

Membership from May 2024

Councillor Borda
Councillor Harvey
Councillor Hulbert
Councillor Jarvis
Councillor Nobbs (Chair)
Councillor Perry
Councillor Winter (Vice)

Members = 7

Quorum = 3



Newmarket

TOWN COUNCIL

The Memorial Hall, High Street, Newmarket Suffolk CB8 8JP

You are hereby summoned to attend a meeting of the
LEISURE SERVICES COMMITTEE

to be held at

Memorial Hall, High Street, Newmarket, CB8 8JP

on **Monday 7th October 2024 at 7.15pm**

**or following on from the Development and Planning
Committee meeting, whichever is the later time**

A G E N D A

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting.

Members of the public and press may not orally report or comment about a meeting as it takes place if present at a meeting of the Council, but otherwise may:

- film, photograph or make an audio recording of the meeting;
- use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
- Report or comment on the proceedings in writing, during or after a meeting or orally after the meeting.

The Council will where possible facilitate such recording unless it is being disruptive. It will also take steps to ensure that children, the vulnerable and members of the public who object to being filmed are protected without undermining the broader purpose of the meeting

- 1) Chair to read** the fire safety notice and announce that this meeting is being recorded and to ask whether anyone else intends to record the meeting
- 2) Apologies** - To receive and accept apologies for absence
- 3) Declaration of interests**
 - Councillors are invited to raise any declarations of interest concerning items on the agenda
 - To consider any requests for dispensation
- 4) Minutes of the previous meeting held 8th August 2024**
 - To consider and adopt the minutes as a true record of the proceedings
 - To consider any matters arising
- 5) Public participation** – an invitation to members of the public to make representations to Councillors.
Resolutions can only be made on items on the agenda
Rules of public participation: no person may speak for no longer than 3 minutes in total. The maximum time permitted for this item is 15 minutes. This is the only opportunity during the meeting, for members of the public to address Councillors.
- 6) Accounts** – To receive and note the accounts for Leisure Services for the previous month
- 7) Events updates by the Town Clerk**
 - MLF Twinning 70th Anniversary visit to Newmarket 2024** – a debrief
 - Christmas 2024**
 - St George's Day 2025**
 - Newmarket Earth Day 2025**
 - VE Day 2025**
 - Carnival 2025**
 - VJ Day 2025**
- 8) Venues** – to consider and approve fees from 1st April 2025 – 31st March 2026
- 9) The Severals Grounds**
 - to receive information regarding the replacement of fencing, banner hording provision and new signage
 - to receive information regarding the installation of an outdoor gym
- 10) Car Boot Sales** – to approve 2025 dates for car boot sales on the Severals grounds
- 11) Play Area** – to receive the recent safety inspection report

To: Chairman and Members of Community Services Committee, Other Council Members, The Press

12) Correspondence

13) Date of next meeting 2nd December 2024

Signed: *CE Whitaker* Cathy Whitaker, Town Clerk

Date: 1st October 2024



Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Leisure Services Committee **Held on Monday 5th August 2024 at 7:20 pm**

Attendance:

Councillor R Nobbs (Chair)
Councillor J Borda
Councillor J Harvey

Councillor P Hulbert
Councillor J Jarvis
Councillor P Winter

Also Present: C Whitaker – Town Clerk, F Harker – Event Manager, J Ashton – Minute Assistant and Cllr McHugh as an observer.

Minute

L/24/08/1 Chairman to Read the Fire Safety Notice and Announce that Proceedings May be Filmed or Recorded

The Chairman opened the meeting and advised that the fire safety briefing was not required and announced that the meeting was being recorded by the Minute Assistant.

L/24/08/2 Apologies for Absence

Apologies were received from Cllr Perry.

L/24/08/3 Declaration of Member's Interests and to Remind Councillors of the Need to Keep up to Date Their Register of Member's Interests and to Consider Any Requests Received for Members Dispensation

None noted. There were no requests for dispensation.

L/24/08/4 To Receive and Confirm for Accuracy the Minutes of the Leisure Services Committee Meeting Held on Monday 3rd June 2024 and Any Matters Arising

Members received the minutes of the Leisure Services Committee meeting held on 3rd June 2024 and the following was agreed:

L/24/08/4.01 Resolved

That the minutes of the Leisure Services Committee meeting held on 3rd June 2024 be adopted and signed as a true record by the Chairman of the Leisure Services Committee.

There were no matters arising.

L/24/08/5 Public Open Session

No members of the public were present.

L/24/08/6 To Receive the Accounts

The draft accounts for July 2024 were received and noted.

L/24/08/7 Events Update

MLF Twinning 70th Anniversary Visit to Newmarket 2024 – A report was presented and discussed regarding the planned itinerary over the weekend of 20th to 23rd September 2024.

Book number 7 2024 -2025

Minutes of Leisure Services Committee held on Monday 5th August 2024

Christmas 2024 – A report was presented and discussed on the planned activities:

9th and 23rd November – willow lantern workshops in the Memorial Hall.

30th November – craft fair in the Memorial Hall. No cost to NTC. Stallholders to pay a nominal fee to encourage commitment.

7th December – lantern parade down the High Street to the Memorial Garden – carols/band/possible nativity – Hot drinks and mince pies provided by NTC.

14th December – Winter Wonderland with activities in the Memorial Garden to include food and drink vendors fair ride, music, photo opportunities, garden entertainment. Snow globe in the Memorial Hall along with Cinderella short show pantomime

Monday 23rd December – 11-3pm – Story Time with Santa and Christmas craft activities in the Memorial Hall. Holiday Activity Funding with free packed lunches for pupil premium families. Small gifts to be provided.

Cllr McHugh left the meeting.

The dates and activities along with costs, were considered and the following was agreed:

L/24/08/7.01 Recommendation

That all of the activities take place only on Saturday 14th December for Winter Wonderland.

Carnival 2025 – a date for the Carnival was considered and the following was agreed:

L/24/08/7.02 Recommendation

That the Carnival be held on Saturday 5th July 2025.

L/24/08/8

St Georges Day

A report on an event for St George's Day 19th April 2025 with a Medieval theme including activities for children was presented and discussed. The following was agreed:

L/24/08/8.01 Recommendation

That the St Georges Day Event be held on Saturday 19th April 2025 on The Severals from 1:00pm – 4:00pm.

L/24/08/9

Newmarket Earth Day

A report on the event to be held on Saturday 26th April was presented and discussed. All costs to be determined when plans have been consolidated. The following was agreed:

L/24/08/9.01 Recommendation

That a Newmarket Earth Day Event be held on Saturday 26th April 2025 in the Memorial Gardens from 11:00am – 3:00pm.

Book number 8 2024 -2025

L/24/08/10 Newmarket Venues

This item was deferred, and the figures will be emailed to Members.

L/24/08/11 Leisure Services Update

The Events Manager provided an interim update on 18th July 2024 and a further update will be provided in September 2024. The following was agreed:

L24/08/11.01 Recommendation

That, when necessary, an interim report will be issued to the Committee by the Events Manager.

L/24/08/12 Correspondence

Provisional dates for car boot sales next year were noted and will be confirmed when the dates are agreed.

L/24/08/13 Date of Next Meeting

Monday 7th October 2024 at the Memorial Hall.

Meeting closed at 9:00pm.

Signed _____ Date _____

Summary of Recommendations

Recommendation	Recommendation Wording
<u>L/24/08/7.01 Recommendation</u>	That all of the activities take place only on Saturday 14th December for Winter Wonderland.
<u>L/24/08/7.02 Recommendation</u>	That the Carnival be held on Saturday 5th July 2025.
<u>L/24/08/8.01 Recommendation</u>	That the St Georges Day Event be held on Saturday 19th April 2025 on The Severals from 1:00pm – 4:00pm.
<u>L/24/08/9.01 Recommendation</u>	That a Newmarket Earth Day Event be held on Saturday 26th April 2025 in the Memorial Gardens from 11:00am – 3:00pm.
<u>L/24/08/11.01 Recommendation</u>	That, when necessary, an interim report will be issued to the Committee by the Events Manager.

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Detailed Income & Expenditure by Budget Heading as at 30/09/2024

Month No: 6

Committee Report LS M6

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Leisure Services								
120 Memorial Hall								
1001 Hall Hire Standard Rate	0	16,861	20,000	3,139			84.3%	
1016 Refreshments Income	0	84	1,000	916			8.4%	
Memorial Hall :- Income	0	16,945	21,000	4,055			80.7%	0
4011 Rates	0	6,916	6,600	(316)		(316)	104.8%	
4012 Water Rates	0	1,494	4,500	3,006		3,006	33.2%	
4014 Electricity	603	3,597	6,000	2,403		2,403	60.0%	
4015 Gas	398	1,966	6,000	4,034		4,034	32.8%	
4016 Cleaning	291	2,255	2,000	(255)		(255)	112.8%	
4017 Fire Precautions	0	306	535	229		229	57.1%	
4036 R&M - Buildings	150	8,694	15,000	6,306		6,306	58.0%	
4038 Furniture/Fixtures/Fittings	0	1,378	2,500	1,122		1,122	55.1%	
4040 Trade Refuse Collections	0	2,174	2,210	36		36	98.4%	
4044 Public Toilet Cleansing	183	183	200	17		17	91.3%	
4078 Refreshment Costs-Venues	0	447	2,000	1,553		1,553	22.3%	
4080 PWLB Loan Charges (CAP + INT)	0	44,932	89,864	44,932		44,932	50.0%	
4095 Assets Purchased	0	406	0	(406)		(406)	0.0%	
Memorial Hall :- Indirect Expenditure	1,624	74,747	137,409	62,662	0	62,662	54.4%	0
Net Income over Expenditure	(1,624)	(57,803)	(116,409)	(58,606)				
301 Arts								
1005 Misc Income	450	450	0	(450)			0.0%	
1043 Income - Tea Dance	495	782	1,000	218			78.2%	
1181 Grant Received WSC	0	3,026	0	(3,026)			0.0%	
Arts :- Income	945	4,258	1,000	(3,258)			425.8%	0
4440 Costs - Childrens' Events	790	17,265	12,000	(5,265)		(5,265)	143.9%	
4443 Costs - Tea Dance	200	720	2,000	1,280		1,280	36.0%	
Arts :- Indirect Expenditure	990	17,986	14,000	(3,986)	0	(3,986)	128.5%	0
Net Income over Expenditure	(45)	(13,728)	(13,000)	728				
302 Winter Event								
1059 Income - Winter Event	0	8	0	(8)			0.0%	
Winter Event :- Income	0	8	0	(8)				0
4453 Cost - Winter Event	1,440	4,574	10,000	5,426		5,426	45.7%	
Winter Event :- Indirect Expenditure	1,440	4,574	10,000	5,426	0	5,426	45.7%	0
Net Income over Expenditure	(1,440)	(4,566)	(10,000)	(5,434)				

Detailed Income & Expenditure by Budget Heading as at 30/09/2024

Month No: 6

Committee Report LS M6

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
303 Entertainments								
4179 Events/Entertainment General	870	2,414	5,000	2,586		2,586	48.3%	
Entertainments :- Indirect Expenditure	870	2,414	5,000	2,586	0	2,586	48.3%	0
Net Expenditure	(870)	(2,414)	(5,000)	(2,586)				
304 Tourism								
4311 Christmas Tree	0	0	1,000	1,000		1,000	0.0%	
Tourism :- Indirect Expenditure	0	0	1,000	1,000	0	1,000	0.0%	0
Net Expenditure	0	0	(1,000)	(1,000)				
305 Carnival								
1026 Carnival income	0	488	0	(488)			0.0%	
Carnival :- Income	0	488	0	(488)				0
4312 Newmarket Carnival	0	7,689	5,000	(2,689)		(2,689)	153.8%	
Carnival :- Indirect Expenditure	0	7,689	5,000	(2,689)	0	(2,689)	153.8%	0
Net Income over Expenditure	0	(7,202)	(5,000)	2,202				
306 Memorial Gardens								
4012 Water Rates	0	956	2,500	1,544		1,544	38.3%	
4016 Cleaning	742	1,486	2,500	1,014		1,014	59.4%	
4037 R&M - Grounds	181	2,326	5,000	2,674		2,674	46.5%	
4041 R&M - play-equipment	0	26	5,000	4,974		4,974	0.5%	
4046 Opening/Closing Costs	608	3,223	5,500	2,277		2,277	58.6%	
4112 Water Feature	0	1,300	5,000	3,700		3,700	26.0%	
Memorial Gardens :- Indirect Expenditure	1,531	9,317	25,500	16,183	0	16,183	36.5%	0
Net Expenditure	(1,531)	(9,317)	(25,500)	(16,183)				
307 Twinning								
4189 MLF twinning expenses	3,600	9,695	2,000	(7,695)		(7,695)	484.7%	
Twinning :- Direct Expenditure	3,600	9,695	2,000	(7,695)	0	(7,695)	484.7%	0
4181 LEXLINK twinning expenses	0	1,375	2,000	625		625	68.8%	
Twinning :- Indirect Expenditure	0	1,375	2,000	625	0	625	68.8%	0
Net Expenditure	(3,600)	(11,070)	(4,000)	7,070				

Detailed Income & Expenditure by Budget Heading as at 30/09/2024

Month No: 6

Committee Report LS M6

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
310 The Severals Sports Facilities								
1002 Sports Hire Income	0	3,256	7,500	4,244			43.4%	
The Severals Sports Facilities :- Income	0	3,256	7,500	4,244			43.4%	0
4011 Rates	0	611	1,225	614		614	49.9%	
4012 Water Rates	0	231	1,500	1,269		1,269	15.4%	
4014 Electricity	123	646	2,500	1,854		1,854	25.8%	
4015 Gas	42	375	3,045	2,670		2,670	12.3%	
4016 Cleaning	38	94	500	407		407	18.7%	
4017 Fire Precautions	0	213	156	(57)		(57)	136.8%	
4036 R&M - Buildings	0	481	5,000	4,519		4,519	9.6%	
4037 R&M - Grounds	0	0	8,000	8,000		8,000	0.0%	
4038 Furniture/Fixtures/Fittings	0	0	1,000	1,000		1,000	0.0%	
4040 Trade Refuse Collections	0	746	734	(12)		(12)	101.6%	
4044 Public Toilet Cleansing	69	69	75	6		6	91.4%	
The Severals Sports Facilities :- Indirect Expenditure	272	3,465	23,735	20,270	0	20,270	14.6%	0
Net Income over Expenditure	(272)	(209)	(16,235)	(16,026)				
Leisure Services :- Income	945	24,954	29,500	4,546			84.6%	
Expenditure	10,327	131,262	225,644	94,382	0	94,382	58.2%	
Movement to/(from) Gen Reserve	(9,383)	(106,307)						
Grand Totals:- Income	945	24,954	29,500	4,546			84.6%	
Expenditure	10,327	131,262	225,644	94,382	0	94,382	58.2%	
Net Income over Expenditure	(9,383)	(106,307)	(196,144)	(89,837)				
Movement to/(from) Gen Reserve	(9,383)	(106,307)						

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Report to	Leisure Services Committee
Subject	Events update for 24/25
Purpose	Information
Classification	Unrestricted
Meeting date	7th October 2024
Item number	7
Written By	Cathy Whitaker CLERK

Summary: This report outlines gives debrief and summary information regarding events 24/25.

i)	MLF Twinning 70th Anniversary visit to Newmarket 2024
	Debrief: The Twinning Weekend went very well, with many complimentary comments from visitors and hosts and previous hosts. There was an increase in attendance this year; the 70th Anniversary ignited new interest. There was a general consensus that 'new blood' is needed on both sides of the Channel to keep the connection going forward into the future. The return visit is planned for May 2025 (exact dates tbc) and talks will be held to discuss as soon as possible. Recommendation: A French Twinning Working Group to be set up to begin meetings with the remit to research possible on-going connections and plan the 2025 visit.
ii)	Christmas 2024
	When: November and December 2024. Where: various Times: various Summary Details: 2 x Lantern Workshops in Memorial Hall (9th and 23rd November) Craft Fair in Memorial Hall (30th November) Lantern Parade from Bill Tutte to gardens or hall, weather dependant (Saturday 7th December) Winter Wonderland event in the Memorial Gardens and Hall (Saturday 14th December) Storytime with Santa/Christmas Craft sessions in Memorial Hall; HAF (Monday 23rd December) Budget: £10,000 (with EMR contingency funding if necessary) Recommendation: To consider future involvement in HAF funded events
iii)	St George's Day 2025
	When: Saturday 19th April 2025 Where: The Severals Grounds and Pavilion Times: 1pm to 4pm Summary Details: Food and entertainment with a patriotic/mediaeval theme Budget: £5,000 (with EMR contingency funding if necessary)

iv)	Newmarket Earth Day 2025
	When: Saturday 26th April 2025 Where: Memorial Gardens and Memorial Hall Times: 11am to 3pm Summary Details: Stalls, information, activities, food and entertainment with an environmental theme Budget: £5,000 (with EMR contingency funding if necessary)
v)	VE Day 2025
	When: Thursday 8th May 2025 Where: The Severals Grounds Times: various Summary Details: 9am – Town Crier and VE flag is raised, 9pm – hot drinks at the Pavilion veranda with National Beacon lighting at 9.30pm Budget: Minimal (£45 flag / £30 Town Crier / hot drinks costs)
vi)	Carnival 2025
	When: Saturday 5th July 2025 Where: The Severals Grounds with walking parade along the High Street Times: To be confirmed Summary Details: Community Groups and organisations to take part in walking parade from Memorial Gardens to the Severals Grounds (road closure required). Entertainments, acts, music, food and activities. Budget: £15,000 Recommendation: Suggested times 1pm until 6pm
vii)	VJ Day 2025
	When: Thursday 15th August 2025 Where: The Severals Grounds and Pavilion Times: various – all details to be confirmed – awaiting information from the Royal Pageant-Master Summary Details: Possibly, as per VE Day for a National Beacon Event. Stakeholders currently looking into putting on a war-time exhibition in the Pavilion for the day/evening Budget: Minimal (£30 Town Crier / hot drinks costs, printing costs – est.)



Newmarket

TOWN COUNCIL

Newmarket Venues – Hire Centre 1st April 2025 – 31st March 2026

Room	Corporate Price List (Hourly Rate)	Charity & Community Price List (Hourly Rate)
The King Edward VII Memorial Hall	£42	£24
Council Chamber hourly rate	£30	£18
Sir Ernest Cassel hourly rate	£24	£12
Sports Pavilion hourly rate	£30	£24

Memorial Hall	Corporate Price List (Full & Half day)	Charity & Community Price List (Full & Half day)
Up to 9 hours	£294	£168
Up to 5 hours	£168	£96

Council Chamber	Corporate Price List (Full & Half day)	Charity & Community Price List (Full & Half day)
Up to 9 hours	£210	£12
Up to 5 hours	£120	£72

Ernest Cassel	Corporate Price List (Full & Half day)	Charity & Community Price List (Full & Half day)
Up to 9 hours	£168	£84
Up to 5 hours	£96	£60

Sport Pavilion	Corporate Price List (Full & Half day)	Charity & Community Price List (Full & Half day)
Up to 9 hours	£210	£168
Up to 5 hours	£120	£96

VAT Included



Newmarket

TOWN COUNCIL

Additional services	Price List
Projector	£30.00
Flipchart	£12.00
Coffee/Tea per person per serving	£2.70
Coffee/Tea with biscuits per person per serving	£3.00
Council staff set up	£96.00
Council staff clear up	£96.00
Client set up & clear up	Free of charge
Removable chair Covers with bows	£2.10 per chair
Chair covers with bows – Council staff set up & removal	£3.00 per chair
Rectangular Table cloths	£9.00 per table
Rectangular Table cloths – Council staff set up & removal	£10.50 per table
Round Table cloths	£12.00 per table
Round Table cloths – Council staff set up & removal	£13.50 per table

Working lunch buffet menus & other special occasion menus available on request

VAT Included

Report to	Leisure Services Committee
Subject	Severals fencing and outdoor gym
Purpose	Information/Decision
Classification	Unrestricted
Meeting date	7th October 2024
Item number	9
Written By	Cathy Whitaker CLERK

Summary: This report outlines proposals for fencing replacement at the Severals ground; incorporating fencing around an outdoor gym area and including areas for the mounting of 3 community banners and new signage.

1.	Introduction
a.	The Jockey Club is installing white Duralok fencing with mesh along the back of the Severals to prevent children/dogs, etc from straying onto the area.
b.	The remaining wooden fencing at The Severals is rotting and in poor condition and requires total replacement. The Pavilion signage requires replacement.
c.	Full council has approved the installation of an outdoor gym at the Waitrose-side of the area; funded by a grant via the Newmarket Charitable Foundation and after consultation with stakeholders including the Jockey Club and Trainer's Association.
2.	Context
a.	NTC has previously agreed to fund 50% of the fencing on the back of the Severals, including a portion of the installation fee by JC.
b.	JC has agreed to fund 50% of the purchase of the remaining Duralok fencing.
c.	The gym will also be fenced off with mesh to exclude dogs with an application for a PSPO (public space protection order) being submitted for this area and a sign stating usage after 1pm erected.
3.	Proposal/Options
a.	The 50% will be paid to the JC on invoice.
b.	Duralok to be used to install a post and rail fence around the Severals, matching the installation by the Jockey Club – a three-panel area to include mesh to enable banner application. Planning permission required. The Severals Pavilion signage to be replaced.
c.	Matching Duralok with mesh for the outdoor gym area with a self-closing gate. PSPO dog exclusion zone order to be applied for. No planning permission required.
4.	Financial/Resource Implications
a.	50% of the back fencing is £14,561, which will be funded from current year budget (4037/310) and Severals EMR.
b.	Duralok quote to fence remaining Severals - £17,305 purchase cost, £18.995 installation costs by Duralok, based on a post-1pm start. NTC/JCE to fund 50%. JC may install more cost effectively; this to be investigated and actioned if appropriate. To be funded from 25/26 budget (4037/310). Pavilion signage to be funded by officer delegation (see attached image).

c.	Duralok has agreed to fence the outdoor gym area with a 50% discount, based on the whole Severals order. To be funded from current year budget (4037/310) and Severals EMR.
5.	Next Steps/Recommendations
a.	Funding of existing JC fencing phase to be funded from current year budget/Severals EMR accounts to value of £14,561.
b.	To replace the wooden fencing with Duralok around the perimeter of the Severals. To incorporate fixing facility at the traffic light junction for three community banners – funded from 25/26 budget (4037/210). To replace the worn Pavilion signage. To submit a planning application.
c.	To fence the new outdoor gym area with Duralok with mesh, funded from current year budget. To submit a PSPO dog exclusion request.



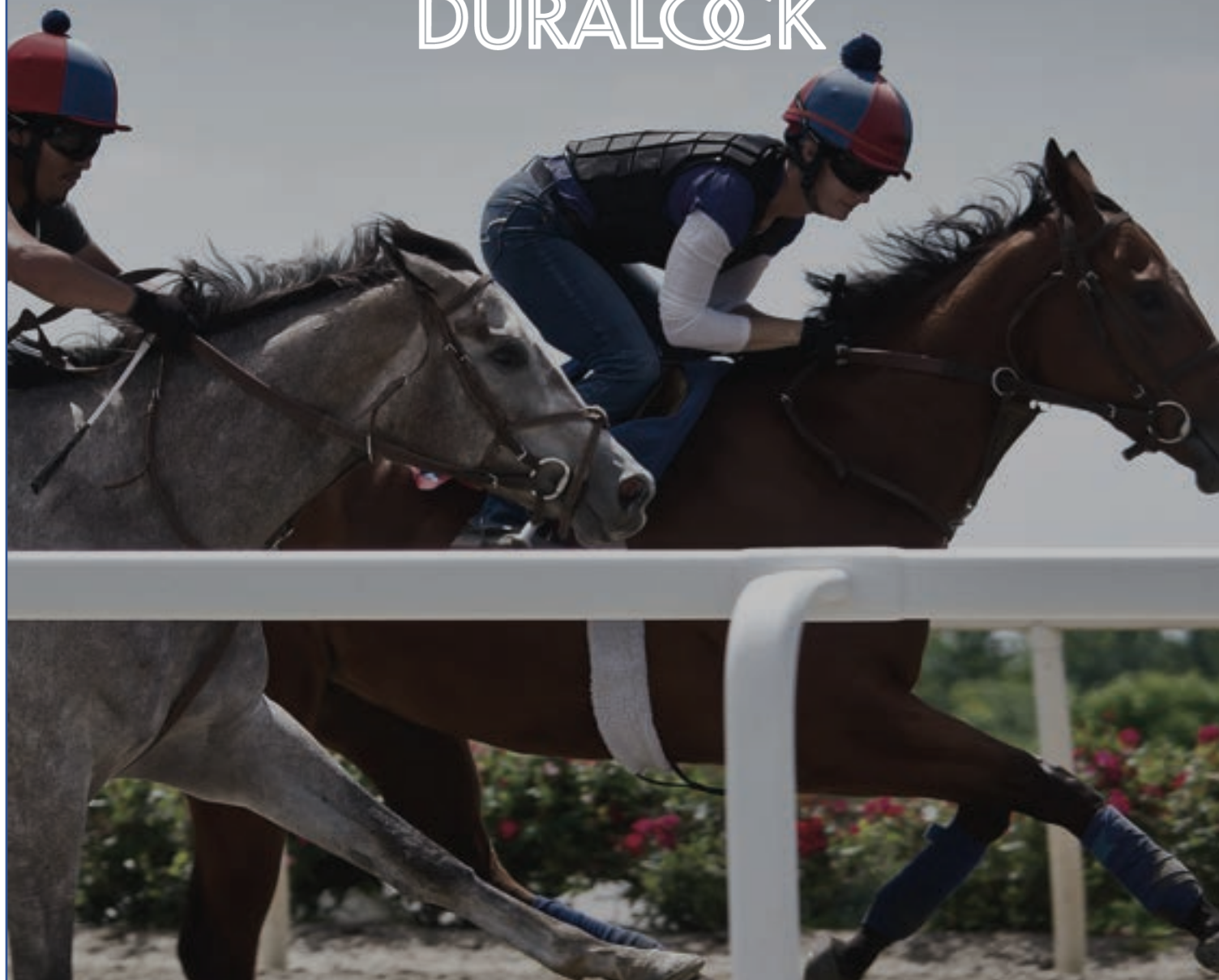
The Severals Pavilion

Clerk: 01638 667227





DURALOCK



Newmarket Town Council

QUOTE R 12492



INDUSTRY LEADERS

OUR SECTORS.



MILLFIELD

EVENTS & EDUCATION WHEN SAFETY'S A TOP PRIORITY

If you run a school, college or university, few things matter more than keeping the young people in your care safe.

We've worked with some big names in education, including Warwick, England's oldest boys' school. From London to Dubai, we've supported educators by giving them one less thing to worry about.

Our fences are also perfect if you need to tame a long concert queue or mark out a golden circle area. They're strong enough to stand the test of a crowd.



THRILL OF THE GAME OUR SPORTS PERFORMANCE RANGE

We're proud to be England Rugby's fencing partner. We've supplied barriers to football clubs like Inter Milan and built boundary fencing at the famous Lord's Cricket Ground.

We've worked on athletic tracks, hockey pitches and golf courses to keep players, officials and spectators safe and comfortable.

Our Sports Performance fences are built to last, and need little maintenance. They're approved by international governing bodies, making them ideal for any level of sport, from pro down to grassroots.



OUTDOOR & URBAN LIVING BARRIERS FOR BUSY PLACES

Stroll through the London Zoo or the Windsor Great Park (near Windsor Castle), and you'll spot a Duralock fence. If you're in London, shopping at a Westfield mall or dashing to a business meeting in Canary Wharf, your hand might brush against one of our PVCu barriers.

Duralock fences don't warp, split, splinter, peel or discolour. You don't need to paint or varnish them, which helps keep your maintenance budget down. Add wheels, and you can arrange the barriers any way you like, year after year.

Whether you're in nature or in the heart of a city, you'll want a quality fence you can depend on.



SPEED & GRACE EQUESTRIAN AND CAMEL RACING

Horse racing is the golden thread that runs through our story. It's our heritage. And it's what led us to discover the world of camel racing, a sport steeped in tradition in the Middle East.

We know how the two sports are similar, and where they differ. We know that whether you race a horse or a camel, you can't compromise on safety and strength of the barriers around you. Our fences are there to protect, and are approved by racing governing bodies worldwide.

We design and build running rails, paddock fencing, crowd barriers (permanent or mobile), dressage arenas and dozens of ancillary items, like gates, jump wings and furlongs markers.



BESPOKE REQUIREMENTS UNIQUE SPACES

We've tackled some unique projects. From public spaces to private facilities no challenge is too difficult for Duralock. Our team will work with you to offer a bespoke solution to meet the exact requirements of your facility.

A DIFFERENT CLASS

SUPERIOR PERFORMANCE FENCING

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ABOUT US

DISCOVER DURALOCK.

YOU'RE CREATING A UNIQUE SPACE. YOU WANT IT TO BE SAFE AND ELEGANT, WITH FENCES OF EXCEPTIONAL QUALITY.

We've been perfecting our craft and earning your trust for three decades. From a small workshop deep in the English countryside, Duralock has grown into a global industry leader, with clients in more than 40 countries.



When the 300-year-old **Ascot Racecourse** reinvented itself, we were there. When Italy's **Inter Milan** football club needed new pitch barriers, they partnered with us. Five thousand miles away, the **Korea Racing Authority** has relied on us for over 20 years, prizing the peace of mind that comes with Made in Britain quality.

From the desert sands of the **Al Shahaniya** camel racetrack in Doha to the Hollywood razzle-dazzle of California's **Santa Anita Park**. From a royal regatta to a modern shopping mall. Our partners pick us for many reasons. As a family-run business, the three we're most proud of are:

- > **QUALITY**
- > **CUSTOMER SERVICE**
- > **SAFETY AND SUSTAINABILITY**

We led the way as the international horse racing industry moved away from metal or wood barriers towards safer PVCu fencing. Now, we're showing it's possible to build beautiful fences – backed by our 15-year warranty – using recycled materials.

We're exploring new frontiers and spreading our global footprint. But some things will never change. Like our **Duralock stamp of quality**. And our core commitment to you: whether you buy fifty or fifty thousand metres of fencing, if you give us your trust, we'll treat you like family.

A DIFFERENT CLASS

**SUPERIOR
PERFORMANCE
FENCING**

DURALOCK.COM

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6A Enstone Business Park, Enstone,
Chipping Norton, Oxfordshire OX7 4NP
United Kingdom

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+44 (0)1608 678238

Reg: 02653821
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Duralock Quotation



Duralock High Performance PVC Post & 1 Rail fencing at 1.1 Meters high

Price **£32.25**

PR-1200-1, post & 1 rail fencing @ 1100mm high to include intermediate posts & postcaps

Quantity 420

Total **£13,545.00**



Duralock 1.5 meter Ground Fixing

Price **£7.00**

1.5M-STEEL, 1.5m steel ground fixing

Quantity 226

Total **£1,582.00**



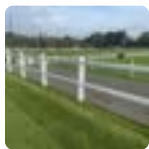
Pair of end posts

Price **£80.00**

Pair of end posts to match fencing system

Quantity 8

Total **£640.00**



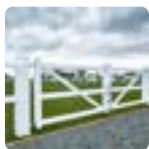
Duralock High Performance PVC Post & 2 Rail fencing at 1.1 Meters high

Price **£36.00**

PR-1100-2, post & 2 rail fencing @ 1100mm high to include intermediate posts & postcaps - Bespoke Fencing with 2 rail near to ground for advertising boards

Quantity 10

Total **£360.00**



Duralock Pair of Post & rail gates upto 2.0 meter wide

Price **£1,220.00**

Pair of 2m wide post & rail gates for a 4m access, to include gate hanging posts, ground fixings & gate hardware

Quantity 2

Total **£2,440.00**



Delivery

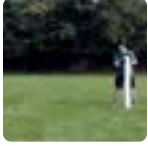
Price **£595.00**

Quantity 1

Total **£595.00**

Discount **£1,856.70**

Section total **£17,305.30**



Duralock Installation

Price **£18,995.00**

Installation of Duralock products, subject to final site visit - the price includes a surcharge for afternoon installation only. Pricing does not include removal or disposal of existing timber fencing.

Quantity 1

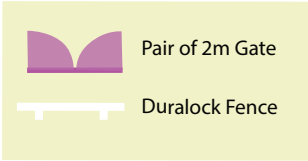
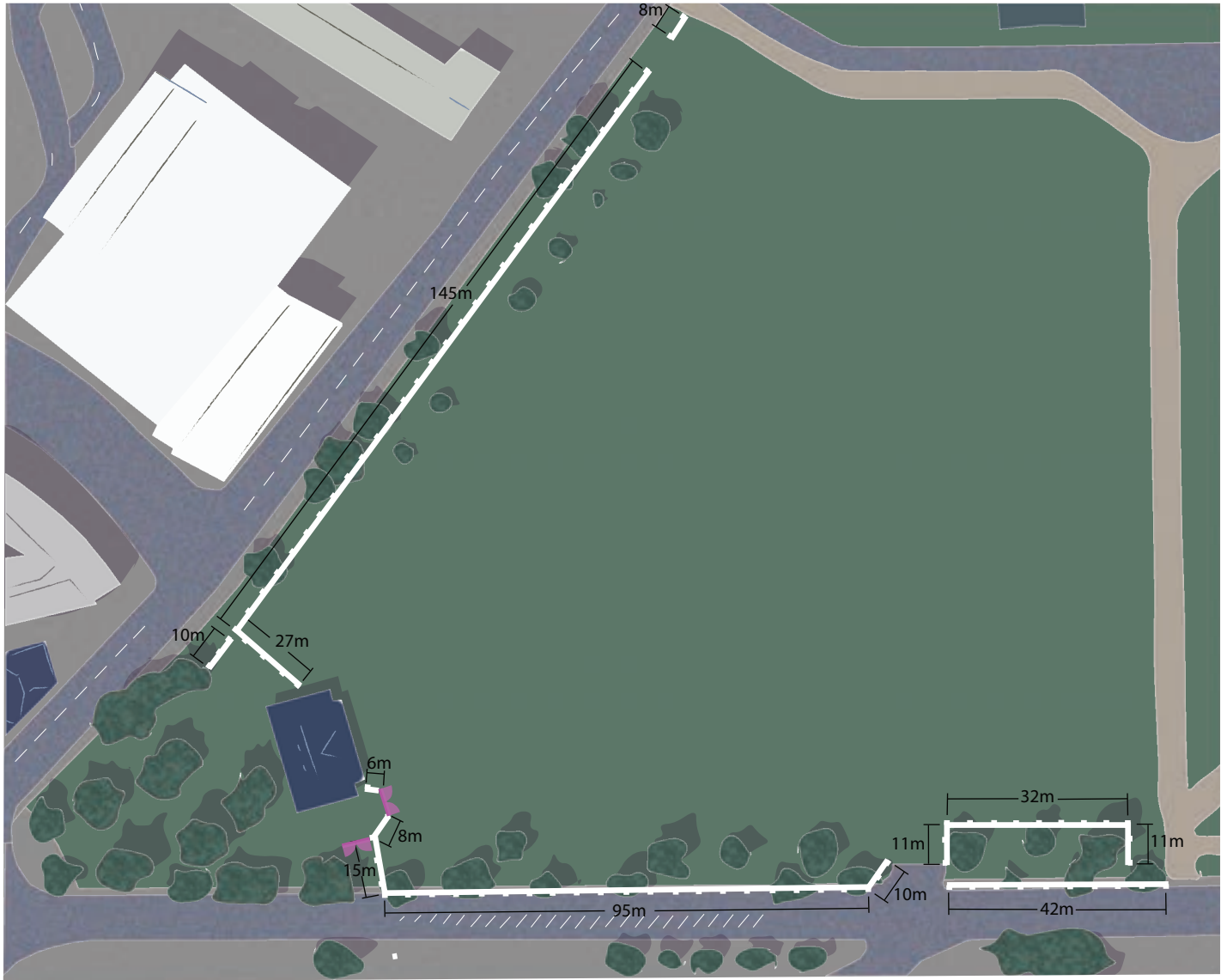
Total £18,995.00

Section total £18,995.00

Total £36,300.30

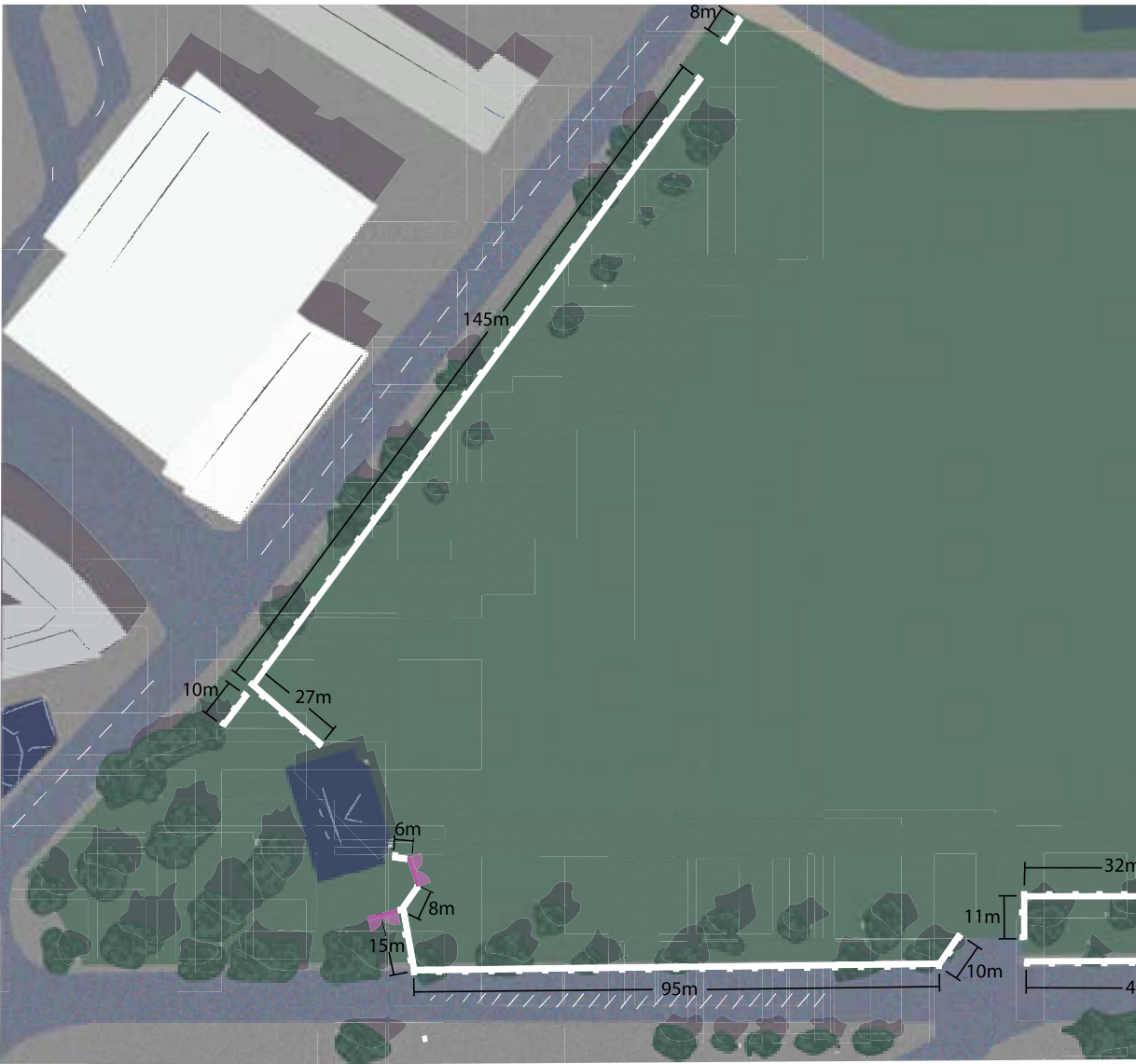






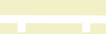
NOTE: DURALOCK UK LTD RESERVE THE RIGHT TO ALTER SPECIFICATIONS WITHOUT NOTICE. ALL DIMENSIONS ARE NOMINAL PLEASE CHECK IF CRITICAL

General Tolerance: Linear. ± 1.0 Angular. ± 2.0 DEG Unless Otherwise Stated.	TITLE/PROJECT: SEVERALLS PAVILLION NEWMARKET	NO.		REVISIONS	DATE
Duralock UK Ltd. 6a Enstone Business Park, Enstone, Chipping Norton, Oxfordshire, OX7 4NP, Tel: +44 (0)1608 678 238 Email: info@duralock.com	MATERIAL: 	© DRAWING PROTECTED BY COPYRIGHT			
		COMPUTER GENERATED			
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		DRAWN: RD		CHECKED: JS	
		SCALE		DATE: 9/23/2024	
		DRWG NO.			





Pair of 2m Gate



Duralock Fence

NOTE: DURALOCK UK LTD RESERVE THE RIGHT TO ALTER SPECIFICATIONS WITHOUT NOTICE. ALL DIMENSIONS ARE NOMINAL PLEASE CHECK IF CRITICAL

General Tolerance: Linear. ± 1.0 Angular. ± 2.0 DEG Unless Otherwise Stated.	TITLE/PROJECT: SEVERALLS PAVILION
Duralock UK Ltd. 6a Enstone Business Park, Enstone, Chipping Norton, Oxfordshire, OX7 4NP, Tel: +44 (0)1608 678 238 Email: info@duralock.com	MATERIAL:  DU

Duralock Quotation



Duralock Crowd Barrier with Mesh infill at 1.2 Meters high

Price **£65.00**

CM-1200-2, crowd barrier fencing with mesh infill @ 1200mm high to include intermediate posts & postcaps - supplied at 50% discount if ordered alongside severalls single rail fencing.

Quantity 20

Total **£1,300.00**



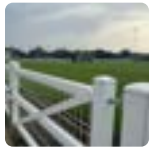
Corner Post

Price **£40.00**

Corner post to match fencing system

Quantity 4

Total **£160.00**



Duralock single crowd barrier gate upto 1.5 meters wide

Price **£675.00**

1.5m wide single crowd barrier with tube gate, to include gate hanging post, closing post, ground fixings & gate hardware

Quantity 1

Total **£675.00**



Duralock 1.5 meter Ground Fixing

Price **£7.00**

1.5M-STEEL, 1.5m steel ground fixing

Quantity 14

Total **£98.00**

Discount **£1,116.50**

Section total **£1,116.50**

Total £1,116.50



Report to	Leisure Services Committee
Subject	Car Boot dates 2025
Purpose	Information
Classification	Unrestricted
Meeting date	7th October 2024
Item number	10
Written By	Cathy Whitaker CLERK

Summary: Car Boot dates for 2025 on the Severals.

Proposed dates:

18th May, 1st June, 15th June, 29th June, 13th July, 27th July, 10th August, 24th August.

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Newmarket Memorial Gardens

Inspection Ref: 2469056

Site Ref: 26066

Operational Inspection - 10-September-2024 - 10:24 Inspector Philip Smith

Risk Assessment: 10 Low Risk



Location:

The site is located in an area of public open space and is not directly overlooked by any properties in the local community.

Disabled Access:

Generally accessible; an area accessible to most.



8 - Low Risk

Item: Site General
Manufacturer: Owner/Operator
Surface Type: N/A
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 2



Finding 1

There are trip hazards at the edges of the surface in the enclosed play area - Reinstate surrounding surface levels to remove the trip points

Finding 2

The sand has transferred to other parts of the play area - Clean and maintain

4 - Very Low Risk

Item: Sign
Manufacturer: Not Identified
Surface Type: N/A
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

This item is satisfactory - no work required -



4 - Very Low Risk

Item: Gate - Combination
Manufacturer: Easy Gate Ltd
Surface Type: Concrete
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A



Total Findings: 1

Finding 1

This item is satisfactory - no work required -

6 - Low Risk

Item: Fence - Bow Top
Manufacturer: Not Identified
Surface Type: Grass
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A



Total Findings: 2

Finding 1

There are a number of loose posts around the fence -
Monitor for any further deterioration and reset as required

Finding 2

The adjacent foliage is overhanging - Cut back and
maintain



i 8 - Low Risk

Item: Bench
Manufacturer: Not Identified
Surface Type: Grass
Item Quantity: 3
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 3



Finding 1

The surface has eroded in some areas and may be slippery in wet conditions - Reinstate the surface

Finding 2

There is/are bolt cap covers missing or damaged on the item - Replace missing or damaged bolt cap covers

Finding 3

There is or are fixings missing on the item - Replace all missing fixings

i 6 - Low Risk

Item: Bench
Manufacturer: Marmax Products Ltd
Surface Type: Grass
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 2



Finding 1

The surface has eroded in some areas and may be slippery in wet conditions - Reinstate the surface

Finding 2

A number of fixing(s) have worked loose - Secure all loose fixings

8 - Low Risk

Item: Picnic Table
Manufacturer: Not Identified
Surface Type: Grass
Item Quantity: 9
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 2



Finding 1

The bench/es is/are not securely fixed to the surface and there is some possibility of the item/s tipping or rolling over - Secure to the ground

Finding 2

There is some evidence of fire damage to the item - Monitor for any further deterioration and repair as required

4 - Very Low Risk

Item: Litter Bin
Manufacturer: Not Identified
Surface Type: Grass
Item Part Number:
Item Quantity: 3
Equipment Compliance: N/A
Surface Area Compliance: N/A
Total Findings: 1



Finding 1

This item is satisfactory - no work required -

i 8 - Low Risk

Item: Litter Bin
Manufacturer: Glasdon
Surface Type: Grass
Item Quantity: 5
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 2



Finding 1

The bin is not securely fixed to the surface and there is some possibility of the item tipping or rolling over - Secure the bin to the ground

Finding 2

There is some damage to the item - Monitor for any further deterioration and repair as required

i 8 - Low Risk

Item: Splash Pad
Manufacturer: Not Identified
Surface Type: Wet Pour
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 3



Finding 1

There are trip hazards at the edges of the surface - Reinstate surrounding surface levels to remove the trip points

Finding 2

The safety surface around the area is beginning to wear - Monitor for any further deterioration and repair as required

Finding 3

There is weed / vegetation growth on, between, or around the edges of the surfacing - Remove weed / vegetation growth



i 10 - Low Risk

Item: Sand Play Area
Manufacturer: Not Identified
Surface Type: N/A
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 4



Finding 1

There are areas or parts of the timber on the structure that have rotted - Replace all affected timbers

Finding 3

The plywood has delaminated in some places - Remove all rough or splintered edges.

Finding 2

The area around the item has eroded creating trip hazards - Reinstate eroded area

Finding 4

Parts of the timber are rough or splintered - Remove all rough or sharp edges

i 9 - Low Risk

Item: Multi Play (Senior)
Manufacturer: Not Identified
Surface Type: Bark Mulch
Item Quantity: 1
Equipment Compliance: No
Surface Area Compliance: Yes

Total Findings: 15



Finding 1

The ropes/nets are worn/damaged in places - Monitor for any further deterioration and repair or replace as required

Finding 3

The safety surface is low and the membrane is exposed creating trip points - Remove or resecure the exposed membrane and top up the surface to the correct level

Finding 5

The item has missing component(s) - Consider replacing missing components

Finding 7

There is some damage to the item - Monitor for any further deterioration and repair as required

Finding 9

There is/are bolt cap covers missing or damaged on the item - Replace missing or damaged bolt cap covers

Finding 11

There are projecting bolt thread(s) present - Remove excess thread length and deburr or provide cap

Finding 13

There is or are fixings missing on the item - Replace all missing fixings

Finding 15

The rope has worn and wire strands are exposed - Replace rope or net

Finding 2

The ropes/nets are worn/damaged in places - Monitor for any further deterioration and repair or replace as required

Finding 4

Parts of the timber are rough or splintered - Remove all rough or sharp edges

Finding 6

The ropes/nets are worn/damaged in places - Monitor for any further deterioration and repair or replace as required

Finding 8

There are a number of dents in the slide surface - Monitor for any further deterioration and repair as required

Finding 10

There is some graffiti present - Remove the graffiti

Finding 12

There is offensive graffiti present - Remove as soon as practicable

Finding 14

A number of fixing(s) have worked loose - Secure all loose fixings

i 10 - Low Risk

Item: Log Climber
Manufacturer: Pentagon Sport Ltd
Surface Type: Bark Mulch
Item Quantity: 1
Equipment Compliance: Yes
Surface Area Compliance: Yes

Total Findings: 5



Finding 1

The timber has a number of splits/shakes or air cracks and this may affect the stability or allow water ingress which will accelerate the rotting process - Monitor to ensure the splits do not cross through fixing points of the structure and/or cause any instability

Finding 3

A number of fixing(s) have worked loose - Secure all loose fixings

Finding 5

There are splits in the timber running through fixing points and creating some instability in the structure - Replace all affected timber parts

Finding 2

Parts of the timber are rough or splintered - Remove all rough or sharp edges

Finding 4

There is/are bolt cap covers missing or damaged on the item - Replace missing or damaged bolt cap covers

i 10 - Low Risk

Item: Single Point Swing - Type 3
Manufacturer: Massey & Harris
Surface Type: Woodchip
Item Quantity: 1
Equipment Compliance: No
Surface Area Compliance: Yes

Total Findings: 10



Finding 1

The secondary safety is missing - Provide secondary safety

Finding 2

There is/are bolt cap covers missing or damaged on the item - Replace missing or damaged bolt cap covers

Finding 3

There is some wear to the shackles - Monitor for any further deterioration and replace when 40% worn

Finding 4

There is some notable evidence of chain wear - Monitor for any further deterioration and replace when 40% worn

Finding 5

The seat connection cannot be inspected fully as the chain cover cannot be lifted - Cut the cover to allow access to the shackle and assess the wear

Finding 6

The rope has worn and wire strands are exposed - Replace rope or net

Finding 7

The safety surface is low and the membrane is exposed creating trip points - Remove or resecure the exposed membrane and top up the surface to the correct level

Finding 8

The bushes are showing signs of wear - Monitor for any further deterioration and replace as required

Finding 9

The chain/rope covering is damaged - Monitor for any further deterioration and replace as required

Finding 10

There is some notable evidence of chain wear - Monitor for any further deterioration and replace when 40% worn

i 8 - Low Risk

Item: Cable Runway
Manufacturer: Massey & Harris
Surface Type: Woodchip
Item Quantity: 1
Equipment Compliance: No
Surface Area Compliance: Yes

Total Findings: 10



Finding 1

Bark retaining timbers broken - Repair as necessary

Finding 2

The nylon inserts are worn or missing at the point the cable enters the traveller - Replace worn or missing inserts as required

Finding 3

There are areas or parts of the timber edgings that have rotted - Replace all affected timbers

Finding 4

The surface has eroded in some areas and may be slippery in wet conditions - Reinststate the surface

Finding 5

There is offensive graffiti present - Remove as soon as practicable

Finding 6

Traveller brake is not operating correctly - Investigate and repair

Finding 7

The seat connection cannot be inspected without dismantling the seat - Dismantle the seat to inspect the seat connection for wear

Finding 8

Parts of the timber are rough or splintered - Remove all rough or sharp edges

Finding 9

The loose fill safety surfacing has become compacted and degraded to mulch - Top up with fresh material

Finding 10

The seat suspension cover has been damaged - Monitor for any further deterioration and replace as required

6 - Low Risk

Item: Palisade Logs
Manufacturer: Not Identified
Surface Type: Wet Pour
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

The timber has a number of splits/shakes or air cracks and this may affect the stability or allow water ingress which will accelerate the rotting process - Monitor to ensure the splits do not cross through fixing points of the structure and/or cause any instability

4 - Very Low Risk

Item: Inclusive Roundabout
Manufacturer: Hags
Surface Type: Wet Pour
Item Quantity: 1
Equipment Compliance: Yes
Surface Area Compliance: Yes

Total Findings: 1



Finding 1

This item is satisfactory - no work required -

6 - Low Risk

Item: Multi Play (Junior)
Manufacturer: Online Playgrounds
Surface Type: Wet Pour
Item Quantity: 1
Equipment Compliance: Yes
Surface Area Compliance: Yes

Total Findings: 2



Finding 1

The timber has a number of splits/shakes or air cracks and this may affect the stability or allow water ingress which will accelerate the rotting process - Monitor to ensure the splits do not cross through fixing points of the structure and/or cause any instability

Finding 2

The use of synthetic fillers in timber is not recommended; timber being a natural material will expand and contract as the moisture content changes and the use of fillers can exacerbate the length and depth of these cracks or shakes in the timber. The only treatment that is normally required is the removal of any rough or sharp edges unless the structural integrity of the item is affected. - Remove any rough or sharp edges and monitor timber for any further deterioration

4 - Very Low Risk

Item: Spring Motorbike
Manufacturer: Ledon
Surface Type: Wet Pour
Item Quantity: 1
Equipment Compliance: Yes
Surface Area Compliance: Yes

Total Findings: 1



Finding 1

This item is satisfactory - no work required -

8 - Low Risk

Item: 1 Bay Swing
Manufacturer: Online Playgrounds
Surface Type: Wet Pour
Item Quantity: 1
Equipment Compliance: No
Surface Area Compliance: Yes

Total Findings: 4



Finding 1

There is/are bolt cap covers missing or damaged on the item - Replace missing or damaged bolt cap covers

Finding 3

The timber has a number of splits/shakes or air cracks and this may affect the stability or allow water ingress which will accelerate the rotting process - Monitor to ensure the splits do not cross through fixing points of the structure and/or cause any instability

Finding 2

There is some notable evidence of chain wear - Monitor for any further deterioration and replace when 40% worn

Finding 4

A number of fixing(s) have worked loose. This is causing movement in the structure - Secure all loose fixings

6 - Low Risk

Item: Crawling Tunnel
Manufacturer: Online Playgrounds
Surface Type: Wet Pour
Item Quantity: 1
Equipment Compliance: Yes
Surface Area Compliance: Yes

Total Findings: 4



Finding 1

The plywood has delaminated in some places - Remove all rough or splintered edges.

Finding 3

Parts of the timber are rough or splintered - Remove all rough or sharp edges

Finding 2

Migration of sand onto playing surface could cause slips - Remove sand

Finding 4

A number of fixing(s) have worked loose - Secure all loose fixings



 6 - Low Risk

Item: Play Panel
Manufacturer: Online Playgrounds
Surface Type: Wet Pour
Item Quantity: 1
Equipment Compliance: Yes
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

A number of fixing(s) have worked loose - Secure all loose fixings

Findings information

8 - Low Risk (Finding 1)

Item: Ancillary Items - Site General
Manufacturer: Owner/Operator

Risk Level: L - Low Risk
Surface: N/A



Finding: There are trip hazards at the edges of the surface in the enclosed play area

Action: Reinstate surrounding surface levels to remove the trip points

i 8 - Low Risk (Finding 2)

Item: Ancillary Items - Site General
Manufacturer: Owner/Operator

Risk Level: L - Low Risk
Surface: N/A



Finding: The sand has transferred to other parts of the play area
Action: Clean and maintain

i 6 - Low Risk (Finding 1)

Item: Fences - Fence - Bow Top
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Grass



Finding: There are a number of loose posts around the fence

Action: Monitor for any further deterioration and reset as required

i 6 - Low Risk (Finding 2)

Item: Fences - Fence - Bow Top
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Grass



Finding: The adjacent foliage is overhanging

Action: Cut back and maintain

i 6 - Low Risk (Finding 1)

Item: Ancillary Items - Bench
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Grass



Finding: The surface has eroded in some areas and may be slippery in wet conditions

Action: Reinstate the surface

i 4 - Very Low Risk (Finding 2)

Item: Ancillary Items - Bench
Manufacturer: Not Identified

Risk Level: V - Very Low Risk
Surface: Grass



Finding: There is/are bolt cap covers missing or damaged on the item

Action: Replace missing or damaged bolt cap covers

i 8 - Low Risk (Finding 3)

Item: Ancillary Items - Bench
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Grass



Finding: There is or are fixings missing on the item

Action: Replace all missing fixings

i 6 - Low Risk (Finding 1)

Item: Ancillary Items - Bench
Manufacturer: Marmax Products Ltd

Risk Level: L - Low Risk
Surface: Grass



Finding: The surface has eroded in some areas and may be slippery in wet conditions

Action: Reinstate the surface

i 6 - Low Risk (Finding 2)

Item: Ancillary Items - Bench
Manufacturer: Marmax Products Ltd

Risk Level: L - Low Risk
Surface: Grass



Finding: A number of fixing(s) have worked loose

Action: Secure all loose fixings

i 8 - Low Risk (Finding 1)

Item: Ancillary Items - Picnic Table
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Grass



Finding: The bench/es is/are not securely fixed to the surface and there is some possibility of the item/s tipping or rolling over

Action: Secure to the ground

i 6 - Low Risk (Finding 2)

Item: Ancillary Items - Picnic Table
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Grass



Finding: There is some evidence of fire damage to the item **Action:** Monitor for any further deterioration and repair as required

i 8 - Low Risk (Finding 1)

Item: Ancillary Items - Litter Bin
Manufacturer: Glasdon

Risk Level: L - Low Risk
Surface: Grass



Finding: The bin is not securely fixed to the surface and there is some possibility of the item tipping or rolling over

Action: Secure the bin to the ground

i 6 - Low Risk (Finding 2)

Item: Ancillary Items - Litter Bin
Manufacturer: Glasdon

Risk Level: L - Low Risk
Surface: Grass



Finding: There is some damage to the item

Action: Monitor for any further deterioration and repair as required

i 8 - Low Risk (Finding 1)

Item: Other - Splash Pad
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Wet Pour



Finding: There are trip hazards at the edges of the surface

Action: Reinstall surrounding surface levels to remove the trip points

i 6 - Low Risk (Finding 2)

Item: Other - Splash Pad
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Wet Pour



Finding: The safety surface around the area is beginning to wear
Action: Monitor for any further deterioration and repair as required

i 6 - Low Risk (Finding 3)

Item: Other - Splash Pad
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Wet Pour



Finding: There is weed / vegetation growth on, between, or around the edges of the surfacing
Action: Remove weed / vegetation growth

i 8 - Low Risk (Finding 1)

Item: Other - Sand Play Area
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: N/A



Finding: There are areas or parts of the timber on the structure that have rotted

Action: Replace all affected timbers

i 8 - Low Risk (Finding 2)

Item: Other - Sand Play Area
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: N/A



Finding: The area around the item has eroded creating trip hazards

Action: Reinstate eroded area

i 6 - Low Risk (Finding 3)

Item: Other - Sand Play Area
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: N/A



Finding: The plywood has delaminated in some places

Action: Remove all rough or splintered edges.

i 10 - Low Risk (Finding 4)

Item: Other - Sand Play Area
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: N/A



Finding: Parts of the timber are rough or splintered

Action: Remove all rough or sharp edges

i 6 - Low Risk (Finding 1)

Item: Activity Equipment - Multi Play (Senior)
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Bark Mulch



Finding: The ropes/nets are worn/damaged in places

Action: Monitor for any further deterioration and repair or replace as required

i 8 - Low Risk (Finding 2)

Item: Activity Equipment - Multi Play (Senior)
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Bark Mulch



Finding: The ropes/nets are worn/damaged in places

Action: Monitor for any further deterioration and repair or replace as required

i 8 - Low Risk (Finding 3)

Item: Activity Equipment - Multi Play (Senior)
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Bark Mulch



Finding: The safety surface is low and the membrane is exposed creating trip points

Action: Remove or resecure the exposed membrane and top up the surface to the correct level

i 6 - Low Risk (Finding 4)

Item: Activity Equipment - Multi Play (Senior)
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Bark Mulch



Finding: Parts of the timber are rough or splintered

Action: Remove all rough or sharp edges

i 6 - Low Risk (Finding 5)

Item: Activity Equipment - Multi Play (Senior)
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Bark Mulch



Finding: The item has missing component(s)

Action: Consider replacing missing components

i 6 - Low Risk (Finding 6)

Item: Activity Equipment - Multi Play (Senior)
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Bark Mulch



Finding: The ropes/nets are worn/damaged in places

Action: Monitor for any further deterioration and repair or replace as required

i 6 - Low Risk (Finding 7)

Item: Activity Equipment - Multi Play (Senior)
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Bark Mulch



Finding: There is some damage to the item

Action: Monitor for any further deterioration and repair as required

i 4 - Very Low Risk (Finding 8)

Item: Activity Equipment - Multi Play (Senior)
Manufacturer: Not Identified

Risk Level: V - Very Low Risk
Surface: Bark Mulch



Finding: There are a number of dents in the slide surface

Action: Monitor for any further deterioration and repair as required

i 4 - Very Low Risk (Finding 9)

Item: Activity Equipment - Multi Play (Senior)
Manufacturer: Not Identified

Risk Level: V - Very Low Risk
Surface: Bark Mulch



Finding: There is/are bolt cap covers missing or damaged on the item

Action: Replace missing or damaged bolt cap covers

i 0 - Risk Assessment not Undertaken (Finding 10)

Item: Activity Equipment - Multi Play (Senior)
Manufacturer: Not Identified

Risk Level: N - Risk Assessment not Undertaken
Surface: Bark Mulch



Finding: There is some graffiti present

Action: Remove the graffiti

i 8 - Low Risk (Finding 11)

Item: Activity Equipment - Multi Play (Senior)
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Bark Mulch



Finding: There are projecting bolt thread(s) present

Action: Remove excess thread length and deburr or provide cap

i 0 - Risk Assessment not Undertaken (Finding 12)

Item: Activity Equipment - Multi Play (Senior)
Manufacturer: Not Identified

Risk Level: N - Risk Assessment not Undertaken
Surface: Bark Mulch



Finding: There is offensive graffiti present

Action: Remove as soon as practicable

i 8 - Low Risk (Finding 13)

Item: Activity Equipment - Multi Play (Senior)
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Bark Mulch



Finding: There is or are fixings missing on the item

Action: Replace all missing fixings

i 6 - Low Risk (Finding 14)

Item: Activity Equipment - Multi Play (Senior)
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Bark Mulch



Finding: A number of fixing(s) have worked loose

Action: Secure all loose fixings

i 9 - Low Risk (Finding 15)

Item: Activity Equipment - Multi Play (Senior)
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Bark Mulch



Finding: The rope has worn and wire strands are exposed

Action: Replace rope or net

i 6 - Low Risk (Finding 1)

Item: Activity Equipment - Log Climber
Manufacturer: Pentagon Sport Ltd

Risk Level: L - Low Risk
Surface: Bark Mulch



Finding: The timber has a number of splits/shakes or air cracks and this may affect the stability or allow water ingress which will accelerate the rotting process

Action: Monitor to ensure the splits do not cross through fixing points of the structure and/or cause any instability

i 6 - Low Risk (Finding 2)

Item: Activity Equipment - Log Climber
Manufacturer: Pentagon Sport Ltd

Risk Level: L - Low Risk
Surface: Bark Mulch



Finding: Parts of the timber are rough or splintered

Action: Remove all rough or sharp edges

i 6 - Low Risk (Finding 3)

Item: Activity Equipment - Log Climber
Manufacturer: Pentagon Sport Ltd

Risk Level: L - Low Risk
Surface: Bark Mulch



Finding: A number of fixing(s) have worked loose

Action: Secure all loose fixings

i 4 - Very Low Risk (Finding 4)

Item: Activity Equipment - Log Climber
Manufacturer: Pentagon Sport Ltd

Risk Level: V - Very Low Risk
Surface: Bark Mulch



Finding: There is/are bolt cap covers missing or damaged on the item

Action: Replace missing or damaged bolt cap covers

i 10 - Low Risk (Finding 5)

Item: Activity Equipment - Log Climber
Manufacturer: Pentagon Sport Ltd

Risk Level: L - Low Risk
Surface: Bark Mulch



Finding: There are splits in the timber running through fixing points and creating some instability in the structure

Action: Replace all affected timber parts

i 10 - Low Risk (Finding 1)

Item: Swings - Single Point Swing - Type 3
Manufacturer: Massey & Harris

Risk Level: L - Low Risk
Surface: Woodchip



Finding: The secondary safety is missing

Action: Provide secondary safety

i 4 - Very Low Risk (Finding 2)

Item: Swings - Single Point Swing - Type 3
Manufacturer: Massey & Harris

Risk Level: V - Very Low Risk
Surface: Woodchip



Finding: There is/are bolt cap covers missing or damaged on the item

Action: Replace missing or damaged bolt cap covers

i 6 - Low Risk (Finding 3)

Item: Swings - Single Point Swing - Type 3
Manufacturer: Massey & Harris

Risk Level: L - Low Risk
Surface: Woodchip



Finding: There is some wear to the shackles

Action: Monitor for any further deterioration and replace when 40% worn

i 6 - Low Risk (Finding 4)

Item: Swings - Single Point Swing - Type 3
Manufacturer: Massey & Harris

Risk Level: L - Low Risk
Surface: Woodchip



Finding: There is some notable evidence of chain wear

Action: Monitor for any further deterioration and replace when 40% worn

i 0 - Risk Assessment not Undertaken (Finding 5)

Item: Swings - Single Point Swing - Type 3
Manufacturer: Massey & Harris

Risk Level: N - Risk Assessment not Undertaken
Surface: Woodchip



Finding: The seat connection cannot be inspected fully as the chain cover cannot be lifted

Action: Cut the cover to allow access to the shackle and assess the wear

i 9 - Low Risk (Finding 6)

Item: Swings - Single Point Swing - Type 3
Manufacturer: Massey & Harris

Risk Level: L - Low Risk
Surface: Woodchip



Finding: The rope has worn and wire strands are exposed

Action: Replace rope or net

i 8 - Low Risk (Finding 7)

Item: Swings - Single Point Swing - Type 3
Manufacturer: Massey & Harris

Risk Level: L - Low Risk
Surface: Woodchip



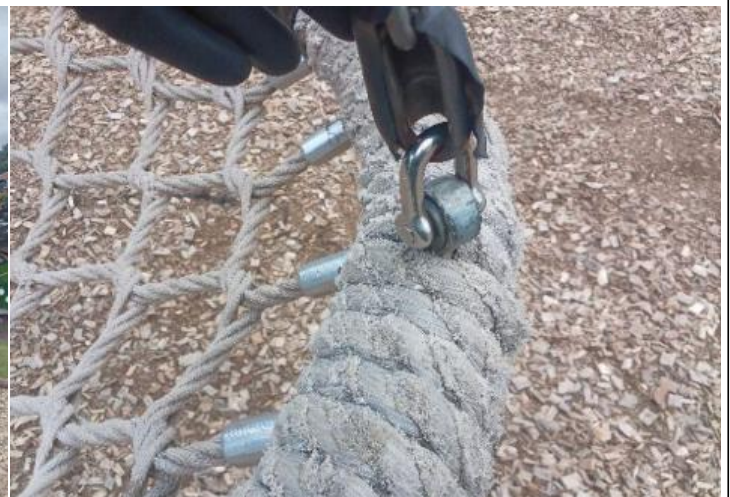
Finding: The safety surface is low and the membrane is exposed creating trip points

Action: Remove or resecure the exposed membrane and top up the surface to the correct level

i 4 - Very Low Risk (Finding 8)

Item: Swings - Single Point Swing - Type 3
Manufacturer: Massey & Harris

Risk Level: V - Very Low Risk
Surface: Woodchip



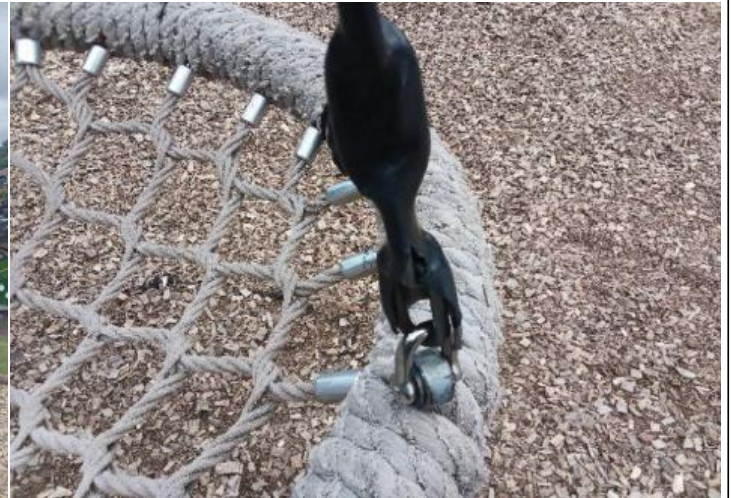
Finding: The bushes are showing signs of wear

Action: Monitor for any further deterioration and replace as required

i 6 - Low Risk (Finding 9)

Item: Swings - Single Point Swing - Type 3
Manufacturer: Massey & Harris

Risk Level: L - Low Risk
Surface: Woodchip



Finding: The chain/rope covering is damaged

Action: Monitor for any further deterioration and replace as required

i 6 - Low Risk (Finding 10)

Item: Swings - Single Point Swing - Type 3
Manufacturer: Massey & Harris

Risk Level: L - Low Risk
Surface: Woodchip



Finding: There is some notable evidence of chain wear

Action: Monitor for any further deterioration and replace when 40% worn

i 3 - Very Low Risk (Finding 1)

Item: Other - Cable Runway
Manufacturer: Massey & Harris

Risk Level: V - Very Low Risk
Surface: Woodchip



Finding: Bark retaining timbers broken

Action: Repair as necessary

i 5 - Very Low Risk (Finding 2)

Item: Other - Cable Runway
Manufacturer: Massey & Harris

Risk Level: V - Very Low Risk
Surface: Woodchip



Finding: The nylon inserts are worn or missing at the point the cable enters the traveller
Action: Replace worn or missing inserts as required

i 8 - Low Risk (Finding 3)

Item: Other - Cable Runway
Manufacturer: Massey & Harris

Risk Level: L - Low Risk
Surface: Woodchip



Finding: There are areas or parts of the timber edgings that have rotted
Action: Replace all affected timbers

i 6 - Low Risk (Finding 4)

Item: Other - Cable Runway
Manufacturer: Massey & Harris

Risk Level: L - Low Risk
Surface: Woodchip



Finding: The surface has eroded in some areas and may be slippery in wet conditions
Action: Reinststate the surface

i 0 - Risk Assessment not Undertaken (Finding 5)

Item: Other - Cable Runway
Manufacturer: Massey & Harris

Risk Level: N - Risk Assessment not Undertaken
Surface: Woodchip



Finding: There is offensive graffiti present

Action: Remove as soon as practicable

i 6 - Low Risk (Finding 6)

Item: Other - Cable Runway
Manufacturer: Massey & Harris

Risk Level: L - Low Risk
Surface: Woodchip



Finding: Traveller brake is not operating correctly

Action: Investigate and repair

i 0 - Risk Assessment not Undertaken (Finding 7)

Item: Other - Cable Runway
Manufacturer: Massey & Harris

Risk Level: N - Risk Assessment not Undertaken
Surface: Woodchip



Finding: The seat connection cannot be inspected without dismantling the seat

Action: Dismantle the seat to inspect the seat connection for wear

i 6 - Low Risk (Finding 8)

Item: Other - Cable Runway
Manufacturer: Massey & Harris

Risk Level: L - Low Risk
Surface: Woodchip



Finding: Parts of the timber are rough or splintered

Action: Remove all rough or sharp edges

i 6 - Low Risk (Finding 9)

Item: Other - Cable Runway
Manufacturer: Massey & Harris

Risk Level: L - Low Risk
Surface: Woodchip



Finding: The loose fill safety surfacing has become compacted and degraded to mulch

Action: Top up with fresh material

i 6 - Low Risk (Finding 10)

Item: Other - Cable Runway
Manufacturer: Massey & Harris

Risk Level: L - Low Risk
Surface: Woodchip



Finding: The seat suspension cover has been damaged

Action: Monitor for any further deterioration and replace as required

i 6 - Low Risk (Finding 1)

Item: Ancillary Items - Palisade Logs
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Wet Pour



Finding: The timber has a number of splits/shakes or air cracks and this may affect the stability or allow water ingress which will accelerate the rotting process

Action: Monitor to ensure the splits do not cross through fixing points of the structure and/or cause any instability

i 6 - Low Risk (Finding 1)

Item: Activity Equipment - Multi Play (Junior)
Manufacturer: Online Playgrounds

Risk Level: L - Low Risk
Surface: Wet Pour



Finding: The timber has a number of splits/shakes or air cracks and this may affect the stability or allow water ingress which will accelerate the rotting process

Action: Monitor to ensure the splits do not cross through fixing points of the structure and/or cause any instability

i 6 - Low Risk (Finding 2)

Item: Activity Equipment - Multi Play (Junior)
Manufacturer: Online Playgrounds

Risk Level: L - Low Risk
Surface: Wet Pour



Finding: The use of synthetic fillers in timber is not recommended; timber being a natural material will expand and contract as the moisture content changes and the use of fillers can exacerbate the length and depth of these cracks or shakes in the timber. The only treatment that is normally required is the removal of any rough or sharp edges unless the structural integrity of the item is affected.

Action: Remove any rough or sharp edges and monitor timber for any further deterioration

i 4 - Very Low Risk (Finding 1)

Item: Swings - 1 Bay Swing
Manufacturer: Online Playgrounds

Risk Level: V - Very Low Risk
Surface: Wet Pour



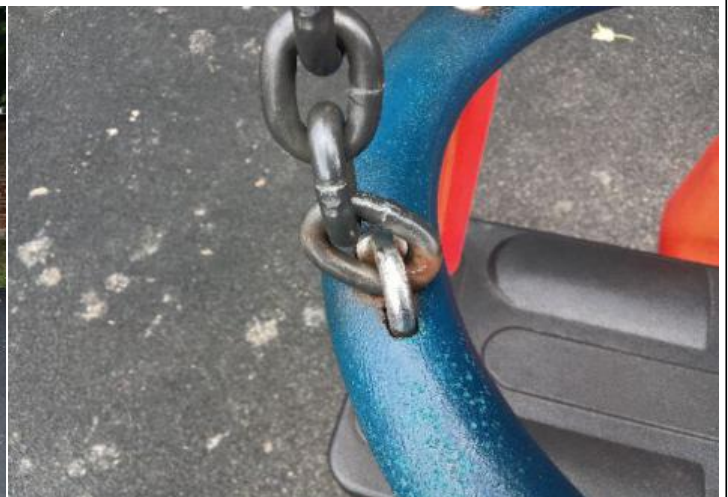
Finding: There is/are bolt cap covers missing or damaged on the item

Action: Replace missing or damaged bolt cap covers

i 6 - Low Risk (Finding 2)

Item: Swings - 1 Bay Swing
Manufacturer: Online Playgrounds

Risk Level: L - Low Risk
Surface: Wet Pour



Finding: There is some notable evidence of chain wear

Action: Monitor for any further deterioration and replace when 40% worn

i 6 - Low Risk (Finding 3)

Item: Swings - 1 Bay Swing
Manufacturer: Online Playgrounds

Risk Level: L - Low Risk
Surface: Wet Pour



Finding: The timber has a number of splits/shakes or air cracks and this may affect the stability or allow water ingress which will accelerate the rotting process

Action: Monitor to ensure the splits do not cross through fixing points of the structure and/or cause any instability

i 8 - Low Risk (Finding 4)

Item: Swings - 1 Bay Swing
Manufacturer: Online Playgrounds

Risk Level: L - Low Risk
Surface: Wet Pour



Finding: A number of fixing(s) have worked loose. This is causing movement in the structure

Action: Secure all loose fixings

i 6 - Low Risk (Finding 1)

Item: Activity Equipment - Crawling Tunnel
Manufacturer: Online Playgrounds

Risk Level: L - Low Risk
Surface: Wet Pour



Finding: The plywood has delaminated in some places

Action: Remove all rough or splintered edges.

i 4 - Very Low Risk (Finding 2)

Item: Activity Equipment - Crawling Tunnel
Manufacturer: Online Playgrounds

Risk Level: V - Very Low Risk
Surface: Wet Pour



Finding: Migration of sand onto playing surface could cause slips
Action: Remove sand

i 6 - Low Risk (Finding 3)

Item: Activity Equipment - Crawling Tunnel
Manufacturer: Online Playgrounds

Risk Level: L - Low Risk
Surface: Wet Pour



Finding: Parts of the timber are rough or splintered
Action: Remove all rough or sharp edges

i 6 - Low Risk (Finding 4)

Item: Activity Equipment - Crawling Tunnel
Manufacturer: Online Playgrounds

Risk Level: L - Low Risk
Surface: Wet Pour



Finding: A number of fixing(s) have worked loose

Action: Secure all loose fixings

i 6 - Low Risk (Finding 1)

Item: Activity Equipment - Play Panel
Manufacturer: Online Playgrounds

Risk Level: L - Low Risk
Surface: Wet Pour



Finding: A number of fixing(s) have worked loose

Action: Secure all loose fixings

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