



Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Leisure Services Committee **Held on Monday 7th October 2024 at 7:20 pm**

Attendance:

Councillor J Harvey (Chair)
Councillor J Borda

Councillor P Hulbert
Councillor S Perry

Also Present: C Whitaker – Town Clerk, J Ashton – Minute Assistant and 1 Member of the Public.

L/24/10/1 Election of a Chair

Town Clerk advised that with the absence of the Chair and Vice Chair, a Chair would need to be elected for tonight's meeting. Cllr Perry nominated Cllr Harvey and the following was agreed:

L/24/10/1.01 Resolved

That Cllr Harvey be elected to Chair the meeting tonight.

L/24/10/2 Chair to Read the Fire Safety Notice and Announce that Proceedings May be Filmed or Recorded

The Chair opened the meeting and read out the fire safety briefing and announced that the meeting was being recorded by the Minute Assistant.

L/24/10/3 Apologies for Absence

Apologies were received from Cllrs Jarvis, Nobbs and Winter.

L/24/10/4 Declaration of Member's Interests and to Remind Councillors of the Need to Keep up to Date Their Register of Member's Interests and to Consider Any Requests Received for Members Dispensation

None noted. There were no requests for dispensation.

L/24/10/5 To Receive and Confirm for Accuracy the Minutes of the Leisure Services Committee Meeting Held on Monday 8th August 2024 and Any Matters Arising

Members received the minutes of the Leisure Services Committee meeting held on 8th August 2024 and the following was agreed:

L/24/10/5.01 Resolved

That the minutes of the Leisure Services Committee meeting held on 8th August 2024 be adopted and signed as a true record by the Chair of the Leisure Services Committee.

There were no matters arising.

L/24/10/6 Public Open Session

No members of the public wished to speak.

L/24/10/7 To Receive the Accounts

The accounts for September 2024 were received and noted.

Book number 11 2024 -2025

L/24/10/8

Events Update

MLF Twinning 70th Anniversary Visit to Newmarket 2024 – A debrief report was presented and noted. A return visit is planned for May 2025 and the following was agreed:

L/24/10/8.01 Recommendation

That a French Twinning Working Group to be set up to begin meetings with a remit to research possible on-going connections and plan the 2025 visit. Membership to be confirmed.

Thanks were given to Town Clerk and other staff for organising and running the event.

Christmas 2024 – A report was presented and discussed on the planned activities:

9th and 23rd November – willow lantern workshops in the Memorial Hall.

30th November – craft fair in the Memorial Hall.

7th December – lantern parade from Bill Tutte down the High Street to the Memorial Gardens or Hall

14th December – Winter Wonderland with activities in the Memorial Garden and Hall.

Monday 23rd December – 11-3pm – Story Time with Santa and Christmas craft activities in the Memorial Hall; HAF

Budget - £10,000 (with EMR contingency funding if necessary)

The future involvement for HAF funded events will be discussed at the next meeting

St George's Day – Saturday 19th April 2025 at the Severals and Pavilion 1:00pm – 4:00pm with food and entertainment on a patriotic/mediaeval theme.

Budget - £5000 (with EMR contingency funding if necessary)

Newmarket Earth Day 2025 – Saturday 26th April 2025 Memorial Gardens and Memorial Hall 11:00am – 3:00pm – stalls, information, activities food and entertainment with an environmental theme.

Budget - £5000 (with EMR contingency funding if necessary)

VE Day 2025 – Thursday 8th May 2025 Severals 9:00am Town Crier and raising of the VE flag 9:00pm hot drinks at the Pavilion veranda with National Beacon lighting at 9:30pm.

Budget - Minimal (£45 flag / £30 Town Crier / hot drinks costs)

Carnival 2025 – Saturday 5th July 2025 Parade along the High Street to the Severals.

Book number 12 2024 -2025

Community Group and organisations to take part in walking parade from Memorial Gardens to the Severals Grounds (road closure required). Entertainments, acts, music, food and activities.

Budget - £15,000

It was suggested that the time of the event is from 1:00pm – 6:00pm and the following was agreed:

L/24/10/8.02 Recommendation

That the Carnival be held on Saturday 5th July 2025 from 1:00 – 6:00pm.

VJ Day 2025 – Thursday 15th August The Severals and Pavilion – details to be confirmed by Royal Pageant-Master.

Budget - Minimal (£30 Town Crier / hot drinks costs, printing costs – est.)

L/24/10/9 Newmarket Venues

The hire fees for Newmarket Venues were presented and the following was agreed:

L/24/10/9.01 Recommendation

That the Hire Fees for Newmarket Venues from 1st April 2025 – 31st March 2026 be approved.

L/24/10/10 The Severals Grounds

A report on replacement fencing, banner hoarding and new signage was considered, and the following was agreed:

L/24/10/10.01 Recommendation

That the funding of existing JC fencing phase to be funded from current year budget/Severals EMR accounts to value of £14,561. That the remaining wooden fencing be replaced with Duralok around the perimeter of the Severals. To incorporate fixing facility at the traffic light junction for three community banners – funded from 25/26 budget (4037/210). To replace the worn Pavilion signage. To submit a planning application.

L/24/10/10.02 Recommendation

That the new outdoor gym area be fenced with Duralok with mesh and a self - closing gate, funded from current year budget and that the area have no restriction on time of use by individual members of the public. That a PSPO dog exclusion request be submitted.

L/24/10/11 Car Boot Dates 2025

The proposed dates for Car Boot sales were considered and the following was agreed:

L/24/10/11.01 Recommendation

That the Car Boot sales be held on 18th May, 1st June, 15th and 29th June, 13th and 27th July, 10th and 24th August, subject to a check to see if there are any clashes with sporting activities.

Book number 13 2024 -2025

L/24/10/12 Play Area
The safety inspection report was received and noted.

L/24/10/13 Correspondence
Letter of thanks from the Maisons LaFitte Mayor for the French twinning visit.

L/24/10/14 Date of Next Meeting
Monday 2nd December 2024 at the Memorial Hall.

Meeting closed at 8:05pm.

Signed _____ R Nobbs _____ Date _____ 2nd December 2024 _____

Summary of Recommendations

Recommendation	Recommendation Wording
<u>L/24/10/8.01 Recommendation</u>	That a French Twinning Working Group to be set up to begin meetings with a remit to research possible on-going connections and plan the 2025 visit. Membership to be confirmed.
<u>L/24/10/9.01 Recommendation</u>	That the Hire Fees for Newmarket Venues from 1st April 2025 – 31st March 2026 be approved.
<u>L/24/10/10.01 Recommendation</u>	That the funding of existing JC fencing phase to be funded from current year budget/Severals EMR accounts to value of £14,561. That the remaining wooden fencing be replaced with Duralok around the perimeter of the Severals. To incorporate fixing facility at the traffic light junction for three community banners – funded from 25/26 budget (4037/210). To replace the worn Pavilion signage. To submit a planning application.
<u>L/24/10/10.02 Recommendation</u>	That the new outdoor gym area be fenced with Duralok with mesh and a self -closing gate, funded from current year budget and that the area have no restriction on time of use by individual members of the public. That a PSPO dog exclusion request be submitted.
<u>L/24/10/11.01 Recommendation</u>	That the Car Boot sales be held on 18th May, 15th and 29th June, 13th and 27th July, 10th and 24th August subject to a check to see if there are any clashes with sporting activities.