



Newmarket

TOWN COUNCIL

Minutes of the Meeting of the Human Resources Committee

Held on Monday 16th October 2023 at 7:40pm

Attendance:

Councillor K Yarrow (Chair)

Councillor J Berry

Councillor A Drummond

Councillor J Harvey

Councillor R Hood

Councillor E Kavanagh

Also present: C Whitaker – Town Clerk

Minute

H/23/10/1 Chairman to Read the Fire Safety Notice and Announce that Proceedings May be Filmed or Recorded

The Fire Notice was not required.

H/23/10/2 Apologies for Absence

Apologies were received from Councillors Jarvis, Nobbs and Winter.

H/23/10/3 Declaration of Member's Interests and to Remind Councillors of the Need to Keep up to Date Their Register of Member's Interests and to Consider Any Requests Received for Member's Dispensation

None noted. There were no requests for dispensations.

H/23/10/4 To Receive and Confirm for Accuracy the Minutes of the Extraordinary Human Resources Meeting Held on Monday 24th July 2023 and Any Matters Arising

Members received the minutes of the Extraordinary Human Resources Committee Meeting held on Monday 24th July 2023 and the following was agreed:

H/23/10/4.01 Resolved

That the minutes of the Extraordinary Human Resources Committee meeting held on Monday 24th July 2023 be adopted and be signed as a correct record by the Chairman of the Human Resources Committee.

There were no matters arising.

H/23/10/5 Public Open Session

No members of the public were present.

H/23/10/6 Budget 2024/2025

The draft budget proposal for 2024/2025 was considered and the following was agreed:

H/23/10/6.01 Recommendation

That the unoccupied staff position of Events Assistant be removed from the staffing budget.

Minutes of the Extraordinary Human Resources Committee held on 16th October 2023

That the draft HR Committee Budget for 2024/2025 be approved.

H/23/10/7 Date of Next Meeting
To be confirmed - 2024

Meeting closed at 7.50pm

Signed: By the Chairman

Date: Monday 16th December 2023

Summary of Recommendations

Recommendation	Recommendation Wording
<u>H/23/10/6.01 Recommendation</u>	That the unoccupied staff position of Events Assistant be removed from the staffing budget. That the draft HR Committee Budget for 2024/2025 be approved.