



Newmarket

TOWN COUNCIL

Minutes of the Meeting of Newmarket Town Council

held on Monday 28th October 2024 at 6:15 pm at the Memorial Hall

Attendance:

Councillor P Winter (Town Mayor)
Councillor J Borda
Councillor L Crissall
Councillor A Drummond
Councillor J Harvey
Councillor R Hood

Councillor P Hulbert
Councillor R Jones
Councillor J McHugh
Councillor R Nobbs
Councillor S Perry
Councillor K Yarrow

Also Present: C Whitaker – Town Clerk, T Harding from Discover Newmarket and D Burns from Community News.

Minute

24/10/1 **Welcome**

The Chair read the Fire safety notice and asked if anyone intended to record the meeting.

24/10/2 **Apologies for Absence – LGA 1972, Section 85(1) & (2)**

Apologies were received from Cllrs Anderson, Berry, Clover, Jarvis, Starkey and Unwin.

24/10/3 **Declaration of Members Interests & to Remind Councillors of the Need to Keep up to Date Their Register of Member's Interests and to Consider any Requests Received for Member's Dispensation**

Cllr Nobbs declared an 'other interest' in item 12, Discover Newmarket. There were no requests for Member's Dispensation.

24/10/4 **To Receive and Confirm the Minutes of the Town Council Meeting held on 23rd September 2024 and any Matters Arising.**

The minutes of the meeting held on 23rd September 2024 were presented and the following amendment was made:

Page 3 – Outside Bodies – amended to read “Suffolk Enhanced Bus Partnership Meeting” as opposed to “Cambridge and Peterborough Bus Partnership Meeting”.

The following was agreed:

24/10/4.01 Resolved

That subject to the amendment being made, the minutes of the meeting held on 23rd September 2024 be adopted and signed as a correct record by the Town Mayor.

Matters arising:

Page 4 - Cllr Perry spoke regarding the weeding at the railway station, which is unsatisfactory.

24/10/5 **Public Open Session**

No members of the public were present.

The Chair proposed that item 12 Discover Newmarket be brought forward, and the following was agreed:

Cllr Nobbs declared an 'other interest' in the following item and left the meeting.

24/10/6 24/10/6.01 Resolved

That item 12 Discover Newmarket be brought forward.

Tracey Harding from Discover Newmarket presented a proposal for a Town themed event for 2025; following from the successful 2024 Newmarket in Colour initiative. Collaboration between Discover Newmarket, National Horse Racing Museum, Newmarket Town Council and Newmarket BID, with a £5,000 contribution each. The theme for 2025 is Horse Racing Board Games – onsite at the NHRM. DN to assume the role of the Project Manager/Administrator, but all four organisations would have an equal partnership and involvement.

The following was agreed:

24/10/6.02 Resolved

That a stakeholder contribution of £5,000 be granted to the 2025 Town Project; to be funded from the 2025/2026 Grants budget account.

Cllr Nobbs returned to the meeting.

The Chair proposed that item 13 Town Guide be brought forward, and the following was agreed:

24/10/7 24/10/7.01 Resolved

That item 13 Town Guide be brought forward.

David Burns from Community News presented a proposal for a Newmarket Town Guide. Funding of production and print is achieved fully through advertising, which is fully sourced by Community News team. Content can be provided by the Town Council at any level it wishes. 3,000 – 5,000 copies would be provided to cover a two-year period. Further copies may be paid for as necessary. Lead timescale can be minimum three months from confirmation. Advertising ranges from £495 for a full page through to £95 for an eighth of a page, with an estimated 16 pages of advertising to a 36 page booklet.

24/10/7.02 Resolved

That the Town Guide be approved, with Stakeholder involvement via a working group, facilitated by the Town Council.

24/10/8 Police Report

A written report was presented and noted. Some clarification was requested regarding definition of categories and what project activities are being undertaken.

24/10/9 Councillor Reports

SCC – Cllr Hood reported that the monthly report had been issued.

Cllr Drummond reported regarding the Laureate Path and the land to the rear of the school; clarification has been received now regarding this. The new owner of the former Allied building appears to be open to restoring the path and negotiations are in place regarding a Creation Agreement (s.25 of the Highways Act) taking place between WSC

and SCC and the owner to re-route the path.

Cllr Hood reported that the sale had been finalised on 1/10/2024. Why was the Right of Way allowed to be closed for so long? Why was there such a delay in communication regarding the school land?

West Suffolk Council (WSC) – Cllr Yarrow reported regarding the concrete steps behind Millbank and correspondence from a member of the public who has difficulty accessing the nursery due to the lack of a ramp at that location.

He attended the Parish and Town Forum on 8/10/24 where the Rural Transport Plan was discussed and it was acknowledged that the current model was not working, with a commercial approach being taken as opposed to addressing the local need. He attended the Community Land Trust event in Lavenham.

Cllr Perry reported that WSC had installed four new EV chargers in the Guineas car park. WSC are consulting regarding the Area Transport Plan; NTC Transport and Parking Working Group are doing a response as part of the Newmarket plan.

Outside Bodies – Cllr Hulbert reported that Stephenson's have new buses with real-time information onboard. Disability Forum report details school input regarding hate crimes towards disabled people.

24/10/10 Mayors Announcements

The Mayor reported that, in addition to attending committee meetings, working groups and other meetings, her activities included the following:

Sunday 20th October – Attended the Civic Service for Cllr Pat Hanlon, Chair at West Suffolk Council at St Edmundsbury Cathedral.

24/10/11 To Receive the Minutes and Consider and Approve any Recommendations from the Development & Planning Committee Meetings held on 7th & 21st October 2024

The minutes and recommendations from the Development & Planning Committee meetings held on 7th & 21st October 2024 were presented. There were no recommendations.

24/10/12 To Receive the Minutes and Consider and Approve any Recommendations from the Community Leisure Services Committee Meeting held on 7th October 2024

The minutes of the Community Services Committee meeting held on 7th October 2024 were presented.

24/10/12.01 Resolved (L/24/10/8.01 Recommendation)

That a French Twinning Working Group to be set up to begin meetings with a remit to research possible on-going connections and plan the 2025 visit. Membership to be confirmed.

24/10/12.02 Resolved (L/24/10/9.01 Recommendation)

That the Hire Fees for Newmarket Venues from 1st April 2025 – 31st March 2026 be approved.

24/10/12.03 Resolved (L/24/10/10.01 Recommendation)

That the funding of existing JC fencing phase to be funded from current year budget/Several EMR accounts to value of £14,561. That the remaining wooden

fencing be replaced with Duralok around the perimeter of the Severals. To incorporate fixing facility at the traffic light junction for three community banners – funded from 25/26 budget (4037/210). To replace the worn Pavilion signage. To submit a planning application.

24/10/12.04 Resolved (L/24/10/10.02 Recommendation)

That the new outdoor gym area be fenced with Duralok with mesh and a self-closing gate, funded from current year budget and that the area has no restriction on time of use by individual members of the public. That a PSPO dog exclusion request be submitted.

24/10/12.05 Resolved (L/24/10/11.01 Recommendation)

That the Car Boot sales be held on 18th May, 1st, 15th and 29th June, 13th and 27th July, 10th and 24th August subject to a check to see if there are any clashes with sporting activities

24/10/13 To Receive the Minutes and Consider and Approve any Recommendations from the Performance & Audit Committee Meeting held on 14th October 2024

The minutes of the Performance & Audit Committee meeting held on 14th October 2024 were presented. There were no recommendations.

24/10/14 To Receive the Minutes and Consider and Approve any Recommendations from the Human Resources Committee Meeting held on 21st October 2024

The minutes of the Human Resources Committee meeting held on 21st October 2024 were presented.

24/10/14.01 Resolved (H/24/6.1 Recommendation)

That draft budget for the Human Resources Committee for 2025/2026 be approved at £311,942.00.

24/10/15 Working Group Reports

The Transport and Parking Working Group met on 24/10/24. Cllr Harvey gave a report update to Council regarding the Bus Service Improvement Plan, RPZ for All Saints Area, among other related items.

24/10/16 Small Grant Applications

Newmarket Charitable Foundation – an application to support the Community Awards event on 1st July 2025 for £1,000 was considered and the following was agreed:

24/10/16.01 Resolved

That the application from Newmarket Charitable Foundation to support the Community Awards event on 1st July 2025 for £1,000 be approved, with funds from 2025/2026 Grants budget.

Newmarket Community Reserve – an application to support the Newmarket Community Orchard Wassail Day January 2025 for £215 was considered and the following was agreed:

24/10/16.02 Resolved

That the application from Newmarket Community Reserve to support the Community Orchard Wassail Day January 2025 be approved; a grant of £300 from the current year Grants budget.

Newmarket Food & Drink Festival – an application to support the Newmarket Food & Drink Festival 13th/14th September 2025 for £1,000 was considered and the following was agreed:

24/10/16.03 Resolved

That the application from Newmarket Food & Drink Festival to support the Newmarket Food & Drink Festival 13th/14th September Community Orchard 2025 for £1,000 be approved, with funds from 2025/2026 Grants budget.

24/10/17 External Audit

The External Audit report and Certificate for the financial year 2023/2024 and Clerk's report on associated actions were noted, with thanks given to the Clerk.

24/10/18 Meeting Dates

The date of the May 2025 Annual Meeting of the Council was considered, and the following was agreed:

24/10/18.01 Resolved

That the date of the 2025 Annual Meeting of the Council to be held on Tuesday 27th May 2025 be confirmed.

The date of the Annual Meeting of the Town was considered, and the following was agreed:

24/10/18.02 Resolved

That the date of the Annual Meeting of the Town be held on Monday 12th May 2025.

The draft schedule of Council meetings for the Municipal Year May 2025 to May 2026 was presented for information. This will be ratified at the May 2025 Annual Meeting of the Council.

24/10/19 Correspondence

None noted.

24/10/20 Date of the next Meeting

Monday 25th November 2024 in the Memorial Hall at 6:15pm.

Meeting closed at 7.15pm

Signed: _____
Cllr Winter

Date: _____
25.11.24

Summary of Resolutions

Resolution	Resolution Wording
<u>24/10/6.02 Resolved</u>	That a stakeholder contribution of £5,000 be granted to the 2025 Town Project; to be funded from the 2025/2026 Grants budget account.
<u>24/10/7.02 Resolved</u>	That the Town Guide be approved, with Stakeholder

	involvement via a working group, facilitated by the Town Council.
<u>24/10/12.01 Resolved</u> <i><u>(L/24/10/8.01 Recommendation)</u></i>	That a French Twinning Working Group to be set up to begin meetings with a remit to research possible on-going connections and plan the 2025 visit. Membership to be confirmed.
<u>24/10/12.02 Resolved</u> <i><u>(L/24/10/9.01 Recommendation)</u></i>	That the Hire Fees for Newmarket Venues from 1st April 2025 – 31st March 2026 be approved.
<u>24/10/12.03 Resolved</u> <i><u>(L/24/10/10.01 Recommendation)</u></i>	That the funding of existing JC fencing phase to be funded from current year budget/Severals EMR accounts to value of £14,561. That the remaining wooden fencing be replaced with Duralok around the perimeter of the Severals. To incorporate fixing facility at the traffic light junction for three community banners – funded from 25/26 budget (4037/210). To replace the worn Pavilion signage. To submit a planning application.
<u>24/10/12.04 Resolved</u> <i><u>(L/24/10/10.02 Recommendation)</u></i>	That the new outdoor gym area be fenced with Duralok with mesh and a self -closing gate, funded from current year budget and that the area has no restriction on time of use by individual members of the public. That a PSPO dog exclusion request be submitted.
<u>24/10/12.05 Resolved</u> <i><u>(L/24/11/10.01 Recommendation)</u></i>	That the Car Boot sales be held on 18th May, 1 st , 15th and 29th June, 13th and 27th July, 10th and 24th August subject to a check to see if there are any clashes with sporting activities
<u>24/10/14.01 Resolved</u> <i><u>(H/24/6.1 Recommendation)</u></i>	That draft budget for the Human Resources Committee for 2025/2026 be approved at £311,942.00.
<u>24/10/16.01 Resolved</u>	That the application from Newmarket Charitable Foundation to support the Community Awards event on 1 st July 2025 for £1,000 be approved, with funds from 2025/2026 Grants budget.
<u>24/10/16.02 Resolved</u>	That the application from Newmarket Community Reserve to support the Community Orchard Wassail Day January 2025 be approved; a grant of £300 from the current year Grants budget.
<u>24/10/16.03 Resolved</u>	That the application from Newmarket Food & Drink Festival to support the Newmarket Food & Drink Festival 13 th /14 th September Community Orchard 2025 for £1,000 be approved, with funds from 2025/2026 Grants budget.
<u>24/10/18.01 Resolved</u>	That the date of the 2025 Annual Meeting of the Council to be held on Tuesday 27 th May 2025 be confirmed.
<u>24/10/18.02 Resolved</u>	That the date of the Annual Meeting of the Town be held on Monday 12 th May 2025.