

**Membership as from May 2024**

Councillor Berry  
Councillor Drummond  
Councillor Harvey (Vice)  
Councillor Hood (Chair)  
Councillor Hulbert  
Councillor Jarvis  
Councillor Jones  
Councillor McHugh  
Councillor Nobbs  
Councillor Perry

Members = 10

Quorum = 3



**Newmarket**  
TOWN COUNCIL

**The Memorial Hall, High Street, Newmarket Suffolk CB8 8JP**

**TEL: 01638 667227**

You are hereby summoned to attend a meeting of the  
**Development and Planning Committee**  
to be held at

**Memorial Hall, High Street, Newmarket, CB8 8JP**

**Monday 4<sup>th</sup> November 2024 at 6.15pm**

**A G E N D A**

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting.

Members of the public and press may not orally report or comment about a meeting as it takes place if present at a meeting of the Council, but otherwise may:

- a. film, photograph or make an audio recording of the meeting;
- b. use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
- c. Report or comment on the proceedings in writing, during or after a meeting or orally after the meeting.

The Council will where possible facilitate such recording unless it is being disruptive. It will also take steps to ensure that children, the vulnerable and members of the public who object to being filmed are protected without undermining the broader purpose of the meeting

1. **Chair to read** fire safety notice and announce that proceedings may be filmed or recorded and ask if anyone present intends to record the meeting.
2. **Apologies** - To receive and accept apologies for absence
3. **Declaration of interests**
  - a) Councillors are invited to raise any declarations of interest concerning items on the agenda
  - b) To consider any requests for dispensation
4. **Minutes of previous meeting held 21<sup>st</sup> October 2024**
  - a) To consider and adopt the minutes, as a true record of the proceedings
  - b) To consider any matters arising
5. **Public participation** – an invitation to members of the public to make representations to Councillors. Resolutions can only be made on items on the agenda  
*Rules of public participation: no person may speak for longer than 3 minutes in total. The maximum time permitted for this item is 15 minutes. This is the only opportunity during the meeting for members of the public to address Councillors*
6. **To consider if Newmarket Neighbourhood Plan policies impact on planning applications for consideration**
7. **Planning applications** – West Suffolk Council, weeks commencing 14/10/24, 21/10/24
8. **Planning applications** – Amended and Deferred Plans
  - a) **DC/24/0945/FUL** – 107 High Street – re-consultation
  - b) **DC/24/0720/OUT** – Hatchfield Farm, Fordham Road – re-consultation
9. **Planning Appeals** – to discuss any notified appeals and receive any appeal updates or results
  - a) **AP/24/0019/STAND Garage at Nowell Lodge, Fordham Road** – appeal in progress
10. **Planning applications** – East Cambs
11. **Planning decisions and plans withdrawn** – West Suffolk Council-week 14/10/24, 21/10/24
12. **Delegation Panel decisions** - To discuss any decisions by Delegation Panel
13. **Licensing** - To discuss any Licensing applications, including pavement licence applications
14. **Enforcement** – to discuss any enforcement issues
15. **Fitzroy Street** – to receive an update regarding traffic concerns and matters
16. **Speed Limit** – to receive and discuss the Suffolk County Council 20MPH Speed Limit Policy Criteria
17. **Correspondence**
18. **Date of next meeting – 18<sup>th</sup> November 2024**

Signed: *CE Whitaker* Cathy Whitaker, Town Clerk

Date: 29<sup>th</sup> October 2024

**To: Chair & Members of D&P Committee, Other Council Members, Press & the Public**

| <b>Material Planning Considerations</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Site specific issues</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <ul style="list-style-type: none"> <li>• adequacy for turning, loading</li> <li>• availability/capacity of local infrastructure (eg public drainage or water systems)</li> <li>• car parking</li> <li>• deficiencies in community/social facilities (eg spaces in schools)</li> <li>• design, appearance and materials</li> <li>• layout and density of building(s)</li> <li>• road access</li> <li>• traffic generation</li> </ul>                                                                                                     |
| <b>Environmental effects</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <ul style="list-style-type: none"> <li>• effect on street scene</li> <li>• hazardous materials, contaminated land</li> <li>• landscaping</li> <li>• light (including overshadowing)</li> <li>• loss of trees</li> <li>• nature conservation &amp; biodiversity issues</li> <li>• noise &amp; disturbance resulting from use</li> <li>• overlooking/loss of privacy</li> <li>• smells and fumes</li> <li>• visual amenity</li> </ul>                                                                                                     |
| <b>Listed buildings/conservation areas</b>                                                                                                                                                                                                                                                                                                                                                                                                                                              | <ul style="list-style-type: none"> <li>• The need to preserve or enhance the special character or appearance of designated conservation areas and protect listed buildings</li> <li>• Effect on archaeological interest</li> </ul>                                                                                                                                                                                                                                                                                                      |
| <b>Usage</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <ul style="list-style-type: none"> <li>• Incompatible or unacceptable uses</li> <li>• Desire to retain and promote certain uses e.g. stables in Newmarket.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                   |
| <b>Previous decisions</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <ul style="list-style-type: none"> <li>• Previous planning decisions, including appeal decisions</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <b>Policies</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <ul style="list-style-type: none"> <li>• Statutory provisions contained in planning acts, statutory regulations &amp; planning case law</li> <li>• Central Government planning policy and advice</li> <li>• National Planning Policy Framework (NPPF)</li> <li>• Supplementary planning guidance/documents eg. Affordable Housing SPD, Master plans, development briefs</li> <li>• WSC Local Plan policies</li> <li>• Newmarket Neighbourhood Plan</li> <li>• Newmarket Conservation Area Appraisal (adopted September 2009)</li> </ul> |
| <p>Key principle of the NPPF – presumption in favour of sustainable development.</p> <p>For decision-taking this means granting permission unless:</p> <ul style="list-style-type: none"> <li>• the application of policies in the NPPF that protect areas or assets of particular importance provides a clear reason for refusing the development proposed; or</li> <li>• <i>any adverse impacts of doing so would significantly and demonstrably outweigh the benefits</i></li> </ul> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>Matters which are not material planning considerations</b>                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <i>Greater weight is attached to issues raised which are supported by evidence rather than solely by assertion.</i>                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| Competition (unless in relation to adverse effects on a town centre as a whole)                                                                                                                                                                                                                                                                                                                                                                                                         | Moral and religious issues                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| Breach of private covenants or other private property or access rights, including boundary disputes                                                                                                                                                                                                                                                                                                                                                                                     | Council interests (eg land ownership or contractual matters)                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Devaluation of property                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Identity or motives of an applicant or occupier                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| Protection of a private view                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Private disputes between neighbours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| Impact of construction work                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |

**Parking Guidance for Use Classes C3 and C4: Dwelling houses and houses in multiple occupation**

Family houses, or house occupied by up to six residents living together as a single household, or Houses in Multiple Occupation (HMO)<sup>13</sup>, including a household where care is provided for residents.

**Standard: Flats and Houses are to be treated the same.**

| Use                                                                              | Vehicle                                | Cycle                                                                                                                                                                                          | PTW                                                                                                                      | Disabled                                                                     |
|----------------------------------------------------------------------------------|----------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------|
|                                                                                  | <b>Minimum*</b>                        | <b>Minimum</b>                                                                                                                                                                                 | <b>Minimum</b>                                                                                                           | <b>Minimum</b>                                                               |
| 1 bedroom                                                                        | 1 space per dwelling                   | 2 secure covered spaces per dwelling. (Satisfied if garage or secure area is provided within curtilage of dwelling to minimum dimensions)                                                      | N/A                                                                                                                      | N/A if parking is in curtilage of dwelling, otherwise as Visitor/unallocated |
| 2 bedrooms                                                                       | 2 spaces per dwelling**                |                                                                                                                                                                                                |                                                                                                                          |                                                                              |
| 3 bedrooms                                                                       | 2 spaces per dwelling                  |                                                                                                                                                                                                |                                                                                                                          |                                                                              |
| 4+ bedrooms                                                                      | 3 spaces per dwelling                  |                                                                                                                                                                                                |                                                                                                                          |                                                                              |
| Retirement developments (e.g., warden assisted independent living accommodation) | 1 space per dwelling                   | 2 spaces per 8 units (visitors)                                                                                                                                                                | 2 PTW spaces and 1 space per 2 dwellings for mobility scooters                                                           |                                                                              |
| Visitor/unallocated                                                              | 0.25 spaces per dwelling (unallocated) | If no garage or secure area is provided within curtilage of dwelling, then 2 covered & secure spaces per dwelling in a communal area for residents plus 2 spaces^ per 8 dwellings for visitors | 1 space + 1 per 20 car spaces (for 1 <sup>st</sup> 100 car spaces), then 1 space per 30 car spaces (over 100 car spaces) |                                                                              |

<sup>13</sup> Houses in multiple occupation (Class C4) are defined in The Town and Country Planning (Use Classes) Order 1987 (as amended) as 'small shared houses occupied by between three and six unrelated individuals, as their only or main residence, who share basic amenities such as a kitchen or bathroom'.

**Informative notes:**

\*Standards exclude garages under 6m x 3m (internal dimension) as a parking space but can include undercroft parking and car ports providing, they have no other current or potential use.

\*\*Reduction in this figure may be considered with robust and degree highway mitigation

^Mobility vehicle spaces should be secure and covered with charging facilities.

Visitor/unallocated vehicle parking can, subject to appropriate design, be located on street.

Unallocated cycle parking for residents to be secure and covered, located in easily accessible locations throughout the development. These guidelines will be applied to all development (including infill developments, extension applications and change of use).

Where grouped, unassigned parking is proposed, more flexible and efficient use of the parking may be achieved than with allocated parking. Subject to discussion with the Highway Authority this may potentially reduce the nominal on-street parking provision standards required by up to 25%.

Where an individual dwelling may require more than two spaces these additional spaces may be provided as part of unallocated on street parking, providing this is designed in.

An allowance will be required for visitor cycle and car parking, refer para 3.2 and 4.5.

## Suffolk Guidance for Parking 2019 {excerpt}

Car clubs should be promoted in low provision/car free residential developments and car club spaces provided. Electric vehicle charging infrastructure should also be provided in new developments.

Research was undertaken to derive the residential parking guidance for Suffolk. The research included a questionnaire survey to approximately 9000 dwellings. The results of the survey and the 2001 and 2011 Census data for Suffolk car ownership can be found in Appendix 1.

Electric Vehicle recharging points to be provided to support the use of low emission vehicles. See EV Parking Guidance table within this document for further guidance.

### Reductions to the minimum parking guidance

This advisory residential parking guidance is the minimum required; however a range of factors will be taken into account. For main urban areas a reduction to the parking guidance may be considered where a proposal has been designed to be exceptionally sustainable in transport terms and which effectively promotes an overall reduction in the use of high emission vehicles and avoids the provision of car parking adjacent or close to dwellings within the main layout.

Main urban areas are defined as those having frequent and extensive opportunities for public transport and cycling and walking links; close proximity to local services (including accessing education, healthcare, food shopping and employment); and on street parking controls at all times e.g. double yellow lines. Where there is evidence that these factors are in place, local planning authorities may, after consultation with the Highway Authority, bring forward local parking policies to limit the scale of parking in specific areas.

When making their recommendation to local planning authorities considering reduced parking proposals for residential development, the Highway Authority must be:

- able to recommend a condition for suitable cycle storage and secure parking facilities;
- satisfied that servicing vehicles would be able to operate efficiently i.e. not restricted by loading restrictions or road layout;
- able to determine how highly sustainable the location is in terms of proximity to services, shops etc. and public transport (high frequency and wide ranging) and suitable cycling and walking routes;
- made aware of the likelihood of a viable Car Club (the provision of a car club would need to be secured through a Planning Obligation on Condition);
- able to determine the possible impact that a single application may have in setting a precedent in an area;
- satisfied by the availability of visitor parking (off street public car parks may be acceptable for visitor use); and
- satisfied that the likely impact of additional road parking in the vicinity would not cause inconsiderate and unsafe obstructions to the surrounding road or footpath network or add pressure onto an already densely utilised parking network.

If all the above criteria are satisfied on a site by site basis then the Highways Authority would be more likely to approve of reduced parking proposals.

However, it is not possible to make the assumption that occupiers will be car free; although it may be possible to accept this to some degree where the units are single bed. Furthermore, if the neighbouring streets are controlled by Residents Parking then any new development is prohibited from joining the scheme.

The presumption that occupiers are required to use off road public car parks for parking of their vehicles is not generally supported. The Highways Authority will only consider any identified use of off-road public car parks as a means of resident parking in exceptionally sustainable developments that are located in main urban areas (as defined above). In such cases, the Highway Authority must first be satisfied that the car park/s in question are viable long-term parking options for affected residents and that the development has been designed to be extremely sustainable in transport terms.

To summarise, the key questions the Highways Authority will seek to address when considering proposals for reduced parking are:

- Where might residents park?
- What real harm would these vehicles cause?
- Are the roads heavily regulated in terms of prohibition of parking?
- Are the streets already under significant pressure?



# Newmarket

## TOWN COUNCIL

### Minutes of a Meeting of the Development & Planning Committee Held on Monday 21<sup>st</sup> October 2024 at 6.15pm

#### Attendance:

Councillor R Hood (Chair)  
Councillor A Drummond  
Councillor J Harvey  
Councillor P Hulbert

Councillor J Jarvis  
Councillor R Jones  
Councillor J McHugh  
Councillor R Nobbs

Also Present: C Whitaker – Town Clerk, J Ashton – Minute Assistant, Cllr Winter as an observer, 1 Member of the Press and 3 Members of the Public.

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Minute | Action by |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|-----------|
| <p><b>D/24/10/18</b> <u><b>Chair to Read the Fire Safety Notice and Announce that Proceedings May be Filmed or Recorded</b></u><br/>The Chair welcomed everyone, opened the meeting, and read out the Fire Notice and announced that proceedings were being recorded by the Minute Assistant.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |        |           |
| <p><b>D/24/10/19</b> <u><b>Apologies</b></u><br/>Apologies were received from Cllrs Berry and Perry.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |        |           |
| <p><b>D/24/10/20</b> <u><b>Declaration of Members Interests &amp; to Remind Councillors of the need to keep up to date their Register of Member's Interests and to Consider any Requests Received for Member's Dispensation</b></u><br/>Cllr Hood and Nobbs declared an "other" interest in DC/24/1431/FUL -Sommerville Lodge. Cllr Jones declared an "other" interest in Tesco Express – Premises Licence Application. There were no requests for dispensation.</p>                                                                                                                                                                                                                                                                                                                                                                           |        |           |
| <p><b>D/24/10/21</b> <u><b>To Confirm the Minutes of the Meeting Held on 7<sup>th</sup> October 2024 and any Matters Arising</b></u><br/>The Chair presented the minutes of the Development &amp; Planning Committee held on 7<sup>th</sup> October 2024 and the following was agreed:</p> <p><u><b>D/24/10/21.01 Resolved</b></u><br/><b>That the minutes of the Development &amp; Planning Committee held on 7<sup>th</sup> October 2024 be adopted and were signed as a true record by the Chair of the Development &amp; Planning Committee.</b></p> <p>Matters arising:</p> <p>D/24/10/5 – The Chair reported that the WSC Planning Officer had misinterpreted the clause regarding new businesses in the Newmarket Neighbourhood Plan.</p> <p>A Planning Application watch list was requested to keep track of Committee objections.</p> |        |           |

### **D/24/10/22 Public Open Session**

A resident of Fitzroy Street spoke to item 15 and the issues regarding heavy traffic in Fitzroy Street and a request for SCC Highways to take action. He had received a response advising that there was no evidence to meet the criteria for the requested 20mph speed limit and no funds for pedestrian crossings, traffic calming, heavy goods restriction orders. They had asked if the proposals were supported by the Community and the Town Council

The Chair proposed that item Fitzroy Street be brought forward, and the following was agreed:

#### **D/24/10/22.01 Resolved**

**That item Fitzroy Street be brought forward.**

*Cllr Winter joined the meeting as an observer.*

### **D/24/10/23 Fitzroy Street**

The letter from a resident regarding heavy traffic and a recent road traffic accident, requesting that SC Highways take action to mitigate risks was discussed and the following was agreed:

#### **D/24/10/23.01 Resolved**

**That the SCC Highways Officer, Matthew Fox be requested to investigate the issues and meet with residents.**

A member of the public spoke to the Sunnica Application and the loss of arable farming land. The Chair requested that he supplies his concerns in writing to the Town Clerk.

*2 members of the public left the meeting.*

### **D/24/10/24 Impact of Newmarket Neighbourhood Plan Policies on Applications Being Considered**

Policy 14 – Trees and Policy 1 – Conservation Area Policy.

### **D/24/10/25 Planning Applications**

*Week Commencing 30/09/2024 & 07/10/2024.*

**D/24/10/25/1 DC/24/1474/P3CMA** - Prior approval application under Part 3 of the Town and Country Planning (General Permitted Development) Order 2015- Change of use from class E (commercial, business and service) to class C3 (dwellinghouses) to form two dwellings - 1 Rous Road, Newmarket, Suffolk.

#### **D/24/10/25.01 Resolved**

**The Committee objected on the basis that of overdevelopment of the site and the lack of designated parking provision. The standard wording for transport and parking objections will be submitted. The Committee would normally welcome the development of small starter flats however, in light of the number of these developments that are constantly being approved in Newmarket, there is now a parking crisis and this application would further exacerbate the situation.**

**D/24/10/25/2 DC/24/1458/FUL** - Planning application- a. external alterations to building including external doors and windows b. amended location of proposed parking space. The Old Courts - 147 All Saints Road, Newmarket, Suffolk.

**D/24/10/25.02 Resolved**

**The Committee objected to the impractical structure of the parking proposal. Access to parking spaces C is unrealistic and will likely result in on-street parking.**

**D/24/10/25/3 DC/24/1441/HH** - Householder planning application-a. conversion of existing garage into garden room b. single storey rear garage extension following demolition of existing summer house - 10 Duchess Drive, Newmarket, Suffolk.

**D/24/10/25.03 Resolved**

**The Committee voiced no objection.**

*Cllrs Hood and Nobbs declared an “other” interest in the following application and left the meeting. The Vice Chair took the chair.*

*A member of the public left the meeting.*

**D/24/10/25/4 DC/24/1431/FUL** - Planning application. Conversion of existing hayloft for staff accommodation - Somerville Lodge, Fordham Road, Newmarket, Suffolk.

**D/24/10/25.04 Resolved**

**The Committee voiced no objection subject to the approval of the Conservation Officer and that there is adequate drainage provision, but commented that there appears to be no extra parking provision.**

*Cllrs Hood and Nobbs returned to the meeting.*

**D/24/10/26 Amended and Deferred Plans**

None noted.

**D/24/10/27 Planning Appeals**

**D/24/10/27/1 AP/24/0019/STAND** Garage at Nowell Lodge, Fordham Road – appeal in progress.

**D/24/10/28 East Cambs Planning Applications**

The East Cambs Weekly Lists were noted.

**D/24/10/29 To Receive Results of Applications as Determined by West Suffolk and Plans Withdrawn**

West Suffolk Planning Determinations received during week commencing 30/09/2024 & 07/10/2024.

| Applications  | Description                                                                                                                                                                                                                                                                                                                                         | Address                                           | WS Decision | NTC Decision |
|---------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------|-------------|--------------|
| DC/24/0622/RM | Reservation Matters Application- submission of details under outline planning permission DC/13/0408/OUT (Granted by the Secretary of State under reference APP/H3510/V/14/2222871) a. appearance, layout, landscaping and scale of development within the residential parcels for the development of up to 400 dwellings b. discharge of conditions | Hatchfield Farm, Fordham Road, Newmarket, Suffolk | Approved    | Objected     |

|                     |                                                                                                                                 |                                                        |          |            |  |
|---------------------|---------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------|----------|------------|--|
|                     | 3 (lighting strategy) 5 (market housing mix) 14 drainage scheme) 23 (LEMP) 24 (road and footpaths) 33 (EVCPs) of DC/13/0408/OUT |                                                        |          |            |  |
| DCON(G)/13/0408/OUT | Application to discharge condition 1 (design code) of application DC/13/0408/OUT                                                | Hatchfield Farm, Fordham Road, Newmarket, Suffolk      | Approved | No comment |  |
| DC/24/1293/TCA      | Trees in a conservation area notification-one Bay (on plan) fell                                                                | 6 Oakfield Place, Old Station Road, Newmarket, Suffolk | Approved | Objected   |  |
| DC/24/1293/TCA      | Trees in a conservation area notification-two Sycamore (red on plan) fell                                                       | 52A Bury Road, Newmarket, Suffolk                      | Approved | Objected   |  |

## **D/24/10/30    Delegation Panel Decisions**

None noted.

*Cllr Jones declared and “other” interest in the following application and left the meeting.*

## **D/24/10/31    Licensing**

**Tesco Express** – Premises Licence Application – 84-86 High Street, Newmarket, Suffolk. Town Clerk was asked to seek clarification on the ‘late refreshments’ and hours for the sale of alcohol, which should fit in with the other High Street premises selling alcohol.

*Cllr Jones returned to the meeting.*

**Waggon & Horses** – Pavement Licence Application – 34-36 High Street, Newmarket, Suffolk – Due to short deadline for comment, a submission of no objections had been made; subject to adherence to the width restriction rules.

## **D/24/10/32    Enforcement**

No further information received. Any new issues will be added accordingly. The list of ongoing and outstanding issues included the following:

### **Planning**

Mill Hill - Air B&B

Bury Road - Windows in Conservation Area

Former McColls - Listed Building

### **Highways (traffic/parking, speeding)**

Exning Road - Bollards on grass verges - Awaiting permission from SCC.

### **High Street/Conservation Area**

128 High Street - Licencing and planning non-compliance

Market Square - Shopfront breach

New Vape Shop High St - Shopfront breach

Pavement Licences

## **D/24/10/33    On Street Advertising**

Membership of the Working Group was reviewed and will remain the same.

Recent issues with the advertiser for the circus was discussed and Town Clerk reported that a meeting has been arranged with the WSC Officer responsible for

granting applications.

**D/24/10/34 Fly Tipping**

Fly Tipping in Green Road, Newmarket was discussed, and Town Clerk was asked to raise this with WSC. A letter will be sent to the WSC Leader regarding the issues of fly tipping in Newmarket and signage will be requested for the area.

**D/24/10/35 D&P Committee Draft Budget 2025/2026**

The draft budget for 2025/2026 was presented and the following was agreed:

**D/24/10/35.01 Resolved**

**That the D&P Committee draft budget for 2025/2026 be approved at £10,000.**

**D/24/10/36 Speed Limit**

The SCC 20mph Speed Limit Policy Criteria – this item was deferred.

**D/24/10/37 Correspondence**

The WSC Local Plan additional documentation was noted.

WSC Data on empty units – it was noted that Newmarket has 8% of empty units against the National average of 14%.

**D/24/10/38 Date of Next Meeting**

Monday 4<sup>th</sup> November 2024 at the Memorial Hall.

Meeting closed at 7:35pm.

Signed \_\_\_\_\_ Date \_\_\_\_\_

**Summary of Resolutions/Recommendations**

| <b>Resolution/Recommendation</b>     | <b>Resolution/Recommendation Wording</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|--------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b><u>D/24/10/23.01 Resolved</u></b> | <b>That the SCC Highways Officer, Matthew Fox be requested to investigate the issues and meet with residents.</b>                                                                                                                                                                                                                                                                                                                                                                       |
| <b><u>D/24/10/25.01 Resolved</u></b> | <b>The Committee objected on the basis that of overdevelopment of the site and the lack of designated parking provision. The standard wording for transport and parking objections will be submitted. The Committee would normally welcome the development of small starter flats however, in light of the number of these developments that are constantly being approved in Newmarket, there is now a parking crisis and this application would further exacerbate the situation.</b> |
| <b><u>D/24/10/25.02 Resolved</u></b> | <b>The Committee objected to the impractical struction fo the parking proposal. Access to parking spaces C is unrealistic and will likely result in on-street parking.</b>                                                                                                                                                                                                                                                                                                              |

|                                      |                                                                                                                                                                                                                |
|--------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b><u>D/24/10/25.03 Resolved</u></b> | <b>The Committee voiced no objection.</b>                                                                                                                                                                      |
| <b><u>D/24/10/25.04 Resolved</u></b> | <b>The Committee voiced no objection subject to the approval of the Conservation Officer and that there is adequate drainage provision, but commented that there appears to be no extra parking provision.</b> |
| <b><u>D/24/10/35.01 Resolved</u></b> | <b>That the D&amp;P Committee draft budget for 2025/2026 be approved at £10,000.</b>                                                                                                                           |

DRAFT

Item 7

Development and Planning Committee  
Planning Applications – West Suffolk Council

| Weeks commencing 14 <sup>th</sup> & 21 <sup>st</sup> October                                                                                                                                                                                                             |                   |               |                      |                                                  |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|---------------|----------------------|--------------------------------------------------|
| Application                                                                                                                                                                                                                                                              | Constraints       | Case Officer  | Applicant name       | Consultation expiry date                         |
| <a href="#"><u>DC/24/1518/FUL</u></a><br><b>Planning application- a. outbuilding with dust extraction system.</b><br><br>International House Willie Snaith Road, Newmarket, Suffolk, CB8 7GG                                                                             |                   | Adam Yancy    | Mr Paul Comer        | Mon 4 <sup>th</sup> Nov<br>(Extension requested) |
| <a href="#"><u>DC/24/1576/TCA</u></a><br><b>Tress in a conservation area notification- one Horse Chestnut and one Yew (T1,T2 on plan) fell.</b><br><br>16 The Severals, Newmarket, Suffolk, CB8 7YN                                                                      | Conservation area | Daniel Gospel | Mrs S Renger         | Tues 19 <sup>th</sup> Nov                        |
| <a href="#"><u>DC/23/0864/FUL</u></a><br><b>Application to discharge condition 28 (materials) from application DC/23/0864/FUL</b><br><br>Land at former St Felix School, Fordham Road, Newmarket, Suffolk.                                                               |                   | Gary Hancox   | Mr Joseph Jackson    | N/A                                              |
| <a href="#"><u>DC/24/1558/TCA</u></a><br><b>Trees in a conservation area notification- one Acacia (T1 on plan) crown lift to 4.5 metres above ground level and reduce crown by up to two metres.</b><br><br>1 Balaton Place, Snailwell Road, Newmarket, Suffolk, CB8 7YP | Conservation area | Daniel Gospel | Steve Elson          | Mon 18 Nov                                       |
| <a href="#"><u>DC/24/1503/ADV</u></a><br><b>Application for advertisement consent- one non-illuminated fascia sign</b>                                                                                                                                                   | Conservation area | Adam Yancy    | Mr Dennis Brocklesby | Tues 12 <sup>th</sup> Nov                        |

Item 7

Development and Planning Committee  
Planning Applications – West Suffolk Council

|                                                                                                                                                                                                                                                                                           |                      |                     |              |            |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|---------------------|--------------|------------|
| 34 Old Station Road,<br>Newmarket, Suffolk, CB8<br>8DN                                                                                                                                                                                                                                    |                      |                     |              |            |
| <a href="#"><u>DC/24/1518/FUL</u></a><br><b>Planning application-<br/>Change of use from motor<br/>garage (Class E) to<br/>development of five<br/>apartments (Class C3) and<br/>one commercial unit at<br/>ground floor (Class E)</b><br><br>8 Park Lane, Newmarket,<br>Suffolk, CB8 8AX | Conservation<br>area | Savannah<br>Cobbold | Non supplied | Thu 21 Nov |

Parish Re-Consultation

Newmarket Town Council  
King Edward VII Memorial Hall  
High Street  
Newmarket  
Suffolk  
CB8 8JP

Please ask for: Gregory McGarr

Direct Line: 01284 757314

Application No. DC/24/0945/FUL

Consultation Period

Expires: 12 November 2024

22 October 2024

### **RE-CONSULTATION IN RESPECT OF A PLANNING PROPOSAL**

**PROPOSAL** Planning application - change of use from betting shop and office (sui generis) to restaurant (class E commercial, business and service)

**LOCATION** 107 High Street, Newmarket, Suffolk, CB8 8JH

**APPLICANT** Mr Gokul Swami

**AGENT** Mr Leigh Graves

You have been consulted previously in respect of the application noted above. The following amendments by the applicant/agent have been received:

Additional information regarding noise, odour, waste management and extraction unit submitted.

The changes are available to view in the planning section of our website for your consideration.

<https://planning.westsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SG3UPUPDKBA00>

Would you please let me know in writing by 12 November 2024 if you have any observations to make regarding this proposal. Please email your response to [planning.technical@westsuffolk.gov.uk](mailto:planning.technical@westsuffolk.gov.uk). Any response should include the application number, the name of the Case Officer and the site location address. All responses will be posted on our website and made available for viewing by the general public. If I do not hear from you it will be assumed that you do not wish to make any representations.

Parish Re-Consultation

Newmarket Town Council  
King Edward VII Memorial Hall  
High Street  
Newmarket  
Suffolk  
CB8 8JP

Please ask for: Charlotte Waugh

Direct Line: 01284 757349

Application No. DC/24/0720/OUT

Consultation Period

Expires: 5 November 2024

22 October 2024

## **RE-CONSULTATION IN RESPECT OF A PLANNING PROPOSAL**

|           |                                                                                                                                                                                                                                                                    |
|-----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| PROPOSAL  | Outline planning application (means of access to be considered) - a. construction of general industrial/storage and distribution/commercial use buildings (use class B2/B8 and E(g) b. highway and access works c. car parking d. landscaping and associated works |
| LOCATION  | Hatchfield Farm , Fordham Road, Newmarket, Suffolk, CB8 7XL                                                                                                                                                                                                        |
| APPLICANT | Sansovino Developments Limited                                                                                                                                                                                                                                     |
| AGENT     | Mr Harry Payne                                                                                                                                                                                                                                                     |

You have been consulted previously in respect of the application noted above.  
The following amendments by the applicant/agent have been received:

Amended plans  
Amended drainage strategy  
Amended BNG report and matrix

The changes are available to view in the planning section of our website for your consideration.

<https://planning.westsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SDZUQJPDJFW00>

Would you please let me know in writing by 5 November 2024 if you have any observations to make regarding this proposal. Please email your response to [planning.technical@westsuffolk.gov.uk](mailto:planning.technical@westsuffolk.gov.uk). Any response should include the application number, the name of the Case Officer and the site location address. All responses will be posted on our website and made available for viewing by

# EAST CAMBRIDGESHIRE DISTRICT COUNCIL WEEKLY LIST OF PLANNING APPLICATIONS

(Alphabetically by Parish)



List produced on 18th October 2024

**Reference:** 24/01075/FUL

**Officer:** Lisa Moden

**Location:** 14 The Green Snailwell Newmarket Suffolk CB8 7LT

**Date application valid:**

11th October 2024

**Parish:**

Snailwell

**Proposal:** Proposed side and rear extension

**Applicant:**

Miss Kirsty Palmer  
14 The Green  
Snailwell  
Newmarket  
Suffolk  
CB8 7LT

**Agent:**

Robert James Cambridge  
12 The Broadway  
St Ives  
Cambridgeshire  
PE27 5BN

**Grid Reference:** 564602 267519

**Reference:** 24/01000/FUL

**Officer:** Lisa Moden

**Location:** CCH Hose And Couplings 24 The Shade Soham Cambridgeshire CB7 5DE

**Date application valid:**

8th October 2024

**Parish:**

Soham

**Proposal:** Replacement ancillary office

**Applicant:**

CCH Hose & Couplings  
C/o Agent

**Agent:**

Cheffins  
FAO Mr Adam Tuck  
25 Market Place  
Ely  
CB7 4NP

**Grid Reference:** 558323 275274

**Reference:** 24/00659/FUL

**Officer:** Lisa Moden

**Location:** 3 Trinity Drive Newmarket Suffolk CB8 8BJ

**Date application valid:**

7th October 2024

**Parish:**

Woodditton

**Proposal:** Single storey front extension

**Applicant:**

Mrs Sally Knowles  
3 Trinity Drive  
Newmarket  
Suffolk  
CB8 8BJ

**Agent:**

Project Support Services  
FAO Mr Trevor Smith  
12 Ashley Road  
Cheveley  
Newmarket  
CB8 9DP

**Grid Reference:** 564603 262611

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# EAST CAMBRIDGESHIRE DISTRICT COUNCIL



## WEEKLY LIST OF PLANNING APPLICATIONS

(Alphabetically by Parish)

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List produced on 25th October 2024

**Reference:** 24/00685/FUL

**Officer:** Olivia Roberts

**Date application valid:**

14th October 2024

**Parish:**

Soham

**Location:** Site To East Of 21 Great Fen Road Soham Cambridgeshire

**POTENTIAL DEPARTURE**

**Proposal:** Studmans bungalow, garage, parking access and associated works

**Applicant:**

Mr C J Murfitt  
C/o Agent

**Agent:**

Andrew Fleet MCIAT  
6 Regent Place  
Soham  
Ely  
Cambridgeshire  
CB7 5RL

**Grid Reference:** 559418 278127

**Reference:** 24/01086/FUL

**Officer:** Lisa Moden

**Date application valid:**

15th October 2024

**Parish:**

Soham

**Location:** 120 Mereside Soham Ely Cambridgeshire CB7 5EG

**Proposal:** Single storey side & rear extensions with internal additions & alterations

**Applicant:**

Mr & Mrs Ross Knappett  
120 Mereside  
Soham  
Ely  
Cambridgeshire  
CB7 5EG

**Agent:**

Jamie Palmer Architectural Design Services Ltd  
FAO Mr Jamie Palmer  
131A Brook Street  
Soham  
Cambridgeshire  
CB7 5AE

**Grid Reference:** 558650 273972

## Decision List

| Weeks commencing 14 <sup>th</sup> & 21 <sup>st</sup> October                                                                                                                                                                                                                                                                                         | NTC Comments                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>DC/24/1245/HH<br/> <a href="#">Householder planning application- two storey side extension</a><br/> <br/> Surrey Cottage, Rayes Lane, Newmarket, Suffolk, CB8 7AB</p> <p><b>Decided- Approve application</b></p>                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                            |
| <p>DC/24/1387/TCA<br/> <a href="#">Trees in a conservation area notification- one Sycamore (T1 on plan) fell</a><br/> Stanley House, Bury Road, Newmarket, Suffolk, CB8 7DF</p> <p><b>Decided- No objections</b></p>                                                                                                                                 | <p>The Committee actively encourages responsible tree management and object to the felling of healthy trees. The Committee objected to this application due to the lack of information for felling the tree (eg: no photo) and wish to refer to the Tree Officer for comment</p>                                                                                          |
| <p>DC/24/1368/TCA<br/> <a href="#">Trees in a conservation area notification- one Lime (T1 on plan) Re-pollard by two metres back to previous pollard points</a><br/> <br/> 8 Falmouth Gardens, Newmarket, Suffolk, CB8 7DL</p> <p><b>Decided- No objections</b></p>                                                                                 | <p>The Committee actively encourages responsible tree management and does not object to this application, subject to the Tree Officer's approval.</p>                                                                                                                                                                                                                    |
| <p>DC/24/1342/CLP<br/> <a href="#">Application for lawful development certificate for proposed use or development- use of converted outbuilding for sleeping accommodation incidental to the enjoyment of the existing residential dwelling</a><br/> <br/> 72 Exeter Road, Newmarket, Suffolk, CB8 8LR</p> <p><b>Decided-Approve application</b></p> | <p>The Committee voiced no objection but challenged the current use of the summerhouse as there may be a requirement for a change of use application if it is now being used as a commercial operation. The Committee requested that use of the building must be restricted to a summerhouse by residents as per the application, and not for use by third parties.</p>  |

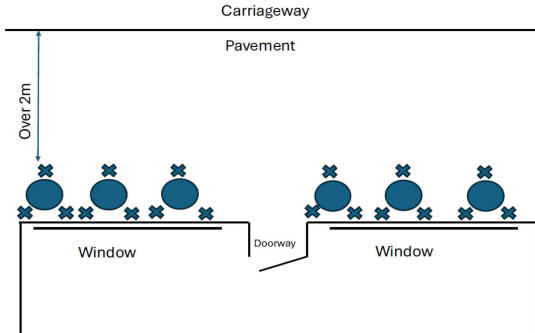
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# PUBLIC NOTICE

## Pavement Licence - New Application Business & Planning Act 2020

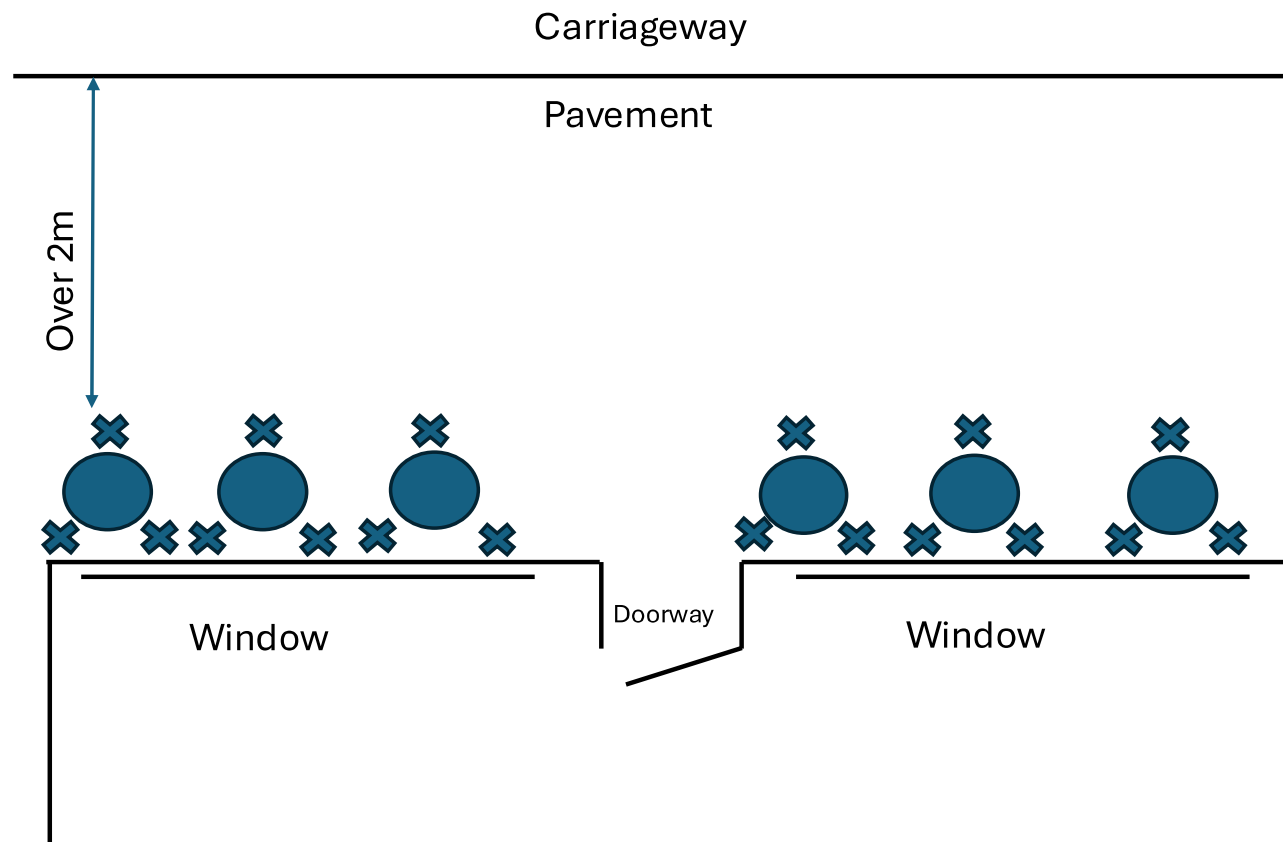
|                                                                                                               |              |                                                                                                                                       |
|---------------------------------------------------------------------------------------------------------------|--------------|---------------------------------------------------------------------------------------------------------------------------------------|
| <b>Name of Applicant:</b><br>Kbeverage Ltd                                                                    |              | <b>Name of Premises:</b><br>Starbucks                                                                                                 |
| <b>Postal address of premises relevant to this application:</b><br><br>61 High Street<br>Newmarket<br>CB8 8NA |              | <b>This application may be viewed at:</b><br>West Suffolk Council<br>West Suffolk House<br>Western Way<br>Bury St Edmunds<br>IP33 3YU |
| <b>Proposed activities:</b> Provision of food and drink                                                       |              |                                                                                                                                       |
| <b>Pavement use</b>                                                                                           | <b>Day/s</b> | <b>Times</b>                                                                                                                          |
| 6 Tables,<br>18 Chairs                                                                                        | Monday to    | 07:30-18:30                                                                                                                           |
|                                                                                                               | Friday       |                                                                                                                                       |
|                                                                                                               | Saturday     | 08:00-18:00                                                                                                                           |
|                                                                                                               | Sunday       | 08:00-17:00                                                                                                                           |

Date by which representations must be made to the Licensing Authority:  
End Date:- **13 November 2024**

|                                                                                                                                    |                                                                                                                                      |
|------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| <p><u>Overhead Plan of Licensable Area</u></p>  | <p><u>Premises to Which Licence Relates</u></p>  |
|------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|

Representations must be made by email only to West Suffolk Council (as the Licensing Authority) to [licensing@westsuffolk.gov.uk](mailto:licensing@westsuffolk.gov.uk).

It is an offence knowingly or recklessly to make a false statement in connection with an application and the maximum fine for which a person is liable on summary conviction for the offence is unlimited.



## Part one

| Day       | Start time | End time |
|-----------|------------|----------|
| Monday    | 07:30      | 18:30    |
| Tuesday   | 07:30      | 18:30    |
| Wednesday | 07:30      | 18:30    |
| Thursday  | 07:30      | 18:30    |
| Friday    | 07:30      | 18:30    |
| Saturday  | 08:00      | 18:00    |
| Sunday    | 08:00      | 17:00    |

|                                                                                                                               |                                                             |
|-------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------|
| Number of tables                                                                                                              | 6                                                           |
| Number of chairs                                                                                                              | 18                                                          |
| Details of other furniture<br>(for example, barriers, benches, counters,<br>heaters, planters, shelves, stalls,<br>umbrellas) | 6 tables and 18 Chairs only, No other items kept<br>outside |
| Goods to be sold                                                                                                              | Hot and cold food and beverages                             |
| Any further information                                                                                                       |                                                             |

## Part two

| Day       | Start time | End time |
|-----------|------------|----------|
| Monday    |            |          |
| Tuesday   |            |          |
| Wednesday |            |          |
| Thursday  |            |          |
| Friday    |            |          |
| Saturday  |            |          |
| Sunday    |            |          |

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## **20MPH SPEED LIMIT POLICY CRITERIA**

### **1.0 Introduction**

- 1.1 Suffolk County Council (the Council) supports in principle the introduction of 20mph speed limits and zones where appropriate to do so.
- 1.2 This policy sets out the background to such limits and the criteria that the Council will use to consider whether to introduce such limits and how potential schemes would be prioritised across the county.
- 1.3 The number of schemes which will be introduced will depend on what funding is made available which may vary over time and is not the subject of consideration in this policy.

### **2.0 Background**

- 2.1 The Department for Transport has asked local Highway Authorities to consider introducing more 20mph limits and zones over time in urban areas and built up village streets that are primarily residential.
- 2.2 20mph zones and limits are now relatively wide-spread with more than 2,000 schemes in operation in England. The majority of these are 20mph zones. 20mph zones require traffic calming measures (which can be a range of road features, including but not restricted to, road narrowing or humps ) or repeater speed limit signing and/or roundel road markings at regular intervals, so that no point within a zone is more than 50m from such a feature. In addition, the beginning and end of a zone is indicated by a terminal sign. Zones usually cover a number of roads. 20mph limits are signed with terminal and repeater signs (minimum of one repeater but dependent on the length of the limit), and do not require traffic calming. 20mph limits are similar to other local speed limits and normally apply to individual or small numbers of roads but are increasingly being applied to larger areas.
- 2.3 There is clear evidence of the effect of reducing traffic speeds on the reduction of collisions and casualties, as collision frequency is lower at lower speeds; and where collisions do occur, there is a lower risk of fatal injury at lower speeds. Research shows that on urban roads with low average traffic speeds any 1 mph reduction in average speed can reduce the collision frequency by around 6%. There is also clear evidence confirming the greater chance of survival of pedestrians in collisions at lower speeds.

- 2.4 Important benefits of 20 mph schemes include quality of life and community benefits, and encouragement of healthier and more sustainable transport modes such as walking and cycling. There may also be environmental benefits as, generally, driving more slowly at a steady pace will save fuel and reduce pollution, unless an unnecessarily low gear is used. Walking and cycling can make a very positive contribution to improving health and tackling obesity, improving accessibility and tackling congestion, and reducing carbon emissions and improving local environment.

### **3.0 Threshold Criteria for Initial Consideration of Potential Schemes**

- 3.1 The Council will evaluate schemes against this methodology on a location by location basis.
- 3.2 Unless in exceptional circumstances, locations will not be considered for 20mph schemes where any of the following apply:
1. they are on A or B class roads;
  2. they have existing mean speeds above 30 mph;
  3. there is no significant community support as assessed by the local County Councillor.

In assessing community support, Councillors should review the views of District, Town and Parish Councils and give weight to petitions and local residents' views.

- 3.3 Locations will then only be considered for 20 mph limits or zones if two out of three of the following criteria are met:
1. current mean speeds are at or below 24 mph;
  2. there is a depth of residential development and evidence of pedestrian and cyclist movements within the area;
  3. there is a record of injury accidents (based on police accident data) within the area within the last five years.
- 3.4 Locations within conservation areas and other areas of high visual amenity will not normally be considered suitable for sign only 20mph limits unless there will be minimal adverse visual impact. In these areas any 20mph restrictions will normally be through 20mph zones.

#### 4.0 Criteria for Prioritisation of Schemes

- 4.1 Assuming a potential scheme meets the requirements at Section 3 there is a need for a mechanism to prioritise these for consideration to be funded from budgets that may be available from the Council.
- 4.2 If opportunities exist to fully fund 20mph schemes from external sources, councillor locality budgets or as part of a wider project that has already been funded then any 20 mph scheme need only to meet the requirements of Section 3. If such funding is available only to part fund a 20mph scheme then this will not affect the prioritisation for any other available county council funding for 20mph schemes.
- 4.3 The Council aims to ensure that any 20mph schemes have the maximum benefit for the affected communities. The promotion of healthier lifestyles, sustainability benefits, improvements to the social interaction and economic wellbeing of an area are important considerations alongside reduction of accidents or traffic speeds. With these factors in mind a Priority Criteria Matrix incorporating these factors will be used to prioritise schemes using a scoring and weighting mechanism. A copy of the matrix is shown in Annex A.
- 4.4 It is recognised that the matrix scoring relies on both objective and subjective judgements. In order to introduce fairness and importantly consistency in judgement, evaluations will be undertaken by a standing group of officers in consultation with a councillor panel.
- 4.5 For each priority criterion, the score allocated will be multiplied by the weighting against that criterion to give a weighted score. The total priority score for the proposal will be the total of the weighted scores. The higher the total score, the higher the priority. For example:

| Criterion                                                         | Score Given | Weighting | Weighted Score |
|-------------------------------------------------------------------|-------------|-----------|----------------|
| Injury accident Record                                            | 9           | 5         | 45             |
| Conservation Area                                                 | 5           | 2         | 10             |
| Cycling and pedestrian levels which encourage healthy life styles | 9           | 5         | 45             |
| Deprived areas.                                                   | 2           | 3         | 6              |
| Police support                                                    | 10          | 2         | 20             |
| TOTAL                                                             |             |           | 126            |

## ANNEX A

### PRIORITY CRITERIA MATRIX FOR 20 MPH LIMIT

| Criterion                                                                | Definition                                                                                            | Low Score (0-3)                                                                                                                                                                                   | Mid Score (4-7)                                                                                                                                                                      | High Score (8-10)                                                                                                                                                                                                 | Weighting (1-5) |
|--------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|
| <b>Injury accident record</b>                                            | Relevant fatal or Injury accidents recorded by the Police within the area                             | No accident records over 5 years                                                                                                                                                                  | 1-3 accidents recorded over 5 years                                                                                                                                                  | 4+ accidents recorded over 5 years                                                                                                                                                                                | 5               |
| <b>Conservation Area</b>                                                 | Designated Conservation Area by the Local Planning Authority                                          | No designated area with little architectural or historic interest                                                                                                                                 | Not designated but with some architectural and historic interest                                                                                                                     | Designated Conservation Area                                                                                                                                                                                      | 2               |
| <b>Cycling and pedestrian levels which encourage healthy life styles</b> | Estimate of current and potential levels of cycling and pedestrian levels particularly crossing roads | Little evidence of cycling and pedestrian use or the potential for increased levels. No opportunities to promote cycling and walking for leisure or tourism use or to schools or local amenities. | Some evidence of cycling and pedestrian use and potential for increased levels. Some opportunities to promote because of proximity of tourist offering, schools and local amenities. | High levels of cycling and pedestrian use and good potential for increasing. Likely to be centres of population or tourist areas with amenities, schools or employment centres accessible by walking and cycling. | 5               |

| <b>Criterion</b>       | <b>Definition</b>                                                                                                                                                                                                                    | <b>Low Score (0-3)</b>       | <b>Mid Score (4-7)</b>                       | <b>High Score (8-10)</b>   | <b>Weighting (1-5)</b> |
|------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|----------------------------------------------|----------------------------|------------------------|
| <b>Deprived areas.</b> | Index of Multiple Deprivation (IMD). National Ranking (2010) by Lower Super Output Area (LSOA) (from Suffolk Observatory Website). IMD includes a range of economic, social and housing indicators into a single score for one area. | 25,000+                      | 10,000-25,000                                | 0 to 10,000                | 3                      |
| <b>Police support</b>  | The formal view on the Police on any scheme.                                                                                                                                                                                         | Objection or little support. | Some support but possibly with reservations. | Strong unreserved support. | 2                      |

### **Clarification for scoring matrix**

- (1) When considering the conservation criterion the Conservation Area should be a significant part of the overall area under review. For this criterion, widths of footways should be a consideration in the scoring within the relevant band.
- (2) Officers will provide available factual evidence of the levels of pedestrian and cyclist use where available. This will include data on local school travel plans and implementation, local cycling strategies and Sustrans routes.
- (3) The Deprived Areas criterion is based on Lower Super Output Areas (LSOAs) which are used for the collection and publication of small area statistics and are more uniform in size and nature than electoral wards or divisions.

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