Membership from May 2023
Councillor Borda
Councillor Harvey
Councillor Hulbert
Councillor Jarvis
Councillor McHugh (Vice)
Councillor Nobbs
Councillor Winter (Chair)
Councillor Yarrow

Members = 8
Quorum = 3

Newmarket TOWN COUNCIL

The Memorial Hall, High Street, Newmarket Suffolk CB8 8JP

You are hereby summoned to attend a meeting of the
COMMUNITY SERVICES COMMITTEE
to be held at
Memorial Hall, High Street, Newmarket, CB8 8JP
on **Monday 4th November 2024 at 7.15pm**
or following on from the Development and Planning Committee meeting, whichever is the later time

AGENDA

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting.
Members of the public and press may not orally report or comment about a meeting as it takes place if present at a meeting of the Council, but otherwise may:
a. film, photograph or make an audio recording of the meeting;
b. use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
c. Report or comment on the proceedings in writing, during or after a meeting or orally after the meeting.
The Council will where possible facilitate such recording unless it is being disruptive. It will also take steps to ensure that children, the vulnerable and members of the public who object to being filmed are protected without undermining the broader purpose of the meeting

1) **Chair to read** fire safety notice and announce that proceedings may be filmed or recorded.
2) **Apologies -** To receive and accept apologies for absence
3) **Declaration of interests**
   a) Councillors are invited to raise any declarations of interest concerning items on the agenda
   b) To consider any requests for dispensation
4) **Minutes of previous meeting held 2nd September 2024**
   a) To consider and adopt the minutes, as a true record of the proceedings
   b) To consider any matters arising
5) **Public participation –** an invitation to members of the public to make representations to Councillors. Resolutions can only be made on items on the agenda
   Rules of public participation: no person may speak for no longer than 3 minutes in total. The maximum time permitted for this item is 15 minutes. This is the only opportunity during the meeting, for members of the public to address Councillors.
6) **Accounts** – To receive and note the accounts for Community Services for the previous month
7) **Draft Budget Proposal 2025/2026 –** to consider and approve the budget proposal for Community Services Committee for 2025/2026
8) **Streetlight Banners** – to receive and consider a proposal to install Council publicity banners at entrances to the town
9) **Street Furniture**
   a) to consider the replacement of a bench at the Rowley Mile / Hamilton Road area
   b) to receive and consider a proposal to replace the High Street bins and planters
10) **Correspondence**
11) **Date of next meeting 6th January 2025 at 7.15pm**

Signed: CE Whitaker Cathy Whitaker, Town Clerk Date: 29th October 2024

To: Chairman and Members of Community Services Committee, Other Council Members, The Press

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Newmarket TOWN COUNCIL

Minutes of a Meeting of the Community Services Committee
Held on Monday 2nd September 2024 at 7:15 pm

Attendance:

Councillor J McHugh (Chair)
Councillor J Borda
Councillor J Harvey
Councillor P Hulbert
Councillor J Jarvis
Councillor R Nobbs
Councillor K Yarrow

Also Present: C Whitaker – Town Clerk and J Ashton – Minute Assistant.

Minute

C/24/09/1 **Chair to Read the Fire Safety Notice and Announce that Proceedings May be Filmed or Recorded**
The Chair opened the meeting and read out the fire safety notice and confirmed that the meeting was being recorded by the Minute Assistant.

C/24/09/2 **Apologies for Absence**
Apologies were received from Cllr Winter.

C/24/09/3 **Declaration of Member's Interests and to Remind Councillors of the Need to Keep up uo Date Their Register of Member's Interests and to Consider Any Requests Received for Members Dispensation**
None noted. There were no requests for dispensations.

C/24/09/4 **To Receive and Confirm for Accuracy the Minutes of the Community Services Committee Meeting Held on Monday 1st July 2024 and Any Matters Arising**
Members received the minutes of the Community Services Committee meeting held on 1st July 2024 and the following amendments were made:

Page 1 - C/24/07/1.01 Resolved and C/24/07/1.02 Resolved – Leisure Services Committee was changed to Community Services Committee.

The following was agreed:

C/24/09/4.01 Resolved
That subject to the amendments being made, the minutes of the Community Services Committee meeting held on 1st July 2024 be adopted and signed as a true record by the Chair of the Community Services Committee.

There were no matters arising.

C/24/09/5 **Public Open Session**
No members of the public were present.

C/24/09/6 **To Receive the Accounts**
The accounts for August 2024 were received and noted.

C/24/09/7 **Cemetery and Churchyards**

Cemetery Chapel – a report on the work required on the chapel was presented and considered. The following was agreed:

C/24/09/7.01 Recommendation

That the flintwork renovations to the cemetery building bell tower be approved, including a safety survey and report for the remaining parts of the building.

All Saint's Church Walls - a report on the work required on the Church walls was presented and considered. The following was agreed:

C/24/09/7.02 Recommendation

That hoarding be purchased, and the essential repairs be approved as time allows over the following years until the wall structure is fully stable.

C/24/09/8 **Tree Works for Council Trees**

A report on the tree works required for Council trees was presented and considered. The following was agreed:

C/24/09/8.01 Recommendation

That the Jockey Club be engaged to crown lift the trees as required at the Severals, War Memorial Garden and Memorial Hall Garden for £2,900.

C/24/09/9 **Correspondence**

None noted.

C/24/09/10 **Date of Next Meeting**

Monday 4th November 2024 at the Memorial Hall.

Meeting closed at 7:35pm.

Signed ________________________________ Date _______________________

Summary of Recommendations

Recommendation	Recommendation Wording
C/24/09/7.01 Recommendation	**That the flintwork renovations to the cemetery building bell tower be approved, including a safety survey and report for the remaining parts of the building.**
C/24/09/7.02 Recommendation	**That hoarding be purchased, and the essential repairs be approved as time allows over the following years until the wall structure is fully stable.**
C/24/09/8.01 Recommendation	**That the Jockey Club be engaged to crown lift the trees as required at the Severals, War Memorial Garden and Memorial Hall Garden for £2,900.**

Detailed Income & Expenditure by Budget Heading as at 27/10/2024

Month No: 7 | **Committee Report Community Services**

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Community Services									
200	Outside Services								
4029	General Equipment	7	705	1,000	295		295	70.5%	
4039	Vehicle Costs	479	4,182	7,700	3,518		3,518	54.3%	
4095	Assets Purchased	0	546	0	(546)		(546)	0.0%	
4326	Outside Services SLA	16,764	43,957	115,000	71,043		71,043	38.2%	
	Outside Services :- Indirect Expenditure	**17,251**	**49,390**	**123,700**	**74,310**	**0**	**74,310**	**39.9%**	**0**
	Net Expenditure	**(17,251)**	**(49,390)**	**(123,700)**	**(74,310)**				
201	General Town Planting								
1007	Sponsorship Income	0	4,830	4,830	0			100.0%	
1009	Roundabout Sponsorship	0	0	5,000	5,000			0.0%	
	General Town Planting :- Income	**0**	**4,830**	**9,830**	**5,000**			**49.1%**	**0**
4037	R&M - Grounds	0	0	6,000	6,000		6,000	0.0%	
4100	Seasonal Planting	0	1,862	3,968	2,106		2,106	46.9%	
4101	Hanging Baskets	0	3,381	3,878	497		497	87.2%	
4102	Sponsored Roundabouts	0	0	5,000	5,000		5,000	0.0%	
	General Town Planting :- Indirect Expenditure	**0**	**5,243**	**18,846**	**13,603**	**0**	**13,603**	**27.8%**	**0**
	Net Income over Expenditure	**0**	**(413)**	**(9,016)**	**(8,603)**				
202	Cemetery								
1000	Burial Fees	0	6,808	29,000	22,192			23.5%	
1005	Misc Income	0	420	0	(420)			0.0%	
1020	Interment(Ashes) Income	0	1,176	4,000	2,824			29.4%	
1021	Monumental Income	0	2,188	4,000	1,812			54.7%	
1022	Grave Space Purchase Income	0	1,177	15,000	13,823			7.8%	
	Cemetery :- Income	**0**	**11,769**	**52,000**	**40,231**			**22.6%**	**0**
4011	Rates	0	4,441	4,456	15		15	99.7%	
4012	Water Rates	34	220	1,000	780		780	22.0%	
4014	Electricity	160	1,169	1,600	431		431	73.1%	
4035	Equipment	0	0	100	100		100	0.0%	
4036	R&M - Buildings	0	0	8,000	8,000		8,000	0.0%	
4037	R&M - Grounds	0	10,152	22,000	11,848		11,848	46.1%	
4047	Grave Digging	0	2,436	11,500	9,064		9,064	21.2%	
4325	Cemetery SLA	0	3,122	12,666	9,544		9,544	24.7%	
	Cemetery :- Indirect Expenditure	**194**	**21,541**	**61,322**	**39,782**	**0**	**39,782**	**35.1%**	**0**
	Net Income over Expenditure	**(194)**	**(9,772)**	**(9,322)**	**449**				

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Detailed Income & Expenditure by Budget Heading as at 27/10/2024

Month No: 7

Committee Report Community Services

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
203	Disused Churchyards								
4037	R&M - Grounds	0	1,946	4,000	2,054		2,054	48.7%	
	Disused Churchyards :- Indirect Expenditure	**0**	**1,946**	**4,000**	**2,054**	**0**	**2,054**	**48.7%**	**0**
	Net Expenditure	**0**	**(1,946)**	**(4,000)**	**(2,054)**				
204	Memorial - War,Cooper,Tutte								
4014	Electricity	26	186	200	14		14	92.8%	
4036	R&M - Buildings	0	0	1,000	1,000		1,000	0.0%	
4037	R&M - Grounds	0	553	1,000	447		447	55.3%	
	Memorial - War,Cooper,Tutte :- Indirect Expenditure	**26**	**739**	**2,200**	**1,461**	**0**	**1,461**	**33.6%**	**0**
	Net Expenditure	**(26)**	**(739)**	**(2,200)**	**(1,461)**				
205	Clocks								
4014	Electricity	40	286	250	(36)		(36)	114.3%	
4036	R&M - Buildings	0	0	1,000	1,000		1,000	0.0%	
4177	Clock Tower Expenses	120	840	1,590	750		750	52.8%	
	Clocks :- Indirect Expenditure	**160**	**1,126**	**2,840**	**1,714**	**0**	**1,714**	**39.6%**	**0**
	Net Expenditure	**(160)**	**(1,126)**	**(2,840)**	**(1,714)**				
206	Bus Shelters								
4036	R&M - Buildings	0	370	2,000	1,630		1,630	18.5%	
	Bus Shelters :- Indirect Expenditure	**0**	**370**	**2,000**	**1,630**	**0**	**1,630**	**18.5%**	**0**
	Net Expenditure	**0**	**(370)**	**(2,000)**	**(1,630)**				
207	General Town Maintenance								
4037	R&M - Grounds	1,056	7,955	10,500	2,546		2,546	75.8%	1,230
4092	Infrastructure	0	0	2,500	2,500		2,500	0.0%	
4140	Dog Waste Collection/Disposal	0	765	995	230		230	76.9%	
	General Town Maintenance :- Indirect Expenditure	**1,056**	**8,720**	**13,995**	**5,275**	**0**	**5,275**	**62.3%**	**1,230**
	Net Expenditure	**(1,056)**	**(8,720)**	**(13,995)**	**(5,275)**				
6000	plus Transfer from EMR	0	1,230						
	Movement to/(from) Gen Reserve	**(1,056)**	**(7,490)**						
208	Public Conveniences								
1181	Grant Received WSC	0	3,300	3,300	0			100.0%	
	Public Conveniences :- Income	**0**	**3,300**	**3,300**	**0**			**100.0%**	**0**

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Detailed Income & Expenditure by Budget Heading as at 27/10/2024

Month No: 7

Committee Report Community Services

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4014	Electricity	68	778	500	(278)		(278)	155.7%	
4016	Cleaning	0	1,643	3,000	1,358		1,358	54.8%	
4036	R&M - Buildings	0	738	1,500	762		762	49.2%	
4046	Opening/Closing Costs	342	2,073	4,000	1,927		1,927	51.8%	
	Public Conveniences :- Indirect Expenditure	**410**	**5,232**	**9,000**	**3,768**	**0**	**3,768**	**58.1%**	**0**
	Net Income over Expenditure	**(410)**	**(1,932)**	**(5,700)**	**(3,768)**				
211	The Queens Statue								
4012	Water Rates	0	0	200	200		200	0.0%	
4014	Electricity	0	0	300	300		300	0.0%	
4037	R&M - Grounds	0	145	3,000	2,855		2,855	4.8%	
	The Queens Statue :- Indirect Expenditure	**0**	**145**	**3,500**	**3,355**	**0**	**3,355**	**4.1%**	**0**
	Net Expenditure	**0**	**(145)**	**(3,500)**	**(3,355)**				
213	Public Realm								
4116	Town Maintenance	0	0	25,000	25,000		25,000	0.0%	
4117	Town Improvement	0	0	33,000	33,000		33,000	0.0%	
	Public Realm :- Indirect Expenditure	**0**	**0**	**58,000**	**58,000**	**0**	**58,000**	**0.0%**	**0**
	Net Expenditure	**0**	**0**	**(58,000)**	**(58,000)**				
215	Allotments								
1010	Allotment Fees	0	0	900	900			0.0%	
	Allotments :- Income	**0**	**0**	**900**	**900**			**0.0%**	**0**
4037	R&M - Grounds	0	850	1,500	650		650	56.7%	
	Allotments :- Indirect Expenditure	**0**	**850**	**1,500**	**650**	**0**	**650**	**56.7%**	**0**
	Net Income over Expenditure	**0**	**(850)**	**(600)**	**250**				
220	Studlands								
4045	Street Lighting - Maint Cont	0	0	30,500	30,500		30,500	0.0%	
4052	Street Lighting - Repair	0	0	5,000	5,000		5,000	0.0%	
	Studlands :- Indirect Expenditure	**0**	**0**	**35,500**	**35,500**	**0**	**35,500**	**0.0%**	**0**
	Net Expenditure	**0**	**0**	**(35,500)**	**(35,500)**				
308	Christmas								
4310	Christmas Lights	0	0	17,500	17,500		17,500	0.0%	

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Detailed Income & Expenditure by Budget Heading as at 27/10/2024

Month No: 7 **Committee Report Community Services**

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4811	CP - Christmas Lights Infrast	0	0	2,500	2,500		2,500	0.0%	
4995	Budgeted Reserve Amount	0	0	1,000	1,000		1,000	0.0%	
	Christmas :- Indirect Expenditure	**0**	**0**	**21,000**	**21,000**	**0**	**21,000**	**0.0%**	**0**
	Net Expenditure	**0**	**0**	**(21,000)**	**(21,000)**				
	Community Services :- Income	**0**	**19,899**	**66,030**	**46,131**			**30.1%**	
	Expenditure	**19,097**	**95,300**	**357,403**	**262,103**	**0**	**262,103**	**26.7%**	
	Net Income over Expenditure	**(19,097)**	**(75,401)**	**(291,373)**	**(215,972)**				
	plus Transfer from EMR	**0**	**1,230**						
	Movement to/(from) Gen Reserve	**(19,097)**	**(74,171)**						
	Grand Totals:- Income	**0**	**19,899**	**66,030**	**46,131**			**30.1%**	
	Expenditure	**19,097**	**95,300**	**357,403**	**262,103**	**0**	**262,103**	**26.7%**	
	Net Income over Expenditure	**(19,097)**	**(75,401)**	**(291,373)**	**(215,972)**				
	plus Transfer from EMR	**0**	**1,230**						
	Movement to/(from) Gen Reserve	**(19,097)**	**(74,171)**						

Item 7

Newmarket TOWN COUNCIL

Community Services Committee
DRAFT Budget 2025/2026

		2022/2023	2022/2023	2023/2024	2023/2024	2024/2025	2024/2025	2024/2025	2025/2026	% change	Notes
		Budget	Actual	Budget	Actual	Budget	Year to Date as at 30/9/2024	Projected Actual at 31/3/2025	Proposed Budget		
200	**Outside Services**										
4029	General Equipment	£ 500.00	£ 733.00	£ 500.00	£ 1,310.00	£ 1,000.00	£ 692.00	£ 1,000.00	£ 1,500.00	50%	to address previous underbudgeting/inc purchase costs
4039	Vehicle Costs	£ 5,000.00	£ 8,505.00	£ 7,700.00	£ 6,916.00	£ 7,700.00	£ 3,223.00	£ 7,700.00	£ 7,700.00	0%	Van Lease fees/misc vehicle costs
4095	Assets Purchased	£ -	£ -	£ -	£ 4,329.00	£ -	£ 546.00	£ 4,329.00	£ -		pedestrian barriers. Walkie-talkie system (24/25)
4326	Outside Services SLA	£ 76,310.00	£ 77,836.00	£ 101,657.00	£ 100,349.00	£ 115,000.00	£ 27,192.00	£ 101,657.00	£ 121,000.00	5%	WSC est.inc@5%. JCE inc due to service adjusts
	OverHead Expenditure	**£ 81,810.00**	**£ 87,074.00**	**£ 109,857.00**	**£ 112,904.00**	**£ 123,700.00**	**£ 31,653.00**	**£ 114,686.00**	**£ 130,200.00**	5%	
1005	Miscellaneous Income	£ -	£ 436.00	£ -	£ 2,000.00	£ -	£ -	£ 2,000.00	£ -		
	Total Income	**£ -**	**£ 436.00**	**£ -**	**£ 2,000.00**	**£ -**	**£ -**	**£ 2,000.00**	**£ -**		
201	**General Town Planting**										
4037	R&M-Grounds	£ 6,000.00	£ 4,232.00	£ 6,000.00	£ 1,580.00	£ 6,000.00	£ -	£ 2,500.00	£ 6,000.00	0%	additional maint over the SLA
4100	Seasonal Planting	£ 3,450.00	£ 13,957.00	£ 3,968.00	£ 4,088.00	£ 3,968.00	£ 1,862.00	£ 3,968.00	£ 4,200.00	6%	
4101	Hanging Baskets	£ 4,500.00	£ 4,268.00	£ 3,875.00	£ 3,878.00	£ 3,878.00	£ 3,381.00	£ 3,878.00	£ 4,000.00	3%	
4102	Sponsored Roundabouts			£ 1,300.00	£ 2,000.00	£ 5,000.00	£ -	£ 7,000.00	£ 5,000.00	0%	refurb of roundabouts
	OverHead Expenditure	**£ 13,950.00**	**£ 22,457.00**	**£ 15,143.00**	**£ 11,546.00**	**£ 18,846.00**	**£ 5,243.00**	**£ 17,346.00**	**£ 19,200.00**	2%	
1007	Hanging Baskets Sponsorship Income	£ 5,200.00	£ 5,345.00	£ 5,200.00	£ 4,830.00	£ 4,830.00	£ 4,830.00	£ 4,830.00	£ 4,830.00	0%	
1009	Roundabout Sponsorship	£ 5,200.00	£ 5,002.00	£ 5,200.00	£ 5,282.00	£ 5,000.00	£ -	£ 5,000.00	£ 5,000.00	0%	
	Total Income	**£ 10,400.00**	**£ 10,347.00**	**£ 10,400.00**	**£ 10,112.00**	**£ 9,830.00**	**£ 4,830.00**	**£ 9,830.00**	**£ 9,830.00**	0%	
202	**Cemetery**										
4011	Rates	£ 4,608.00	£ 4,042.00	£ 4,244.00	£ 4,244.00	£ 4,456.00	£ 4,441.00	£ 4,244.00	£ 4,900.00	10%	est inc based on previous years/no data available
4012	Water Rates	£ 1,000.00	£ 279.00	£ 1,150.00	£ 339.00	£ 1,000.00	£ 186.00	£ 800.00	£ 1,000.00	0%	
4014	Electricity	£ 1,600.00	£ 1,011.00	£ 1,600.00	£ 1,670.00	£ 1,600.00	£ 1,009.00	£ 1,600.00	£ 2,000.00	25%	est. inc fuel cost provision
4016	Cleaning	£ 500.00	£ 222.00	£ 500.00	£ -	£ -	£ -	£ -	£ 500.00		NEW - toilet cleaning rota introduced
4017	Fire Precautions	£ 163.00	£ -	£ -	£ -	£ -	£ -	£ -	£ -		not required (included in MH fee)
4035	Equipment	£ 200.00	£ 5.00	£ 100.00	£ -	£ 100.00	£ -	£ 100.00	£ -	-100%	not required
4036	R&M - Buildings	£ 3,000.00	£ 27,166.00	£ 8,055.00	£ 121.00	£ 8,000.00	£ -	£ 8,055.00	£ 20,000.00	150%	Cem chapel repairs phase 2
4037	R&M - Grounds	£ 26,000.00	£ 53,870.00	£ 22,000.00	£ 26,456.00	£ 22,000.00	£ 10,152.00	£ 22,000.00	£ 22,000.00	0%	flint wall, cemetery building repairs, memorials
4040	Trade Refuse Collections	£ 1,500.00	£ 250.00	£ -	£ -	£ -	£ -	£ -	£ -		not required
4047	Grave Digging	£ 11,500.00	£ 12,043.00	£ 11,500.00	£ 10,000.00	£ 11,500.00	£ 2,436.00	£ 11,500.00	£ 11,500.00	0%	
4325	Cemetery SLA	£ 10,837.00	£ 10,848.00	£ 12,063.00	£ 12,050.00	£ 12,666.00	£ 3,122.00	£ 12,063.00	£ 13,300.00	5%	WSC est. inc of 5% (actual will be based on April25 Inf %)
	OverHead Expenditure	**£ 60,908.00**	**£ 109,736.00**	**£ 61,212.00**	**£ 54,880.00**	**£ 61,322.00**	**£ 21,346.00**	**£ 60,362.00**	**£ 75,200.00**	23%	
1000	Burial Fees	£ 29,000.00	£ 33,320.00	£ 29,000.00	£ 25,062.00	£ 29,000.00	£ 6,808.00	£ 29,000.00	£ 29,000.00	0%	
1005	Misc Income		£ 20,125.00	£ -	£ -	£ -	£ 420.00	£ -	£ -		
1020	Interment Income (Ashes)	£ 4,000.00	£ 6,399.00	£ 4,000.00	£ 6,592.00	£ 4,000.00	£ 1,176.00	£ 6,000.00	£ 4,000.00	0%	
1021	Monumental Income	£ 4,000.00	£ 7,587.00	£ 4,000.00	£ 5,405.00	£ 4,000.00	£ 2,188.00	£ 4,000.00	£ 4,000.00	0%	
1022	Grave Space Purchase Income	£ 12,000.00	£ 19,114.00	£ 15,000.00	£ 14,998.00	£ 15,000.00	£ 1,177.00	£ 15,000.00	£ 15,000.00	0%	
1029	Income Commemorative Bench	£ 1,500.00	£ 574.00	£ -	£ -	£ -	£ -	£ -	£ -		controlled by NTC - as required - no budget provision
	Total Income	**£ 50,500.00**	**£ 87,119.00**	**£ 52,000.00**	**£ 52,057.00**	**£ 52,000.00**	**£ 11,769.00**	**£ 54,000.00**	**£ 52,000.00**	0%	
203	**Disused Churchyards**										
4037	R&M - Grounds	£ 2,000.00	£ 4,201.00	£ 4,000.00	£ 4,030.00	£ 4,000.00	£ 1,946.00	£ 4,000.00	£ 6,000.00	50%	All Saints Wall/ flint walls in both - major expenditure
	OverHead Expenditure	**£ 2,000.00**	**£ 4,201.00**	**£ 4,000.00**	**£ 4,030.00**	**£ 4,000.00**	**£ 1,946.00**	**£ 4,000.00**	**£ 6,000.00**	50%	
204	**Memorial - Tutte, War & Cooper**										
1014	Electricity	£ 100.00	£ 103.00	£ 200.00	£ 127.00	£ 200.00	£ 160.00	£ 200.00	£ 400.00	100%	est. inc fuel cost provision
4036	R&M - Buildings	£ 500.00	£ 99.00	£ 1,000.00	£ 2,763.00	£ 1,000.00	£ -	£ 3,000.00	£ 1,000.00	0%	
4037	R&M - Grounds	£ 1,000.00	£ 770.00	£ 1,000.00	£ 7,915.00	£ 1,000.00	£ -	£ 4,500.00	£ 1,000.00	0%	

	OverHead Expenditure	**£ 1,600.00**	**£ 972.00**	**£ 2,200.00**	**£ 10,805.00**	**£ 2,200.00**	**£ 160.00**	**£ 7,700.00**	**£ 2,400.00**	9%	
205	**Clocks**										
4014	Electricity	£ 250.00	£ 182.00	£ 250.00	£ 216.00	£ 250.00	£ 246.00	£ 250.00	£ 500.00	100%	est. inc fuel cost provision
4036	R&M - Buildings	£ 500.00	£ 850.00	£ 1,000.00	£ 91.00	£ 1,000.00	£ -	£ 500.00	£ 1,000.00	0%	
4177	Clock Tower Expenses	£ 1,400.00	£ 1,380.00	£ 1,500.00	£ 1,685.00	£ 1,590.00	£ 720.00	£ 1,500.00	£ 1,700.00	7%	possible inc in monthly maint. Fees
	OverHead Expenditure	**£ 2,150.00**	**£ 2,412.00**	**£ 2,750.00**	**£ 1,992.00**	**£ 2,840.00**	**£ 966.00**	**£ 2,250.00**	**£ 3,200.00**	13%	
206	**Bus Shelters**										
4036	R&M - Buildings	£ 1,500.00	£ 1,550.00	£ 2,000.00	£ 905.00	£ 2,000.00	£ 370.00	£ 1,500.00	£ 2,000.00	0%	includes quarterly cleaning contract
	OverHead Expenditure	**£ 1,500.00**	**£ 1,550.00**	**£ 2,000.00**	**£ 905.00**	**£ 2,000.00**	**£ 370.00**	**£ 1,500.00**	**£ 2,000.00**	0%	
207	**General Town Maintenance**										
4037	R&M - Grounds	£ 2,000.00	£ 1,659.00	£ 2,000.00	£ 3,320.00	£ 2,500.00	£ 6,899.00	£ 2,500.00	£ 12,000.00	380%	additonal JC contracts (Rowley/St Mary's/Exning Rd)
4092	Infrastructure	£ 2,500.00	£ 3,360.00	£ 2,500.00	£ 720.00	£ 2,500.00	£ -	£ -	£ 2,500.00	0%	
4108	Town Centre Regeneration	£ 10,000.00	£ 33,036.00	£ 17,597.00	£ 33,325.00	£ 8,000.00	£ -	£ 30,989.00	£ 8,000.00	0%	safety checks annual on clock tower roof
4140	Dog Waste Collection/Disposal	£ 850.00	£ 666.00	£ 850.00	£ 947.00	£ 995.00	£ 765.00	£ 765.00	£ 995.00	0%	
	OverHead Expenditure	**£ 15,350.00**	**£ 38,721.00**	**£ 22,947.00**	**£ 38,312.00**	**£ 13,995.00**	**£ 7,664.00**	**£ 34,254.00**	**£ 23,495.00**	68%	
1005	SCC Grants Received	£ -	£ 4,329.00		£ -	£ -	£ -	£ -	£ -		
	Total Income	**£ -**	**£ 4,329.00**		**£ -**	**£ -**	**£ -**	**£ -**	**£ -**		
208	**Public Conveniences**										
4012	Water Rates	£ 152.00	£ -	£ -	£ -	£ -	£ -	£ -	£ -		
4014	Electricity	£ 400.00	£ 530.00	£ 500.00	£ 1,025.00	£ 500.00	£ 710.00	£ 1,400.00	£ 1,400.00	180%	inc due to inc in opening times
4016	Cleaning	£ 300.00	£ 1,803.00	£ 300.00	£ 2,423.00	£ 3,000.00	£ 1,643.00	£ 3,000.00	£ 3,600.00	20%	weekend cleaning of toilets Crash Cleaners
4036	R&M - Buildings	£ 900.00	£ 691.00	£ 1,000.00	£ 2,440.00	£ 1,500.00	£ 738.00	£ 1,000.00	£ 2,000.00	33%	maint increases
4044	Public toilet cleansing	£ 100.00	£ -	£ -	£ -	£ -	£ -	£ -	£ -		not required/ inc in MH provision
4046	Public Toilet Opening and closing	£ 2,400.00	£ 2,800.00	£ 3,000.00	£ 3,016.00	£ 4,000.00	£ 1,731.00	£ 4,000.00	£ 4,400.00	10%	Abbey Security
	OverHead Expenditure	**£ 4,252.00**	**£ 5,824.00**	**£ 4,800.00**	**£ 8,904.00**	**£ 9,000.00**	**£ 4,822.00**	**£ 9,400.00**	**£ 11,400.00**	27%	
1100	Grants Received	£ 3,300.00	£ 3,300.00	£ 3,300.00	£ 3,300.00	£ 3,300.00	£ 3,300.00	£ 3,300.00	£ 3,300.00	0%	WSC grant for toilets
	Total Income	**£ 3,300.00**	**£ 3,300.00**	**£ 3,300.00**	**£ 3,300.00**	**£ 3,300.00**	**£ 3,300.00**	**£ 3,300.00**	**£ 3,300.00**	0%	
211	**The Queens Statue**										
4012	Water Rates	£ 200.00	£ -	£ 200.00	£ -	£ 200.00	£ -	£ 200.00	£ 200.00	0%	
4014	Electricity	£ 300.00	£ -	£ 300.00	£ -	£ 300.00	£ -	£ 300.00	£ 300.00	0%	
4037	R&M - Grounds	£ 1,000.00	£ 1,474.00	£ 3,000.00	£ 2,000.00	£ 3,000.00	£ 145.00	£ 2,500.00	£ 3,000.00	0%	
	OverHead Expenditure	**£ 1,500.00**	**£ 1,474.00**	**£ 3,500.00**	**£ 2,000.00**	**£ 3,500.00**	**£ 145.00**	**£ 3,000.00**	**£ 3,500.00**	0%	
1005	Misc Income	£ -	£ 330.00	£ 330.00	£ 349.00	£ -	£ -	£ 167.00	£ -		
1100	Grants Received	£ -	£ 635.00		£ -		£ -	£ -	£ -		
1174	SCC Grants Received	£ -	£ 635.00		£ -		£ -	£ -	£ -		
	Total Income	**£ -**	**£ 1,600.00**	**£ 330.00**	**£ 349.00**	**£ -**	**£ -**	**£ 167.00**	**£ -**		
213	**Public Realm**										
	Town Maintenance	£ -	£ -	£ 5,000.00	£ -	£ 25,000.00	£ -	£ 5,000.00	£ 25,000.00	0%	
	Town Improvement	£ -	£ -	£ 5,000.00	£ 5,886.00	£ 33,000.00	£ -	£ 5,000.00	£ 33,000.00	0%	upgrade to bins/planters/public realm street furniture
	Overhead Expenditure	**£ -**	**£ -**	**£ 10,000.00**	**£ 5,886.00**	**£ 58,000.00**	**£ -**	**£ 10,000.00**	**£ 58,000.00**	0%	
215	**Allotments**										
4037	R&M - Grounds	£ 1,500.00	£ -	£ 1,500.00	£ 1,500.00	£ 1,500.00	£ 850.00	£ 1,500.00	£ 2,000.00	33%	introduction on annual dredging/clearing - Cheveley Rd
	OverHead Expenditure	**£ 1,500.00**	**£ -**	**£ 1,500.00**	**£ 1,500.00**	**£ 1,500.00**	**£ 850.00**	**£ 1,500.00**	**£ 2,000.00**	33%	

Newmarket TOWN COUNCIL

1010	Allotment Fees	£ 900.00	£ 900.00	£ 900.00	£ 900.00	£ 900.00	£ -	£ 900.00	£ 900.00	0%	
	Total Income	**£ 900.00**	**£ 900.00**	**£ 900.00**	**£ 900.00**	**£ 900.00**	**£ -**	**£ 900.00**	**£ 900.00**	0%	
220	**Studlands**										
4045	Street Lighting - Energy fees & Maint Cont	£ 27,663.00	£ 27,663.00	£ 30,500.00	£ 25,524.00	£ 30,500.00	£ -	£ 30,500.00	£ 30,000.00	-2%	LED upgrade in place(WSC). Reassessment of costs tbc
4052	Street Lighting - Repair/upgrade	£ -	£ 313.00	£ 5,000.00	£ 3,098.00	£ 5,000.00	£ -	£ 5,000.00	£ 5,000.00	0%	
	OverHead Expenditure	**£ 27,663.00**	**£ 27,976.00**	**£ 35,500.00**	**£ 28,622.00**	**£ 35,500.00**	**£ -**	**£ 35,500.00**	**£ 35,000.00**	-1%	
308	**Christmas**										
4310	Christmas Lights	£ 15,500.00	£ 16,576.00	£ 16,000.00	£ 15,660.00	£ 17,500.00	£ -	£ 16,000.00	£ 17,500.00	0%	
4811	CP - Christmas Lights Infrast	£ 9,000.00	£ 4,100.00	£ 2,500.00	£ 3,339.00	£ 2,500.00	£ -	£ 2,500.00	£ 3,500.00	40%	
4995	Budgeted Reserve Amount	£ -	£ -	£ 1,000.00	£ -	£ 1,000.00	£ -	£ 1,000.00	£ -	-100%	not required/incorporated into 4311/308
	OverHead Expenditure	**£ 24,500.00**	**£ 20,676.00**	**£ 19,500.00**	**£ 18,999.00**	**£ 21,000.00**	**£ -**	**£ 19,500.00**	**£ 21,000.00**	0%	
1005	Misc Income	£ -	£ 2,700.00		£ 2,700.00	£ -	£ -	£ -	£ -		
	Total Income	**£ -**	**£ 2,700.00**		**£ 2,700.00**		**£ -**	**£ -**	**£ -**		
	Expenditure	**£ 238,683.00**	**£ 323,073.00**	**£ 294,909.00**	**£ 301,285.00**	**£ 357,403.00**	**£ 75,165.00**	**£ 320,998.00**	**£ 392,595.00**	10%	
	Income	**£ 65,100.00**	**£ 110,731.00**	**£ 66,930.00**	**£ 71,418.00**	**£ 66,030.00**	**£ 19,899.00**	**£ 70,197.00**	**£ 66,030.00**	0%	
	Net Expenditure	**£ 173,583.00**	**£ 212,342.00**	**£ 227,979.00**	**£ 229,867.00**	**£ 291,373.00**	**£ 55,266.00**	**£ 250,801.00**	**£ 326,565.00**	12%	**£35,192.00**
											increase from previous year's committee budget

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Newmarket TOWN COUNCIL

Report to	**Community Services Report**
Subject	**Streetlight column banner publicity**
Purpose	**Decision**
Classification	**Unrestricted**
Meeting date	**4th November 2024**
Item number	**8**
Written By	**Cathy Whitaker CLERK**

Summary: This report outlines a proposal to install publicity banners on relevant streetlights at the entrance to the town for the use of the Town Council and collaborating stakeholders.

1.	Introduction
a.	Newmarket Racecourse has used High Street lighting columns for c. 10 years to publicise its events and activities. **See attached photo.**
b.	The streetlight columns are the assets of Suffolk County Council and permission and testing is required on an on-going basis.
2.	Context
a.	The Council's activities require better publicising – Facebook, website, The Journal, posters, etc. are already used. However, it is apparent that more is needed to inform the public.
b.	Local Councils regularly utilise the High Street lighting assets for this purpose.
3.	Proposal/Options
a.	To apply for permission to install the infrastructure for banners on 8 columns around Bury Road, Fordham Road, Exning Road and at the Queen's Statue area – two per area.
b.	To use these for Town Council promotion throughout the year of its activities and events (ie: Carnival / Christmas / Summer Entertainment / plus ad hoc)
c.	To occasionally offer the facility to its collaborating stakeholders for a fee which will offset the initial installation costs (ie: BID, Discover Newmarket, NHRM, etc.)
4.	Financial/Resource Implications
a.	Initial installation of the infrastructure brackets (one-off fee) £275 x 8 = £2,200. From the CS Committee infrastructure budget.
b.	Banners install/uninstall fees (by Icon Signs) £220 per banner to include supply and manufacture of a double sided banner, fitting onto column brackets and removal of existing banner. From either the individual event budget or the general Publicity account budget.
5.	Next Steps/Recommendations
a.	To proceed with the application for permission to install banner infrastructure on 8 lighting columns.
b.	To utilise by installing banners for Town Council events and activities and those of our collaborating stakeholders where appropriate and with a contributing cost.


Newmarket
RACECOURSES
THE
BETFRED
GUINEAS
FESTIVAL
FRIDAY 2–SUNDAY 4 MAY
ON SALE NOW
THE JOCKEY CLUB
BETFRED
POST OFFICE

Outlook

Fw: Bench - Rowley Mile/Hamilton Road - for CS Ctte consideration

From Townclerk <Townclerk@newmarket.gov.uk>
Date Sun 2024-10-27 14:04
To Townclerk <Townclerk@newmarket.gov.uk>

From: Andy Drummond <andy@lettergold.co.uk>
Sent: Tuesday, October 15, 2024 13:03
To: Townclerk <Townclerk@newmarket.gov.uk>
Subject: Bench - Rowley Mile/Hamilton Road

Dear Cathy

I have just attended an SCC roadshow on the market square. Elaine who often attends our meetings with comments from around the town says that the bench detailed above is falling apart and asked whether we could provide a replacement please?

Can we get this onto an agenda to investigate please? Elaine said that she had raised the matter with Cllr McHugh, so you may already be aware.

Many thanks,

Andy

--
Andy Drummond
+44 (0) 7710 027 343
www.Lettergold.co.uk

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Newmarket TOWN COUNCIL

Report to	**Community Services Committee**
Subject	**High Street bins and planters – replacement project**
Purpose	**Decision**
Classification	**Unrestricted**
Meeting date	**4th November 2025**
Item number	**9b**
Written By	**Cathy Whitaker CLERK**

Summary: This report outlines a proposal to replace the High Street bins and planters and gives information regarding the logistics and funding suggestions.

1.	Introduction
a.	The 16 bins and 29 planters on the High Street are in need of replacement.
2.	Context
a.	The existing bins are severely corroded and the trees in the planters are root-bound and in places not thriving – however cannot be removed easily or without damage due to the way the trees were secured originally. The trees actually belong to the BID, who are aware of this proposal.
3.	Proposal/Options
a.	Purchase 16 x Derby Wheelie Bin Housing units and 29 x Bournville Planters from BROXAP (see attached images)
4.	Financial/Resource Implications
a.	The cost of the purchases is £72,000. NTC to fund £57,000 from current year budget and ear-marked reserves.
b.	A UKSPF funding of £15,000 to cover the balance – confirmation of this has been received.
c.	WSC to assist with the removal, disposal and installation logistics.
5.	Next Steps/Recommendations
a.	To replace the 16 bins and 29 planters on the High Street with Derby Wheelie Bin Housing units and Bourneville planters.
b.	To work with WSC regarding logistics of removal and installation.

Derby Wheelie Bin Housing

☆☆☆☆☆ Write a review   Ask a question

BX45G 2552

From: **£549.00** Ex VAT

****Industry-leading, extra tough 10mm galvanised steel base****

The Derby Wheelie bin housing is a larger capacity bin which is perfect for heavy footfall areas.

Supplied with the Litter laser cut text, 3 vinyl bands and 2 vinyl Tidyman logos.

Capacity *

120 litre Wheelie Bin Container

Top *

Pyramid Top +£20.00

Cigarette Disposal *

Self Closing Ashtray +£30.00

Colour *

Bournville Planter

☆☆☆☆☆ Write a review   2 Questions \ 2 Answers

BX14 4093

From: **£2,170.00** Ex VAT

Product dimensions; Height: 1000mm, Length: 1600mm, Width: 1600mm.

Optional Extras

-- Please Select --

Quantity

1

ADD TO BASKET

REQUEST A QUOTE   **NEED ADVICE?**

Delivery information   Find out more

Fill in your delivery details to check available shipping options and calculate rates for this product

Postal Code *

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