

Membership from May 2024
Councillor Harvey (Chair)
Councillor Drummond (Vice)
Councillor Hood
Councillor Hulbert
Councillor McHugh
Councillor Perry
Councillor Winter
Councillor Yarrow

Members = 8
Quorum = 3



Newmarket

TOWN COUNCIL

The Memorial Hall, High Street, Newmarket, Suffolk CB8 8JP

You are hereby summoned to attend a meeting of the
FINANCE & POLICY COMMITTEE to be held at
Memorial Hall, High Street, Newmarket, CB8 8JP on
Monday 19th May 2025 at 7.15pm
*or following on from the Development and Planning
Committee meeting, whichever is later*

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting.

Members of the public and press may not orally report or comment about a meeting as it takes place if present at a meeting of the Council, but otherwise may:

- film, photograph or make an audio recording of the meeting;
- use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
- Report or comment on the proceedings in writing, during or after a meeting or orally after the meeting.

The Council will where possible facilitate such recording unless it is being disruptive. It will also take steps to ensure that children, the vulnerable and members of the public who object to being filmed are protected without undermining the broader purpose of the meeting

- Chair to read** the fire safety notice and announce that this meeting is being recorded and to ask whether anyone else intends to record the meeting
- Apologies** – To receive and accept apologies for absence
- Declaration of interests**
 - Councillors are invited to raise any declarations of interest concerning items on the agenda
 - To consider any requests for dispensation
- Minutes of previous meeting held 17th March 2025**
 - To consider and adopt the minutes, as a true record of the proceedings
 - To consider any matters arising
- Public participation** – an invitation to members of the public to make representations to Councillors. Resolutions can only be made on items on the agenda
Rules of public participation: no person may speak for longer than 3 minutes in total. The maximum time permitted for this item is 15 minutes. This is the only opportunity during the meeting, for members of the public to address Councillors.
- Submission of schedules of payments for information** - To approve cashbooks 1-5 for months 12 (2024/25) and 1 (2025/26)
- Bank statements** – To confirm that the bank statement balances & related bank reconciliations have been signed by the Chair of the Finance & Policy Committee
- Accounts** – To receive and note the Income & Expenditure for the Finance & Policy Committee as at Month 1 closure
- Small Grant Consideration** – to receive applications for small grants
 - Newmarket Avenue Bowls Club**
 - My WISH Charity**
 - Newmarket District Scout Group**
- Health, Safety and Facilities** – to receive a monthly report
- Correspondence**
- Date of next meeting **Monday 21st July 2025**

Signed  Cathy Whitaker, Town Clerk

Date 13th May 2025

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Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Finance & Policy Committee Held on Monday 17th March 2025 at the Memorial Hall 7:15pm

Attendance:

Councillor J Harvey (Chairman)
Councillor J McHugh

Councillor P Winter
Councillor K Yarrow

Also Present: N Alecock – Deputy Town Clerk.

Minute

- F/25/03/1 Chairman to Read the Fire Safety Notice and Announce that Proceedings may be filmed or Recorded**
The Chairman opened the meeting and read out the Fire Safety Notice and confirmed that proceedings were not being recorded.
- F/25/03/2 Apologies for Absence**
Apologies were received from Cllrs Drummond, Hood, Hulbert and Perry.
- F/25/03/3 Declaration of Member's Interests and to Remind Councillors of the Need to Keep up to Date their Register of Member's Interests and to Consider any Requests Received for Member's Dispensation**
None noted. There were no requests for Member's Dispensation.
- F/25/03/4 To Confirm the Minutes of the Meeting Held on 20th January 2025 and any Matters Arising**
Members received the minutes of the Finance & Policy Committee meeting held on 20th January 2025 and Cllr Harvey made a proposal, seconded by Cllr Winter. A vote was taken which was unanimous and the following was agreed:
- F/25/03/4.01 Resolved**
That the minutes of the Finance & Policy Committee meeting held on 20th January 2025 be adopted and signed as a true record by the Chairman of the Finance & Planning Committee.

There were no matters arising.
- F/25/03/5 Public Open Session**
No members of the public were present.
- F/25/03/6 Submission of Schedules of Payments for Information CB1 – CB5**
Members reviewed CB1 – CB5 for months 10 and 11 (2024/2025). Cllr Harvey made a proposal, seconded by Cllr Yarrow. A vote was taken which was unanimous and the following was agreed:
- F/25/03/6.01 Recommendation**
That the ratification of the schedules of payments for the period 01/01/2025 – 31/01/2025 and 01/02/2025 – 28/02/2025 (Cash Book 1 - 5) be received and adopted.

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- F/25/03/7 To Confirm the Bank Statement Balances & Related Bank Reconciliation have been signed by the Chairman of F&P Committee**
The Chairman of the Finance & Policy Committee confirmed scrutiny of the bank reconciliations relating to the end of 28/02/2025 (month 11) for the Town Council's Current, Petty Cash, Salaries and Barclaycard Cashbooks.
- F/25/03/8 To Receive the Income and Expenditure**
The Income and Expenditure reports for February 2025 were received and noted.
- F/25/03/9 Small Grants**
2nd Newmarket Scout Group – the request for a grant for scout hut improvements was considered. Cllr Harvey made a proposal, seconded by Cllr Winter. A vote was taken which was unanimous and the following was agreed:
- F/25/03/9.01 Recommendation**
That the request from Newmarket Scout Group for a grant be approved and be awarded £1,000.
- Racing Centre- Primary Healthcare Funding – Year 2** - the request for a grant for 2025/2026 continuation of primary health care clinics was considered. Cllr Harvey made a proposal, seconded by Cllr Winter. A vote was taken which was unanimous and the following was agreed:
- F/25/03/9.02 Recommendation**
That the request from the Racing Centre Primary Healthcare for a grant be approved and be awarded a provisional £2,000 followed by a review, engaging with the Racing Centre to establish the impact of the reduction from last year's award of £4k which was seen as "pump-priming" and what actions they are taking to attract alternative funding sources to reduce dependency on the Town Council contribution and so that the service is sustainable.
- F/25/03/10 Policies**
Cllr Harvey made a proposal, seconded by Cllr Winter. A vote was taken which was unanimous and the following was agreed:
- F/24/03/10.01 Recommendation**
That the following policies be delegated to the Policies Working Group for review:
- Newmarket Town Council Standing Orders NTC/2.3
 - Newmarket Town Council Financial Regulations NTC/2.3
 - Newmarket Town Council Financial Risk Assessment
 - Newmarket Town Council Internal Control Statement
- F/25/03/11 Health, Safety and Facilities**
The monthly Health and Safety report was received and noted.
- F/25/03/12 Correspondence**
None noted.
- F/25/03/13 Date of Next Meeting**

Monday 19th May 2025 at the Memorial Hall.

Meeting closed at 7.40pm.

Signed _____ Date _____

Summary of Recommendations	Recommendation Wording
<u>F/25/03/6.01 Recommendation</u>	That the ratification of the schedules of payments for the period 01/01/2025 – 31/01/2025 and 01/02/2025 – 28/02/2025 (Cash Book 1 - 5) be received and adopted.
<u>F/25/03/9.01 Recommendation</u>	That the request from Newmarket Scout Group for a grant be approved and be awarded £1,000.
<u>F/25/03/9.02 Recommendation</u>	That the request from the Racing Centre Primary Healthcare for a grant be approved and be awarded a provisional £2,000 followed by a review, engaging with the Racing Centre to establish the impact of the reduction from last year's award of £4k which was seen as "pump-priming" and what actions they are taking to attract alternative funding sources to reduce dependency on the Town Council contribution and so that the service is sustainable.
<u>F/24/03/10.01 Recommendation</u>	That the following policies be delegated to the Policies Working Group for review: • Newmarket Town Council Standing Orders NTC/2.3 • Newmarket Town Council Financial Regulations NTC/2.3 • Newmarket Town Council Financial Risk Assessment • Newmarket Town Council Internal Control Statement

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Date: 12/05/2025

Newmarket Town Council 2024-2025

Page: 1070

Time 11:55

Cashbook 1

User: CEW

Current Account

For Month No: 12

Receipts for Month 12

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		92,971.13					92,971.13	
bacs	Banked 03/03/2025	460.80						
	Sales Recpts Page 2850	460.80	460.80		101			Sales Recpts Page 2850
000240	Banked 04/03/2025	137.00						
000240	Teadance Feb 25	137.00		22.83	1043	301	114.17	Teadance Feb 25
bacs	Banked 04/03/2025	24.00						
	Sales Recpts Page 2851	24.00	24.00		101			Sales Recpts Page 2851
bacs	Banked 05/03/2025	285.00						
	Sales Recpts Page 2852	285.00	285.00		101			Sales Recpts Page 2852
000241	Banked 06/03/2025	28.50						
	Sales Recpts Page 2849	28.50	28.50		101			Sales Recpts Page 2849
bacs	Banked 07/03/2025	36.00						
	Sales Recpts Page 2853	36.00	36.00		101			Sales Recpts Page 2853
bacs	Banked 07/03/2025	918.00						
	Sales Recpts Page 2854	918.00	918.00		101			Sales Recpts Page 2854
bacs	Banked 11/03/2025	24.00						
	Sales Recpts Page 2855	24.00	24.00		101			Sales Recpts Page 2855
bacs	Banked 12/03/2025	76.00						
	Sales Recpts Page 2857	76.00	76.00		101			Sales Recpts Page 2857
bacs	Banked 12/03/2025	30.00						
	Sales Recpts Page 2858	30.00	30.00		101			Sales Recpts Page 2858
000242	Banked 13/03/2025	64.80						
	Sales Recpts Page 2856	64.80	64.80		101			Sales Recpts Page 2856
bacs	Banked 21/03/2025	38.00						
	Sales Recpts Page 2861	38.00	38.00		101			Sales Recpts Page 2861
bacs	Banked 24/03/2025	156.00						
	Sales Recpts Page 2859	156.00	156.00		101			Sales Recpts Page 2859
bacs	Banked 26/03/2025	327.00						
	Sales Recpts Page 2860	327.00	327.00		101			Sales Recpts Page 2860
	Banked 31/03/2025	100,000.00						
CCLA	CCLA Account	100,000.00			202		100,000.00	TFR TO CURRENT ACC
Total Receipts for Month		102,605.10	2,468.10	22.83			100,114.17	
Cashbook Totals		195,576.23	2,468.10	22.83			193,085.30	

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Payments for Month 12				Nominal Ledger					
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
03/03/2025	Siemens Financial Services	DD	981.39		163.56	4028	101	817.83	konica printer 1/4 lease
03/03/2025	Barclaycard Account	sweep	1,708.64			208		1,708.64	Jan CC statment pmt
06/03/2025	Cloudy IT	06767	830.87	830.87		501			Cloudy IT March 25
07/03/2025	Cooleraid Ltd	1754320	52.80	52.80		501			4X Sanitization
07/03/2025	Cambridge Employment Law LLP	255317337	360.00	360.00		501			Legal advice
07/03/2025	Ken Booth & Co Ltd	463999	481.72	481.72		501			Cleaning Supplies
07/03/2025	Phillip Green	30325	120.00	120.00		501			Feb- Maintain CT
07/03/2025	Suffolk County Council	9554952	2,145.26	2,145.26		501			Unit 881 Tulyar Walk
07/03/2025	Suffolk County Council	9554981	1,872.50	1,872.50		501			Replace Lantern Parkers Walk
07/03/2025	Suffolk County Council	9554958	572.46	572.46		501			Replace Lantern Tulyar Walk
07/03/2025	Mike Ayres Design	213805	960.00	960.00		501			Sensory Wall Repair
11/03/2025	Summit Cleaning Services	0944	150.00	150.00		501			Window Cleaning MH
11/03/2025	Collaboration 23 Construction	945	480.00	480.00		501			Damaged signpost repair
11/03/2025	Crash Cleaner Ltd	121	170.00	170.00		501			MH/Sev W'ends Cleans
11/03/2025	Crash Cleaner Ltd	116	348.50	348.50		501			MH/Sec W/C Cleans
11/03/2025	Crash Cleaner Ltd	119	221.00	221.00		501			MH/Sev/W/C Cleans
11/03/2025	Crash Cleaner Ltd	117	195.00	195.00		501			Bus Shelter Clean Dec 24
11/03/2025	Crash Cleaner Ltd	118	255.00	255.00		501			Toilet cleans Jan 25
11/03/2025	Crash Cleaner Ltd	05032025	170.00	170.00		501			Toilet Cleans Feb 2025
11/03/2025	Crash Cleaner Ltd	115	348.50	348.50		501			Dec Public Toilets Clean
11/03/2025	Suffolk County Council	9554995	82.25	82.25		501			Shield Unit 1062 Vincent Close
11/03/2025	Duralock Group	0542	10,383.18	10,383.18		501			Payment prior to deliv-Duraloc
11/03/2025	Thurlow Nunn Standen Ltd	07280	6.60	6.60		501			Bostik
11/03/2025	Spitting Pig Buckingham	36930	1,423.80	1,423.80		501			St Georges Day Hog Roast
11/03/2025	British Gas	800662782	81.76	81.76		501			Elec.Cem Feb 25
11/03/2025	Total Energies	370427172	734.79	734.79		501			Gas Pav Nov-Jan 25
11/03/2025	Total Energies	370427106	89.61	89.61		501			Elec Cem Feb 25
11/03/2025	Total Energies	370427491	1,007.11	1,007.11		501			MH Elec Feb 25
11/03/2025	Total Energies	370427535	108.27	108.27		501			Pub Conv Elec Feb25
11/03/2025	Total Energies	370427062	47.00	47.00		501			Elec CT Feb 25
11/03/2025	Total Energies	370426875	25.50	25.50		501			Elec BT Feb 25
11/03/2025	Total Energies	370427579	135.97	135.97		501			Elec Pav Feb 25
11/03/2025	N-CIS	12304	51.46	51.46		501			Phone IT Support
11/03/2025	Hope for Tomorrow	HOPEFORTO	500.00			4076	101	500.00	Hope for Tomorrow/grant
19/03/2025	Jockey Club Estates	15938	13,140.00	13,140.00		501			Warm mem & Several Trees
19/03/2025	Jockey Club Estates	15937	20,117.10	20,117.10		501			SLA Contract Quarter 4
19/03/2025	Spitting Pig Buckingham	HRC38477D	90.00	90.00		501			St. G.Day Catering Dep
19/03/2025	Mead Contruccion (Cambridge) L	53929	4,776.00	4,776.00		501			Concrete base, George lambtons
19/03/2025	Caskade Music	28022025	100.00	100.00		501			Tea dance music Feb 25
19/03/2025	Spitting Pig Buckingham	HRC38477F	210.00	210.00		501			St G.Day Catering Balance
20/03/2025	Crown Gas and Power	3456796	1,525.50	1,525.50		501			gas MH March2025

Payments for Month 12					Nominal Ledger				
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
24/03/2025	Stellantis FS UK	DD	575.23		95.87	4039	200	479.36	van lease payment
25/03/2025	Lubbe & Sons (Bulbs) Ltd	240665	2,150.40	2,150.40		501			Birdcage Walk-Mixture
25/03/2025	Duralock Group	INV0542	4,153.27	4,153.27		501			Fencing
27/03/2025	Aurora Managed Services Ltd	171974	126.00	126.00		501			office printer callout fees
31/03/2025	Unity Trust Bank	BANKCHARG	16.20			4051	101	16.20	UTB Bank fees
31/03/2025	Barclaycard Account	DD payment	783.54			208		783.54	Feb statement payment DD
31/03/2025	Unity Trust Bank	BANKFEE	5.50			4051	101	5.50	Unity Trust Bank handling chg
31/03/2025	Adams & Eden Restoration	19032025	1,784.40	1,784.40		501			Front stage and worktop
31/03/2025	Ken Booth & Co Ltd	465050	54.42	54.42		501			Hard surface cleaner
31/03/2025	Caloo	008179	29,994.00	29,994.00		501			Shelter project- concrete base
31/03/2025	TH Tree Surgery Ltd	2023/827	264.00	264.00		501			Trim yew over footpath
31/03/2025	Caskade Music	28032025	100.00	100.00		501			Tea Dance Music- March 25
31/03/2025	Suffolk County Council	9555686	14,798.95	14,798.95		501			Street Light Maintenance
31/03/2025	Julia Charles Event Management	2061	774.00	774.00		501			Dragon & Knight Hire- St.George
31/03/2025	Ustigate	8041	3,104.40	3,104.40		501			Summerization-March 25
31/03/2025	Abbey Security Services Ltd	42773	764.88	764.88		501			Locking/Unlocking March 25
31/03/2025	West Suffolk Council	1290970	1,159.43	1,159.43		501			SLA WSC Q4
31/03/2025	Face It Face Painting	458	1,950.00	1,950.00		501			Summer entertain- Face Paint
31/03/2025	Geared Entertainment	008	1,625.00	1,625.00		501			Music- Summer Entertainment
31/03/2025	Suffolk Chamber of Commerce	R157335	418.80	418.80		501			Membership
31/03/2025	Thurlow Nunn Standen Ltd	478144	17.21	17.21		501			Araldite Rapid- Thurlow Nunn
31/03/2025	Harrisons Packaging	6245897	260.40	260.40		501			Dog waste envirobag
31/03/2025	Triple Threat Theatre	1	1,000.00	1,000.00		501			SumEntertainment-T3 Deposit
31/03/2025	Broxap	330552	8,044.80	8,044.80		501			Derby Wheelie Bin Cntr 240
31/03/2025	Dorans Plumbing	3096	111.00	111.00		501			Drain clearing
31/03/2025	CCLA Account	ADJ	100,000.00			202		100,000.00	REVERSAL OF TFR
31/03/2025	Adams and Eden	EOYADJ	-1,784.40		-297.40	4036	120	-1,487.00	eoyadj
31/03/2025	Ken Booth	EOYADJ	-54.42		-9.07	4016	306	-45.35	eoyadj
31/03/2025	Caloo	EOYADJ	-29,994.00		-4,999.00	4117	213	-24,995.00	eoyadj
31/03/2025	TH Tree Surgery	EOYADJ	-264.00		-44.00	4037	306	-220.00	eoyadj
31/03/2025	Cascade Music	EOYADJ	-100.00			4443	301	-100.00	eoyadj
31/03/2025	Suffolk Cuonty Council	EOYADJ	-14,798.95		-2,466.49	4045	220	-12,332.46	eoyadj
31/03/2025	Julia Charles	EOYADJ	-774.00		-129.00	4179	303	-645.00	eoyadj
31/03/2025	Ustigate	EOYADJ	-3,104.40		-517.40	4112	306	-2,587.00	eoyadj
31/03/2025	Abbey Security	EOYADJ	-764.88		-127.48	4046	306	-430.80	eoyadj
						4046	208	-206.60	eoyadj
31/03/2025	West Suffolk Council	EOYADJ	-1,159.43		-193.24	4326	200	-966.19	eoyadj
31/03/2025	Face It	EOYADJ	-1,950.00			4440	301	-1,950.00	eoyadj
31/03/2025	Geared Entertainment	EOYADJ	-1,625.00			4440	301	-1,625.00	eoyadj
31/03/2025	Suffolk Chamber of Commerce	EOYADJ	-418.80		-69.80	4025	101	-349.00	eoyadj

Payments for Month 12				Nominal Ledger				
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u> <u>Transaction Detail</u>
31/03/2025	Thurlow Nunn Standen	EOYADJ	-17.21		-2.87	4029	200	-14.34 eoyadj
31/03/2025	Harrisons Packaging	EOYADJ	-260.40		-43.40	4090	101	-217.00 eoyadj
31/03/2025	Triple Threat Theatre	EOYADJ	-1,000.00			4440	301	-1,000.00 eoyadj
31/03/2025	Broxap Ltd	EOYADJ	-8,044.80		-1,340.80	4117	213	-6,704.00 eoyadj
31/03/2025	Dorans Plumbing	EOYADJ	-111.00			4036	120	-111.00 eoyadj
Total Payments for Month			174,869.68	136,524.87	-9,980.52			48,325.33
Balance Carried Fwd			20,706.55					
Cashbook Totals			195,576.23	136,524.87	-9,980.52			69,031.88

Receipts for Month 12				Nominal Ledger Analysis				
<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Balance Brought Fwd :	150.00					150.00	
	Banked	0.00						
			0.00				0.00	
Total Receipts for Month		0.00	0.00	0.00			0.00	
Cashbook Totals		150.00	0.00	0.00			150.00	

Payments for Month 12					Nominal Ledger				
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
			0.00						
Total Payments for Month			0.00	0.00	0.00			0.00	
Balance Carried Fwd			150.00						
Cashbook Totals			150.00	0.00	0.00			150.00	

Receipts for Month 12				Nominal Ledger Analysis				
<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		29,347.59					29,347.59	
	Banked	0.00						
			0.00				0.00	
Total Receipts for Month		0.00	0.00	0.00			0.00	
Cashbook Totals		29,347.59	0.00	0.00			29,347.59	

Payments for Month 12				Nominal Ledger					
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
13/03/2025	HMRC M12	1108662512	5,052.65			516		5,052.65	HMRC M12
13/03/2025	Net Salaries M12	NETSALM12	15,489.50			516		15,489.50	Net Salaries M12
13/03/2025	People's Pension M12	DD WPP M12	1,666.54			514		1,666.54	People's Pension M12
31/03/2025	Unity Trust Bank	BANKCHARG	7.35			4051	101	7.35	UTB bank fees
31/03/2025	pension adj	ADJ	-258.01			514		-258.01	pension adj
Total Payments for Month			21,958.03	0.00	0.00			21,958.03	
Balance Carried Fwd			7,389.56						
Cashbook Totals			29,347.59	0.00	0.00			29,347.59	

Receipts for Month 12				Nominal Ledger Analysis			
<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u> <u>Transaction Detail</u>
Banked 03/03/2025		1,708.64					
sweep	Current Account	1,708.64			201		1,708.64 Jan CC statment pmt
Banked 31/03/2025		783.54					
DD payment	Current Account	783.54			201		783.54 Feb statement payment DD
Total Receipts for Month		2,492.18	0.00	0.00			2,492.18
Cashbook Totals		2,492.18	0.00	0.00			2,492.18

Payments for Month 12				Nominal Ledger					
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
		Balance Brought Fwd :	2,462.92					2,462.92	
06/02/2025	card/Amazon	CC251194	-19.52		-3.26	4023	101	-16.26	refunded amount-survey boxes
06/02/2025	card/Amazon	CC251211	-9.74		-1.62	4023	101	-8.12	card/refund amount
04/03/2025	card/Adobe	CC251218	97.06		16.18	4025	101	80.88	card/acropro sw lic
04/03/2025	card/PRIME	CCPRIMEM12	8.99			4025	101	8.99	card/PRIME subs
10/03/2025	card/Amazon	CC251220	23.97		4.00	4023	101	19.97	card/Seminar signs
10/03/2025	card/AllSaints News	CC251221	15.60			4028	101	15.60	card/newspapers
10/03/2025	card/Post Office	CC251222	8.35			4022	101	8.35	card/postage
10/03/2025	card/Amazon	CC251223	9.50		1.58	4036	120	7.92	card/padlock
13/03/2025	card/Custsom Stamps online	CC251225	29.02		4.84	4023	101	24.18	card/ink pads replacement
13/03/2025	card/NEXT	CC251226	25.00			4064	101	25.00	card/flowers for staff member
14/03/2025	card/Staples	CC251227	45.99		7.67	4023	101	38.32	card/coloured paper
14/03/2025	card/Cromwell	CC251228	27.54		4.59	4023	101	22.95	card/coloured paper
17/03/2025	card/Amazon	CC251229	54.23		9.04	4010	102	45.19	card/Protective footwear
24/03/2025	card/Amazon	CC251230	6.61		1.10	4023	101	5.51	card/whiteboard magnets
24/03/2025	card/Amazon	CC251231	7.18		1.20	4023	101	3.70	card/whiteboard spray
						4016	120	2.28	card/dw rinseaid
25/03/2025	card/Peter Beales Roses	CC25250320	73.15		12.19	4037	201	60.96	card/rose bushes-CTbeds
26/03/2025	card/Tescos	CC251233	28.70			4443	301	28.70	card/teadance supplies
26/03/2025	card/WSC	CC251238	37.00			4025	101	37.00	card/Personal Lic-EM
28/03/2025	card/Tescos	CC251234	10.70		1.58	4443	301	9.12	card/teadance supplies
31/03/2025	card/Moneysoft	CC251212	103.20		17.20	4025	101	86.00	card/Payroll Manager sw lic
31/03/2025	card/FCC Recycling	CC251213	4.68			4029	200	4.68	card/recycling centre vanload
31/03/2025	card/Amazon	CC251214	19.99		3.33	4038	120	16.66	card/microphone
31/03/2025	card/Amazon	CC1215	5.99		1.00	4029	200	4.99	card/Cable ties resusable
31/03/2025	card/Amazon	CC251216	26.97		4.50	4023	101	22.47	card/name holders
31/03/2025	card/QD	CC251217	2.35		0.39	4036	120	1.96	card/bolts
31/03/2025	card/refund adjustments	REFUND ADJ	29.26		4.88	4023	101	24.38	card/refund adjustments
31/03/2025	Barclaycard	EOYADJ CC	-642.51			550		-642.51	eoyadj credit card
Total Payments for Month			29.26	0.00	90.39			-61.13	
Balance Carried Fwd			0.00						
Cashbook Totals			2,492.18	0.00	90.39			2,401.79	

Receipts for Month 12				Nominal Ledger Analysis			
<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u> <u>Transaction Detail</u>
Balance Brought Fwd :		719,620.66					719,620.66
DD Banked 04/03/2025		2,558.24					
DD CCLA		2,558.24			1190	101	2,558.24 CCLA PSDF reinvestment income
Banked 31/03/2025		100,000.00					
ADJ Current Account		100,000.00			201		100,000.00 REVERSAL OF TFR
Total Receipts for Month		102,558.24	0.00	0.00			102,558.24
Cashbook Totals		822,178.90	0.00	0.00			822,178.90

Payments for Month 12					Nominal Ledger				
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
31/03/2025	Current Account	CCLA	100,000.00			201		100,000.00	TFR TO CURRENT ACC
Total Payments for Month			100,000.00	0.00	0.00			100,000.00	
Balance Carried Fwd			722,178.90						
Cashbook Totals			822,178.90	0.00	0.00			822,178.90	

Receipts for Month 1

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Balance Brought Fwd :	20,706.55					20,706.55	
bacs	Banked 02/04/2025	30.00						
	Sales Recpts Page 2863	30.00	30.00		101			Sales Recpts Page 2863
bacs	Banked 02/04/2025	46.50						
	Sales Recpts Page 2864	46.50	46.50		101			Sales Recpts Page 2864
	Banked 08/04/2025	100,000.00						
79526985	CCLA Account	100,000.00			202		100,000.00	redemption
bacs	Banked 09/04/2025	162.00						
	Sales Recpts Page 2865	162.00	162.00		101			Sales Recpts Page 2865
bacs	Banked 11/04/2025	138.00						
bacs	Dimensions UK Ltd	138.00		23.00	565		115.00	hdep bkg 21/5/25 Dimensions
bacs	Banked 14/04/2025	1,635.00						
	Sales Recpts Page 2866	1,635.00	1,635.00		101			Sales Recpts Page 2866
bacs	Banked 16/04/2025	469.00						
	Sales Recpts Page 2862	469.00	469.00		101			Sales Recpts Page 2862
bacs	Banked 17/04/2025	16,740.18						
bacs	HMRC	16,740.18			105		16,740.18	VAT refund Q4 24/25
bacs	Banked 17/04/2025	99.00						
	Sales Recpts Page 2867	99.00	99.00		101			Sales Recpts Page 2867
bacs	Banked 17/04/2025	300.00						
	Sales Recpts Page 2868	300.00	300.00		101			Sales Recpts Page 2868
bacs	Banked 22/04/2025	469.00						
	Sales Recpts Page 2869	469.00	469.00		101			Sales Recpts Page 2869
bacs adj	Banked 22/04/2025	-469.00						
	Sales Recpts Page 2871	-469.00	-469.00		101			Sales Recpts Page 2871
bacs	Banked 23/04/2025	240.00						
	Sales Recpts Page 2870	240.00	240.00		101			Sales Recpts Page 2870
bacs	Banked 25/04/2025	38.00						
	Sales Recpts Page 2873	38.00	38.00		101			Sales Recpts Page 2873
bacs	Banked 28/04/2025	1,006,971.00						
bacs	West Suffolk Council	1,006,971.00			1176	100	1,006,971.00	Precept payment 25/26
bacs	Banked 28/04/2025	460.80						
	Sales Recpts Page 2872	460.80	460.80		101			Sales Recpts Page 2872
bacs	Banked 30/04/2025	540.00						
	Sales Recpts Page 2874	540.00	540.00		101			Sales Recpts Page 2874

Total Receipts for Month	1,127,869.48	4,020.30	23.00	1,123,826.18
Cashbook Totals	<u>1,148,576.03</u>	<u>4,020.30</u>	<u>23.00</u>	<u>1,144,532.73</u>

Payments for Month 1					Nominal Ledger				
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
01/04/2025	Cloudy IT	07107/5612	827.63	827.63		501			Cloudy IT monthly svc apr25
01/04/2025	British Gas	60392213	75.98	75.98		501			cem elec Feb/March25
01/04/2025	Adams & Eden Restoration	EOYADJ	1,784.40		297.40	4036	120	1,487.00	frontstage&worktops
01/04/2025	Ken Booth	EOYADJ	54.42		9.07	4016	306	45.35	hard surface cleaner
01/04/2025	Caloo	EOYADJ	29,994.00		4,999.00	4117	213	24,995.00	shelter project-GLPF
01/04/2025	TH Tree Surgery	EOYADJ	264.00		44.00	4037	306	220.00	trim yew over footpath
01/04/2025	Cascade Music	EOYADJ	100.00			4443	301	100.00	teadance music March 25
01/04/2025	Suffolk County Council	EOYADJ	14,798.95		2,466.49	4045	220	12,332.46	street light energy/maint
01/04/2025	Julia Charles Entertainment	EOYADJ	774.00		129.00	4179	303	645.00	Dragon&Knight ent-St G Day
01/04/2025	Ustigate	EOYADJ	3,104.40		517.40	4112	306	2,587.00	summerizationMarch24
01/04/2025	Abbey Security	EOYADJ	764.88		127.48	4046	306	430.80	Security Services March25
						4046	208	206.60	Security Services March25
01/04/2025	West Suffolk Council	EOYADJ	1,159.43		193.24	4326	200	966.19	SLA WSC Q4
01/04/2025	Face It	EOYADJ	1,950.00			4440	301	1,950.00	summer ent.facepainting
01/04/2025	Geared Entertainment	EOYADJ	1,625.00			4440	301	1,625.00	SummerEnt.Music.
01/04/2025	Suffolik Chamber of Commerce	EOYADJ	418.80		69.80	4025	101	349.00	membership
01/04/2025	Thurlow Nunn Standen	EOYADJ	17.21		2.87	4029	200	14.34	Araldite Rapid
01/04/2025	Harrisons Packaging	EOYADJ	260.40		43.40	4090	101	217.00	dog waste envirobags
01/04/2025	Triple Threat Theatre	EOYADJ	1,000.00			4440	301	1,000.00	summerent.T3 deposit
01/04/2025	Broxap Ltd	EOYADJ	8,044.80		1,340.80	4117	213	6,704.00	High St bin casings
01/04/2025	Dorans Plumbing	EOYADJ	111.00			4036	120	111.00	drain clearance
12/04/2025	N-CIS	12397/5589	48.83	48.83		501			Telephone
14/04/2025	The Graze Kitchen Ltd	SF2/GRAZE	450.00			4073	101	450.00	shopfront imp grant ph2/Graze
14/04/2025	Phillip Green	20425/5588	120.00	120.00		501			Maintain & Weekly winding CT
14/04/2025	Level Up Print Ltd	1882/5590	126.00	126.00		501			Toilet signage
14/04/2025	The Medieval Princes	04042025	850.00	850.00		501			St G Day music
14/04/2025	Dorans Plumbing	3101	122.00	122.00		501			drainage blockage-public conv.
14/04/2025	Quadient UK Limited	93388989	90.00	90.00		501			decommission of franking mach
14/04/2025	NFU Mutual	1174130894	810.97	810.97		501			van insurance renewal
14/04/2025	Discover Newmarket	0752	6,000.00	6,000.00		501			DN 2025 Stakeholder Fee
14/04/2025	Mid Anglia Rail Passengers' As	00004	25.00	25.00		501			25/26 subscription Marpa
14/04/2025	West Suffolk Council	variousx4	4,030.72	4,030.72		501			PAV premises lic 25/26
14/04/2025	West Suffolk Council (Rates)	20099738	2,445.10	2,445.10		501			NNDR PAVILION & SEVERALS
14/04/2025	Suffolk Association of Local C	30006	1,866.04	1,866.04		501			25/26 membership subs
14/04/2025	Rialtas Business Solutions Ltd	varousx4	3,352.80	3,352.80		501			RSA sw year end closedown serv
14/04/2025	Collaboration 23 Construction	949/5608	5,400.00	5,400.00		501			Chapel flintworks/repairs
14/04/2025	Collaboration 23 Construction	42619	679.88	679.88		501			garden&conv Security Feb 2025
14/04/2025	Anglian Water Business Nationa	29307401	34.51	34.51		501			Waterbill Cem Jan-Apr25
14/04/2025	Newmarket Decorators Ltd	12246/5620	14,292.00	14,292.00		501			Refurbishment of MH

Payments for Month 1

Nominal Ledger

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
14/04/2025	Crown Gas and Power	3468060	236.43	236.43		501			Pav Gas Apr25
14/04/2025	Crown Gas and Power	3489794	1,468.61	1,468.61		501			MH Gas apr25
16/04/2025	Thrill Seekers Ltd	Mem2505/56	800.00	800.00		501			St G Day inflatable
16/04/2025	Thurlow Nunn Standen Ltd	479765	84.98	84.98		501			fuel for machinery/genSupplies
16/04/2025	West Suffolk Council (Rates)	20051613	4,441.10	4,441.10		501			NNDR for cem 25/26
16/04/2025	West Suffolk Council (Rates)	20051637	8,358.25	8,358.25		501			NNDR for MH 25/26
16/04/2025	Russel Up Events Ltd	20573	2,138.00	2,138.00		501			Carnival 25 entertainment
16/04/2025	Racing Centre	RCGRANT25/	2,000.00			4076	101	2,000.00	grant for PCN clinic R.Centre
16/04/2025	2nd Newmarket Scout Group	2NKTSCOUTS	1,000.00			4076	101	1,000.00	grant for scout hut works
16/04/2025	Newmarket Community Foundation	BUSAWARDS	1,000.00			4076	101	1,000.00	NCF-Business Awards
22/04/2025	Stellantis FS UK	DD	575.23		95.87	4039	200	479.36	van lease installment
23/04/2025	Total Energies	3005903109	28.23	28.23		501			BTelecMarch25
23/04/2025	Total Energies	3006079835	48.47	48.47		501			CTower elecApr25
23/04/2025	Total Energies	3006050620	86.72	86.72		501			Conveniences elecApr25
23/04/2025	Total Energies	3005957526	943.49	943.49		501			MH elecApr25
23/04/2025	Total Energies	3006009248	145.84	145.84		501			PAV elecApr25
23/04/2025	Total Energies	3006009237	97.17	97.17		501			cem elec-Apr25
23/04/2025	Staff Salary Account	TTCBK3	20,000.00			204		20,000.00	Salaries account topup
24/04/2025	National Association of Local	702846	80.00	80.00		501			NALC inv VAT adj
24/04/2025	Collaboration 23 Construction	952	900.00	900.00		501			Chapel Flintworks
24/04/2025	Funk of the Monk Ltd	044	800.00	800.00		501			Marquee- 22nd July 25
24/04/2025	Geared Entertainment	00008	325.00	325.00		501			Photo booth- Carnival
24/04/2025	Local Toilet Hire	568945	552.00	552.00		501			Toilet Hire
24/04/2025	Local Toilet Hire	68948	792.00	792.00		501			Toilet Hire
24/04/2025	Local Toilet Hire	68947	552.00	552.00		501			Toilet Hire
24/04/2025	CK Compliance	2072	317.00	317.00		501			PAT testing 25
24/04/2025	Abbeycroft Leisure	06032	2,390.00	2,390.00		501			Salaries for Teen Chill Youth
24/04/2025	Newmarket Decorators Ltd	12248	2,352.00	2,352.00		501			1st Floor Decorating
24/04/2025	Funk of the Monk Ltd	043	1,250.00	1,250.00		501			Carnival Marquee
24/04/2025	British Gas	806878829	67.54	67.54		501			Cem Elec March 25
29/04/2025	Barclaycard Account	cc sweep	706.47			208		706.47	Pynt cc March statement
30/04/2025	Unity Trust Bank	BANKCHARG	14.40			4051	101	14.40	bank fees
30/04/2025	House of Flags	s125600311	1,126.80	1,126.80		501			Flags
30/04/2025	West Suffolk Council (Rates)	24042025	365.00	365.00		501			BID Levy 25/26
30/04/2025	Saxon Fire Ltd	43230	263.28	263.28		501			Extinguisher SVC
30/04/2025	C & C Consulting Services Ltd	04593	4,438.80	4,438.80		501			H&S Support Service 25/26
30/04/2025	Get Medieval Limited	nm02	675.00	675.00		501			St Georges day- Sword Fighting
30/04/2025	Caskade Music	25042025	100.00	100.00		501			Tea dance music April 25
30/04/2025	Thrill Seekers Ltd	2506	950.00	950.00		501			Carnival ent
30/04/2025	CRC Pest Control	7578	600.00	600.00		501			Rabbit control- Cem

Total Payments for Month	170,942.96	78,971.17	10,335.82	81,635.97
Balance Carried Fwd	977,633.07			
Cashbook Totals	<u>1,148,576.03</u>	<u>78,971.17</u>	<u>10,335.82</u>	<u>1,059,269.04</u>

Receipts for Month 1				Nominal Ledger Analysis				
<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Balance Brought Fwd :	150.00					150.00	
	Banked	0.00						
			0.00				0.00	
Total Receipts for Month		0.00	0.00	0.00			0.00	
Cashbook Totals		150.00	0.00	0.00			150.00	

Payments for Month 1				Nominal Ledger					
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
			0.00						
	Total Payments for Month		0.00	0.00	0.00			0.00	
	Balance Carried Fwd		150.00						
	Cashbook Totals		150.00	0.00	0.00			150.00	

Receipts for Month 1				Nominal Ledger Analysis				
<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		7,389.56					7,389.56	
	Banked 23/04/2025	20,000.00						
TTCBK3	Current Account	20,000.00			201		20,000.00	Salaries account topup
Total Receipts for Month		20,000.00	0.00	0.00			20,000.00	
Cashbook Totals		27,389.56	0.00	0.00			27,389.56	

Payments for Month 1					Nominal Ledger				
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
23/04/2025	HMRC	1108662601	5,599.43			515		5,599.43	HMRC contributions M1
23/04/2025	Net Salaries M1	SALARIESM1	12,479.51			516		12,479.51	Net Salaries M1
23/04/2025	People's Pension M1	WPPM1	1,633.37			514		1,633.37	People's Pension M1
30/04/2025	Unity Trust Bank	BANKCHARG	7.50			4051	101	7.50	bank fee
Total Payments for Month			19,719.81	0.00	0.00			19,719.81	
Balance Carried Fwd			7,669.75						
Cashbook Totals			27,389.56	0.00	0.00			27,389.56	

Receipts for Month 1				Nominal Ledger Analysis				
<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Banked 29/04/2025	706.47						
cc sweep	Current Account	706.47			201		706.47	Pymt cc March statement
Total Receipts for Month		706.47	0.00	0.00			706.47	
Balance Carried Fwd		730.38						
Cashbook Totals		1,436.85	0.00	0.00			1,436.85	

Payments for Month 1

Nominal Ledger

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
01/04/2025	Credit Card EOY ADJ	CC EOY ADJ	642.51			550		642.51	Credit Card EOY ADJ
03/04/2025	card/Amazon	CC251235	9.98		1.66	4023	101	8.32	card/bulldog clips large
03/04/2025	card/Amazon	CC251236	3.99		0.67	4023	101	3.32	card/raffle book-teadance
03/04/2025	card/Amazon	CC251237	49.99		8.33	4038	120	41.66	card/Clock - Mem Hall
04/04/2025	card/Adobe	CC251264	97.06		16.18	4025	101	80.88	card/Acrobat Pro licences
07/04/2025	card/Amazon	CC251239	28.00		4.66	4029	200	23.34	card/ext leads
17/04/2025	card/Tesco	CC251240	2.40			4020	102	2.40	card/milk-staff
17/04/2025	card/Post Office	CC251241	13.50		2.25	4022	101	11.25	card/special delivery
18/04/2025	card/Amazon	CC251242	8.99		1.50	4028	103	7.49	card/First Aid box supplies
21/04/2025	card/Amazon	CC251243	5.88		0.98	4028	103	4.90	card/First Aid supplies
21/04/2025	card/Amazon	CC251244	13.29		2.21	4028	103	11.08	card/First Aid supplies
21/04/2025	card/Amazon	CC251245	15.57		2.60	4028	103	12.97	card/First Aid supplies
21/04/2025	card/Amazon	CC251246	16.19		2.70	4028	103	13.49	card/First Aid supplies
21/04/2025	card/Amazon	CC251247	10.26		1.71	4028	103	8.55	card/First Aid supplies
21/04/2025	card/Amazon	CC251248	13.99		2.33	4036	202	11.66	card/First Aid supplies
21/04/2025	card/Amazon	CC251249	15.43		2.58	4028	103	12.85	card/First Aid Supplies
21/04/2025	card/Amazon	CC251275	8.99		1.50	4028	103	7.49	card/First Aid supplies
21/04/2025	card/Amazon	CC2512767	4.27		0.71	4028	103	3.56	card/First Aid supplies
22/04/2025	card/Amazon	CC251257	9.99		1.67	4036	120	8.32	card/lightbulbs-MHstairs
22/04/2025	card/Amazon	CC251258	9.99		1.67	4036	120	8.32	card/doorstops
23/04/2025	card/B&M	CC251250	0.75			4443	301	0.75	card/teadance supplies
23/04/2025	card/Tescos	CC251256	27.90		1.08	4443	301	26.82	card/teadance supplies
23/04/2025	card/Amazon	CC251259	29.97		5.01	4036	120	24.96	card/lightbulbs-MHstairs
24/04/2025	card/BP Garage	CC251260	12.50		2.08	4443	301	10.42	card/teadance supplies
24/04/2025	card/Rawlins	CC251261	102.77		17.13	4016	120	85.64	card/graffiti remover
25/04/2025	card/Amazon	CC251262	31.70		5.28	4036	120	26.42	card/anti-slip tape
28/04/2025	card/WSC	CC251263	46.00			4025	101	46.00	card/2xpremises licences
28/04/2025	card/Amazon	CC251266	5.79			4078	120	5.79	card/sugar cubes-events
28/04/2025	card/Amazon	CC251267	27.98		4.66	4078	120	23.32	card/disposable lidded cups
29/04/2025	card/Amazon	CC251269	51.96		8.66	4078	120	43.30	card/disp.cups and stirers
29/04/2025	card/Amazon	CC251270	41.97		6.99	4078	120	34.98	card/disposable lidded cups
29/04/2025	card/Amazon	CC251271	27.98		4.66	4078	120	23.32	card/disp lidded cups
29/04/2025	card/Amazon	CC251273	33.46		5.58	4023	101	27.88	card/Guillotine for office
29/04/2025	card/Amazon	CC251272	15.85		2.64	4036	120	13.21	card/anti-slip tape for MH
Total Payments for Month			1,436.85	0.00	119.68			1,317.17	
Cashbook Totals			1,436.85	0.00	119.68			1,317.17	

Receipts for Month 1				Nominal Ledger Analysis			
<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u> <u>Transaction Detail</u>
Balance Brought Fwd :		722,178.90					722,178.90
bacs Banked 02/04/2025		2,759.06					
bacs CCLA		2,759.06			1190	101	2,759.06 interest reinvestment
Total Receipts for Month		2,759.06	0.00	0.00			2,759.06
Cashbook Totals		724,937.96	0.00	0.00			724,937.96

Payments for Month 1				Nominal Ledger					
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
08/04/2025	Current Account	79526985	100,000.00			201		100,000.00	redemption
Total Payments for Month			100,000.00	0.00	0.00			100,000.00	
Balance Carried Fwd			624,937.96						
Cashbook Totals			724,937.96	0.00	0.00			724,937.96	

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Item 8

12/05/2025

Newmarket Town Council Current Year 2025-2026

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Detailed Income & Expenditure by Budget Heading as at 30th April 2025

Month No: 1

Committee Report Finance & Policy M1

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>Finance & Policy</u>								
<u>100 Precept</u>								
1176 Precept Received	1,006,971	1,006,971	1,006,971	0			100.0%	
Precept :- Income	1,006,971	1,006,971	1,006,971	0			100.0%	0
Net Income	1,006,971	1,006,971	1,006,971	0				
<u>101 Administration</u>								
1103 Rent Receivable	0	0	100	100			0.0%	
1190 Interest Received	2,759	2,759	0	(2,759)			0.0%	
Administration :- Income	2,759	2,759	100	(2,659)			2759.1%	0
4008 Staff Training	0	0	3,000	3,000		3,000	0.0%	
4009 Staff Travel	0	0	250	250		250	0.0%	
4018 Software/Computer Consumables	0	0	2,500	2,500		2,500	0.0%	
4019 New IT System/Hardware	0	0	10,000	10,000		10,000	0.0%	
4021 Telephone	41	41	2,500	2,459		2,459	1.6%	
4022 Postage	11	11	500	489		489	2.3%	
4023 Stationery	40	40	1,750	1,710		1,710	2.3%	
4025 Subscriptions&Licences	3,235	3,235	10,000	6,765		6,765	32.4%	
4026 Insurance	0	0	10,500	10,500		10,500	0.0%	
4028 Office Maintenance	1,974	1,974	10,000	8,026		8,026	19.7%	
4030 Recruitment Advertising	67	67	1,000	933		933	6.7%	
4051 Bank Charges/Interest	22	22	350	328		328	6.3%	
4056 Legal Expenses	0	0	12,000	12,000		12,000	0.0%	
4057 Audit & Accountancy Fees	912	912	3,850	2,938		2,938	23.7%	
4058 Professional Fees	0	0	2,000	2,000		2,000	0.0%	
4059 web site	0	0	1,000	1,000		1,000	0.0%	
4060 Councillors Training	0	0	600	600		600	0.0%	
4061 Councillors Expenses	0	0	200	200		200	0.0%	
4062 Civic Regalia	0	0	2,000	2,000		2,000	0.0%	
4064 Town Mayor's Allowance	0	0	1,000	1,000		1,000	0.0%	
4073 Shopfront Imp Grant Scheme	450	450	0	(450)		(450)	0.0%	
4074 Grant - Bill Tutte Scholarship	0	0	1,000	1,000		1,000	0.0%	
4075 Grant to CAB	0	0	5,000	5,000		5,000	0.0%	
4076 Grants	4,000	4,000	10,000	6,000		6,000	40.0%	
4077 Marketing	0	0	5,000	5,000		5,000	0.0%	
4079 Remembrance Event Expenses	0	0	2,500	2,500		2,500	0.0%	
4090 Biodegradable Dog Poo Bags	0	0	1,000	1,000		1,000	0.0%	
4113 Rolling Capital Reserve	0	0	10,000	10,000		10,000	0.0%	

Continued over page

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4114 Other Projects / Reserves	0	0	10,000	10,000		10,000	0.0%	
4118 Youth Strategy	2,390	2,390	8,000	5,610		5,610	29.9%	
4180 Civic Functions	1,000	1,000	2,500	1,500		1,500	40.0%	
4220 Discover Nmkt Stakeholder Fee	5,000	5,000	5,000	0		0	100.0%	
4221 CCTV WSC SLA Monitoring	0	0	5,298	5,298		5,298	0.0%	
Administration :- Indirect Expenditure	19,142	19,142	140,298	121,156	0	121,156	13.6%	0
Net Income over Expenditure	(16,383)	(16,383)	(140,198)	(123,815)				
<u>103 Health & Safety</u>								
4020 Misc. Staff Costs	0	0	500	500		500	0.0%	
4028 Office Maintenance	82	82	200	118		118	41.2%	
4058 Professional Fees	3,699	3,699	5,000	1,301		1,301	74.0%	
Health & Safety :- Indirect Expenditure	3,781	3,781	5,700	1,919	0	1,919	66.3%	0
Net Expenditure	(3,781)	(3,781)	(5,700)	(1,919)				
Finance & Policy :- Income	1,009,730	1,009,730	1,007,071	(2,659)			100.3%	
Expenditure	22,923	22,923	145,998	123,075	0	123,075	15.7%	
Movement to/(from) Gen Reserve	986,807	986,807	861,073	(125,734)				
Grand Totals:- Income	1,009,730	1,009,730	1,007,071	(2,659)			100.3%	
Expenditure	22,923	22,923	145,998	123,075	0	123,075	15.7%	
Net Income over Expenditure	986,807	986,807	861,073	(125,734)				
Movement to/(from) Gen Reserve	986,807	986,807	861,073	(125,734)				

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Detailed Balance Sheet - Excluding Stock Movement

Month 1 Date as at 30 April 2025

<u>A/c</u>	<u>Description</u>	<u>Actual</u>
<u>Current Assets</u>		
101	Debtors	4,925
105	Vat Due	17,731
201	Current Account	977,633
202	CCLA Account	624,938
204	Staff Salary Bank Account	7,670
208	Barclaycard Account	(730)
210	Petty Cash	150
Total Current Assets		1,632,316
<u>Current Liabilities</u>		
565	Bookings Deposit	459
566	Damage Deposit	200
Total Current Liabilities		659
Net Current Assets		1,631,657
Total Assets less Current Liabilities		1,631,657

Represented by :-

301	Current Year Fund	640,025
310	General Fund	372,918
311	EMR Play Equipment	32,449
312	EMR Bill Tutte	1
313	EMR Town Regeneration	1
314	EMR Youth Strategy	10,363
315	EMR YBR/Orchard	1
316	EMR Clocks/Memorials	7,205
317	EMR Buildings-M Hall Fund	35,685
318	EMR Buildings - Pavilion Fund	36,563
319	EMR Disused Churchyard	11,668
320	EMR Cooper Memorial	2,008
321	EMR Grants	22,651
322	EMR Street Lighting	3,500
323	EMR Allotments	2,839
324	EMR IT Upgrade Fund	30,000
325	EMR Public Realm	65,510
326	EMR Elections	21,428
327	EMR Legends of the Turf	1,614
328	EMR Vehicle Replacement	5,760
329	EMR Shopfront Imp Grant	8,861
330	EMR Cemetery	33,654
331	EMR Town Improvement	39,892
332	EMR HR/Recruitment	30,000
333	EMR Carnival	13,428
334	EMR Christmas Lights	2,679
335	EMR Winter Event	26,000
336	EMR Events-General	10,000
337	EMR MLF Twinning	597
338	EMR War Memorial	1
339	EMR Town Tourism	5,000
340	EMR RPZ Underwriting Fund	18,000
341	EMR Water Feature	4,971

Detailed Balance Sheet - Excluding Stock Movement

Month 1 Date as at 30 April 2025

<u>A/c</u>	<u>Description</u>	<u>Actual</u>
342	EMR Memorial Gardens	13,034
343	EMR Workwear	472
344	EMR Asset Sales	5,401
345	EMR Cinema Kit Fund	1,000
346	EMR Public Conveniences	32,000
347	EMR Several Grounds/Fence	1
348	EMR Nkt Neighbourhood Plan	6,498
349	EMR Legal/Professional Fees	12,000
350	EMR Lift	30,000
351	EMR Market	32,000
352	EMR Highways	3,980
Total Equity		1,631,657

Summary Income & Expenditure by Budget Heading as at 30th April 2025

Month No: 1

Committee Report SUMMARY

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
<u>Finance & Policy</u>							
Income	1,009,730	1,009,730	1,007,071	(2,659)			100.3%
Expenditure	22,923	22,923	145,998	123,075	0	123,075	15.7%
Net Income over Expenditure	<u>986,807</u>	<u>986,807</u>	<u>861,073</u>	<u>(125,734)</u>			
plus Transfer from EMR	0	0	0	0			
less Transfer to EMR	0	0	0	0			
Movement to/(from) Gen Reserve	<u>986,807</u>	<u>986,807</u>	<u>861,073</u>	<u>(125,734)</u>			

Community Services

Income	0	0	66,030	66,030			0.0%
Expenditure	13,187	13,187	392,097	378,910	0	378,910	3.4%
Net Income over Expenditure	<u>(13,187)</u>	<u>(13,187)</u>	<u>(326,067)</u>	<u>(312,880)</u>			
plus Transfer from EMR	0	0	0	0			
less Transfer to EMR	0	0	0	0			
Movement to/(from) Gen Reserve	<u>(13,187)</u>	<u>(13,187)</u>	<u>(326,067)</u>	<u>(312,880)</u>			

Leisure Services

Income	2,954	2,954	28,000	25,046			10.6%
Expenditure	40,049	40,049	241,064	201,015	0	201,015	16.6%
Net Income over Expenditure	<u>(37,095)</u>	<u>(37,095)</u>	<u>(213,064)</u>	<u>(175,969)</u>			
plus Transfer from EMR	0	0	0	0			
less Transfer to EMR	0	0	0	0			
Movement to/(from) Gen Reserve	<u>(37,095)</u>	<u>(37,095)</u>	<u>(213,064)</u>	<u>(175,969)</u>			

Human Resources

Income	0	0	0	0			0.0%
Expenditure	19,715	19,715	311,942	292,227	0	292,227	6.3%
Net Income over Expenditure	<u>(19,715)</u>	<u>(19,715)</u>	<u>(311,942)</u>	<u>(292,227)</u>			
plus Transfer from EMR	0	0	0	0			
Movement to/(from) Gen Reserve	<u>(19,715)</u>	<u>(19,715)</u>	<u>(311,942)</u>	<u>(292,227)</u>			

Development & Planning

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
Income	0	0	0	0			0.0%
Expenditure	0	0	10,000	10,000	0	10,000	0.0%
Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>	<u>(10,000)</u>	<u>(10,000)</u>			
Grand Totals:- Income	1,012,684	1,012,684	1,101,101	88,417			92.0%
Expenditure	95,874	95,874	1,101,101	1,005,227	0	1,005,227	8.7%
Net Income over Expenditure	<u>916,810</u>	<u>916,810</u>	<u>0</u>	<u>(916,810)</u>			
plus Transfer from EMR	0	0	0	0			
less Transfer to EMR	0	0	0	0			
Movement to/(from) Gen Reserve	<u>916,810</u>	<u>916,810</u>	<u>0</u>	<u>(916,810)</u>			



Report to	Finance & Policy Committee
Subject	Small Grant Applications
Purpose	Decision
Classification	Unrestricted
Meeting date	19th May 2025
Item number	9
Written By	Cathy Whitaker CLERK

Summary: This report outlines the details of the small grant applications received.

1.	Introduction – applications from:-
a.	Newmarket Avenue Bowls Club
b.	My WISH Charity
c.	Newmarket District Scout Group
2.	Context
a.	Project to upgrade the club's electrical systems.
b.	Project at the new diagnostic unit at Newmarket Community Hospital to provide children's toy walls and distraction toys to their younger patients.
c.	Funding towards a scouting international trip to Switzerland.
3.	Proposal/Options
a.	£2K requested out of a £6.1K project.
b.	£1.5K requested out of a £1.5K project.
c.	£1K requested out of a needed £40K.
4.	Financial/Resource Implications
a.	To date within the 25/26 financial year budget for grants:- £2K to the Racing Centre's PCN clinic. £1K to the 2 nd Nkt Scout Group to improve the scout hut provision. £1K to the Business Awards via Newmarket Charitable Foundation.
b.	The total current year budget is £10K. There is an Ear-marked reserve standing at £7,600.
5.	Next Steps/Recommendations
a.	Council to consider a £750 grant towards the cost of electrical upgrade.
b.	Council to consider a £1,500 grant for the My WISH children's provision area.
c.	Council to consider a £1,000 grant towards the funding of the scout trip.

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Grant Application Form

The Town Council considers grant applications from local organisations every year, each is considered on its merits and against availability of funds. Applications are invited from local organisations which directly benefit residents. For guidance, applicants are advised to read the Grants and Funding Policy document which is available on the Council's website:

www.newmarket.gov.uk

• Your Organisation

Name of Organisation	Newmarket Avenue Bowls Club
Address	22 The Avenue Newmarket CBS 9AY
Telephone	E-mail NABC1936@outlook.com
Is this application a consortium/partnership bid?	No
If yes, name(s) of other organisations involved:	
Details of main contact person (name, address, phone and email)	Sandra Waterhouse 14 Mccalmont Way, Newmarket, Suffolk CBS SHU sjwaterhouse232@gmail.com 07983 490274
Name of Chairman (name, address, phone, email) (Head of Exec Committee)	As above
Name of Secretary (name, address, phone, email)	Karen Gray 2 Bakehouse Hill Dullingham CBS 9XJ secretarynewmarketbowls@gmail.com 07732 220536

Name of Treasurer (name, address, phone, email)	John Alexander 26 Barkhams Lane, Littleport, Ely CB6 1NN johnsjacc@btinternet.com 07777 608544
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• **Please describe the project for which you are applying for funds**

Give consideration to the following:

- Number of clients/members/public served (where relevant)
- Description of service/activity provided, project or event to be supported
- Reason for application with details of how the grant will be used
- How the grant will benefit the town and people of Newmarket

Electrical Upgrade

Our project is for upgrading our electrical system in order to be fully compliant with current legislation. This ensures we can remain open for our members, and continue to provide a pay-and-play opportunity to the community under the latest Bowls England 'Play Bowls' initiative. Additionally the upgrade satisfies our insurers and fire safety regulations. There is also part of our project which involves modernisation of our internal lighting to lower cost and more efficient LED lighting.

The cost of this project comprises 3 sections:

Replacing two distribution boards, electrical testing and upgrading incoming tails. £3134 plus VAT= £3760.80

Remedial work to outside lighting. £970 plus VAT= £1164.00

Fluorescent lighting replacement - exchanging for LED. £980.00 plus VAT= £1176.00

Total cost of the project= £6100.80

NB. The bowls club is not registered for VAT

Newmarket Avenue Bowls Club is registered as a Community Amateur Sports Club with HMRC. We are open to all members of our community. Our membership ages range from 14-90+ . We have been working closely with Bowls England to modernise the game of Bowls with the view to open our doors further and give the community the opportunity to pay-and-play a short form of our much loved game. Although our season is short (May to mid- September), we remain open on a Tuesday and Thursday throughout the year and during the off-season a group of our more senior members play carpet bowls in a warm environment, together with a cup of tea and biscuits/cake.

Newmarket Bowls Club relies heavily on volunteers to manage and maintain the club. We are aware that many other clubs we come across have local council support to provide a facility to their communities and we are proud of the fact that we make every effort to remain self-sufficient with support from fund-raising and sponsorship but its getting more of a challenge.

Finally, Newmarket Bowls Club represents our town at the highest level of the sport with several of our players competing in National Finals at Leamington Spa annually and at local county level also. We have a fine reputation for the standard of our facilities and our green with adjacent counties frequently requesting to play on our Green for neutral games.

Quite simply, in order to continue to remain open we must be compliant and safe, which means we are obligated to this project.

• **Amount of grant requested**

Amount of grant requested	£ 2000.00
Details and amount of matched funding from your group	£ 4100.80
Details and amount of funding from other sources	£
Total cost of project/activity	£ 6100.80

- **Where will this take place?** Please give us the address and postcode of the main site of your project. If your project is taking place over a wider geographic area, please tell us the main areas where the project will take place.

22 The Avenue
Newmarket
Suffolk
CB8 9AY

- **When is the project due to start and end?**

Start date | March 2025
End date | June 2025

- **If you have received funding from Newmarket Town Council, in the last three years, please list below the year, purpose and amount of funding received.**

Year	Purpose	Amount

- **How would Newmarket Town Council support be acknowledged?**

We anticipate being able to attach a board, to the inside fence of

our grounds, alongside those of other sponsors.

- **Please confirm the following documents are available for inspection if required**

Your accounts	y
Budget projections for the activity	y
The constitutional document that governs your organisation	y
A recent bank statement for the account	y

- **Data protection and freedom of information**

We are committed to transparency and accountability. This includes being clear about how we assess and make decisions. Details of grants made by the Town Council will be published on our website. Acceptance of this is a condition of grant funding.

As a public body, we follow the Data Protection Act 1998 and the Freedom of Information Act 2000. For further information, see details on our website at <http://www.newmarket.gov.uk>

- **Declaration**

We will take your signature on this form as confirmation that you understand our obligations under the Data Protection Act 1998 and the Freedom of Information Act 2000

By signing this declaration, you are confirming that you have the authority to sign this application and that the details given are true and correct.

Your signature (Digital signature acceptable)	sjwaterhouse
Name	Sandra Waterhouse
Date	28/3/2025

Return this application form with all necessary supporting information to:

townclerk@newmarket.gov.uk

	King Edward VII Memorial Hall High Street Newmarket Suffolk CB8 8JP
Telephone	01638 667 227

For internal use only	
Date received	
Date presented to F&P committee	
Decision	
Notes	



Grant Application Form

The Town Council considers grant applications from local organisations every year, each is considered on its merits and against availability of funds. Applications are invited from local organisations which directly benefit residents. For guidance, applicants are advised to read the Grants and Funding Policy document which is available on the Council's website: www.newmarket.gov.uk

1. Your Organisation

Name of Organisation	My WiSH Charity
Address	Hardwick Lane Bury St Edmunds Suffolk IP33 2QZ
Telephone 01284 713466	E-mail sally.daniels@wsh.nhs.uk
Is this application a consortium/partnership bid?	Yes/ No No
If yes, name(s) of other organisations involved:	
Details of main contact person (name, address, phone and email)	Sally Daniels, as above
Name of Chairman (name, address, phone, email)	
Name of Secretary (name, address, phone, email)	
Name of Treasurer (name, address, phone, email)	

2. Please describe the project for which you are applying for funds

Give consideration to the following:

- Number of clients/members/public served (where relevant)
- Description of service/activity provided, project or event to be supported
- Reason for application with details of how the grant will be used
- How the grant will benefit the town and people of Newmarket

We are looking for help with funding to support the new community diagnostic unit at the Newmarket Community Hospital. The hospital, along with the rest of the West Suffolk NHS Foundation Trust, supports the whole of West Suffolk, so a population of around 280,000 people and back in 2023 when we did some research on pediatric areas, there were almost 17,500 appointments for children 16 and under. The new diagnostic unit has now been completed and children will be able to be seen here. We want to enhance the space and add in equipment such as wall toys and distraction toys to help make the appointments fun. It has been shown that by making the hospital environment to be more child friendly, we can reduce the amount of hospital phobia in the future. It also helps to ensure accurate results are taken as the children will be feeling calmer at their appointments.

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3. Amount of grant requested

Amount of grant requested	£1500
Details and amount of matched funding from your group	£
Details and amount of funding from other sources	£
Total cost of project/activity	£1500

4. **Where will this take place?** Please give us the address and postcode of the main site of your project. If your project is taking place over a wider geographic area, please tell us the main areas where the project will take place.

Newmarket Community Hospital 56 Exning Road Newmarket Suffolk CB8 7JG

5. When is the project due to start and end?

Start date	ASAP
End date	ASAP

6. If you have received funding from Newmarket Town Council, in the last three years, please list below the year, purpose and amount of funding received.

Year	Purpose	Amount
N/A		

7. How would Newmarket Town Council support be acknowledged?

)Vly WiSH Charity would ensure there is a press release and social media posts, highlighting the Newmarket Town Councils support

8. Please confirm the following documents are available for inspection if required

Your accounts	Yes
Budget projections for the activity	Yes
The constitutional document that governs your organisation	Yes
A recent bank statement for the account	Yes

9. Data protection and freedom of information

We are committed to transparency and accountability. This includes being clear about how we assess and make decisions. Details of grants made by the Town Council will be published on our website. Acceptance of this is a condition of grant funding.

As a public body, we follow the Data Protection Act 1998 and the Freedom of Information Act 2000. For further information, see details on our website at <http://www.newmarket.gov.uk>

10. Declaration

We will take your signature on this form as confirmation that you understand our obligations under the Data Protection Act 1998 and the Freedom of Information Act 2000

By signing this declaration, you are confirming that you have the authority to sign this application and that the details given are true and correct.

Your signature (digital signature acceptable)	
Name	Sally Daniels
Date	10 th April 2025

Return this application form with all necessary supporting information to:	townclerk@newmarket.gov.uk
	King Edward VII Memorial Hall High Street Newmarket Suffolk CB8 8JP
Telephone	01638 667 227

For internal use only	
Date received	
Date presented to F&P committee	
Decision	
Notes	



Grant Application Form

The Town Council considers grant applications from local organisations every year, each is considered on its merits and against availability of funds. Applications are invited from local organisations which directly benefit residents. For guidance, applicants are advised to read the Grants and Funding Policy document which is available on the Council's website: www.newmarket.gov.uk

1. Your Organisation

Name of Organisation	Newmarket District Scouts
Address	Cardigan Stret Suffolk CB8 8HZ
Telephone	E-mail Ks25@newmarketdistrict.co.uk
Is this application a consortium/partnership bid?	No
If yes, name(s) of other organisations involved:	N/A
Details of main contact person (name, address, phone and email)	Chloe Rothwell-Green  Ks25@newmarketdistrict.co.uk
Name of Chairman (name, address, phone, email)	Ian Braybrooke ian.braybrooke@newmarketdistrict.co.uk
Name of Secretary (name, address, phone, email)	Bryony Needham gsl@exningscouts.org.uk
Name of Treasurer (name, address, phone, email)	Jun Thompson gsl@1stnewmarketscouts.org.uk

2. Please describe the project for which you are applying for funds

Give consideration to the following:

- Number of clients/members/public served (where relevant)
- Description of service/activity provided, project or event to be supported
- Reason for application with details of how the grant will be used
- How the grant will benefit the town and people of Newmarket

Newmarket District Scouts are joining forces to take a group of 28 young people to Kandersteg International Scout Centre (KISC) in Switzerland during this summer.

We have never done an international trip before, and we are very excited to be able to offer this opportunity of a lifetime to our young people. We very much look forward to meeting scouts from all over the world and learning what international scouting looks like.

The purpose of this trip is to enrich the scouts' lives by giving them experience of travel, exposing them to different cultures and to provide them with challenges to help promote personal growth and development.

We have been fund-raising over the previous 20 months so that we can subsidise the cost of the trip, enabling

as many scouts to come along as possible.

Some Activities we plan to do are hiking, climbing, overnight stay in mountain hut toboggan run, cable car ride, swim in mountain lakes and a Scout program based on international friendship. We will also be carrying out service project in the local community to help maintain facilities and look after the environment.

The cost for the participants is £1200 pp, this covers all travel, food, activities and accommodation as well as to pre-event activities to get to know each other. We have a fundraising target of £10k, our scouts have been working hard on helping to reach this target.

Some fundraising activities that we have already carried out are:

- Quiz Nights
- Stalls at fairs
- Car boot sales
- We also have an upcoming treasure hunt event on the 7th of June.

We have been writing to local businesses, and we have received generous donations to demonstrate their support for our trip. We also have [Go Fund Me](#) page where anybody can make a donation and follow our fundraising progress. Due to this fundraising, we have been able to fully fund two places for scouts that would have been otherwise been unable to come.

At the time of writing, we are close to reaching our target, but we still need to raise approximately £2000.

We hope that Newmarket Town Council can support us in our fundraising efforts.

We would be happy to communicate further with you about this application.

3. Amount of grant requested

Amount of grant requested	£1000
Details and amount of matched funding from your group	£1000
Details and amount of funding from other sources	£8000
Total cost of project/activity	£40k

4. **Where will this take place?** Please give us the address and postcode of the main site of your project. If your project is taking place over a wider geographic area, please tell us the main areas where the project will take place.

Fundraising activities carried out in Newmarket Town and surrounding area.

We will be travelling to:

Kandersteg International Scout Centre
Wagetiweg 7
3718 Kandersteg
Switzerland

5. When is the project due to start and end?

Start date	9th August 2025
End date	16th August 2025

6. **If you have received funding from Newmarket Town Council, in the last three years, please list below the year, purpose and amount of funding received.**

Year	Purpose	Amount

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7. How would Newmarket Town Council support be acknowledged?

We will share our acknowledgments of funding support on our social media as well as local newspapers.

8. Please confirm the following documents are available for inspection if required

Your accounts	Yes
Budget projections for the activity	Yes
The constitutional document that governs your organisation	Yes
A recent bank statement for the account	Yes

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By signing this declaration, you are confirming that you have the authority to sign this application and that the details given are true and correct.

Your signature (digital signature acceptable)	
Name	Chloe Rothwell-Green
Date	18 th April 2025

Return this application form with all necessary supporting information to:	townclerk@newmarket.gov.uk
	King Edward VII Memorial Hall High Street Newmarket Suffolk CB8 8JP
Telephone	01638 667 227

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Health, Safety and Facilities update for F&P

prepared by Town Clerk

Memorial Hall/Garden

Town Keeper reported rope on bridges in the park are fraying. Online Playgrounds have visited to take measurements for making new nets to be installed.

Redecorating of the Main Hall, corridor, stairwell and toilets starting 17th March – now complete.

Council chamber lighting is obsolete and failing. Replacement lighting and a more simplified dimmer system to be installed asap – still in investigation. Main Hall lighting is also going the same way, although all bulbs have been fitted during the refurbishment.

Kitchen equipment annual service completed – gas range cooker to be converted to commercial supply fitting rather than current domestic one to enable us to get a safety certification.

SplashPad surface cleaned and service done – now switched on for the summer period.

Crown-lifting tree works in the Gardens.

Public Toilets

Public toilets will be closed from 1st April. Further investigations into what costs might be involved regarding upgrading of sewers and re-fitting of toilet building or alternatives.

Pavilion and Severals Grounds

Replacement fencing works to start April/May approx..

Lights in the toilets are to be changed to be auto-sensing to prevent being left on by hirers and reduce electricity fees.

Pavilion front door lock repaired.

Cemetery

Flintwork safety works on chapel are on-going.

Elsewhere

The historic flint and brick wall at All Saints is in need of hoarding to protect adjacent property holders and the wall will be repaired as required on an ongoing annual basis. The hoarding is due for installation – contractor awaiting delivery. St Mary's flint wall repairs to roadside area.

Annual PAT electrical testing completed for all areas.

All First Aid boxes surveyed and replenished.

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