

**Membership from May 2025**  
Councillor Harvey (Chair)  
Councillor Drummond (Vice)  
Councillor Hood  
Councillor Hulbert  
Councillor McHugh  
Councillor Perry  
Councillor Winter  
Councillor Yarrow

Members = 8  
Quorum = 3



# Newmarket

TOWN COUNCIL

**The Memorial Hall, High Street, Newmarket, Suffolk CB8 8JP**

You are hereby summoned to attend a meeting of the  
**FINANCE & POLICY COMMITTEE** to be held at  
**Memorial Hall, High Street, Newmarket, CB8 8JP** on  
**Monday 21<sup>st</sup> July 2025 at 7.15pm**  
*or following on from the Development and Planning  
Committee meeting, whichever is later*

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting.

Members of the public and press may not orally report or comment about a meeting as it takes place if present at a meeting of the Council, but otherwise may:

- a. film, photograph or make an audio recording of the meeting;
- b. use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
- c. Report or comment on the proceedings in writing, during or after a meeting or orally after the meeting.

The Council will where possible facilitate such recording unless it is being disruptive. It will also take steps to ensure that children, the vulnerable and members of the public who object to being filmed are protected without undermining the broader purpose of the meeting

1. **Election of Chair for the Finance and Policy Committee Meeting for the Municipal Year 2025/2026**
2. **Election of Vice Chair for the Finance and Policy Committee Meeting for the Municipal Year 2025/2026**
3. **Chair to read** the fire safety notice and announce that this meeting is being recorded and to ask whether anyone else intends to record the meeting
4. **Apologies** – To receive and accept apologies for absence
5. **Declaration of interests**
  - a) Councillors are invited to raise any declarations of interest concerning items on the agenda
  - b) To consider any requests for dispensation
6. **Minutes of previous meeting held 19<sup>th</sup> May 2025**
  - a) To consider and adopt the minutes, as a true record of the proceedings
  - b) To consider any matters arising
7. **Public participation** – an invitation to members of the public to make representations to Councillors. Resolutions can only be made on items on the agenda  
*Rules of public participation: no person may speak for longer than 3 minutes in total. The maximum time permitted for this item is 15 minutes. This is the only opportunity during the meeting, for members of the public to address Councillors.*
8. **Submission of schedules of payments for information** - To approve cashbooks 1-5 for months 2 and 3
9. **Bank statements** – To confirm that the bank statement balances & related bank reconciliations have been signed by the Chair of the Finance & Policy Committee
10. **Accounts** – To receive and note the Income & Expenditure for the Finance & Policy Committee as at Month 3 closure
11. **Health, Safety and Facilities** – to receive a monthly report
12. **Correspondence**
13. Date of next meeting **Monday 15<sup>th</sup> September 2025**

Signed  Cathy Whitaker, Town Clerk

Date 15<sup>th</sup> July 2025

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# Newmarket

## TOWN COUNCIL

### Minutes of a Meeting of the Finance & Policy Committee Held on Monday 19<sup>th</sup> May 2025 at the Memorial Hall 7:15pm

**Attendance:**

Councillor J Harvey (Chairman)  
Councillor R Hood  
Councillor P Hulbert

Councillor J McHugh  
Councillor P Winter

Also Present: C Whitaker – Town Clerk and N Alecock – Deputy Town Clerk. Member of the Press.  
Two representatives of Newmarket District Scout Group.

#### Minute

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**F/25/05/1 Chairman to Read the Fire Safety Notice and Announce that Proceedings may be filmed or Recorded**

The Chairman opened the meeting and read out the Fire Safety Notice and confirmed that proceedings were not being recorded.

**F/25/05/2 Apologies for Absence**

Apologies were received from Cllrs Drummond, Perry, Yarrow.

**F/25/05/3 Declaration of Member's Interests and to Remind Councillors of the Need to Keep up to Date their Register of Member's Interests and to Consider any Requests Received for Member's Dispensation**

None noted. There were no requests for Member's Dispensation.

**F/25/05/4 To Confirm the Minutes of the Meeting Held on 17<sup>th</sup> March 2025 and any Matters Arising**

Members received the minutes of the Finance & Policy Committee meeting held on 17<sup>th</sup> March 2025 and Cllr Harvey made a proposal, seconded by Cllr Winter. A vote was taken which was unanimous and the following was agreed:

**F/25/05/4.01 Resolved**

**That the minutes of the Finance & Policy Committee meeting held on 17<sup>th</sup> March 2025 be adopted and signed as a true record by the Chairman of the Finance & Planning Committee.**

There were no matters arising.

**F/25/05/5 Public Open Session**

No members of the public wished to speak.

**F/25/05/6 The Chair proposed that item 9 be brought forward, seconded by Councillor Hood. A vote was taken which was unanimous and the following was agreed:**

**F/25/05/6.01 Resolved**

**That item 9 be brought forward.**

**F/25/05/7 Small Grants**

Chloe Rothwell-Green and Jane Thompson from Newmarket District Scout Group spoke about the upcoming Trip for 28 young people to the Kandersteg International Scout Centre in Switzerland this summer; two of which would not have been able to attend without external funding.

**Newmarket District Scout Group** - the request for a grant for funding towards a scouting international trip to Switzerland was considered. Cllr Harvey made a proposal, seconded by Cllr Hood. A vote was taken which was unanimous and the following was agreed:

**F/25/05/7.01 Recommendation**

**That the request from Newmarket District Scout Group for a grant be approved and be awarded at £1,000.**

A request was made that information regarding the Scouting 'hierarchy structure' be forwarded to the Clerk for future information.

**Newmarket Avenue Bowls Club**- the request for a grant for funding towards the club's electrical works was considered. Cllr Winter made a proposal, seconded by Cllr Hulbert. A vote was taken which was unanimous and the following was agreed:

**F/25/05/7.02 Recommendation**

**That the request from Newmarket Bowls Club for a grant be approved and be awarded at £500.**

**My Wish Charity** - the request for a grant for a project at the new diagnostic unit at Newmarket Community Hospital to provide children's toy walls and distraction toys to their younger patients was considered. Cllr Harvey made a proposal, seconded by Cllr Hulbert. A vote was taken which was unanimous and the following was agreed:

**F/25/05/7.03 Recommendation**

**That the request from My Wish Charity for a grant be approved and be awarded at £500.**

**F/25/05/8 Submission of Schedules of Payments for Information CB1 – CB5**

Members reviewed CB1 – CB5 for month 12 (2024/2025) and month 1 (2025/2026) Cllr Harvey made a proposal, seconded by Cllr Winter. A vote was taken which was unanimous and the following was agreed:

**F/25/05/8.01 Recommendation**

**That the ratification of the schedules of payments for the period 01/03/2025 – 31/03/2025 and 01/04/2025 – 30/04/2025 (Cash Book 1 - 5) be received and adopted.**

**F/25/05/9 To Confirm the Bank Statement Balances & Related Bank Reconciliation have been signed by the Chairman of F&P Committee**

The Chairman of the Finance & Policy Committee confirmed scrutiny of the bank reconciliations relating to the end of 30/04/2025 (month 1) for the Town Council's

Current, Petty Cash, Salaries, Barclaycard and CCLA Cashbooks.

**F/25/05/10 To Receive the Income and Expenditure**

The Income and Expenditure reports for April 2025 were received and noted.

**F/25/05/11 Health and Safety**

The monthly Health and Safety report was received and noted.

**F/25/05/12 Correspondence**

None noted.

**F/25/05/13 Date of Next Meeting**

Monday 21<sup>st</sup> July 2025 at the Memorial Hall.

Meeting closed at 7.35pm

Signed \_\_\_\_\_ Date \_\_\_\_\_

| Summary of Recommendations                | Recommendation Wording                                                                                                                                                                     |
|-------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b><u>F/25/05/4.01 Resolved</u></b>       | That the minutes of the Finance & Policy Committee meeting held on 17 <sup>th</sup> March 2025 be adopted and signed as a true record by the Chairman of the Finance & Planning Committee. |
| <b><u>F/25/05/6.01 Recommendation</u></b> | That item 9 be brought forward.                                                                                                                                                            |
| <b><u>F/25/05/7.01 Recommendation</u></b> | That the request from Newmarket Scout Group for a grant be approved and be awarded £1,000.                                                                                                 |
| <b><u>F/25/05/7.02 Recommendation</u></b> | That the request from Newmarket Avenue Bowls Club for a grant be approved and be awarded at £500.                                                                                          |
| <b><u>F/25/05/7.03 Recommendation</u></b> | That the request from My Wish Charity for a grant be approved and be awarded £1500.                                                                                                        |
| <b><u>F/25/05/8.01 Recommendation</u></b> | That the ratification of the schedules of payments for the period 01/03/2025 – 31/03/2025 and 01/04/2025 – 30/04/2025 (Cash Book 1 - 5) be received and adopted.                           |

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Date: 03/07/2025

Newmarket Town Council Current Year 2025-2026

Page: 1

Time 18:22

Cashbook 1

User: CEW

Current Account

For Month No: 2

## Receipts for Month 2

## Nominal Ledger Analysis

| <u>Receipt Ref</u>    | <u>Name of Payer</u>   | <u>£ Amnt Received</u> | <u>£ Debtors</u> | <u>£ VAT</u> | <u>A/c</u> | <u>Centre</u> | <u>£ Amount</u> | <u>Transaction Detail</u>  |
|-----------------------|------------------------|------------------------|------------------|--------------|------------|---------------|-----------------|----------------------------|
| Balance Brought Fwd : |                        | 977,633.07             |                  |              |            |               | 977,633.07      |                            |
| bacs                  | Banked 01/05/2025      | 150.00                 |                  |              |            |               |                 |                            |
|                       | Sales Recpts Page 2875 | 150.00                 | 150.00           |              | 101        |               |                 | Sales Recpts Page 2875     |
| bacs                  | Banked 06/05/2025      | 151.20                 |                  |              |            |               |                 |                            |
|                       | Sales Recpts Page 2876 | 151.20                 | 151.20           |              | 101        |               |                 | Sales Recpts Page 2876     |
| 000244                | Banked 08/05/2025      | 146.00                 |                  |              |            |               |                 |                            |
| 000244                | Tea dance April 25     | 146.00                 |                  | 24.33        | 1043       | 301           | 121.67          | teadance income April25    |
| 000143                | Banked 08/05/2025      | 145.80                 |                  |              |            |               |                 |                            |
|                       | Sales Recpts Page 2878 | 145.80                 | 145.80           |              | 101        |               |                 | Sales Recpts Page 2878     |
| bacs                  | Banked 12/05/2025      | 259.96                 |                  |              |            |               |                 |                            |
|                       | Sales Recpts Page 2880 | 259.96                 | 259.96           |              | 101        |               |                 | Sales Recpts Page 2880     |
| bacs                  | Banked 13/05/2025      | 42.00                  |                  |              |            |               |                 |                            |
|                       | Sales Recpts Page 2879 | 42.00                  | 42.00            |              | 101        |               |                 | Sales Recpts Page 2879     |
| bacs                  | Banked 16/05/2025      | 42.00                  |                  |              |            |               |                 |                            |
|                       | Sales Recpts Page 2881 | 42.00                  | 42.00            |              | 101        |               |                 | Sales Recpts Page 2881     |
| bacs                  | Banked 16/05/2025      | 294.00                 |                  |              |            |               |                 |                            |
| bacs                  | We Buy Vintage         | 294.00                 |                  | 49.00        | 565        |               | 245.00          | hdep/WeBuyVintage - 8/7/25 |
| bacs                  | Banked 22/05/2025      | 46.50                  |                  |              |            |               |                 |                            |
|                       | Sales Recpts Page 2887 | 46.50                  | 46.50            |              | 101        |               |                 | Sales Recpts Page 2887     |
| bacs                  | Banked 23/05/2025      | 84.00                  |                  |              |            |               |                 |                            |
|                       | Sales Recpts Page 2884 | 84.00                  | 84.00            |              | 101        |               |                 | Sales Recpts Page 2884     |
| bacs                  | Banked 23/05/2025      | 108.00                 |                  |              |            |               |                 |                            |
|                       | Sales Recpts Page 2885 | 108.00                 | 108.00           |              | 101        |               |                 | Sales Recpts Page 2885     |
| bacs                  | Banked 23/05/2025      | 522.00                 |                  |              |            |               |                 |                            |
|                       | Sales Recpts Page 2886 | 522.00                 | 522.00           |              | 101        |               |                 | Sales Recpts Page 2886     |
| bacs                  | Banked 27/05/2025      | 48.00                  |                  |              |            |               |                 |                            |
|                       | Sales Recpts Page 2883 | 48.00                  | 48.00            |              | 101        |               |                 | Sales Recpts Page 2883     |
| bacs                  | Banked 28/05/2025      | 764.48                 |                  |              |            |               |                 |                            |
|                       | Sales Recpts Page 2882 | 764.48                 | 764.48           |              | 101        |               |                 | Sales Recpts Page 2882     |
| bacs                  | Banked 29/05/2025      | 1,494.00               |                  |              |            |               |                 |                            |
|                       | Sales Recpts Page 2889 | 1,494.00               | 1,494.00         |              | 101        |               |                 | Sales Recpts Page 2889     |
| bacs                  | Banked 29/05/2025      | 390.00                 |                  |              |            |               |                 |                            |
|                       | Sales Recpts Page 2890 | 390.00                 | 390.00           |              | 101        |               |                 | Sales Recpts Page 2890     |
| bacs                  | Banked 29/05/2025      | 209.98                 |                  |              |            |               |                 |                            |
|                       | Sales Recpts Page 2893 | 209.98                 | 209.98           |              | 101        |               |                 | Sales Recpts Page 2893     |
|                       | Banked 29/05/2025      | 459.64                 |                  |              |            |               |                 |                            |
| CC SWEEP              | Barclaycard Account    | 459.64                 |                  |              | 208        |               | 459.64          | Adj to Bcard payment       |
| bacs                  | Banked 30/05/2025      | 777.60                 |                  |              |            |               |                 |                            |

Continued on Page 2

| Receipts for Month 2     |                        |                        |                  | Nominal Ledger Analysis |            |               |                 |                           |
|--------------------------|------------------------|------------------------|------------------|-------------------------|------------|---------------|-----------------|---------------------------|
| <u>Receipt Ref</u>       | <u>Name of Payer</u>   | <u>£ Amnt Received</u> | <u>£ Debtors</u> | <u>£ VAT</u>            | <u>A/c</u> | <u>Centre</u> | <u>£ Amount</u> | <u>Transaction Detail</u> |
|                          | Sales Recpts Page 2888 | 777.60                 | 777.60           |                         | 101        |               |                 | Sales Recpts Page 2888    |
| bacs                     | Banked 30/05/2025      | 163.20                 |                  |                         |            |               |                 |                           |
|                          | Sales Recpts Page 2891 | 163.20                 | 163.20           |                         | 101        |               |                 | Sales Recpts Page 2891    |
| bacs                     | Banked 30/05/2025      | 42.00                  |                  |                         |            |               |                 |                           |
|                          | Sales Recpts Page 2892 | 42.00                  | 42.00            |                         | 101        |               |                 | Sales Recpts Page 2892    |
| Total Receipts for Month |                        | 6,340.36               | 5,440.72         | 73.33                   |            |               | 826.31          |                           |
| Cashbook Totals          |                        | 983,973.43             | 5,440.72         | 73.33                   |            |               | 978,459.38      |                           |

| Payments for Month 2 |                                |            |              |             | Nominal Ledger |      |        |            |                                |
|----------------------|--------------------------------|------------|--------------|-------------|----------------|------|--------|------------|--------------------------------|
| Date                 | Payee Name                     | Reference  | £ Total Amnt | £ Creditors | £ VAT          | A/c  | Centre | £ Amount   | Transaction Detail             |
| 01/05/2025           | Cloudy IT                      | 07512      | 827.63       | 827.63      |                | 501  |        |            | Monthly IT fees                |
| 06/05/2025           | Staff Salary Account           | salaries   | 40,000.00    |             |                | 204  |        | 40,000.00  | topup for salary acc.          |
| 06/05/2025           | British Gas                    | 603922137  | 34.29        | 34.29       |                | 501  |        |            | cem elec March/April25         |
| 07/05/2025           | CCLA Account                   | CCLATfr    | 800,000.00   |             |                | 202  |        | 800,000.00 | CCLA precept tfr               |
| 09/05/2025           | C Whitaker                     | LEXLINK/CW | 600.00       |             |                | 4181 | 307    | 600.00     | Lexlink 250th - Clerk rep.     |
| 12/05/2025           | N-CIS                          | 12484      | 48.84        | 48.84       |                | 501  |        |            | Phone tech Fees                |
| 14/05/2025           | Gerry Reynolds Saddlery        | 23765      | 630.00       | 630.00      |                | 501  |        |            | Replacement Plaque-Queens Stat |
| 14/05/2025           | Anglian Water Business Nationa | 229789301  | 46.60        | 46.60       |                | 501  |        |            | Water Pav Jan-Apr 25           |
| 14/05/2025           | Abbey Security Services Ltd    | 42947      | 736.70       | 736.70      |                | 501  |        |            | Security Services April 25     |
| 14/05/2025           | Phillip Green                  | 20525      | 120.00       | 120.00      |                | 501  |        |            | Maintain & Winding CT-April25  |
| 14/05/2025           | Grey's of Ely Ltd              | 32449      | 50.00        | 50.00       |                | 501  |        |            | Canx fee for Twinning coach    |
| 14/05/2025           | Ambit Maintenance Ltd          | 006431     | 630.00       | 630.00      |                | 501  |        |            | Kitchen Equip. Annual Service  |
| 14/05/2025           | Mrs Brenda Willison            | 08052025   | 20.00        | 20.00       |                | 501  |        |            | VE 80 Town Cry                 |
| 14/05/2025           | Keyways Locksmith Ltd          | 24314      | 174.00       | 174.00      |                | 501  |        |            | Pav lock repair                |
| 14/05/2025           | MPB Electrical Contractors Ltd | 0268       | 324.00       | 324.00      |                | 501  |        |            | Pav sensor lighting            |
| 14/05/2025           | Suffolk West Citizens Advice B | 288        | 5,000.00     | 5,000.00    |                | 501  |        |            | Grant for 2025-26              |
| 14/05/2025           | TH Tree Surgery Ltd            | 2023856    | 756.00       | 756.00      |                | 501  |        |            | Crown lift trees               |
| 14/05/2025           | Crown Gas and Power            | 3527651    | 78.16        | 78.16       |                | 501  |        |            | Pav April 25 Gas               |
| 20/05/2025           | British Gas                    | 603922137. | 63.24        | 63.24       |                | 501  |        |            | cem elec april 25              |
| 21/05/2025           | Total Energies                 | 376035720  | 79.81        | 79.81       |                | 501  |        |            | Public Conv Elec April 25      |
| 21/05/2025           | Total Energies                 | 376035797  | 135.67       | 135.67      |                | 501  |        |            | Pav elec April 25              |
| 21/05/2025           | Total Energies                 | 376035874  | 59.69        | 59.69       |                | 501  |        |            | Conv Elec April 25             |
| 21/05/2025           | Total Energies                 | 376035203  | 44.61        | 44.61       |                | 501  |        |            | CT Elec April 25               |
| 21/05/2025           | Total Energies                 | 376035786  | 27.32        | 27.32       |                | 501  |        |            | BT Elec April 25               |
| 21/05/2025           | Total Energies                 | 376035808  | 821.75       | 821.75      |                | 501  |        |            | MH Elec April 25               |
| 22/05/2025           | Stellantis FS UK               | DD         | 575.23       |             | 95.87          | 4039 | 200    | 479.36     | van lease installment          |
| 24/05/2025           | Siemens FS Ltd                 | 0281388DD  | 778.59       |             | 129.76         | 4028 | 101    | 648.83     | office printer lease           |
| 27/05/2025           | Heelis and Lodge               | 9564       | 370.00       | 370.00      |                | 501  |        |            | Year end internal audit        |
| 27/05/2025           | Thurlow Nunn Standen Ltd       | 481210     | 14.52        | 14.52       |                | 501  |        |            | Gen.supplies TK                |
| 27/05/2025           | Adams & Eden Restoration       | 14052025   | 753.60       | 753.60      |                | 501  |        |            | Replacement door- MH           |
| 27/05/2025           | Institute Of Cemetery & Cremat | 4624202526 | 105.00       | 105.00      |                | 501  |        |            | ICCM Corp Subs 2025/26         |
| 27/05/2025           | Libra Security Ltd             | 7548       | 30.00        | 30.00       |                | 501  |        |            | Replace control panel battery  |
| 27/05/2025           | Duralock Group                 | 0726       | 1,453.80     | 1,453.80    |                | 501  |        |            | Resolution                     |
| 27/05/2025           | Mead Contruccion (Cambridge) L | 200674     | 336.00       | 336.00      |                | 501  |        |            | Grab-Away CEM                  |
| 27/05/2025           | Anglian Water Business Nationa | 15021490   | 1,164.72     | 1,164.72    |                | 501  |        |            | MH & Gardens water Feb-April   |
| 27/05/2025           | British Gas                    | 817778482  | 31.77        | 31.77       |                | 501  |        |            | Cem elec April-May 2025        |
| 27/05/2025           | Crown Gas and Power            | 3515628    | 414.99       | 414.99      |                | 501  |        |            | Gas MH                         |
| 29/05/2025           | Barclaycard Account            | CC SWEEP   | 459.64       |             |                | 208  |        | 459.64     | pyt April Statement Bcard      |
| 29/05/2025           | Barclaycard Account            | CC SWEEP   | 759.64       |             |                | 208  |        | 759.64     | CC April statement pymt        |
| 31/05/2025           | Unity Trust Bank               | INTEREST   | 18.30        |             |                | 4051 | 101    | 18.30      | UTB bank fees                  |
| 31/05/2025           | Petty Cash M2                  | PCASHM2    | 30.74        |             | 4.50           | 4023 | 101    | 18.32      | PCASH/laminating pouches       |

| Payments for Month 2     |                         |                  |                     | Nominal Ledger     |              |            |               |                 |                           |
|--------------------------|-------------------------|------------------|---------------------|--------------------|--------------|------------|---------------|-----------------|---------------------------|
| <u>Date</u>              | <u>Payee Name</u>       | <u>Reference</u> | <u>£ Total Amnt</u> | <u>£ Creditors</u> | <u>£ VAT</u> | <u>A/c</u> | <u>Centre</u> | <u>£ Amount</u> | <u>Transaction Detail</u> |
|                          |                         |                  |                     |                    |              | 4016       | 120           | 4.17            | PCASH/bleach              |
|                          |                         |                  |                     |                    |              | 4020       | 102           | 1.45            | PCASH/milk office         |
|                          |                         |                  |                     |                    |              | 4078       | 120           | 2.30            | PCASH/milk events         |
| 31/05/2025               | Petty Cash              | 300845           | 30.74               |                    |              | 210        |               | 30.74           | M2 PCash reimbursement    |
| 31/05/2025               | adj to petty cash error | ADJUSTMENT       | -30.74              |                    | -4.50        | 4023       | 101           | -18.32          | adj to petty cash error   |
|                          |                         |                  |                     |                    |              | 4016       | 120           | -4.17           | adj to petty cash error   |
|                          |                         |                  |                     |                    |              | 4020       | 102           | -1.45           | adj to petty cash error   |
|                          |                         |                  |                     |                    |              | 4078       | 120           | -2.30           | adj to petty cash error   |
| Total Payments for Month |                         |                  | 858,604.85          | 15,382.71          | 225.63       |            |               | 842,996.51      |                           |
| Balance Carried Fwd      |                         |                  | 125,368.58          |                    |              |            |               |                 |                           |
| Cashbook Totals          |                         |                  | 983,973.43          | 15,382.71          | 225.63       |            |               | 968,365.09      |                           |

| Receipts for Month 2     |                      |                        |                  | Nominal Ledger Analysis |            |               |                 |                           |
|--------------------------|----------------------|------------------------|------------------|-------------------------|------------|---------------|-----------------|---------------------------|
| <u>Receipt Ref</u>       | <u>Name of Payer</u> | <u>£ Amnt Received</u> | <u>£ Debtors</u> | <u>£ VAT</u>            | <u>A/c</u> | <u>Centre</u> | <u>£ Amount</u> | <u>Transaction Detail</u> |
| Balance Brought Fwd :    |                      | 150.00                 |                  |                         |            |               | 150.00          |                           |
|                          | Banked 31/05/2025    | 30.74                  |                  |                         |            |               |                 |                           |
| 300845                   | Current Account      | 30.74                  |                  |                         | 201        |               | 30.74           | M2 PCash reimbursement    |
| Total Receipts for Month |                      | 30.74                  | 0.00             | 0.00                    |            |               | 30.74           |                           |
| Cashbook Totals          |                      | 180.74                 | 0.00             | 0.00                    |            |               | 180.74          |                           |

| Payments for Month 2     |                   |                  |                     |                    | Nominal Ledger |            |               |                 |                           |
|--------------------------|-------------------|------------------|---------------------|--------------------|----------------|------------|---------------|-----------------|---------------------------|
| <u>Date</u>              | <u>Payee Name</u> | <u>Reference</u> | <u>£ Total Amnt</u> | <u>£ Creditors</u> | <u>£ VAT</u>   | <u>A/c</u> | <u>Centre</u> | <u>£ Amount</u> | <u>Transaction Detail</u> |
| 31/05/2025               | Petty Cash M2     | PCASHM2          | 30.74               |                    | 4.50           | 4023       | 101           | 18.32           | PCASH/Laminating pouches  |
|                          |                   |                  |                     |                    |                | 4016       | 120           | 4.17            | PCASH/Bleach              |
|                          |                   |                  |                     |                    |                | 4020       | 102           | 1.45            | PCASH/milk- office        |
|                          |                   |                  |                     |                    |                | 4078       | 120           | 2.30            | PCASH/milk - event        |
| Total Payments for Month |                   |                  | 30.74               | 0.00               | 4.50           |            |               | 26.24           |                           |
| Balance Carried Fwd      |                   |                  | 150.00              |                    |                |            |               |                 |                           |
| Cashbook Totals          |                   |                  | 180.74              | 0.00               | 4.50           |            |               | 176.24          |                           |

| Receipts for Month 2     |                      |                        |                  | Nominal Ledger Analysis |            |               |                 |                           |
|--------------------------|----------------------|------------------------|------------------|-------------------------|------------|---------------|-----------------|---------------------------|
| <u>Receipt Ref</u>       | <u>Name of Payer</u> | <u>£ Amnt Received</u> | <u>£ Debtors</u> | <u>£ VAT</u>            | <u>A/c</u> | <u>Centre</u> | <u>£ Amount</u> | <u>Transaction Detail</u> |
| Balance Brought Fwd :    |                      | 7,669.75               |                  |                         |            |               | 7,669.75        |                           |
|                          | Banked 06/05/2025    | 40,000.00              |                  |                         |            |               |                 |                           |
| salaries                 | Current Account      | 40,000.00              |                  |                         | 201        |               | 40,000.00       | topup for salary acc.     |
| Total Receipts for Month |                      | 40,000.00              | 0.00             | 0.00                    |            |               | 40,000.00       |                           |
| Cashbook Totals          |                      | 47,669.75              | 0.00             | 0.00                    |            |               | 47,669.75       |                           |

| Payments for Month 2     |                     |                  |                     | Nominal Ledger     |              |            |               |                                           |
|--------------------------|---------------------|------------------|---------------------|--------------------|--------------|------------|---------------|-------------------------------------------|
| <u>Date</u>              | <u>Payee Name</u>   | <u>Reference</u> | <u>£ Total Amnt</u> | <u>£ Creditors</u> | <u>£ VAT</u> | <u>A/c</u> | <u>Centre</u> | <u>£ Amount</u> <u>Transaction Detail</u> |
| 22/05/2025               | Net Salaries M2     | SALARIESM2       | 12,478.71           |                    |              | 516        |               | 12,478.71 Net Salaries M2                 |
| 22/05/2025               | People's Pension M2 | WPP M2           | 1,633.37            |                    |              | 514        |               | 1,633.37 People's Pension M2              |
| 22/05/2025               | HMRC M2             | 1108662602       | 5,600.23            |                    |              | 515        |               | 5,600.23 HMRC M2                          |
| 31/05/2025               | Unity Trust Bank    | BACS             | 7.35                |                    |              | 4051       | 101           | 7.35 bank charges                         |
| Total Payments for Month |                     |                  | 19,719.66           | 0.00               | 0.00         |            |               | 19,719.66                                 |
| Balance Carried Fwd      |                     |                  | 27,950.09           |                    |              |            |               |                                           |
| Cashbook Totals          |                     |                  | 47,669.75           | 0.00               | 0.00         |            |               | 47,669.75                                 |

| Receipts for Month 2     |                      |                        |                  | Nominal Ledger Analysis |            |               |                                           |
|--------------------------|----------------------|------------------------|------------------|-------------------------|------------|---------------|-------------------------------------------|
| <u>Receipt Ref</u>       | <u>Name of Payer</u> | <u>£ Amnt Received</u> | <u>£ Debtors</u> | <u>£ VAT</u>            | <u>A/c</u> | <u>Centre</u> | <u>£ Amount</u> <u>Transaction Detail</u> |
|                          | Banked 29/05/2025    | 459.64                 |                  |                         |            |               |                                           |
| CC SWEEP                 | Current Account      | 459.64                 |                  |                         | 201        |               | 459.64 pyt April Statement Bcard          |
|                          | Banked 29/05/2025    | 759.64                 |                  |                         |            |               |                                           |
| CC SWEEP                 | Current Account      | 759.64                 |                  |                         | 201        |               | 759.64 CC April statement pymt            |
| Total Receipts for Month |                      | 1,219.28               | 0.00             | 0.00                    |            |               | 1,219.28                                  |
| Balance Carried Fwd      |                      | 5,138.48               |                  |                         |            |               |                                           |
| Cashbook Totals          |                      | 6,357.76               | 0.00             | 0.00                    |            |               | 6,357.76                                  |

## Payments for Month 2

## Nominal Ledger

| <u>Date</u>              | <u>Payee Name</u>      | <u>Reference</u> | <u>£ Total Amnt</u> | <u>£ Creditors</u> | <u>£ VAT</u> | <u>A/c</u> | <u>Centre</u> | <u>£ Amount</u> | <u>Transaction Detail</u>   |
|--------------------------|------------------------|------------------|---------------------|--------------------|--------------|------------|---------------|-----------------|-----------------------------|
| Balance Brought Fwd :    |                        |                  | 730.38              |                    |              |            |               | 730.38          |                             |
| 02/05/2025               | card/Amazon            | CC251274         | 59.40               |                    | 9.90         | 4037       | 202           | 49.50           | card/watering cans          |
| 02/05/2025               | card/Tindalls          | CC251277         | 176.48              |                    | 29.41        | 4023       | 101           | 38.92           | card/file dividers-pens     |
|                          |                        |                  |                     |                    |              | 4181       | 307           | 108.15          | card/LEXLINK gifts          |
| 04/05/2025               | card/Adobe             | CC251279         | 97.06               |                    | 16.18        | 4025       | 101           | 80.88           | card/Acropro licence        |
| 04/05/2025               | AMAZON PRIME LIC       | PRIME            | 8.99                |                    |              | 4025       | 101           | 8.99            | AMAZON PRIME LIC            |
| 06/05/2025               | card/Ink n Toner       | CC251278         | 63.50               |                    | 10.58        | 4018       | 101           | 52.92           | card/toner waste refills    |
| 07/05/2025               | card/Tescos            | CC251280         | 3.95                |                    |              | 4078       | 120           | 3.95            | card/milk-VE event          |
| 07/05/2025               | card/Complete.co.uk    | CC251281         | 66.56               |                    | 11.09        | 4023       | 101           | 55.47           | card/15reams white paper    |
| 08/05/2025               | card/Tesco             | CC251282         | 15.33               |                    |              | 4078       | 120           | 15.33           | cards/VE event refreshments |
| 08/05/2025               | card/Shoe Doctor       | CC251283         | 7.00                |                    | 1.17         | 4029       | 200           | 5.83            | card/key cutting            |
| 08/05/2025               | card/Shoe Doctor       | CC251284         | 7.00                |                    | 1.17         | 4029       | 200           | 5.83            | card/key cutting            |
| 08/05/2025               | card/Party Packs.co.uk | CC251285         | 674.64              |                    | 112.44       | 4180       | 101           | 562.20          | card/waving flags           |
| 08/05/2025               | card/Hillarys Blinds   | CC251287         | 3,188.83            |                    | 531.47       | 4036       | 120           | 2,657.36        | card/Blinds replacement MH  |
| 09/05/2025               | card/Tesco             | CC251286         | 8.25                |                    |              | 4078       | 120           | 8.25            | card/events refr            |
| 12/05/2025               | CARD/PDFAID            | MISC             | 0.95                |                    |              | 4025       | 101           | 0.95            | CARD/PDFAID                 |
| 13/05/2025               | card/Amazon            | CC251288         | 9.99                |                    | 1.67         | 4023       | 101           | 8.32            | card/names badges           |
| 13/05/2025               | card/Amazon            | CC251289         | 69.23               |                    | 11.55        | 4029       | 200           | 57.68           | card/litter pickers(child)  |
| 13/05/2025               | card/Amazon            | CC251290         | 103.99              |                    | 17.34        | 4029       | 200           | 86.65           | card/litter pick hoops      |
| 14/05/2025               | card/NHRM              | CC251291         | 115.94              |                    | 17.32        | 4189       | 307           | 98.62           | card/MLF twinning gifts     |
| 19/05/2025               | card/SA PDFAID.com     | CC261302         | 49.00               |                    |              | 4025       | 101           | 49.00           | card/PDF temp lic           |
| 19/05/2025               | card/Wolseley          | CC261303         | 125.99              |                    | 21.00        | 4036       | 120           | 104.99          | card/toilet seat            |
| 20/05/2025               | card/Tesco             | CC261292         | 1.55                |                    |              | 4078       | 120           | 1.55            | card/Milk (Events/Mtgs)     |
| 22/05/2025               | card/Kingdom Coffee    | CC261293         | 178.80              |                    |              | 4078       | 120           | 178.80          | card/filter coffee-events   |
| 22/05/2025               | card/Tescos            | CC261294         | 29.76               |                    | 2.94         | 4443       | 301           | 26.82           | card/teadance supplies      |
| 22/05/2025               | card/Amazon            | CC261295         | 22.54               |                    |              | 4078       | 120           | 22.54           | card/teabags                |
| 22/05/2025               | card/FH Recycling      | CC261296         | 9.00                |                    | 1.50         | 4029       | 200           | 7.50            | card/tip-run with van       |
| 22/05/2025               | card/Amazon            | CC261297         | 24.68               |                    | 4.11         | 4029       | 200           | 20.57           | card/metal paint            |
| 22/05/2025               | card/Amazon            | CC261298         | 20.00               |                    |              | 4064       | 101           | 20.00           | card/Gift Card              |
| 28/05/2025               | card/Amazon            | CC261299         | 15.98               |                    | 2.66         | 4016       | 120           | 13.32           | card/4 x dustpans           |
| 29/05/2025               | Current Account        | CC SWEEP         | 459.64              |                    |              | 201        |               | 459.64          | Adj to Bcard payment        |
| 29/05/2025               | card/Amazonq           | CC261300         | 9.95                |                    |              | 4023       | 101           | 9.95            | card/planner                |
| 29/05/2025               | card/Amazon            | CC261301         | 3.40                |                    | 0.57         | 4023       | 101           | 2.83            | card/pens pack              |
| Total Payments for Month |                        |                  | 5,627.38            | 0.00               | 804.07       |            |               | 4,823.31        |                             |
| Cashbook Totals          |                        |                  | 6,357.76            | 0.00               | 804.07       |            |               | 5,553.69        |                             |

| Receipts for Month 2     |                      |                        |                  | Nominal Ledger Analysis |            |               |                                           |
|--------------------------|----------------------|------------------------|------------------|-------------------------|------------|---------------|-------------------------------------------|
| <u>Receipt Ref</u>       | <u>Name of Payer</u> | <u>£ Amnt Received</u> | <u>£ Debtors</u> | <u>£ VAT</u>            | <u>A/c</u> | <u>Centre</u> | <u>£ Amount</u> <u>Transaction Detail</u> |
| Balance Brought Fwd :    |                      | 624,937.96             |                  |                         |            |               | 624,937.96                                |
| bacs                     | Banked 02/05/2025    | 2,377.48               |                  |                         |            |               |                                           |
| bacs                     | CCLA PSDF            | 2,377.48               |                  |                         | 1190       | 101           | 2,377.48 interest reinvestment            |
|                          | Banked 07/05/2025    | 800,000.00             |                  |                         |            |               |                                           |
| CCLAtfr                  | Current Account      | 800,000.00             |                  |                         | 201        |               | 800,000.00 CCLA precept tfr               |
| Total Receipts for Month |                      | 802,377.48             | 0.00             | 0.00                    |            |               | 802,377.48                                |
| Cashbook Totals          |                      | 1,427,315.44           | 0.00             | 0.00                    |            |               | 1,427,315.44                              |

| Payments for Month 2     |                   |                  |                     |                    | Nominal Ledger |            |               |                 |                           |
|--------------------------|-------------------|------------------|---------------------|--------------------|----------------|------------|---------------|-----------------|---------------------------|
| <u>Date</u>              | <u>Payee Name</u> | <u>Reference</u> | <u>£ Total Amnt</u> | <u>£ Creditors</u> | <u>£ VAT</u>   | <u>A/c</u> | <u>Centre</u> | <u>£ Amount</u> | <u>Transaction Detail</u> |
|                          |                   |                  | 0.00                |                    |                |            |               |                 |                           |
| Total Payments for Month |                   |                  | 0.00                | 0.00               | 0.00           |            |               | 0.00            |                           |
| Balance Carried Fwd      |                   |                  | 1,427,315.44        |                    |                |            |               |                 |                           |
| Cashbook Totals          |                   |                  | 1,427,315.44        | 0.00               | 0.00           |            |               | 1,427,315.44    |                           |

Date: 02/07/2025

Newmarket Town Council Current Year 2025-2026

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Cashbook 1

User: CEW

Current Account

For Month No: 3

## Receipts for Month 3

## Nominal Ledger Analysis

| <u>Receipt Ref</u>       | <u>Name of Payer</u>   | <u>£ Amnt Received</u> | <u>£ Debtors</u> | <u>£ VAT</u> | <u>A/c</u> | <u>Centre</u> | <u>£ Amount</u> | <u>Transaction Detail</u> |
|--------------------------|------------------------|------------------------|------------------|--------------|------------|---------------|-----------------|---------------------------|
|                          | Balance Brought Fwd :  | 125,368.58             |                  |              |            |               | 125,368.58      |                           |
| bacs                     | Banked 03/06/2025      | 250.00                 |                  |              |            |               |                 |                           |
|                          | Sales Recpts Page 2896 | 250.00                 | 250.00           |              | 101        |               |                 | Sales Recpts Page 2896    |
| bacs                     | Banked 03/06/2025      | 46.50                  |                  |              |            |               |                 |                           |
|                          | Sales Recpts Page 2897 | 46.50                  | 46.50            |              | 101        |               |                 | Sales Recpts Page 2897    |
| bacs                     | Banked 03/06/2025      | 42.00                  |                  |              |            |               |                 |                           |
|                          | Sales Recpts Page 2898 | 42.00                  | 42.00            |              | 101        |               |                 | Sales Recpts Page 2898    |
| bacs                     | Banked 03/06/2025      | 126.00                 |                  |              |            |               |                 |                           |
| bacs                     | Janniz Books           | 126.00                 |                  | 21.00        | 565        |               | 105.00          | hdep/ for 18/6/25.SA.     |
| bacs                     | Banked 04/06/2025      | 109.80                 |                  |              |            |               |                 |                           |
|                          | Sales Recpts Page 2894 | 109.80                 | 109.80           |              | 101        |               |                 | Sales Recpts Page 2894    |
| bacs                     | Banked 04/06/2025      | 120.00                 |                  |              |            |               |                 |                           |
|                          | Sales Recpts Page 2899 | 120.00                 | 120.00           |              | 101        |               |                 | Sales Recpts Page 2899    |
| 000245                   | Banked 06/06/2025      | 64.80                  |                  |              |            |               |                 |                           |
|                          | Sales Recpts Page 2900 | 64.80                  | 64.80            |              | 101        |               |                 | Sales Recpts Page 2900    |
|                          | Banked 06/06/2025      | 50,000.00              |                  |              |            |               |                 |                           |
| CCLA topup               | CCLA Account           | 50,000.00              |                  |              | 202        |               | 50,000.00       | Acc topup from CCLA       |
| bacs                     | Banked 06/06/2025      | 120.00                 |                  |              |            |               |                 |                           |
|                          | Sales Recpts Page 2901 | 120.00                 | 120.00           |              | 101        |               |                 | Sales Recpts Page 2901    |
| adj to a/c               | Banked 13/06/2025      | -12.00                 |                  |              |            |               |                 |                           |
|                          | Sales Recpts Page 2903 | -12.00                 | -12.00           |              | 101        |               |                 | Sales Recpts Page 2903    |
| adj to a/c               | Banked 13/06/2025      | 12.00                  |                  |              |            |               |                 |                           |
|                          | Sales Recpts Page 2904 | 12.00                  | 12.00            |              | 101        |               |                 | Sales Recpts Page 2904    |
| bacs                     | Banked 17/06/2025      | 462.00                 |                  |              |            |               |                 |                           |
|                          | Sales Recpts Page 2905 | 462.00                 | 462.00           |              | 101        |               |                 | Sales Recpts Page 2905    |
| bacs                     | Banked 17/06/2025      | 84.00                  |                  |              |            |               |                 |                           |
|                          | Sales Recpts Page 2906 | 84.00                  | 84.00            |              | 101        |               |                 | Sales Recpts Page 2906    |
| bacs                     | Banked 18/06/2025      | 200.40                 |                  |              |            |               |                 |                           |
|                          | Sales Recpts Page 2907 | 200.40                 | 200.40           |              | 101        |               |                 | Sales Recpts Page 2907    |
|                          | Banked 27/06/2025      | 150,000.00             |                  |              |            |               |                 |                           |
| CCLAPSDF                 | CCLA Account           | 150,000.00             |                  |              | 202        |               | 150,000.00      | PSDF tfr of funds         |
| Total Receipts for Month |                        | 201,625.50             | 1,499.50         | 21.00        |            |               | 200,105.00      |                           |
| Cashbook Totals          |                        | 326,994.08             | 1,499.50         | 21.00        |            |               | 325,473.58      |                           |

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Newmarket Town Council Current Year 2025-2026

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Cashbook 1

User: CEW

Current Account

For Month No: 3

## Payments for Month 3

## Nominal Ledger

| <u>Date</u> | <u>Payee Name</u>              | <u>Reference</u> | <u>£ Total Amnt</u> | <u>£ Creditors</u> | <u>£ VAT</u> | <u>A/c</u> | <u>Centre</u> | <u>£ Amount</u> | <u>Transaction Detail</u>      |
|-------------|--------------------------------|------------------|---------------------|--------------------|--------------|------------|---------------|-----------------|--------------------------------|
| 01/06/2025  | Cloudy IT                      | 07830            | 827.63              | 827.63             |              | 501        |               |                 | CloudyIT May 2025              |
| 02/06/2025  | 1015 Limited                   | O65DX            | 2,100.00            | 2,100.00           |              | 501        |               |                 | balance of Carnival band       |
| 05/06/2025  | My WISH Charity                | SG-MYWISH        | 500.00              |                    |              | 4076       | 101           | 500.00          | grant to My WISH Charity       |
| 05/06/2025  | Newmarket Avenue Bowls Club    | SG-NTBOWLS       | 500.00              |                    |              | 4076       | 101           | 500.00          | small grant Nkt Ave Bowls Club |
| 05/06/2025  | Newmarket District Scouts      | SG-SCOUTS        | 1,000.00            |                    |              | 4076       | 101           | 1,000.00        | small grant Nkt District Scout |
| 05/06/2025  | Morrison & tokley Ltd          | SF-CHOPHOU       | 395.54              |                    |              | 4073       | 101           | 395.54          | Chophouse Barbers-shopfrtGrant |
| 05/06/2025  | Neith Art & Sculpture          | 146              | 5,000.00            | 5,000.00           |              | 501        |               |                 | Town Centre Public Art Trail   |
| 05/06/2025  | Hillarys                       | 050625           | 3,827.30            | 3,827.30           |              | 501        |               |                 | MH Blinds                      |
| 05/06/2025  | Icon Sign & Design Ltd         | 03032025         | 2,718.00            | 2,718.00           |              | 501        |               |                 | Directional Finger Post Sign   |
| 05/06/2025  | Adams & Eden Restoration       | 26052025         | 346.24              | 346.24             |              | 501        |               |                 | Domain Newmarket Calendar      |
| 05/06/2025  | West Suffolk Council           | 1329499          | 250.00              | 250.00             |              | 501        |               |                 | Parking Permit-HH              |
| 05/06/2025  | Phillip Green                  | 20625            | 120.00              | 120.00             |              | 501        |               |                 | Maintaining- May 25            |
| 05/06/2025  | Caskade Music                  | 23052025         | 100.00              | 100.00             |              | 501        |               |                 | Tea Dance music May 25         |
| 05/06/2025  | Jockey Club Estates            | 16372            | 21,123.90           | 21,123.90          |              | 501        |               |                 | SLA Contract Quarter 1         |
| 05/06/2025  | Nancy's Vintage Teashop        | 165              | 159.84              | 159.84             |              | 501        |               |                 | Catering-RV                    |
| 05/06/2025  | Premier Drainage Company Ltd   | 25643            | 390.00              | 390.00             |              | 501        |               |                 | CCTV survey- Drain serving     |
| 05/06/2025  | Abbey Security Services Ltd    | 43027            | 48.00               | 48.00              |              | 501        |               |                 | Call outs May 25 Intrud Alarm  |
| 05/06/2025  | Abbey Security Services Ltd    | 43093            | 747.33              | 747.33             |              | 501        |               |                 | Security services May 25       |
| 05/06/2025  | Verrecchia Ices                | nwmkt22072       | 450.00              | 450.00             |              | 501        |               |                 | Ice cream van bkg              |
| 05/06/2025  | Ambit Maintenance Ltd          | 02062025         | 906.41              | 906.41             |              | 501        |               |                 | Gas cooker conv to commercial  |
| 05/06/2025  | Duck Plumbing & Heating Limite | 61346            | 93.00               | 93.00              |              | 501        |               |                 | Restore gas supply & tested    |
| 05/06/2025  | Cooleraid Ltd                  | 1768328          | 145.80              | 145.80             |              | 501        |               |                 | Cooleraid order May 25         |
| 05/06/2025  | Fenland Leisure Products Ltd   | 065688           | 6,556.80            | 6,556.80           |              | 501        |               |                 | Climbing net replacement       |
| 05/06/2025  | R J Lift Services Ltd          | 300012           | 530.81              | 530.81             |              | 501        |               |                 | Annual Mainten 1/7/25-31/6/26  |
| 05/06/2025  | Mic Check Entertainment        | 000254           | 600.00              | 600.00             |              | 501        |               |                 | Carnival 2nd Act band          |
| 10/06/2025  | Unity Trust Partnership        | LEXLINK25        | 1,000.00            |                    |              | 4181       | 307           | 1,000.00        | LEXLINK2025 grant to Academy   |
| 11/06/2025  | Jockey Club Estates            | 0016373          | 24,434.40           | 24,434.40          |              | 501        |               |                 | Sev Fencing & Maintenance Apri |
| 11/06/2025  | Marketplace Arts               | 0001             | 1,000.00            | 1,000.00           |              | 501        |               |                 | Contribution towards Lumini    |
| 11/06/2025  | Collaboration 23 Construction  | 968              | 1,284.00            | 1,284.00           |              | 501        |               |                 | Slabs at Clock Tower           |
| 12/06/2025  | N-CIS                          | 12569            | 48.00               | 48.00              |              | 501        |               |                 | Telephone IT Sys.June 25       |
| 17/06/2025  | British Gas                    | 802215466        | 46.85               | 46.85              |              | 501        |               |                 | Elec Cem May 25                |
| 18/06/2025  | Exning Removals & Clearance Se | 150625           | 300.00              | 300.00             |              | 501        |               |                 | Disposal of rubbish            |
| 18/06/2025  | ADC                            | 3796             | 864.00              | 864.00             |              | 501        |               |                 | Carpet cleaning                |
| 18/06/2025  | Thurlow Nunn Standen Ltd       | 482627           | 25.00               | 25.00              |              | 501        |               |                 | Fuel                           |
| 18/06/2025  | Barclaycard Account            | midmonth         | 3,000.00            |                    |              | 208        |               | 3,000.00        | mid-month payment              |
| 19/06/2025  | Crown Gas and Power            | 3560140          | 304.34              | 304.34             |              | 501        |               |                 | Gas MH May 25                  |

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| Payments for Month 3     |                                |            |              |             | Nominal Ledger |      |        |            |                                |
|--------------------------|--------------------------------|------------|--------------|-------------|----------------|------|--------|------------|--------------------------------|
| Date                     | Payee Name                     | Reference  | £ Total Amnt | £ Creditors | £ VAT          | A/c  | Centre | £ Amount   | Transaction Detail             |
| 19/06/2025               | Crown Gas and Power            | 356459     | 60.29        | 60.29       |                | 501  |        |            | Gas pav.May 25                 |
| 23/06/2025               | PWLB                           | PWLB 0625  | 44,931.75    |             |                | 4080 | 101    | 44,931.75  | PWLB half-yearly payment       |
| 23/06/2025               | Total Energies                 | 379095470  | 60.38        | 60.38       |                | 501  |        |            | May Elec Cem                   |
| 23/06/2025               | Total Energies                 | 379095106  | 112.68       | 112.68      |                | 501  |        |            | May Elec Pav                   |
| 23/06/2025               | Total Energies                 | 379095436  | 772.45       | 772.45      |                | 501  |        |            | May Elec MH                    |
| 23/06/2025               | Total Energies                 | 379095414  | 40.65        | 40.65       |                | 501  |        |            | May Elec Conv                  |
| 23/06/2025               | Total Energies                 | 379095370  | 44.39        | 44.39       |                | 501  |        |            | May Elec C.T                   |
| 23/06/2025               | Total Energies                 | 379095491  | 28.23        | 28.23       |                | 501  |        |            | Mat Elec B.T                   |
| 23/06/2025               | Stellantis FS UK               | DD         | 575.23       |             | 95.87          | 4039 | 200    | 479.36     | van lease installment          |
| 26/06/2025               | Aurora                         | 186168     | 57.95        |             | 9.66           | 4028 | 101    | 48.29      | office printer fees            |
| 26/06/2025               | Martha V                       | SHOPF-MARV | 250.00       |             |                | 4073 | 101    | 250.00     | Shopfront Imp grant MarthaV    |
| 26/06/2025               | Ken Booth & Co Ltd             | 471944     | 333.70       | 333.70      |                | 501  |        |            | Cleaning supplies              |
| 26/06/2025               | Jockey Club Estates            | 0016536    | 960.00       | 960.00      |                | 501  |        |            | Exning rd- Grnds & Moving pots |
| 26/06/2025               | Jockey Club Estates            | 0016537    | 101,454.00   | 101,454.00  |                | 501  |        |            | New planters & Install         |
| 26/06/2025               | Cubiqdesign Ltd                | 00679      | 9.59         | 9.59        |                | 501  |        |            | Domain Newmarket Calendar      |
| 26/06/2025               | Rialtas Business Solutions Ltd | 32977      | 114.00       | 114.00      |                | 501  |        |            | Training Held-TC               |
| 26/06/2025               | Saxon Fire Ltd                 | 43328      | 105.60       | 105.60      |                | 501  |        |            | 7 Extinguisher Disposal        |
| 26/06/2025               | Woolpit Nurseries Ltd          | 10603      | 7,212.12     | 7,212.12    |                | 501  |        |            | Hanging baskets/Planting       |
| 26/06/2025               | Thrill Seekers Ltd             | MEM2508    | 400.00       | 400.00      |                | 501  |        |            | Carousel Castle- 28th June     |
| 26/06/2025               | West Suffolk Council           | 1330967    | 416.88       | 416.88      |                | 501  |        |            | Waste bins-Carnival            |
| 26/06/2025               | British Gas                    | 603922137  | 32.95        | 32.95       |                | 501  |        |            | Cem elec May/June 2025         |
| 28/06/2025               | R J Lift Services Ltd          | 300179     | 399.21       | 399.21      |                | 501  |        |            | 2 Stop Platform lift           |
| 30/06/2025               | Unity Trust Bank               | BANKCHARG  | 16.65        |             |                | 4051 | 101    | 16.65      | UTB intesrest                  |
| 30/06/2025               | Unity Trust Bank               | BANKCHARG  | 3.80         |             |                | 4051 | 101    | 3.80       | Cash service charge            |
| 30/06/2025               | Barclaycard Account            | M3 b'card  | 5,231.23     |             |                | 208  |        | 5,231.23   | barclaycard sweep payment M3   |
| Total Payments for Month |                                |            | 245,366.92   | 187,904.77  | 105.53         |      |        | 57,356.62  |                                |
| Balance Carried Fwd      |                                |            | 81,627.16    |             |                |      |        |            |                                |
| Cashbook Totals          |                                |            | 326,994.08   | 187,904.77  | 105.53         |      |        | 138,983.78 |                                |

| Receipts for Month 3     |                       |                        |                  | Nominal Ledger Analysis |            |               |                 |                           |
|--------------------------|-----------------------|------------------------|------------------|-------------------------|------------|---------------|-----------------|---------------------------|
| <u>Receipt Ref</u>       | <u>Name of Payer</u>  | <u>£ Amnt Received</u> | <u>£ Debtors</u> | <u>£ VAT</u>            | <u>A/c</u> | <u>Centre</u> | <u>£ Amount</u> | <u>Transaction Detail</u> |
|                          | Balance Brought Fwd : | 150.00                 |                  |                         |            |               | 150.00          |                           |
|                          | Banked                | 0.00                   |                  |                         |            |               |                 |                           |
|                          |                       |                        | 0.00             |                         |            |               | 0.00            |                           |
| Total Receipts for Month |                       | 0.00                   | 0.00             | 0.00                    |            |               | 0.00            |                           |
|                          | Cashbook Totals       | 150.00                 | 0.00             | 0.00                    |            |               | 150.00          |                           |

| Payments for Month 3 |                          |                  |                     |                    | Nominal Ledger |            |               |                 |                           |
|----------------------|--------------------------|------------------|---------------------|--------------------|----------------|------------|---------------|-----------------|---------------------------|
| <u>Date</u>          | <u>Payee Name</u>        | <u>Reference</u> | <u>£ Total Amnt</u> | <u>£ Creditors</u> | <u>£ VAT</u>   | <u>A/c</u> | <u>Centre</u> | <u>£ Amount</u> | <u>Transaction Detail</u> |
|                      |                          |                  | 0.00                |                    |                |            |               |                 |                           |
|                      | Total Payments for Month |                  | 0.00                | 0.00               | 0.00           |            |               | 0.00            |                           |
|                      | Balance Carried Fwd      |                  | 150.00              |                    |                |            |               |                 |                           |
|                      | Cashbook Totals          |                  | 150.00              | 0.00               | 0.00           |            |               | 150.00          |                           |

| Receipts for Month 3     |                      |                        |                  | Nominal Ledger Analysis |            |               |                 |                           |
|--------------------------|----------------------|------------------------|------------------|-------------------------|------------|---------------|-----------------|---------------------------|
| <u>Receipt Ref</u>       | <u>Name of Payer</u> | <u>£ Amnt Received</u> | <u>£ Debtors</u> | <u>£ VAT</u>            | <u>A/c</u> | <u>Centre</u> | <u>£ Amount</u> | <u>Transaction Detail</u> |
| Balance Brought Fwd :    |                      | 27,950.09              |                  |                         |            |               | 27,950.09       |                           |
|                          | Banked               | 0.00                   |                  |                         |            |               |                 |                           |
|                          |                      |                        | 0.00             |                         |            |               | 0.00            |                           |
| Total Receipts for Month |                      | 0.00                   | 0.00             | 0.00                    |            |               | 0.00            |                           |
| Cashbook Totals          |                      | 27,950.09              | 0.00             | 0.00                    |            |               | 27,950.09       |                           |

| Payments for Month 3     |                     |                  |                     |                    | Nominal Ledger |            |               |                 |                           |
|--------------------------|---------------------|------------------|---------------------|--------------------|----------------|------------|---------------|-----------------|---------------------------|
| <u>Date</u>              | <u>Payee Name</u>   | <u>Reference</u> | <u>£ Total Amnt</u> | <u>£ Creditors</u> | <u>£ VAT</u>   | <u>A/c</u> | <u>Centre</u> | <u>£ Amount</u> | <u>Transaction Detail</u> |
| 17/06/2025               | Net Salaries M3     | SALARIESM3       | 12,478.91           |                    |                | 516        |               | 12,478.91       | Net Salaries M3           |
| 17/06/2025               | HMRC M3             | 1108662503       | 5,600.03            |                    |                | 515        |               | 5,600.03        | HMRC M3                   |
| 17/06/2025               | People's Pension M3 | WPP 26-M3        | 1,633.37            |                    |                | 514        |               | 1,633.37        | People's Pension M3       |
| 30/06/2025               | Unity Trust Bank    | BANKCHARG        | 7.20                |                    |                | 4051       | 101           | 7.20            | UTB bank fees             |
| Total Payments for Month |                     |                  | 19,719.51           | 0.00               | 0.00           |            |               | 19,719.51       |                           |
| Balance Carried Fwd      |                     |                  | 8,230.58            |                    |                |            |               |                 |                           |
| Cashbook Totals          |                     |                  | 27,950.09           | 0.00               | 0.00           |            |               | 27,950.09       |                           |

| Receipts for Month 3     |                      |                        |                  | Nominal Ledger Analysis |            |               |                 |                              |
|--------------------------|----------------------|------------------------|------------------|-------------------------|------------|---------------|-----------------|------------------------------|
| <u>Receipt Ref</u>       | <u>Name of Payer</u> | <u>£ Amnt Received</u> | <u>£ Debtors</u> | <u>£ VAT</u>            | <u>A/c</u> | <u>Centre</u> | <u>£ Amount</u> | <u>Transaction Detail</u>    |
|                          | Banked 18/06/2025    | 3,000.00               |                  |                         |            |               |                 |                              |
| midmonth                 | Current Account      | 3,000.00               |                  |                         | 201        |               | 3,000.00        | mid-month payment            |
|                          | Banked 30/06/2025    | 5,231.23               |                  |                         |            |               |                 |                              |
| M3 b'card                | Current Account      | 5,231.23               |                  |                         | 201        |               | 5,231.23        | barclaycard sweep payment M3 |
| Total Receipts for Month |                      | 8,231.23               | 0.00             | 0.00                    |            |               | 8,231.23        |                              |
| Cashbook Totals          |                      | 8,231.23               | 0.00             | 0.00                    |            |               | 8,231.23        |                              |

| Payments for Month 3 |                      |                       |                     | Nominal Ledger     |              |            |               |                 |                                |
|----------------------|----------------------|-----------------------|---------------------|--------------------|--------------|------------|---------------|-----------------|--------------------------------|
| <u>Date</u>          | <u>Payee Name</u>    | <u>Reference</u>      | <u>£ Total Amnt</u> | <u>£ Creditors</u> | <u>£ VAT</u> | <u>A/c</u> | <u>Centre</u> | <u>£ Amount</u> | <u>Transaction Detail</u>      |
|                      |                      | Balance Brought Fwd : | 5,138.48            |                    |              |            |               | 5,138.48        |                                |
| 02/06/2025           | card/Amazon          | CC261304              | 13.49               |                    | 2.25         | 4041       | 306           | 11.24           | card/bottled water-carnival    |
| 02/06/2025           | card/Amazon          | CC261305              | 50.00               |                    |              | 4064       | 101           | 50.00           | card/Gift Card-cem op leaving  |
| 04/06/2025           | card/Amazon          | CC261311              | 14.95               |                    | 2.49         | 4037       | 211           | 12.46           | card/metal polish              |
| 04/06/2025           | card/Amazon PRIME    | PRIMESUBS             | 8.99                |                    |              | 4025       | 101           | 8.99            | card/PRIME subs                |
| 05/06/2025           | card/AllSaintsNews   | CC261307              | 30.40               |                    |              | 4028       | 101           | 30.40           | card/paper bill                |
| 05/06/2025           | card/Tindalls        | CC261308              | 149.85              |                    | 24.98        | 4181       | 307           | 124.87          | card/mugs for LexLink Students |
| 05/06/2025           | card/Adobe           | CC261309              | 97.06               |                    | 16.18        | 4025       | 101           | 80.88           | card/Acrobat licence monthly   |
| 05/06/2025           | card/FCC Recycling   | CC261310              | 9.00                |                    |              | 4029       | 200           | 9.00            | card/tip run-rubbish disposal  |
| 06/06/2025           | card/Amazon          | CC261312              | 6.78                |                    | 1.13         | 4036       | 202           | 5.65            | card/signage for cem           |
| 06/06/2025           | card/Amazon          | CC261314              | 21.99               |                    |              | 4016       | 120           | 21.99           | card/Diswasher salt            |
| 06/06/2025           | card/Amazon          | CC261317              | -21.99              |                    |              | 4016       | 120           | -21.99          | card/REFUND dw salt            |
| 08/06/2025           | card/Amazon          | CC261315              | 9.99                |                    | 1.67         | 4023       | 101           | 8.32            | card/400 envelopes             |
| 09/06/2025           | card/Savers          | CC261316              | 5.97                |                    | 1.00         | 4016       | 120           | 4.97            | card/cleaning supplies         |
| 11/06/2025           | card/Bennetts        | CC261318              | 10.76               |                    | 1.79         | 4037       | 306           | 8.97            | card/oil for machinery         |
| 12/06/2025           | card/Amazon          | CC261319              | 14.00               |                    | 2.33         | 4181       | 307           | 11.67           | card/fudge-LEXLINK students    |
| 12/06/2025           | card/Amazon          | CC261320              | 11.37               |                    | 1.90         | 4036       | 120           | 9.47            | card/signage for cem           |
| 12/06/2025           | card/Amazon          | CC261321              | 12.99               |                    |              | 4181       | 307           | 12.99           | card/shortbread-LEXLINKstudent |
| 12/06/2025           | card/Amazon          | CC261331              | 38.97               |                    | 6.51         | 4312       | 305           | 32.46           | card/bottled water-carnival    |
| 16/06/2025           | card/Tesco           | CC261322              | 2.40                |                    |              | 4020       | 102           | 2.40            | card/milk                      |
| 16/06/2025           | card/PDFAID.com      | PDFAIDSUBS            | 49.00               |                    |              | 4025       | 101           | 49.00           | card/PDFAID subs for TC        |
| 19/06/2025           | card/NHRM            | CC261324              | 33.00               |                    |              | 4181       | 307           | 33.00           | card/bookmarks-LEXLINKstudents |
| 19/06/2025           | card/Amazon          | CC261325              | 44.95               |                    | 7.49         | 4016       | 120           | 37.46           | card/unblocker                 |
| 19/06/2025           | card/WHSmith         | CC261326              | 21.97               |                    | 3.66         | 4023       | 101           | 18.31           | card/stationery                |
| 19/06/2025           | card/Amazon          | CC261328              | 5.59                |                    | 0.93         | 4023       | 101           | 4.66            | card/Stationery                |
| 19/06/2025           | card/Jolly Brolly    | CC251330              | 71.80               |                    | 11.97        | 4038       | 120           | 59.83           | card/4xunbrellas               |
| 20/06/2025           | card/Autozone        | CC261327              | 21.00               |                    | 3.50         | 4041       | 306           | 17.50           | card/grease gun/grease         |
| 20/06/2025           | card/TV Licensing    | CC261329              | 174.50              |                    |              | 4025       | 101           | 174.50          | card/TV Licensing              |
| 20/06/2025           | card/post office     | CC261332              | 9.69                |                    | 1.62         | 4022       | 101           | 8.07            | card/return postage            |
| 20/06/2025           | card/post office     | CC261333              | 2.20                |                    |              | 4023       | 101           | 2.20            | card/parcel tape               |
| 21/06/2025           | card/LCN             | CC261306              | 368.14              |                    | 61.36        | 4059       | 101           | 306.78          | card/NNP website renewal 2yrs  |
| 21/06/2025           | card/Names.co.uk     | CC261334              | 147.59              |                    | 24.60        | 4059       | 101           | 122.99          | card/venues domain renew 10yrs |
| 21/06/2025           | card/LCN             | CC261306CX            | -368.14             |                    | -61.36       | 4059       | 101           | -306.78         | card/NNP website renewal       |
| 23/06/2025           | card/Amazon          | CC261335              | 15.96               |                    | 2.68         | 4312       | 305           | 13.28           | card/bunting-carnival          |
| 23/06/2025           | card/Amazon          | CC261336              | 49.89               |                    | 8.32         | 4312       | 305           | 41.57           | card/water for carnival        |
| 23/06/2025           | card/LCN             | CC261337              | 40.79               |                    | 6.80         | 4059       | 101           | 33.99           | card/NNP website domain renew  |
| 23/06/2025           | card/Amazon          | CC261338              | 16.89               |                    |              | 4180       | 101           | 16.89           | card/fabric                    |
| 24/06/2025           | card/Workplace Depot | CC261339              | 107.52              |                    | 17.92        | 4095       | 200           | 89.60           | card/5xext.cable covers        |
| 24/06/2025           | card/Amazon          | CC261340              | 18.41               |                    | 3.07         | 4028       | 103           | 15.34           | card/1st Aid supplies          |
| 25/06/2025           | card/Tescos          | CC261341              | 53.38               |                    |              | 4443       | 301           | 31.92           | card/teadance supplies         |
|                      |                      |                       |                     |                    |              | 4181       | 307           | 21.46           | card/LEXLINK drinks for        |

| Payments for Month 3     |                        |                  |                     | Nominal Ledger     |              |            |               |                                           |
|--------------------------|------------------------|------------------|---------------------|--------------------|--------------|------------|---------------|-------------------------------------------|
| <u>Date</u>              | <u>Payee Name</u>      | <u>Reference</u> | <u>£ Total Amnt</u> | <u>£ Creditors</u> | <u>£ VAT</u> | <u>A/c</u> | <u>Centre</u> | <u>£ Amount</u> <u>Transaction Detail</u> |
| 25/06/2025               | card/Amazon            | CC261342         | 12.99               |                    | 2.17         | 4312       | 305           | 10.82 receipt card/water for carnival     |
| 25/06/2025               | card/Moonpig.com       | CC261343         | 9.18                |                    |              | 4064       | 101           | 9.18 card/cllr cardSP                     |
| 25/06/2025               | card/Amazon            | CC261344         | 7.64                |                    | 1.27         | 4023       | 101           | 6.37 card/post-it notes-NNP wshop         |
| 26/06/2025               | card/Amazon            | CC261345         | 5.65                |                    | 0.94         | 4029       | 200           | 4.71 card/signage                         |
| 26/06/2025               | card/Amazon            | CC261346         | 15.98               |                    | 2.66         | 4037       | 310           | 13.32 card/latches&hooks-Sevs-gates       |
| 30/06/2025               | card/Bunting Warehouse | CC261347         | 127.68              |                    | 21.28        | 4180       | 101           | 106.40 card/bunting-70m                   |
| Total Payments for Month |                        |                  | 1,550.22            | 0.00               | 183.11       |            |               | 1,367.11                                  |
| Balance Carried Fwd      |                        |                  | 1,542.53            |                    |              |            |               |                                           |
| Cashbook Totals          |                        |                  | 8,231.23            | 0.00               | 183.11       |            |               | 8,048.12                                  |

| Receipts for Month 3     |                      |                        |                  |              | Nominal Ledger Analysis |               |                     |                           |
|--------------------------|----------------------|------------------------|------------------|--------------|-------------------------|---------------|---------------------|---------------------------|
| <u>Receipt Ref</u>       | <u>Name of Payer</u> | <u>£ Amnt Received</u> | <u>£ Debtors</u> | <u>£ VAT</u> | <u>A/c</u>              | <u>Centre</u> | <u>£ Amount</u>     | <u>Transaction Detail</u> |
| Balance Brought Fwd :    |                      | 1,427,315.44           |                  |              |                         |               | 1,427,315.44        |                           |
| DD Banked 03/06/2025     |                      | 4,133.96               |                  |              |                         |               |                     |                           |
| DD CCLA PSDF             |                      | 4,133.96               |                  |              | 1190                    | 101           | 4,133.96            | CCLA PSDF                 |
| Total Receipts for Month |                      | 4,133.96               | 0.00             | 0.00         |                         |               | 4,133.96            |                           |
| Cashbook Totals          |                      | <u>1,431,449.40</u>    | <u>0.00</u>      | <u>0.00</u>  |                         |               | <u>1,431,449.40</u> |                           |

| Payments for Month 3     |                   |                  |                     |                    | Nominal Ledger |            |               |                 |                           |
|--------------------------|-------------------|------------------|---------------------|--------------------|----------------|------------|---------------|-----------------|---------------------------|
| <u>Date</u>              | <u>Payee Name</u> | <u>Reference</u> | <u>£ Total Amnt</u> | <u>£ Creditors</u> | <u>£ VAT</u>   | <u>A/c</u> | <u>Centre</u> | <u>£ Amount</u> | <u>Transaction Detail</u> |
| 06/06/2025               | Current Account   | CCLA topup       | 50,000.00           |                    |                | 201        |               | 50,000.00       | Acc topup from CCLA       |
| 27/06/2025               | Current Account   | CCLAPSDF         | 150,000.00          |                    |                | 201        |               | 150,000.00      | PSDF tfr of funds         |
| Total Payments for Month |                   |                  | 200,000.00          | 0.00               | 0.00           |            |               | 200,000.00      |                           |
| Balance Carried Fwd      |                   |                  | 1,231,449.40        |                    |                |            |               |                 |                           |
| Cashbook Totals          |                   |                  | 1,431,449.40        | 0.00               | 0.00           |            |               | 1,431,449.40    |                           |

# Item 10

03/07/2025

Newmarket Town Council Current Year 2025-2026

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Detailed Income & Expenditure by Budget Heading as at 30/6/25

Month No: 3

Committee Report FINANCE & POLICY M3

|                                     | Actual<br>Current | Actual Year<br>To Date | Current<br>Annual | Variance<br>Annual | Committed<br>Expenditure | Funds<br>Available | % Spent | Transfer<br>to/from EMR |
|-------------------------------------|-------------------|------------------------|-------------------|--------------------|--------------------------|--------------------|---------|-------------------------|
| <b><u>Finance &amp; Policy</u></b>  |                   |                        |                   |                    |                          |                    |         |                         |
| <b><u>100 Precept</u></b>           |                   |                        |                   |                    |                          |                    |         |                         |
| 1176 Precept Received               | 0                 | 1,006,971              | 1,006,971         | 0                  |                          |                    | 100.0%  |                         |
| Precept :- Income                   | 0                 | 1,006,971              | 1,006,971         | 0                  |                          |                    | 100.0%  | 0                       |
| Net Income                          | 0                 | 1,006,971              | 1,006,971         | 0                  |                          |                    |         |                         |
| <b><u>101 Administration</u></b>    |                   |                        |                   |                    |                          |                    |         |                         |
| 1103 Rent Receivable                | 0                 | 0                      | 100               | 100                |                          |                    | 0.0%    |                         |
| 1190 Interest Received              | 4,134             | 9,271                  | 0                 | (9,271)            |                          |                    | 0.0%    |                         |
| Administration :- Income            | 4,134             | 9,271                  | 100               | (9,171)            |                          |                    | 9270.5% | 0                       |
| 4008 Staff Training                 | 95                | 95                     | 3,000             | 2,905              |                          | 2,905              | 3.2%    |                         |
| 4009 Staff Travel                   | 0                 | 0                      | 250               | 250                |                          | 250                | 0.0%    |                         |
| 4018 Software/Computer Consumables  | 0                 | 53                     | 2,500             | 2,447              |                          | 2,447              | 2.1%    |                         |
| 4019 New IT System/Hardware         | 0                 | 0                      | 10,000            | 10,000             |                          | 10,000             | 0.0%    |                         |
| 4021 Telephone                      | 40                | 121                    | 2,500             | 2,379              |                          | 2,379              | 4.9%    |                         |
| 4022 Postage                        | 8                 | 19                     | 500               | 481                |                          | 481                | 3.9%    |                         |
| 4023 Stationery                     | 40                | 213                    | 1,750             | 1,537              |                          | 1,537              | 12.2%   |                         |
| 4025 Subscriptions&Licences         | 870               | 4,906                  | 10,000            | 5,094              |                          | 5,094              | 49.1%   |                         |
| 4026 Insurance                      | 0                 | 0                      | 10,500            | 10,500             |                          | 10,500             | 0.0%    |                         |
| 4028 Office Maintenance             | 776               | 3,533                  | 10,000            | 6,467              |                          | 6,467              | 35.3%   |                         |
| 4030 Recruitment Advertising        | 0                 | 67                     | 1,000             | 933                |                          | 933                | 6.7%    |                         |
| 4051 Bank Charges/Interest          | 28                | 75                     | 350               | 275                |                          | 275                | 21.5%   |                         |
| 4056 Legal Expenses                 | 0                 | 0                      | 12,000            | 12,000             |                          | 12,000             | 0.0%    |                         |
| 4057 Audit & Accountancy Fees       | 0                 | 1,282                  | 3,850             | 2,568              |                          | 2,568              | 33.3%   |                         |
| 4058 Professional Fees              | 0                 | 0                      | 2,000             | 2,000              |                          | 2,000              | 0.0%    |                         |
| 4059 web site                       | 165               | 165                    | 1,000             | 835                |                          | 835                | 16.5%   |                         |
| 4060 Councillors Training           | 0                 | 0                      | 600               | 600                |                          | 600                | 0.0%    |                         |
| 4061 Councillors Expenses           | 0                 | 0                      | 200               | 200                |                          | 200                | 0.0%    |                         |
| 4062 Civic Regalia                  | 0                 | 0                      | 2,000             | 2,000              |                          | 2,000              | 0.0%    |                         |
| 4064 Town Mayor's Allowance         | 59                | 79                     | 1,000             | 921                |                          | 921                | 7.9%    |                         |
| 4073 Shopfront Imp Grant Scheme     | 646               | 1,096                  | 0                 | (1,096)            |                          | (1,096)            | 0.0%    |                         |
| 4074 Grant - Bill Tutte Scholarship | 0                 | 0                      | 1,000             | 1,000              |                          | 1,000              | 0.0%    |                         |
| 4075 Grant to CAB                   | 0                 | 5,000                  | 5,000             | 0                  |                          | 0                  | 100.0%  |                         |
| 4076 Grants                         | 8,000             | 12,000                 | 15,000            | 3,000              |                          | 3,000              | 80.0%   |                         |
| 4077 Marketing                      | 0                 | 0                      | 5,000             | 5,000              |                          | 5,000              | 0.0%    |                         |
| 4079 Remembrance Event Expenses     | 0                 | 20                     | 2,500             | 2,480              |                          | 2,480              | 0.8%    |                         |
| 4090 Biodegradable Dog Poo Bags     | 0                 | 0                      | 1,000             | 1,000              |                          | 1,000              | 0.0%    |                         |
| 4113 Rolling Capital Reserve        | 0                 | 0                      | 10,000            | 10,000             |                          | 10,000             | 0.0%    |                         |

Continued over page

|                                         | Actual<br>Current | Actual Year<br>To Date | Current<br>Annual | Variance<br>Annual | Committed<br>Expenditure | Funds<br>Available | % Spent | Transfer<br>to/from EMR |
|-----------------------------------------|-------------------|------------------------|-------------------|--------------------|--------------------------|--------------------|---------|-------------------------|
| 4114 Other Projects / Reserves          | 0                 | 0                      | 5,000             | 5,000              |                          | 5,000              | 0.0%    |                         |
| 4118 Youth Strategy                     | 0                 | 2,390                  | 8,000             | 5,610              |                          | 5,610              | 29.9%   |                         |
| 4180 Civic Functions                    | 631               | 2,194                  | 2,500             | 306                |                          | 306                | 87.7%   |                         |
| 4220 Discover Nmkt Stakeholder Fee      | 0                 | 5,000                  | 5,000             | 0                  |                          | 0                  | 100.0%  |                         |
| 4221 CCTV WSC SLA Monitoring            | 0                 | 0                      | 5,298             | 5,298              |                          | 5,298              | 0.0%    |                         |
| Administration :- Indirect Expenditure  | 11,357            | 38,308                 | 140,298           | 101,990            | 0                        | 101,990            | 27.3%   | 0                       |
| Net Income over Expenditure             | (7,223)           | (29,037)               | (140,198)         | (111,161)          |                          |                    |         |                         |
| <u>103 Health &amp; Safety</u>          |                   |                        |                   |                    |                          |                    |         |                         |
| 4020 Misc. Staff Costs                  | 0                 | 0                      | 500               | 500                |                          | 500                | 0.0%    |                         |
| 4028 Office Maintenance                 | 15                | 98                     | 200               | 102                |                          | 102                | 48.9%   |                         |
| 4058 Professional Fees                  | 0                 | 3,699                  | 5,000             | 1,301              |                          | 1,301              | 74.0%   |                         |
| Health & Safety :- Indirect Expenditure | 15                | 3,797                  | 5,700             | 1,903              | 0                        | 1,903              | 66.6%   | 0                       |
| Net Expenditure                         | (15)              | (3,797)                | (5,700)           | (1,903)            |                          |                    |         |                         |
| Finance & Policy :- Income              | 4,134             | 1,016,242              | 1,007,071         | (9,171)            |                          |                    | 100.9%  |                         |
| Expenditure                             | 11,373            | 42,104                 | 145,998           | 103,894            | 0                        | 103,894            | 28.8%   |                         |
| Movement to/(from) Gen Reserve          | (7,239)           | 974,137                | 861,073           | (113,064)          |                          |                    |         |                         |
| Grand Totals:- Income                   | 4,134             | 1,016,242              | 1,007,071         | (9,171)            |                          |                    | 100.9%  |                         |
| Expenditure                             | 11,373            | 42,104                 | 145,998           | 103,894            | 0                        | 103,894            | 28.8%   |                         |
| Net Income over Expenditure             | (7,239)           | 974,137                | 861,073           | (113,064)          |                          |                    |         |                         |
| Movement to/(from) Gen Reserve          | (7,239)           | 974,137                | 861,073           | (113,064)          |                          |                    |         |                         |

| <u>A/c</u>                            | <u>Description</u>        | <u>Actual</u> |
|---------------------------------------|---------------------------|---------------|
| <u>Current Assets</u>                 |                           |               |
| 101                                   | Debtors                   | 22,064        |
| 105                                   | Vat Due                   | 47,871        |
| 201                                   | Current Account           | 81,627        |
| 202                                   | CCLA Account              | 1,231,449     |
| 204                                   | Staff Salary Bank Account | 8,231         |
| 208                                   | Barclaycard Account       | 1,543         |
| 210                                   | Petty Cash                | 150           |
| Total Current Assets                  |                           | 1,392,935     |
| <u>Current Liabilities</u>            |                           |               |
| 565                                   | Bookings Deposit          | 462           |
| 566                                   | Damage Deposit            | 200           |
| Total Current Liabilities             |                           | 662           |
| Net Current Assets                    |                           | 1,392,273     |
| Total Assets less Current Liabilities |                           | 1,392,273     |

Represented by :-

|     |                               |         |
|-----|-------------------------------|---------|
| 301 | Current Year Fund             | 400,641 |
| 310 | General Fund                  | 372,918 |
| 311 | EMR Play Equipment            | 32,449  |
| 312 | EMR Bill Tutte                | 1       |
| 313 | EMR Town Regeneration         | 1       |
| 314 | EMR Youth Strategy            | 10,363  |
| 315 | EMR YBR/Orchard               | 1       |
| 316 | EMR Clocks/Memorials          | 7,205   |
| 317 | EMR Buildings-M Hall Fund     | 35,685  |
| 318 | EMR Buildings - Pavilion Fund | 36,563  |
| 319 | EMR Disused Churchyard        | 11,668  |
| 320 | EMR Cooper Memorial           | 2,008   |
| 321 | EMR Grants                    | 22,651  |
| 322 | EMR Street Lighting           | 3,500   |
| 323 | EMR Allotments                | 2,839   |
| 324 | EMR IT Upgrade Fund           | 30,000  |
| 325 | EMR Public Realm              | 65,510  |
| 326 | EMR Elections                 | 21,428  |
| 327 | EMR Legends of the Turf       | 1,614   |
| 328 | EMR Vehicle Replacement       | 5,760   |
| 329 | EMR Shopfront Imp Grant       | 8,861   |
| 330 | EMR Cemetery                  | 33,654  |
| 331 | EMR Town Improvement          | 39,892  |
| 332 | EMR HR/Recruitment            | 30,000  |
| 333 | EMR Carnival                  | 13,428  |
| 334 | EMR Christmas Lights          | 2,679   |
| 335 | EMR Winter Event              | 26,000  |
| 336 | EMR Events-General            | 10,000  |
| 337 | EMR MLF Twinning              | 597     |
| 338 | EMR War Memorial              | 1       |
| 339 | EMR Town Tourism              | 5,000   |
| 340 | EMR RPZ Underwriting Fund     | 18,000  |
| 341 | EMR Water Feature             | 4,971   |

## Detailed Balance Sheet - Excluding Stock Movement

Month 3 Date as at 30/6/2025

| <u>A/c</u>   | <u>Description</u>          | <u>Actual</u> |
|--------------|-----------------------------|---------------|
| 342          | EMR Memorial Gardens        | 13,034        |
| 343          | EMR Workwear                | 472           |
| 344          | EMR Asset Sales             | 5,401         |
| 345          | EMR Cinema Kit Fund         | 1,000         |
| 346          | EMR Public Conveniences     | 32,000        |
| 347          | EMR Several Grounds/Fence   | 1             |
| 348          | EMR Nkt Neighbourhood Plan  | 6,498         |
| 349          | EMR Legal/Professional Fees | 12,000        |
| 350          | EMR Lift                    | 30,000        |
| 351          | EMR Market                  | 32,000        |
| 352          | EMR Highways                | 3,980         |
| Total Equity |                             | 1,392,273     |

|                                | Actual<br>Current | Actual Year<br>To Date | Current<br>Annual | Variance<br>Annual | Committed<br>Expenditure | Funds<br>Available | % Spent |
|--------------------------------|-------------------|------------------------|-------------------|--------------------|--------------------------|--------------------|---------|
| <u>Finance &amp; Policy</u>    |                   |                        |                   |                    |                          |                    |         |
| Income                         | 4,134             | 1,016,242              | 1,007,071         | (9,171)            |                          |                    | 100.9%  |
| Expenditure                    | 11,373            | 42,104                 | 145,998           | 103,894            | 0                        | 103,894            | 28.8%   |
| Net Income over Expenditure    | (7,239)           | 974,137                | 861,073           | (113,064)          |                          |                    |         |
| plus Transfer from EMR         | 0                 | 0                      | 0                 | 0                  |                          |                    |         |
| less Transfer to EMR           | 0                 | 0                      | 0                 | 0                  |                          |                    |         |
| Movement to/(from) Gen Reserve | (7,239)           | 974,137                | 861,073           | (113,064)          |                          |                    |         |

Community Services

|                                |           |           |           |           |   |         |       |
|--------------------------------|-----------|-----------|-----------|-----------|---|---------|-------|
| Income                         | 8,515     | 8,515     | 66,030    | 57,515    |   |         | 12.9% |
| Expenditure                    | 115,443   | 130,604   | 392,097   | 261,493   | 0 | 261,493 | 33.3% |
| Net Income over Expenditure    | (106,928) | (122,089) | (326,067) | (203,978) |   |         |       |
| plus Transfer from EMR         | 0         | 0         | 0         | 0         |   |         |       |
| less Transfer to EMR           | 0         | 0         | 0         | 0         |   |         |       |
| Movement to/(from) Gen Reserve | (106,928) | (122,089) | (326,067) | (203,978) |   |         |       |

Leisure Services

|                                |          |           |           |          |   |         |       |
|--------------------------------|----------|-----------|-----------|----------|---|---------|-------|
| Income                         | 11,697   | 16,965    | 28,000    | 11,035   |   |         | 60.6% |
| Expenditure                    | 81,751   | 132,237   | 241,064   | 108,827  | 0 | 108,827 | 54.9% |
| Net Income over Expenditure    | (70,054) | (115,271) | (213,064) | (97,793) |   |         |       |
| plus Transfer from EMR         | 0        | 0         | 0         | 0        |   |         |       |
| less Transfer to EMR           | 0        | 0         | 0         | 0        |   |         |       |
| Movement to/(from) Gen Reserve | (70,054) | (115,271) | (213,064) | (97,793) |   |         |       |

Human Resources

|                                |          |          |           |           |   |         |       |
|--------------------------------|----------|----------|-----------|-----------|---|---------|-------|
| Income                         | 0        | 0        | 0         | 0         |   |         | 0.0%  |
| Expenditure                    | 19,923   | 59,352   | 311,942   | 252,590   | 0 | 252,590 | 19.0% |
| Net Income over Expenditure    | (19,923) | (59,352) | (311,942) | (252,590) |   |         |       |
| plus Transfer from EMR         | 0        | 0        | 0         | 0         |   |         |       |
| Movement to/(from) Gen Reserve | (19,923) | (59,352) | (311,942) | (252,590) |   |         |       |

Development & Planning

|                                | Actual<br>Current | Actual Year<br>To Date | Current<br>Annual | Variance<br>Annual | Committed<br>Expenditure | Funds<br>Available | % Spent |
|--------------------------------|-------------------|------------------------|-------------------|--------------------|--------------------------|--------------------|---------|
| Income                         | 0                 | 0                      | 0                 | 0                  |                          |                    | 0.0%    |
| Expenditure                    | 0                 | 0                      | 10,000            | 10,000             | 0                        | 10,000             | 0.0%    |
| Movement to/(from) Gen Reserve | <u>0</u>          | <u>0</u>               | <u>(10,000)</u>   | <u>(10,000)</u>    |                          |                    |         |
|                                |                   |                        |                   |                    |                          |                    |         |
| Grand Totals:- Income          | 24,346            | 1,041,722              | 1,101,101         | 59,379             |                          |                    | 94.6%   |
| Expenditure                    | 228,490           | 364,296                | 1,101,101         | 736,805            | 0                        | 736,805            | 33.1%   |
| Net Income over Expenditure    | <u>(204,143)</u>  | <u>677,426</u>         | <u>0</u>          | <u>(677,426)</u>   |                          |                    |         |
| plus Transfer from EMR         | 0                 | 0                      | 0                 | 0                  |                          |                    |         |
| less Transfer to EMR           | 0                 | 0                      | 0                 | 0                  |                          |                    |         |
| Movement to/(from) Gen Reserve | <u>(204,143)</u>  | <u>677,426</u>         | <u>0</u>          | <u>(677,426)</u>   |                          |                    |         |



## Health, Safety and Facilities update for F&P

prepared by Town Clerk

### **Memorial Hall/Garden**

Town Keeper reported rope on bridges in the park are fraying. Online Playgrounds have visited to take measurements for making new nets to be installed. **New ropes now installed by contractor.**

Council chamber lighting is obsolete and failing. Replacement lighting and a more simplified dimmer system to be installed asap – still in investigation. Main Hall lighting is also going the same way, although all bulbs have been fitted during the refurbishment.

Memorial Hall gas boiler serviced.

Lift still causing regular issues, despite servicing and call outs for maintenance – need to decide on a plan of action. Stage lift is out of order – awaiting a replacement part.

### **Public Toilets**

Public toilets will be closed from 1<sup>st</sup> April. Further investigations into what costs might be involved regarding upgrading of sewers and re-fitting of toilet building or alternatives.

### **Pavilion and Severals Grounds**

Replacement fencing completed by JC. Snagging.

Lights in the toilets are to be changed to be auto-sensing to prevent being left on by hirers and reduce electricity fees.

Pavilion front door lock repaired.

### **Cemetery**

Flintwork safety works on chapel are on-going.

### **Elsewhere**

The historic flint and brick wall at All Saints is in need of hoarding to protect adjacent property holders and the wall will be repaired as required on an ongoing annual basis. The hoarding is due for installation – contractor awaiting delivery. St Mary's flint wall repairs to roadside area.

Cooper Bart memorial professionally cleaned.

Bill Tutte memorial professionally cleaned.

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