



Newmarket

TOWN COUNCIL

The Memorial Hall, High Street, Newmarket, CB8 8JP

Tel: 01638 667 227. E-mail townclerk@newmarket.gov.uk

NOTICE IS HEREBY GIVEN OF A MEETING OF THE NEWMARKET TOWN COUNCIL

to be held at

Memorial Hall, High Street, Newmarket, CB8 8JP

Monday 26th February 2024 at 6.15pm

**Councillors are hereby summoned to attend
for the purpose of transacting the business that follows**

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting.

Members of the public and press may not orally report or comment about a meeting as it takes place if present at a meeting of the Council, but otherwise may:

- a. film, photograph or make an audio recording of the meeting;
- b. use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
- c. Report or comment on the proceedings in writing, during or after a meeting or orally after the meeting.

The Council will where possible facilitate such recording unless it is being disruptive. It will also take steps to ensure that children, the vulnerable and members of the public who object to being filmed are protected without undermining the broader purpose of the meeting

A G E N D A

1. **Welcome** - The Mayor to read the fire safety notice and announce that this meeting is being recorded and to ask whether anyone else intends to record the meeting
2. **Apologies** for absence
3. **Declaration of interests**
 - a) Councillors are invited to raise any declarations of interest concerning items on the agenda
 - b) To consider any requests for dispensation
4. **Minutes of the previous meeting held 12th February 2024**
 - a) To consider and adopt the minutes, as a true record of the proceedings
 - b) To consider any matters arising
5. **Public participation** – an invitation to members of the public to make representations to Councillors.
Resolutions can only be made on items on the agenda
Rules of public participation: no person may for longer than 3 minutes in total. The maximum time permitted for this item is 15 minutes. This is the only opportunity during the meeting, for members of the public to address Councillors.
 - a) Representation by 6th Newmarket Brownies
 - b) Representation by a resident regarding Newmarket Open Door
 - c) Visit by Cllr Roger Dicker, Chair of WS
6. **Police Report** – to receive and note a report (verbal or written) from the PCT (Police Community Team)
7. **Councillor Reports** - to receive and note reports (if any) from County and District Councillors, Ward Reports and outside bodies reports from Town Councillors
8. **Announcements** - To receive the Town Mayor's and Deputy Mayor's Announcements (if any)
9. **Committee Meetings**
 - a) To receive the minutes and consider and approve any recommendations from the Development & Planning meetings held on 5th and 19th February 2024 (19th to follow)
 - b) To receive the minutes and consider and approve any recommendations from the Leisure Services meeting held on 5th February 2024
 - c) To receive the minutes and consider and approve any recommendations from the Extra-Ordinary Human Resources meetings held on 5th February 2024
10. **UKSPF** – to receive recommendations from the Finance & Policy delegated representatives regarding Shop Front Improvement Grant Scheme

Distribute to the following for information:

County & District Councillors, The Press, Newmarket Town Council Website

11. Meeting Schedule update

- a. to receive the definitive meeting schedule until the end of the current municipal year (May 2024) and approve the new committee start times
- b. to receive the draft meeting schedule for May 2024 to May 2025; to be approved at the Annual Meeting in May

12. Consultations

- a. WSC Local Plan consultation submission – to receive a recommendation from the Newmarket Neighbourhood Plan Working Group (to follow)
- b. WSC Housing, Homelessness Reduction & Rough Sleeping Strategy – to consider a response to the online consultation and survey
- c. A chance to shape West Suffolk Council's approach to Street Trading – to consider a response to the online consultation and survey

13. Correspondence

- a. MARPA request for subscription
- b. Lobby request from a resident regarding SEND
- c. Suffolk Records response from SCC Cllr regarding proposed closure
- d. Any other correspondence received after this agenda release

14. Date of the next Meeting – 25th March 2024

15. Exclusion of the press & public - To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information relating to individuals

16. To discuss a confidential staffing matter (to follow confidentially)

Signed: 
Cathy Whitaker, Town Clerk

Date: 20th February 2024



Newmarket

TOWN COUNCIL

Minutes of the Meeting of the Extra-Ordinary Newmarket Town Council held on Monday 12th February 2024 at 6:15pm at the Memorial Hall

Attendance:

Councillor P Winter (Town Mayor)
Councillor J Borda
Councillor A Drummond
Councillor J Harvey
Councillor R Hood

Councillor P Hulbert
Councillor J Jarvis
Councillor J McHugh
Councillor R Nobbs
Councillor S Perry
Councillor K Yarrow

Also Present: C Whitaker – Town Clerk.

Minute

- 24/02/1 Welcome**
The Chairman opened the meeting and read the fire safety notice and asked if anyone intended to record the meeting.
- 24/02/2 Apologies for Absence – LGA 1972, Section 85(1) & (2)**
Apologies were received from Cllrs Crissall, Kavanagh, Jones and Starkey. Cllrs Anderson, Berry and Clover were absent.
- 24/02/3 Declaration of Members Interests & to Remind Councillors of the Need to Keep up to Date Their Register of Member's Interests and to Consider any Requests Received for Member's Dispensation**
None noted. There were no requests for Member's dispensation.
- 24/02/4 To Receive and Confirm the Minutes of the Town Council Meeting held on 29th January 2024 and any Matters Arising.**
The Chairman presented the minutes of the meeting of the Town Council held on 29th January 2024 and the following was agreed:

23/02/4.01 Resolved
That the minutes of the meeting held on 29th January 2024 be adopted and signed as a correct record by the Town Mayor.

There were no matters arising.
- 24/02/5 Public Open Session**
No members of the public were present.
- 24/02/6 Exclusion of the Press & Public With the vote being unanimous, it was:**
To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.

24/02/7 To Discuss a Confidential Matter and Approve Recommendations

The confidential matter was discussed, and the following was agreed:

24/02/7.01 Resolved

That a mutually agreed termination be approved.

24/02/8 Date of the next Meeting

Monday 26th February 2024 in the Memorial Hall.

Meeting closed at 6.35pm

Signed: _____

Date: _____

Summary of Resolutions

Resolution	Resolution Wording
<u>24/02/7.01 Resolved</u>	That a mutually agreed termination be approved.



Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Development & Planning Committee Held on Monday 5th February 2024 at 6.15pm

Attendance:

Councillor R Hood (Chairman)
Councillor J Clover
Councillor A Drummond
Councillor J Harvey

Councillor P Hulbert
Councillor E Kavanagh
Councillor R Nobbs
Councillor S Perry

Also Present: C Whitaker - Town Clerk, J Ashton – Minute Assistant, Cllr Winter as an observer, 1 Member of the Press and 3 Members of the Public.

	Minute	Action by
D/24/02/1 <u>Chairman to Read the Fire Safety Notice and Announce that Proceedings May be Filmed or Recorded</u> The Chairman welcomed everyone, opened the meeting, and read out the Fire Notice and announced that proceedings were being recorded and asked if anyone intended to record the meeting.		
D/24/02/2 <u>Apologies</u> Apologies were received from Cllr Berry.		
D/24/02/3 <u>Declaration of Members Interests & to Remind Councillors of the need to keep up to date their Register of Member's Interests and to Consider any Requests Received for Member's Dispensation</u> Cllrs Hood and Clover declared an 'other registerable interest' in DC/24/0015/FUL. There were no requests for dispensation.		
D/24/02/4 <u>To Confirm the Minutes of the Meeting Held on 22nd January 2024 and any Matters Arising</u> The Chairman presented the minutes of the Development & Planning Committee held on 22nd January 2024 and the following was agreed: <u>D/24/02/4.01 Resolved</u> That the minutes of the Development & Planning Committee held on 22nd January 2024 be adopted and signed as a true record by the Chairman of the Development & Planning Committee. Matters arising: Page 4 - DC/23/2068/P3CMA – 147 All Saints Road – deferred to receive further information. Not yet received and will be requested again. Page 5 - Premises Licence – 128 High Street Newmarket – the wording of the objection has been circulated to members and responses are awaited before submitting to WSC.		

D/24/02/5 Public Open Session

A member of the public reported that she had received a letter regarding a planning application to convert the outbuildings at 43 High Street for residential use. However, this is a totally unsuitable location for a residential building and will be too close to her property. She is looking for the Committee to support her objection to this application.

Town Clerk advised that it should be listed on the next meeting agenda, and she is welcome to come back to discuss it. She will submit an objection and return to next Committee meeting.

A member of the public left the meeting.

A member of public spoke to item DC/24/0073/TCA and reported that the trees are less than 4 years old and are healthy and well established. Unfortunately, the trees have not been maintained and residents strongly object to felling of these healthy trees; stating that it would be 'environmental criminality'.

Chair proposed that application **DC/24/0073/TCA** be brought forward, and the following was agreed:

D/24/02/5.01 Resolved

That item DC/24/0073/TCA be brought forward.

D/24/02/5.02 DC/24/0073/TCA - Trees in a conservation area notification - 18 trees consisting of Amelanchier, Crab Apple, Gleditsia and Silver Birch - remove to improve present light filtration to adjacent apartments blocks - Land At Meridian Gardens Newmarket Suffolk.

D/24/02/5.02 Resolved

The Committee actively encourages responsible tree management and object to the felling of trees. The Committee strongly objected to this application in a Conservation area and noted and supported the resident's objections. The Tree Officer will be requested to consider placing TPOs on as many trees as possible.

Two members of the public left the meeting.

D/24/02/6 Impact of Newmarket Neighbourhood Plan Policies on Applications Being Considered

Policy 14 – Trees and Policy 30 – Conservation Area.

D/24/02/7 Planning Applications

Week Commencing 15/01/2024 & 22/01/2024.

D/24/02/7/1 DC/23/0313/FUL - Application to discharge conditions 7 (plant and equipment details) and 9 (control of noise levels) of DC/23/0313/FUL - Newmarket Community Hospital 56 Exning Road Newmarket Suffolk.

D/24/02/7.01 Resolved

No comment was voiced by the Committee.

D/24/02/7/2 DC/24/0085/HH - Householder planning application - a. single storey front extension

b. cladding to first floor front and rear elevations - 5 Cardigan Street Newmarket Suffolk.

D/24/02/7.02 Resolved

The Committee voiced no objection, provided the materials used are in keeping with the area.

D/24/02/7/3 DC/24/0081/TCA - Trees in a conservation area notification - one London plane (261 on plan) crown lit up to 15 metres above adjacent buildings and replace brace; one Horse chestnut (374 on plan) remove large lowest limb on south western aspect; one Beech (251 on plan) overall crown reduction by 15 metres; one Crimson king maple (220 plan) one Alder (185 on plan) fell; one Alder (179 on plan) overall crown reduction by 20 metres; one Willow (40 on plan) overall crown reduction by ten metres - Tattersalls The Avenue Newmarket Suffolk.

D/24/02/7.03 Resolved

The Committee actively encourages responsible tree management and does not object to this application, subject to the Tree Officer's approval.

D/24/02/7/4 DCON(A)/23/1253 - Application to discharge condition 4 (new/replacement windows - detailed) of DC/23/1253/VAR - Surrey House 41 High Street Newmarket Suffolk.

D/24/02/7.04 Resolved

No comment was invited by the Committee.

Cllr Winter joined the meeting in the public area.

Cllrs Hood and Clover declared an other registrable interest in the following application and left the meeting. Cllr Drummond took the Chair.

D/24/02/7/5 DC/24/0015/FUL - Planning application - a. installation of six timber boxes on existing hard standing; b. reduce height of adjacent facing brick wall by 0.3 metres 10 - Park Lodge, Stables Park Lane Newmarket Suffolk.

D/24/02/7.05 Resolved

The Committee voiced no objection.

Cllrs Hood and Clover returned to the meeting.

D/24/02/7/6 DC/24/0127/HH - Householder planning application - single storey rear extension (following demolition of existing outbuilding) - 16 Stanley Road Newmarket Suffolk.

D/24/02/7.06 Resolved

The Committee voiced no objection.

D/24/02/7/7 DC/24/0096/TPO - TPO 03 (1991) tree preservation order - a. one Lime (T1 on plan within G1 on order) e - overall crown reduction by five metres to previous pollard points b. one Beech (T2 on plan within G1 on order) reduce lowest branch back to main stem to give clearance over house and reduce lower left branch over neighbours property back by three metres c. one Lime (T3 on plan within G1 on order) reduce overhang back by three metres - 25 Sefton Way Newmarket Suffolk.

D/24/02/7.07 Resolved

The Committee actively encourages responsible tree management and does not object to this application, subject to the Tree Officer's approval.

D/24/02/7/8 DC/23/1382/FUL - Non-material amendment to DC/23/1382/FUL - a. removal of cladding on front and rear elevations b. replace window to left of front door with smaller window c. remove window on lean-to and replace with sliding doors d. two roof lights on single storey roof - Land Adjacent To 26 Paget Place Newmarket Suffolk.

D/24/02/7.08 Resolved

The Committee voiced no objection.

D/24/02/8 Amended and Deferred Planning Applications

D/24/02/8/1 DC/23/1984/HH – 108 Churchill Avenue – deferred for a site visit. The following was agreed:

D/24/02/8.01 Resolved

The Committee voiced no objection.

Cllrs Hood and Clover declared an other registrable interest in the following application and left the meeting. Cllr Drummond took the Chair.

D/24/02/8/2 DC/23/2096/FUL – Woodland, The Severals – deferred to carry out a site visit. The following was agreed:

D/24/02/8.02 Resolved

The Committee supported the application and welcomed the building being brought back into use, with sympathetic restoration and in accordance with restoration guidelines.

Cllrs Hood and Clover returned to the meeting.

D/24/02/8/3 DC/23/2011/TPO - 13 Collings Place — the application was changed from felling the tree to pollard management and the following was agreed:

D/24/02/8.03 Resolved

The Committee supported the amended plan and gave thanks to the Planning Officer and Arboricultural Officer for looking into to this application.

D/24/02/8/4 DC/23/1708/FUL - Long Cottage Fordham Road – deferred to carry out a site visit to the property. Revised plans have been received. The following was agreed:

D/24/02/8.04 Resolved

The Committee objected to the location of the bins due the carriage way not being wide enough. The Committee did not object to the revised plan for moving the boundary wall, provided the neighbouring boundary wall is now a minimum of 1.5m away. The Committee did not object to the changed surface for the driveway.

D/24/02/9 Planning Appeals

AP/23/0052/LDC – Lanwades Park Kentford.

The Inquiry will be held on 16th April 2024 at 10:00am and the following was agreed:

D/24/2/9.01 Resolved

The Committee requested that the original objection be re-submitted and supported the other objection by Kentford Parish Council and other objections.

D/24/02/10 East Cambs Planning Applications

The East Cambs Weekly List for 19/01/2024 was noted.

D/24/02/11 To Receive Results of Applications as Determined by West Suffolk and Plans Withdrawn

West Suffolk Planning Determinations received during week commencing 15/01/2024 & 22/01/2024.

Applications	Description	Address	WS Decision	NTC Decision
DC/24/0044/TCA	Trees in a conservation area notification - one Horse chestnut (T1 on plan) one Ash (T15 on plan) fell	Palace House Palace Street Newmarket Suffolk	Withdrawn	Objected
DC/23/1809/TPO	TPO 181 (19 72) tree preservation order - 10 Lime and Sycamore (T1 - T10 on plan, G1 and G2 on order) re-pollard to previous points; six Horse Chestnut (T2 - T7 on plan) re-pollard to previous points; one B ox Elder (T25 on plan, G1 on order) crown Lift to 2.5 metres above ground level over footpath; crown reduce by 0.25 metres over footpath; 11 Sycamore (T11 - T15, T7, T8, T9, T20- T22, G1 on order)) re-pollard to previous points; one Sycamore (T16 on plan, T1 on order) crown reduce by approximately 1 metre to re-shape; one Hornbeam (T23 on plan, G3 on order) reduce in height by approximately 2 metres and reduce lateral spread by approximately 1-1.5 metres; two Silver Birch (T23, T24 on plan, G3 on order) remove 5 lowest branches and thin by 10 percent; Conifers (G1 on plan, T4 on order) reduce in height to approximately 6 metres above ground level and reduce sides by approximately 1.5-2 metres	Bryntirion Court Cheveley Road Newmarket Suffolk	Approved	No objection
DCON (F)/20/0624	Application to discharge conditions 4 (VCP), 5 (limit water), 7 (new access), 10 (bound surface), 11 (visibility splays), 12 (pedestrian visibility), 14 (bin storage), 15 (manoeuvring and parking), 16 (cycle storage), 222 (contamination) of DC/20/0624/FUL143A	143A All Saints Road Newmarket Suffolk	Discharged	Comments not invited
DC/24/0007/CLP	Application for lawful development certificate for proposed use or development - single storey side extension to existing dwelling house	56 Bill Rickaby Drive Newmarket Suffolk	Withdrawn	No objection
DC/23/2049/TCA	Trees in a conservation area notification - a. one Hawthorn (T1 on plan) crown lift to give 2 .5 metre clearance over parking bay b. one Prunus (T2 on plan) - remove lower branch over path and	Amberley 22 Bury Road Newmarket Suffolk	Approved	No objection

	highway c. four Elm (T7 on plan) two Prunus (T8 and T12 on plan) and two unknown species (T14 on plan) fell				
DC/23/2025/TCA	Trees in a conservation area notification - three Sycamore (T1, T2 and T4 on plan) one Lime (T3 on plan) fell The	Kremlin Bungalow 1A Bury Road Newmarket Suffolk	Approve	No objection	
DC/23/1985/TPO	TP O 04 (201 2) Tree preservation order - one Yew (T1 on plan T15 on order) crown lift up to 2.4 meters above ground level, removing smaller branches only up to a maximum diameter of 50mm.	1 Arborfield Drive Newmarket Suffolk	Approved	No objection	
DC/23/1941/FUL	Planning application - a. fenestration to shop front b. rendered timber framed infill c. seating area	15 The Guineas Shopping Centre The Rookery Newmarket Suffolk	Approved	No objection	
DC/23/1942/ADV	Application for advertisement consent - one internally illuminated vinyl fascia sign	15 The Guineas Shopping Centre The Rookery Newmarket Suffolk	Approved	No objection	
DC/23/1746/HH	Householder planning application - two storey side extension	18A Lisburn Road Newmarket Suffolk	Refused	Objected	

D/24/02/12 Delegation Panel Decisions

DC/23/0980/FUL – It was noted that the Officer was minded to Grant permission.

Town Clerk was asked to seek information on the notification process for Delegation Panels and to state that the Town Council would expect to be notified of applications going to the Delegation Panel before the date.

D/24/02/13 Licensing

No new applications noted.

D/24/02/14 Pre- Application

The consultation letter for an upgrade to a radio base station on Heath Road was noted and the following was agreed:

D/24/02/14.01 Resolved

The Committee welcomed the consultation and will respond to the application when it is submitted.

D/24/02/15 Cycle Paths

This item was referred to the Transport & Parking Working Group for consideration and recommendations to Full Council.

D/24/02/16 On-Street Advertising

This item was referred to the On Street Advertising Working Group for consideration and recommendations to Full Council.

D/24/02/17 Listed Buildings

This item was referred to the On Street Advertising Working Group for consideration and recommendations to Full Council.

D/24/02/18 Consultation

This item was deferred to a future DP meeting.

D/24/02/19 Correspondence

Parkers Walk, Studlands – illegal parking issues. This item was referred to the Parking & Transport Working Group for further consideration.

Highway matters – the lack of maintenance the road signs and road markings was discussed and photos of examples will be taken and sent to SCC Highways.

D/24/02/20 Date of Next Meeting

Monday 19th February 2024 at the Memorial Hall.

Meeting closed at 7:25pm.

Signed: By the Chairman

Date: Monday 5th February 2024

Summary of Resolutions/Recommendations

Resolution/Recommendation	Resolution/Recommendation Wording
<u>D/24/02/5.02 Resolved</u>	The Committee actively encourages responsible tree management and object to the felling of trees. The Committee strongly objected to this application in a Conservation area and noted and supported the resident's objections. The Tree Officer will be requested to consider placing TPOs on as many trees as possible.
<u>D/24/02/7.01 Resolved</u>	The Committee voiced no objection.
<u>D/24/02/7.02 Resolved</u>	The Committee voiced no objection.
<u>D/24/02/7.03 Resolved</u>	The Committee actively encourages responsible tree management and does not object to this application, subject to the Tree Officer's approval.
<u>D/24/02/7.04 Resolved</u>	No comment was invited by the Committee.
<u>D/24/02/7.05 Resolved</u>	The Committee voiced no objection.
<u>D/24/02/7.06 Resolved</u>	The Committee voiced no objection.
<u>D/24/02/7.07 Resolved</u>	The Committee actively encourages responsible tree management and does not object to this application, subject to the Tree Officer's approval.
<u>D/24/02/7.08 Resolved</u>	The Committee voiced no objection.
<u>D/24/02/8.01 Resolved</u>	The Committee voiced no objection.
<u>D/24/02/8.02 Resolved</u>	The Committee supported the application and welcomed the building being brought back into use.
<u>D/24/02/8.03 Resolved</u>	The Committee supported the amended plan and gave thanks to the Planning Officer and Arboricultural Officer for looking into to this application.
<u>D/24/02/8.04 Resolved</u>	The Committee objected to the location of the bins due the

	carriage way not being wide enough. The Committee did not object to the revised plan for moving the boundary wall, provided the neighbouring boundary wall is now a minimum of 1.5m away. The Committee did not object to the changed surface for the driveway.
<u>D/24/02/9.01 Resolved</u>	The Committee requested that the original objection be re-submitted and supported the other objection by Kentford Parish Council and other objections.
<u>D/24/02/14.01 Resolved</u>	The Committee welcomed the consultation and will respond to the application when it is submitted.



Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Leisure Services Committee **Held on Monday 5th February 2024 at 7:25pm**

Attendance:

Councillor R Nobbs (Chairman)
 Councillor J Borda
 Councillor J Harvey
 Councillor P Hulbert

Councillor J Jarvis
 Councillor E Kavanagh
 Councillor P Winter

Also Present: C Whitaker – Town Clerk, J Ashton – Minute Assistant, Cllr McHugh as an observer.
 Minute

L/22/02/1 Chairman to Read the Fire Safety Notice and Announce that Proceedings May be Filmed or Recorded

The Chairman opened the meeting read out the fire safety briefing and announced that the meeting was being recorded.

L/22/02/2 Apologies for Absence

Apologies were received from Cllr Crissall.

L/22/02/3 Declaration of Member's Interests and to Remind Councillors of the Need to Keep up to Date Their Register of Member's Interests and to Consider Any Requests Received for Members Dispensation

None noted. There were no requests for dispensation.

L/22/02/4 To Receive and Confirm for Accuracy the Minutes of the Leisure Services Committee Meeting Held on Monday 4th December 2023 and Any Matters Arising

Members received the minutes of the Leisure Services Committee meeting held on 4th December 2023 and the following was agreed:

L/24/02/4.01 Resolved

That the minutes of the Leisure Services Committee meeting held on 4th December 2023 be adopted and signed as a true record by the Chairman of the Leisure Services Committee.

There were no matters arising.

L/22/02/5 Public Open Session

No members of the public wished to speak.

L/22/02/6 To Receive the Accounts

The accounts for January 2024 were received and noted.

L/22/02/7 Events Update

Christmas 2023 Event – A debrief report was presented and noted.

MLF Twinning 70th Anniversary Visit to Newmarket 2024 – A date for the visit is

Book number 19 2023 -2024

to be confirmed possibly in September 2024 and the itinerary will be presented to Council for approval.

DD-80 Beacon Event – A report on the plans for the event was discussed and the following was agreed:

L/24/02/7.01 Recommendation

That booking continues and logistics are arranged with the Jockey Club for set up and timings.

Car Boot dates for 2024

The following was agreed:

L/24/02/7.02 Recommendation

That the number of dates for car boot sales for 2024 be approved, with delegation of actual dates to Events Manager, Town Clerk and Chair of LS Committee.

L/22/02/8 Newmarket Venues

The income for November and December 2023 was presented to Committee.

The venue hire fees were reviewed and the following was agreed:

L/24/02/8.01 Recommendation

That the restructured hire fees for Newmarket venues be published and set for 1st April 2024 to 31st March 2025, with special consideration for local groups and local charities as necessary and a strategy to monitor at future Committee meetings.

L/22/02/9 Correspondence

None noted.

L/22/02/10 Date of Next Meeting

Monday 8th April 2024 at the Memorial Hall.

Meeting closed at 8pm.

Signed _____ Date _____

Summary of Recommendations

Recommendation	Recommendation Wording
<u>L/24/02/7.01 Recommendation</u>	That booking continues and logistics are arranged with the Jockey Club for set up and timings.

Book number 20 2023 -2024

<u>L/24/02/7.02 Recommendation</u>	That the number of dates for car boot sales for 2024 be approved, with delegation of actual dates to Events Manager, Town Clerk and Chair of LS Committee.
<u>L/24/02/8.01 Recommendation</u>	That the restructured hire fees for Newmarket venues be published and set for 1st April 2024 to 31st March 2025, with special consideration for local groups and local charities as necessary and a strategy to monitor at future Committee meetings.

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Newmarket

TOWN COUNCIL

Minutes of the Meeting of the Extra-Ordinary Human Resources Committee **Held on Monday 5th February 2024 at 8:05pm**

Attendance:

Councillor K Yarrow (Chair)
 Councillor J Harvey
 Councillor J Jarvis

Councillor E Kavanagh
 Councillor R Nobbs
 Councillor P Winter

Also present: C Whitaker – Town Clerk.

Minute

- H/24/02/1 Chairman to Read the Fire Safety Notice and Announce that Proceedings May be Filmed or Recorded**
 The Fire Notice was not required, and proceedings were not recorded.
- H/24/02/2 Apologies for Absence**
 Apologies were received from Cllrs Berry, Hood and Drummond.
- H/24/02/3 Declaration of Member's Interests and to Remind Councillors of the Need to Keep up to Date Their Register of Member's Interests and to Consider Any Requests Received for Member's Dispensation**
 None noted. There were no requests for dispensations.
- H/24/02/4 To Receive and Confirm for Accuracy the Minutes of the Extra-Ordinary Human Resources Meeting Held on Monday 15th January 2024 and Any Matters Arising**
 Members received the minutes of the Extra-Ordinary Human Resources Committee Meeting held on Monday 5th January 2024 and the following was agreed:
H/24/02/4.01 Resolved
That the minutes of the Extra-Ordinary Human Resources Committee meeting held on Monday 15th January 2024 be adopted and be signed as a correct record by the Chairman of the Human Resources Committee.
 There were no matters arising.
- H/24/02/5 Public Open Session**
 No members of the public were present.
- H/24/02/6 Exclusion of the Press & Public With the vote being unanimous, it was:**
H/24/02/6.01 Resolved
To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.

H/24/02/7 Staff Update

A staff update was presented and the following was agreed:

H/24/02/7.01 Resolved

That the delegated HR Panel be given boundaries for negotiations to avoid needing to call further extra-ordinary Committee meetings.

H/24/02/8 Date of Next Meeting

20th May 2024 or earlier if required.

Meeting closed at 8:15pm

Signed _____ Date _____

Summary of Recommendations

Recommendation	Recommendation Wording
<u>H/24/02/7.01 Resolved</u>	That the delegated HR Panel be given boundaries for negotiations to avoid needing to call further extra-ordinary Committee meetings

Business Name	Address	Nature of works	Value of works	Value of grant applied for	Notes
The Tanning Room	7 All Saints Road	Re-painting of shop front	£800	£400	
Kitchen & Things	38 High Street	New signage and re-painting	£4,000	£2,000	
Flowers Made With Love	8 Sun Lane	Re-paint shop front and replace sign	£1,400	£700	
The Ark	109 High Street	Make good shop front and re-paint whole frontage and entrance steps	£1,600	£800	
Cartwright Bros	30-40 High Street	Repair and paint building frontage and side	£12- £14,000	£2,000	
Shoe Doctor	8 Market Street	Replace shop front signage above door and to the sides, plus new sign to the rear of shop	£3,459	£1,747	
Chinese Medical Practice	7A Wellington Street	Install a new dutch canopy and repaint shop front	£1,847	£923	
Bendall & Sons Solicitors	23 High Street	New signage	£1,000	£500	
Page Jewellery	61A High Street	Repair rotten wood and re-paint	£2,000	£1,000	
My Fotoshop	26 Market Street	Re-painting of shop front with new hanging sign	£500	£250	
Gee Gees Wine Bar	5 All Saints Road	New bi-fold doors, raised seating area, surrounding wall and outdoor furniture	£10,000	£2,000	
The Stable Café	65 High Street	Repair all rotten woodwork, repaint shopfront, replace hanging sign, replace door furniture, replace lighting to front window	£3,500	£1,750	
Lumiere Aesthetics	16 The Rookery	New signage and décor	£2,000	£1,000	New business opening
Nancy's Teashop	18 Old Station Road	Repair broken roller blind, re-paint shop front and signage	£2,000	£1,000	
And Sew We Begin	8a Old Station Road	New signage- orange background with black lettering. The shopfront and door will also be re-painted to match the new sign.	£900	£450	
Rocking Rabbit	1-3 Market Street	Making good and re-painting windows, doors and lap boards, replacing letters from broken sign.	£4,000	£2,000	
Cortado Espresso Bar	5 Exeter Road	Adding fittings and watering system to allow for two hanging baskets. Logo light box for winter display.	£1,000	£500	
Lemontree Properties	2 High Street	New fascia board and signage for business move in May.	£1,000	£500	Lemontree are moving office from Old Station Road to the old Bouquets of Newmarket property.
The Medical Skin Clinic	30 High Street	Replace window and door vinyls, new logo and signage	£3,000	£1,500	

£21,020.00

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reissued Meeting Schedule
MUNICIPAL YEAR 2023/2024

from March 2024 - May 2024

DATE	TIME	COMMITTEE	PREVIOUS	NEXT	PLANNING LISTS
2024					
04-Mar	6.15	DEVELOPMENT & PLANNING	19-Feb	18-Mar	12 FEB, 19 FEB
	7.15	COMMUNITY SERVICES	08-Jan	07-May	
11-Mar NO PLANNED MEETINGS					
18-Mar	6.15	DEVELOPMENT & PLANNING	04-Mar	08-Apr	26 FEB, 4 MAR
	7.15	FINANCE & POLICY	22-Jan	20-May	
25-Mar 6.15 FULL TOWN COUNCIL 26-Feb 29-Apr					
01-Apr NO PLANNED MEETINGS					
08-Apr	6.15	DEVELOPMENT & PLANNING	18-Mar	22-Apr	11 MAR, 18 MAR, 25 MAR
	7.15	LEISURE SERVICES	05-Feb	03-Jun	
15-Apr NO PLANNED MEETINGS					
22-Apr	6.15	DEVELOPMENT & PLANNING	08-Apr	07-May	1 APR, 8 APR
	7.15	PERFORMANCE & AUDIT	22-Jan	08-Jul	
25-Apr 6.15 ANNUAL MEETING OF THE TOWN MAY 23 MAY 25					
29-Apr 6.15 FULL TOWN COUNCIL 25-Mar 13-May					
07-May	6.15	DEVELOPMENT & PLANNING	22-Apr	20-May	15 APR, 22 APR
	7.15	COMMUNITY SERVICES	04-Mar	01-Jul	
13-May 6.15 ANNUAL MEETING OF COUNCIL (INC. FULL TOWN COUNCIL) 9 MAY 23 MAY 25					

**Proposed Meeting Schedule
MUNICIPAL YEAR 2024/2025**

DRAFT - DATES TO BE AGREED

DATE	TIME	COMMITTEE	PREVIOUS	NEXT	PLANNING LISTS
2024					
20-May	6.15	DEVELOPMENT & PLANNING	07-May	03-Jun	29 APR, 6 MAY
	7.15	FINANCE & POLICY	18-Mar	15-Jul	
	7.45	HUMAN RESOURCES	16-Oct	21-Oct	
27-May NO PLANNED MEETINGS					
03-Jun	6.15	DEVELOPMENT & PLANNING	20-May	17-Jun	13 MAY, 20 MAY
	7.15	LEISURE SERVICES	08-Apr	05-Aug	
10-Jun NO PLANNED MEETINGS					
17-Jun	6.15	DEVELOPMENT & PLANNING	03-Jun	01-Jul	27 MAY, 3 JUNE
24-Jun	6.15	FULL TOWN COUNCIL	13-May	22-Jul	
01-Jul	6.15	DEVELOPMENT & PLANNING	17-Jun	05-Aug	10 JUN, 17 JUN
	7.15	COMMUNITY SERVICES	07-May	02-Sep	
08-Jul	6.15	PERFORMANCE & AUDIT	22-Apr	14-Oct	
15-Jul	6.15	DEVELOPMENT & PLANNING	01-Jul	05-Aug	24 JUN, 1 JUL
	7.15	FINANCE & POLICY	20-May	16-Sep	
22-Jul	6.15	FULL TOWN COUNCIL	24-Jun	27-Aug	
29-Jul NO PLANNED MEETINGS					
05-Aug	6.15	DEVELOPMENT & PLANNING	15-Jul	19-Aug	8 JUL, 15 JUL
	7.15	LEISURE SERVICES	03-Jun	07-Oct	
12-Aug NO PLANNED MEETINGS					
19-Aug	6.15	DEVELOPMENT & PLANNING	05-Aug	02-Sep	22 JUL, 5 AUG
27-Aug	6.15	FULL TOWN COUNCIL	22-Jul	23-Sep	
(TUES)					
02-Sep	6.15	DEVELOPMENT & PLANNING	19-Aug	16-Sep	12 AUG, 19 AUG
	7.15	COMMUNITY SERVICES	01-Jul	04-Nov	
09-Sep NO PLANNED MEETINGS					
16-Sep	6.15	DEVELOPMENT & PLANNING	02-Sep	07-Oct	26 AUG, 2 SEP
	7.15	FINANCE & POLICY	15-Jul	18-Nov	
23-Sep	6.15	FULL TOWN COUNCIL	27-Aug	28-Oct	

**Proposed Meeting Schedule
MUNICIPAL YEAR 2024/2025**

DRAFT - DATES TO BE AGREED

DATE	TIME	COMMITTEE	PREVIOUS	NEXT	PLANNING LISTS
2024					
30-Sep	NO PLANNED MEETINGS				
07-Oct	6.15	DEVELOPMENT & PLANNING	16-Sep	21-Oct	9 SEP, 16 SEP, 23 SEP
	7.15	LEISURE SERVICES	05-Aug	02-Dec	
14-Oct	6.15	PERFORMANCE & AUDIT	08-Jul	13-Jan	
21-Oct	6.15	DEVELOPMENT & PLANNING	07-Oct	04-Nov	30 SEP, 7 OCT
	7.15	HUMAN RESOURCES	20-May	TBA	
28-Oct	6.15	FULL TOWN COUNCIL	23-Sep	25-Nov	
04-Nov	6.15	DEVELOPMENT & PLANNING	21-Oct	18-Nov	14 OCT, 21 OCT
	7.15	COMMUNITY SERVICES	02-Sep	06-Jan	
11-Nov NO PLANNED MEETINGS					
18-Nov	6.15	DEVELOPMENT & PLANNING	04-Nov	02-Dec	28 OCT, 4 NOV
	7.15	FINANCE & POLICY	16-Sep	20-Jan	
25-Nov	6.15	FULL TOWN COUNCIL	28-Oct	16-Dec	
02-Dec	6.15	DEVELOPMENT & PLANNING	18-Nov	16-Dec	11 NOV, 18 NOV
	7.15	LEISURE SERVICES	07-Oct	03-Feb	
09-Dec NO PLANNED MEETINGS					
16-Dec	6.15	DEVELOPMENT & PLANNING	02-Dec	06-Jan	25 NOV, 2 DEC
	7.15	FULL TOWN COUNCIL	25-Nov	27-Jan	
23-Dec NO PLANNED MEETINGS					
30-Dec NO PLANNED MEETINGS					
2025					
06-Jan	6.15	DEVELOPMENT & PLANNING	16-Dec	20-Jan	9 DEC, 16 DEC, 23 DEC
	7.15	COMMUNITY SERVICES	04-Nov	03-Mar	
13-Jan	6.15	PERFORMANCE & AUDIT	14-Oct	14-Apr	
20-Jan	6.15	DEVELOPMENT & PLANNING	06-Jan	03-Feb	30 DEC, 6 JAN
	7.15	FINANCE & POLICY	18-Nov	17-Mar	
27-Jan	6.15	FULL TOWN COUNCL	16-Dec	24-Feb	
03-Feb	6.15	DEVELOPMENT & PLANNING	20-Jan	17-Feb	13 JAN, 20 JAN
	7.15	LEISURE SERVICES	02-Dec	07-Apr	

**Proposed Meeting Schedule
MUNICIPAL YEAR 2024/2025**

DRAFT - DATES TO BE AGREED

DATE 2025	TIME	COMMITTEE	PREVIOUS	NEXT	PLANNING LISTS
17-Feb	6.15	DEVELOPMENT & PLANNING	03-Feb	03-Mar	27 JAN, 3 FEB
24-Feb	6.15	FULL TOWN COUNCIL	27-Jan	24-Mar	
03-Mar	6.15	DEVELOPMENT & PLANNING	17-Feb	17-Mar	10 FEB, 17 FEB
	7.15	COMMUNITY SERVICES	06-Jan	05-May	
10-Mar	NO PLANNED MEETINGS				
17-Mar	6.15	DEVELOPMENT & PLANNING	03-Mar	07-Apr	24 FEB, 3 MAR
	7.15	FINANCE & POLICY	20-Jan	19-May	
24-Mar	6.15	FULL TOWN COUNCIL	24-Feb	28-Apr	
31-Mar	NO PLANNED MEETINGS				
07-Apr	6.15	DEVELOPMENT & PLANNING	17-Mar	21-Apr	10 MAR, 17 MAR, 24 MAR
	7.15	LEISURE SERVICES	03-Feb	TBA	
14-Apr	6.15	PERFORMANCE & AUDIT	13-Jan	TBA	
21-Apr	6.15	DEVELOPMENT & PLANNING	07-Apr	05-May	31 MAR, 7 APR
28-Apr	6.15	FULL TOWN COUNCIL	24-Mar	26-May	
05-May	6.15	DEVELOPMENT & PLANNING	21-Apr	19-May	14 APR, 21 APR
	7.15	COMMUNITY SERVICES	03-Mar	TBA	
12-May	NO PLANNED MEETINGS				
19-May	6.15	DEVELOPMENT & PLANNING	05-May	TBA	28 APR, 5 MAY
	7.15	FINANCE & POLICY	17-Mar	TBA	
26-May	6.15	ANNUAL MEETING OF THE COUNCIL (INC FULL TOWN COUNCIL)	13 May 24	TBA	
ANNUAL MEETING OF THE TOWN DATE TBA					

Townclerk

Subject: FW: Message has been disinfected :FW: Housing, Homelessness Reduction and Rough Sleeping Strategy - Consultation and Online Survey - A Message from Councillor Richard O'Driscoll, Portfolio Holder for Housing

From: democratic.services <democratic.services@westsuffolk.gov.uk>

Sent: Tuesday, February 6, 2024 8:46 AM

Subject: Housing, Homelessness Reduction and Rough Sleeping Strategy - Consultation and Online Survey - A Message from Councillor Richard O'Driscoll, Portfolio Holder for Housing

Sent on behalf of Councillor Richard O'Driscoll, Portfolio Holder for Housing

To: All Members

Dear Member

Housing, Homelessness Reduction and Rough Sleeping Strategy – consultation and online survey

I am writing to invite your initial insight and input into shaping West Suffolk Council's new Housing, Homelessness Reduction and Rough Sleeping Strategy. I will be arranging Member workshops in the next few weeks and will liaise with you all as this strategy is developed before final consideration by Full Council later this year. I am starting the development of the strategy with a public consultation. The new strategy will replace the current Housing Strategy and the current Homelessness Reduction and Rough Sleeping Strategy. By adopting a single strategy document, we are further strengthening and aligning the council's commitment to deliver against our housing priorities. As you will know, the council adopted its new [Strategic Priorities](#) in December 2023 including the delivery of **affordable, available and decent homes**. Through this consultation and development of the new strategy, we want to understand how we can further deliver on the council's strategic priority in order to help more people better afford a place to live, improve living conditions and reduce homelessness. By taking into consideration the information contained in the [housing and homelessness data pack](#) and our understanding of current housing pressures, the emerging actions largely fall into the following operational and priority areas:

1. Deliver more homes
2. Regulation and housing standards
3. Supporting and housing local people
4. The environment

Consultation and online survey: At this stage of developing the strategy, I would like to hear feedback from colleagues on proposed actions to include in the new Housing, Homelessness Reduction and Rough Sleeping Strategy which will help to direct the council's approach to housing over the next few years.

The consultation is taking place between Tuesday 6 February and Monday 18 March 2024 and the online survey can be found at the following link: [SmartSurvey – West Suffolk Council Housing, Homelessness Reduction and Rough Sleeping Strategy](#)

Please share this with anyone that you think will be interested in responding. I am also writing to parish and town councils and our partner organisations about this consultation.

As mentioned above, I will be arranging Member workshops around this new strategy in the spring and early summer and I will keep you updated about the ongoing consultation and engagement.

If you have any queries specifically relating to the consultation and online survey, please contact policy@westsuffolk.gov.uk

With best wishes Councillor Richard O'Driscoll

Councillor for Minden,
Portfolio Holder for Housing
West Suffolk Council

Email: Richard.O'Driscoll@westsuffolk.gov.uk

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Townclerk

Subject: FW: Thurston PC & MARPA

On 8 Feb 2024 09:58, Marpa Secretary <secretary@marpa.org.uk> wrote:

Good morning

I'm contacting you to see if there might be interest from the council in joining MARPA (Mid Anglia Rail Passenger Association) as a corporate member. I have recently taken on the role of secretary of the rail user group. As you probably know, we are keen advocates for improving both services and facilities on the increasingly busy route between Cambridge and Ipswich. As part of that advocacy, I am looking to see if there might be interest from local councils in joining MARPA as corporate members. Elmswell PC is already in membership and discussion is underway elsewhere with several councils serving communities on the route.

I'd be grateful for your views as to whether NTC might consider joining. Whilst progress in securing improvements can be slow, MARPA has very recently helped secure an improved stopping service at Kennett. We are currently pressing Greater Anglia on several route wide issues, including faster services better exploiting the potential performance of the new rolling stock and later final trains as part of a timetable rewrite. More locally, MARPA has been working with Liz McGregor and her team at CATS in encouraging Greater Anglia to make the redundant station building more attractive to potential tenants. Given that usage of Newmarket station continues to increase significantly post-COVID, I think there would be benefit in the town council having direct involvement with the local rail user group. Corporate membership is currently £25 per year.

I look forward to hearing from you.

Best regards

Peter

--

Peter Feeney
MARPA Secretary

·
secretary@marpa.org.uk

Townclerk

Subject: FW: Lobbying for Support

From: IY

Sent: Thursday, February 1, 2024 12:56 pm

To: Councillor Winter <CouncillorWinter@newmarket.gov.uk>; Councillor Harvey <CouncillorHarvey@newmarket.gov.uk>; Townclerk <Townclerk@newmarket.gov.uk>

Subject: Lobbying for Support

Dear Mayor Winter, Deputy Mayor Harvey

I am writing to you both and copying the town clerk.

I wish you to raise an important issue and lobby support in chambers on an issue that is having a devastating affect's on thousands of children and families throughout Suffolk.

As you are aware, SCC have failed yet another inspection and had have damning reviews to their SEND Services going back to 2016. The latest OFSTED report is extremely critical of the service's management.

To that end, I would like to garner the support of Newmarket Town Council by sending a clear message that we, the residents and town of Newmarket have lost all confidence in the current management team at SCC to bring about positive change and improvements to the service.

The current team have had over 2 years, in that time the service has got gradually worse leading to further failure, complaints, exclusions, etc.

We now have a service that is not fit for purpose despite the millions being spent on it.

It is time to 'thank' those whose endeavours and efforts have unfortunately failed and allow others to take up the challenge to effect positive change.

I would like our Town Council to send a clear message to SCC.

I propose having a vote of no confidence in the SEND Service senior management and Cabinet at SCC and if successful sending them that message.

This situation brings shame on our whole county, we are all failing some of the most vulnerable in our society by allowing it to continue and allowing those that have failed to remain in post.

I look forward to your support.

Yours sincerely

IY

Newmarket

Suffolk

CB8 0SA

Townclerk

From: Bobby Bennett (SCC Councillor) <Bobby.Bennett@suffolk.gov.uk>
Sent: 06 February 2024 20:22
To: Townclerk
Cc: Rachel Hood (SCC Councillor); Philip Faircloth-Mutton (SCC Councillor); Andy Drummond (SCC Councillor)
Subject: RE: Objection to planned closure of Bury St Edmunds Suffolk Archives office from Newmarket Town Council

Dear Cathy,

Thank you for taking the time to email me regarding the County Council's budget proposals and specifically the proposals to centralise Suffolk Archives operations to The Hold in Ipswich and close the West and East Suffolk branches. A final decision on the proposals will be made on 15 February at full council, when the budget is considered.

The background is that, in February 2023, the County Council agreed to invest £3.4m in a brand-new purpose-built facility on Western Way in Bury St Edmunds, as part of West Suffolk Council's proposals for the area. Despite being outside the town centre, this purpose-built facility would have been within easy reach of many educational facilities and on public transport routes. This decision was taken to give improved access to the public, as the building on Raingate Street is in such a condition, and without full disabled access, that it was detrimentally impacting the service offered and, furthermore, to remain in Raingate Street would require significant investment.

Sadly, in September 2023, West Suffolk Council's new administration took the decision not to proceed with the Western Way development, thus removing the option to relocate to it. In the light of their decision, and over £5m of investment being needed in Raingate Street, which is outside our affordability, the difficult decision was taken to propose closing the branch.

This decision was not taken lightly, however, with the above context and the wider pressures on the County Council's budget, we are left with no room for manoeuvre. We are however open to conversations to consider any requests from depositors to make alternative local arrangements for private collections as part of our planning process and to advise on key considerations such as public access, security and preservation.

We plan to engage with stakeholders once the decision has been made and while we no longer have the funds to construct or operate a new archive facility in Bury St Edmunds, we would propose to convene a working party to determine how those archives that depositors request to remain locally are able to do so.

Detailed preparation for the relocation of the archives will commence after proposals have been approved by full Council. At this stage, a fully costed transition plan will be developed, to include measures to ensure the safe relocation and cataloguing of collections in line with archival standards and consultation with the National Archives. We would take account of any original conditions stipulated by depositors and consider any requests to make alternative local arrangements for key collections at this stage.

The wider context is that the need for County Council services that care for Suffolk's most vulnerable residents, namely adults and children's services, is increasing faster than the funding we receive for them. Over the last year, what we need to spend on Children's Services has increased by 28% and Adult Care by 14%. In order to invest more in these services that care for our residents who are most in need, difficult decisions need to be made about the other services we deliver and how we deliver them. The proposal around the archives is an example of this.

Thank you, once again, for taking the time to contact me and I hope this helps explain why we must take these steps.

Tomorrow I hand over the portfolio for Equality and Communities to Philip Faircloth-Mutton and I have copied him in so he is aware of your comments.

Yours sincerely,

Bobby Bennett

Cabinet Member for Equality and Communities
County Councillor for Clare Division

07813551959

From: Townclerk <Townclerk@newmarket.gov.uk>

Sent: Friday, February 2, 2024 4:51 PM

To: Bobby Bennett (SCC Councillor) <Bobby.Bennett@suffolk.gov.uk>

Cc: Rachel Hood (SCC Councillor) <Rachel.Hood@suffolk.gov.uk>; Andy Drummond (SCC Councillor) <Andy.Drummond@suffolk.gov.uk>

Subject: Objection to planned closure of Bury St Edmunds Suffolk Archives office from Newmarket Town Council

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Dear Cllr Bennett

Newmarket Town Council (at its Full Town Council meeting on 29th January 2024) approved a resolution to emphatically urge Suffolk's County Councillors to think again on the plan to move Suffolk Archives, which are housed in Bury St Edmunds, to Ipswich. The town council strongly objects to both the proposal and the lack of consultation, which sets a dangerous precedent.

The records in Bury are our history and they belong to our people – strip the history out of a community and the door is opened for mental health issues arising from a lack of social identity. Some of the records are there because the people who donated them understood they would be kept in Bury, and not moved further away. Newmarket Local History Society has loaned records such as unique maps of Newmarket. It has not been consulted nor approved the relocation of the material. Such a move would represent an abuse of trust.

A practical example of the value of keeping the archives local is the successful legal challenge mounted by members of the community and the Town Council to keep open a foot crossing that Network Rail had earmarked for closure. Easy access to archives was key in enabling an effective legal case to be built and won.

Our Local History Society members access archives for the articles they write and the exhibitions they mount. If access is more difficult, these contributions to the town's cultural life, understanding of its heritage and pride of place become much more difficult to achieve.

Equality legislation demands that the archives be available to all. It is not clear that the needs of disabled people have been considered fully by these proposals. We refer you to West Suffolk Disability Forum's letter on this topic.

The cancellation of the Western Way development is given as the reason to move the archive to Ipswich. It is implausible that this development represented the only viable option for keeping the records in Bury St Edmunds. West Suffolk Council has offered to assist SCC to find suitable accommodation in the town and we urge you to accept this offer.

Regards,

Cathy Whitaker

Clerk to Newmarket Town Council

I am working flexibly so may send emails outside of normal office hours.

There is no expectation that you will respond outside of your normal working hours.



King Edward VII Memorial Hall

High Street

Newmarket

Suffolk CB8 8JP

Tel: 01638 661777

www.newmarket.gov.uk

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