

Membership from May 2024
Councillor Harvey (Chair)
Councillor Drummond (Vice)
Councillor Hood
Councillor Hulbert
Councillor McHugh
Councillor Perry
Councillor Winter
Councillor Yarrow

Members = 8
Quorum = 3



Newmarket

TOWN COUNCIL

The Memorial Hall, High Street, Newmarket, Suffolk CB8 8JP

You are hereby summoned to attend a meeting of the
FINANCE & POLICY COMMITTEE to be held at
Memorial Hall, High Street, Newmarket, CB8 8JP on
Monday 15th July 2024 at 7.15pm
*or following on from the Development and Planning
Committee meeting, whichever is later*

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting.

Members of the public and press may not orally report or comment about a meeting as it takes place if present at a meeting of the Council, but otherwise may:

- a. film, photograph or make an audio recording of the meeting;
- b. use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
- c. Report or comment on the proceedings in writing, during or after a meeting or orally after the meeting.

The Council will where possible facilitate such recording unless it is being disruptive. It will also take steps to ensure that children, the vulnerable and members of the public who object to being filmed are protected without undermining the broader purpose of the meeting

1. **Chair to read** the fire safety notice and announce that this meeting is being recorded and to ask whether anyone else intends to record the meeting
2. **Apologies** – To receive and accept apologies for absence
3. **Declaration of interests**
 - a) Councillors are invited to raise any declarations of interest concerning items on the agenda
 - b) To consider any requests for dispensation
4. **Minutes of previous meeting held 20th May 2024**
 - a) To consider and adopt the minutes, as a true record of the proceedings
 - b) To consider any matters arising
5. **Public participation** – an invitation to members of the public to make representations to Councillors. Resolutions can only be made on items on the agenda
Rules of public participation: no person may speak for longer than 3 minutes in total. The maximum time permitted for this item is 15 minutes. This is the only opportunity during the meeting, for members of the public to address Councillors.
6. **Submission of schedules of payments for information** - To approve cashbooks 1-4 for months 2 and 3
7. **Bank statements** – To confirm that the bank statement balances & related bank reconciliations have been signed by the Chair of the Finance & Policy Committee
8. **Accounts** – To receive and note the Income & Expenditure for the Finance & Policy Committee for the previous month (month 3)
9. **Investment** – to approve the account management nominated persons list for the CCLA account for Newmarket Town Council
10. **Health, Safety and Facilities** – to receive a monthly report
11. **Policies** – to receive an update regarding the Policy Review Schedule and to review the following policies
 - a) **Health & Safety Policy** – re-presented policy document for approval consideration
 - b) **Data Protection/Privacy Policy and related information** – to review the Data Protection and Privacy Policy for the Town Council
12. **Correspondence**
13. Date of next meeting **Monday 16th September 2024**

Signed  Cathy Whitaker, Town Clerk

Date 9th July 2024

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Item 4

Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Finance & Policy Committee
Held on Monday 20th May 2024 at the Memorial Hall 7:20pm

Attendance:

Councillor J Harvey (Chairman)
Councillor A Drummond
Councillor R Hood
Councillor P Hulbert

Councillor J McHugh
Councillor S Perry
Councillor K Yarrow
Councillor P Winter

Also Present: J Ashton – Minute Assistant and Cllr Jarvis as an observer.

Minute

F/24/05/1 To Elect a Chairman

Cllr Winter nominated Cllr Harvey. There were no other nominations, a vote was taken, and the following was agreed:

D/24/05/1.01 Resolved

That Cllr Harvey be elected as the Chairman of the F&P Committee for 2024/2025 Municipal Year.

F/24/05/2 To Elect a Vice Chairman

Cllr Harvey nominated Cllr Drummond. There were no other nominations, a vote was taken, and the following was agreed:

D/23/05/2.01 Resolved

That Cllr Drummond be elected as the Vice Chairman of the F&P Committee for 2024/2025 Municipal Year.

F/24/05/3 Chairman to Read the Fire Safety Notice and Announce that Proceedings may be filmed or Recorded

The Chairman opened the meeting and announced that the Fire Safety Notice was not required and confirmed that proceedings were being recorded by the Minute Assistant.

F/24/05/4 Apologies for Absence

No apologies were received.

F/24/05/5 Declaration of Member's Interests and to Remind Councillors of the Need to Keep up to Date their Register of Member's Interests and to Consider any Requests Received for Member's Dispensation

None noted. There were no requests for Member's Dispensation.

F/24/05/6 To Confirm the Minutes of the Meeting Held on 18th March 2024 and any Matters Arising

Members received the minutes of the Finance & Policy Committee meeting held on 18th March 2024 and the following was agreed:

F/24/05/6.01 Resolved

That the minutes of the Finance & Policy Committee meeting held on 18th

March 2024 be adopted and signed as a true record by the Chairman of the Finance & Planning Committee.

There were no matters arising.

F/24/05/7 Public Open Session

No members of the public were present.

F/24/05/8 Submission of Schedules of Payments for Information CB1 - CB4

Members reviewed CB1 - CB4 for months 12 (2023/2024) and 1 (2024/2025) and the following was agreed:

F/24/05/8.01 Recommendation

That the ratification of the schedules of payments for the period 01/03/2024 – 31/03/2024 and 01/04/2024 – 30/04/2024 (Cash Book 1 - 4) be received and adopted.

F/24/05/9 To Confirm the Bank Statement Balances & Related Bank Reconciliation have been signed by the Chairman of F&P Committee

The Chairman of the Finance & Policy Committee confirmed scrutiny of the bank reconciliations relating to the end of 30/04/2024 (month 1) for the Town Council's Current, Petty Cash, Salaries and Barclaycard Cashbooks.

F/24/05/10 To Receive the Income and Expenditure

The Income and Expenditure reports for April 2024 were received and noted.

F/24/05/11 Health and Safety

The monthly Health and Safety report was received and noted.

F/24/05/12 Policies: Health & Safety Policy

A Health & Safety Policy prepared by CC Consulting was considered. It was felt that the Policy, whilst comprehensive, was insufficiently bespoke for the Town Council and further amendments are required so that a more relevant version can be presented to committee for future approval and adoption.

F/24/05/13 Small Grant Funding Applications

Catch 22 Positive Futures for Newmarket (Youth Boxing Project) – a grant application was considered, and the following was agreed:

F/24/05/13.01 Recommendation

That the application from Catch 22 Positive Futures for Newmarket (Youth Boxing Project) for £800 (the sum requested) be approved.

The Stable, High Street, Newmarket - a grant application was considered, and the following was agreed:

F/24/05/13.02 Recommendation

That the application from The Stable, High Street, Newmarket for £1,000 (of the £2,250 sum requested) be approved.

Nexus Connecting Young People CIC - a grant application was considered, and

the following was agreed:

F/24/05/13.03 Recommendation

That Nexus Connecting Young People CIC be invited to the next full Town Council meeting to provide further information regarding their application.

F/24/05/14 Correspondence

None noted.

F/24/05/15 Date of Next Meeting

Monday 15th July 2024 at the Memorial Hall.

Meeting closed at 7:52pm

Signed

Date

<u>Summary of Recommendations</u>	<u>Recommendation Wording</u>
<u>F/24/05/1.01 Recommendation</u>	That Cllr Harvey be elected as the Chairman of the F&P Committee for 2024/2025 Municipal Year.
<u>F/24/05/2.01 Recommendation</u>	That Cllr Drummond be elected as the Vice Chairman of the F&P Committee for 2024/2025 Municipal Year.
<u>F/24/05/8.01 Recommendation</u>	That the ratification of the schedules of payments for the period 01/03/2024 – 31/03/2024 and 01/04/2024 – 30/04/2024 (Cash Book 1 - 4) be received and adopted.
<u>F/24/05/13.01 Recommendation</u>	That the application from Catch 22 Positive Futures for Newmarket (Youth Boxing Project) for £800 (the sum requested) be approved.
<u>F/24/05/13.02 Recommendation</u>	That the application from The Stable, High Street, Newmarket for £1,000 (of the £2,250 sum requested) be approved.
<u>F/24/05/13.03 Recommendation</u>	That Nexus Connecting Young People CIC be invited to the next full Town Council meeting to provide further information regarding their application.

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Date: 04/07/2024

Newmarket Town Council Current Year 24-25

Page: 1

Time: 14:30

Cashbook 1

User: CEW

Current Account

For Month No: 2

Receipts for Month 2

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
Balance Brought Fwd :		1,300,019.65					1,300,019.65	
tfr to SL	Banked: 22/04/2024	-27.00						
tfr to SL	OPCCN GENERAL	-27.00			565		-27.00	ADJ FROM cb TO sl
BACS	Banked: 22/04/2024	27.00						
	Sales Recpts Page 2686	27.00	27.00		101			Sales Recpts Page 2686
bacs	Banked: 01/05/2024	96.00						
	Sales Recpts Page 2683	96.00	96.00		101			Sales Recpts Page 2683
bacs	Banked: 02/05/2024	480.80						
	Sales Recpts Page 2684	480.80	480.80		101			Sales Recpts Page 2684
bacs	Banked: 03/05/2024	300.00						
	Sales Recpts Page 2685	300.00	300.00		101			Sales Recpts Page 2685
bacs	Banked: 03/05/2024	114.00						
bacs	Batista de Sous NJ	114.00		19.00	565		95.00	hdep/DeSous-10May24
bacs	Banked: 03/05/2024	504.00						
	Sales Recpts Page 2687	504.00	504.00		101			Sales Recpts Page 2687
adj to SL	Banked: 03/05/2024	-114.00						
adj to SL	Nyklay De Soosa	-114.00		-19.00	565		-95.00	adjustment-dep to SL acc
bacs	Banked: 03/05/2024	114.00						
	Sales Recpts Page 2689	114.00	114.00		101			Sales Recpts Page 2689
bacs	Banked: 07/05/2024	104.40						
bacs	V Cole	104.40		17.40	565		87.00	hdep, 8/5/24.BUCKINGHAM SHOW
bacs	Banked: 08/05/2024	36.00						
bacs	Compass Fostering	36.00		6.00	565		30.00	hdep/CompassF/13May24
bacs	Banked: 08/05/2024	146.90						
	Sales Recpts Page 2688	146.90	146.90		101			Sales Recpts Page 2688
bacs	Banked: 08/05/2024	-104.40						
bacs	V Cole	-104.40		-17.40	565		-87.00	Buckingham dep adj 8/5/24
bacs	Banked: 08/05/2024	104.40						
bacs	V Cole	104.40		17.40	1001	120	87.00	Booking hire 8/5/24 Buckingham
bacs	Banked: 08/05/2024	-36.00						
bacs	Compass adj to dep	-36.00		-6.00	565		-30.00	adj to deposit received
bacs	Banked: 08/05/2024	36.00						
bacs	Compass Fostering	36.00		6.00	1001	120	30.00	prepay for bkg/13/5/2024
bacs	Banked: 13/05/2024	222.00						
	Sales Recpts Page 2691	222.00	222.00		101			Sales Recpts Page 2691
bacs	Banked: 15/05/2024	151.20						
	Sales Recpts Page 2690	151.20	151.20		101			Sales Recpts Page 2690

Continued on Page 2

Receipts for Month 2			Nominal Ledger Analysis					
Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
bacs	Banked: 15/05/2024	45.00						
	Sales Recpts Page 2692	45.00	45.00		101			Sales Recpts Page 2692
bacs	Banked: 20/05/2024	64.80						
	Sales Recpts Page 2694	64.80	64.80		101			Sales Recpts Page 2694
bacs	Banked: 24/05/2024	432.00						
	Sales Recpts Page 2693	432.00	432.00		101			Sales Recpts Page 2693
Total Receipts for Month		2,697.10	2,583.70	23.40			90.00	
Cashbook Totals		1,302,716.75	2,583.70	23.40			1,300,109.65	

Payments for Month 2				Nominal Ledger Analysis					
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
01/05/2024	Shoe Doctor	SHOPFRONT	190.00			4073	101	190.00	ShopFront Imp grant ShoeDr
02/05/2024	Bendall & Sons	SHOPFRONT	500.00			4073	101	500.00	SF imp. grant-Bendalls
02/05/2024	The Ark	SHOPFRONT	800.00			4073	101	800.00	Shopfront imp grant - The Ark
02/05/2024	Phillip Green	20524	120.00	120.00		501			Clock winding April24
02/05/2024	CRC Pest Control	6539	600.00	600.00		501			Pest Control 1/4ly fees
02/05/2024	Abbey Security Services Ltd	bacs	384.00	384.00		501			April 24 callouts MHall
02/05/2024	Abbey Security Services Ltd	40854	664.06	664.06		501			Security Services April 2024
02/05/2024	CK Compliance	1779/5008	317.20	317.20		501			PAT testing
02/05/2024	SLCC Enterprises Ltd	205230-1	144.00	144.00		501			training-TC
02/05/2024	SLCC Enterprises Ltd	205229-1	144.00	144.00		501			training-TC
02/05/2024	Libra Security Ltd	6261	138.00	138.00		501			int alarm callout repairs
02/05/2024	Kallkwik	6637	250.52	250.52		501			updating of website
02/05/2024	Arnold Building Services Ltd	035323	2,516.16	2,516.16		501			remedial works to powermatic
02/05/2024	The Tanning Room	SHOPFRONT	400.00			4073	101	400.00	ShopfrontImpGrant/Tanning Rm
07/05/2024	V Coles	BACS	104.40		17.40	565		87.00	hdep.8/5/24.BUCKINGHAM bkg
07/05/2024	reverse correc	ADJ	-104.40		-17.40	565		-87.00	reverse correc
07/05/2024	Rotary Club Newmarket	NTCGRANTRC	1,000.00			4076	101	1,000.00	grant/community awardsRC
07/05/2024	Miss Louise M Hanzlik	0128	600.00	600.00		501			Entertainment-DD-80
07/05/2024	Anglian Water Business Nationa	35453901	45.74	45.74		501			cem water-Oct23-May24
07/05/2024	Keen Thinking Ltd	926793	785.46	785.46		501			ADMIN temp fees 28/4/24
07/05/2024	Thurlow Nunn Standen Ltd	461008	28.00	28.00		501			broom
10/05/2024	Jockey Club Estates	14289	2,044.20	2,044.20		501			Extra JCE works
10/05/2024	Anglian Water Business Nationa	13502470	297.62	297.62		501			Gardens and Hall water
10/05/2024	Cambridge Employment Law LLP	2553-1-669	270.00	270.00		501			Legal Advice
10/05/2024	Total Gas and Power Ltd	3006079835	42.17	42.17		501			Elec Clock Tower
10/05/2024	Total Gas and Power Ltd	3005903109	27.32	27.32		501			Elec bill BT
10/05/2024	Total Gas and Power Ltd	3005957526	984.45	984.45		501			MH Elec
10/05/2024	Shoes Doctor	SHOPFRONT	1,223.26			4073	101	1,223.26	shopfront imp grant/Shoe Dr
12/05/2024	N-CIS	11451	364.68	364.68		501			Purchase Ledger DDR Payment
15/05/2024	Chinese Medical Centre	SHOPFRONT	800.00			4073	101	800.00	shopfrontgrant/Chinese Medical
15/05/2024	Crash Cleaner Ltd	92	209.00	209.00		501			Weekend Clean Apr 2024
15/05/2024	Crash Cleaner Ltd	91	209.00	209.00		501			Weekend Clean Apr 2024
15/05/2024	Crash Cleaner Ltd	93	628.99	628.99		501			MH and public toilet cleans
15/05/2024	Libra Security Ltd	6310	138.00	138.00		501			Replace motion sensor-Toilet
15/05/2024	Keen Thinking Ltd	928575	791.51	791.51		501			5031/Temp Fees
15/05/2024	Quadiant Finance UK Ltd	2024019798	101.34	101.34		501			5032-F.Machine S+M
15/05/2024	CK Solutions	1040	408.00	408.00		501			5033/Kitchen extract clean
16/05/2024	Eclipse Sound & Light Limited	613	3,412.92	3,412.92		501			D-Day 80 Event sound/light
16/05/2024	Local Toilet Hire	64277	552.00	552.00		501			5037- Toilet Hire DD80

Payments for Month 2					Nominal Ledger Analysis				
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
16/05/2024	Thrill Seekers Ltd	MEM2403	495.00	495.00		501			5038 Escape Game DD80
17/05/2024	British Gas	603922137	69.07	69.07		501			elec.cem.MeterID.K01E3795
21/05/2024	Total Gas and Power Ltd	3006052620	122.81	122.81		501			elec.public conv. April24
21/05/2024	Total Gas and Power Ltd	3006009248	135.08	135.08		501			elec.Pav.April 24
21/05/2024	Total Gas and Power Ltd	3006009237	88.20	88.20		501			Cem.Elec.April24 1 meter
22/05/2024	Stellantis FS UK	BACS	575.23		95.87	4039	200	479.36	van lease installment
29/05/2024	Barclaycard Account	AprilC.Cd	1,029.60			208		1,029.60	April24 Bcard payment
31/05/2024	Funk of the Monk Ltd	0035	1,950.00	1,950.00		501			balance of marquee hire
31/05/2024	Five Star Swing Band	060624	1,100.00	1,100.00		501			Band for DD80
31/05/2024	British Gas	603922137x	31.23	31.23		501			elec.cem.meterID22M03158
31/05/2024	Petty Cash	300834	109.77			210		109.77	M2 Petty Cash reimbursement
Total Payments for Month			27,837.59	21,209.73	95.87			6,531.99	
Balance Carried Fwd			1,274,879.16						
Cashbook Totals			1,302,716.75	21,209.73	95.87			1,281,411.15	

Receipts for Month 2				Nominal Ledger Analysis				
<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		150.00					150.00	
Banked: 31/05/2024		109.77						
300834	Current Account	109.77			201		109.77	M2 Petty Cash reimbursement
Total Receipts for Month		109.77	0.00	0.00			109.77	
Cashbook Totals		<u>259.77</u>	<u>0.00</u>	<u>0.00</u>			<u>259.77</u>	

Payments for Month 2					Nominal Ledger Analysis				
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
1/05/2024	Petty Cash M2	PCASH M2	109.77			4023	101	6.99	PCash/Diary
						4078	120	1.99	PCash/Event refr
						4020	102	1.99	PCash/staff refr
						4020	102	73.80	PCash/Staff parking
						4079	101	25.00	PCash/DD80Wreath
Total Payments for Month			109.77	0.00	0.00			109.77	
Balance Carried Fwd			150.00						
Cashbook Totals			259.77	0.00	0.00			259.77	

Receipts for Month 2				Nominal Ledger Analysis				
<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Balance Brought Fwd :	31,723.53					31,723.53	
	Banked:	0.00						
			0.00				0.00	
Total Receipts for Month		0.00	0.00	0.00			0.00	
Cashbook Totals		<u>31,723.53</u>	<u>0.00</u>	<u>0.00</u>			<u>31,723.53</u>	

Payments for Month 2				Nominal Ledger Analysis					
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
08/05/2024	Net Salaries M2	BACSMAY24	10,048.57			516		10,048.57	Net Salaries M2
08/05/2024	HMRC M2	1108662502	3,927.79			515		3,927.79	HMRC M2
08/05/2024	People's Pension M2	DD WPP M2	953.75			514		953.75	People's Pension M2
Total Payments for Month			14,930.11	0.00	0.00			14,930.11	
Balance Carried Fwd			16,793.42						
Cashbook Totals			31,723.53	0.00	0.00			31,723.53	

Receipts for Month 2			Nominal Ledger Analysis					
<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Banked: 29/05/2024	1,029.60						
AprilC.Cd	Current Account	1,029.60			201		1,029.60	April24 Bcard payment
Total Receipts for Month		1,029.60	0.00	0.00			1,029.60	
Balance Carried Fwd		442.68						
Cashbook Totals		<u>1,472.28</u>	<u>0.00</u>	<u>0.00</u>			<u>1,472.28</u>	

Payments for Month 2				Nominal Ledger Analysis					
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
Balance Brought Fwd :			879.81					879.81	
01/05/2024	card/Indeed.com	CC250885	104.93			4030	101	104.93	card/INDEED fees
01/05/2024	card/Adobe	CC250892	19.97		3.33	4025	101	16.64	card/Acropro lic
02/05/2024	card/cork noticeboard	CC250886	24.89			4023	101	24.89	card/cork noticeboard
07/05/2024	card/QD	CC250887	3.49		0.58	4029	200	2.91	card/batteries
07/05/2024	card/Amazon	CC250888	12.97			4036	120	12.97	card/window film
14/05/2024	card/Amazon	CC250889	13.97			4038	120	13.97	card/teaspoons
15/05/2024	card/B&M	CC250890	8.00		1.33	4016	120	6.67	card/tea towels
15/05/2024	card/Savers	CC250891	6.15		1.02	4016	120	5.13	card/cleaning supplies
16/05/2024	card/Thomann	CC250893	258.00			4095	120	258.00	card/2xwireless mics
20/05/2024	card/Vistaprint	CC250894	30.79		5.13	4077	101	25.66	card/DD80 publicity
20/05/2024	card/Amazon	CC250895	33.96		5.66	4038	120	28.30	card/milk jugs
20/05/2024	card/Amazon	CC250895	-33.96		-5.66	4038	120	-28.30	card/milk jugs
20/05/2024	card/Amazon	CC250896	26.94		4.50	4038	120	22.44	card/teaspoons
20/05/2024	card/Amazon	CC250897	28.89		4.82	4038	120	24.07	card/milk jugs
22/05/2024	card/Simply Extinguishers	CC250898	31.19		5.20	4041	306	25.99	card/play equip repair
23/05/2024	card/QD	CC250899	3.49		0.58	4036	120	2.91	card/batteries
30/05/2024	card/Amazon	CC250900	18.80			4090	101	18.80	card/dog waste bags
Total Payments for Month			592.47	0.00	26.49			565.98	
Cashbook Totals			1,472.28	0.00	26.49			1,445.79	

Receipts for Month 3				Nominal Ledger Analysis				
Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
Balance Brought Fwd :		1,274,879.16					1,274,879.16	
bacs	Banked: 04/06/2024	250.00						
	Sales Recpts Page 2696	250.00	250.00		101			Sales Recpts Page 2696
bacs	Banked: 04/06/2024	240.00						
	Sales Recpts Page 2697	240.00	240.00		101			Sales Recpts Page 2697
bacs	Banked: 04/06/2024	1,336.32						
	Sales Recpts Page 2698	1,336.32	1,336.32		101			Sales Recpts Page 2698
TEMP5	Banked: 05/06/2024	200.50						
TEMP5	Teadance 31/5/24	200.50		33.42	1043	301	167.08	Teadance 31/5/24
TEMP4	Banked: 05/06/2024	63.00						
	Sales Recpts Page 2695	63.00	63.00		101			Sales Recpts Page 2695
bacs	Banked: 05/06/2024	75.60						
	Sales Recpts Page 2699	75.60	75.60		101			Sales Recpts Page 2699
bacs	Banked: 05/06/2024	156.00						
	Sales Recpts Page 2701	156.00	156.00		101			Sales Recpts Page 2701
bacs	Banked: 05/06/2024	100.00						
	Sales Recpts Page 2702	100.00	100.00		101			Sales Recpts Page 2702
bacs	Banked: 06/06/2024	490.50						
	Sales Recpts Page 2703	490.50	490.50		101			Sales Recpts Page 2703
bacs	Banked: 06/06/2024	180.00						
bacs	NNAWOWO J	180.00		30.00	565		150.00	hdep 6/4/24 BOW
bacs	Banked: 06/06/2024	500.00						
bacs	J NNAWOWO	500.00			565		500.00	securitydeposit held-BAW6/7/24
bacs	Banked: 10/06/2024	574.20						
	Sales Recpts Page 2704	574.20	574.20		101			Sales Recpts Page 2704
bacs	Banked: 11/06/2024	46.80						
bacs	Nkt & District Car Club	46.80		7.80	565		39.00	hdep.CarClub.22/6/24
correction	Banked: 11/06/2024	-46.80						
correction	Nkt & District Car Club	-46.80		-7.80	565		-39.00	deposit entry error corr
bacs	Banked: 11/06/2024	85.80						
bacs	Nkt & District Car Club	85.80		14.30	565		71.50	hdep.Car Club.22/6/24
bacs	Banked: 11/06/2024	352.00						
bacs	Arooj Hassan	352.00		58.67	565		293.33	deposit bkg 19/6/24
TEMP6	Banked: 13/06/2024	200.00						
TEMP6	Arooj Hassan	200.00		33.33	565		166.67	hdep.Arooj Hassan 19/6/24
bacs	Banked: 17/06/2024	230.40						
	Sales Recpts Page 2705	230.40	230.40		101			Sales Recpts Page 2705

Receipts for Month 3				Nominal Ledger Analysis				
Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
TEMP 7 Banked: 17/06/2024		81.00						
	Sales Recpts Page 2706	81.00	81.00		101			Sales Recpts Page 2706
bacs Banked: 19/06/2024		104.40						
	Sales Recpts Page 2707	104.40	104.40		101			Sales Recpts Page 2707
bacs Banked: 20/06/2024		504.00						
	Sales Recpts Page 2708	504.00	504.00		101			Sales Recpts Page 2708
bacs Banked: 20/06/2024		36.00						
bacs Zenith Church		36.00		6.00	565		30.00	hdep.Zenith.16/6/24
bacs Banked: 24/06/2024		335.00						
bacs Mati Services		335.00		55.83	565		279.17	hdep/MatiGardenSvcs.6/7/24
refund op Banked: 28/06/2024		487.50						
refund op Funk of the Monk Marquees		487.50			1026	305	487.50	refund for o/payment
Total Receipts for Month		6,582.22	4,205.42	231.55			2,145.25	
Cashbook Totals		1,281,461.38	4,205.42	231.55			1,277,024.41	

Payments for Month 3					Nominal Ledger Analysis				
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
01/06/2024	Cloudy IT	INV-D-0387	660.37	660.37		501			CoudyIT monthly invoice
06/06/2024	Catch22 Ltd	NTCGRANT	800.00			4076	101	800.00	grant for Nkt YouthBoxing Proj
07/06/2024	Thrill Seekers Ltd	mem2402	1,125.00	1,125.00		501			Pirate Ship- Memorial Gardens
07/06/2024	Abbey Security Services Ltd	41037	1,158.96	1,158.96		501			5056/Security Services May 24
07/06/2024	Abbey Security Services Ltd	40916	240.00	240.00		501			5057/MH Call outs May 24
07/06/2024	Phillip Green	20624	120.00	120.00		501			5058/CT Winding May
07/06/2024	Kallkwik	97329	216.10	216.10		501			5059/Website Updates
07/06/2024	Rialtas Business Solutions Ltd	31419	1,041.60	1,041.60		501			5060/Y/End 2024 Omega Closedow
07/06/2024	Cubiqdesign Ltd	cq00547	9.59	9.59		501			5061/Domain newmarket calendar
07/06/2024	Mead Contruccion (Cambridge) L	191308	300.00	300.00		501			5062/grab-away load
07/06/2024	Dorans Plumbing	2884	60.00	60.00		501			5063/plumbing repair
07/06/2024	Quadient UK Limited	830392120	100.00	100.00		501			5064/Postage credit
07/06/2024	Keen Thinking Ltd	932051	640.45	640.45		501			5066/Temp Fees 19/5
07/06/2024	Keen Thinking Ltd	930246	326.27	326.27		501			5067/Temp Fees 12/5
07/06/2024	Keen Thinking Ltd	933870	936.52	936.52		501			5073/Temp Fees 26.5
07/06/2024	Cambridge Door Services Ltd	9224	473.64	473.64		501			5068/Repairs to one roller shu
07/06/2024	Iliffe Media Publishing Ltd	48690	169.45	169.45		501			5069/DD-80 N.J Advert
07/06/2024	Cooleraid Ltd	1712143	108.90	108.90		501			5070/Sani and cups
07/06/2024	Ivett & Reed	1078437	1,476.00	1,476.00		501			5071/Legends of Turf 4 plaques
07/06/2024	Ambit Maintenance Ltd	004875	630.00	630.00		501			5072/Kitchen annual SVC
10/06/2024	British Telecommunications Plc	Q058ML	46.80	46.80		501			5052- BT Phone bill
12/06/2024	N-CIS	11534	80.76	80.76		501			5055/Telephones
13/06/2024	Christchurch Stable	BACS	1,000.00			4076	101	1,000.00	Grant for The Stable
14/06/2024	British Gas	603922137	53.05	53.05		501			5051/British Gas
18/06/2024	Total Gas and Power Ltd	3004259050	1,881.57	1,881.57		501			5053/Gas bill MH
18/06/2024	Total Gas and Power Ltd	3006241140	349.06	349.06		501			5054/Gas invoice Memorial Hall
19/06/2024	Keen Thinking Ltd	935724	241.68	241.68		501			5081/Admin temp fees w/c2.6.24
19/06/2024	R J Lift Services Ltd	271417	786.29	786.29		501			Lift repair
19/06/2024	Geared Entertainment	120624	1,425.00	1,425.00		501			Summer entertainment
19/06/2024	Harrisons Packaging	6052161	264.00	264.00		501			Dog waste envirobag
19/06/2024	Ken Booth & Co Ltd	445602	251.11	251.11		501			Cleaning Supplies
19/06/2024	Crash Cleaner Ltd	00094	272.00	272.00		501			Weekend Cleans
19/06/2024	Crash Cleaner Ltd	00096	68.00	68.00		501			MH and Pav Cleans
19/06/2024	Crash Cleaner Ltd	00095	306.00	306.00		501			Weekend Cleans
19/06/2024	West Suffolk Council	1280369	10,159.94	10,159.94		501			WSC SLA Q1
19/06/2024	Keyways Locksmith Ltd	23507	172.80	172.80		501			NO1 KEY X6
19/06/2024	The Fun Firm	190624	1,020.00	1,020.00		501			Climbing wall Hire 1st August
19/06/2024	Summit Cleaning Services	INV-0598	150.00	150.00		501			Window Cleaning
19/06/2024	Thrill Seekers Ltd	Mem2406	2,100.00	2,100.00		501			Rocket drop 1st 15th Aug

Payments for Month 3					Nominal Ledger Analysis				
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
19/06/2024	British Gas	806585955	36.94	36.94		501			Electric-Cemetery
20/06/2024	Keen Thinking Ltd	937431	6,954.77	6,954.77		501			Temp to Perm Fee EM
20/06/2024	CREM (amendment)	TFR CSHBK	-6,954.77		-1,159.13	4506	102	-5,795.64	CREM (amendment to cbk)
21/06/2024	Public Works Loan Board	PWLB 06/24	44,931.75			4080	120	44,931.75	half-yearly loan repayment
24/06/2024	Total Gas and Power Ltd	3005957526	918.95	918.95		501			Elec Memorial Hall May 24
24/06/2024	Total Gas and Power Ltd	3005903109	28.23	28.23		501			Electric for Bill Tutte May 24
24/06/2024	Total Gas and Power Ltd	3006079835	43.42	43.42		501			Electric Clock Tower May 24
24/06/2024	Stellantis FS	DD	575.23		95.87	4039	200	479.36	van lease installment
24/06/2024	Staff Salary Account	TOPUP	20,000.00			204		20,000.00	Salary A/c topup
24/06/2024	Total Gas and Power Ltd	3006009248	128.41	128.41		501			elec.May24.Pavilion
24/06/2024	Total Gas and Power Ltd	3006009237	56.15	56.15		501			elec.May24.Cem.
24/06/2024	Total Gas and Power Ltd	3006050620	109.38	109.38		501			elec.May24
26/06/2024	Newmarket Community Choir	001/040624	200.00	200.00		501			5082/Performance at D-Day
26/06/2024	Mrs Brenda Willison	060624	40.00	40.00		501			5084/Town Crier DDay Cry
26/06/2024	Banner Business Solutions Ltd	TINNEWPARI	59.96	59.96		501			5083/Stationery
28/06/2024	Doxbond (Cambridge)	w9650	93.60	93.60		501			5077/confidential shred b bags
28/06/2024	Thurlow Nunn Standen Ltd	463898	25.00	25.00		501			5078/Fuel for Garden
28/06/2024	Thurlow Nunn Standen Ltd	462668	7.99	7.99		501			5079/Salt tablets-dishwasher
28/06/2024	Sparr Catering	07052024	27.50	27.50		501			5080/7.5.24 O/S Catering
28/06/2024	Thrill Seekers Ltd	mem2408	1,200.00	1,200.00		501			Toboggan Slide Hire
28/06/2024	Libra Security Ltd	1406	24.00	24.00		501			Fobs for intruder alarm system
28/06/2024	Working With Wellbeing UK	1016	450.00	450.00		501			Summer Wellbeing Sessions
28/06/2024	Quadiant UK Limited	830392121	1.48	1.48		501			Postage- Quadiant
28/06/2024	West Suffolk Council	1280547	250.00	250.00		501			Parking Permit-OG
28/06/2024	FANCY ENTERTAINMENT	1401	300.00	300.00		501			Garden Gnome Storytelling
28/06/2024	FANCY ENTERTAINMENT	1408	510.00	510.00		501			Alice in Wonderland
28/06/2024	West Suffolk Council	1280436	250.00	250.00		501			Parking permit- Fleur EM
28/06/2024	Thurlow Nunn Standen Ltd	465374	18.60	18.60		501			Cable Tie pack
28/06/2024	West Suffolk Council	1278659	250.00	250.00		501			parking permit ADMIN
28/06/2024	Kallkwik	97639	140.22	140.22		501			Website assistance
28/06/2024	Jockey Club Estates	00144587	600.00	600.00		501			MLFtwinning,open w/end tickets
28/06/2024	Woolpit Nurseries Ltd	10533	6,291.60	6,291.60		501			Hanging Baskets/Summer plantin
28/06/2024	Thrill Seekers Ltd	mem2410	700.00	700.00		501			SummerEnt.CrazyGolf.2day
30/06/2024	Unity Trust Bank	BANKFEE	46.50			4051	101	46.50	UTB 1/4-ly bank fee
30/06/2024	R J Lift Services Ltd	269171	486.97	486.97		501			Annual lift maint contracts
30/06/2024	R J Lift Services Ltd	269172	856.48	856.48		501			loler contracts 24/25
30/06/2024	Petty Cash	300835	108.98			210		108.98	PCash reimbursement M3
Total Payments for Month			110,988.25	50,480.56	-1,063.26			61,570.95	
Balance Carried Fwd			1,170,473.13						
Cashbook Totals			1,281,461.38	50,480.56	-1,063.26			1,232,044.08	

Receipts for Month 3				Nominal Ledger Analysis				
<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		150.00					150.00	
Banked: 30/06/2024		108.98						
300835	Current Account	108.98			201		108.98	PCash reimbursement M3
Total Receipts for Month		108.98	0.00	0.00			108.98	
Cashbook Totals		<u>258.98</u>	<u>0.00</u>	<u>0.00</u>			<u>258.98</u>	

Payments for Month 3					Nominal Ledger Analysis				
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
0/06/2024	Petty Cash M3	PCASH M3	108.98		6.35	4020	102	2.98	PCash/office refr
						4443	301	42.25	PCash/teadance food and prizes
						4020	102	30.00	PCash/Car parking
						4181	307	17.50	PCash/LEXLINK expenses
						4061	101	9.90	PCash/Cllr travel expenses
Total Payments for Month			108.98	0.00	6.35			102.63	
Balance Carried Fwd			150.00						
Cashbook Totals			258.98	0.00	6.35			252.63	

Receipts for Month 3					Nominal Ledger Analysis			
<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		16,793.42					16,793.42	
Banked: 24/06/2024		20,000.00						
TOPUP Current Account		20,000.00			201		20,000.00	Salary A/c topup
Total Receipts for Month		20,000.00	0.00	0.00			20,000.00	
Cashbook Totals		<u>36,793.42</u>	<u>0.00</u>	<u>0.00</u>			<u>36,793.42</u>	

Payments for Month 3				Nominal Ledger Analysis					
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
20/06/2024	CREM	AMENDMENT	6,954.77		1,159.13	4506	102	5,795.64	amendment to cbk
24/06/2024	HMRC M3	1108662503	3,822.98			515		3,822.98	PAYE / NICs M3
24/06/2024	Net Salaries M3	SALS M3	11,484.28			516		11,484.28	Net Salaries M3
27/06/2024	People's Pension M3	DD WPP M3	813.79			514		813.79	People's Pension M3
30/06/2024	Unity Trust Bank	BANKCHARG	18.00			4051	101	18.00	Bank Fees 1st Quarter
Total Payments for Month			23,093.82	0.00	1,159.13			21,934.69	
Balance Carried Fwd			13,699.60						
Cashbook Totals			36,793.42	0.00	1,159.13			35,634.29	

Receipts for Month 3			Nominal Ledger Analysis					
<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Banked:	0.00						
			0.00				0.00	
Total Receipts for Month		0.00	0.00	0.00			0.00	
Balance Carried Fwd		2,817.96						
Cashbook Totals		<u>2,817.96</u>	<u>0.00</u>	<u>0.00</u>			<u>2,817.96</u>	

Payments for Month 3				Nominal Ledger Analysis					
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
Balance Brought Fwd :			442.68					442.68	
01/06/2024	card/Adobe	CC250936	19.97		3.33	4025	101	16.64	card/Adobe acropro licence
03/06/2024	card/Amazon	CC250901	14.98		2.50	4018	101	12.48	card/wrist support
03/06/2024	card/Farthings	CC250906	257.95		42.99	4016	120	214.96	card/laundering table cloths
04/06/2024	card/Shoe Doctor	CC220902	64.50		10.75	4029	200	53.75	card/key cutting
04/06/2024	card/B&M	CC250903	20.75		3.25	4016	120	12.92	card/cleaning supplies
						4078	120	1.25	card/event refr
						4038	120	3.33	card/cups
05/06/2024	card/Amazon	CC250904	67.08		11.19	4010	102	55.89	card/safety trainers EC/EM
05/06/2024	card/Screwfix	CC250905	47.99		8.00	4010	102	39.99	card/safety trainers TK
06/06/2024	card/Wolseley	CC250907	10.80		1.80	4037	202	9.00	card/tap for cem
11/06/2024	card/Boots	CC250908	18.00		3.00	4020	102	15.00	card/covid tests
12/06/2024	card/All Saints News & Wines	CC250909	29.90			4028	101	29.90	card/newspaper invoice
12/06/2024	card/Amazon	CC250920	9.98		1.66	4023	101	8.32	card/adhesive dots
13/06/2024	card/Tescos	CC250910	8.85			4078	120	2.65	card/refr.event
						4020	102	6.20	card/refr.office
17/06/2024	card/Viking online	CC250911	30.07		5.01	4189	307	5.78	card/biscs for goody bags LEX
						4443	301	19.28	card/teadance biscuits
17/06/2024	card/Carrier Bag Shop	CC220912	26.58		4.43	4189	307	22.15	card/goody bags for LEXLINK
18/06/2024	card/Homebase	CC220913	47.00		7.83	4037	306	39.17	card/Paint
18/06/2024	card/Halfords	CC250914	12.99		2.17	4016	120	10.82	card/Wipes
18/06/2024	card/Tindalls	CC250915	2.00		0.33	4023	101	1.67	card/Adhesive dots/wallchart
18/06/2024	card/WHSmiths	CC250916	4.99		0.83	4023	101	4.16	card/Whiteboard markers
18/06/2024	card/Cambridge Punting Co	CC250917	750.00			4189	307	750.00	card/MLF punting tours
19/06/2024	card/Biffa	CC250918	165.57		27.60	4016	120	137.97	card/chemical waste collection
20/06/2024	card/NationalHorseracingMuse	CC250919	27.50		4.58	4181	307	22.92	card/bookmarksLEXLINK
23/06/2024	card/Amazon	CC250923	28.06		4.69	4023	101	23.37	card/stationery
24/06/2024	card/Kitchen & Things	CC250921	65.00		10.83	4181	307	54.17	card/LEXLINK mugs/postcards
24/06/2024	card/Homebase	CC250922	54.50		9.08	4037	310	45.42	card/woodstain/whitespirit
24/06/2024	card/QD	CC250924	3.49		0.58	4029	200	2.91	card/batteries
24/06/2024	card/Food Safety UK	CC250925	12.00		2.00	4008	101	10.00	card/EM training Fd safety
24/06/2024	card/Amazon	CC250927	-9.79		-1.63	4023	101	-8.16	card/refund stationery
24/06/2024	card/Amazon	CC250938	15.98		2.66	4023	101	13.32	card/laptop sleeve cover
25/06/2024	card/Homebase	CC240926	16.00		2.67	4037	306	13.33	card/paint
25/06/2024	card/Amazon	CC250928	149.95		24.99	4038	120	124.96	card/A-Board
26/06/2024	card/Waitrose	CC250929	39.65		3.93	4443	301	35.72	card/teadance food
27/06/2024	card/B&M	CC250930	3.50		0.58	4016	120	2.92	card/teatowels
27/06/2024	card/WEst Suffolk Council	CC250931	23.00			4025	101	23.00	card/Premises Licence DPS
28/06/2024	card/Papa-Johns Pizza	CC250933	316.34		52.72	4181	307	263.62	card/LEXLINK welcome reception
28/06/2024	card/B&M	CC250934	21.95		3.66	4181	307	18.29	card/drinksLEXLINK reception
28/06/2024	card/B&M correction	CC250934	-21.95		-3.66	4181	307	-18.29	card/B&M correction
28/06/2024	card/B&M	CC250934	20.15		3.36	4181	307	16.79	Card/repost

Total Payments for Month	2,375.28	0.00	257.71	2,117.57
Cashbook Totals	<u>2,817.96</u>	<u>0.00</u>	<u>257.71</u>	<u>2,560.25</u>

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Item 8

04/07/2024

Newmarket Town Council Current Year 24-25

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Detailed Income & Expenditure by Budget Heading AS AT 30/06/2024

Month No: 3

Committee Report FINANCE & POLICY

Finance & Policy

100 Precept

1176 Precept Received	0	923,030	923,030	0		100.0%	
Precept :- Income	0	923,030	923,030	0		100.0%	0
Net Income	0	923,030	923,030	0			

101 Administration

1003 Banner Income	0	0	1,000	1,000		0.0%	
1006 Sumup Commission offset	0	5	50	45		10.0%	
1103 Rent Receivable	0	0	100	100		0.0%	
Administration :- Income	0	5	1,150	1,145		0.4%	0
4008 Staff Training	10	283	2,000	1,717	1,717	14.1%	
4009 Staff Travel	0	0	250	250	250	0.0%	
4018 Software/Computer Consumables	12	500	2,500	2,000	2,000	20.0%	
4019 New IT System/Hardware	0	0	10,000	10,000	10,000	0.0%	
4021 Telephone	106	399	2,500	2,101	2,101	16.0%	
4022 Postage	101	113	750	637	637	15.0%	
4023 Stationery	103	237	1,750	1,513	1,513	13.5%	
4025 Subscriptions&Licences	462	3,087	8,550	5,463	5,463	36.1%	
4026 Insurance	0	0	10,000	10,000	10,000	0.0%	
4028 Office Maintenance	1,446	4,086	13,250	9,164	9,164	30.8%	
4030 Recruitment Advertising	0	936	1,000	64	64	93.6%	
4051 Bank Charges/Interest	65	65	300	236	236	21.5%	
4056 Legal Expenses	0	0	12,000	12,000	12,000	0.0%	
4057 Audit & Accountancy Fees	868	1,447	3,850	2,403	2,403	37.6%	
4058 Professional Fees	0	0	2,000	2,000	2,000	0.0%	
4059 web site	305	305	1,000	695	695	30.5%	
4060 Councillors Training	0	0	600	600	600	0.0%	
4061 Councillors Expenses	10	10	200	190	190	5.0%	
4062 Civic Regalia	0	0	500	500	500	0.0%	
4064 Town Mayor's Allowance	0	35	1,000	965	965	3.5%	
4073 Shopfront Imp Grant Scheme	0	9,113	0	(9,113)	(9,113)	0.0%	
4074 Grant - Bill Tutte Scholarship	0	0	1,000	1,000	1,000	0.0%	
4075 Grant to CAB	0	5,000	5,000	0	0	100.0%	
4076 Grants	1,800	8,800	5,000	(3,800)	(3,800)	176.0%	3,800
4077 Marketing	141	167	5,000	4,833	4,833	3.3%	
4079 Remembrance Event Expenses	0	25	2,500	2,475	2,475	1.0%	
4090 Biodegradable Dog Poo Bags	220	239	600	361	361	39.8%	

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4093 Sumup Commission	0	1	50	49		49	2.7%	
4097 Election Costs	0	0	2,500	2,500		2,500	0.0%	
4113 Rolling Capital Reserve	0	0	10,000	10,000		10,000	0.0%	
4114 Other Projects / Reserves	0	0	15,000	15,000		15,000	0.0%	
4118 Youth Strategy	0	0	6,728	6,728		6,728	0.0%	
4180 Civic Functions	0	0	2,500	2,500		2,500	0.0%	
4220 Discover Nmkt Stakeholder Fee	0	5,000	5,000	0		0	100.0%	
4221 CCTV WSC SLA Monitoring	1,313	1,313	4,560	3,248		3,248	28.8%	
Administration :- Indirect Expenditure	6,962	41,160	139,438	98,278	0	98,278	29.5%	3,800
Net Income over Expenditure	(6,962)	(41,155)	(138,288)	(97,133)				
6000 plus Transfer from EMR	3,800	3,800						
Movement to/(from) Gen Reserve	(3,162)	(37,355)						
<u>103 Health & Safety</u>								
4020 Misc. Staff Costs	0	0	500	500		500	0.0%	
4028 Office Maintenance	0	0	100	100		100	0.0%	
4058 Professional Fees	0	3,699	2,500	(1,199)		(1,199)	148.0%	
Health & Safety :- Indirect Expenditure	0	3,699	3,100	(599)	0	(599)	119.3%	0
Net Expenditure	0	(3,699)	(3,100)	599				
Finance & Policy :- Income	0	923,035	924,180	1,145			99.9%	
Expenditure	6,962	44,859	142,538	97,679	0	97,679	31.5%	
Net Income over Expenditure	(6,962)	878,176	781,642	(96,534)				
plus Transfer from EMR	3,800	3,800						
Movement to/(from) Gen Reserve	(3,162)	881,976						
Grand Totals:- Income	0	923,035	924,180	1,145			99.9%	
Expenditure	6,962	44,859	142,538	97,679	0	97,679	31.5%	
Net Income over Expenditure	(6,962)	878,176	781,642	(96,534)				
plus Transfer from EMR	3,800	3,800						
Movement to/(from) Gen Reserve	(3,162)	881,976						

<u>A/c</u>	<u>Description</u>	<u>Actual</u>	
	<u>Current Assets</u>		
101	Debtors	5,435	
105	Vat Due	11,868	
201	Current Account	1,170,473	
204	Staff Salary Bank Account	13,700	
208	Barclaycard Account	(2,818)	
210	Petty Cash	150	
	Total Current Assets	1,198,808	
	<u>Current Liabilities</u>		
565	Bookings Deposit	1,346	
	Total Current Liabilities	1,346	
	Net Current Assets		1,197,462
	Total Assets less Current Liabilities		1,197,462
	<u>Represented by :-</u>		
301	Current Year Fund	590,246	
310	General Fund	225,549	
311	EMR Play Equipment	32,449	
314	EMR Youth Strategy	30,000	
316	EMR Clocks/Memorials	7,205	
317	EMR Buildings-M Hall Fund	10,685	
318	EMR Buildings - Pavilion Fund	11,563	
319	EMR Disused Churchyard	11,668	
320	EMR Cooper Memorial	2,008	
321	EMR Grants	8,451	
322	EMR Street Lighting	3,500	
323	EMR Allotments	2,839	
324	EMR IT Upgrade Fund	20,000	
325	EMR Public Realm	17,510	
326	EMR Elections	16,428	
327	EMR Legends of the Turf	2,844	
328	EMR Vehicle Replacement	5,760	
329	EMR Shopfront Imp Grant Scheme	19,885	
330	EMR Cemetery	18,654	
331	EMR Town Improvement	24,892	
332	EMR HR/Recruitment	24,200	
333	EMR Carnival	13,428	
334	EMR Christmas Lights	2,679	
335	EMR Winter Event	6,000	
336	EMR Events-General	16,200	
337	EMR MLF Twinning	8,444	
339	EMR Town Tourism	5,000	
340	EMR RPZ Underwriting Fund	18,000	
341	EMR Water Feature	4,971	
342	EMR Memorial Gardens	13,034	
343	EMR Workwear	472	
344	EMR Asset Sales	5,401	
345	EMR Cinema Kit Fund	1,000	
346	EMR Public Conveniences	2,000	
347	EMR Several Grounds/Fence	8,000	

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Detailed Balance Sheet - Excluding Stock Movement

Month 3 Date AS AT 30/6/24

<u>A/c</u>	<u>Description</u>	<u>Actual</u>	
348	EMR Nkt Neighbourhood Plan	6,498	
	Total Equity		<u>1,197,462</u>

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>Finance & Policy</u>							
Income	0	923,035	924,180	1,145			99.9%
Expenditure	6,962	44,859	142,538	97,679	0	97,679	31.5%
Net Income over Expenditure	(6,962)	878,176					
plus Transfer from EMR	3,800	3,800					
less Transfer to EMR	0	0					
Movement to/(from) Gen Reserve	(3,162)	881,976					

Community Services

Income	11,769	11,769	66,030	54,261			17.8%
Expenditure	27,067	39,673	357,403	317,730	0	317,730	11.1%
Net Income over Expenditure	(15,298)	(27,904)					
plus Transfer from EMR	0	0					
less Transfer to EMR	0	0					
Movement to/(from) Gen Reserve	(15,298)	(27,904)					

Leisure Services

Income	4,499	12,994	29,500	16,506			44.0%
Expenditure	62,101	95,928	225,644	129,716	0	129,716	42.5%
Net Income over Expenditure	(57,602)	(82,934)					
plus Transfer from EMR	0	0					
less Transfer to EMR	0	0					
Movement to/(from) Gen Reserve	(57,602)	(82,934)					

Human Resources

Income	0	0	0	0			0.0%
Expenditure	24,479	55,279	288,125	232,846	0	232,846	19.2%
Net Income over Expenditure	(24,479)	(55,279)					
plus Transfer from EMR	5,796	5,796					
Movement to/(from) Gen Reserve	(18,684)	(49,483)					

Development & Planning

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
Income	0	0	0	0			0.0%
Expenditure	0	1,860	6,000	4,140	0	4,140	31.0%
Movement to/(from) Gen Reserve	<u>0</u>	<u>(1,860)</u>					
Grand Totals:- Income	16,268	947,798	1,019,710	71,912			92.9%
Expenditure	120,610	237,599	1,019,710	782,111	0	782,111	23.3%
Net Income over Expenditure	<u>(104,342)</u>	<u>710,200</u>	<u>0</u>	<u>(710,200)</u>			
plus Transfer from EMR	9,596	9,596					
less Transfer to EMR	0	0					
Movement to/(from) Gen Reserve	<u>(94,746)</u>	<u>719,795</u>					

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Report to	Finance and Policy Committee
Subject	CCLA Account
Purpose	Information/Decision
Classification	Unrestricted/Confidential
Meeting date	15th July 2024
Item number	9
Written By	Cathy Whitaker CLERK

Summary: This report outlines a proposal for the list of signatories on the new CCLA account.

1.	Introduction
a.	The CCLA Public Sector Deposit Fund application is progressing and names to manage the account must be approved.
2.	Context
a.	These names will be able to transfer the funds back and forth between the Unity Trust Current Account and the Deposit Fund Account on a monthly basis, as agreed.
3.	Proposal/Options
a.	Names to operate the account:- • C Whitaker – Town Clerk • P Winter – Mayor & current signatory on UTB accounts • J Harvey – Deputy Mayor & Chair of Finance & current signatory on UTB accounts • K Yarrow – Vice Chair of HR & current signatory on UTB accounts
b.	Dual signatories required per transaction – Clerk plus one councillor which will be rotated randomly.
4.	Financial/Resource Implications
a.	<u>Safeguards:-</u> - Rotated signatories as above - Only transfers from one nominated account to the other will be enabled. No actual withdrawal facility from this account - Account set up on Rialtas system and subject to the same stringent monthly scrutiny as the other NTC accounts
5.	Next Steps/Recommendations
a.	Approve the operating list of names

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Health, Safety and Facilities update for F&P

prepared by Town Clerk

Memorial Hall/Garden

Town Keeper reported rope on bridges in the park are fraying. Online Playgrounds visited to inspect replacement ropes – opinion is they should not be installed as they are substandard – contact with manufacturers on-going.

Monitoring intruder alarm sensors – random regular callouts due to alarms during night. Persistent reoccurrences will be replaced with new sensors.

Fire Extinguisher service

Instance of vandalism on 8th July at 7pm in Gardens by group of youths – kicking and destroying a new A-board information board. WSC CCTV have footage which has been passed to police with a log of the incident.

General repainting of gates/fences/planters.

Public Toilets

Sewer blockages – cleared.

Pavilion

General repainting of outside of building

Cemetery

Fire Extinguisher service

Pest Control on-going

Two taps replaced with underground pipework upgraded following burst mains pipes

Elsewhere

The historic flint and brick wall at All Saints is in need of hoarding to protect adjacent property holders and the wall will be repaired as required on an ongoing annual basis. The hoarding is due for installation – contractor awaiting delivery.

TK, ADMIN, EM – First Aid in the Workplace course completed.

EM – Food Hygiene online course completed.