



Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Finance & Policy Committee Held on Monday 19th May 2025 at the Memorial Hall 7:15pm

Attendance:

Councillor J Harvey (Chairman)

Councillor R Hood

Councillor P Hulbert

Councillor J McHugh

Councillor P Winter

Also Present: C Whitaker – Town Clerk and N Alecock – Deputy Town Clerk. Member of the Press.
Two representatives of Newmarket District Scout Group.

Minute

F/25/05/1 Chairman to Read the Fire Safety Notice and Announce that Proceedings may be filmed or Recorded

The Chairman opened the meeting and read out the Fire Safety Notice and confirmed that proceedings were not being recorded.

F/25/05/2 Apologies for Absence

Apologies were received from Cllrs Drummond, Perry, Yarrow.

F/25/05/3 Declaration of Member's Interests and to Remind Councillors of the Need to Keep up to Date their Register of Member's Interests and to Consider any Requests Received for Member's Dispensation

None noted. There were no requests for Member's Dispensation.

F/25/05/4 To Confirm the Minutes of the Meeting Held on 17th March 2025 and any Matters Arising

Members received the minutes of the Finance & Policy Committee meeting held on 17th March 2025 and Cllr Harvey made a proposal, seconded by Cllr Winter. A vote was taken which was unanimous and the following was agreed:

F/25/05/4.01 Resolved

That the minutes of the Finance & Policy Committee meeting held on 17th March 2025 be adopted and signed as a true record by the Chairman of the Finance & Planning Committee.

There were no matters arising.

F/25/05/5 Public Open Session

No members of the public wished to speak.

F/25/05/6 The Chair proposed that item 9 be brought forward, seconded by Councillor Hood. A vote was taken which was unanimous and the following was agreed:

F/25/05/6.01 Resolved

That item 9 be brought forward.

F/25/05/7 Small Grants

Chloe Rothwell-Green and Jane Thompson from Newmarket District Scout Group spoke about the upcoming Trip for 28 young people to the Kandersteg International Scout Centre in Switzerland this summer; two of which would not have been able to attend without external funding.

Newmarket District Scout Group - the request for a grant for funding towards a scouting international trip to Switzerland was considered. Cllr Harvey made a proposal, seconded by Cllr Hood. A vote was taken which was unanimous and the following was agreed:

F/25/05/7.01 Recommendation

That the request from Newmarket District Scout Group for a grant be approved and be awarded at £1,000.

A request was made that information regarding the Scouting 'hierarchy structure' be forwarded to the Clerk for future information.

Newmarket Avenue Bowls Club- the request for a grant for funding towards the club's electrical works was considered. Cllr Winter made a proposal, seconded by Cllr Hulbert. A vote was taken which was unanimous and the following was agreed:

F/25/05/7.02 Recommendation

That the request from Newmarket Bowls Club for a grant be approved and be awarded at £500.

My Wish Charity - the request for a grant for a project at the new diagnostic unit at Newmarket Community Hospital to provide children's toy walls and distraction toys to their younger patients was considered. Cllr Harvey made a proposal, seconded by Cllr Hulbert. A vote was taken which was unanimous and the following was agreed:

F/25/05/7.03 Recommendation

That the request from My Wish Charity for a grant be approved and be awarded at £500.

F/25/05/8 Submission of Schedules of Payments for Information CB1 – CB5

Members reviewed CB1 – CB5 for month 12 (2024/2025) and month 1 (2025/2026) Cllr Harvey made a proposal, seconded by Cllr Winter. A vote was taken which was unanimous and the following was agreed:

F/25/05/8.01 Recommendation

That the ratification of the schedules of payments for the period 01/03/2025 – 31/03/2025 and 01/04/2025 – 30/04/2025 (Cash Book 1 - 5) be received and adopted.

F/25/05/9 To Confirm the Bank Statement Balances & Related Bank Reconciliation have been signed by the Chairman of F&P Committee

The Chairman of the Finance & Policy Committee confirmed scrutiny of the bank reconciliations relating to the end of 30/04/2025 (month 1) for the Town Council's Current, Petty Cash, Salaries, Barclaycard and CCLA Cashbooks.

F/25/05/10 To Receive the Income and Expenditure

The Income and Expenditure reports for April 2025 were received and noted.

F/25/05/11 Health and Safety

The monthly Health and Safety report was received and noted.

F/25/05/12 Correspondence

None noted.

F/25/05/13 Date of Next Meeting

Monday 21st July 2025 at the Memorial Hall.

Meeting closed at 7.35pm

Signed __ Cllr J.Harvey _____ Date __ 21/7/25 _____

Summary of Recommendations	Recommendation Wording
<u>F/25/05/4.01 Resolved</u>	That the minutes of the Finance & Policy Committee meeting held on 17th March 2025 be adopted and signed as a true record by the Chairman of the Finance & Planning Committee.
<u>F/25/05/6.01 Recommendation</u>	That item 9 be brought forward.
<u>F/25/05/7.01 Recommendation</u>	That the request from Newmarket Scout Group for a grant be approved and be awarded £1,000.
<u>F/25/05/7.02 Recommendation</u>	That the request from Newmarket Avenue Bowls Club for a grant be approved and be awarded at £500.
<u>F/25/05/7.03 Recommendation</u>	That the request from My Wish Charity for a grant be approved and be awarded £1500.
<u>F/25/05/8.01 Recommendation</u>	That the ratification of the schedules of payments for the period 01/03/2025 – 31/03/2025 and 01/04/2025 – 30/04/2025 (Cash Book 1 - 5) be received and adopted.