



Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Leisure Services Committee **Held on Monday 4th August 2025 at 7:15pm**

Attendance:

Councillor J Harvey (Chair)
Councillor J Borda
Councillor P Hulbert

Also Present: N Alecock – Deputy Town Clerk, C O'Reilly – Events Manager and J Ashton – Minute Assistant.

L/25/08/1 Chair to Read the Fire Safety Notice and Announce that Proceedings May be Filmed or Recorded

The Chair opened the meeting and announced that the fire safety briefing was not required and that the meeting is being recorded by the Minute Assistant.

L/25/08/2 Apologies for Absence

Apologies were received from Cllrs Jarvis, Nobbs and Winter.

L/25/08/3 Declaration of Member's Interests and to Remind Councillors of the Need to Keep up to Date Their Register of Member's Interests and to Consider Any Requests Received for Members Dispensation

None noted. There were no requests for dispensation.

L/25/08/4 To Receive and Confirm for Accuracy the Minutes of the Leisure Services Committee Meeting Held on Monday 2nd June 2025 and Any Matters Arising

Members received the minutes of the Leisure Services Committee meeting held on 2nd June 2025 and Cllr Harvey made a proposal seconded by Cllr Borda. A vote was taken which was unanimous and the following was agreed:

L/25/08/4.01 Resolved

That the minutes of the Leisure Services Committee meeting held on 2nd June 2025 be adopted and signed as a true record by the Chair of the Leisure Services Committee.

Matters arising:

Page 3 - 25/06/10 – Window Shutters – it was reported that Hilary's were not able to install the shutters due to working at height rules and further enquiries will be made to find an alternative supplier.

L/25/08/5 Public Open Session

No members of the public were present.

L/25/08/6 To Receive the Accounts

The draft accounts for July 2025 were received and noted.

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L/25/08/7 Working Group Reports for LS

There were no reports.

L/25/08/8 Committee Membership

Committee Membership was reviewed and a request from Cllr McHugh to become a Member was considered and Cllr Harvey made a proposal seconded by Cllr Hulbert. A vote was taken which was unanimous and the following was agreed:

L/25/08/8.01 Resolved

That Cllr McHugh be appointed as a Member of the Leisure Services Committee.

L/25/08/9 Events Update

Carnival 2025 Feedback – Saturday 28th June 2025 1:00pm – 6:00pm – was a successful event. Format (and potentially the event description) to be reviewed particularly as the walking parade originally planned had to be cancelled.

VJ Day 2025 – Friday 15th August The Severals and Pavilion – Beacon lighting - details to be confirmed by Royal Pageant-Master. It is anticipated that it is likely to be as per VE Day for a National Beacon Event. Wartime exhibition in the Pavilion Thursday, Friday and Saturday 14th – 16th August 2025.
Budget: Minimal hot drinks costs.

Summer Entertainment 2025 – Thursdays 2025 – Memorial Gardens: 24th July, 7th & 21st August and the The Severals Grounds and Pavilion: 31st July & 14th August Times: 1:00pm to 4:00pm.

Well-Being Week – September 2025 – Yoga in the Memorial Gardens 30 potential free sessions each week and Lumini installation in the Memorial Gardens.

Lexington Sister Cities Delegation Visit to Newmarket 2025 – 20 people, Mayor and Deputy Mayor. Saturday visit to the Races, Sunday a Newmarket tour followed by a reception in Memorial Hall.

Christmas at the Severals 2025 – 3rd – 10th December 2025 - A new series of Christmas events/workshops to be held in the Pavilion with a marquee extension. Small fair nearside of Severals with onsite security. Marquee extension with floor and fan heaters £3000. Newmarket Community Choir and a wreath making course have been confirmed with a possible storytime and Santa sleigh.
Budget £10,000 plus possible EMR.

Newmarket Earth Day 2026 - Saturday 25th April 2026 in the Memorial Gardens and Memorial Hall 10am to 1pm - Indoor craft/fair trade, information, activities, food and entertainment with an environmental nature/Bee theme. The working group will be planning the detail.
Budget: £5,000 (with EMR contingency funding if necessary)

Model Railway Event to commemorate 200 years of the railway (Rail 200) - Friday 31st October 2025 and Saturday 1st November 2025 in the Memorial Hall. A model railway courtesy of the Ely and District Model Railway Club Ltd along with other

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displays.

Royal Visit by Kings Charles III and Queen Camilla on 22 July 2025 went well again reiterating thanks made at Full Town Council to Mayor Winter and the Town Council staff for all their work.

L/25/08/10 Request for a Letter of Support

The request from NHRM for a letter of support for a grant application was considered. Cllr Harvey made a proposal seconded by Cllr Borda. A vote was taken which was unanimous and the following was agreed:

L25/08/10.01 Recommendation

That the request from NHRM for a letter of support for a grant application be approved and this be sent urgently.

L/25/08/11 Correspondence

None noted.

L/25/08/12 Date of Next Meeting

Monday 6th October 2025 at the Memorial Hall.

Meeting closed at 7:50pm.

Signed _____ Date _____

Summary of Recommendations

Recommendation	Recommendation Wording
<u>L/25/08/4.01 Resolved</u>	That the minutes of the Leisure Services Committee meeting held on 2nd June 2025 be adopted and signed as a true record by the Chair of the Leisure Services Committee.
<u>L/25/08/8.01 Resolved</u>	That Cllr McHugh be appointed as a Member of the Leisure Services Committee.
<u>L25/08/10.01 Recommendation</u>	That the request from NHRM for a letter of support for a grant application be approved and this be sent urgently.