



Newmarket

TOWN COUNCIL

Minutes of the Meeting of Newmarket Town Council

held on Monday 25th November 2024 at 6:15 pm at the Memorial Hall

Attendance:

Councillor P Winter (Town Mayor)
Councillor J Berry
Councillor J Borda
Councillor J Clover
Councillor L Crissall
Councillor A Drummond
Councillor J Harvey

Councillor R Hood
Councillor P Hulbert
Councillor J McHugh
Councillor R Nobbs
Councillor S Perry
Councillor A Starkey
Councillor K Yarrow

Also Present: C Whitaker – Town Clerk, N – Alecock, - Deputy Town Clerk, C O'Reilly - Events Manager, J Ashton – Minute Assistant, 1 Member of the Press and 1 Member of the Public.

Minute

24/11/1 Welcome

The Chair read out the Fire safety notice and announced that the meeting was being recorded by the Minute Assistant asked if anyone intended to record the meeting.

24/11/2 Apologies for Absence – LGA 1972, Section 85(1) & (2)

Apologies were received from Cllrs Anderson, Jarvis, Jones and Unwin. Town Clerk introduced two new members of staff to Council – Deputy Town Clerk and Events Manager.

24/11/3 Declaration of Members Interests & to Remind Councillors of the Need to Keep up to Date Their Register of Member's Interests and to Consider any Requests Received for Member's Dispensation

None noted. There were no requests for Member's Dispensation.

24/11/4 To Receive and Confirm the Minutes of the Town Council Meeting held on 28th October 2024 and any Matters Arising.

The minutes of the meeting held on 28th October 2024 were presented and the following was agreed:

24/11/4.01 Resolved

That the minutes of the meeting held on 28th October 2024 be adopted and signed as a correct record by the Town Mayor.

There were no matters arising.

24/11/5 Public Open Session

A member of the public complimented the Christmas decorations of the town and asked what was happening with the residents parking scheme and the Chair proposed that item 10 be brought forward. The following was agreed:

24/11/5.01 Resolved

That item 10 Working Group Reports be brought forward.

24/11/6 Working Group Reports

The Transport and Parking Working Group meet on Thursday 28/11/2024 with

Book Number 42 2024 -2025

Minutes of the Meeting of Newmarket Town Council held on Monday 25th November 2024

representatives of WSC who have presented a draft report on new proposals for the scheme. When the proposals are agreed they will go out for consultation.

24/11/7 Police Report

A written report was presented and noted.

24/11/8 Councillor Reports

Suffolk County Council (SCC) – Cllr Drummond reported that there was an update on the owner of the Grosvenor Flats and the falsification of building regulation safety certificates in the newsletter. On Friday 29/11/2024 he will be attending a meeting with National Highways, Moulton and Kenton Parish Councillors at the “Gypsy Boy’s” grave junction to see what safety improvements can be implemented following a number of recent accidents.

Cllr Hood reported that the Wildwood area trees will be maintained after an unacceptable delay, but that she will arrange for the work to be carried out when the Christmas Lights are taken down. A traffic survey on Fitzroy Street will be carried out between 28/11/2024 and 17/12/2024 and a report will be produced in the New Year by Highways. This has been funded by her Highway Budget.

West Suffolk Council (WSC) – Cllr Perry reported that the BSIP (Bus Service Improvement Programme) response had been submitted; this time with a more robust entry. The submission is for a circular minibusservice for the town, a direct Newmarket to Bury St Edmunds service and a Sunday bus service. Thanks were given to Cllr Starkey for assisting with Racing Industry input to the submission.

Cllr Yarrow reported that he had attended a Rural Housing event at Lavenham and information on new developments will be emailed to Members.

Flagship representation will be at the February 2025 Full Council meeting; although this will be specifically focussed on the regeneration plans and not regarding the legal disposal of existing housing assets recently discussed.

The damaged cherry trees and associated tree protectors were planted by WSC in February 2021 and they will inspect them and report back. There is a need for better communication from WSC relating to all its planting locations.

The path behind the Academy is owned by SCC School’s Infrastructure Team and enquires will be made regarding installing a ramp once final confirmation of ownership is confirmed.

The Newmarket District Councillors had received an update with WSC’s Alex Wilson regarding Newmarket-related matters.

Outside Bodies – Cllr Borda reported that he had attended meetings with the Police Crime Commissioner (PCC), Well-Being Wednesday, Churches Together and the Newmarket Interfaith Open Day.

24/11/9 Mayors Announcements

The Mayor reported that, in addition to attending committee meetings, working groups and other meetings, her activities included the following:

Saturday 2nd November – Attended the Newmarket Sausage Festival and did the judging

for the best-dressed Sausage Dog.

Saturday 9th November – Laid a wreath for NTC in the Rose Garden at Bury St Edmunds.

Sunday 10th November – Attended the Act of Remembrance Parade and Remembrance Service at Tattersalls.

Monday 11th November – Attended the Act of Remembrance for Armistice Day at Newmarket War Memorial.

Tuesday 12th November – Planted crocuses on the Severals with children from Fairstead House School for the Rotary Club.

Tuesday 19th November – Attended the Substance Misuse Support Network at Peter O’Sullivan House

24/11/10 To Receive the Minutes and Consider and Approve any Recommendations from the Development & Planning Committee Meetings held on 4th & 18th November 2024

The minutes and recommendations from the Development & Planning Committee meetings held on 4th & 18th November 2024 were presented. There were no recommendations.

24/11/11 To Receive the Minutes and Consider and Approve any Recommendations from the Community Services Committee Meeting held on 4th November 2024

The minutes of the Community Services Committee meeting held on 4th October 2024 were presented.

24/11/11.01 Resolved (C/24/11/7.01 Recommendation)

That the draft budget for the Community Services Committee for 2025/2026 be approved at £326,565.

24/11/11.02 Resolved (C/24/11/8.01 Recommendation)

That an application be submitted to install banner infrastructure on 8 lighting columns. That the banner infrastructure be used to publicise Town Council events and activities and those of our collaborating stakeholders where appropriate and with a contributing cost.

24/11/11.03 Resolved (C/24/11/9.01 Recommendation)

That NTC is only responsible for the benches on its own land and also on Highway land from Birdcage Walk to the Clock Tower/War Memorial and will maintain its assets accordingly. NTC is not responsible for any benches or street furniture outside these areas.

24/11/11.04 Resolved (C/24/11/9.02 Recommendation)

That the 16 bins and 29 planters on the High Street be replaced with Derby Wheelie Bin housing units and Bournville planters for £72,000 (£57,000 from current year budget and ear-marked reserve and £15,000 of confirmed funding from UKSPF via WSC). That NTC works with WSC regarding logistics of removal and installation.

24/11/12 To Receive the Minutes and Consider and Approve any Recommendations from the Finance & Policy Committee Meeting held on 18th November 2024

The minutes of the Finance & Policy Committee meeting held on 18th November 2024 were presented.

24/11/12.01 Resolved (F/24/11/6.01 Recommendation)

That the grant application from Abbeycroft Leisure be approved for £1,300. be approved.

24/11/12.02 Resolved (F/24/11/7.01 Recommendation)

That the ratification of the schedules of payments for the period 01/09/2024 – 30/09/2024 and 01/10/2024 – 31/10/2024 (Cash Book 1 - 5) be received and adopted.

24/11/12.03 Resolved (F/24/11/10.01 Recommendation)

That a Working Group be set with a remit of updating the website comprising of Town Clerk, Cllrs Harvey, McHugh and Perry.

24/11/12.04 Resolved (F/24/11/10.02 Recommendation)

That the draft budget for the Finance & Policy Committee for 2025/2026 be approved at £145,400.

24/11/12.05 Resolved (F/24/11/11.01 Recommendation)

That the grant application from Newmarket Community Arts for the sponsorship of the February 2025 Festival of Light for £1,000 be approved.

24/11/13 Working Group Reports

The Museum Working Group will be renamed to the Local History and Tourism Working Group. A meeting had been held last week resulting in a number of actions and is a work in progress – a report and proposals to be presented to Council at the December or January Full Council meetings.

24/11/14 Newmarket Neighbourhood Plan

A proposal was made for the Deputy Town Clerk to be the NTC Officer involved in the Neighbourhood Plan to:

- Input into the Planning Committee agenda regarding NNP policies relevant to planning applications, and report writing (if required) for specific planning applications
- Overall knowledge of the current NNP and the emerging NNP, to inform Councillor discussions at Full Council and Committee level
- Attending NNP Working Group meetings (every 2 months in office hours), preparing minutes, finalising and publishing agendas
- Liaising between the NNP Working Group and the Town Council
- Consulting with the NNP Writing Team, as necessary

The following was agreed:

24/11/14.01 Resolved

That the Deputy Town Clerk be appointed as the NTC Officer for the Neighbourhood Plan.

24/11/15 Newmarket Local History Society

A request from the Local History Society to have complimentary use of the Memorial Hall for a Community Event on 21st January 2025 to mark the 200th Anniversary of the birth of modern railway and to support the promotion of the event on NTC social media channels. The request was considered, and the following was agreed:

24/11/15.01 Resolved

That the request from the Local History Society to have complimentary use of the

Book Number 45 2024 -2025

Minutes of the Meeting of Newmarket Town Council held on Monday 25th November 2024

Memorial Hall for a Community Event on 21st January 2025 to mark the 200th Anniversary of the birth of modern railway and to support the promotion of the event on NTC social media channels be approved.

Free refreshments will be provided for the event.

24/11/16 Correspondence

Post Office at Brickfields Avenue – there will be a new drop and collect service at Londis from 29th November 2024. Cllr Jones had reported that Londis is not wheelchair accessible and Londis HQ and the Post Office will be asked to supply a ramp. Town Clerk will write to Londis regarding the issue.

WSC Summary of changes to the WSC Street Trading Policy – were noted.

24/11/17 Date of the next Meeting

Monday 16th December 2024 in the Memorial Hall at 6:15pm.

Meeting closed at 6:40pm

Signed: ___ Cllr John Harvey _____

Date: _____ 16/12/24 _____

Summary of Resolutions

Resolution	Resolution Wording
<u>24/11/11.01 Resolved</u> <i>(C/24/11/7.01 Recommendation)</i>	That the draft budget for the Community Services Committee for 2025/2026 be approved at £326,565.
<u>24/11/11.02 Resolved</u> <i>(C/24/11/8.01 Recommendation)</i>	That an application be submitted to install banner infrastructure on 8 lighting columns. That the banner infrastructure be used to publicise Town Council events and activities and those of our collaborating stakeholders where appropriate and with a contributing cost.
<u>24/11/11.03 Resolved</u> <i>(C/24/11/9.01 Recommendation)</i>	That NTC is only responsible for the benches on its own land and also on Highway land from Birdcage Walk to the Clock Tower/War Memorial and will maintain its assets accordingly. NTC is not responsible for any benches or street furniture outside these areas.
<u>24/11/11.04 Resolved</u> <i>(C/24/11/9.02 Recommendation)</i>	That the 16 bins and 29 planters on the High Street be replaced with Derby Wheelie Bin housing units and Bournville planters for £72,000 (£57,000 from current year budget and ear-marked reserve and £15,000 of confirmed funding from UKSPF via WSC). That NTC works with WSC regarding logistics of removal and installation.
<u>24/11/12.01 Resolved</u> <i>(F/24/11/6.01 Recommendation)</i>	That the grant application from Abbeycroft Leisure be approved for £1,300. be approved.
<u>24/11/12.02 Resolved</u> <i>(F/24/11/7.01 Recommendation)</i>	That the ratification of the schedules of payments for the period 01/09/2024 – 30/09/2024 and 01/10/2024 – 31/10/2024 (Cash Book 1 - 5) be received and adopted.
<u>24/11/12.03 Resolved</u> <i>(F/24/11/10.01 Recommendation)</i>	That a Working Group be set with a remit of updating the website comprising of Town Clerk, Cllrs Harvey, McHugh and Perry.

<u>24/11/12.04 Resolved</u> <i>(F/24/11/10.02 Recommendation)</i>	That the draft budget for the Finance & Policy Committee for 2025/2026 be approved at £145,400.
<u>24/11/12.05 Resolved</u> <i>(F/24/11/11.01 Recommendation)</i>	That the grant application from Newmarket Community Arts for the sponsorship of the February 2025 Festival of Light for £1,000 be approved.
<u>24/11/14.01 Resolved</u>	That the Deputy Town Clerk be appointed as the NTC Officer for the Neighbourhood Plan.
<u>24/11/15.01 Resolved</u>	That the request from the Local History Society to have complimentary use of the Memorial Hall for a Community Event on 21 st January 2025 to mark the 200 th Anniversary of the birth of modern railway and to support the promotion of the event on NTC social media channels be approved.