



Newmarket TOWN COUNCIL

The Memorial Hall, High Street, Newmarket, CB8 8JP

Tel: 01638 667 227. E-mail townclerk@newmarket.gov.uk

NOTICE IS HEREBY GIVEN OF A MEETING OF THE NEWMARKET TOWN COUNCIL

to be held at

Memorial Hall, High Street, Newmarket, CB8 8JP

Monday 28th April 2025 at 6.15pm

**Councillors are hereby summoned to attend
for the purpose of transacting the business that follows**

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting.

Members of the public and press may not orally report or comment about a meeting as it takes place if present at a meeting of the Council, but otherwise may:

- a. film, photograph or make an audio recording of the meeting;
- b. use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
- c. Report or comment on the proceedings in writing, during or after a meeting or orally after the meeting.

The Council will where possible facilitate such recording unless it is being disruptive. It will also take steps to ensure that children, the vulnerable and members of the public who object to being filmed are protected without undermining the broader purpose of the meeting

AGENDA

1. **Welcome** - The Mayor to read the fire safety notice and announce that this meeting is being recorded and to ask whether anyone else intends to record the meeting
2. **Apologies** for absence
3. **Declaration of interests**
 - a) Councillors are invited to raise any declarations of interest concerning items on the agenda
 - b) To consider any requests for dispensation
4. **Minutes of the previous meeting held 24th March 2025**
 - a) To consider and adopt the minutes, as a true record of the proceedings
 - b) To consider any matters arising
5. **Public participation** – an invitation to members of the public to make representations to Councillors.
Resolutions can only be made on items on the agenda
Rules of public participation: no person may for longer than 3 minutes in total. The maximum time permitted for this item is 15 minutes. This is the only opportunity during the meeting for members of the public to address Councillors.
6. **Presentations**
 - a. Hannah Walker from BRAVE FUTURES
 - b. Derek Holiver from St John's Ambulance Service
7. **Police Report** – to receive and note a report (verbal or written) from the PCT (Police Community Team)
8. **Councillor Reports** - to receive and note reports (if any) from County and District Councillors, Ward Reports and outside bodies reports from Town Councillors
9. **Announcements** - To receive the Town Mayor's and Deputy Mayor's Announcements (if any)
10. **Committee Meetings**
 - a) To receive the minutes and consider and approve any recommendations from the Development & Planning meetings held on 7th and 22nd April 2025
 - b) To receive the minutes and consider and approve any recommendations from the Leisure Services meeting held on 7th April 2025
 - c) To receive the minutes and consider and approve any recommendations from the Performance & Audit meeting held on 14th April 2025
11. **Working Group Reports for FTC** – To receive any reports from the NTC Working Groups
12. **Newmarket Youth Strategy** – to receive a report, and approve and adopt, the Newmarket Youth

Distribute to the following for information:

County & District Councillors, The Press, Newmarket Town Council Website

Strategy document

13. **Budget 2024-2025** – to receive the budget outcome report with recommendations for approval of transfers to ear-marked reserves
14. **Newmarket Town Guide** – to receive the completed guide
15. **Public Conveniences** – to receive a report regarding the NTC Public Conveniences
16. **Correspondence**
17. **Date of the next Meeting – 28th April 2025**
18. **Exclusion of the press & public** - To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information relating to individuals
19. **Confidential Item** – to discuss a confidential town matter

Signed: *CE Whitaker*

Cathy Whitaker, Town Clerk

Date: 22nd April 2025

Distribute to the following for information:

County & District Councillors, The Press, Newmarket Town Council Website



Newmarket

TOWN COUNCIL

Minutes of the Meeting of Newmarket Town Council

held on Monday 24th March 2025 at 6:15 pm at the Memorial Hall

Attendance:

Councillor P Winter (Town Mayor)
Councillor J Berry
Councillor J Borda
Councillor L Crissall
Councillor A Drummond
Councillor J Harvey (Deputy Town Mayor)

Councillor P Hulbert
Councillor J Jarvis
Councillor J McHugh
Councillor R Nobbs
Councillor A Starkey

Also Present: N Alecock – Deputy Town Clerk, Charlotte O'Reilly – Events Manager and 7 Members of the Public.

Minute

- 25/03/1 Welcome**
The Chair read out the Fire safety notice and announced that the meeting was being recorded by the Deputy Town Clerk asked if anyone intended to record the meeting.
- 25/03/2 Apologies for Absence – LGA 1972, Section 85(1) & (2)**
Apologies were received from Cllrs Anderson, Clover, Hood, Yarrow, Perry and Unwin.
- 25/03/3 Declaration of Members Interests & to Remind Councillors of the Need to Keep up to Date Their Register of Member's Interests and to Consider any Requests Received for Member's Dispensation**
None noted. There were no requests for Member's Dispensation.
- 25/03/4 To Receive and Confirm the Minutes of the Town Council Meeting held on 24th February 2025 and any Matters Arising.**
The minutes of the meeting held on 24th February 2025 were presented and Cllr Winter made a proposal, seconded by Cllr Drummond. A vote was taken which was unanimous and the following was agreed:

25/03/4.01 Resolved
That the minutes of the meeting held on 24th February 2025 be adopted and signed as a correct record by the Town Mayor.

There were no matters arising.
- 25/03/5 Public Open Session**
A member of the public spoke to item 12 on devolution.

A member of the public joined the meeting at 6.18pm.

A member of the public joined the meeting at 6.19pm.

A representative from Newmarket Avenue Bowls Club addressed the Council and asked them to consider giving them a grant of £1000 towards their £5000 upgraded electrical costs. A grant form will be sent to them for submission and consideration at a future meeting.

A 2nd member of the public spoke to item 12 on devolution.

25/03/6 Awards Presentation

The Mayor announced that this item would be deferred as requested by the Brownies.

25/03/7 Police Report

A written report from Sgt Button was presented and noted.

25/03/8 Councillor Reports

SCC – Cllr Drummond reported that the monthly report had been issued. He has taken part in a vote at SCC for devolution and local government restructure.

The owners of Morecroft House have taken down the fence at either end of their site to facilitate pedestrian access from Willie Snaith Road to Laureate School Road; Cllr Drummond thanked the Town Council for collating the information required.

West Suffolk Council (WSC) – Cllr Jarvis proudly reported that a new recycling scheme in Newmarket has been published in the Daily Mirror which coincides with The Great British Spring Clean; he thanked the Town Council and West Suffolk Council for being progressive in this.

Ward Reports – Cllr Hulbert attended the Disability Forum last Thursday.

Outside Bodies – None noted.

25/03/9 Mayors Announcements

The Mayor reported that, in addition to attending committee meetings, working groups and other meetings, her activities included the following:

27th February 2025 – Light up the Town – St Mary's Church

9th March 2025 – Covid Remembrance Service – War Memorial

23rd March 2025 – Suffolk Justice Service – St Edmundsbury Cathedral

25/03/10 To Receive the Minutes and Consider and Approve any Recommendations from the Development & Planning Committee Meetings held on 3rd and 17th March 2025

The minutes and recommendations from the Development & Planning Committee meetings held on 3rd and 17th March 2025 were presented. There were no recommendations. Cllr Harvey made a proposal, seconded by Cllr Hulbert. A vote was taken which was unanimous and the minutes were adopted.

25/03/11 To Receive the Minutes and Consider and Approve any Recommendations from the Community Services Committee Meeting held on 3rd March 2025

The minutes of the Community Services Committee meeting held on 3rd March 2025 were presented. Cllr Winter made a proposal, seconded by Cllr Crissall. A vote was taken which was unanimous and the minutes were adopted:

25/03/11.01 Resolved (C/25/03/7.01 Recommendation)

That subject to an amendment, the revised Cemetery Regulations for Newmarket Cemetery for 2025/2026 be approved and adopted.

25/03/11.02 Resolved (C/25/03/8.01 Recommendation)

That the public conveniences be closed from 1st April 2025 and only open when

events are running in the Memorial Gardens and Town events.

25/03/11.03 Resolved (C/25/03/9.01 Recommendation)

That the Speed Indicator Devices be transferred to the Development and Planning Committee.

25/03/12 To Receive the Minutes and Consider and Approve any Recommendations from the Finance & Policy Committee Meeting held on 17th March 2025

The minutes of the Finance & Policy Committee meeting held on 17th March 2025 were presented. Cllr Harvey made a proposal, seconded by Cllr McHugh . A vote was taken which was unanimous and the minutes were adopted:

25/03/12.01 (F/25/03/6.01 Recommendation)

That the ratification of the schedules of payments for the period 01/01/2025 – 31/01/2025 and 01/02/2025 – 28/02/2025 (Cash Book 1 - 5) be received and adopted.

25/03/12.02 (F/25/03/9.01 Recommendation)

That the request from Newmarket Scout Group for a grant be approved and be awarded £1,000.

25/03/12.03 (F/25/03/9.02 Recommendation)

That the request from the Racing Centre Primary Healthcare for a grant be approved and be awarded a provisional £2,000 followed by a review, engaging with the Racing Centre to establish the impact of the reduction from last year's award of £4k which was seen as "pump-priming" and what actions they are taking to attract alternative funding sources to reduce dependency on the Town Council contribution and so that the service is sustainable.

25/03/12.04 (F/25/03/10.01 Recommendation)

That the following policies be delegated to the Policies Working Group for review:

- Newmarket Town Council Standing Orders NTC/2.3
- Newmarket Town Council Financial Regulations NTC/2.3
- Newmarket Town Council Financial Risk Assessment
- Newmarket Town Council Internal Control Statement

25/03/13 Working Group Reports

None.

25/03/14 Devolution Consultation

The NTC response to the consultation was considered. Cllr made a proposal seconded by Cllr . A vote was taken which was unanimous and the following was agreed:

25/03/14.01 Resolved

That the draft NTC response to the Devolution Consultation be submitted.

25/03/15 Correspondence

An email had been received with regards to Suffolk Libraries; however a decision has already been made on this by SCC.

25/03/16 Date of the next Meeting

Monday 28th April 2025 in the Memorial Hall at 6:15pm.

Meeting closed at 6.47pm.

Signed: _____

Date: _____

Summary of Resolutions

Resolution	Resolution Wording
<u>25/03/11.01 Resolved</u> <u>(C/25/03/7.01 Recommendation)</u>	That subject to an amendment, the revised Cemetery Regulations for Newmarket Cemetery for 2025/2026 be approved and adopted.
<u>25/03/11.02 Resolved</u> <u>(C/25/03/8.01 Recommendation)</u>	That the public conveniences be closed from 1st April 2025 and only open when events are running in the Memorial Gardens and Town events.
<u>25/03/11.03 Resolved</u> <u>(C/25/03/9.01 Recommendation)</u>	That the Speed Indicator Devices be transferred to the Development and Planning Committee.
<u>25/03/12.01 (F/25/03/6.01 Recommendation)</u>	That the ratification of the schedules of payments for the period 01/01/2025 – 31/01/2025 and 01/02/2025 – 28/02/2025 (Cash Book 1 - 5) be received and adopted.
<u>25/03/12.02 (F/25/03/9.01 Recommendation)</u>	That the request from Newmarket Scout Group for a grant be approved and be awarded £1,000.
<u>25/03/12.03 (F/25/03/9.02 Recommendation)</u>	That the request from the Racing Centre Primary Healthcare for a grant be approved and be awarded a provisional £2,000 followed by a review, engaging with the Racing Centre to establish the impact of the reduction from last year's award of £4k which was seen as "pump-priming" and what actions they are taking to attract alternative funding sources to reduce dependency on the Town Council contribution and so that the service is sustainable.
<u>25/03/12.04 (F/25/03/10.01 Recommendation)</u>	That the following policies be delegated to the Policies Working Group for review: • Newmarket Town Council Standing Orders NTC/2.3 • Newmarket Town Council Standing Orders NTC/2.3 • Newmarket Town Council Financial Regulations NTC/2.3 • Newmarket Town Council Financial Risk Assessment • Newmarket Town Council Internal Control Statement

Mayors Announcements

The Mayor reported that, in addition to attending committee meetings, working groups and other meetings, her activities included the following:

- April 6th-Attended the Civic Service for The Mayor of Haverhill, Cllr David Smith, at St. Felix Catholic Church, Haverhill.
- April 11th- Opened The Range Home and Leisure Store
- April 25th- Attended The Awards for Young Writers at The National Horse Racing Museum.
- April 27th- Attended the St Georges Day Parade and Service at All Saints Church, Newmarket.

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Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Development & Planning Committee
Held on Monday 7th April 2025 at 6.15pm

Attendance:

Councillor R Hood (Chairman)
 Councillor J Berry
 Councillor A Drummond
 Councillor J Harvey
 Councillor P Hulbert

Councillor J Jarvis
 Councillor R Jones
 Councillor J McHugh
 Councillor R Nobbs

Also Present: C Whitaker – Town Clerk, N Alecock – Deputy Town Clerk, Cllr Winter (as an observer),
 1 Member of the Public and 1 Member of the Press.

Minute	Action by
D/25/04/1 <u>Chair to Read the Fire Safety Notice and Announce that Proceedings May be Filmed or Recorded</u> The Chair welcomed everyone, opened the meeting, and read out the Fire Safety Notice and confirmed that no-one intended to record the meeting.	
D/25/04/2 <u>Apologies</u> Apologies were received from Cllrs Perry and Yarrow.	
D/25/04/3 <u>Declaration of Members Interests & to Remind Councillors of the need to keep up to date their Register of Member's Interests and to Consider any Requests Received for Member's Dispensation</u> None noted. There were no requests for dispensation.	
D/25/04/4 <u>To Confirm the Minutes of the Meeting Held on 17th March 2025 and any Matters Arising</u> The Chair presented the minutes of the Development & Planning Committee held on 17th March 2025 and Cllr Hulbert made a proposal, seconded by Cllr Nobbs. A vote was taken which was unanimous and the following was agreed: <u>D/25/04/4.01 Resolved</u> That the minutes of the Development & Planning Committee held on 17th March 2025 be adopted and were signed as a true record by the Chair of the Development & Planning Committee. There were no matters arising.	
D/25/04/5 <u>Public Open Session</u> A Member of the Press expressed their dissatisfaction in the proposed street names for the Hatchfield Development. The Chair proposed that item 15 be brought, seconded by Cllr Jones. A vote was	

taken which was unanimous and the following was agreed:

D/25/04/5.01 Resolved

That item 15 be brought forward.

Street Naming

Fordham Road - The response from the developer was considered. Cllr Hood made a proposal, seconded by Cllr Harvey. A vote was taken which was unanimous and the following was agreed:

1 Member of the Public left the meeting at 6.26pm.

D/25/05/5.02 Resolved

That delegation be given to Cllrs Harvey, Hood, McHugh and the Member of the Press to re-consider the street names for submission to the developer.

D/25/04/6 Planning Applications

Week Commencing 10/03/2025 17/03/2025 & 24/03/2025.

D/25/04/6/1 DC/25/0306/HH – Householder planning application – front elevation window replaced with door – 15 Heasman Close, Newmarket. Cllr Hood declared an other interest. Cllr Berry made a proposal, seconded by Cllr McHugh. A vote was taken which was 8 in favour and 1 abstention and the following was agreed:

D/25/04/6.01 Resolved

The Committee voiced no objections.

D/25/04/6/2 DC/25/0469/TCA – Trees in a conservation area notification – one Sycamore (T1 on plan) one Horse Chestnut (T2 on plan) and one Beech (T3 on plan) cut back branches to approximately 1.5 metres past fence line as overhanging the boundary from neighbouring property – 14 Malcolm Way, Newmarket. Cllr Berry made a proposal, seconded by Cllr Nobbs. A vote was taken which was unanimous and the following was agreed:

D/25/04/6.02 Resolved

The Committee actively encourages responsible tree management and does not object to this application, subject to the Tree Officer's approval.

D/25/04/6/3 DC/25/0418/TPO – TPO 234 (1972) tree preservation order – one beech (within area A2 on order) overall crown reduction of up to 6 meters – 6 Weston Way, Newmarket. Cllr Berry made a proposal, seconded by Cllr Nobbs. A vote was taken which was unanimous and the following was agreed:

D/25/04/6.03 Resolved

The Committee actively encourages responsible tree management and does not object to this application, subject to the Tree Officer's approval.

D/25/04/6/4 DC/25/0448/FUL – Planning application – a. conversion of basement to additional commercial space b. single storey rear extension c. solar pvs to front roof elevation – 1 Rous Road, Newmarket. Cllr Hood made a proposal, seconded by Cllr Drummond.

A vote was taken which was unanimous and the following was agreed:

D/25/04/6.04 Resolved

The Committee voiced concern over the street scene appearance particularly regarding proposed roof solar panels and would like to know the Conservation Officers views on this in order to provide an accurate response to the consultation.

D/25/04/6/5 DC/25/0504/TCA – Trees in Conservation Area Notification – two Limes, four Sycamore, two Horse Chestnut, three Cherrys (within area G1 on plan) crown lift to five metres above ground level – Play Area, High Street, Newmarket. All Councillors declared an interest. Cllr Nobbs made a proposal, seconded by Cllr Jones. A vote was taken which was unanimous and the following was agreed:

D/25/04/6.05 Resolved

The Committee actively encourages responsible tree management and does not object to this application, subject to the Tree Officer's approval.

D/25/04/6/6 DC/25/0415/FUL – Planning application – a. change of use of storage area (use class B8) to community centre (use class F2) b. shutter door to be removed from front elevation and replaced with doors and windows – Newmarket Nexus, Albion Court, 9 Studlands Park Avenue, Newmarket. Cllr Jones made a proposal, seconded by Cllr Jarvis. A vote was taken which was unanimous and the following was agreed:

D/25/04/6.06 Resolved

The Committee supports and welcomes this application, subject to clarification regarding access to a clean water supply for the users.

D/25/04/6/7 DC/25/0491/TPO – TPO 1990 03 – Tree preservation order – one Lime (T1 on plan, G1 on order) reduce in height by approx. 3-4 metres to leave at approximately 12-13 metres above ground level, reduce lateral spread by approx. 1-2 metres crown lift to 3 metres above carport – 41 Derby Way, Newmarket. Cllr Berry made a proposal, seconded by Cllr Hulbert. A vote was taken which was unanimous and the following was agreed:

D/25/04/6.07 Resolved

The Committee actively encourages responsible tree management and does not object to this application, subject to the Tree Officer's approval.

D/25/04/7 Amended and Deferred Plans

D/25/04/7/1 Reconsultation – DC/25/0079/FUL – Planning application – a. change of use of stable building to place of worship, used in conjunction with The Five Bells (class F1), b. single storey extension c. external alterations including provision of roof lights on eastern, western and southern elevation, insertion and replacement of windows and doors on all elevations d. bricking up of stable doors on southern elevation e. repair works to existing openings – Five Bells, 16 St Marys Square, Newmarket. Cllr Hood made a proposal, seconded by Cllr Harvey. A vote was taken which was unanimous and the following was agreed:

D/25/04/7.01 Resolved

The Committee expressed their appreciation for the clear further information that has been provided by the applicant; however still remains to have concerns over noise and parking. In light of the holding objection by West Suffolk's Private Sector Housing and Environment Health Department on these matters the Committee are satisfied for the West Suffolk professional officers to make the decision on this application.

D/25/04/8 Planning Appeals

None noted.

D/25/04/9 East Cambs Planning Applications

There were no East Cambs Weekly Lists.

D/25/04/10 To Receive Results of Applications as Determined by West Suffolk and Plans Withdrawn

There were no West Suffolk Planning Determinations received during weeks commencing 10/03/2025 17/03/2025 & 24/03/2025.

Applications	Description	Address	WS Decision	NTC Decision
DC/25/0244/TCA	Trees in a conservation area notification- one Hornbeam (orange on plan) fell.	Boyarin Lodge, 30 Bury Road, Newmarket, Suffolk,	Approved	No objections
DC/24/1833/HH	Householder planning application- construction of pool and detached pool house at rear of garden.	Boyarin Lodge, 30 Bury Road, Newmarket, Suffolk,	Approved	No objections
DC/25/0293/TPO	TPO/1978/02- Tree preservation order- one Horse Chestnut (T1 on plan, T6 on order) fell.	9 Saint Albans, Newmarket, Suffolk,	Approved	No objections
DC/25/0001/HH	Householder planning application- first floor extension over existing garage.	4 Hallwyck Gardens, Newmarket Suffolk	Approved	No objections
DC/25/0288/TCA	Trees in a conservation area notification - one Horse Chestnut (T1, T2, T5, T8 and T9 on plan) overall crown reduction by two metres, one Sycamore (T3 on plan) overall crown reduction by two metres, one Ash (T4 on plan) overall crown reduction by two metres, one Sycamore (T6 on plan) overall crown reduction by two metres, one Lime (T7 on plan) overall crown reduction by two metres.	The Kremlin, 1 Bury Road, Newmarket, Suffolk	Approved	No objections
DC/25/0164/TCA	Trees in a conservation area- one Red Robin hedge (T1 on plan) fell.	5 Mill Reef, Newmarket, Suffolk	Approved	No objections
DC/25/0275/TCA	Trees in a conservation area notification - one Wellingtonia (T1 on plan) - reduce back from neighbouring building and chimney leaving three metres clearance.	Carlburg Stables, 49 Bury Road Newmarket Suffolk	Approved	No objections
DC/25/0260/TCA	Trees in a conservation area notification - group of Maple (as indicated on plan) reduce and reshape group of Maple; one Silver Birch (as indicated on plan) reduce by 2-3 metres all round.	16 Brewers Lane, Newmarket, Suffolk	Approved	No objections
DC/22/1495/OUT	Outline planning application - (means of access to be considered) - a. provision of up to 123 residential dwellings (class C3); b. the part demolition, extension and	Land at Black Bear Lane, High Street, Newmarket, Suffolk	Withdrawn	

	conversion of the former White Lion public house to provide up to 562 sqm of commercial space (classes E(c) (i), e(c)(ii); e(c)(iii)); c. convenience store providing up to 371 sqm of floor space (class E(a)); together with public open space, landscaping and land reserved for a dedicated horse walk.				
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D/25/04/11 Delegation Panel Decisions

None noted.

D/25/04/12 Licensing

It was noted that pavement licences have been submitted for:

Wildwood - 29 High Street Newmarket

The Stable – 65 High Street Newmarket

D/25/04/13 Enforcement

The Working Group has compiled a list of matters which will be presented to the next meeting.

D/25/04/14 Local Plan Modifications Re-consultation

An update was provided: the modifications (where they affect Newmarket) are being reviewed by Cllrs Hood, Harvey, Yarrow and the NNP writing team and a response will be submitted by the deadline of 13 April 2025.

D/25/04/15 Correspondence

None noted.

D/25/04/16 Date of Next Meeting

Monday 22nd April 2025 at the Memorial Hall.

Meeting closed at 7.03pm.

Signed ____ Cllr Hood _____ Date ____ 22/4/25 _____

Summary of Resolutions/Recommendations

Resolution/Recommendation	Resolution/Recommendation Wording
<u>D/25/04/4.01 Resolved</u>	That the minutes of the Development & Planning Committee held on 17th March 2025 be adopted and were signed as a true record by the Chair of the Development & Planning Committee.
<u>D/25/04/5.01 Resolved</u>	That item 15 be brought forward.
<u>D/25/05/5.02 Resolved</u>	That delegation be given to Cllrs Harvey, Hood, McHugh and

	the Member of the Press to re-consider the street names for submission to the developer.
<u>D/25/04/6.01 Resolved</u>	The Committee voiced no objections.
<u>D/25/04/6.02 Resolved</u>	The Committee actively encourages responsible tree management and does not object to this application, subject to the Tree Officer's approval.
<u>D/25/04/6.03 Resolved</u>	The Committee actively encourages responsible tree management and does not object to this application, subject to the Tree Officer's approval.
<u>D/25/04/6.04 Resolved</u>	The Committee voiced concern over the street scene appearance particularly regarding proposed roof solar panels and would like to know the Conservation Officers views on this in order to provide an accurate response to the consultation.
<u>D/25/04/6.05 Resolved</u>	The Committee actively encourages responsible tree management and does not object to this application, subject to the Tree Officer's approval.
<u>D/25/04/6.06 Resolved</u>	The Committee supports and welcomes this application, subject to clarification regarding access to a clean water supply for the users.
<u>D/25/04/6.07 Resolved</u>	The Committee actively encourages responsible tree management and does not object to this application, subject to the Tree Officer's approval.
<u>D/25/04/7.01 Resolved</u>	The Committee expressed their appreciation for the clear further information that has been provided by the applicant; however still remains to have concerns over noise and parking. In light of the holding objection by West Suffolk's Private Sector Housing and Environment Health Department on these matters the Committee are satisfied for the West Suffolk professional officers to make the decision on this application.



Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Development & Planning Committee Held on Tuesday 22nd April 2025 at 6.15pm

Attendance:

Councillor R Hood (Chairman)
Councillor J Berry
Councillor A Drummond
Councillor P Hulbert

Councillor J McHugh
Councillor R Nobbs
Councillor K Yarrow

Also Present: N Alecock – Deputy Town Clerk and 1 Member of the Public.

Minute	Action by
D/25/04/18 <u>Chair to Read the Fire Safety Notice and Announce that Proceedings May be Filmed or Recorded</u> The Chair welcomed everyone, opened the meeting, and read out the Fire Safety Notice and confirmed that no-one intended to record the meeting.	
D/25/04/19 <u>Apologies</u> Apologies were received from Cllrs Harvey, Jarvis and Perry. No apologies were received from Cllr Jones.	
D/25/04/20 <u>Declaration of Members Interests & to Remind Councillors of the need to keep up to date their Register of Member's Interests and to Consider any Requests Received for Member's Dispensation</u> None noted. There were no requests for dispensation.	
D/25/04/21 <u>To Confirm the Minutes of the Meeting Held on 7th April 2025 and any Matters Arising</u> The Chair presented the minutes of the Development & Planning Committee held on 7th April 2025 and Cllr Hulbert made a proposal, seconded by Cllr Nobbs. A vote was taken which was unanimous and the following was agreed: <u>D/25/04/21.01 Resolved</u> That the minutes of the Development & Planning Committee held on 7th April 2025 be adopted and were signed as a true record by the Chair of the Development & Planning Committee. <i>Cllr Berry joined the meeting at 6.17pm.</i> <u>Matters arising</u> DC/25/04/5.01 – the proposed street names were re-considered under delegated powers by Cllrs Harvey, Hood, McHugh and a Member of the Press and changes submitted to the developer.	

DC/25/04/14 – the Local Plan Modifications Re-consultation was considered under delegated powers by Cllrs Hood, Harvey, Yarrow and the NNP writing team and a response submitted to West Suffolk Council by Cllr Harvey.

D/25/04/22 Public Open Session

A member of the public spoke to item 7a.

The Chair proposed that item 7a be brought forward, seconded by Cllr Berry. A vote was taken which was unanimous and the following was agreed:

D/25/04/22.01 Resolved

That item 7a be brought forward.

D/25/04/24/1 Reconsultation – DC/25/1562/FUL – Planning application – change of use from nightclub (sui generis) to two apartments (dwellings) with alterations to first and second floors of existing units – 2 Sun Lane, Newmarket (Amended plans and description whereby the development retains a commercial element with two apartments at ground floor, showing adequate cycle storage. The scheme has been accompanied by a Noise Impact Assessment which Environmental Health have confirmed acceptable). Cllr Yarrow made a proposal, seconded by Cllr Hood. A vote was taken which was unanimous and the following was agreed:

Cllr Nobbs left the meeting at 6.23pm.

D/25/04/22.02 Resolved

The Committee voiced no objections.

1 member of the public left the meeting at 6.23pm.

Cllr Nobbs rejoined the meeting at 6.24pm.

D/25/04/23 Planning Applications

Week Commencing 31/03/2025 & 07/04/2025.

D/25/04/23/1 DC/25/0357/HH – Householder planning application – single storey side and rear extensions – 20 Melrose Gardens, Newmarket. This application is invalid and we will be reconsulted if the application becomes valid.

D/25/04/23/2 DC/25/0552/PIP – Permission in principle – one dwelling – Pernataen, Snailwell Road, Newmarket. Cllr Berry made a proposal, seconded by Cllr Yarrow. A vote was taken which was unanimous and the following was agreed:

D/25/04/23.02 Resolved

The Committee voiced no objections.

D/25/04/23/3 DC/25/0590/TPO – TPO/1956/012 and TPO/1977/04 tree preservation orders – as listed on tree schedule – Amenity Land At Norfolk Avenue, Durham Way, Newmarket. Cllr Yarrow made a proposal, seconded by Cllr McHugh. A vote was taken which was unanimous and the following was agreed:

D/25/04/23.03 Resolved

Following a site visit by one of our Councillors the Committee support the detailed works. The householder has expressed an additional concern with the roots damaging the sewers to their property and we would ask that contact is made with the resident who has supporting visual evidence of this.

D/25/04/23/4 DC/25/0629/TCA – Trees in a conservation area notification – one Prunus (T1 on plan) overall crown reduction by three metres, one Beech (T2 on plan) overall crown reduction by three metres, three Laurel (within G3 on plan) overall crown reduction by 0.5 metres – The Gables, 20 Bury Road, Newmarket. Cllr Nobbs made a proposal, seconded by Cllr Hulbert. A vote was taken which was unanimous and the following was agreed:

D/25/04/23.04 Resolved

The Committee actively encourages responsible tree management and does not object to this application, subject to the Tree Officer's approval.

D/25/04/24 Amended and Deferred Plans

D/25/04/24/2 Deferred - Planning application – a. conversion of basement to additional commercial space b. single storey rear extension c. solar pvs to front roof elevation – 1 Rous Road, Newmarket. Cllr Hood made a proposal, seconded by Cllr Berry. A vote was taken which was unanimous and the following was agreed:

D/25/04/24.02 Resolved

The Committee object due to there being no communication from the Conservation Officer.

D/25/04/25 Planning Appeals

There was a query over an appeal at the former Animal Health Trust site.

D/25/04/26 East Cambs Planning Applications

The East Cambs Weekly Lists were noted.

D/25/04/27 To Receive Results of Applications as Determined by West Suffolk and Plans Withdrawn

There were no West Suffolk Planning Determinations received during weeks commencing 31/03/2025 & 07/04/2025.

Applications	Description	Address	WS Decision	NTC Decision
DC/25/0240/TPO	TPO 04 (2000) tree preservation order-one beech (T1 on plan and order) crown thin by 15 percent.	Portland Cottage, Hamilton Road, Newmarket, Suffolk	Approved	No objections
DC/25/0235/TPO	TPO/001 (2024) Tree preservation order-five Sycamore (T7, T8, T9, T10, and T11 on plan G1 on order) fell	Palace House, Palace Street, Newmarket, Suffolk	Approved	No objections
DC/25/0124/HH	Householder planning application - a. porch b. garage conversion into habitable rooms c. single storey front, side and rear extensions d. exterior fenestration alterations, internal alterations and associated works.	Sidehill House Heath Road Newmarket Suffolk	Approved	No objections
DC/24/1782/HH	Householder planning application - a. two storey side extension (following demolition of garage) b. infill door to rear elevation c. single storey side extension.	10 Falmouth Gardens Newmarket Suffolk	Approved	No objections

DC/24/0720/OUT	Outline planning application (means of access to be considered) - a. construction of general industrial/storage and distribution/commercial use buildings (use class B2/B8 and E(g) b. highway and access works c. car parking d. landscaping and associated works.	Hatchfield Farm Fordham Road Newmarket Suffolk	Approved	No objections	
DC/24/1465/FUL	Planning application - a. outbuilding with dust extraction system.	International House Willie Snaith Road Newmarket Suffolk	Approved	Objection	

D/25/04/28 Delegation Panel Decisions

D/25/04/25/01 DC/24/1465/FUL - Planning application - a. outbuilding with dust extraction system - International House, Willie Snaith Road, Newmarket, Suffolk - The Panel were minded to grant permission.

D/25/04/25/02 DC/24/1683/LB - Application for listed building consent -a. replacement shop front b. internal frosting to first and second floor windows on front elevation c. installation of plant d. one Panel sign e. one box fascia sign f. one projecting sign g. two vinyl signs - 84 High Street, Newmarket, Suffolk - The Panel were minded to grant permission.

D/25/04/25/03 DC/24/1695/ADV - Application for advertisement consent - a. one non-illuminated panel b. one non-illuminated box fascia with vinyl lettering c. one non-illuminated projecting sign with acrylic lettering d. one internally applied full height vinyl sign applied on glazing e. one internally applied double sided vinyl sign - 84 High Street, Newmarket, Suffolk - The Panel were minded to grant permission.

D/25/04/25/04 DC/24/1693/FUL - Planning application - a. replacement shop front b. internal frosting to first and second floor windows on front elevation - - 84 High Street, Newmarket, Suffolk - The Panel were minded to grant permission.

D/25/04/29 Licensing

Caffé Nero - 77 High Street Newmarket – Pavement Licence Application. Cllr Nobbs made a proposal, seconded by Cllr Berry. A vote was taken which was unanimous and the following was agreed:

DC/25/04/29.01 Resolved

The Committee voiced no objections.

D/25/04/30 Enforcement

A report of issues was received from the Enforcement working group. Cllr Hood made a proposal, seconded by Cllr Yarrow. A vote was taken which was unanimous and the following was agreed:

DC/25/04/30.01 Resolved

That a firm email is sent to West Suffolk Council requesting immediate enforcement action to be taken on 128 High Street for breach of their planning condition.

D/25/04/31 Correspondence

None noted.

D/25/04/32 Date of Next Meeting

Tuesday 6th May 2025 at the Memorial Hall.

Meeting closed at 7.30pm.

Signed _____ Date _____

Summary of Resolutions/Recommendations

Resolution/Recommendation	Resolution/Recommendation Wording
<u>D/25/04/21.01 Resolved</u>	That the minutes of the Development & Planning Committee held on 7 th April 2025 be adopted and were signed as a true record by the Chair of the Development & Planning Committee.
<u>D/25/04/22.01 Resolved</u>	That item 7a be brought forward.
<u>D/25/04/22.02 Resolved</u>	The Committee voiced no objections.
<u>D/25/04/23.02 Resolved</u>	The Committee voiced no objections.
<u>D/25/04/23.03 Resolved</u>	Following a site visit by one of our Councillors the Committee support the detailed works. The householder has expressed an additional concern with the roots damaging the sewers to their property and we would ask that contact is made with the resident who has supporting visual evidence of this.
<u>D/25/04/23.04 Resolved</u>	The Committee actively encourages responsible tree management and does not object to this application, subject to the Tree Officer's approval.
<u>D/25/04/24.02 Resolved</u>	The Committee object due to there being no communication from the Conservation Officer.
<u>DC/25/04/29.01 Resolved</u>	The Committee voiced no objections.
<u>DC/25/04/30.01 Resolved</u>	That a firm email is sent to West Suffolk Council requesting immediate enforcement action to be taken on 128 High Street for breach of their planning condition.

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Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Leisure Services Committee Held on Monday 7th April 2025 at 7:15pm

Attendance:

Councillor R Nobbs (Chair)
Councillor J Borda
Councillor J Harvey

Councillor P Hulbert
Councillor J Jarvis
Councillor P Winter

Also Present: C Whitaker – Town Clerk, N Alecock – Deputy Town Clerk, and 1 Member of the Press.

L/25/04/1 Chair to Read the Fire Safety Notice and Announce that Proceedings May be Filmed or Recorded

The Chair opened the meeting and announced that the fire safety briefing was not required.

L/25/04/2 Apologies for Absence

Apologies were received from Councillor Perry.

L/25/04/3 Declaration of Member's Interests and to Remind Councillors of the Need to Keep up to Date Their Register of Member's Interests and to Consider Any Requests Received for Members Dispensation

None noted. There were no requests for dispensation.

L/25/04/4 To Receive and Confirm for Accuracy the Minutes of the Leisure Services Committee Meeting Held on Monday 3rd February 2025 and Any Matters Arising

Members received the minutes of the Leisure Services Committee meeting held on 3rd February 2025 and Cllr Nobbs made a proposal, seconded by Cllr Winter. A vote was taken which was unanimous and the following was agreed:

L/25/04/4.01 Resolved

That the minutes of the Leisure Services Committee meeting held on 3rd February 2025 be adopted and signed as a true record by the Chair of the Leisure Services Committee.

There were no matters arising.

L/25/04/5 Public Open Session

No members of the public were present.

L/25/04/6 To Receive the Accounts

The draft accounts for March 2025 were received and noted.

L/25/04/7 Events Update

An update report was given regarding future confirmed events.

Cllr Jarvis made a proposal to hold a music day with a stage hosting singers and songwriters on the Severals. It was agreed to add to the next agenda.

L/25/04/8 Lexington, Kentucky Sister City

26th – 29th September 2025 – Lexington Delegate Visit to Newmarket. Cllr Winter made a proposal, seconded by Cllr Nobbs. A vote was taken which was unanimous and the following was agreed:

L25/04/8.01 Recommendation

That NTC assists with the itinerary plans for the Lexington delegation and provide an evening reception with food and entertainment.

20th – 24th October 2025 – Lexington 250th Anniversary Celebration - the provisional itinerary plans were considered. Cllr Nobbs made a proposal, seconded by Cllr Harvey. A vote was taken which was unanimous and the following was agreed:

L25/04/8.02 Recommendation

That a reasonable subsidy be provided to any representative from Newmarket to Lexington. If a Councillor is unable to attend that the Clerk attends in their place to represent NTC. The decision to agree the amount to be delegated to the Mayor.

L/25/04/9 Outdoor Tap

A proposal with quotes to install a new outdoor tap for drinking water to be kept in a lockable cabinet on the back wall of the Memorial Hall was considered. Further information was requested, including regulations regarding water testing and possible other legal implications, for consideration at the next meeting; or FTC if needed before.

L/25/04/10 Correspondence

None noted.

L/25/04/11 Date of Next Meeting

Monday 2nd June 2025 at the Memorial Hall.

Meeting closed at 7.47pm.

Signed _____ Date _____

Summary of Recommendations

Recommendation	Recommendation Wording
<u>L/25/04/4.01 Resolved</u>	That the minutes of the Leisure Services Committee meeting held on 3rd February 2025 be adopted and signed as a true record by the Chair of the Leisure Services Committee.
<u>L25/04/8.01 Recommendation</u>	That NTC assists with the itinerary plans for the Lexington delegation and provide an evening reception with food and entertainment.

Book number 2 2025 -2026

L25/04/8.02 Recommendation

That a reasonable subsidy be provided to any representative from Newmarket to Lexington. If a Councillor is unable to attend that the Clerk attends in their place to represent NTC. The decision to agree the amount to be delegated to the Mayor.

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Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Performance & Audit Committee Held on Monday 14th April 2025 at 6:15pm

Attendance:

Councillor J Harvey (Chair)

Councillor A Drummond

Councillor R Hood

Councillor P Winter

Councillor K Yarrow

Also present: C Whitaker – Town Clerk. One member of public.

Minute

P/25/04/1 Chair to Read the Fire Safety Notice and Announce that Proceedings May be Filmed or Recorded

The Chair opened the meeting and read the Fire Notice and announced that no one was recording the meeting.

P/25/04/2 Apologies for Absence

Apologies were received from Cllr McHugh.

P/25/04/3 Declaration of Member's Interests and to Remind Councillors of the Need to Keep up to Date Their Register of Member's Interests and to Consider Any Requests Received for Member's Dispensation

None noted. There were no requests for dispensations.

P/25/04/4 To Receive and Confirm for Accuracy the Minutes of the Performance & Audit Committee Meeting Held on Monday 13th January 2025 and Any Matters Arising

The Chair presented the minutes of the Performance & Audit Committee Meeting held on Monday 13th January 2025 and Cllr Harvey made a proposal seconded by Cllr Winter. A vote was taken which was unanimous and the following was agreed:

P/25/04/4.01 Resolved

That the minutes of the Performance & Audit Committee meeting held on Monday 13th January 2025 be adopted and signed as a true record by the Chair of the Performance & Audit Committee.

There were no matters arising.

P/25/04/5 Public Open Session

No members of the public wished to speak.

P/25/04/6 Resolution Audit

The resolution progress for Q4 financial year 2024/2025 was received, updated, and noted.

The outstanding resolutions for 2022/23, 2023/24 and Q1-Q3 2024-2025 were

Minutes of Performance & Audit Committee held on Monday 14th April 2025

received, updated, and noted.

P/25/04/7 Neighbourhood Plan

There was no report made from the Neighbourhood Planning Working Group.

P/25/04/8 Working Group Reports

The list of active Working Groups was received, updated and noted.

P/25/04/9 Correspondence

None noted.

P/25/04/10 Date of Next Meeting

Monday 14th July 2025.

Meeting closed at 7.50pm.

Signed _____ Date _____

Summary of Recommendations

Recommendation	Recommendation Wording
<u>P/25/04/4.01 Resolved</u>	That the minutes of the Performance & Audit Committee meeting held on Monday 13th January 2025 be adopted and signed as a true record by the Chair of the Performance & Audit Committee.



Report to	Full Town Council
Subject	Full Council Working Groups update
Purpose	Information
Classification	Unrestricted
Meeting date	28th April 2025
Item number	11
Written By	Cathy Whitaker TOWN CLERK

Summary: This report provides an update on progress/activity for the Working Groups that report directly to Full Council.

Working Group/Membership	Terms of Reference	Activity Information
Climate Change <i>Cllrs Borda, Drummond, Hulbert, Jarvis</i>	To consider actions to mitigate the effects of global warming	Carbon Footprint Assessments by Groundworks – works were started in 2023. There is a requirement to pick this work up again and restart the process.
Environmental <i>Cllrs McHugh (C), Winter, Jones, Jarvis</i>	To consider matters relating to the bio-diversity Community Action of the NNP	Webpage for Environmental matters required – this will be considered at the Website Review WG meetings also. Annual adopted species: Bats. Butterflies. Suggestion for current year is Bees. Work towards an NTC Environmental Policy.
Health & Well-Being <i>Cllrs Jones, McHugh</i>	To create a calendar of 12-18 months of achievable activities and a program of works – alongside the NTC H&W Report	Achievements so far: COVID flower beds/mental health information board, commemoration services – Sept 2023 Small Play Area refurbished in Memorial Gardens – inclusive and accessible – Feb 2023 Free summer yoga weekly in Memorial Gardens May to Sept – Annually Treat Your Feet event in the Pavilion – Aug&Nov 2023 Confirmed Adult Outdoor Gym installation at The Severals next to the Pavilion – due May/June 2025 Events Manager is looking into some Well-Being events (? Well-Being Wednesday/Weekend, etc)
Website Review <i>Cllrs Harvey, Perry, McHugh, TC, DTC, EM, ADMIN</i>	To review existing websites and consider upgrade as required	Initial meeting and brain-storming session complete. Further meetings to be confirmed.

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Item 12

Newmarket Youth Strategy

March 2024

As expressed by the Deputy Chairs of the Youth Strategy Group:

Young people should have a key role in shaping the services that are delivered to them in Newmarket and the broader community, local businesses and public sector services must work together to create a way of making that work.

Young people should come first when designing a Youth Strategy. This can be achieved by:

- 1. Understanding young people by breaking down barriers, in a kind, respectful and unthreatening atmosphere.*
- 2. Guiding and encouraging young people towards opportunities for success.*
- 3. Working with other organisations to signpost them for additional support.*
- 4. Encouraging a positive role for young people in Newmarket, with more respect and recognition for their efforts and achievements and nurturing their sense of independence and personal responsibility.*

Outline Strategy

Overarching strategy statement:

Creating and embedding a sustainable approach to maximizing the potential of the Young People within the town.

Note: there is a general lack of data with regard to the youth in Newmarket; generic data for West Suffolk is available, but not focused specifically on the town. This must be addressed by the Young People Committee to allow the impact of the implementation of the strategy to be assessed.

The guiding principles for the strategy are:

- We are defining “young people” (term used rather than “youth”) as being within the age group 6-24;
- decisions and programmes of work will be based on available data;
- direct input will be sought from the young people within the town;
- building on and enhancing the existing provision of support.

The strategic aims are:

1. Providing support for young people building on existing strengths to create a suite of services. This requires further development of professional relationships, intelligence gathering and shared information systems and a willingness to refocus resources.
2. Galvanising and supplementing the disparate young people’s offering across the town.
3. Providing a connection between young people, training opportunities and local employers to facilitate employment opportunities.
4. Building mutual respect between the young people and the community.

The Young People Strategy will be the overarching purpose of the Young People Committee (YPC) of the Newmarket Charitable Foundation (NCF), that will in turn seek funding for programmes of work that will deliver the Youth Strategy.

In addition there will also be a Young People's Forum – building upon the Deputy Chairs at the Academy that will run in parallel with the YPC to ensure that all programmes of work are linked directly to the target audience.

Other Project Groups will be established when required and operate in conjunction with the YPC.

Each Group, Forum or Committee will operate with its Terms of reference (to be defined).

The strategy to be reviewed periodically by the Youth Strategy Group, to ensure that it is fit for purpose (drawing upon available research amongst other things) and to independently review the activities of the Young People Committee of the NCF in delivering to that strategy.

Young People Committee

Initial Programmes of Work and Associated Committee Structures

The Young People Committee (YPC) of the Newmarket Charitable Foundation (NCF) will be the executive vehicle to:

- manage a number of projects that underpin the Youth Strategy;
- seek grant funding;
- co-ordinate initiatives across the town;
- overall, focus on delivery of the Youth Strategy.

It is noted that the team of Deputy Chairs of the Youth Strategy Group have summarised their desires for the young people in the town:

- (i) Fast, responsive, interventions when young people are experiencing challenging circumstances.
- (ii) A coordinated approach to antisocial behavior to create diversionary activities, involving the public sector and community-based organisations.
- (iii) Engaging community groups, individual volunteers, and businesses in a straightforward and effective way, making use of the goodwill that is prevalent in Newmarket to create a wider range of opportunities for young people.
- (iv) A Young People Skills program which will provide:
 - o one-to-one guidance on CV writing, interview techniques, and job applications;
 - o a program of local events to offer inspiration, experience, advice, and guidance;
 - o local training opportunities (apprenticeships, work placements) by working closely with young people and businesses, helping tackle skills gaps at the business and individual level;
 - o a mechanism to work with schools and targeted groups of students during times of change, such as the transition between leaving school and their next pathway.
- (v) Encourage volunteering and participation in different activities.

Example projects to be considered and ultimately driven by the YPC:

1. Youth employment

- (i) Provide a programme of local events to offer inspiration, experience, advice and guidance.
- (ii) Promote apprenticeships by linking businesses and young people, to provide mutual benefits in terms of opportunities for jobs, apprenticeships and work experience.
- (iii) Apply for grants for bespoke projects to meet young peoples 'needs.

2. Provision of activities

- (i) Provide space and support and more activities for young people.
- (ii) Encourage volunteering and participation in different activities.

3. Provision of mental health and wellbeing support infrastructure – working in partnership with Abbeycroft Leisure initiatives such as Teen Chill and Youth Support charities in Suffolk such as 4YP (Ipswich), Inspire Suffolk/Porch Project (Ipswich/Hadleigh), The Mix (Stowmarket), Level 2 (Felixstowe)

- (i) Ensuring support (independent of family and schools) to address the needs of young people as they develop through various key transitions through to adulthood.

This is likely to include the provision of Youth Worker/Counsellor support in Newmarket to:

- a. provide advice in skills and wellbeing at various locations in the community including schools.
- a. work with schools and targeted groups of students during times of change, such as the transition between leaving school and their next pathway (drawing also upon the research into neurodiversity within schools).
- (ii) Having a safe space for appropriate age groups including those who have a variety of wellbeing, confidence and self-esteem issues.
- (iii) Support for neurodiversity.

1. Young People Forum

- (i) Environmental Project led by Young People plus other projects that emerge from this Forum.
- (ii) Development of a Young People's App for Newmarket.

Measurement

How is progress going to be measured?

It is proposed to run an annual questionnaire to be completed by as many students as possible – working closely with primary Heads and the Academy, perhaps with a limited number of key questions. Same questions every year to provide a strong reference point against which progress can be measured.

Results to be presented annually at the meeting of the Strategy Review Committee.

Committee Structures on Page 3

Committee Structures

The above suggests a structure (terms of reference currently being drafted):

Youth Strategy Group:	Michael Jeffries (chair)	
	Cathy Whittaker	
	Representation from interested parties across the current YAG	
	Meet annually to review strategy and the activities of the Youth Action Committee (therefore also attended by Josh and Dave)	
Young People Committee:	Laraine Moody (chair)	NCF trustee and West Suffolk College
	Josh Schunmann	NCF Director
	Dave Hall	NCF trustee
	Stephanie Edmans	West Suffolk Families & Communities
	Primary School rep	focus on key transitions
	Academy rep	focus on key transitions
	Penny Taylor	focus on Beacon Project etc.
	Meet at least quarterly	
Young People's Forum:	Vice Chairs from YAG	
	Other Young People	
	Project Group Leads	
	Richard Hall	
	Josh Schunmann/Dave Hall	
	Meet at least once (aim for twice?) every term	

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Report to	Full Council
Subject	2024/2025 Budget Final Outcome Report
Purpose	Information/Decision
Classification	Unrestricted
Meeting date	28th April 2025
Item number	
Written By	Cathy Whitaker CLERK

Summary: This report outlines the final outcome from the 24/25 budget for Newmarket Town Council and gives recommendations regarding the allocation to ear-marked reserves of committee surplus amounts.

1.	Introduction		
a.	Attached to this report is the budget detail by committee.		
2.	Context		
a.	Finance & Policy Committee: Surplus outcome Includes £22K of income from the CCLA account.		
b.	Human Resources Committee: Surplus outcome due to an extended period of staff shortage on the team during the financial year, Statutory Maternity Leave for one staff member and new staff positions which were started on the entry level NJC SCP (National Joint Councils Spinal Column Point).		
c.	Community Services Committee: Surplus outcome due to greatly reduced energy fees for the Studlands streetlighting that the Council is responsible for, following the recent LED upgrade. Also, Public Realm budgeted amounts which will be transferred into the relevant reserves.		
d.	Leisure Services Committee: Minimal deficit on this Committee. The refurbishment of the Memorial Hall and the general upkeep (utility costs) of the Council's two building assets is a major factor here. In addition, costs have risen greatly for the Council's events and this needs to be addressed with increased budget input going forward.		
e.	Development & Planning Committee: Alongside the Neighbourhood Plan costs, increased budget is now being required for highway costs that the Council may be required to fund or part-fund.		
3.	Recommendations – transfers of budget surpluses to Ear-Marked Reserves:		
	<table> <tr> <td>Finance & Policy</td><td> Legal & Professional Fees EMR - £12,000 Elections EMR - £5,000 IT upgrade EMR - £10,000 Grants EMR - £15,000 Conveniences EMR - £30,000 TOTAL transfers to EMR - £72,000 </td></tr> </table>	Finance & Policy	Legal & Professional Fees EMR - £12,000 Elections EMR - £5,000 IT upgrade EMR - £10,000 Grants EMR - £15,000 Conveniences EMR - £30,000 TOTAL transfers to EMR - £72,000
Finance & Policy	Legal & Professional Fees EMR - £12,000 Elections EMR - £5,000 IT upgrade EMR - £10,000 Grants EMR - £15,000 Conveniences EMR - £30,000 TOTAL transfers to EMR - £72,000		

Human Resources	HR / Recruitment EMR - £5,800 Memorial Hall Building EMR - £25,000 Pavilion Building EMR - £25,000 Winter event EMR - £20,000 TOTAL transfers to EMR - £75,800
Community Services	Cemetery EMR - £15,000 Lift EMR - £30,000 Public Realm EMR £48,000 Market EMR - £32,000 TOTAL transfers to EMR - £125,000
Leisure Services	Committee in deficit by £669 – no surplus to transfer.
Development & Planning	Highways EMR - £3,980 TOTAL transfers to EMR - £3,980

FINAL OUTCOME Budget Summary 24/25**Newmarket Town Council**

Committee	Income	Expenditure	Net Expenditure	Tfrs From EMRs	Tfrs To EMRs	TOTAL OUTCOME	BUDGET	SURPLUS/DEFICIT
Finance & Policy	£ 27,184.00	£ 131,981.00	£ 104,797.00	£ 41,396.00	£ 5,000.00	£ 68,401.00	£ 141,388.00	£ 72,987.00
Human Resources	£ -	£ 217,770.00	£ 217,770.00	£ 5,796.00	£ -	£ 211,974.00	£ 288,125.00	£ 76,151.00
Community Services	£ 109,977.00	£ 261,434.00	£ 151,457.00	£ 1,230.00	£ 15,000.00	£ 165,227.00	£ 290,373.00	£ 125,146.00
Leisure Services	£ 46,937.00	£ 265,797.00	£ 218,860.00	£ 22,047.00	£ -	£ 196,813.00	£ 196,144.00	-£ 669.00
Planning & Development	£ -	£ 2,020.00	£ 2,020.00	£ -	£ -	£ 2,020.00	£ 6,000.00	£ 3,980.00
Total	£ 184,098.00	£ 879,002.00	£ 694,904.00	£ 70,469.00	£ 20,000.00	£ 644,435.00	£ 922,030.00	£ 277,595.00

		2024/2025	2024/2025		Notes
		BUDGETED	ACTUAL SPEND - FINAL	Variance	
101	Administration				
4008	Staff Training	£ 2,000.00	£ 2,276.00	-£ 276.00	
4009	Staff Travel	£ 250.00	£ 29.00	£ 221.00	
4018	Software/Computer Consumables	£ 2,500.00	£ 571.00	£ 1,929.00	
4019	New IT System/Hardware	£ 10,000.00	£ -	£ 10,000.00	
4021	Telephone and Fax	£ 2,500.00	£ 889.00	£ 1,611.00	
4022	Postage	£ 750.00	£ 549.00	£ 201.00	
4023	Stationery	£ 1,750.00	£ 1,809.00	-£ 59.00	
4025	Subscriptions&Licences	£ 8,550.00	£ 14,393.00	-£ 5,843.00	
4026	Insurance	£ 10,000.00	£ 9,418.00	£ 582.00	
4028	Office Maintenance	£ 13,250.00	£ 12,480.00	£ 770.00	
4030	Recruitment Advertising	£ 1,000.00	£ 2,704.00	-£ 1,704.00	
4051	Bank Charges/Interest	£ 300.00	£ 321.00	-£ 21.00	
4056	Legal Expenses	£ 12,000.00	£ -	£ 12,000.00	
4057	Audit & Accountancy Fees	£ 3,850.00	£ 3,497.00	£ 353.00	
4058	Professional Fees	£ 2,000.00	£ -	£ 2,000.00	
4059	web site	£ 1,000.00	£ 670.00	£ 330.00	
4060	Councillors Training	£ 600.00	£ -	£ 600.00	
4061	Councillors Expenses	£ 200.00	£ 10.00	£ 190.00	
4062	Civic Regalia	£ 500.00	£ -	£ 500.00	
4064	Town Mayor's Allowance	£ 1,000.00	£ 615.00	£ 385.00	
4073	Shopfront Improvement Grant Scheme	£ -	£ 12,159.00	-£ 12,159.00	£12,159 Tfr from EMR Shopfront Imp Scheme
4074	Grant - Bill Tutte Scholarship Fund	£ 1,000.00	£ 1,000.00	£ -	
4075	Grant to CAB	£ 5,000.00	£ 5,000.00	£ -	
4076	Grants	£ 5,000.00	£ 12,400.00	-£ 7,400.00	£4,600 Tfr from EMR Grants
4220	Discover Newmarket Stakeholder Fee	£ 5,000.00	£ 5,000.00	£ -	
4221	CCTV WSC SLA Monitoring	£ 4,560.00	£ 5,250.00	-£ 690.00	
4077	Marketing	£ 5,000.00	£ 1,733.00	£ 3,267.00	
4079	Remembrance Event Expenses	£ 2,500.00	£ 1,921.00	£ 579.00	
4090	Biodegradable Dog Poo Bags	£ 600.00	£ 1,341.00	-£ 741.00	
4093	SumUp Commission	£ 50.00	£ 1.00	£ 49.00	
4097	Election costs	£ 2,500.00	£ -	£ 2,500.00	
4180	Civic Functions	£ 2,500.00	£ -	£ 2,500.00	
4113	Capital Reserve	£ 10,000.00	£ -	£ 10,000.00	
4114	Other Projects / Reserves	£ 15,000.00	£ -	£ 15,000.00	
4118	Youth Strategy	£ 6,728.00	£ 31,365.00	-£ 24,637.00	£24,637 tfr from EMR YS
	Expenditure	£ 139,438.00	£ 127,401.00	£ 12,037.00	
				£ -	
1003	Lamppost banner Income	£ 1,000.00	£ -	£ 1,000.00	
1005	Miscellaneous Income	£ -	£ -	£ -	
1006	Sumup Commission offset	£ 50.00	£ 5.00	£ 45.00	
1103	Rent receivable	£ 100.00	£ -	£ 100.00	
1100	Grant Received general	£ -	£ 1,000.00	-£ 1,000.00	£1K tfr to EMR YS
1174	SCC Grant received	£ -	£ 4,000.00	-£ 4,000.00	£4K tfr to EMR YS
1190	Interest Received	£ -	£ 22,179.00	-£ 22,179.00	
	Income	£ 1,150.00	£ 27,184.00	-£ 26,034.00	
103	Health & Safety				
4020	Misc. Staff Costs	£ 500.00	£ 58.00	£ 442.00	
4028	Office Maintenance	£ 100.00	£ 109.00	-£ 9.00	
4058	Professional Fees	£ 2,500.00	£ 4,413.00	-£ 1,913.00	
	Expenditure	£ 3,100.00	£ 4,580.00	-£ 1,480.00	
	Total Expenditure	£ 142,538.00	£ 131,981.00	£ 10,557.00	
	Total Income	£ 1,150.00	£ 27,184.00	-£ 26,034.00	
	Net Expenditure	£ 141,388.00	£ 104,797.00	£ 36,591.00	
	transfers from EMRs		£ 41,396.00		
	transfers to EMRs		£ 5,000.00		
			£ 68,401.00		
	IN SURPLUS	£ 72,987.00			

Recommendation for Surplus funds transfers to EMR.

EMR	£
Legal&Professional Fees	12,000
Elections	5,000
IT Upgrade	10,000
Grants	15,000
Conveniences ?	30,000



		2024/2025	2024/2025	
		BUDGETED	ACTUAL SPEND - FINAL	Variance
102	Staff costs			
4010	Staff Workwear	£ 600.00	£ 300.00	£ 300.00
4020	Misc Staff Costs	£ 2,000.00	£ 1,503.00	£ 497.00
4058	Professional Fees	£ -	£ 525.00	£ -525.00
4501	Salaries	£ 231,834.00	£ 179,885.00	£ 51,949.00
4503	National Insurance	£ 31,131.00	£ 16,571.00	£ 14,560.00
4504	Pension	£ 22,560.00	£ 10,089.00	£ 12,471.00
4506	Temp agency costs	£ -	£ 8,897.00	£ -8,897.00
	Expenditure	£ 288,125.00	£ 217,770.00	£ 70,355.00
	Total Expenditure	£ 288,125.00	£ 217,770.00	£ 70,355.00
	Total Income	£ -	£ -	£ -
	Net Expenditure	£ 288,125.00	£ 217,770.00	£ 70,355.00
	<i>less transfers from EMRs</i>		£ 5,796.00	
	<i>plus transfers to EMRs</i>		£ -	
			£ 211,974.00	
	IN SURPLUS	£ 76,151.00		

Notes

£5,796 Tfr From HR EMR - temp to perm fees (CREM)

Recommendation for surplus funds transfer to EMR

EMR	£
HR ear-marked reserve	£5,800
Memorial Hall Building	£25,000
Pavilion Building	£25,000
Winter Event	£20,000

		2024/2025	2024/2025		Notes
		BUDGETED	ACTUAL SPEND - FINAL	Variance	
200	Outside Services				
4029	General Equipment	£ 1,000.00	£ 977.00	£ 23.00	
4039	Vehicle Costs	£ 7,700.00	£ 6,584.00	£ 1,116.00	
4095	Assets purchased	£ -	£ 546.00	-£ 546.00	
4326	Outside Services SLA	£ 115,000.00	£ 116,320.00	-£ 1,320.00	
	Expenditure	£ 123,700.00	£ 124,427.00	-£ 727.00	
201	General Town Planting				
4100	Seasonal Planting	£ 6,000.00	£ 3,738.00	£ 2,262.00	
4101	Hanging Baskets	£ 3,968.00	£ 3,541.00	£ 427.00	
4037	R&M Grounds	£ 3,878.00	£ 61.00	£ 3,817.00	
4102	Sponsored Roundabouts	£ 5,000.00	£ 5,200.00	-£ 200.00	
	Expenditure	£ 18,846.00	£ 12,540.00	£ 6,306.00	
1007	Hanging Baskets Sponsorship Income	£ 4,830.00	£ 5,215.00	-£ 385.00	
1009	Roundabout Sponsorship	£ 5,000.00	£ 5,412.00	-£ 412.00	
	Income	£ 9,830.00	£ 10,627.00	-£ 797.00	
202	Cemetery				
4011	Rates	£ 4,456.00	£ 4,441.00	£ 15.00	
4012	Water Rates	£ 1,000.00	£ 285.00	£ 715.00	
4014	Electricity	£ 1,600.00	£ 2,320.00	-£ 720.00	
4016	Cleaning	£ -	£ -	£ -	
4035	Equipment	£ 100.00	£ -	£ 100.00	
4036	R&M - Buildings	£ 8,000.00	£ 1,000.00	£ 7,000.00	
4037	R&M - Grounds	£ 22,000.00	£ 14,679.00	£ 7,321.00	
4047	Grave Digging	£ 11,500.00	£ 12,708.00	-£ 1,208.00	
4325	Cemetery SLA	£ 12,666.00	£ 12,490.00	£ 176.00	
	Expenditure	£ 61,322.00	£ 47,923.00	£ 13,399.00	
1000	Burial Fees	£ 29,000.00	£ 40,681.00	-£ 11,681.00	
1020	Interment Income	£ 4,000.00	£ 2,496.00	£ 1,504.00	
1021	Monumental Income	£ 4,000.00	£ 5,506.00	-£ 1,506.00	
1022	Grave Space Purchase Income	£ 15,000.00	£ 26,047.00	-£ 11,047.00	
1005	Misc income	£ -	£ 420.00		
	Income	£ 52,000.00	£ 75,150.00	-£ 22,730.00	
203	Disused Churchyards				
4037	R&M - Grounds	£ 4,000.00	£ 1,964.00	£ 2,036.00	
	Expenditure	£ 4,000.00	£ 1,964.00	£ 2,036.00	
204	Memorial - Tutte, War & Cooper				
1014	Electricity	£ 200.00	£ 326.00	-£ 126.00	
4036	R&M - Buildings	£ 1,000.00	£ -	£ 1,000.00	
4037	R&M - Grounds	£ 1,000.00	£ 2,347.00	-£ 1,347.00	
	Expenditure	£ 2,200.00	£ 2,673.00	-£ 473.00	
205	Clocks				
4014	Electricity	£ 250.00	£ 512.00	-£ 262.00	
4036	R&M - Buildings	£ 1,000.00	£ -	£ 1,000.00	
4177	Clock Tower Expenses	£ 1,590.00	£ 1,440.00	£ 150.00	
	Expenditure	£ 2,840.00	£ 1,952.00	£ 888.00	
206	Bus Shelters				
4036	R&M - Buildings	£ 2,000.00	£ 760.00	£ 1,240.00	
	Expenditure	£ 2,000.00	£ 760.00	£ 1,240.00	
207	General Town Maintenance				
4037	R&M - Grounds	£ 10,500.00	£ 12,633.00	-£ 2,133.00	£1,230 tfr from EMR Legends of Turf
4092	Infrastructure	£ 2,500.00	£ -	£ 2,500.00	
4108	Town Centre Regeneration	£ -	£ -	£ -	
4140	Dog Waste Collection/Disposal	£ 995.00	£ 765.00	£ 230.00	
	Expenditure	£ 13,995.00	£ 13,398.00	£ 597.00	
1174	Grants Received SCC	£ -	£ 5,000.00	-£ 5,000.00	
	Income	£ -	£ 5,000.00	-£ 5,000.00	

208	Public Conveniences				
4012	Water Rates	£ -	£ 68.00	-£ 68.00	
4014	Electricity	£ 500.00	£ 1,282.00	-£ 782.00	
4016	Cleaning	£ 3,000.00	£ 3,215.00	-£ 215.00	
4036	R&M - Buildings	£ 1,500.00	£ 963.00	£ 537.00	
4046	Public Toilet Opening and closing	£ 4,000.00	£ 3,085.00	£ 915.00	
	Expenditure	£ 9,000.00	£ 8,613.00	£ 387.00	
1100	Grants Received	£ 3,300.00	£ 3,300.00	£ -	
	Income	£ 3,300.00	£ 3,300.00	£ -	
211	The Queens Statue				
4012	Water Rates	£ 200.00	£ -	£ 200.00	
4014	Electricity	£ 300.00	£ -	£ 300.00	
4037	R&M - Grounds	£ 3,000.00	£ 275.00	£ 2,725.00	
	Expenditure	£ 3,500.00	£ 275.00	£ 3,225.00	
213	Public Realm				
4116	Town Maintenance	£ 25,000.00	£ -	£ 25,000.00	
4117	Town Improvement	£ 33,000.00	£ 9,896.00	£ 23,104.00	
	Expenditure	£ 58,000.00	£ 9,896.00	£ 48,104.00	
1181	Grant Received WSC	£ -	£ 15,000.00	-£ 15,000.00	£15,000 Tfr To EMR TownImprovement
	Income	£ -	£ 15,000.00	-£ 15,000.00	
215	Allotments				
4037	R&M - Grounds	£ 1,500.00	£ 850.00	£ 650.00	
	Expenditure	£ 1,500.00	£ 850.00	£ 650.00	
1010	Allotment Fees	£ 900.00	£ 900.00	£ -	
	Total Income	£ 900.00	£ 900.00	£ -	
220	Studlands				
4045	Street Lighting - Enerby fees & Maint Cont	£ 30,500.00	£ 12,332.00	£ 18,168.00	
4052	Street Lighting - Repair	£ 5,000.00	£ 3,894.00	£ 1,106.00	
	Expenditure	£ 35,500.00	£ 16,226.00	£ 19,274.00	
308	Christmas				
4310	Christmas Lights	£ 17,500.00	£ 15,932.00	£ 1,568.00	
4811	CP - Christmas Lights Infrast	£ 2,500.00	£ 4,005.00	-£ 1,505.00	
	Expenditure	£ 20,000.00	£ 19,937.00	£ 63.00	
	Total Expenditure	£ 356,403.00	£ 261,434.00	£ 94,969.00	
	Total Income	£ 66,030.00	£ 109,977.00	-£ 43,527.00	
	Net Expenditure	£ 290,373.00	£ 151,457.00	£ 138,496.00	
	<i>plus transfers from EMRs</i>		£ 1,230.00		
	<i>less transfers to EMRs</i>		£ 15,000.00		
			£ 165,227.00		
	IN SURPLUS	£ 125,146.00			

Recommendation for surplus funds transfer to EMR.

EMR	£
Cemetery	15,000
Lift	30,000
Public Realm	48,000
Market	32,000

		2024/2025	2024/2025		Notes
		BUDGETED	ACTUAL SPEND - FINAL	Variance	
120	Memorial Hall				
4011	Rates	£ 6,600.00	£ 6,916.00	-£ 316.00	
4012	Water Rates	£ 4,500.00	£ 3,504.00	£ 996.00	
4014	Electricity	£ 6,000.00	£ 8,348.00	-£ 2,348.00	
4015	Gas	£ 6,000.00	£ 7,662.00	-£ 1,662.00	
4016	Cleaning	£ 2,000.00	£ 3,925.00	-£ 1,925.00	
4017	Fire Precautions	£ 535.00	£ 306.00	£ 229.00	
4036	R&M - Buildings	£ 15,000.00	£ 17,371.00	-£ 2,371.00	
4038	Furniture/Fixtures/Fittings	£ 2,500.00	£ 3,840.00	-£ 1,340.00	
4040	Trade Refuse Collections	£ 2,210.00	£ 2,174.00	£ 36.00	
4044	Public Toilet Cleansing	£ 200.00	£ 183.00	£ 17.00	
4078	Refreshment Costs Hall Hire	£ 2,000.00	£ 1,230.00	£ 770.00	
4080	PWLB Loan Charges (CAP + INT)	£ 89,864.00	£ 89,864.00	£ -	
4095	Assets Purchased	£ -	£ 3,485.00	-£ 3,485.00	
	Expenditure	£ 137,409.00	£ 148,808.00	-£ 11,399.00	
1001	Hall Hire Standard Rate	£ 20,000.00	£ 35,646.00	-£ 15,646.00	
1016	Refreshments Income	£ 1,000.00	£ 664.00	£ 336.00	
	Income	£ 21,000.00	£ 36,310.00	-£ 15,310.00	
301	Arts				
4440	Costs - Children's Events	£ 12,000.00	£ 23,090.00	-£ 11,090.00	£6,200 tfr fr EMR for summer entertainment extra events
4442	Costs - Cinema Kit	£ -	£ -	£ -	
4443	Costs - Tea Dance	£ 2,000.00	£ 1,622.00	£ 378.00	
	Expenditure	£ 14,000.00	£ 24,712.00	-£ 10,712.00	
1005	Misc. Income	£ -	£ 450.00	-£ 450.00	
1174	Grant Received - SCC	£ -	£ -	£ -	
1181	Grant Received - WSC	£ -	£ 3,026.00	-£ 3,026.00	
1043	Income - Tea Dance	£ 1,000.00	£ 1,408.00	-£ 408.00	
1038	Income - Cinema Kit	£ -	£ -	£ -	
	Income	£ 1,000.00	£ 4,884.00	-£ 3,884.00	
302	Winter Event				
4453	Cost - Winter Event	£ 10,000.00	£ 13,653.00	-£ 3,653.00	
	Expenditure	£ 10,000.00	£ 13,653.00	-£ 3,653.00	
1059	Income - Winter Event	£ -	£ 129.00	-£ 129.00	
1181	Grant Received WSC	£ -	£ -	£ -	
	Income	£ -	£ 129.00	-£ 129.00	
303	Entertainment				
4179	Entertainment	£ 5,000.00	£ 5,619.00	-£ 619.00	
	Expenditure	£ 5,000.00	£ 5,619.00	-£ 619.00	
304	Tourism				
4311	Christmas Tree	£ 1,000.00	£ 780.00	£ 220.00	
	Expenditure	£ 1,000.00	£ 780.00	£ 220.00	
305	Carnival				
4312	Newmarket Carnival	£ 5,000.00	£ 14,136.00	-£ 9,136.00	
	Expenditure	£ 5,000.00	£ 14,136.00	-£ 9,136.00	
1026	Carnival income	£ -	£ 488.00	-£ 488.00	
	Income	£ -	£ 488.00	-£ 488.00	
306	Memorial Gardens				
4012	Water Rates	£ 2,500.00	£ 1,474.00	£ 1,026.00	
4016	Cleaning - Weekend	£ 2,500.00	£ 2,084.00	£ 416.00	
4037	R&M - Grounds	£ 5,000.00	£ 3,327.00	£ 1,673.00	
4041	R&M - play-equipment	£ 5,000.00	£ 826.00	£ 4,174.00	
4046	Opening/Closing costs	£ 5,500.00	£ 5,972.00	-£ 472.00	
4112	Water Feature	£ 5,000.00	£ 4,952.00	£ 48.00	
	Expenditure	£ 25,500.00	£ 18,635.00	£ 6,865.00	
307	Twinning				
4181	LEXLINK twinning expenses	£ 2,000.00	£ 1,403.00	£ 597.00	
4189	MLF twinning expenses	£ 2,000.00	£ 12,635.00	-£ 10,635.00	£8,444 tfr from Twinning EMR for 70th Anniversary
	Expenditure	£ 4,000.00	£ 14,038.00	-£ 10,038.00	

310	The Severals Sports Facilities			
4011	Rates	£ 1,225.00	£ 611.00	£ 614.00
4012	Water Rates	£ 1,500.00	£ 405.00	£ 1,095.00
4014	Electricity	£ 2,500.00	£ 1,516.00	£ 984.00
4015	Gas	£ 3,045.00	£ 1,462.00	£ 1,583.00
4017	Fire Precautions	£ 156.00	£ 213.00	-£ 57.00
4016	Cleaning	£ 500.00	£ 94.00	£ 406.00
4036	R&M - Buildings	£ 5,000.00	£ 1,415.00	£ 3,585.00
4037	R&M - Grounds	£ 8,000.00	£ 18,755.00	-£ 10,755.00
4038	Furniture/Fixtures/Fittings	£ 1,000.00	£ 130.00	£ 870.00
4040	Trade Refuse Collections	£ 734.00	£ 746.00	-£ 12.00
4044	Public Toilet Cleansing	£ 75.00	£ 69.00	£ 6.00
	Expenditure	£ 23,735.00	£ 25,416.00	-£ 1,681.00
1002	Sports Hire Income	£ 7,500.00	£ 5,126.00	£ 2,374.00
1016	Refreshments Income	£ -	£ -	£ -
	Income	£ 7,500.00	£ 5,126.00	£ 2,374.00
	Total Expenditure	£ 225,644.00	£ 265,797.00	-£ 40,153.00
	Total Income	£ 29,500.00	£ 46,937.00	-£ 17,437.00
	Net Expenditure	£ 196,144.00	£ 218,860.00	-£ 22,716.00
	<i>plus transfers from EMRs</i>		£ 22,047.00	
	<i>less transfers to EMRs</i>		£ -	
			£ 196,813.00	
	IN DEFICIT	£ 669.00		

Recommendation for surplus funds transfer to EMR.

EMR
NONE

£



		2024/2025	2024/2025		Notes
		BUDGETED	ACTUAL SPEND - FINAL	Variance	
209	Neighbourhood Plan				
4089	Costs - Neighbourhood Plan	£ 5,000.00	£ 2,020.00	£ 2,980.00	
	Expenditure	£ 5,000.00	£ 2,020.00	£ 2,980.00	
1100	Grants received	£ -	£ -	£ -	
	Income	£ -	£ -	£ -	
210					
4094	Costs - Highways contributions	£ 1,000.00	£ -	£ 1,000.00	
	Expenditure	£ 1,000.00	£ -	£ 1,000.00	
	Total Expenditure	£ 6,000.00	£ 2,020.00	£ 3,980.00	Recommendation for surplus funds transfer to EMR. EMR £ Highways EMR £3,980
	Total Income	£ -	£ -	£ -	
	Net Expenditure	£ 6,000.00	£ 2,020.00	£ 3,980.00	
	IN SURPLUS		£ 3,980.00		

Earmarked Reserves

Account	Opening Balance	Net Transfers	Closing Balance
311 EMR Play Equipment	32,449.00		32,449.00
314 EMR Youth Strategy	10,363.00		10,363.00
316 EMR Clocks/Memorials	7,204.50		7,204.50
317 EMR Buildings-M Hall Fund	10,684.52		10,684.52
318 EMR Buildings - Pavilion Fund	11,563.00		11,563.00
319 EMR Disused Churchyard	11,668.00		11,668.00
320 EMR Cooper Memorial	2,008.00		2,008.00
321 EMR Grants	7,651.00		7,651.00
322 EMR Street Lighting	3,500.00		3,500.00
323 EMR Allotments	2,839.00		2,839.00
324 EMR IT Upgrade Fund	20,000.00		20,000.00
325 EMR Public Realm	17,510.00		17,510.00
326 EMR Elections	16,428.00		16,428.00
327 EMR Legends of the Turf	1,614.00		1,614.00
328 EMR Vehicle Replacement	5,760.00		5,760.00
329 EMR Shopfront Imp Grant Scheme	8,860.73		8,860.73
330 EMR Cemetery	18,653.72		18,653.72
331 EMR Town Improvement	39,891.96		39,891.96
332 EMR HR/Recruitment	24,199.93		24,199.93
333 EMR Carnival	13,427.67		13,427.67
334 EMR Christmas Lights	2,679.00		2,679.00
335 EMR Winter Event	6,000.00		6,000.00
336 EMR Events-General	10,000.00		10,000.00
337 EMR MLF Twinning	597.34		597.34
339 EMR Town Tourism	5,000.00		5,000.00
340 EMR RPZ Underwriting Fund	18,000.00		18,000.00
341 EMR Water Feature	4,971.00		4,971.00
342 EMR Memorial Gardens	13,034.27		13,034.27
343 EMR Workwear	472.27		472.27
344 EMR Asset Sales	5,401.34		5,401.34
345 EMR Cinema Kit Fund	1,000.00		1,000.00
346 EMR Public Conveniences	2,000.00		2,000.00
348 EMR Nkt Neighbourhood Plan	6,498.00		6,498.00
	341,929.25	0.00	341,929.25

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Report to	Full Town Council
Subject	Public Conveniences
Purpose	Information
Classification	Unrestricted
Meeting date	28th April 2025
Item number	15
Written By	Naomi Alecock DEPUTY TOWN CLERK

Summary: This report provides an update on the closure of the Town Council owned public conveniences.

1.	Introduction
a.	The Council resolved to close the public conveniences from 1 st April 2025 due to re-occurring instances of mis-use.
2.	Context
a.	The toilets had to be closed a few days before they were due to close as the toilets had become blocked severely again. The blockage was cleared by Anglian Water and our plumber, however the pipes have now partially collapsed so the toilets are unable to be used for our events.
3.	Proposal/Options
a.	To consult with companies to get an estimate of costings for a refurbishment of the toilets, including new pipework.
b.	To hire portable toilets for events.
4.	Financial/Resource Implications
a.	TBC
5.	Next Steps/Recommendations
a.	To consult with companies to get an estimate of costings for a refurbishment of the toilets, including new pipework.
b.	To hire portable toilets for events.
c.	To consider the issue of a press release or statement regarding the closure of the toilets.
	Suggestion: Newmarket Town Council have had to make the unfortunate decision to close the public conveniences in the High Street as the Victorian piping has collapsed due to prolonged misuse and the toilets are no longer fit for purpose. We understand that this is a huge inconvenience, but the decision to close for the time being has been forced upon us. The Council are looking at options for refurbishment; however this is likely to be extremely costly and the Council does not have a budget for this in the near future.

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