Membership from May 2024
Councillor Harvey (Chair)
Councillor Drummond (Vice)
Councillor Hood
Councillor Hulbert
Councillor McHugh
Councillor Perry
Councillor Winter
Councillor Yarrow

Members = 8
Quorum = 3

Newmarket TOWN COUNCIL

The Memorial Hall, High Street, Newmarket, Suffolk CB8 8JP

You are hereby summoned to attend a meeting of the
FINANCE & POLICY COMMITTEE to be held at
Memorial Hall, High Street, Newmarket, CB8 8JP on
Monday 20th January 2025 at **7.15pm**
or following on from the Development and Planning Committee meeting, whichever is later

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting.
Members of the public and press may not orally report or comment about a meeting as it takes place if present at a meeting of the Council, but otherwise may:
a. film, photograph or make an audio recording of the meeting;
b. use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
c. Report or comment on the proceedings in writing, during or after a meeting or orally after the meeting.
The Council will where possible facilitate such recording unless it is being disruptive. It will also take steps to ensure that children, the vulnerable and members of the public who object to being filmed are protected without undermining the broader purpose of the meeting

1. **Chair to read** the fire safety notice and announce that this meeting is being recorded and to ask whether anyone else intends to record the meeting
2. **Apologies –** To receive and accept apologies for absence
3. **Declaration of interests**
   a) Councillors are invited to raise any declarations of interest concerning items on the agenda
   b) To consider any requests for dispensation
4. **Minutes of previous meeting held 18th November 2024**
   a) To consider and adopt the minutes, as a true record of the proceedings
   b) To consider any matters arising
5. **Public participation –** an invitation to members of the public to make representations to Councillors. Resolutions can only be made on items on the agenda

   Rules of public participation: no person may speak for longer than 3 minutes in total. The maximum time permitted for this item is 15 minutes. This is the only opportunity during the meeting, for members of the public to address Councillors.
6. **Submission of schedules of payments for information** - To approve cashbooks 1-5 for months 8 and 9
7. **Bank statements** – To confirm that the bank statement balances & related bank reconciliations have been signed by the Chair of the Finance & Policy Committee
8. **Accounts** – To receive and note the Income & Expenditure for the Finance & Policy Committee as at Month 9 closure
9. **Small Grant Consideration** – to receive applications for small grants, if any
10. **Health, Safety and Facilities –** to receive a monthly report
11. **Correspondence**
12. Date of next meeting **Monday 17th March 2025**

Signed *CE Whitaker* Cathy Whitaker, Town Clerk Date 14th January 2025

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Newmarket TOWN COUNCIL

Minutes of a Meeting of the Finance & Policy Committee
Held on Monday 18th November 2024 at the Memorial Hall 7:18pm

Attendance:

Councillor J Harvey (Chairman)
Councillor A Drummond
Councillor R Hood
Councillor J McHugh
Councillor S Perry
Councillor P Winter

Also Present: C Whitaker – Town Clerk and J Ashton – Minute Assistant and the CEO of Abbey Leisure Board.

Minute

F/24/11/1 Chairman to Read the Fire Safety Notice and Announce that Proceedings may be filmed or Recorded

The Chairman opened the meeting and read out the Fire Safety Notice and confirmed that proceedings were being recorded by the Minute Assistant.

F/24/11/2 Apologies for Absence

Apologies were received from Cllrs Hulbert and Yarrow.

F/24/11/3 Declaration of Member's Interests and to Remind Councillors of the Need to Keep up to Date their Register of Member's Interests and to Consider any Requests Received for Member's Dispensation

None noted. There were no requests for Member's Dispensation.

F/24/11/4 To Confirm the Minutes of the Meeting Held on 16th September 2024 and any Matters Arising

Members received the minutes of the Finance & Policy Committee meeting held on 16th September 2024 and the following was agreed:

Page 1 – F/24/09/2 – Cllr Drummond had given his apologies.

F/24/11/4.01 Resolved

That subject to the amendment being made, the minutes of the Finance & Policy Committee meeting held on 16th September 2024 be adopted and signed as a true record by the Chairman of the Finance & Planning Committee.

There were no matters arising.

F/24/11/5 Public Open Session

The CEO of the Abbeycroft Leisure Board wished to speak to item 10 – Small Grants (Abbeycroft Leisure).

The Chair proposed that item 10 - Small Grants (Abbeycroft Leisure) be brought forward and the following was agreed:

F/24/11/5.01 Resolved

That item 10 - Small Grants (Abbeycroft Leisure) be brought forward.

F/24/11/6 **<u>Small Grants</u>**
The Abbeycroft Leisure CEO gave a summary of the services they provide and the application for a grant for the Explore Outdoor family park cooking activities in half-terms from Abbeycroft Leisure was considered. The following was agreed:

<u>F/24/11/6.01 Recommendation</u>
That the grant application from Abbeycroft Leisure be approved for £1,300.

The Abbeycroft Leisure Representative left the meeting.

F/24/11/7 **<u>Submission of Schedules of Payments for Information CB1 – CB5</u>**
Members reviewed CB1 – CB5 for months 6 and 7 (2024/2025) and the following was agreed:

<u>F/24/09/7.01 Recommendation</u>
That the ratification of the schedules of payments for the period 01/09/2024 – 30/09/2024 and 01/10/2024 – 31/10/2024 (Cash Book 1 - 5) be received and adopted.

F/24/11/8 **<u>To Confirm the Bank Statement Balances & Related Bank Reconciliation have been signed by the Chairman of F&P Committee</u>**
The Chairman of the Finance & Policy Committee confirmed scrutiny of the bank reconciliations relating to the end of 31/10/2024 (month 7) for the Town Council's Current, Petty Cash, Salaries, Barclaycard and CCLA Cashbooks.

F/24/11/9 **<u>To Receive the Income and Expenditure</u>**
The Income and Expenditure reports for October 2024 were received and noted.

F/24/11/10 **<u>Draft Budget 2025/226</u>**
A proposal was made for a Working Group to be set up with a remit of updating the website and the following was agreed:

<u>F/24/11/10.01 Recommendation</u>
That a Working Group be set with a remit of updating the website comprising of Town Clerk, Cllrs Harvey, McHugh and Perry.

The draft Finance & Policy Committee budget for 2025/2026 was presented and the following was agreed:

<u>F/24/11/10.02 Recommendation</u>
That the draft budget for the Finance & Policy Committee for 2025/2026 be approved at £145,400.

F/24/11/11 **<u>Small Grants</u>**
An application for a grant from Hope for Tomorrow was considered and was deferred to seek further information.

An application for a grant from Newmarket Community Arts for the sponsorship of the February 2025 Festival of Light was considered and the following was agreed:

F/24/11/11.01 Recommendation
That the grant application from Newmarket Community Arts for the sponsorship of the February 2025 Festival of Light for £1,000 be approved.

F/24/11/12 **Health and Safety**
The monthly Health and Safety report was received and noted.

F/24/11/13 **Correspondence**
None noted.

F/24/11/14 **Date of Next Meeting**
Monday 20th January 2025 at the Memorial Hall.

Meeting closed at 8:05pm

Signed ________________________________ Date ___________________________

Summary of Recommendations	Recommendation Wording
F/24/11/6.01 Recommendation	**That the grant application from Abbeycroft Leisure be approved for £1,300. be approved.**
F/24/09/7.01 Recommendation	**That the ratification of the schedules of payments for the period 01/09/2024 – 30/09/2024 and 01/10/2024 – 31/10/2024 (Cash Book 1 - 5) be received and adopted.**
F/24/11/10.01 Recommendation	**That a Working Group be set with a remit of updating the website comprising of Town Clerk, Cllrs Harvey, McHugh and Perry.**
F/24/11/10.02 Recommendation	**That the draft budget for the Finance & Policy Committee for 2025/2026 be approved at £145,400.**
F/24/11/11.01 Recommendation	**That the grant application from Newmarket Community Arts for the sponsorship of the February 2025 Festival of Light for £1,000 be approved.**

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Receipts for Month 8 | **Nominal Ledger Analysis**

Receipt Ref	Name of Payer		£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Balance Brought Fwd :		**21,993.38**					**21,993.38**	
	Banked **04/11/2024**	**210.00**							
	Sales Recpts Page 2788		210.00	210.00		101			Sales Recpts Page 2788
bacs	Banked **04/11/2024**	**50.40**							
	Sales Recpts Page 2789		50.40	50.40		101			Sales Recpts Page 2789
bacs	Banked **04/11/2024**	**72.00**							
	Sales Recpts Page 2790		72.00	72.00		101			Sales Recpts Page 2790
bacs	Banked **06/11/2024**	**894.00**							
	Sales Recpts Page 2792		894.00	894.00		101			Sales Recpts Page 2792
	Banked **07/11/2024**	**50,000.00**							
RF6Nov24	CCLA Account		50,000.00			202		50,000.00	Redemption Form 6Nov24
bacs	Banked **07/11/2024**	**460.80**							
	Sales Recpts Page 2793		460.80	460.80		101			Sales Recpts Page 2793
bacs	Banked **07/11/2024**	**46.50**							
	Sales Recpts Page 2794		46.50	46.50		101			Sales Recpts Page 2794
000230	Banked **11/11/2024**	**164.80**							
	Sales Recpts Page 2795		164.80	164.80		101			Sales Recpts Page 2795
bacs	Banked **14/11/2024**	**8,037.00**							
	Sales Recpts Page 2796		8,037.00	8,037.00		101			Sales Recpts Page 2796
bacs	Banked **14/11/2024**	**159.96**							
	Sales Recpts Page 2799		159.96	159.96		101			Sales Recpts Page 2799
bacs	Banked **15/11/2024**	**234.00**							
	Sales Recpts Page 2797		234.00	234.00		101			Sales Recpts Page 2797
BACS	Banked **15/11/2024**	**196.80**							
BACS	THERA EAST		196.80		32.80	565		164.00	hdep/TheraEast/27/11/24
bacs	Banked **21/11/2024**	**94.50**							
	Sales Recpts Page 2800		94.50	94.50		101			Sales Recpts Page 2800
	Banked **26/11/2024**	**100,000.00**							
redemption	CCLA Account		100,000.00			202		100,000.00	drawdown to current a/c
000233	Banked **29/11/2024**	**138.50**							
000233	Teadance October 2024		138.50		23.08	1043	301	115.42	Teadance October 2024 25pax
	Total Receipts for Month	160,759.26		10,423.96	55.88			150,279.42	
	Cashbook Totals	182,752.64		10,423.96	55.88			172,272.80	

Continued on Page 2

Payments for Month 8 **Nominal Ledger**

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
07/11/2024	Nkt Community Nature Reserve	GRANT-NCNR	300.00			4076	101	300.00	grant-Wasail Day NCNR
07/11/2024	Thurlow Nunn Standen Ltd	472275	21.00	21.00		501			Cable tie pack
07/11/2024	R J Lift Services Ltd	284006	745.37	745.37		501			Senior Lift Eng.Visit
07/11/2024	Farthings of Newmarket	6624	276.12	276.12		501			Laundry Tablecloths
07/11/2024	Level Up Print Ltd	1678	350.00	350.00		501			500 Service Sheets
07/11/2024	PPL PRS LTD	311024	2,063.41	2,063.41		501			Music Licence
07/11/2024	Jockey Club Estates	0015225	1,046.40	1,046.40		501			Planting/H.Street/Rowley Drive
07/11/2024	A Place Setting	071124	309.00	309.00		501			Crockery Hre
07/11/2024	Cozens (UK) Ltd	8823	1,170.00	1,170.00		501			Wall Mounted Displays x 2
07/11/2024	Cooleraid Ltd	1737228	56.10	56.10		501			Paper cups
07/11/2024	Abbey Security Services Ltd	41928	1,035.24	1,035.24		501			Security Services for Oct 24
07/11/2024	Abbey Security Services Ltd	41834	144.00	144.00		501			Call outs Oct 2024
07/11/2024	CRC Pest Control	7086	600.00	600.00		501			Pest control services
07/11/2024	Ken Booth & Co Ltd	455050	394.93	394.93		501			Cleaning Supplies
07/11/2024	Anglian Water Business Nationa	354535901	22.39	22.39		501			Cem water Jul-Oct 24
07/11/2024	Thurlow Nunn Standen Ltd	472412	43.60	43.60		501			Fuel and Cable Tie Pack
07/11/2024	Dorans Plumbing	2974	125.00	125.00		501			Mens toilets repairs
07/11/2024	Pitkin & Ruddock	0007101	144.00	144.00		501			Pav air con servicing
07/11/2024	British Gas	723835661	52.86	52.86		501			Elec Cem Sep/Oc 24
07/11/2024	N-CIS	11956	46.07	46.07		501			Telephone IT Svcs
07/11/2024	Staff Salary Account	salaries	20,000.00			204		20,000.00	salary a/c topup
14/11/2024	Tattersalls Ltd	009457	1.20	1.20		501			Hire of Sales Ring
14/11/2024	Phillip Green	21124	120.00	120.00		501			Maintain CT Oct 24
14/11/2024	P&J Entertainments	141124	2,362.50	2,362.50		501			W.W.Ent balance
14/11/2024	Banner Business Solutions Ltd	04080157	44.38	44.38		501			Copier paper A4
14/11/2024	Quadient UK Limited	2024045267	101.34	101.34		501			Franking Maintenance
14/11/2024	Louise Eatock	11114	245.00	245.00		501			Materials for Willow Workshops
14/11/2024	Woolpit Nurseries Ltd	10549	2,251.20	2,251.20		501			Winter planting 2024
14/11/2024	Caskade Music	251020241	100.00	100.00		501			Tea Dance Music Oct 24
14/11/2024	Libra Security Ltd	6734	580.69	580.69		501			CCTV Annual Maint
14/11/2024	West Suffolk Council	1286472	500.00	500.00		501			Parking Permits- EM & DC
14/11/2024	Total Energies	358585310/	28.23	28.23		501			BT Elec Oct 24
14/11/2024	Total Energies	358587520/	43.47	43.47		501			CT Elec Oct 24
14/11/2024	Total Energies	3585875974	148.21	148.21		501			PAV Elec Oct 24
14/11/2024	Total Energies	35858759/2	77.78	77.78		501			P.Conv Elec Oct 24
14/11/2024	Total Energies	358584803/	75.53	75.53		501			Cem Elec Oct 24
14/11/2024	Total Energies	358585331/	849.78	849.78		501			MH Elec Oct 24
14/11/2024	Cloudy IT	05435	2,083.31	2,083.31		501			CloudyIT Nov 24
18/11/2024	My Fotoshop	SHOPFRONT	190.00			4073	101	190.00	shopfront imp grant/MyFotoshop
21/11/2024	Christchurch Stable	SHOPFRONT	1,204.18			4073	101	1,204.18	shopfront imp grant/Stable
21/11/2024	Newmarket Community Arts	GRANTNTC	1,000.00			4076	101	1,000.00	grant/NCA
21/11/2024	Abbeycroft Leisure	GRANTNTC	1,300.00			4076	101	1,300.00	grant/Abbeycroft Leisure
22/11/2024	Funk of the Monk Ltd	025	1,350.00	1,350.00		501			Marquee for Lantern-Parade Day
22/11/2024	Cozens (UK) Ltd	8912	4,800.00	4,800.00		501			Tree & Building Lighting
22/11/2024	Collaboration 23 Construction	919	900.00	900.00		501			Christmas Tree Installation

Continued on Page 3

Payments for Month 8 **Nominal Ledger**

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
22/11/2024	British Gas	862461422	92.85	92.85		501			Cem.Elec Oct-Nov 24
22/11/2024	Stellantis FS UK	BACS	575.23		95.87	4039	200	479.36	van lease installment
29/11/2024	Barclaycard Account	DD Oct bal	739.19			208		739.19	October statement balance pyt
30/11/2024	Unity Trust Bank	BANKCHARG	16.05			4051	101	16.05	Service charge
30/11/2024	Penny Sobr	124	400.00	400.00		501			Xmas lantern workshops
30/11/2024	Dorans Plumbing	2984	80.00	80.00		501			Blocked public toilets
30/11/2024	Dorans Plumbing	2989	821.00	821.00		501			New Basin Press Taps
30/11/2024	Ken Booth & Co Ltd	456637	208.80	208.80		501			Cleaning Supplies
30/11/2024	Level Up Print Ltd	1713	474.00	474.00		501			Banner- Winter Wonderland
30/11/2024	Level Up Print Ltd	1712	240.00	240.00		501			Banner-Christmas Lanterns
30/11/2024	Louise Eatock	241124	400.00	400.00		501			Lantern Workshops
30/11/2024	Dawn Burford	5379	400.00	400.00		501			Lantern Workshops
30/11/2024	PJSL Limited	5375	300.00	300.00		501			Garden Gnome Storytelling
30/11/2024	Newmarket Town Band	5374	250.00	250.00		501			Town Band- Tattersalls Remem
30/11/2024	Anglian Water Business Nationa	14271220	1,906.84	1,906.84		501			MH Water bill
30/11/2024	Petty Cash	300841	97.46			210		97.46	PETTYCASH REIMBURSEMENT M9
	Total Payments for Month		56,303.71	30,881.60	95.87			25,326.24	
	Balance Carried Fwd		126,448.93						
	Cashbook Totals		182,752.64	30,881.60	95.87			151,775.17	

Receipts for Month 8 — Nominal Ledger Analysis

Receipt Ref	Name of Payer		£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Balance Brought Fwd :		150.00					150.00	
	Banked 30/11/2024	97.46							
300841	Current Account		97.46			201		97.46	PETTYCASH REIMBURSEMENT M9
	Total Receipts for Month	97.46		0.00	0.00			97.46	
	Cashbook Totals	247.46		0.00	0.00			247.46	

Continued on Page 2

Payments for Month 8 Nominal Ledger

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
30/11/2024	PETTYCASH M9	PCASH.M9	97.46		12.14	4023	101	3.21	PCM9/card
						4078	120	5.27	PCM9/EVENT REFR
						4443	301	16.28	PCM9/TEADANCE RAFFLE GIFTS
						4038	120	44.96	PCM9/OFFICE UNBRELLAS
						4020	102	3.10	PCM9/PARKING DTC
						4189	307	12.50	PCM9/MLF POSTCARDS

	£ Total Amnt	£ Creditors	£ VAT	£ Amount
Total Payments for Month	97.46	0.00	12.14	85.32
Balance Carried Fwd	150.00			
Cashbook Totals	247.46	0.00	12.14	235.32

Staff Salary Account

For Month No: 8

Receipts for Month 8

Nominal Ledger Analysis

Receipt Ref	Name of Payer		£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Balance Brought Fwd :		6,406.28					6,406.28	
	Banked 07/11/2024	20,000.00							
salaries	Current Account		20,000.00			201		20,000.00	salary a/c topup
	Total Receipts for Month	20,000.00		0.00	0.00			20,000.00	
	Cashbook Totals	26,406.28		0.00	0.00			26,406.28	

Continued on Page 2

Payments for Month 8

Nominal Ledger

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
22/11/2024	Net Salaries M8	SALARIESM8	13,196.13			516		13,196.13	Net Salaries M8
22/11/2024	HMRC M8	1108662508	4,567.51			515		4,567.51	HMRC M8
22/11/2024	People's Pension M8	DDWPPM8	1,196.95			514		1,196.95	People's Pension M8
30/11/2024	Unity Trust Bank	BANKCHARG	7.20			4051	101	7.20	Service charge
	Total Payments for Month		18,967.79	0.00	0.00			18,967.79	
	Balance Carried Fwd		7,438.49						
	Cashbook Totals		26,406.28	0.00	0.00			26,406.28	

Barclaycard Account

For Month No: 8

Receipts for Month 8

Nominal Ledger Analysis

Receipt Ref	Name of Payer		£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Banked 29/11/2024	739.19							
DD Oct bal	Current Account		739.19			201		739.19	October statement balance pyt
	Total Receipts for Month	739.19		0.00	0.00			739.19	
	Balance Carried Fwd	2,066.32							
	Cashbook Totals	2,805.51		0.00	0.00			2,805.51	

Continued on Page 2

Payments for Month 8 Nominal Ledger

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Balance Brought Fwd :		592.83					592.83	
01/11/2024	card/Poppy Shop online	CC251069	49.98		8.33	4079	101	41.65	card/2 x wreaths
01/11/2024	card/Poppy Shop online	CC251070	10.48		1.75	4079	101	8.73	card/2xfabric poppys
01/11/2024	card/Adobe	CC251080	19.97		3.33	4025	101	16.64	card/Acrobat lic monthly
04/11/2024	card/Amazon	CC251071	39.95		6.66	4038	120	33.29	card/Queue Barrier
04/11/2024	card/Amazon	CC251072	15.98		2.66	4023	101	13.32	card/pack of lanyards
04/11/2024	card/Amazon	CC251074	53.90		9.00	4010	102	44.90	card/workwear TK
05/11/2024	card/Amazon	CC251075	53.90		9.00	4010	102	44.90	card/workwear TK
06/11/2024	card/Amazon	CC251076	39.95		6.66	4016	120	33.29	card/unblocker fluid
06/11/2024	card/MD Grocery	CC251077	2.19			4020	102	2.19	card/teabags
07/11/2024	card/B&M	CC251068	10.00		1.67	4038	120	8.33	card/waste bin
07/11/2024	card/Amazon	CC251078	22.49		3.75	4038	120	18.74	card/Desktop fan
07/11/2024	card/Amazon	CC251079	8.48		1.42	4023	101	7.06	card/punched pockets
12/11/2024	card/Table Protector Direct	CC251081	25.91		4.32	4038	120	21.59	card/teadance tablecloth
14/11/2024	card/Amazon	CC251082	30.99		5.17	4023	101	25.82	card/label maker machine
14/11/2024	card/Amazon	CC251083	65.96		11.00	4038	120	54.96	card/thermal jugs x 3
14/11/2024	card/Amazon	CC251084	14.66		2.45	4023	101	12.21	card/label tapes
14/11/2024	card/SCC Highways	CC251085	320.00			4811	308	320.00	card/xmas licences x 2
14/11/2024	card/Amazon	CC251086	-22.49		-3.75	4038	120	-18.74	card/refund of desk fan
14/11/2024	card/Amazon	CC251087	-53.90		-9.00	4010	102	-44.90	card/refund workwear
17/11/2024	card/WHSmiths	CC251073	40.00			4079	101	40.00	card/Voucher-Rem Svc
17/11/2024	card/SCC Highways	CC251088	85.00			4811	308	85.00	card/Xmas MEWP licence
18/11/2024	card/Staples	CC251089	45.30		7.55	4023	101	37.75	card/coloured paper(green)
18/11/2024	card/Table Protector Direct	CC251090	353.35		58.89	4038	120	294.46	card/oilcloths x 15
18/11/2024	card/Amazon	CC251091	19.97		3.33	4038	120	16.64	card/desktop fan
18/11/2024	card/Starbucks	CC251092	26.80		4.47	4020	102	22.33	card/hospitality new staff
20/11/2024	card/Savers	CC251093	13.85		2.31	4016	120	11.54	card/cleaning supplies
20/11/2024	card/Best One Shop	CC251094	1.99			4020	102	0.99	card/staff refr
						4078	120	1.00	card/refreshments
21/11/2024	card/Amazon	CC251095	25.96		4.32	4310	308	21.64	card/LED lights
21/11/2024	card/AllSaintsNews&Wines	CC251096	13.00			4028	101	13.00	card/newspaper invoice
21/11/2024	card/Nkt Electrical Wholesale	CC251097	19.20		3.20	4036	120	16.00	card/4x5Ft light tubes
21/11/2024	card/MD Nkt Grocery	CC251098	6.73			4078	120	6.73	card/meeting lunch
21/11/2024	card/Easy Light Bulbs	CC251117	41.08		6.85	4036	120	34.23	card/lightbulbs-event store
24/11/2024	card/Amazon	CC251114	34.96		5.85	4453	302	29.11	card/santa sacks
25/11/2024	card/Waitrose	CC251099	42.76		3.75	4443	301	39.01	card/teadance supplies
25/11/2024	card/Canva	CC251100	100.00			4025	101	100.00	card/Canva annual licence
25/11/2024	card/Post Office	CC251101	47.20			4022	101	47.20	card/stamps
25/11/2024	card/5.59	CC251102	5.59		0.93	4023	101	4.66	card/whiteboard markers
25/11/2024	card/Amazon	CC251103	40.99		6.84	4010	102	34.15	card/safety shoes EM
25/11/2024	card/Amazon	CC251104	7.99		1.34	4023	101	6.65	card/mousepad EM
25/11/2024	card/Amaxon	CC251105	15.99		2.67	4023	101	13.32	card/mousemat/wrist support
25/11/2024	card/Amazon	CC251106	40.98		6.84	4010	102	34.14	card/safety shoes DTC
25/11/2024	card/Amazon	CC251107	34.98			4453	302	34.98	card/hotchoc/lanternparade
25/11/2024	card/Amazon	CC251108	41.97		6.99	4453	302	34.98	card/disp.cups.lanternparad
25/11/2024	card/Amazon	CC251109	13.99		2.33	4453	302	11.66	card/dsp.cups/lanternparad
26/11/2024	card/Amazon	CC251113	16.03		2.67	4038	310	13.36	card/wall clock for PAV.

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Payments for Month 8

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
									Nominal Ledger
28/11/2024	card/FCC Recycling	CC251110	4.68			4039	200	4.68	card/recycling centre fee
28/11/2024	card/Best One	CC251111	4.08		0.66	4020	102	3.42	card/events refr
28/11/2024	card/BestOne adj	CC251111	-4.08		-0.68	4020	102	-3.40	card/BestOne adj
29/11/2024	card/Amazon	CC251115	13.95		2.33	4016	120	11.62	card/Tannin - stain remover
29/11/2024	card/One Bay	CC251118	1.99			4023	101	1.99	card/whiteboard pen
29/11/2024	card/The Works	CC251121	328.00			4453	302	328.00	card/150 books-Storytime Santa
30/11/2024	card/WHSmith	1116	20.00			4079	101	20.00	card/voucher
	Total Payments for Month		2,212.68	0.00	197.86			2,014.82	
	Cashbook Totals		2,805.51	0.00	197.86			2,607.65	

Receipts for Month 8 | Nominal Ledger Analysis

Receipt Ref	Name of Payer		£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Balance Brought Fwd :		1,000,690.00					1,000,690.00	
bacs	Banked 03/10/2024	4,108.26							
bacs	CCLA		4,108.26			1190	101	4,108.26	CCLA income reinvestment
	Total Receipts for Month	4,108.26		0.00	0.00			4,108.26	
	Cashbook Totals	1,004,798.26		0.00	0.00			1,004,798.26	

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Payments for Month 8 Nominal Ledger

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
07/11/2024	Current Account	RF6Nov24	50,000.00			201		50,000.00	Redemption Form 6Nov24
26/11/2024	Current Account	redemption	100,000.00			201		100,000.00	drawdown to current a/c
	Total Payments for Month		150,000.00	0.00	0.00			150,000.00	
	Balance Carried Fwd		854,798.26						
	Cashbook Totals		1,004,798.26	0.00	0.00			1,004,798.26	

Receipts for Month 9 | Nominal Ledger Analysis

Receipt Ref	Name of Payer		£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Balance Brought Fwd :		126,448.93					126,448.93	
bacs	Banked 03/12/2024	264.72							
	Sales Recpts Page 2803		264.72	264.72		101			Sales Recpts Page 2803
bacs	Banked 04/12/2024	153.00							
	Sales Recpts Page 2801		153.00	153.00		101			Sales Recpts Page 2801
000235	Banked 04/12/2024	-5.00							
000235	Wyczesany		-5.00		-0.83	1059	302	-4.17	refund-cancelled fair
000234	Banked 05/12/2024	131.50							
000234	Teadance Nov 2024		131.50		21.92	1043	301	109.58	teadance income 27 attendees
000235	Banked 10/12/2024	-10.00							
000235	Cooke		-10.00		-1.67	1059	302	-8.33	refund cancelled fair
adjustment	Banked 10/12/2024	-208.80							
	Sales Recpts Page 2802		-208.80	-208.80		101			Sales Recpts Page 2802
000235	Banked 11/12/2024	10.00							
000235	Xmas Fair stalls		10.00		1.67	1059	302	8.33	Xmas Fair stalls
bacs	Banked 12/12/2024	708.00							
	Sales Recpts Page 2806		708.00	708.00		101			Sales Recpts Page 2806
bacs	Banked 13/12/2024	63.00							
	Sales Recpts Page 2805		63.00	63.00		101			Sales Recpts Page 2805
000236	Banked 16/12/2024	150.00							
000236	Winter Wondlerland stall		150.00		25.00	1059	302	125.00	Winter Wondlerland stall
000237	Banked 16/12/2024	93.50							
000237	Teadance 13/12/24		93.50		15.58	1043	301	77.92	Teadance 13/12/24
bacs	Banked 17/12/2024	15,000.00							
	Sales Recpts Page 2804		15,000.00	15,000.00		101			Sales Recpts Page 2804
bacs	Banked 20/12/2024	108.00							
	Sales Recpts Page 2807		108.00	108.00		101			Sales Recpts Page 2807
bacs	Banked 30/12/2024	72.00							
	Sales Recpts Page 2808		72.00	72.00		101			Sales Recpts Page 2808
	Total Receipts for Month	16,529.92		16,159.92	61.67			308.33	
	Cashbook Totals	142,978.85		16,159.92	61.67			126,757.26	

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Payments for Month 9 Nominal Ledger

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
04/12/2024	Gee Gees Conflated	ADJUSTMENT	-3,200.00			4073	101	-3,200.00	refund on o/pay shopfront
05/12/2024	Total Energies	360747513/	406.50	406.50		501			Pav.Gas Aug-Nov 24
05/12/2024	Cloudy IT	05753	830.87	830.87		501			CloudyIT-Nov
05/12/2024	British Gas	816242673	74.59	74.59		501			Cem Elc Nov 24
05/12/2024	N-CIS	12040	49.57	49.57		501			Phone charges Nov 24
06/12/2024	Banner Business Solutions Ltd	sinv041686	88.75	88.75		501			Copier paper
06/12/2024	Newprint Ltd	1526790	132.00	132.00		501			Christmas Cards
06/12/2024	Caskade Music	291120241	100.00	100.00		501			Caskcade- Tea dance music
06/12/2024	Cambridge Door Services Ltd	9370	1,552.80	1,552.80		501			Service Shutters,Install batte
06/12/2024	Heelis and Lodge	hl9522	370.00	370.00		501			Interim Internal Audit
06/12/2024	Cooleraid Ltd	1741746	52.80	52.80		501			Cooleraid-Sanitization
06/12/2024	Ustigate	0000007915	1,278.00	1,278.00		501			Water feature winterization 24
06/12/2024	Phillip Green	21224	120.00	120.00		501			Maintain & weekly winding CT
06/12/2024	Lubbe & Sons (Bulbs) Ltd	240664	1,680.00	1,680.00		501			Mech.Bulb planting Autumn 24
06/12/2024	Abbey Security Services Ltd	42106	683.60	683.60		501			Security Services Nov 24
10/12/2024	Lemontree Properties	SHOPFRONT	1,000.00			4073	101	1,000.00	shopfront imp grant/lemontree
10/12/2024	Staff Salary Account	salaries	30,000.00			204		30,000.00	salary topup
11/12/2024	British Telecom	Q060WO	237.93		39.65	4021	101	198.28	redcare line.1/4 dig inv
12/12/2024	Gala Lights Ltd	24604sw	14,292.00	14,292.00		501			Christmas lighting- Gala
12/12/2024	Gala Lights Ltd	34664sw	1,080.00	1,080.00		501			Bespoke poppy motif
12/12/2024	Ambit Maintenance Ltd	121224	253.50	253.50		501			DW service main Kitchen
12/12/2024	Mead Contruction (Cambridge) L	197512	300.00	300.00		501			Grab-Away (load)
12/12/2024	Sparr Catering	28112024	28.00	28.00		501			Client Lunch- Sparr
12/12/2024	Newmarket Town Band	00412024	125.00	125.00		501			Town Band-Lantern Parade
12/12/2024	Newmarket Community Choir	001101224	200.00	200.00		501			Choir-Lantern Parade
12/12/2024	Total Energies	361786254/	37.37	37.37		501			BT Elec Nov 24
12/12/2024	Total Energies	361786485/	92.50	92.50		501			Elec.Cem Nov 24
12/12/2024	Total Energies	361786903	972.77	972.77		501			Elec MH Nov 24
12/12/2024	Total Energies	360855357/	2,252.16	2,252.16		501			Gas MH Aug-Nov 24
12/12/2024	Total Energies	361786320/	49.07	49.07		501			Elec.CT Nov 24
12/12/2024	Total Energies	361786419/	93.10	93.10		501			Conv.Elec Nov 24
12/12/2024	Total Energies	361787805/	164.93	164.93		501			Pav.Elec Nov 24
16/12/2024	Petty Cash	300842	103.03			210		103.03	Petty Cash M9
17/12/2024	British Gas	603922137	98.04	98.04		501			Cem Elec-Nov/Dec 24
19/12/2024	Collaboration 23 Construction	925	1,200.00	1,200.00		501			Cemetery Chapel Repairs
19/12/2024	Harrisons Packaging	6181995	270.00	270.00		501			Dog waste envirobag
19/12/2024	Caskade Music	131220241	100.00	100.00		501			Tea Dance music 13th Dec
19/12/2024	PJSL Limited	1488	1,740.00	1,740.00		501			WW Entertainment
19/12/2024	1 Gray & Sons Funfairs	230	500.00	500.00		501			WW-Chairoplanes
19/12/2024	Jockey Club Estates	15463	1,245.00	1,245.00		501			JC Streetworks-Agreed trng
19/12/2024	West Suffolk Council	1287716	8,632.27	8,632.27		501			WSC SLA Q3
23/12/2024	PWLB	DDPWLB1224	44,931.75			4080	120	44,931.75	PWLB half-year loanInstallment

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Payments for Month 9 Nominal Ledger

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
23/12/2024	Stellantis FS UK	STELL1224	575.23		95.87	4039	200	479.36	van lease installment
24/12/2024	Gala Lights Ltd	24617SW	3,420.00	3,420.00		501			Yearly Hire system Xmas Lights
24/12/2024	Sparr Catering	18112024	715.00	715.00		501			Remembrance food-Sparr
24/12/2024	La Hogue Farm Foods	0063	336.00	336.00		501			2x Xmas trees
30/12/2024	Barclaycard Account	DD CCNov24	2,359.70			208		2,359.70	Nov24 CC balance sweep
31/12/2024	Unity Trust Bank	BANKCHARG	16.65			4051	101	16.65	Service Fee
31/12/2024	Unity Trust Bank	BANKCHARG	6.00			4051	101	6.00	manual handling charge
31/12/2024	Net Salaries adjustment	SALARIESM9	-3,785.37			516		-3,785.37	Net Salaries adjustment
31/12/2024	salaries adj	ADJ	3,785.37			516		3,785.37	salaries adj
31/12/2024	Zurich Municipal	540235662	9,417.59	9,417.59		501			NTC Annual Ins.Premium
31/12/2024	Rialtas Business Solutions Ltd	32334	84.00	84.00		501			Rialtas Bus Reports Training
31/12/2024	Thurlow Nunn Standen Ltd	474647	30.29	30.29		501			Gen.Equipment
31/12/2024	Dorans Plumbing	3017	97.80	97.80		501			Plumbing Dishwasher
31/12/2024	Abbey Security Services Ltd	42305	638.02	638.02		501			Security Services Dec'24
31/12/2024	Crash Cleaner Ltd	00112	250.75	250.75		501			Cleaners A/L cover
31/12/2024	Crash Cleaner Ltd	00113	187.00	187.00		501			Nov weekend cleans 24
31/12/2024	Crash Cleaner Ltd	0010	170.00	170.00		501			Oct weekend cleans 24
31/12/2024	Crash Cleaner Ltd	00106	195.50	195.50		501			Sept weekend cleans 24
31/12/2024	Crash Cleaner Ltd	00109	127.50	127.50		501			Cleaners A/L Cover
31/12/2024	Crash Cleaner Ltd	00111	170.00	170.00		501			Oct Weekend cleans 24
31/12/2024	Crash Cleaner Ltd	00114	187.00	187.00		501			Nov Weekend cleans 24
31/12/2024	Crash Cleaner Ltd	00107	195.50	195.50		501			Sept weekend cleans 24
31/12/2024	Crash Cleaner Ltd	00108	195.00	195.00		501			Bus stops cleaning Sept 24
	Total Payments for Month		133,592.43	57,562.14	135.52			75,894.77	
	Balance Carried Fwd		9,386.42						
	Cashbook Totals		142,978.85	57,562.14	135.52			85,281.19	

Receipts for Month 9

Nominal Ledger Analysis

Receipt Ref	Name of Payer		£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Balance Brought Fwd :		150.00					150.00	
	Banked 16/12/2024	103.03							
300842	Current Account		103.03			201		103.03	Petty Cash M9
	Total Receipts for Month	103.03		0.00	0.00			103.03	
	Cashbook Totals	253.03		0.00	0.00			253.03	

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Payments for Month 9

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
16/12/2024	Petty Cash M9	PETTYCASH	103.03		2.83	4078	120	8.76	PCASH/event refr
						4079	101	91.44	PCASH/Rem Day supplies
	Total Payments for Month		103.03	0.00	2.83			100.20	
	Balance Carried Fwd		150.00						
	Cashbook Totals		253.03	0.00	2.83			250.20	

Receipts for Month 9

Nominal Ledger Analysis

Receipt Ref	Name of Payer		£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Balance Brought Fwd :		7,438.49					7,438.49	
	Banked 10/12/2024	30,000.00							
salaries	Current Account		30,000.00			201		30,000.00	salary topup
	Total Receipts for Month	30,000.00		0.00	0.00			30,000.00	
	Cashbook Totals	37,438.49		0.00	0.00			37,438.49	

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Payments for Month 9 Nominal Ledger

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
18/12/2024	Net Salaries M9	SALARYM9	17,878.74			516		17,878.74	Net Salaries M9
18/12/2024	Peoples Pension M9	DDWPPM9	1,126.59			514		1,126.59	Peoples Pension M9
18/12/2024	HMRC M9	1108662509	5,199.98			515		5,199.98	HMRC M9
31/12/2024	Unity Trust Bank	BANKCHARG	7.50			4051	101	7.50	Service Fee
31/12/2024	Salaries M9 adj	SALARIESM9	-3,785.37			516		-3,785.37	Salaries M9 adj
	Total Payments for Month		20,427.44	0.00	0.00			20,427.44	
	Balance Carried Fwd		17,011.05						
	Cashbook Totals		37,438.49	0.00	0.00			37,438.49	

Barclaycard Account For Month No: 9

Receipts for Month 9 Nominal Ledger Analysis

Receipt Ref	Name of Payer		£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Banked 30/12/2024	2,359.70							
DD CCNov24	Current Account		2,359.70			201		2,359.70	Nov24 CC balance sweep
	Total Receipts for Month	2,359.70		0.00	0.00			2,359.70	
	Balance Carried Fwd	1,984.56							
	Cashbook Totals	4,344.26		0.00	0.00			4,344.26	

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Payments for Month 9 Nominal Ledger

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Balance Brought Fwd :		2,066.32					2,066.32	
29/11/2024	card/Amazon	CC251123	13.95		2.33	4016	120	11.62	card/Tanin liquid
29/11/2024	card/double entry correction	CC251123	-13.95		-2.33	4016	120	-11.62	card/double entry correction
01/12/2024	card/Adobe	CC251160	19.97		3.33	4025	101	16.64	card/Acropro licence
02/12/2024	card/FCC Recycling WestSuffolk	CC251112	21.24		3.54	4037	203	17.70	card/disposal of bagged leaves
02/12/2024	card/Nisbets	CC251119	129.57		21.59	4038	120	107.98	card/tea&coffee pots
02/12/2024	card/Polly Fenwick	CC251120	127.50			4038	120	127.50	card/trays
04/12/2024	card/MD Grocery's	CC251122	5.17			4020	102	3.18	card/office refr
						4078	120	1.99	card/refr events
04/12/2024	card/Amazon	CC251124	47.75		7.96	4036	120	39.79	card/lightbulbs
04/12/2024	card/Amazon	CC251125	12.38		2.07	4443	301	10.31	card/napkins for teadance
04/12/2024	card/Amazon	CC251126	12.48		2.09	4023	101	10.39	card/cellotape rolls
04/12/2024	card/Waitrose	CC251127	22.75		3.79	4443	301	18.96	card/teradance supplies
04/12/2024	card/Amazon	CC251128	5.38		0.90	4023	101	4.48	card/event spring clamps
04/12/2024	card/Amazon	CC251129	23.49		3.92	4016	120	19.57	card/dishwater salt
04/12/2024	card/Amazon	CC251130	46.99		7.83	4038	120	39.16	card/floodlight tripod
04/12/2024	card/Premier Catering via Ebay	CC251131	115.99		19.33	4036	120	96.66	card/taps for urn
04/12/2024	card/Adobe	CC251132	97.06		16.18	4025	101	80.88	card/4xadobe licences
04/12/2024	card/MD Grocery adj	CC251122	-5.17			4020	102	-3.18	card/adjustment
						4078	120	-1.99	card/adjustment
04/12/2024	Adobe	CC251132	-0.02			4025	101	-0.02	credit adjustment
04/12/2024	Premier Catering	CC251131	0.01			4036	120	0.01	adjustment for taps
04/12/2024	card/Amazon	CC251162	24.86		4.16	4023	101	10.39	card/cellotape
						4078	120	10.31	card/napkins
04/12/2024	card/Amazon	CC251163	47.75		7.96	4036	120	39.79	card/lightbulbs
04/12/2024	card/EBAY	CC251164	9.99			4453	302	9.99	card/Storytime backdrop
04/12/2024	card/Adobe	CC251161	-17.98		-3.00	4025	101	-14.98	card/Adobe credit
04/12/2024	card/Amazon	CC251163	-47.75		-7.96	4036	120	-39.79	card/reversal of d entry
04/12/2024	card/Amazon	CC251162	-12.38		-2.07	4443	301	-10.31	card/reverse d entry
04/12/2024	card/Amazon	CC251126	-12.48		-2.09	4023	101	-10.39	card/rev of d entry
04/12/2024	card/MD	CC251122	5.17			4020	102	3.18	card/refr
						4078	120	1.99	card/refr
04/12/2024	card/Prime	MONTHLY	4.49			4051	101	4.49	card/Prime
09/12/2024	card/Ironmongery Direct	CC251133	34.74		5.79	4029	200	28.95	card/bolt fixings
09/12/2024	card/AllSaintsNews	CC251134	10.40			4028	101	10.40	card/newspaper bill
09/12/2024	card/AllSaintsNews	CC251135	2.89			4020	102	0.90	card/office refr
						4078	120	1.99	card/event refr
09/12/2024	card/Amazon	CC251136	12.49		2.08	4010	102	10.41	card/waterproof troushersTK
09/12/2024	card/Post Office	CC251137	3.50			4022	101	3.50	card/large stamps
09/12/2024	card/Post Office	CC251138	69.50			4022	101	69.50	card/40x stamps
09/12/2024	card/Post Office	CC251137	-3.50			4022	101	-3.50	card/adjustment
10/12/2024	card/Newmarket Electrical	CC251140	21.60		3.60	4036	120	18.00	card/lightbulbs
11/12/2024	card/Post Office	CC251139	39.60			4022	101	39.60	card/ stamps
12/12/2024	card/Amazon	CC251141	7.99		1.33	4010	102	6.66	card/Hi vis for EM
12/12/2024	card/Amazon	CC251142	19.97		3.33	4453	302	16.64	card/costume for Winter Event
12/12/2024	card/Amazon	CC251143	3.43		0.58	4453	302	2.85	card/costume for winter event
12/12/2024	card/Encore	CC251165	949.00			4312	305	949.00	card/band for carnival

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Payments for Month 9 Nominal Ledger

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
									deposit
12/12/2024	card/Amazon	CC251143	0.02			4453	302	0.02	card/adj
15/12/2024	card/Amazon	CC251146	5.99		1.00	4453	302	4.99	card/costume
16/12/2024	card/Amazon	CC251147	9.99		1.67	4453	302	8.32	card/craft supplies
18/12/2024	card/Unico	CC251154	221.35			4064	101	221.35	card/Staff Xmas meal
18/12/2024	card/Amazon	CC251153	13.99		2.33	4453	302	11.66	card/disposable cups
18/12/2024	card/Amazon	CC251152	5.69		1.00	4036	310	4.69	card/doorstops
18/12/2024	card/Amazon	CC251151	9.99		1.67	4453	302	8.32	card/craft supplies
18/12/2024	card/Amazon	CC251150	4.23		0.40	4453	302	3.83	card/winter event refr
18/12/2024	card/Amazon	CC251149	9.97		1.75	4453	302	8.22	card/craft supplies
18/12/2024	card/Amazon	CC251148	3.99		0.67	4018	101	3.32	card/IT adaptor
19/12/2024	card/Amazon	CC251157	41.97		6.99	4453	302	34.98	card/disposable cups
19/12/2024	card/Amazon	CC251156	13.99		2.33	4453	302	11.66	card/disposable cups
19/12/2024	card/One Direct	CC251155	57.50		9.58	4018	101	47.92	card/headphones IT
20/12/2024	card/B&M	CC251159	1.79			4078	120	1.79	card/event refr
20/12/2024	card/MD Grocery	CC251158	5.67			4453	302	5.67	card/winter event refr
20/12/2024	card/B&M	CC251159	1.00			4078	120	1.00	card/B&M
22/12/2024	card/Amazon	CC251166	14.99		2.50	4078	120	12.49	card/table no. holders
	Total Payments for Month		2,277.94	0.00	138.13			2,139.81	
	Cashbook Totals		4,344.26	0.00	138.13			4,206.13	

CCLA Account For Month No: 9

Receipts for Month 9 — Nominal Ledger Analysis

Receipt Ref	Name of Payer		£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Balance Brought Fwd :		854,798.26					854,798.26	
bacs	Banked 04/11/2024	4,215.55							
bacs	CCLA		4,215.55			1190	101	4,215.55	Income Reinvestment
bacs	Banked 03/12/2024	3,760.35							
bacs	CCLA		3,760.35			1190	101	3,760.35	Income on PSDF account
	Total Receipts for Month	7,975.90		0.00	0.00			7,975.90	
	Cashbook Totals	862,774.16		0.00	0.00			862,774.16	

Continued on Page 2

Payments for Month 9

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
			0.00						
	Total Payments for Month		0.00	0.00	0.00			0.00	
	Balance Carried Fwd		862,774.16						
	Cashbook Totals		862,774.16	0.00	0.00			862,774.16	

(Nominal Ledger columns: A/c, Centre, £ Amount, Transaction Detail)

Detailed Income & Expenditure by Budget Heading AS AT 31/12/2024

Month No: 9 Committee Report FINANCE & POLICY

		Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Finance & Policy									
100	Precept								
1176	Precept Received	0	923,030	923,030	0			100.0%	
	Precept :- Income	0	923,030	923,030	0			100.0%	0
	Net Income	0	923,030	923,030	0				
101	Administration								
1003	Banner Income	0	0	1,000	1,000			0.0%	
1006	Sumup Commission offset	0	5	50	45			10.0%	
1103	Rent Receivable	0	0	100	100			0.0%	
1190	Interest Received	7,976	12,774	0	(12,774)			0.0%	
	Administration :- Income	7,976	12,779	1,150	(11,629)			1111.2%	0
4008	Staff Training	1,108	1,625	2,000	375		375	81.3%	
4009	Staff Travel	0	29	250	221		221	11.8%	
4018	Software/Computer Consumables	51	571	2,500	1,929		1,929	22.9%	
4019	New IT System/Hardware	0	0	10,000	10,000		10,000	0.0%	
4021	Telephone	240	805	2,500	1,695		1,695	32.2%	
4022	Postage	109	276	750	474		474	36.9%	
4023	Stationery	89	1,099	1,750	651		651	62.8%	
4025	Subscriptions&Licences	647	11,326	8,550	(2,776)		(2,776)	132.5%	
4026	Insurance	9,418	9,418	10,000	582		582	94.2%	
4028	Office Maintenance	182	10,307	13,250	2,943		2,943	77.8%	
4030	Recruitment Advertising	0	2,704	1,000	(1,704)		(1,704)	270.4%	
4051	Bank Charges/Interest	35	214	300	86		86	71.2%	
4056	Legal Expenses	0	0	12,000	12,000		12,000	0.0%	
4057	Audit & Accountancy Fees	370	3,497	3,850	353		353	90.8%	
4058	Professional Fees	0	0	2,000	2,000		2,000	0.0%	
4059	web site	0	670	1,000	330		330	67.0%	
4060	Councillors Training	0	0	600	600		600	0.0%	
4061	Councillors Expenses	0	10	200	190		190	5.0%	
4062	Civic Regalia	0	0	500	500		500	0.0%	
4064	Town Mayor's Allowance	331	590	1,000	410		410	59.0%	
4073	Shopfront Imp Grant Scheme	(2,200)	12,159	0	(12,159)		(12,159)	0.0%	12,159
4074	Grant - Bill Tutte Scholarship	0	1,000	1,000	0		0	100.0%	
4075	Grant to CAB	0	5,000	5,000	0		0	100.0%	
4076	Grants	0	11,900	5,000	(6,900)		(6,900)	238.0%	4,600
4077	Marketing	0	992	5,000	4,008		4,008	19.8%	
4079	Remembrance Event Expenses	806	1,921	2,500	579		579	76.8%	

Continued over page

		Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4090	Biodegradable Dog Poo Bags	225	899	600	(299)		(299)	149.8%	
4093	Sumup Commission	0	1	50	49		49	2.7%	
4097	Election Costs	0	0	2,500	2,500		2,500	0.0%	
4113	Rolling Capital Reserve	0	0	10,000	10,000		10,000	0.0%	
4114	Other Projects / Reserves	0	0	15,000	15,000		15,000	0.0%	
4118	Youth Strategy	0	2,390	6,728	4,338		4,338	35.5%	
4180	Civic Functions	0	0	2,500	2,500		2,500	0.0%	
4220	Discover Nmkt Stakeholder Fee	0	5,000	5,000	0		0	100.0%	
4221	CCTV WSC SLA Monitoring	1,313	2,625	4,560	1,935		1,935	57.6%	
	Administration :- Indirect Expenditure	12,723	87,027	139,438	52,411	0	52,411	62.4%	16,759
	Net Income over Expenditure	(4,747)	(74,248)	(138,288)	(64,040)				
6000	plus Transfer from EMR	(806)	16,759						
	Movement to/(from) Gen Reserve	(5,553)	(57,489)						
103	Health & Safety								
4020	Misc. Staff Costs	0	0	500	500		500	0.0%	
4028	Office Maintenance	0	109	100	(9)		(9)	108.8%	
4058	Professional Fees	0	4,413	2,500	(1,913)		(1,913)	176.5%	
	Health & Safety :- Indirect Expenditure	0	4,522	3,100	(1,422)	0	(1,422)	145.9%	0
	Net Expenditure	0	(4,522)	(3,100)	1,422				
	Finance & Policy :- Income	7,976	935,809	924,180	(11,629)			101.3%	
	Expenditure	12,723	91,549	142,538	50,989	0	50,989	64.2%	
	Net Income over Expenditure	(4,747)	844,260	781,642	(62,618)				
	plus Transfer from EMR	(806)	16,759						
	Movement to/(from) Gen Reserve	(5,553)	861,019						
	Grand Totals:- Income	7,976	935,809	924,180	(11,629)			101.3%	
	Expenditure	12,723	91,549	142,538	50,989	0	50,989	64.2%	
	Net Income over Expenditure	(4,747)	844,260	781,642	(62,618)				
	plus Transfer from EMR	(806)	16,759						
	Movement to/(from) Gen Reserve	(5,553)	861,019						

Newmarket Town Council Current Year 24-25

Summary Income & Expenditure by Budget Heading AS AT 31/12/2024

Committee Reports SUMMARY TOTAL

Finance & Policy

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
Income	7,976	935,809	924,180	(11,629)			101.3%
Expenditure	12,723	91,549	142,538	50,989	0	50,989	64.2%
Net Income over Expenditure	(4,747)	844,260					
plus Transfer from EMR	-806	16,759					
less Transfer to EMR	0	0					
Movement to/(from) Gen Reserve	(5,553)	861,019					

Community Services

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
Income	14,304	55,901	66,030	10,130			84.7%
Expenditure	40,017	146,437	356,403	209,966	0	209,966	41.1%
Net Income over Expenditure	(25,713)	(90,536)					
plus Transfer from EMR	0	1,230					
less Transfer to EMR	15,000	15,000					
Movement to/(from) Gen Reserve	(40,713)	(104,306)					

Leisure Services

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
Income	2,369	39,170	29,500	(9,670)			132.8%
Expenditure	57,553	213,815	225,644	11,829	0	11,829	94.8%
Net Income over Expenditure	(55,184)	(174,646)					
plus Transfer from EMR	0	14,644					
less Transfer to EMR	0	0					
Movement to/(from) Gen Reserve	(55,184)	(160,002)					

Human Resources

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
Income	0	0	0	0			0.0%
Expenditure	20,441	157,811	288,125	130,314	0	130,314	54.8%
Net Income over Expenditure	(20,441)	(157,811)					
plus Transfer from EMR	0	5,796					
Movement to/(from) Gen Reserve	(20,441)	(152,016)					

Development & Planning

Continued over page

Newmarket Town Council Current Year 24-25

Summary Income & Expenditure by Budget Heading AS AT 31/12/2024

Committee Reports SUMMARY TOTAL

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
Income	0	0	0	0			0.0%
Expenditure	0	2,020	6,000	3,980	0	3,980	33.7%
Movement to/(from) Gen Reserve	0	(2,020)					
Grand Totals:- Income	24,649	1,030,879	1,019,710	(11,169)			101.1%
Expenditure	130,735	611,632	1,018,710	407,078	0	407,078	60.0%
Net Income over Expenditure	(106,086)	419,247	1,000	(418,247)			
plus Transfer from EMR	-806	38,429					
less Transfer to EMR	15,000	15,000					
Movement to/(from) Gen Reserve	(121,891)	442,676					

Detailed Balance Sheet - Excluding Stock Movement

Month 9 Date AS AT 31/12/2024

A/c	Description	Actual		
	Current Assets			
101	Debtors	5,763		
105	Vat Due	13,841		
201	Current Account	9,386		
202	CCLA Account	862,774		
204	Staff Salary Bank Account	17,011		
208	Barclaycard Account	(1,985)		
210	Petty Cash	150		
	Total Current Assets		906,941	
	Current Liabilities			
565	Bookings Deposit	232		
566	Damage Deposit	200		
	Total Current Liabilities		432	
	Net Current Assets			906,509
	Total Assets less Current Liabilities			906,509
	Represented by :-			
301	Current Year Fund	298,158		
310	General Fund	239,382		
311	EMR Play Equipment	32,449		
314	EMR Youth Strategy	30,000		
316	EMR Clocks/Memorials	7,205		
317	EMR Buildings-M Hall Fund	10,685		
318	EMR Buildings - Pavilion Fund	11,563		
319	EMR Disused Churchyard	11,668		
320	EMR Cooper Memorial	2,008		
321	EMR Grants	7,651		
322	EMR Street Lighting	3,500		
323	EMR Allotments	2,839		
324	EMR IT Upgrade Fund	20,000		
325	EMR Public Realm	17,510		
326	EMR Elections	16,428		
327	EMR Legends of the Turf	1,614		
328	EMR Vehicle Replacement	5,760		
329	EMR Shopfront Imp Grant	8,861		
330	EMR Cemetery	18,654		
331	EMR Town Improvement	39,892		
332	EMR HR/Recruitment	24,200		
333	EMR Carnival	13,428		
334	EMR Christmas Lights	2,679		
335	EMR Winter Event	6,000		
336	EMR Events-General	10,000		
337	EMR MLF Twinning	0		
339	EMR Town Tourism	5,000		
340	EMR RPZ Underwriting Fund	18,000		
341	EMR Water Feature	4,971		
342	EMR Memorial Gardens	13,034		
343	EMR Workwear	472		
344	EMR Asset Sales	5,401		
345	EMR Cinema Kit Fund	1,000		

Detailed Balance Sheet - Excluding Stock Movement

Month 9 Date AS AT 31/12/2024

A/c	Description	Actual	
346	EMR Public Conveniences	2,000	
347	EMR Several Grounds/Fence	8,000	
348	EMR Nkt Neighbourhood Plan	6,498	
	Total Equity		906,509

Newmarket TOWN COUNCIL

Health, Safety and Facilities update for F&P

prepared by Town Clerk

Memorial Hall/Garden

Town Keeper reported rope on bridges in the park are fraying. Online Playgrounds visited to inspect replacement ropes – opinion is they should not be installed as they are substandard.

Lift is repaired and back in service – a full service has been carried out on both lifts.

Purchase and installation of dishwasher in the bar corridor area – for use by staff on a general ongoing basis.

Public Toilets

Increase of ongoing blockage issues. The conveniences are built on Victorian sewage systems which are not adequate for current purpose. On a daily basis, users will block the toilets (often intentionally) with excess toilet paper and foreign objects (eg: recently, nappies and plastic bags). This causes raw sewage back-ups. There is now a very real concern for the safety of staff who have to deal with clearing this up following attendance by the local plumber. To put on the next CS agenda for further discussion regarding the future of the provision of this facility.

Pavilion

Cemetery

Flintwork safety works to be carried out on the chapel/workshop building.
Solar panel broken by falling tree – new panel installed

Elsewhere

The historic flint and brick wall at All Saints is in need of hoarding to protect adjacent property holders and the wall will be repaired as required on an ongoing annual basis. The hoarding is due for installation – contractor awaiting delivery. St Mary's flint wall repairs to roadside area.

Legend of the Turf Plaques – being arranged by John Berry and the LOTT committee – funds taken from EMR for LOTT