

Membership from May 2023

Councillor Drummond
Councillor Harvey (Chair)
Councillor Hood
Councillor McHugh
Councillor Perry (Vice Chair)
Councillor Winter
Councillor Yarrow

Members = 7
Quorum = 3



Newmarket
TOWN COUNCIL

The Memorial Hall, High Street, Newmarket Suffolk CB8 8JP

You are hereby summoned to attend a meeting of the
PERFORMANCE & AUDIT COMMITTEE

to be held at
Memorial Hall, High Street, Newmarket, CB8 8JP
on **Monday 22nd April 2024 at 7.15pm**

A G E N D A

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting.

Members of the public and press may not orally report or comment about a meeting as it takes place if present at a meeting of the Council, but otherwise may:

- a. film, photograph or make an audio recording of the meeting;
- b. use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
- c. Report or comment on the proceedings in writing, during or after a meeting or orally after the meeting.

The Council will where possible facilitate such recording unless it is being disruptive. It will also take steps to ensure that children, the vulnerable and members of the public who object to being filmed are protected without undermining the broader purpose of the meeting

- 1) **Chair to read** fire safety notice and announce that proceedings may be filmed or recorded and to ask if anyone present intends to record the meeting
- 2) **Apologies** - To receive and accept apologies for absence
- 3) **Declaration of interests**
 - a) Councillors are invited to raise any declarations of interest concerning items on the agenda
 - b) To consider any requests for dispensation
- 4) **Minutes of previous meeting held 25th January 2024**
 - a) To consider and adopt the minutes, as a true record of the proceedings
 - b) To consider any matters arising
- 5) **Public participation** – an invitation to members of the public to make representations to Councillors.
Resolutions can only be made on items on the agenda
Rules of public participation: no person may speak for no longer than 3 minutes in total. The maximum time permitted for this item is 15 minutes. This is the only opportunity during the meeting, for members of the public to address Councillors.
- 6) **Resolution Audit** – to receive information regarding resolution progress for:-
 - a) Q4 financial year 2023/2024
 - b) 2022-2023 and Q1 – Q3 2023-2024 – outstanding resolutions
- 7) **Neighbourhood Plan** – to audit Community Actions from Objective E of the NNP (deferred from January agenda) and receive the latest report from the NNP Working Group
- 8) **Working Group Reports** – to receive update reports regarding all active Working Groups
- 9) **Correspondence**
- 10) **Date of next meeting 8th July 2024 at 6.15pm**

Signed: *CE Whitaker* Cathy Whitaker, Town Clerk

Date: 16th April 2024

To: Chairman and Members of Performance & Audit Committee, Other Council Members, The Press