



Newmarket

TOWN COUNCIL

Minutes of the Meeting of Newmarket Town Council **held on Monday 28th July 2025 at 6:15 pm at the Memorial Hall**

Attendance:

Councillor P Winter (Town Mayor)

Councillor J Borda

Councillor L Crissall

Councillor J Harvey (Deputy Town Mayor)

Councillor R Hood

Councillor R Jones

Councillor R McHugh

Councillor K Yarrow

Also Present: N Alecock – Deputy Town Clerk, C O'Reilly – Events Manager, J Ashton - Minute Assistant, M Jefferys and 2 Representatives – Newmarket Neighbourhood Plan, J Schunmann – CEO Newmarket Charity Foundation, Lesley-Ann Keogh and Stephanie Edmans - WSC, 1 Member of the Press and 4 Members of the Public.

Minute

25/07/1 Welcome

The Chair read out the Fire safety notice and announced that the meeting was being recorded by the Minute Assistant asked if anyone intended to record the meeting.

25/07/2 Apologies for Absence – LGA 1972, Section 85(1) & (2)

Apologies were received from Cllrs Berry, Clover, Drummond, Hulbert, Jarvis, Nobbs, Starkey and Unwin. Cllr Anderson was absent.

25/07/3 Declaration of Members Interests & to Remind Councillors of the Need to Keep up to Date Their Register of Member's Interests and to Consider any Requests Received for Member's Dispensation

None noted. There were no requests for Member's Dispensation.

25/07/4 To Receive and Confirm the Minutes of the Town Council Meeting held on 23rd June 2025 and any Matters Arising.

The minutes of the meeting held on 23rd June 2025 were presented and Cllr Winter made a proposal, seconded by Cllr Yarrow. A vote was taken which was unanimous and the following was agreed:

25/07/4.01 Resolved

That the minutes of the meeting held on 23rd June 2025 be adopted and signed as a correct record by the Town Mayor.

There were no matters arising.

25/07/5 Co-option of a Council Member

A request to begin the Co-option process of one council member to Newmarket Town Council was considered. Cllr Hood made a proposal, seconded by Cllr Crissall. A vote was taken which was unanimous and the following was agreed:

25/07/5.01 Resolved

That the request to begin the Co-option process of one council member to Newmarket Town Council be approved.

25/07/6 Public Open Session

A member of the public asked what action was being taken regarding the Memorial

Gardens being used as a public lavatory, and had it been reported to the Police. They asked if it could be due to the closure of the High Street toilets and asked when will they be refurbished and open again.

The Mayor advised that NTC were in the process of looking at costs and funding to refurbish the toilets following the collapse of the drains; in the meantime temporary toilets have been installed in the gardens. The behaviour of those using the gardens as a public lavatory is outrageous and unacceptable. If this behaviour continues, the gardens will have to be closed until they have been cleaned. Police are aware of these incidents and will be stepping up their patrols now that the gardens have reopened following the clearance this morning by a contractor. There are CCTV cameras, but they do not cover all areas.

25/07/7 Newmarket Together – Family Support

Lesley-Ann Keogh of West Suffolk Council gave a presentation on the work of Newmarket Together and the services that are available to support families. Work is continuing to strengthen youth engagement and to bring in new services. Details of the services can be found on the SCC Info Link site and work is ongoing to bring all information together on a new digital platform.

The Mayor requested that a list of contact numbers be supplied to allow Cllrs and staff to signpost residents to the right service.

Cllr Hood would welcome a contact list and asked what was being done to prevent the illegal vapes being sold in Newmarket. An update will be requested from the Police Chief Inspector.

1 member of the public joined the meeting at 6.44pm

Lesley-Ann Keogh, Stephanie Edmans and the member of press left the meeting at 6:44pm

25/07/8 Neighbourhood Plan

M Jefferys introduced the revised objectives of the Neighbourhood Plan, which is a very important document when determining planning applications.

The 6 objectives were displayed on tables around the hall where Cllrs and those in the public gallery were invited to review them and leave any comments/ideas on notes or to send them by email to the Deputy Town Clerk.

The member of the press returned to the meeting at 6.53pm

Questions were invited. Community Actions will be reviewed at a later date.

The Mayor gave thanks for the work done by the Neighbourhood Plan Writing Team.

25/07/9 Shop Front Policy

Cllr Harvey reported that the NNP Working Group were using the WSC Shopfront Guidance as a template to draft a NTC policy and recommended that Delegated Powers be given to draft the Policy. Cllr Winter made a proposal, seconded by Cllr Hood. A vote was taken which was unanimous and the following was agreed:

25/07/9.01 Resolved

That Delegated Powers be given to the NNP Working Group to draft the NTC Shopfront Policy.

25/07/10 Police Report

A written report was not available to present.

M Jefferys left the meeting at 7.08pm

25/07/11 Councillor Reports

SCC – Cllr Hood reported that the monthly report had been issued.

West Suffolk Council (WSC) – None noted

Ward Reports – Cllr Yarrow reported that A14 junctions 36 – 39 will be closed at night to the end of December and there will be further closures on the A11 with diversions through Newmarket.

Outside Bodies – None noted.

25/07/12 Mayors Announcements

The Mayor reported that on 22nd July we were honoured to receive a visit from their Majesties King Charles and Queen Camilla. The Mayor welcomed them to Newmarket on behalf of Newmarket Town Council, together with Civic Dignitaries, newly elected Mayors and the Clergy.

Key Stakeholders and Members of our Community were presented to their Majesties, and the King and Queen went on a walk about up both sides of the Street and shook hands with many of our Residents. It has since been reported that it was the largest crowd outside of London since the Coronation.

The Mayor gave thanks to Cathy, Naomi, Charlotte, Heidi. Paul and Olympia who all played a large part in making it such a successful day.

Cllr Yarrow congratulated and thanked the Mayor. We all know that you work hard to encourage the Community in all aspects. Our Community Volunteers were also presented to their Majesties which reflects the value that you place on such Community Activists.

25/07/13 To Receive the Minutes and Consider and Approve any Recommendations from the Development & Planning Committee Meetings held on 7th and 21st July 2025

The minutes and recommendations from the Development & Planning Committee meetings held on 7th and 21st July 2025 were presented. There were no recommendations. Cllr Hood made a proposal, seconded by Cllr Harvey. A vote was taken which was unanimous and the minutes were adopted.

25/07/14 To Receive the Minutes and Consider and Approve any Recommendations from the Community Services Committee Meeting held on 7th July 2025

The minutes of the Community Services Committee meeting held on 7th July 2025 were presented. Cllr McHugh made a proposal, seconded by Cllr Crissall. A vote was taken which was unanimous and the minutes were adopted:

25/07/14.01 Resolved (C/25/07/1.01 Resolved)

That Cllr McHugh be elected as Chair for the meeting tonight.

25/07/14.02 Resolved (C/25/07/2.01 Resolved)

That Cllr Winter be elected as the Chair of the Community Services Committee for

2025/2026 Municipal Year.

25/07/14.03 Resolved (C/25/07/3.01 Resolved)

That Cllr McHugh be elected as the Vice Chair of the Community Services Committee for 2025/2026 Municipal Year.

25/07/14.03 Resolved (C/25/07/7.01 Resolved)

That the minutes of the Community Services Committee meeting held on 6th May 2025 be adopted and signed as a true record by the Chair of the Community Services Committee.

25/07/14.04 Resolved (C/25/07/10.01 Recommendation)

That option one from Focus Washrooms to upgrade the existing building with access from the High Street (which as well as being convenient may also enable access to specific funding sources) be approved to progress by pursuing detailed quotes, lead times as to when the project may be completed and any other relevant information.

25/07/14.05 Resolved (C/25/07/11.01 Recommendation)

That other options be considered and further quotes be obtained.

25/07/15 To Receive the Minutes and Consider and Approve any Recommendations from the Performance & Audit Committee Meeting held on 14th July 2025

The minutes of the Performance & Audit Committee meeting held on 14th July 2025 were presented. Cllr Harvey made a proposal, seconded by Cllr Hood. A vote was taken which was unanimous and the minutes were adopted:

25/07/15.01 Resolved (P/25/07/1.01 Recommendation)

That Cllr Harvey be elected as the Chairman of the Performance & Audit Committee for 2025/2026 Municipal Year.

25/07/15.02 Resolved (P/25/07/2.01 Recommendation)

That Cllr Yarrow be elected as the Vice Chairman of the Performance & Audit Committee for 2025/2026 Municipal Year.

25/07/15.03 Resolved (P/25/07/6.01 Recommendation)

That the minutes of the Performance & Audit Committee meeting held on Monday 14th April 2025 be adopted and signed as a true record by the Chair of the Performance & Audit Committee.

25/07/16 To Receive the Minutes and Consider and Approve any Recommendations from the Finance & Policy Committee Meeting held on 14th July 2025

The minutes of the Finance & Policy Committee meeting held on 14th July 2025 were presented. Cllr Harvey made a proposal, seconded by Cllr Hood. A vote was taken which was unanimous and the minutes were adopted:

25/07/16.01 Resolved (F/25/07/1.01 Recommendation)

That Cllr Harvey be elected as the Chair of the F&P Committee for 2025/2026 Municipal Year.

25/07/16.02 Resolved (F/25/07/2.01 Recommendation)

That Cllr Drummond be elected as the Vice Chair of the F&P Committee for 2025/2026 Municipal Year.

25/07/16.03 Resolved (F/25/07/4.01 Recommendation)

That the minutes of the Finance & Policy Committee meeting held on 19th May 2025 be adopted and signed as a true record by the Chair of the Finance & Planning Committee.

25/07/17 Working Group Reports

Updates from the Working Groups were received and noted.

25/07/18 Transport

Cllr Harvey gave an update regarding the recent changes with the no.11 and new T4 and T5 services; discussions are ongoing.

25/07/19 Sunnica

Forest Heath Parish Alliance group - participation with the Forest Heath Parish Alliance group was considered. Cllr Winter made a proposal, seconded by Cllr Yarrow. A vote was taken which was unanimous and the following was agreed:

25/07/19.01 Resolved

That NTC continues to participate with the Forest Heath Parish Alliance Group and that Cllr Hood be the NTC Representative.

Say No to Sunnica -template letters – the template letters from the Say No to Sunnica group regarding the consultation on discharge of conditions on the planning application for Sunnica were considered. Cllr Winter made a proposal, seconded by Cllr Borda. A vote was taken which was unanimous and the following was agreed:

25/07/19.02 Resolved

That the Say No to Sunnica group's template letters regarding the consultation on discharge of conditions on the planning application for Sunnica be approved and submitted to the appropriate authorities.

It was noted that a letter from Newmarket Thoroughbred Racing & Breeding Industry Forum had been received as correspondence requesting consultation on any discharge of condition in relation to the Sunnica planning application which will need directing to WSC.

25/07/20 Bank Closures

The NatWest Guide for services following closure of the Newmarket branch on 24th September 2025 were discussed. Town Clerk has contacted Cash Access regarding a banking hub. NTC will need to consider the handling of cheques and cash when this service is withdrawn in September.

25/07/21 Correspondence

NHRM request for a letter of support for the AHRC Palace House project.

25/07/22 Date of the next Meeting

Monday 26th August 2025 at 6:15pm.

Meeting closed at 7:25pm

Signed: Cllr WinterDate: 26/05/25**Summary of Resolutions**

Resolution	Resolution Wording
<u>25/07/4.01 Resolved</u>	That the minutes of the meeting held on 23 rd June 2025 be adopted and signed as a correct record by the Town Mayor.
<u>25/07/5.01 Resolved</u>	That the request to begin the Co-option process of one council member to Newmarket Town Council be approved.
<u>25/07/9.01 Resolved</u>	That Delegated Powers be given to the NNP Working Group to draft the NTC Shopfront Policy.
<u>25/07/14.01 Resolved</u> <i>(C/25/07/1.01 Resolved)</i>	That Cllr McHugh be elected as Chair for the meeting tonight.
<u>25/07/14.02 Resolved</u> <i>(C/25/07/2.01 Resolved)</i>	That Cllr Winter be elected as the Chair of the Community Services Committee for 2025/2026 Municipal Year.
<u>25/07/14.03 Resolved</u> <i>(C/25/07/3.01 Resolved)</i>	That Cllr McHugh be elected as the Vice Chair of the Community Services Committee for 2025/2026 Municipal Year.
<u>25/07/14.03 Resolved</u> <i>(C/25/07/7.01 Resolved)</i>	That the minutes of the Community Services Committee meeting held on 6th May 2025 be adopted and signed as a true record by the Chair of the Community Services Committee.
<u>25/07/14.04 Resolved</u> <i>(C/25/07/10.01 Recommendation)</i>	That option one from Focus Washrooms to upgrade the existing building with access from the High Street (which as well as being convenient may also enable access to specific funding sources) be approved to progress by pursuing detailed quotes, lead times as to when the project may be completed and any other relevant information.
<u>25/07/14.05 Resolved</u> <i>(C/25/07/11.01 Recommendation)</i>	That other options be considered and further quotes be obtained.
<u>25/07/15.01 Resolved</u> <i>(P/25/07/1.01 Recommendation)</i>	That Cllr Harvey be elected as the Chairman of the Performance & Audit Committee for 2025/2026 Municipal Year.
<u>25/07/15.02 Resolved</u> <i>(P/25/07/2.01 Recommendation)</i>	That Cllr Yarrow be elected as the Vice Chairman of the Performance & Audit Committee for 2025/2026 Municipal Year.
<u>25/07/15.03 Resolved</u> <i>(P/25/07/6.01 Recommendation)</i>	That the minutes of the Performance & Audit Committee meeting held on Monday 14th April 2025 be adopted and signed as a true record by the Chair of the Performance & Audit Committee.
<u>25/07/16.01 Resolved</u> <i>(F/25/07/1.01 Recommendation)</i>	That Cllr Harvey be elected as the Chair of the F&P Committee for 2025/2026 Municipal Year.
<u>25/07/16.02 Resolved</u> <i>(F/25/07/2.01 Recommendation)</i>	That Cllr Drummond be elected as the Vice Chair of the F&P Committee for 2025/2026 Municipal Year.
<u>25/07/16.03 Resolved</u> <i>(F/25/07/4.01 Recommendation)</i>	That the minutes of the Finance & Policy Committee meeting held on 19th May 2025 be adopted and signed as a true record by the Chair of the Finance & Planning Committee.
<u>25/07/19.01 Resolved</u>	That NTC continues to participate with the Forest Heath Parish Alliance Group and that Cllr Hood be the NTC Representative.
<u>25/07/19.02 Resolved</u>	That the Say No to Sunnica group's template letters regarding the consultation on discharge of conditions on the planning

	application for Sunnica be approved and submitted to the appropriate authorities.
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