



Newmarket TOWN COUNCIL

The Memorial Hall, High Street, Newmarket, CB8 8JP

Tel: 01638 667 227. E-mail townclerk@newmarket.gov.uk

NOTICE IS HEREBY GIVEN OF A MEETING OF THE NEWMARKET TOWN COUNCIL

to be held at

Memorial Hall, High Street, Newmarket, CB8 8JP

Monday 22nd July 2024 at 6.15pm

**Councillors are hereby summoned to attend
for the purpose of transacting the business that follows**

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting.

Members of the public and press may not orally report or comment about a meeting as it takes place if present at a meeting of the Council, but otherwise may:

- a. film, photograph or make an audio recording of the meeting;
- b. use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
- c. Report or comment on the proceedings in writing, during or after a meeting or orally after the meeting.

The Council will where possible facilitate such recording unless it is being disruptive. It will also take steps to ensure that children, the vulnerable and members of the public who object to being filmed are protected without undermining the broader purpose of the meeting

AGENDA

1. **Welcome** - The Mayor to read the fire safety notice and announce that this meeting is being recorded and to ask whether anyone else intends to record the meeting
2. **Apologies** for absence
3. **Declaration of interests**
 - a) Councillors are invited to raise any declarations of interest concerning items on the agenda
 - b) To consider any requests for dispensation
4. **Minutes of the previous meeting held 24th June 2024**
 - a) To consider and adopt the minutes, as a true record of the proceedings
 - b) To consider any matters arising
5. **Public participation** – an invitation to members of the public to make representations to Councillors.
Resolutions can only be made on items on the agenda
Rules of public participation: no person may for longer than 3 minutes in total. The maximum time permitted for this item is 15 minutes. This is the only opportunity during the meeting, for members of the public to address Councillors.
6. **Police Report** – to receive and note a report (verbal or written) from the PCT (Police Community Team)
7. **Newmarket Charitable Foundation** – Josh Schunman, Director – ten minutes
8. **Councillor Reports** - to receive and note reports (if any) from County and District Councillors, Ward Reports and outside bodies reports from Town Councillors
9. **Announcements** - To receive the Town Mayor's and Deputy Mayor's Announcements (if any)
10. **Committee Meetings**
 - a) To receive the minutes and consider and approve any recommendations from the Development & Planning meetings held on 1st, 8th and 15th July 2024
 - b) To receive the minutes and consider and approve any recommendations from the Community Services meeting held on 1st July 2024
 - c) To receive the minutes and consider and approve any recommendations from the Performance & Audit meeting held on 8th July 2024
 - d) To receive the minutes and consider and approve any recommendations from the Finance & Policy meeting held on 15th July 2024
11. **Working Group Reports for FTC** – To receive any reports from the NTC Working Groups
12. **Newmarket Neighbourhood Plan** – for Full Council consultation – to receive the re-written Objectove

Distribute to the following for information:

County & District Councillors, The Press, Newmarket Town Council Website

One - to formulate a response and report back to the NNP working group

- 13. Approach to Newmarket Railway Station** – to discuss a request for maintenance of the verge areas
- 14. Sunnica** – to discuss the decision of the Secretary of State and a Town Council response
- 15. Fly Posting** – to discuss the matter of fly-posted signage during the election period
- 16. Correspondence** – to receive and discuss any correspondence
- 17. Date of the next Meeting – 27th August 2024**

Signed: *CE Whitaker*

Cathy Whitaker, Town Clerk

Date: 16th July 2024

Distribute to the following for information:

County & District Councillors, The Press, Newmarket Town Council Website



Newmarket

TOWN COUNCIL

Minutes of the Meeting of Newmarket Town Council

held on Monday 24th June 2024 at 6:15 pm at the Memorial Hall

Attendance:

Councillor P Winter (Town Mayor)
Councillor M Anderson
Councillor J Borda
Councillor A Drummond
Councillor J Harvey

Councillor J Jarvis
Councillor R Jones
Councillor J McHugh
Councillor R Nobbs
Councillor S Perry

Also Present: Town Clerk - C Whitaker, J Ashton – Minute Assistant, Sgt Chris Button – Suffolk Police, Mr M Jeffery – Newmarket Neighbourhood Plan Chair, 1 Member of the Press and 1 Member of the Public.

Minute

24/06/1 Welcome

The Chairman opened the meeting and read the Fire safety notice and confirmed that proceedings were being recorded by the Minute Assistant and asked if anyone else intended to record the meeting.

24/06/2 Apologies for Absence – LGA 1972, Section 85(1) & (2)

Apologies were received from Cllrs Berry, Hood, Hulbert, Starkey, and Yarrow. Cllrs Clover and Crissall were absent.

24/06/3 Declaration of Members Interests & to Remind Councillors of the Need to Keep up to Date Their Register of Member's Interests and to Consider any Requests Received for Member's Dispensation

None noted. There were no requests for Member's Dispensation.

24/06/4 To Receive and Confirm the Minutes of the Town Council Meeting held on 13th May 2024 and any Matters Arising.

The minutes of the meeting held on 13th May 2024 were presented and the following amendment was made:

Page 2 – 24/05/8 Councillor Reports – this was amended to say that Cllr Drummond is working with SCC to get permission to allow the Jockey Club, who volunteered to put fencing up to prevent people parking on the verges.

Subject to the amendments being made, the following was agreed:

24/06/4.01 Resolved

That the minutes of the meeting held on 13th May 2024 be adopted and signed as a correct record by the Town Mayor.

There were no matters arising.

24/06/5 Public Open Session

No members of the public wished to Speak.

24/06/6 Police Report

Sgt Button gave a report on the data recorded for the previous 28 days and included the following:

- 35 offences of violence against the person ranging from no injury, common assaults to harassment and most remain under investigation.
- 8 recorded burglaries including business premises which remain under investigation.
- 5 arson and criminal damage offences; this is a reduction from the December figures.
- 3 drug offences, 2 out of court disposal the other is under on-going investigation.
- 23 theft offences across town including shoplifting and making off without paying.
- 10 public order offences.

There were no robberies and there were isolated investigations for Anti-Social Behaviour. They are working with partner agencies to resolve long term.

PC Matthew Tripp has replaced PC Sam Day and is already visiting schools and they continue to do preventative work and youth engagement within local schools.

Cllr Drummond reported that there had been speeding electric scooters on pavements that was not in the report Sgt Button advised that Newmarket still had an under-reporting issue.

A member of the public joined the meeting.

The Mayor and Town Clerk met with Inspector Adam Fitzgibbons (covering for Inspector Connor Lyons whilst on a 6-month secondment) on 12/06/2024. The following items were discussed:

- Increased Police presence at racing days – including the High Street and taxi ranks.
- Cherry Tree Pub, Exning Road – complaints regarding noise, ASB – police to do licence checks and liaise with WSC Licensing and Environmental Health.
- New Home Office initiative called ‘Clear, Hold, Build’ – where an area with drug issues is identified and action taken to clear. Police then work with local stakeholders to build on keeping the area drug-free going forward.
- There is an uplift in rural business crime – there is an ongoing operation to target this.
- Inspector Fitzgibbons enquired if the Council would be doing anything for the EUROS – possibly a big screen on the Severals, should any UK team reach the quarter finals. We can consider the logistics and cost for this. It would be a good community event.
- We will continue to send all of our event details to Inspector Fitzgibbons and Sgt Button.

Sgt Button left the meeting.

The Mayor proposed that item 10a be brought forward and the following was agreed:

24/06/6.01 Resolved

That item 10a Neighbourhood Plan Working Group report be brought forward.

24/06/7 Working Group Reports – Newmarket Neighbourhood Plan

Mr Jefferys gave an update on the review of the plan which was first written in 2018 and adopted in February 2020. The current plan is on the website, and he encouraged Members to read it and to contribute ideas for the review. There are 32 policies which developers need to adhere to and 57 Community Actions; some may now not be achievable or there could be new ones that need to be added. All comments will be welcomed.

There will be a public consultation in August, Town Council consultation in September, with a first draft to be presented in September, then a consultation with WSC in October. Feedback from the consultations will be added in December with the aim of submitting it to the Inspector in February 2025.

Mr Jeffery left the meeting.

24/06/8 Councillor Reports

SCC – None noted.

West Suffolk Council (WSC) – Cllr Jarvis gave thanks to Members who had objected to the plan for housing for the St Felix site and was dismayed that nothing had been done with the site for 15 years. Building houses on this site is not progress for Newmarket and an opportunity to provide a community amenity was wasted. Cllr Jarvis reported that the licence for the reverse vending machines in Newmarket and Haverhill had been extended.

Cllr Drummond added that SCC had added the allocation of 50 houses to the WSC Local Plan and if it had been refused, SCC would have appealed and WSC would need to cover the costs. The back field will now be developed to provide a much-needed sports hub.

Cllr Anderson reported that 300 residents had attended the Party on the green. Thanks were given to the organisers and volunteers who helped to make it a great event.

Ward – Cllr Nobbs thanked the Town Clerk and staff for a great D-Day-80 event on 6th June. Town Clerk added that it was the excellent efforts of the new Event Manager that helped to make it a successful event.

Cllr Jones asked what could be done to prevent the flooding at Newmarket Brook. Cllr Drummond advised that pressure needs to be put on WSC to keep it clear and prevent blockages. Town Clerk will invite Damian Parker to a Community Services meeting to take questions on the management of the Brook.

Cllr Jones reported that the road works near the Tesco roundabout were causing havoc. The traffic lights were operating at the weekend, but no work was being done. Town

Clerk agreed to contact Highways to see what could be done to mitigate the chaos.

Cllr Jones also requested that a letter of thanks be sent to the 2nd Newmarket Beavers for their Community work, litter-picking in the Studlands area.

Cllr Perry reported that she is in contact with Anglian Water who are responsible for part of Newmarket Brook and they have agreed to unblock the grill area once a month. An ecologist is looking to see what else could be done to keep the water clean. She will be attending the BID meeting and will report back at the next meeting.

Cllr Jarvis reported that there is community area on Studlands that needs to be cleared in the Tulyer Walk location.

Cllr McHugh reported that there is a Welcome Warm Space at All Saints Church every Tuesday 10:00 – 12:00 where residents can talk confidentially about any issues and be sign posted to agencies that can provide help. Herself and Cllr Perry will be doing outreach work on the second Tuesday of each month and publicity will be forthcoming.

Cllr Anderson reported that he had spoken to the manager of Lloyds Bank who confirmed that the bank was not closing, but would only be closed every Tuesday from now onwards.

Outside bodies – MARPA

The minutes of the meeting with MARPA held on 21/05/2024 were received and noted.

24/06/9

Mayors Announcements

The Mayor reported that, in addition to attending committee meetings, working groups and other meetings, her activities included the following:

Attended the service at St Mary's Church celebrating 100 years of the Newmarket Branch of the Mother's Union.

13th June 2024 – Attended the opening of the King's Theatre Cinema.

21st June 2024 – Attended the "Suffolk Day" at Haverhill Market Square.

23rd June 2024 Presented the prizes for the JigSaw Championship at the Rowley Mile Racecourse.

Member of the public left the meeting.

24/06/10 To Receive the Minutes and Consider and Approve any Recommendations from the Development & Planning Committee Meetings held on 7th, 20th May and 3rd & 17th June 2024

The Cllr Harvey Vice Chairman of the Development & Planning Committee presented the minutes and recommendations from the Development & Planning Committee meeting held on 7th, 20th May and 3rd, 17th June 2024. There were no recommendations.

24/06/11 To Receive the Minutes and Consider and Approve any Recommendations from the Community Services Committee Meeting held on 7th May 2024

Cllr Winter of the Community Services Committee presented the minutes and recommendations from the Community Services Committee meeting held on 7th May 2024.

24/06/11.01 Resolved (C/24/05/7.01 Recommendation)

That an Earmarked Reserve be created for funding for a new lift in the future.

24/06/12 To Receive the Minutes and Consider and Approve any Recommendations from the Finance & Policy Committee Meeting held on 20th May 2024

Cllr Harvey, the Chairman of the Finance & Policy Committee presented the minutes and recommendations from the Finance & Policy Committee meeting held on 20th May 2024.

24/06/12.01 Resolved (F/24/05/8.01 Recommendation)

That the ratification of the schedules of payments for the period 01/03/2024 – 31/03/2024 and 01/04/2024 – 30/04/2024 (Cash Book 1 - 4) be received and adopted.

24/06/12.02 Resolved (F/24/05/13.01 Recommendation)

That the application from Catch 22 Positive Futures for Newmarket (Youth Boxing Project) for £800 (the sum requested) be approved.

24/06/12.03 Resolved (F/24/05/13.02 Recommendation)

That the application from The Stable, High Street, Newmarket for £1,000 (of the £2,250 sum requested) be approved.

24/06/12.04 Resolved (F/24/05/13.03 Recommendation)

That Nexus Connecting Young People CIC be invited to the next full Town Council meeting to provide further information regarding their application.

24/06/13 To Receive the Minutes and Consider and Approve any Recommendations from the Human Resources Committee Meeting held on 20th May 2024

Cllr Harvey, Vice Chairman of the Human Resources Committee presented the minutes and recommendations from the Human Resources Committee meeting held on 20th May 2024.

24/06/13.01 Resolved (H/24/05/8.01 Recommendation)

That the proposal to provide an Employee Assistance Scheme by Health Assured was not approved at this stage but is to be discussed with Town Clerk for future consideration.

24/06/13.02 Resolved (H/24/05/9.01 Recommendation)

That an Assistant Town Keeper be employed for a temporary period.

24/06/13.03 Resolved (H/24/05/11.01 Recommendation**)**

That the committee wished to record a vote of thanks to Olimpia for temporarily taking on additional responsibilities to support office staff.

24/06/14 To Receive the Minutes and Consider and Approve any Recommendations from the Leisure Services Committee Meeting held on 3rd June 2024

Cllr Nobbs, Chairman of the Community Services Committee presented the minutes and recommendations from the Community Services Committee meeting held on 3rd June 2024. There were no recommendations.

Cllr Perry raised that, on occasion, Full Council were being asked to accept minutes that hadn't yet been agreed by the actual Committee. This will be reviewed by the Finance

& Policy Committee.

24/06/15 Working Group Reports

Environmental Working Group – Cllr McHugh gave a verbal report and confirmed that a Newmarket Earth Day event will be held on 26/04/2025 and the adopted species is the hedgehog for the current year, which will be represented. There is a lot of information on the website for hedgehogs and how to report sightings of them. An informal meeting of officers and councillors had taken place, with a more formal Working Group meeting scheduled for 01/07/24. Some outside interested parties will be invited to this.

24/06/16 Staff Appraisal System Review

A report on the review of the staff appraisal system was presented and considered. The following was agreed:

24/06/16.01 Resolved

That all of the proposals in the report be approved and implemented immediately subject to consultation with a local Employment Law Consultant.

24/06/17 Correspondence

A letter of thanks had been received from the mother of the late Cllr Kavanagh.
A letter of thanks had been received from the organisers of the Newmarket Summer Charity Walk.

24/06/18 Date of the next Meeting

Monday 22nd July 2024 in the Memorial Hall at 6:15pm.

Meeting closed at 7:25pm

Signed: _____

Date: _____

Summary of Resolutions

Resolution	Resolution Wording
<u>24/06/11.01 Resolved (C/24/05/7.01 Recommendation)</u>	That an Earmarked Reserve be created for funding for a new lift in the future.
<u>24/06/12.01 Resolved (F/24/05/8.01 Recommendation)</u>	That the ratification of the schedules of payments for the period 01/03/2024 – 31/03/2024 and 01/04/2024 – 30/04/2024 (Cash Book 1 - 4) be received and adopted.
<u>24/06/12.02 Resolved (F/24/05/13.01 Recommendation)</u>	That the application from Catch 22 Positive Futures for Newmarket (Youth Boxing Project) for £800 (the sum requested) be approved.
<u>24/06/12.03 Resolved (F/24/05/13.02 Recommendation)</u>	That the application from The Stable, High Street, Newmarket for £1,000 (of the £2,250 sum requested) be approved.
<u>24/06/12.04 Resolved (F/24/05/13.03 Recommendation)</u>	That Nexus Connecting Young People CIC be invited to the next full Town Council meeting to provide further

	information regarding their application.
<u>24/06/13.01 Resolved (H/24/05/8.01 Recommendation)</u>	That the proposal to provide an Employee Assistance Scheme by Health Assured was not approved at this stage but is to be discussed with Town Clerk for future consideration.
<u>24/06/13.02 Resolved (H/24/05/9.01 Recommendation)</u>	That an Assistant Town Keeper be employed for a temporary period.
<u>24/06/13.03 Resolved</u> <u>(***H/24/05/11.01 Recommendation***)</u>	That the committee wished to record a vote of thanks to Olimpia for temporarily taking on additional responsibilities to support office staff.
<u>24/06/16.01 Resolved</u>	That all of the proposals in the report be approved and implemented immediately subject to consultation with a local Employment Law Consultant.

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Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Development & Planning Committee Held on Monday 1st July 2024 at 6.15pm

Attendance:

Councillor R Hood (Chairman)
Councillor J Berry
Councillor J Harvey

Councillor P Hulbert
Councillor J McHugh
Councillor R Nobbs
Councillor S Perry

Also Present: C Whitaker – Town Clerk, J Ashton – Minute Assistant, 2 Representatives - Chancerygate Development, 2 Representatives – Hatchfield Farm Development and 1 Member of the Public.

Minute	Action by
D/24/07/1 <u>Chairman to Read the Fire Safety Notice and Announce that Proceedings May be Filmed or Recorded</u> The Chairman welcomed everyone, opened the meeting, and read out the Fire Notice and announced that proceedings were being recorded by the Minute Assistant and asked if anyone intended to record the meeting.	
D/24/07/2 <u>Apologies</u> Apologies were received from Cllrs Drummond, Jarvis and Jones.	
D/24/07/3 <u>Declaration of Members Interests & to Remind Councillors of the need to keep up to date their Register of Member's Interests and to Consider any Requests Received for Member's Dispensation</u> None noted. There were no requests for dispensation.	
D/24/07/4 <u>To Confirm the Minutes of the Meeting Held on 17th June 2024 and any Matters Arising</u> The Chairman presented the minutes of the Development & Planning Committee held on 17th June 2024 and the following was agreed: <u>D/24/07/4.01 Resolved</u> That the minutes of the Development & Planning Committee held on 17th June 2024 be adopted and were signed as a true record by the Chairman of the Development & Planning Committee. There were no matters arising.	
D/24/07/5 <u>Public Open Session</u> A member of the public raised concerns regarding planning application DC/18/2305/ FUL Willie Snaith Road and the 3-storey building that was built. The company has now dissolved, and the land is now under offer, however, when built, the building breached planning as they did not re-install the pathway that was clearly on the plan. He was concerned that new owners will also not re-install the pathway.	

The Chair advised that the Committee agreed with his concerns and an item for this will be added to the next agenda.

Cllr Berry joined the meeting.

D/24/07/6 Presentation by Chancerygate

D/24/07/6.01 A presentation by Chancerygate on the proposed development on Exning Road was given by George Dickens and Carmel. Chancerygate are major multi-unit industrial developers and the development is allocated in both the WSC Local Plan and the Newmarket Neighbourhood Plan regarding employment. A public consultation had been taken and they had researched other properties in Newmarket to make the materials for the frontage of the units in keeping, using a mixture of yellow and red brick for the design. There will be 10 small industrial units intended for small/medium businesses for sale or lease. There are reports on traffic considering the use of the school and horse racing movements.

The Chair gave thanks for the presentation and the efforts they had made to make it a positive development for Newmarket.

A proposal to support the development was made and the following was agreed:

D/24/07/6.01 Resolved

On the basis of the presentation, the Committee supports in principle, the amended design and quality of the proposed development.

The representatives gave thanks for the time given today, and they left the meeting.

Cllr Winter joined the meeting.

The Chair proposed that item D/24/07/9.01 - **DCON(G)/13/0408** – Hatchfield Farm be brought forward, and the following was agreed:

DC/24/07/6.02 Resolved

That item - DC/24/0720/OUT – Hatchfield Farm be brought forward.

D/24/07/6.03 DC/24/0720/OUT – Hatchfield Farm, Fordham Road.

A presentation on the Business/Employment land of the development was given by Neil Goldsmith and Richard Gee of Sanovino, who are seeking outline planning permission for industrial units with the provision of 400 car park spaces. They will comply with the Government net gain biodiversity policies and the Environmental Officer will ensure that any badger sets will be relocated legally.

The representatives gave thanks for the time given today, and they left the meeting and this application will be considered for resolution on 15/7/24.

D/24/07/7 Impact of Newmarket Neighbourhood Plan Policies on Applications Being Considered

Policy 14 – Trees.

D/24/07/8 Planning Applications

Week Commencing 10/06/2024 & 17/06/2024.

D/24/07/8/1 DC/24/0744/FUL - Planning application- Partial change of use (class E) of ground floor to (Class C3) for one flat - 130-132 High Street, Newmarket, Suffolk.

D/24/07/8.01 Resolved

The Committee voiced no objection.

D/24/07/8/2 DC/24/0763/FUL - Planning application demolition of existing motor garage - 8 Park Lane, Newmarket, Suffolk.

D/24/07/8.02 Resolved

The Committee placed a holding objection to the demolition of the building in a Conservation Area to request an extension and seek further information. Councillor Hood to consult the Planning Officer.

D/24/07/8/3 DC/24/0820/TCA - Trees in conservation area notification- Two Box hedging (G1 on plan) and 11 Box hedging (G2 on plan)-fell - The Lodge, 42 Bury Road, Newmarket, Suffolk.

D/24/07/8.03 Resolved

The Committee voiced no objection.

D/24/07/8/4 DC/24/0789/TP0 - TPO 02 (1978) Tree preservation order- One Horse Chestnut (T1 on plan)- fell - 9 Saint Albans Newmarket, Suffolk.

D/24/07/8.04 Resolved

The Committee actively encourages responsible tree management and object to the felling of healthy trees. The Committee objected to this application and requested that the application be submitted to the Tree Officer for consideration and a full report. If the tree is to be felled, that it be felled outside of the bird nesting season and the Committee requests that a suitable replacement be planted.

D/24/07/8/5 DC/24/0731/TPO - TPO 12 (1956) Tree preservation order- one Elm (Circle on plan within A3 on order) fell - Amenity Land to Rear of 9 to 41 Norfolk Avenue Churchill Avenue Newmarket Suffolk.

D/24/07/8.05 Resolved

The Committee actively encourages responsible tree management and strongly objected to the felling of this tree with a Tree Preservation Order.

D/24/07/8/6 DC/24/0866/TCA - Trees in a conservation area notification- one Pine (T1 on plan)- Fell - 1 Falmouth Gardens, Newmarket, Suffolk.

D/24/07/8.06 Resolved

The Committee actively encourages responsible tree management and strongly object to the felling of the tree. They suggested that moving the shed should be considered as an alternative.

D/24/07/8/7 DC/24/0760/HH - Sandpit Cottage Householder planning application- a. front porch
b. single storey side extension (following demolition of existing conservatory and outhouse) 52 Edinburgh Road, Newmarket, Suffolk.

D/24/08/7.07 Resolved

The Committee voiced no objection subject to confirmation that the extension does not go beyond the 45 degree regulations for protection of the neighbour's right to light.

D/24/07/8/8 DC/24/0808/CLP - Application for lawful development certificate for proposed use or development-single story rear infill extension - 4 Lisburn Road, Newmarket, Suffolk.

D/24/08/.08 Resolved

The Committee deferred this application to request an extension to allow for a site visit.

D/24/07/9 Amended and Deferred

D/24/07/9/1 DCON(G)/13/0408 – Hatchfield Farm, Fordham Road – feedback from the planning Officer meeting on 01/07/24 was given. Incorporating the Reserved Matters application DC/24/0622/RM. The following was agreed:

D/24/07/9.01 Resolved

That an Extra Ordinary D&P Committee meeting be held on Monday 8th July 2024 at 6:15pm to consider this as a single issue.

D/24/07/9/2 DC/24/0674/HH – 36 Persimmon Walk – further information regarding the application was considered and the following was agreed:

D/24/07/9.02 Resolved

The Committee objected to the size and design of the building.

D/24/07/9/3 DC/24/0661/HH – 10 Duchess Drive – further information regarding the application was considered and the following was agreed:

D/24/07/9.03 Resolved

The Committee objected to the impact of the extension on the trees and will await a reconsultation in due course.

D/24/07/9/4 DC/24/0653/LB & DC/24/0654 – 58-60 High Street – further information regarding the application was considered and the following was agreed:

D/24/07/9.04 Resolved

The Committee continued its holding objection until further information can be obtained from the agent and the Conservation Officer.

D/24/07/10 Planning Appeals

D/24/07/10/1 AP/24/0019/STAND Garage at Nowell Lodge, Fordham Road – appeal in

progress.

D/24/07/10/2 AP/0008/STAND – Chels 51A Bury Road – it was noted that the appeal started on 1st March 2024 and is ongoing.

D/24/07/11 East Cambs Planning Applications

The East Cambs Weekly Lists were noted.

D/24/07/12 To Receive Results of Applications as Determined by West Suffolk and Plans Withdrawn

West Suffolk Planning Determinations received during week commencing 10/06/2024 & 17/06/2024.

Applications	Description	Address	WS Decision	NTC Decision
DC/24/0699/P3CPA	Prior Approval Application under Part 3 of the Town and Country Planning (General Permitted Development) (Amendment and Consequential Provisions) (England) Order 2015- change of use from betting shop (sui generis) to cafe/restaurant (class E commercial business service)	107 High Street, Newmarket, Suffolk	Withdrawn	
DC/24/0630/TCA	Trees in a conservation area notification- one Apple (T1 on plan)-fell	Barkway House, 18 Bury Road, Newmarket, Suffolk	Approved	Objected
DC/24/0582/HH	Householder planning application- single storey rear extension	10 Drinkwater Close, Newmarket, Suffolk	Approved	No objection
DC/24/0574/TPO	TPO 234 (1972) TPO 04 (1994) TPO 02 (1998) tree preservation order- as per tree schedule	Land Adjacent To 26 Noel Murless Drive, Newmarket, Suffolk	Approved	No objection
DC/24/0511/HH	Householder planning application- single storey rear extension	34 St Philips Road, Newmarket, Suffolk	Approved	No objection
DC/24/0278/FUL	Planning application- a. replacement first floor windows to north-east and south-west elevations d.three air conditioning condensers following removal of existing c.anti-glare film to all rooflights (as amended)	Rear of 162 High Street, Newmarket, Suffolk	Approved	Objected
DC/24/0628/TCA	Trees in conservation area notification- one Sycamore (T1 on plan) and one Conifer (T2 on plan) fell	1 Falmouth Gardens, Newmarket, Suffolk	Approved	Objected

D/24/07/13 Brickfield Stud

Invitation to a consultation meeting on site on 11th July 2024 at 2:00pm was noted. It was noted that this location is not in the WSC Local Plan and therefore no response is necessary.

D/24/07/14 Delegation Panel Decisions

None noted.

D/24/07/15 Licensing

None noted.

Information regarding new pavement licensing regulations under the Levelling Up and Regeneration Act 2023 was noted. Town Clerk reported that all businesses

need to submit a new application to use outside space on pavements permanently.

D/24/07/16 Enforcement

Mesnil Warren, 40 Bury Road - information from the Conservation Officer is awaited. No further information received.

Information is also awaited for Moons signage, MD Supermarket breaches and the McColls building.

It was reported that Merkur Slots were using outside pavement space and questioned if they have a licence for this.

A request to Enforcement for an update will be made.

D/24/07/17 Correspondence

None noted.

D/24/07/18 Date of Next Meeting

Extra-Ordinary Meeting - Monday 8th July 2024 at the Memorial Hall at 6.15pm.

Meeting closed at 8:00pm.

Signed _____ Cllr Hood _____ Date _____ 8/7/24 _____

Summary of Resolutions/Recommendations

Resolution/Recommendation	Resolution/Recommendation Wording
<u>D/24/07/6.01 Resolved</u>	On the basis of the presentation, the Committee supports in principle, the amended design and quality of the proposed development.
<u>D24/07/6.02 Resolved</u>	That item - DC/24/0720/OUT – Hatchfield Farm be brought forward.
<u>D/24/07/8.01 Resolved</u>	The Committee voiced no objection.
<u>D/24/07/8.02 Resolved</u>	The Committee placed a holding objection to the demolition of the building in a Conservation Area to request an extension and seek further information. Councillor Hood to consult the Planning Officer.
<u>D/24/07/8.03 Resolved</u>	The Committee voiced no objection.
<u>D/24/07/8.04 Resolved</u>	The Committee actively encourages responsible tree management and strongly objected to the felling of the this tree with a Tree Preservation Order.
<u>D/24/07/8.05 Resolved</u>	The Committee actively encourages responsible tree management and strongly object to the felling of the tree. They suggested that moving the shed should be considered as an alternative.

<u>D/24/07/8.06 Resolved</u>	The Committee voiced no objection.
<u>D/24/07/8.07 Resolved</u>	The Committee voiced no objection subject to confirmation that the extension does not go beyond the 45 degree regulations for protection of the neighbour's right to light.
<u>D/24/07/8.08 Resolved</u>	The Committee deferred this application to request an extension to allow for a site visit.
<u>D/24/07/9.01 Resolved</u>	That an Extra Ordinary D&P Committee meeting be held on Monday 8th July 2024 at 6:15pm to consider this as a single issue.
<u>D/24/07/9.02 Resolved</u>	The Committee objected to the size and design of the building.
<u>D/24/07/9.03 Resolved</u>	The Committee objected on the impact of the extension on the trees and will await a reconsultation in due course.
<u>D/24/07/9.04 Resolved</u>	The Committee continued its holding objection until further information can be obtained from the agent and the Conservation Officer.

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Newmarket

TOWN COUNCIL

Minutes of an Extra-Ordinary Meeting of the Development & Planning Committee **Held on Monday 8th July 2024 at 6.15pm**

Attendance:

Councillor R Hood (Chairman)
Councillor J Berry
Councillor A Drummond
Councillor J Harvey

Councillor J Jarvis
Councillor R Jones
Councillor J McHugh
Councillor R Nobbs
Councillor S Perry

Also Present: C Whitaker – Town Clerk, J Ashton – Minute Assistant, Cllrs Borda and Winter as observers, 2 Representatives – Vistry Group, 1 Member of the Press and 1 Member of the Public.

Minute

Action by

D/24/07/19 Chairman to Read the Fire Safety Notice and Announce that Proceedings May be Filmed or Recorded

The Chairman welcomed everyone, opened the meeting, and read out the Fire Notice and announced that proceedings were being recorded by the Minute Assistant and asked if anyone intended to record the meeting.

D/24/07/20 Apologies

Apologies were received from Cllr Hulbert.

D/24/07/21 Declaration of Members Interests & to Remind Councillors of the need to keep up to date their Register of Member's Interests and to Consider any Requests Received for Member's Dispensation

None noted. There were no requests for dispensation.

D/24/07/22 To Confirm the Minutes of the Meeting Held on 1st July 2024 and any Matters Arising

The Chairman presented the minutes of the Development & Planning Committee held on 1st July 2024 and the following amendment was made:

Page 1 D/24/07/4 the word “amendment” was removed from the sentence.

Subject to the amendment being made, the following was agreed:

D/24/07/22.01 Resolved

That the minutes of the Development & Planning Committee held on 1st July 2024 be adopted and were signed as a true record by the Chairman of the Development & Planning Committee.

There were no matters arising.

D/24/07/23 Public Open Session

No members of the public wished to speak.

A member of the public joined the meeting.

D/24/07/24 Hatchfield Planning Applications DC/24/0622/RM

The appearance, layout, landscaping, and scale of development within the residential parcels for the development of up to 400 dwellings was considered and the issues raised by other consultees were reviewed and updates were given where known.

Two representatives from Vistry Group responded to councillor questions and comments.

There were a few issues yet to be resolved and the following was agreed:

Cllr Berry joined the meeting.

D/24/07/24.01 Resolved

That Delegated Powers be given to the Chair, Cllr Harvey, and Town Clerk to formulate a response, taking the updates given into account.

A site visit to similar developments will be arranged.

D/24/07/25 Correspondence

None noted.

D/24/07/26 Date of Next Meeting

Monday 15th July 2024 at the Memorial Hall.

Meeting closed at 6:55pm.

Signed _____ Date _____

Summary of Resolutions/Recommendations

Resolution/Recommendation	Resolution/Recommendation Wording
<u>D/24/07/24.01 Resolved</u>	That Delegated Powers be given to the Chair, Cllr Harvey and Town Clerk to formulate a response, taking the updates given into account.



Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Development & Planning Committee Held on Monday 15th July 2024 at 6.15pm

Attendance:

Councillor R Hood (Chair)
Councillor A Drummond
Councillor J Harvey
Councillor J Jarvis

Councillor R Jones
Councillor J McHugh
Councillor R Nobbs
Councillor S Perry

Also Present: C Whitaker – Town Clerk (via Teams), J Ashton – Minute Assistant, 1 Member of the Press and 1 Member of the Public.

	Minute	Action by
D/24/07/27 <u>Chairman to Read the Fire Safety Notice and Announce that Proceedings May be Filmed or Recorded</u> The Chairman welcomed everyone, opened the meeting, and read out the Fire Notice and announced that proceedings were being recorded by the Minute Assistant and asked if anyone intended to record the meeting.		
D/24/07/28 <u>Apologies</u> Apologies were received from Cllrs Berry and Hulbert.		
D/24/07/29 <u>Declaration of Members Interests & to Remind Councillors of the need to keep up to date their Register of Member's Interests and to Consider any Requests Received for Member's Dispensation</u> None noted. There were no requests for dispensation.		
D/24/07/30 <u>To Confirm the Minutes of the Meeting Held on 8th July 2024 and any Matters Arising</u> The Chairman presented the minutes of the Development & Planning Committee held on 8th July 2024 and the following amendment was made: Page 2 - D/24/07/24 – the following was added to the last sentence “A site visit to a similar development built by the Vistry Group will be arranged”. Subject to the amendment being made, the following was agreed: <u>D/24/07/30.01 Resolved</u> That the minutes of the Development & Planning Committee held on 8th July 2024 be adopted and were signed as a true record by the Chairman of the Development & Planning Committee. There were no matters arising.		
D/24/07/31 <u>Public Open Session</u> No members of the public wished to speak.		

Book Number 43 2024 - 2025

The Chair proposed that item 15 be brought forward, and the following was agreed:

D/24/07/31.01 Resolved

That the item for Rights of Way be brought forward.

D/24/07/32 Rights of Way

Laureate School Road/Willie Snaith Road footpath – WSC has confirmed that reinstating the path is a condition of the sale of the property and it is in negotiation with a prospective buyer. The path is not a PROW, but Jockey's Walk is, which runs parallel to the path; however, a covenant has existed on the path since 18/08/2005. Closing the path was a breach of planning regulations and no enforcement action was taken by WSC.

SCC and the Jockey Club are looking to upgrade and maintain Jockey's Walk with Section 106 monies from the Hatchfield development and contributions from SCC PROW from the highway's locality budget will be used to make short-term improvements. The following was agreed:

D/24/07/32.01 Resolved

That the Town Clerk sends all relevant information to SCC PROW and to request that it is recorded on the definitive map as a PROW.

D/24/07/32.02 Resolved

That Delegated Powers be given to the Town Clerk, Chair and Cllr Yarrow to compose a letter to be sent to WSC and SCC PROW to ensure that the path is reinstated when the property is sold and that this is imperative.

D/24/07/32.03 Resolved

That Cllr Jones contacts Laureate School to collate information regarding the use of the path.

A member of the public left the meeting.

D/24/07/33 Impact of Newmarket Neighbourhood Plan Policies on Applications Being Considered

Policy 14 – Trees and Policy 1 – Conservation Area and large development.

D/24/07/34 Planning Applications

Week Commencing 24/06/2024 & 01/07/2024.

D/24/07/34/1 DC/24/0895/TCA - Trees in a conservation area notification on Holly (T1 on plan) and one Oak (T2 on plan) overall crown reduction by up to three metres and crown lift to give a ground clearance of three metres - The Kremlin Bungalow, 1A Bury Road, Newmarket, Suffolk.

D/24/07/34.01 Resolved

The Committee actively encourages responsible tree management and does not object to this application, subject to the Tree Officer's approval.

D/24/07/34/2 DC/24/0800/TPO - TPO 012 (1956) Tree Preservation order- one Lime (T180 on plan, within A3 on order) one Ash (T181 on plan, within A3 on order) re-pollard to

nine metres above ground level and remove epicormic growth from main stem; one Horse Chestnut (T179 on plan, within A3 on order) crown lift to five metres above ground level - 33 Norfolk Avenue, Newmarket, Suffolk.

D/24/07/34.02 Resolved

The Committee objected on the issue of ownership of the trees as the trees line a pathway at the rear of the properties in Norfolk Avenue and are believed to be the responsibility of WSC and not the residents. There are other trees in the vicinity belonging to WSC that also require maintenance work.

D/24/07/34/3 DC/24/0784/HH - Householder planning application-a. new timber portico porch (following removal of existing timber/glass porch) b. rationale external pipework c. four dormers in existing former hayloft roof d. new flat infill in junction of main house e. single storey rear extension f. link extension between house and garage, reopening the passage and reinstating the external door and over light with new steps g. reopen blocked up first floor window on NW elevation h. arbour structure with lead roof i. new air source heat pump - Boyarin Lodge, 30 Bury Road, Newmarket, Suffolk.

D/24/07/34.03 Resolved

The Committee voiced no objection as works are in keeping with the existing building and will be an enhancement in the Conservation Area.

D/24/07/34/4 DC/24/0684/HH - Householder planning application - a. addition of windows to side elevations b. render to all elevations - 1 Stanley Stud Cottages, Snailwell Road, Newmarket, Suffolk.

D/24/07/34.04 Resolved

The Committee voiced no objection, subject to no loss of privacy to neighbouring properties.

D/24/07/34/5 DC/24/0933/TCA - Trees in a conservation area notification-five Lime (G1) pollard to six meters above ground level - 5 Mill Reef, Newmarket, Suffolk.

D/24/07/34.05 Resolved

The Committee actively encourages responsible tree management and does not object to this application, subject to the Tree Officer's approval.

D/24/07/35 Amended and Deferred

D/24/07/35/1 DC/24/0653/ADV & DC/24/0654/LB – 58-60 High Street – further information was considered, and the following was agreed:

D/24/07/35.01 Resolved

The Committee maintained their original objection for the applications regarding the signage. In addition, this is a prominent listed building in the High Street and ownership is not clear and there are no reassurances that the aesthetics of the building will provide continuity and compliment the High Street.

An item for Listed Buildings will be added to the next agenda with specific relation

to the former McColls building on St Mary's Square.

D/24/07/35/2 DC/24/0720/OUT – Hatchfield Farm, Fordham Road (SANSOVINO business unit application) – the application was considered, following the presentation on 01/07/24. The following was agreed:

D/24/07/35.02 Resolved

That Delegated Powers be given to the Town Clerk, Chair and Cllr Harvey to formulate a response and report back to Full Council for approval.

Cllr Nobbs gave his apologies and left the meeting.

D/24/07/35/3 DC/24/0763/FUL – 8 Park Lane – Cllr Hood reported that she had spoken with the Planning officer and the following was agreed.

D/24/07/35.03 Resolved

The Committee objected to the demolition of a building in a conservation area.

D/24/07/35/4 DC/24/0808/CLP – 4 Lisburn Road - response to request for site visit. The following was agreed:

D/24/07/35.04 Resolved

The Committee made no comment and will await the decision on whether a planning application is required for the extension.

D/24/07/36 Planning Appeals

D/24/06/36/1 AP/24/0019/STAND Garage at Nowell Lodge, Fordham Road – appeal in progress.

D/24/06/36/2 AP/0008/STAND – Chels 51A Bury Road – it was noted that the appeal started on 1st March 2024 and is ongoing.

D/24/07/37 East Cambs Planning Applications

The East Cambs Weekly Lists were noted.

D/24/07/38 To Receive Results of Applications as Determined by West Suffolk and Plans Withdrawn

West Suffolk Planning Determinations received during week commencing 24/06/2024 & 01/07/204.

Applications	Description	Address	WS Decision	NTC Decision
DC/24/0636/HH	Householder planning application-ramped pedestrian access	67 Vincent Close, Newmarket, Suffolk	Approved	No objection
DC/24/0603/FUL	Planning application-external alterations of unit 1 to enable subdivision into two units (class E)	1 Exeter Road, Newmarket, Suffolk	Approved	Objected
DC/24/0717/TCA	Trees in a conservation area notification-one Yew (Blue on plan) and one Sycamore (Yellow on plan)	fell 6 Falmouth Gardens, Newmarket, Suffolk	Approved	No objection

D/24/07/39 Delegation Panel Decisions

DC/23/1897/FUL - Planning Application - a. refurbishment of existing ground floor retail unit b. change of use of first and second floors to residential use c. conversion of existing outbuilding for residential use - 43 High Street, Newmarket,

Suffolk.

It was noted that the Panel were minded to “grant” permission.

D/24/07/40 Licensing
None noted.

Cllr Perry had contacted WSC Licencing, and it was confirmed that a pavement licence is required for all businesses that want to use street furniture. The licences are valid for a 2-year period and the new regulations will be phased in.

D/24/07/41 Enforcement
Mesnil Warren, 40 Bury Road - information from the Conservation Officer is awaited. No further information received.

Town Clerk confirmed that she had written to WSC regarding the other properties that were identified, and a response is awaited. The following was agreed:

D/24/07/41.01 Resolved
That a copy of the letter regarding the enforcement issues be copied to the WSC CEO.

D/24/07/42 Litter
This item was deferred to the next meeting.

D/24/07/43 Consultations
WSC Street Trading Policy – the proposed response to the survey will be further considered by the Chair and Cllr Harvey.

WSC Unmet Taxi Demand Survey – the Chair and Cllr Harvey will compose a response to the survey.

D/24/07/44 Correspondence
The Town Council’s response to the Hatchfield Reserved Matters application was discussed and a re-statement regarding the TRO will be made – “TRO including double yellow lines and traffic calming to ensure low speed and no stopping at any time.”

D/24/07/45 Date of Next Meeting
Monday 5th August 2024 at the Memorial Hall.

Meeting closed at 7:25pm.

Signed _____ Date _____

Summary of Resolutions/Recommendations

Resolution/Recommendation	Resolution/Recommendation Wording
<u>D/24/07/32.01 Resolved</u>	That the Town Clerk sends all relevant information to SCC PROW and to request that it is recorded on the definitive map as a PROW.
<u>D/24/07/32.02 Resolved</u>	That Delegated Powers be given to the Town Clerk, Chair and Cllr Yarrow to compose a letter to be sent to WSC and SCC PROW to ensure that the path is reinstated when the property is sold and that this is imperative.
<u>D/24/07/32.03 Resolved</u>	That Cllr Jones contacts Laureate School to collate information regarding the use of the path.
<u>D/24/07/34.01 Resolved</u>	The Committee actively encourages responsible tree management and does not object to this application, subject to the Tree Officer's approval.
<u>D/24/07/34.02 Resolved</u>	The Committee objected on the issue of ownership of the trees as the trees line a pathway at the rear of the properties in Norfolk Avenue and are believed to be the responsibility of WSC and not the residents. There are other trees in the vicinity belonging to WSC that also require maintenance work.
<u>D/24/07/34.03 Resolved</u>	The Committee voiced no objection as works are in keeping with the existing building and will be an enhancement in the Conservation Area.
<u>D/24/07/34.04 Resolved</u>	The Committee voiced no objection, subject to no loss of privacy to neighbouring properties.
<u>D/24/07/34.05 Resolved</u>	The Committee actively encourages responsible tree management and does not object to this application, subject to the Tree Officer's approval.
<u>D/24/07/35.01 Resolved</u>	The Committee maintained their original objection for the applications regarding the signage. In addition, this is a prominent listed building in the High Street and ownership is not clear and there are no reassurances that the aesthetics of the building will provide continuity and compliment the High Street.
<u>D/24/07/35.02 Resolved</u>	The Delegated Powers be given to the Town Clerk, Chair and Cllr Harvey to formulate a response and report back to Full Council for approval.
<u>D/24/07/35.03 Resolved</u>	The Committee objected to the demolition of a building in a conservation area.
<u>D/24/07/35.04 Resolved</u>	The Committee made no comment and will await the decision on whether a planning application is required for the extension.
<u>D/24/07/41.01 Resolved</u>	That a copy of the letter regarding the enforcement issues be copied to the WSC CEO.

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Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Community Services Committee Held on Monday 1st July 2024 at 8:01 pm

Attendance:

Councillor P Winter (Chairman)
Councillor J Harvey
Councillor P Hulbert

Councillor J McHugh
Councillor R Nobbs
Councillor K Yarrow

Also Present: C Whitaker – Town Clerk and J Ashton – Minute Assistant.
Minute

C/24/07/1 To Elect a Chairman

Cllr Harvey nominated Cllr Winter. There were no other nominations, a vote was taken, and the following was agreed:

C/24/07/1.01 Resolved

That Cllr Winter be elected as the Chairman of the Leisure Services Committee for 2024/2025 Municipal Year.

C/24/07/2 To Elect a Vice Chairman

Cllr Yarrow nominated Cllr McHugh. There were no other nominations, a vote was taken, and the following was agreed:

D/24/07/2.01 Resolved

That Cllr McHugh be elected as the Vice Chairman of the Leisure Services Committee for 2024/2025 Municipal Year.

C/24/07/3 Chairman to Read the Fire Safety Notice and Announce that Proceedings May be Filmed or Recorded

The Chairman opened the meeting and advised that the fire safety notice was not required and confirmed that the meeting was being recorded by the Minute Assistant.

C/24/07/4 Apologies for Absence

Apologies were received from Cllrs Borda and Jarvis.

C/24/07/5 Declaration of Member's Interests and to Remind Councillors of the Need to Keep up to Date Their Register of Member's Interests and to Consider Any Requests Received for Members Dispensation

None noted. There were no requests for dispensations.

C/24/07/6 To Receive and Confirm for Accuracy the Minutes of the Community Services Committee Meeting Held on Monday 7th May 2024 and Any Matters Arising

Members received the minutes of the Community Services Committee meeting held on 7th May 2024 and the following was agreed:

C/24/07/6.01 Resolved

That the minutes of the Community Services Committee meeting held on 7th May

Book number 3 2024 -2025

2024 be adopted and signed as a true record by the Chairman of the Community Services Committee.

There were no matters arising.

C/24/07/7 Public Open Session

No members of the public were present.

C/24/07/8 To Receive the Accounts

The accounts for June 2024 were received and noted.

C/24/07/9 Outside Services

Information regarding new Government regulations regarding hedge cutting was noted, passed on by the Jockey Club, with disappointment. The hedges around the town will not be allowed to be cut prior to the racing Festivals and this will cause maintenance issues in autumn with excessive growth.

C/24/07/10 Correspondence

None noted.

C/24/07/11 Date of Next Meeting

Monday 2nd September 2024 at the Memorial Hall.

Meeting closed at 8:04pm.

Signed _____ Date _____

Summary of Recommendations

Recommendation	Recommendation Wording
None noted	



Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Performance & Audit Committee **Held on Monday 8th July 2024 at 7.00pm**

Attendance:

Councillor J Harvey (Chairman)
Councillor A Drummond
Councillor R Hood

Councillor J McHugh
Councillor P Winter
Councillor K Yarrow

Also present: C Whitaker – Town Clerk and J Ashton – Minute Assistant.

Minute

P/24/07/1 To Elect a Chairman

Cllr Drummond nominated Cllr Harvey. There were no other nominations, a vote was taken, and the following was agreed:

P/24/07/1.01 Resolved

That Cllr Harvey be elected as the Chairman of the Performance & Audit Committee for 2024/2025 Municipal Year.

P/24/07/2 To Elect a Vice Chairman

Cllr Harvey nominated Cllr Drummond. There were no other nominations, a vote was taken, and the following was agreed:

P/24/07/2.01 Resolved

That Cllr Drummond be elected as the Vice Chairman of the Performance & Audit Committee for 2024/2025 Municipal Year.

P/24/07/3 Chairman to Read the Fire Safety Notice and Announce that Proceedings May be Filmed or Recorded

The Chairman opened the meeting and announced that the Fire Notice was not required and that proceedings were being recorded by the Minute Assistant.

P/24/07/4 Apologies for Absence

None received.

P/24/07/5 Declaration of Member's Interests and to Remind Councillors of the Need to Keep up to Date Their Register of Member's Interests and to Consider Any Requests Received for Member's Dispensation

None noted. There were no requests for dispensations.

P/24/07/6 To Receive and Confirm for Accuracy the Minutes of the Performance & Audit Committee Meeting Held on Monday 22nd April 2024 and Any Matters Arising

The Chairman presented the minutes of the Performance & Audit Committee Meeting held on Monday 22nd April 2024 and the following was agreed:

P/24/07/6.01 Resolved

That the minutes of the Performance & Audit Committee meeting held on Monday 22nd April 2024 be adopted and would be signed as a true record by the Chairman of the Performance & Audit Committee.

It was noted that the Parking and Transport Working Group were yet to meet.

P/24/07/7 Public Open Session

No members of the public were present.

P/24/07/8 Resolution Audit

The resolution progress for Q1 2024/2025 was received, updated, and noted.

The Outstanding resolutions for 2022-2023 and Q1–Q4 2023/2024 were received, updated, and noted.

22/07/8.02 Resolved (D/22/07/17.01 Recommendation) - the RPZ scheme for All Saint's Ward was discussed and the following was agreed:

P/24/07/8.01 Recommendation

That the Transport & Parking Working Group convene a meeting to discuss and consider the matter and report back to D&P.

P/24/07/9 Neighbourhood Plan

The Community Actions from objective F were received, updated, noted and allocated to relevant Committees for further discussion.

P/24/07/10 Working Group Reports

The list of active Working Groups was received, updated and noted.

P/24/07/11 Correspondence

None noted.

P/24/07/12 Date of Next Meeting

Monday 14th October 2024.

Meeting closed at 8.25pm

Signed _____ Date _____

Summary of Recommendations

Recommendation	Recommendation Wording
<u>P/24/07/8.01 Recommendation</u>	That the Transport & Parking Working Group convene a meeting to discuss and consider the matter and report back to D&P.



Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Finance & Policy Committee Held on Monday 15th July 2024 at the Memorial Hall 7:30pm

Attendance:

Councillor J Harvey (Chairman)
Councillor J McHugh

Councillor S Perry
Councillor P Winter

Also Present: C Whitaker (via Teams) and J Ashton – Minute Assistant.

Minute

F/24/07/1 Chairman to Read the Fire Safety Notice and Announce that Proceedings may be filmed or Recorded

The Chairman opened the meeting and announced that the Fire Safety Notice was not required and confirmed that proceedings were being recorded by the Minute Assistant.

F/24/07/2 Apologies for Absence

Apologies were received from Cllrs Drummond, Hood, Hulbert, and Yarrow.

F/24/07/3 Declaration of Member's Interests and to Remind Councillors of the Need to Keep up to Date their Register of Member's Interests and to Consider any Requests Received for Member's Dispensation

None noted. There were no requests for Member's Dispensation.

F/24/07/4 To Confirm the Minutes of the Meeting Held on 20th May 2024 and any Matters Arising

Members received the minutes of the Finance & Policy Committee meeting held on 20th May 2024 and the following was agreed:

F/24/07/4.01 Resolved

That the minutes of the Finance & Policy Committee meeting held on 20th May 2024 be adopted and signed as a true record by the Chairman of the Finance & Planning Committee.

Matters arising:

Page 3 - **F/24/065/13.03 Recommendation** – It was noted that Nexus had withdrawn their grant application.

F/24/07/5 Public Open Session

No members of the public were present.

F/24/07/6 Submission of Schedules of Payments for Information CB1 - CB4

Members reviewed CB1 - CB4 for months 2 and 3 (2024/2025) and the following was agreed:

F/24/07/6.01 Recommendation

That the ratification of the schedules of payments for the period 01/05/2024 – 30/05/2024 and 01/06/2024 – 30/06/2024 (Cash Book 1 - 4) be received and

adopted.

F/24/07/7 To Confirm the Bank Statement Balances & Related Bank Reconciliation have been signed by the Chairman of F&P Committee

The Chairman of the Finance & Policy Committee confirmed scrutiny of the bank reconciliations relating to the end of 30/06/2024 (month 3) for the Town Council's Current, Petty Cash, Salaries and Barclaycard Cashbooks.

F/24/07/8 To Receive the Income and Expenditure

The Income and Expenditure reports for June 2024 were received and noted.

A concern was raised regarding the Leisure Services budget spend and Town Clerk gave reassurance and will circulate a detailed report.

F/24/07/9 Investment

New signatories for the CCLA Account were proposed and the following was agreed.

F/24/07/9.01 Recommendation

That the following signatories for the CCLA Account be approved:

C Whitaker – Town Clerk

P Winter – Mayor & current signatory on UTB accounts

J Harvey – Deputy Mayor & Chair of Finance & current signatory on UTB accounts

K Yarrow – Vice Chair of HR & current signatory on UTB account

F/24/07/10 Health and Safety

The monthly Health and Safety report was received and noted.

F/24/07/11 Policies

Health & Safety Policy – this is currently being reviewed and amended by the Town Clerk and Chair to reflect the organisation of NTC and will be circulated to Cllrs McHugh, Perry, and Winter to be presented to full Council in August.

Data Protection/Privacy Policy and related information – this is currently being reviewed and amended by the Town Clerk and Chair and will be circulated to Cllrs McHugh, Perry, and Winter to be presented to full Council in August.

F/24/07/12 Correspondence

None noted.

F/24/07/13 Date of Next Meeting

Monday 16th September 2024 at the Memorial Hall.

Meeting closed at 7:45pm

Signed _____ Date _____

Summary of Recommendations	Recommendation Wording
<u>F/24/07/6.01 Recommendation</u>	That the ratification of the schedules of payments for the period 01/05/2024 – 30/05/2024 and 01/06/2024 – 30/06/2024 (Cash Book 1 - 4) be received and adopted.
<u>F/24/07/9.01 Recommendation</u>	That the following signatories for the CCLA Account be approved: C Whitaker – Town Clerk P Winter – Mayor & current signatory on UTB accounts J Harvey – Deputy Mayor & Chair of Finance & current signatory on UTB accounts K Yarrow – Vice Chair of HR & current signatory on UTB account

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Fw: Newmarket Rail Station funding

Townclerk <Townclerk@newmarket.gov.uk>

Wed 2024-07-17 09:16

To: Townclerk <Townclerk@newmarket.gov.uk>

From: Andrew Bramwell <Andrew.Bramwell@suffolk.gov.uk>

Sent: Monday, July 15, 2024 11:44

To: Townclerk <Townclerk@newmarket.gov.uk>

Subject: RE: Newmarket Rail Station funding

Hi Cathy,

Thank you for the email.

In my opinion, Greater Anglia/NCP should be looking after this to a better standard without any additional funding from us. I have a meeting with GA soon which I will raise this issue. If possible, could you or a member of the Town Council send me some photos (preferably the worst of it) just so we have some recent images.

Kind regards,

Andrew Bramwell

Senior Strategic Transport Planner

Transport Strategy

Growth, Highways & Infrastructure

Suffolk County Council | Endeavour House | 8 Russell Road | Ipswich | IP1 2BX

From: Townclerk <Townclerk@newmarket.gov.uk>

Sent: Sunday, July 14, 2024 10:10 PM

To: Andrew Bramwell <Andrew.Bramwell@suffolk.gov.uk>

Subject: Re: Newmarket Rail Station funding

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Hello Andrew

I'd like to ask if the £10k could be used to tidy the approach lane to the station car park? The area is weedy and unkempt. We feel that some hard landscaping such as skate or gravel on top of weed membrane would be the answer.

Cathy

Fw: Newmarket

Townclerk <Townclerk@newmarket.gov.uk>

Thu 2024-07-04 10:40

To: Townclerk <Townclerk@newmarket.gov.uk>

From: Councillor Winter <CouncillorWinter@newmarket.gov.uk>

Sent: Wednesday, July 3, 2024 12:12

To: Townclerk <Townclerk@newmarket.gov.uk>

Subject: Fwd: Newmarket

Dear Philippa,

This small piece of land leads up to the Train station and as you can see needs attention!

Is it possible that the Town Council could take responsibility for it and show visitors to and from Newmarket that we take pride in our Station. You have done such an AMAZING job with the rest of the town it seems a shame to arrive in Newmarket to this mess.

Fingers crossed this could be slipped into the maintenance program.



Sunnica

Beaumont, Mark <Mark.Beaumont@westsuffolk.gov.uk>

Fri 2024-07-12 18:33

Hello – the message below is sent on behalf of Cllr Jim Thorndyke.

Evening

As you may already be hearing, The Secretary of State for Energy Security and Net Zero, Ed Miliband, has this today issued his decision to allow the Sunnica Energy Farm to be built.

West Suffolk Council, Suffolk County Council, East Cambridgeshire District Council, and Cambridgeshire County Council all raised objections to the scheme. We continue to share your concerns and fears about the scheme and will be carefully reviewing this decision.

From West Suffolk Council's point of view, while we support the principle of sustainability including renewable energy in its many forms, the Sunnica application is simply too big and in the wrong location.

Many of you will know that the council owns one of the largest local authority owned solar farms at Toggam Farm near Lakenheath which stands on 17.5 hectares.

Sunnica's application is for a solar farm 35 times the size of Toggam occupying more than 621 hectares of land, with additional land for Battery Energy Storage as well as a buffer where no other development can take place.

It will run across four sites – one near Mildenhall and West Row, another near Freckenham and Worlington plus two others just over the border in East Cambridgeshire close to Newmarket. They will all be connected by cables that run underground.

It was because of its sheer size, that the application was decided by the Secretary of State rather than locally.

In November 2022, the council formally objected to the application and called on the Secretary of State to refuse Sunnica.

We will now be looking into the detail of today's decision.

In the meantime, if you have any questions, please don't hesitate to get in touch by emailing planning.technical@westsuffolk.gov.uk

With best wishes

Cllr Jim Thorndyke
Cabinet Member for Planning
West Suffolk Council