



Newmarket

TOWN COUNCIL

Minutes of the Meeting of the Extraordinary Human Resources Committee **Held on Monday 15th January 2024 at 7:30pm**

Attendance:

Councillor K Yarrow (Chair)
Councillor A Drummond
Councillor J Harvey

Councillor J Jarvis
Councillor E Kavanagh
Councillor R Nobbs
Councillor P Winter

Also present: C Whitaker – Town Clerk and an Employment Law Consultant.

Minute

H/24/01/9 Chairman to Read the Fire Safety Notice and Announce that Proceedings May be Filmed or Recorded

The Fire Notice was not required, and proceedings were not recorded.

H/24/01/10 Apologies for Absence

Apologies were received from Cllr Hood. Cllr Berry was absent.

H/24/01/11 Declaration of Member's Interests and to Remind Councillors of the Need to Keep up to Date Their Register of Member's Interests and to Consider Any Requests Received for Member's Dispensation

None noted. There were no requests for dispensations.

H/24/01/12 To Receive and Confirm for Accuracy the Minutes of the Extraordinary Human Resources Meeting Held on Monday 8th January 2024 and Any Matters Arising

Members received the minutes of the Extraordinary Human Resources Committee Meeting held on Monday 8th January 2024 and the following was agreed:

H/24/01/12.01 Resolved

That the minutes of the Extraordinary Human Resources Committee meeting held on Monday 8th January 2024 be adopted and be signed as a correct record by the Chairman of the Human Resources Committee.

There were no matters arising.

H/24/01/13 Public Open Session

No members of the public were present.

H/24/01/14 Exclusion of the Press & Public With the vote being unanimous, it was:

H/24/01/14.01 Resolved

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.

Minutes of the Extraordinary Human Resources Committee held on 15th January 2024

H/24/01/14.02 Resolved

To resolve that an Employment Law Consultant be included in the confidential session; currently engaged to advise the HR Panel and Committee.

H/24/01/15 Staff Update

A staff update was given and the following was agreed:

H/24/01/15.01 Resolved

That an office restructure be initiated with the appropriate consultation regarding redundancy of a staff post.

H/24/01/15.02 Recommendation

That having commenced consultation, explore the possibility of a settlement.

H/24/01/15.03 Recommendation

That delegated authority be given to Cllrs Harvey, Winter and Yarrow to negotiate for a settlement, on the basis of the advice of an Employment Law Consultant and with boundaries set by the HR Committee.

H/24/01/16 Date of Next Meeting

20th May 2024 or earlier if required.

Meeting closed at 8:50pm

Signed: By the Chairman

Date: Monday 15th January 2024

Summary of Recommendations

Recommendation	Recommendation Wording
<u>H/24/01/14.02 Resolved</u>	To resolve that an Employment Law Consultant be included in the confidential session; currently engaged to advise the HR Panel and Committee.
<u>H/24/01/15.01 Resolved</u>	That an office restructure be initiated with the appropriate consultation regarding redundancy of a staff post.
<u>H/24/01/15.02 Recommendation</u>	That having commenced consultation, explore the possibility of a settlement.
<u>H/24/01/15.03 Recommendation</u>	That delegated authority be given to Cllrs Harvey, Winter and Yarrow to negotiate for a settlement, on the basis of the advice of an Employment Law Consultant and with boundaries set by the HR Committee.