



Newmarket

TOWN COUNCIL

Minutes of the Meeting of Newmarket Town Council

held on Monday 22nd September 2025 at 6:15 pm at the Memorial Hall

Attendance:

Councillor P Winter (Town Mayor)
Councillor J Borda
Councillor L Crissall
Councillor A Drummond
Councillor J Harvey (Deputy Town Mayor)
Councillor R Hood

Councillor P Hulbert
Councillor J Jarvis
Councillor S Kavanagh
Councillor R Nobbs
Councillor A Starkey
Councillor K Yarrow

Also Present: C Whitaker Town Clerk, C O'Reilly -Events Manager, J Ashton – Minute Assistant and 1 Member of the Press, WSC Cllr A Whittle and 8 Members of the Public.

Minute

25/09/1 Welcome

The Chair read out the Fire safety notice and announced that the meeting was being recorded by the Minute Assistant asked if anyone intended to record the meeting.

25/09/2 Apologies for Absence – LGA 1972, Section 85(1) & (2)

Apologies were received from Cllrs Anderson, Berry, Jones, McHugh. Cllrs Clover was absent.

25/09/3 Declaration of Members Interests & to Remind Councillors of the Need to Keep up to Date Their Register of Member's Interests and to Consider any Requests Received for Member's Dispensation

Cllr Nobbs declared an "other" interest in item 18 Exning Road. There were no requests for Member's Dispensation.

25/09/4 To Receive and Confirm the Minutes of the Town Council Meeting held on 26th August 2025 and any Matters Arising.

The minutes of the meeting held on 26th August 2025 were presented and Cllr Winter made a proposal seconded by Cllr Drummond. A vote was taken which was unanimous and the following was agreed:

25/09/4.01 Resolved

That the minutes of the meeting held on 26th August 2025 be adopted and signed as a correct record by the Town Mayor.

Matters arising:

Page 1 – Police Report – Cllr Hood had requested that an item regarding the illegal sale of contraband goods be added to the next agenda. It will be added to the October Full Council agenda.

25/09/5 Co-option of a Council Member

There were 3 candidates who were invited to introduce themselves and give details of their experience and interests:

Shelagh Kavanagh
Oscar Langford
Caroline Revitt

A member of the public joined the meeting 6:23pm

An anonymous ballot was held and the Town Clerk announced that the candidate with the most votes was Shelagh Kavanagh. (result SK – 9; OL – 1; CR – 1) Cllr Kavanagh was welcomed as a Member of Newmarket Town Council and joined the meeting.

25/09/6 Public Open Session

A member of the press wished to speak to item 18 Exning Road. The Mayor proposed that item 18 be brought forward, seconded by Cllr Hood. A vote was taken which was unanimous and the following was agreed:

25/09/6.01 Resolved

That item 18 Exning Road be brought forward.

Cllr Nobbs declared an “other” interest in the following item and remained in the meeting as a member of the public.

25/09/7 Exning Road

A member of the public spoke in favour of the bollards being installed to improve the area.

A member of the public added that there were no new houses, but the parking was getting worse; it had become common practice to park on the grass.

A member of the public added that taxis were parking in the area and being used by non-residents and asked where are residents supposed to park?

Cllr Harvey advised that the Working Group had considered several options and had recommended that the bollards should be installed, as was originally planned. NTC are currently working with WSC and SCC on a Resident Parking Zone in All Saints Ward and intended to utilise the outcome of that as a pilot scheme which could be implemented in other areas like this.

Cllr Nobbs added that as a resident, there was no alternative to parking on the grass.

Cllr Yarrow advised that the alternatives the Working Group had considered were more expensive and NTC had already purchased the bollards and paid for training to qualify to install them. There is also a need to preserve the area as an entrance to the town.

Cllr Yarrow made a proposal seconded by Cllr Drummond. A vote was taken which was unanimous and the following was agreed:

25/09/7.01 Resolved

That bollards are installed in Exning Road to prevent parking on the grass verge and that the impact be reviewed.

6 members of the Public left meeting at 6:47pm

25/09/8 Police Report

The Mayor reported that the Police had secured additional Government funding to provide an extra 164 hours of patrols to patrol the hotspots in town. She reminded everyone that all incidents should be reported to the Police.

A member of the Public left the meeting 6:50pm.

25/09/9

Councillor Reports

Suffolk County Council (SCC) – Cllr Drummond reported that the monthly report had been issued. He and Cllr Hood had voted in favour for the One-Suffolk Local Government Reorganisation proposal at the SCC extraordinary meeting held on Thursday 16th September 2025. West Suffolk Council will be holding a counter vote on 23rd September 2025.

Cllr Hood advised that a Public Consultation will be held on the Rowley Drive Masterplan and it was vital that all views are made known; if not, then the scheme will become policy.

Enforcement efforts are being made by WSC to work collaboratively with shops to comply with the WSC Shopfront Guidance.

West Suffolk Council (WSC) – Cllr Jarvis reported that he had attended Environment 100 on 17th September and was one of the winners with his work regarding the reverse vending machines. The new bus service had been launched, although there had been an initial communication breakdown regarding this. He raised the issue of the press coverage regarding the Heath Court Hotel not taking asylum seekers and that this is a contentious issue and election candidates need to be mindful of the language used. Cllr Yarrow added that no hotels in Suffolk were being used to house asylum seekers.

Ward Reports – Cllr Hulbert reported that abandoned cars had not yet been removed, but hoped this would happen in the next few weeks. It was noted that no enforcement action can be taken if a vehicle is taxed and insured and that it is down to the owner to agree to move vehicles if parked inappropriately, but legally. A new bus service between Newmarket and Haverhill had started today however, there is only 1 bus per day on this route at present.

Outside Bodies – Cllr Borda reported that he had attend a new WSC Youth Forum group, where the newly established Youth Hub at the Pavillion was discussed among other ventures and provisions in the area.

Cllr Starkey reported that Transport East had hosted a forum regarding the East/West Rail (Cambridge to Ipswich) Link. The meeting had been well attended with the right representation, and there is hopefully progress with an additional service in the morning and evening being introduced from Newmarket to Ipswich.

25/09/10

Outside Bodies Representation by NTC

The Mayor reported that Cllr Jones had stepped down from being the NTC representative on the WSC Town and Parish Forum and Cllr Yarrow volunteered to take on this role. Cllr Winter made a proposal seconded by Cllr Hood. A vote was taken which was unanimous and the following was agreed:

25/09/10.01 Resolved

That Cllr Yarrow be appointed as the NTC representative for the WSC Town and Parish Forum.

25/09/11

Mayors Announcements

The Mayor reported that, in addition to attending committee meetings, working groups and other meetings, her activities included the following:

14th September – Attended the Battle of Britain Service at Newmarket War Memorial.

25/09/12 To Receive the Minutes and Consider and Approve any Recommendations from the Development & Planning Committee Meetings held on 1st and 15th September 2025

The minutes and recommendations from the Development & Planning Committee meeting held on 1st September 2025 were presented. Cllr Harvey made a proposal seconded by Cllr Hulbert. A vote was taken which was unanimous and the minutes were adopted. There were no recommendations.

The minutes and recommendations from the Development & Planning Committee meeting held on 15th September 2025 were presented. Cllr Hood made a proposal seconded by Cllr Harvey. A vote was taken which was unanimous and the minutes were adopted. There were no recommendations.

25/09/13 To Receive the Minutes and Consider and Approve any Recommendations from the Community Services Committee Meeting held on 1st September 2025

The minutes of the Community Services Committee meeting held on 1st September 2025 were presented. Cllr Winter made a proposal seconded by Cllr Borda. A vote was taken which was unanimous and the minutes were adopted:

25/09/13.01 Resolved (C/25/09/4.01 Resolved)

That the minutes of the Community Services Committee meeting held on 1st September 2025 be adopted and signed as a true record by the Chair of the Community Services Committee.

25/09/13.02 Resolved (C/25/09/7.01 Resolved)

That collating all costs for both bus shelters overhaul/replacement and RTI installation continues. To research and apply for all relevant funding available.

25/09/14 To Receive the Minutes and Consider and Approve any Recommendations from the Finance & Planning Committee Meeting held on 15th September 2025

The minutes of the Finance & Planning Committee meeting held on 15th September 2025 were presented. Cllr Harvey made a proposal seconded by Cllr Hood. A vote was taken which was unanimous and the minutes were adopted:

25/09/14.01 Resolved (F/25/09/4.01 Resolved)

That the minutes of the Finance & Policy Committee meeting held on 15th September 2025 be adopted and signed as a true record by the Chair of the Finance & Planning Committee.

25/09/14.02 Resolved (F/25/09/6.01 Resolved)

That the ratification of the schedules of payments for the period 01/07/2025 – 31/07/2025 and 01/08/2025 – 31/08/2025 (Cash Book 1 - 5) be received and adopted.

25/09/14.03 Resolved (F/25/09/9.01 Resolved)

That the request from Newmarket District Guides for a grant be approved and be awarded £1,000.

25/09/14.04 Resolved (F/25/09/9.02 Resolved)

That the request from Newmarket Joggers for a grant be approved and be awarded £700.

25/09/15 Working Group Reports for FTC

Updates from the Working Groups were received and noted. Cllr Harvey complimented the staff and organisers involved in the Lumini weekend in the Memorial Gardens on a successful event.

25/09/16 Youth Strategy

A proposal from Newmarket Charitable Foundation for a Youth Hub to be held in the Pavillion was considered and Cllr Winter made a proposal seconded by Cllr Drummond. A vote was taken which was unanimous and the following was agreed:

25/09/16.01 Resolved

That the hire fee for the Pavilion be set to zero and that Newmarket Charitable Foundation will donate £2,000 per annum to Newmarket Town Council.

A proposal from SCC Families and Communities for a monthly drop-in session for young adults not in education, learning or training be held in the Pavillion was considered and Cllr Winter made a proposal seconded by Cllr Hood. A vote was taken which was unanimous and the following was agreed:

25/09/16.02 Resolved

That the Pavilion be made available to SCC Families and Communities free of charge for two hours per month.

25/09/17 External Audit

The External Auditor's report and Statement of Accounts for 2024/2025 were received and noted, with thanks given to the Town Clerk.

25/09/18 Railway 200 Project

A proposal for the funding of a Railway 200 red commemoration plaque and interpretation boards at the train station and two/three remote railway-related locations were considered. Cllr Winter made a proposal seconded by Cllr Hulbert. A vote was taken which was unanimous and the following was agreed:

25/09/18.01 Resolved

That the expenditure for a Red Railway 200 Commemoration Plaque and the interpretation boards at the rail station and remote historical locations be approved.

An update regarding the Model Railway Display at the Memorial Hall on 31st October and 1st November was given. Thanks were given to all involved in the project; specifically to input from Discover Newmarket's T Harding, R Wood and A Hayes.

25/09/19 Market

Cllr Winter made a proposal seconded by Cllr Drummond. A vote was taken which was unanimous and the following was agreed:

25/09/19.01 Resolved

That this item be deferred to receive all information regarding the Market location from the Working Group.

Cllr Harvey made a proposal seconded by Cllr Drummond. A vote was taken which was unanimous and the following was agreed:

25/09/19.02 Resolved

That Cllrs Hood and Yarrow be added to the Market Working Group.

25/09/20 East Cambridgeshire Solar Farm – ARUP – Long Barrow Solar

The application was discussed, and a Working Group will be set up to formulate a response as soon as possible.

25/09/21 Correspondence

Flagship will be holding Public Consultation sessions regarding the Rowley Drive Master Plan from 7th October to 25th October 2025. NTC needs to make a clear statement regarding the development and Cllr Yarrow proposed that a Working Group be set up which was endorsed by Cllr Hood. A meeting to discuss the Council response will be held on 24th September.

Notice regarding the SCC's One-Suffolk and WSC's Three Councils for Suffolk proposals was noted, and a Working Group will be set up to formulate a response.

Multiple correspondence from residents regarding flags on lampposts. SCC Highways confirmed that the flags on lampposts are not authorised and will be removed if safety is compromised. However, resources will be allocated to normal maintenance work and specific visits to remove flags generally will not be made. Town Clerk reported that the Police confirmed that it is not an offence and no action will be taken by them regarding these flags. Different views were expressed regarding being patriotic and devaluing the flag, being divisive and intimidating.

25/09/22 Date of the next Meeting

Monday 27th October 2025 in the Memorial Hall at 6:15pm.

25/09/23 Exclusion of the Press and Public

Exclusion of the Press and Public was proposed by Cllr Winter, seconded by Cllr Borda. A vote was taken which was unanimous and the following was agreed:

25/09/23.01 Resolved

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information relating to individuals or private contracts.

25/09/24 *Confidential Town Matter *****

A confidential Town matter was discussed, and an Extra-Ordinary meeting of the Council will be held to consider the matter further.

Meeting closed at 7:50pm

Signed: _____

Date: _____

Summary of Resolutions

Resolution	Resolution Wording
<u>25/09/4.01 Resolved</u>	That the minutes of the meeting held on 26 th August 2025 be adopted and signed as a correct record by the Town Mayor
<u>25/09/6.01 Resolved</u>	That item 18 Exning Road be brought forward.
<u>25/09/7.01 Resolved</u>	That bollards are installed in Exning Road to prevent parking on the grass verge and that the impact be reviewed.
<u>25/09/10.01 Resolved</u>	That Cllr Yarrow be appointed as the NTC representative for the WSC Town and Parish Forum.
<u>25/09/13.01 Resolved</u> <i>(C/25/09/4.01 Resolved)</i>	That the minutes of the Community Services Committee meeting held on 1 st September 2025 be adopted and signed as a true record by the Chair of the Community Services Committee.
<u>25/09/13.02 Resolved</u> <i>(C/25/09/7.01 Recommendation)</i>	That collating all costs for both bus shelters overhaul/replacement and RTI installation continues. To research and apply for all relevant funding available.
<u>25/09/14.01 Resolved</u> <i>(F/25/09/4.01 Resolved)</i>	That the minutes of the Finance & Policy Committee meeting held on 15 th September 2025 be adopted and signed as a true record by the Chair of the Finance & Planning Committee.
<u>25/09/14.02 Resolved</u> <i>(F/25/09/6.01 Recommendation)</i>	That the ratification of the schedules of payments for the period 01/07/2025 – 31/07/2025 and 01/08/2025 – 31/08/2025 (Cash Book 1 - 5) be received and adopted.
<u>25/09/14.03 Resolved</u> <i>(F/25/09/9.01 Recommendation)</i>	That the request from Newmarket District Guides for a grant be approved and be awarded £1,000.
<u>25/09/14.04 Resolved</u> <i>(F/25/09/9.02 Recommendation)</i>	That the request from Newmarket Joggers for a grant be approved and be awarded £700.
<u>25/09/16.01 Resolved</u>	That the hire fee for the Pavilion be set to zero and that Newmarket Charitable Foundation will donate £2,000 per annum to Newmarket Town Council.
<u>25/09/16.02 Resolved</u>	That the Pavilion be made available to SCC Families and Communities free of charge for two hours per month.
<u>25/09/18.01 Resolved</u>	That the expenditure for a Red Railway 200 Commemoration Plaque and the interpretation boards at the rail station and remote historical locations be approved.
<u>25/09/19.01 Resolved</u>	That this item be deferred to receive all information regarding the Market location from the Working Group.
<u>25/09/19.02 Resolved</u>	That Cllrs Hood and Yarrow be added to the Market Working Group.
<u>25/09/23.01 Resolved</u>	To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information relating to individuals or private contracts.