Newmarket
TOWN COUNCIL

Minutes of the Meeting of Newmarket Town Council
held on Tuesday 26th August 2025 at 6:15 pm at the Memorial Hall

Attendance:

Councillor P Winter (Town Mayor)
Councillor M Anderson
Councillor J Borda
Councillor L Crissall
Councillor A Drummond
Councillor J Harvey (Deputy Town Mayor)
Councillor R Hood
Councillor J Jarvis

Also Present: C Whitaker Town Clerk, J Ashton – Minute Assistant and 1 Member of the Press.

Minute

25/08/1 **Welcome**

The Chair read out the Fire safety notice and announced that the meeting was being recorded by the Minute Assistant asked if anyone intended to record the meeting.

25/08/2 **Apologies for Absence – LGA 1972, Section 85(1) & (2)**

Apologies were received from Cllrs Berry, Clover, Jones, McHugh, Nobbs, Starkey, Unwin and Yarrow. Cllr Hulbert was absent.

25/08/3 **Declaration of Members Interests & to Remind Councillors of the Need to Keep up to Date Their Register of Member's Interests and to Consider any Requests Received for Member's Dispensation**

None noted. There were no requests for Member's Dispensation.

25/08/4 **To Receive and Confirm the Minutes of the Town Council Meeting held on 28th July 2025 and any Matters Arising.**

The minutes of the meeting held on 28th July 2025 were presented and Cllr Winter made a proposal seconded by Cllr Hood. A vote was taken which was unanimous and the following was agreed:

25/08/4.01 Resolved

That the minutes of the meeting held on 28th July 2025 be adopted and signed as a correct record by the Town Mayor.

There were no matters arising.

25/08/5 **Co-option of a Council Member**

The Mayor reported that notice had been issued and the cut off date will be mid-September. A new Councillor will be Co-opted at the next full Council meeting.

25/08/6 **Public Open Session**

No members of the public were present.

25/08/7 **Police Report**

A written report and the monthly stats were received and noted. It was not clear what the graph represented (was it registered crimes or prosecutions?). Cllr Hood had recently met with Trading Standards in her SCC role. She stated she believed that the law is lacking regarding the illegal sale of contraband goods. She asked for this to be put on the next agenda.

25/08/8 Councillor Reports

SCC – Cllr Drummond reported that the monthly report had been issued and highlighted the funding made towards bus services and the availability of the Voluntary Network in Newmarket.

West Suffolk Council (WSC) – Cllr Drummond – reported that the Royal visit on 22nd July 2025 was great for Newmarket. He was made aware that the WSC Chair had pushed his way past the Mayor to be in the photo next to the King, despite The Countess of Euston moving the Mayor next to the King. On 24th July 2025 he had written to Ian Gallin and Cliff Waterman suggesting that the Chair should apologise to the Mayor and the Mayor confirmed that this has not yet happened to date. Therefore, on behalf of WSC he apologised for the Chair's behaviour.

The Mayor gave her thanks for his support in this matter; however also stated that she personally had not been bothered by this situation.

Cllr Jarvis reported – that the new provisional bus timetable had been issued and whilst it is a positive step in the right direction, it is not perfect.

Ward Reports – None noted.

Outside Bodies – None noted.

25/08/9 Mayors Announcements

The Mayor reported that, in addition to attending committee meetings, working groups and other meetings, her activities included the following:

15th August – Attended the VJ Service at St Mary's Church in Bury St Edmunds.
15th August – Attended the Beacon Lighting for VJ Day at the Severals.
17th August – Attended the VJ Service at the Newmarket War Memorial.

The Deputy Mayor reported that, in addition to attending committee meetings, working groups and other meetings, his activities included the following:

15th July – Attended the Awards presentation at Newmarket Academy (including 3 Newmarket Mayor's awards).

25/08/10 To Receive the Minutes and Consider and Approve any Recommendations from the Development & Planning Committee Meetings held on 4th and 18th August 2025

The minutes and recommendations from the Development & Planning Committee meeting held on 4th August 2025 were presented. Cllr Harvey made a proposal seconded by Cllr Drummond. A vote was taken which was unanimous and the minutes were adopted. There were no recommendations.

The minutes and recommendations from the Development & Planning Committee meeting held on 18th August 2025 were presented. Cllr Hood made a proposal seconded by Cllr Drummond. A vote was taken which was unanimous and the minutes were adopted. There were no recommendations.

25/08/11 To Receive the Minutes and Consider and Approve any Recommendations from the Leisure Services Committee Meeting held on 4th August 2025

The minutes of the Leisure Services Committee meeting held on 4th August 2025 were presented. Cllr Harvey made a proposal seconded by Cllr Borda. A vote was taken which was unanimous and the minutes were adopted:

25/08/11.01 Resolved *(L/25/08/4.01 Resolved)*
That the minutes of the Leisure Services Committee meeting held on 2nd June 2025 be adopted and signed as a true record by the Chair of the Leisure Services Committee.

25/0/8/11.02 Resolved *(L/25/08/8.01 Resolved)*
That Cllr McHugh be appointed as a Member of the Leisure Services Committee.

25/0/8/11.03 Resolved *(L/25/08/10.01 Recommendation)*
That the request from NHRM for a letter of support for a grant application be approved and this be sent urgently.

25/08/12 **Working Group Reports for FTC**
Updates from the Working Groups were received and noted.

25/08/13 **Memorial Hall 2-stop Platform Lift**
Replacing the lift was discussed and Cllr Hood made a proposal seconded by Cllr Drummond. A vote was taken which was unanimous and the following was agreed:

25/08/13.01 Resolved
That the quote to purchase and install a replacement lift by Stannah Lifts at a cost of £24,024 be accepted. That the quote from In and Out Lifts to remove the lift and prepare the lift well at a cost of £6,345 be accepted.

Repairing the stage lift was discussed and Cllr Winter made a proposal seconded by Cllr Drummond. A vote was taken which was unanimous and the following was agreed:

25/08/13.02 Resolved
That the quote from RJ Lifts to repair the stage lift at a cost of £1,209 be accepted.

The Annual Budget for future replacement of the lift was discussed and Cllr Drummond made a proposal seconded by Cllr Hood. A vote was taken which was unanimous and the following was agreed:

25/08/13.03 Resolved
That the Lift EMR account be replenished and be budgeted for a minimum £4K annually.

25/08/14 **Public Conveniences**
A proposal for the installation of a refit of the Newmarket Town Council's public conveniences was considered. Cllr Hood made a proposal seconded by Cllr Crissall. A vote was taken which was unanimous and the following was agreed:

25/08/14.01 Resolved
That delegated powers be given to the Mayor, Deputy Mayor and Town Clerk to investigate further funding options to accept the quote from Focus Washrooms at a cost of £73,843 to carry out the refit of the public conveniences and to carry out any supporting necessary electrical and CCTV upgrade works.

25/08/15 **Working Groups**
Information regarding Development and Planning working groups, including the latest Enforcement information, was received and noted. Cllr Hood stated that NTC must keep pressing WSC for enforcement action.

25/08/16 **Section 106**
A summary of the funding awarded to Newmarket was received, discussed and noted. The funding will be monitored in an attempt to ensure that Section 106 money is utilised for what it was allocated and that NTC can be involved and influence how the funds are spent.

25/08/17 **Correspondence**
None noted.

25/08/18 **Date of the next Meeting**
Monday 22nd September 2025 in the Memorial Hall at 6:15pm.

Meeting closed at 6:57pm

Signed: ___________________ Date: _____________________

Summary of Resolutions

Resolution	Resolution Wording
25/08/4.01 Resolved	**That the minutes of the meeting held on 28th July 2025 be adopted and signed as a correct record by the Town Mayor.**
25/08/11.01 Resolved *(L/25/08/4.01 Resolved)*	**That the minutes of the Leisure Services Committee meeting held on 2nd June 2025 be adopted and signed as a true record by the Chair of the Leisure Services Committee.**
25/0/8/11.02 Resolved *(L/25/08/8.01 Resolved)*	**That Cllr McHugh be appointed as a Member of the Leisure Services Committee.**
25/0/8/11.03 Resolved *(L/25/08/10.01 Recommendation)*	**That the request from NHRM for a letter of support for a grant application be approved and this be sent urgently.**
25/08/13.01 Resolved	**That the quote to purchase and install a replacement lift by Stannah Lifts at a cost of £24,024 be accepted. That the quote from In and Out Lifts to remove the lift and prepare the lift well at a cost of £6,345 be accepted.**
25/08/13.02 Resolved	**That the quote from RJ Lifts to repair the stage lift at a cost of £1,209 be accepted.**
25/08/13.03 Resolved	**That the lift EMR account be replenished and be budgeted for a minimum £4K annually.**
25/08/14.01 Resolved	**That delegated powers be given to the Mayor, Deputy Mayor and Town Clerk to investigate further funding options to accept the quote from Focus Washrooms at a cost of £73,843 to carry out the refit of the public conveniences and to carry out any supporting necessary electrical and CCTV upgrade works.**