



Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Leisure Services Committee **Held on Monday 5th August 2024 at 7:20 pm**

Attendance:

Councillor R Nobbs (Chair)
Councillor J Borda
Councillor J Harvey

Councillor P Hulbert
Councillor J Jarvis
Councillor P Winter

Also Present: C Whitaker – Town Clerk, F Harker – Event Manager, J Ashton – Minute Assistant and Cllr McHugh as an observer.

Minute

L/24/08/1 Chairman to Read the Fire Safety Notice and Announce that Proceedings May be Filmed or Recorded

The Chairman opened the meeting and advised that the fire safety briefing was not required and announced that the meeting was being recorded by the Minute Assistant.

L/24/08/2 Apologies for Absence

Apologies were received from Cllr Perry.

L/24/08/3 Declaration of Member's Interests and to Remind Councillors of the Need to Keep up to Date Their Register of Member's Interests and to Consider Any Requests Received for Members Dispensation

None noted. There were no requests for dispensation.

L/24/08/4 To Receive and Confirm for Accuracy the Minutes of the Leisure Services Committee Meeting Held on Monday 3rd June 2024 and Any Matters Arising

Members received the minutes of the Leisure Services Committee meeting held on 3rd June 2024 and the following was agreed:

L/24/08/4.01 Resolved

That the minutes of the Leisure Services Committee meeting held on 3rd June 2024 be adopted and signed as a true record by the Chairman of the Leisure Services Committee.

There were no matters arising.

L/24/08/5 Public Open Session

No members of the public were present.

L/24/08/6 To Receive the Accounts

The draft accounts for July 2024 were received and noted.

L/24/08/7 Events Update

MLF Twinning 70th Anniversary Visit to Newmarket 2024 – A report was presented and discussed regarding the planned itinerary over the weekend of 20th to 23rd September 2024.

Book number 7 2024 -2025

Minutes of Leisure Services Committee held on Monday 5th August 2024

Christmas 2024 – A report was presented and discussed on the planned activities:

9th and 23rd November – willow lantern workshops in the Memorial Hall.

30th November – craft fair in the Memorial Hall. No cost to NTC. Stallholders to pay a nominal fee to encourage commitment.

7th December – lantern parade down the High Street to the Memorial Garden – carols/band/possible nativity – Hot drinks and mince pies provided by NTC.

14th December – Winter Wonderland with activities in the Memorial Garden to include food and drink vendors fair ride, music, photo opportunities, garden entertainment. Snow globe in the Memorial Hall along with Cinderella short show pantomime

Monday 23rd December – 11-3pm – Story Time with Santa and Christmas craft activities in the Memorial Hall. Holiday Activity Funding with free packed lunches for pupil premium families. Small gifts to be provided.

Cllr McHugh left the meeting.

The dates and activities along with costs, were considered and the following was agreed:

L/24/08/7.01 Recommendation

That all of the activities take place only on Saturday 14th December for Winter Wonderland.

Carnival 2025 – a date for the Carnival was considered and the following was agreed:

L/24/08/7.02 Recommendation

That the Carnival be held on Saturday 5th July 2025.

L/24/08/8

St Georges Day

A report on an event for St George's Day 19th April 2025 with a Medieval theme including activities for children was presented and discussed. The following was agreed:

L/24/08/8.01 Recommendation

That the St Georges Day Event be held on Saturday 19th April 2025 on The Severals from 1:00pm – 4:00pm.

L/24/08/9

Newmarket Earth Day

A report on the event to be held on Saturday 26th April was presented and discussed. All costs to be determined when plans have been consolidated. The following was agreed:

L/24/08/9.01 Recommendation

That a Newmarket Earth Day Event be held on Saturday 26th April 2025 in the Memorial Gardens from 11:00am – 3:00pm.

Book number 8 2024 -2025

L/24/08/10 Newmarket Venues

This item was deferred, and the figures will be emailed to Members.

L/24/08/11 Leisure Services Update

The Events Manager provided an interim update on 18th July 2024 and a further update will be provided in September 2024. The following was agreed:

L24/08/11.01 Recommendation

That, when necessary, an interim report will be issued to the Committee by the Events Manager.

L/24/08/12 Correspondence

Provisional dates for car boot sales next year were noted and will be confirmed when the dates are agreed.

L/24/08/13 Date of Next Meeting

Monday 7th October 2024 at the Memorial Hall.

Meeting closed at 9:00pm.

Signed _____ Cllr Harvey _____ Date _____ 7.10.24 _____

Summary of Recommendations

Recommendation	Recommendation Wording
<u>L/24/08/7.01 Recommendation</u>	That all of the activities take place only on Saturday 14th December for Winter Wonderland.
<u>L/24/08/7.02 Recommendation</u>	That the Carnival be held on Saturday 5th July 2025.
<u>L/24/08/8.01 Recommendation</u>	That the St Georges Day Event be held on Saturday 19th April 2025 on The Severals from 1:00pm – 4:00pm.
<u>L/24/08/9.01 Recommendation</u>	That a Newmarket Earth Day Event be held on Saturday 26th April 2025 in the Memorial Gardens from 11:00am – 3:00pm.
<u>L/24/08/11.01 Recommendation</u>	That, when necessary, an interim report will be issued to the Committee by the Events Manager.