



Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Finance & Policy Committee Held on Monday 20th January 2025 at the Memorial Hall 7:15pm

Attendance:

Councillor J Harvey (Chairman)

Councillor R Hood

Councillor J McHugh

Councillor S Perry

Councillor P Winter

Councillor K Yarrow

Also Present: C Whitaker – Town Clerk, N Alecock – Deputy Town Clerk and J Ashton – Minute Assistant.

Minute

F/25/01/1 Chairman to Read the Fire Safety Notice and Announce that Proceedings may be filmed or Recorded

The Chairman opened the meeting, stated that the Fire Safety Notice was not required, and confirmed that proceedings were being recorded by the Minute Assistant.

F/25/01/2 Apologies for Absence

Apologies were received from Cllrs Drummond and Hulbert.

F/25/01/3 Declaration of Member's Interests and to Remind Councillors of the Need to Keep up to Date their Register of Member's Interests and to Consider any Requests Received for Member's Dispensation

None noted. There were no requests for Member's Dispensation.

F/25/01/4 To Confirm the Minutes of the Meeting Held on 18th November 2024 and any Matters Arising

Members received the minutes of the Finance & Policy Committee meeting held on 18th November 2024 and the following was agreed:

F/25/01/4.01 Resolved

That the minutes of the Finance & Policy Committee meeting held on 18th November 2024 be adopted and signed as a true record by the Chairman of the Finance & Planning Committee.

Matters arising:

Page 2 – F/24/11/7.01 - the Website Working Group will be meeting on 29th January 2025.

F/25/01/5 Public Open Session

No members of the public were present.

F/25/01/6 Submission of Schedules of Payments for Information CB1 – CB5

Members reviewed CB1 – CB5 for months 8 and 9 (2024/2025) and the following was agreed:

F/25/01/6.01 Recommendation

That the ratification of the schedules of payments for the period 01/11/2024 – 30/11/2024 and 01/12/2024 – 31/12/2024 (Cash Book 1 - 5) be received and adopted.

F/25/01/7 To Confirm the Bank Statement Balances & Related Bank Reconciliation have been signed by the Chairman of F&P Committee

The Chairman of the Finance & Policy Committee confirmed scrutiny of the bank reconciliations relating to the end of 31/12/2024 (month 9) for the Town Council's Current, Petty Cash, Salaries, Barclaycard and CCLA Cashbooks.

F/25/01/8 To Receive the Income and Expenditure

The Income and Expenditure reports for December 2024 were received and noted.

F/25/01/9 Small Grants

None noted.

F/25/01/10 Health and Safety

The monthly Health and Safety report was received and noted. The issues with the public toilets were discussed and will be referred the Community Services Committee agenda.

F/25/01/11 Correspondence

None noted.

F/25/01/12 Date of Next Meeting

Monday 17th March 2025 at the Memorial Hall.

Meeting closed at 7:30pm

Signed ____ Cllr Harvey _____ Date ____ 17.03.25 _____

Summary of Recommendations	Recommendation Wording
<u>F/25/01/6.01 Recommendation</u>	That the ratification of the schedules of payments for the period 01/11/2024 – 30/11/2024 and 01/12/2024 – 31/12/2024 (Cash Book 1 - 5) be received and adopted.