agreed:

25/09/18.01 Resolved

That the costs for the removal of a bus shelter in the High Street by Bauer Media at £3,915 be approved.

Town Clerk reported that SCC has a programme of replacement bus shelters via the BSIP+ funding and have visited the site and confirmed that they can supply, replace and maintain the two bus shelters on the High Street. Cllr Winter made a proposal, seconded by Cllr Hood. A vote was taken which was unanimous and the following was agreed:

25/09/18.02 Resolved

That SCC be approved to supply, install and take ownership of two new shelters on the High Street.

25/10/19 Hall Heating System

Replacement of the heating system was discussed, and Cllr Nobbs made a proposal seconded by Cllr Drummond. A vote was taken which was unanimous and the following was agreed:

25/09/19.01 Resolved

That the quote from Future for £31,55.20 to install a replacement heating system in the Memorial Hall be approved.

25/10/20 Correspondence

WSC – Community Governance Review Parish and Town Briefing Note – was noted. An item will be added to next agenda.

25/10/21 Date of the next Meeting

Monday 24th November 2025 in the Memorial Hall at 6:15pm.

Meeting closed at 7:24pm

Signed: _Cllr P Winter_____

Date: __24/11/25_____

Summary of Resolutions

Resolution	Resolution Wording
<u>25/10/4.01 Resolved</u>	That the minutes of the meeting held on 9 th October 2025 be adopted and signed as a correct record by the Town Mayor.
<u>25/10/9.01 Resolved</u>	That Cllr Harvey be appointed as the NTC representative for the Newmarket BID.
<u>25/10/9.02 Resolved</u>	That Cllr Hood be appointed as the NTC representative for the Town and Parish Alliance.
<u>25/10/11.01 Resolved</u> <i>(D/25/10/33.01 Recommendation)</i>	That the Development and Planning Committee budget for 2026/2027 be approved at £11,000.
<u>25/10/12.01 Resolved</u> <i>(L/25/10/4.01 Resolved)</i>	That the minutes of the Leisure Services Committee meeting held on 4 th August 2025 be adopted and signed as a true record by the Chair of the Leisure Services Committee.
<u>25/10/12.02 Resolved</u> <i>(L/25/10/9.01 Recommendation)</i>	That the revised hire fees for NTC venues from April 2026 to March 2027 be approved.
<u>25/10/12.03 Resolved</u> <i>(L/25/10/10.01 Recommendation)</i>	That the dates for the car boot sales on the Severals for summer 2026 be approved as May 17 th , 31 st June 14 th , 28 th July, 12 th , 26 th , August 9 th , 16 th , 23 rd .
<u>25/10/12.04 Resolved</u> <i>(L/25/10/11.01 Recommendation)</i>	That a budget of a maximum of £1,000 be allocated from the Youth Strategy Budget for the Youth Hub Christmas party.
<u>25/10/12.05 Resolved</u> <i>(L/25/10/12.01 Recommendation)</i>	That a replacement NTC noticeboard be installed in the Memorial Gardens at a cost of £1,270.
<u>25/10/13.01 Resolved</u> <i>(P/25/10/4.01 Resolved)</i>	That the minutes of the Performance & Audit Committee meeting held on Monday 14 th July 2025 be adopted and signed as a true record by the Chair of the Performance & Audit Committee.
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<u>25/09/18.01 Resolved</u>	That the costs for the removal of a bus shelter in the High Street by Bauer Media at £3,915 be approved.
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