



Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Performance & Audit Committee **Held on Monday 14th October 2024 at 6:15pm**

Attendance:

Councillor J Harvey (Chair)
Councillor A Drummond
Councillor R Hood

Councillor J McHugh
Councillor P Winter
Councillor K Yarrow

Also present: C Whitaker – Town Clerk and J Ashton – Minute Assistant.

Minute

P/24/10/1 Chair to Read the Fire Safety Notice and Announce that Proceedings May be Filmed or Recorded

The Chair opened the meeting and announced that the Fire Notice was not required and that proceedings were being recorded by the Minute Assistant.

P/24/10/2 Apologies for Absence

None received.

P/24/10/3 Declaration of Member's Interests and to Remind Councillors of the Need to Keep up to Date Their Register of Member's Interests and to Consider Any Requests Received for Member's Dispensation

None noted. There were no requests for dispensations.

P/24/10/4 To Receive and Confirm for Accuracy the Minutes of the Performance & Audit Committee Meeting Held on Monday 8th July 2024 and Any Matters Arising

The Chair presented the minutes of the Performance & Audit Committee Meeting held on Monday 8th July 2024 and the following was agreed:

P/24/10/4.01 Resolved

That the minutes of the Performance & Audit Committee meeting held on Monday 8th July 2024 be adopted and would be signed as a true record by the Chair of the Performance & Audit Committee.

There were no matters arising.

P/24/10/5 Public Open Session

No members of the public were present.

Cllr Hood joined the meeting.

P/24/10/6 Resolution Audit

The resolution progress for Q2 financial year 2024/2025 was received, updated, and noted.

The outstanding resolutions for 2022-2023, 2023-2024 and Q1 2024/2025 were received, updated, and noted.

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Book Number 5 2024 - 2025

P/24/10/7 Neighbourhood Plan

Town Clerk reported that they had not yet met to discuss the feedback from the physical consultation but were pleased with the level of response. They were able to include an online version of the consultation, which closed today.

P/24/10/8 Working Group Reports

The list of active Working Groups was received, updated and noted.

P/24/10/9 Correspondence

None noted.

P/24/10/10 Date of Next Meeting

Monday 13th January 2024.

Meeting closed at 7:37pm.

Signed ____ Cllr Harvey _____ Date ____ 13/12/25 _____

Summary of Recommendations

Recommendation	Recommendation Wording
No Recommendations	