

Membership from May 2023

Councillor Drummond
Councillor Harvey (Chair)
Councillor Hood
Councillor McHugh
Councillor Perry (Vice Chair)
Councillor Winter
Councillor Yarrow

Members = 7
Quorum = 3



Newmarket
TOWN COUNCIL

The Memorial Hall, High Street, Newmarket Suffolk CB8 8JP

You are hereby summoned to attend a meeting of the
PERFORMANCE & AUDIT COMMITTEE

to be held at
Memorial Hall, High Street, Newmarket, CB8 8JP
on **Monday 9th October at 6.15pm**

A G E N D A

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting.

Members of the public and press may not orally report or comment about a meeting as it takes place if present at a meeting of the Council, but otherwise may:

- film, photograph or make an audio recording of the meeting;
- use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
- Report or comment on the proceedings in writing, during or after a meeting or orally after the meeting.

The Council will where possible facilitate such recording unless it is being disruptive. It will also take steps to ensure that children, the vulnerable and members of the public who object to being filmed are protected without undermining the broader purpose of the meeting

- 1) Chair to read** fire safety notice and announce that proceedings may be filmed or recorded and to ask if anyone present intends to record the meeting
- 2) Apologies** - To receive and accept apologies for absence
- 3) Declaration of interests**
 - Councillors are invited to raise any declarations of interest concerning items on the agenda
 - To consider any requests for dispensation
- 4) Minutes of previous meeting held 17th July 2023**
 - To consider and adopt the minutes, as a true record of the proceedings
 - To consider any matters arising
- 5) Public participation** – an invitation to members of the public to make representations to Councillors.
Resolutions can only be made on items on the agenda
Rules of public participation: no person may speak for no longer than 3 minutes in total. The maximum time permitted for this item is 15 minutes. This is the only opportunity during the meeting, for members of the public to address Councillors.
- 6) Resolution Audit** – to receive information regarding resolution progress for:-
 - Q1 & Q2 financial year 2023/2024
 - Q1,2,3&4 2022-2023 – outstanding resolutions
- 7) Neighbourhood Plan** – to audit Community Actions from Objective E of the NNP and receive the latest report from the NNP Working Group
- 8) Working Group Reports** – to receive update reports regarding all active Working Groups (to follow)
- 9) Correspondence**
- 10) Date of next meeting 15th January 2024**

Signed: *CE Whitaker* Cathy Whitaker, Town Clerk

Date: 3rd October 2023

To: Chairman and Members of Performance & Audit Committee, Other Council Members, The Press

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Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Performance & Audit Committee **Held on Monday 17th July 2023 at 7:40pm**

Attendance:

Councillor J Harvey (Chairman)
Councillor R Hood
Councillor S Perry

Councillor P Winter
Councillor K Yarrow

Also present: T Symonds – Deputy Town Clerk and J Ashton – Minute Assistant, Cllrs Kavanagh and McHugh as observers.

Minute

- P/23/07/1 Chairman to Read the Fire Safety Notice and Announce that Proceedings May be Filmed or Recorded**
The Fire Safety Notice was not required and it was announced that proceedings were being recorded.
- P/23/07/2 Apologies for Absence**
Apologies were received from Cllr Drummond.
- P/23/07/3 Declaration of Member's Interests and to Remind Councillors of the Need to Keep up to Date Their Register of Member's Interests and to Consider Any Requests Received for Member's Dispensation**
None noted. There were no requests for dispensations.
- P/23/07/4 To Receive and Confirm for Accuracy the Minutes of the Performance & Audit Committee Meeting Held on Monday 22nd May 2023 and Any Matters Arising**
The Chairman presented the minutes of the Performance & Audit Committee Meeting held on Monday 22nd May 2023 and the following was agreed:
- P/23/07/4.01 Resolved**
That the minutes of the Performance & Audit Committee meeting held on Monday 22nd May 2023 be adopted and would be signed as a true record by the Chairman of the Performance & Audit Committee.
- There were no matters arising.
- P/23/07/5 Public Open Session**
No members of the public were present.
- P/23/07/6 Resolution Audit**
The resolution progress for Q1 2023/2024 was received and noted.
- The Outstanding resolutions for Q1 – Q4 2022/2023 were received and noted.
- P/23/07/7 Neighbourhood Plan**

Minutes of Performance & Audit Committee held on Monday 17th July 2023

The Community Actions were considered and the following was agreed:

P/23/07/7.01 Recommendation

That the following Neighbourhood Plan Community Actions be referred to the following Committees to action:

D1 – Community Energy Initiatives – referred to Full Council to consider the recommendations for mitigating the effects of climate change

D2 – Newmarket Watercourse – referred to the D&P Committee to consider the actions to clear Newmarket Brook.

D3 – Community Land Trust - on hold as there is only one remaining member of the original group

D4 – Emergency Housing – referred to Full Council to consider the availability of housing for homeless people.

D5 – Facilities in any Major New Development – referred to Full Council to consider the development of the St Felix site.

D6 – Impact of Major Development outside the Plan Area – referred to Full Council to consider the infrastructure to support the development of the St Felix site.

P/23/07/8

Working Group Reports

Updated reports from active Working Groups were received and noted.

P/23/07/9

Correspondence

None noted.

P/23/07/10

Date of Next Meeting

Monday 16th October 2023.

Meeting closed at 8:27pm

Signed _____ Date _____

Summary of Recommendations

Recommendation	Recommendation Wording
<u>P/23/07/7.01 Recommendation</u>	That the following Neighbourhood Plan Community Actions be referred to the following Committees to action: D1 – Community Energy Initiatives – referred to Full Council to consider the recommendations for mitigating the effects of climate change D2 – Newmarket Watercourse – referred to the D&P Committee to consider the actions to clear Newmarket Brook.

	D3 – Community Land Trust - on hold as there is only one remaining member of the original group D4 – Emergency Housing – referred to Full Council to consider the availability of housing for homeless people. D5 – Facilities in any Major New Development – referred to Full Council to consider the development of the St Felix site. D6 – Impact of Major Development outside the Plan Area – referred to Full Council to consider the infrastructure to support the development of the St Felix site.
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QUARTER 1 - (APRIL TO JUNE 2023) - for presentation to Committee 17/7/2023

NTC Resolutions April 2023

Resolution Ref / Subject	Resolution Wording	Allocated Officer / Staff	Status	Action / Notes	Updated since last report
23/04/9.01 Resolved: <u>C/23/04/9.01 Recommendation)</u> Trees offer by local businessman	That the offer of the kind gift to plant 700 trees be supported in principal and that efforts be made to enable the planting and maintenance.	TC		Investigations in progress into possible types of urban trees in a pilot area - Hamilton Rd and Edinburgh Rd - and community/volunteer involvement with watering.	
23/04/10.02 Resolved <u>(P/23/04/7.01Recommendation)</u> Referral from Community Actions C of NNP to committees	That the following Community Actions be referred to the following Committees to action: C2 - Refer to D&P Committee to consider the parking issues in Windsor Road and Willie Snaith Road. C3 - Refer to CS Committee to consider a tree audit by the tree wardens of NCNR (Nkt Community Nature Reserve). C4 - Refer to CS Committee to ask WSC what else they were doing to improve air quality and also regarding further installations of fast EV charging points. C5i - Refer to D&P Committee to consider a recycling facility. C5ii - Refer to CS Committee to consider dog litter issues. C6 - Refer to the climate change working group to consider Biodiversity issues.	TC		Agenda Dates:- D&P 4/9/2023 CS 4/9/2023 Climate Change Working Group - date tbc	

QUARTER 1 - (APRIL TO JUNE 2023)

NTC Resolutions May 2023 PAGE 1 of 2

Resolution Ref / Subject	Resolution Wording	Allocated Officer / Staff	Status	Action / Notes	Updated since last report
23/05/18.01 Resikved <u>/23/05/47.01 Recommendation</u> Motion to support reduction of speeding limit to 20mph	That the '20's Plenty for Suffolk' motion for 20-MPH speed limits in towns and villages be adopted as follows: "Newmarket Town Council: Supports the 20's Plenty for Suffolk campaign; Calls on Suffolk County Council to implement 20mph in Newmarket; and will write to Suffolk County Council to request 20mph speed limits on streets throughout Suffolk where people live, work, shop, play or learn, with 30mph as the exception on those roads, where full consideration of the needs of vulnerable road users allows a higher limit."	TC		Email to and response from Cllr Richard Smith. SCC rejection of the motion. NTC may write independently to the Sec of State for Transport. Webinar attended by TC - there are advisory measures that NTC could take in areas. Transport & Parking W Group mtg due. Suffolk TC/PCs may form an Action Group. TC investigating what may be done regards an advisory 20MPH in locations	YES
23/05/17.01 Resolved IT upgrade	That, in principle, NTC proceeds with the Cloudy-IT options for a cloud-based system and agenda pack creation software within the current financial year (23/24 Phase 1).	TC		Presentation to FTC 24/7/23. Onsite visit to Thetford by DTC/TC. Now for Oct FTC	YES
23/05/17.02 Resolved IT upgrade	That, in principle, NTC plans for hybrid broadcasting of Council meetings and Councillor devices in the next financial year (24/25/ Phase 2).	TC		For 24/25 budget Budgeting in place currently	YES
23/05/20.01 Resolved Shop-front improvement scheme	That in principle, NTC and Newmarket BID collaborate on an application to UKSPF for a shop-front improvement fund and be equally and jointly administered and managed by NTC and the BID.	TC		application submitted. Awaiting award decision	
23/05/20.02 Resolved Shop-front improvement scheme	That delegated powers be given to the Mayor, Deputy Mayor and Town Clerk to work jointly with the BID to make decisions on applications to the scheme.	TC		Awaiting funding decision from WSC	

Resolution Ref / Subject	Resolution Wording	Allocated Officer / Staff	Status	Action / Notes	Updated since last report
<u>23/05/20.03 Resolved</u> Shop-front improvement scheme	That the proposal for NTC to match-fund to the value of £5,625 for the scheme (funded from EMR 331, Town Improvement EMR) be approved.	TC		Awaiting funding decision from WSC	

QUARTER 1 - (APRIL TO JUNE 2023)

NTC Resolutions June 2023

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Resolution Ref / Subject	Resolution Wording	Allocated Officer / Staff	Status	Action / Notes	Updated since last report
<u>23/06/6.02 Resolved</u> St Felix Site	That the relevant Officers from WSC and SCC Planning and the portfolio holder be invited to discussions regarding flexibility on the use of their sites for housing and the context for developing a sports hub	TC		WSC officers unable to attend such a meeting due to planning application. SCC officer & agent attended ExOFTC for a presentation of the application 31/7/23	YES
<u>23/06/11.01 Resolved</u> (C/23/06/9.01 Recommendation) Studlands SID	That Cllr Jarvis be allocated to investigate a location for a SID in the Studlands area.	DTC			
<u>23/06/11.02 Resolved</u> (C/23/06/9.02 Recommendation) Adastral Close SID	That Cllr Borda be allocated to investigate a location for a SID on Adastral Close.	DTC		Not feasible - Speed Survey carried out by SCC HW - no speeding issues identified.	YES
<u>23/06/11.03 Resolved</u> (C/23/06/10.01 Recommendation) Approve Lubbe Lisse quote	That the quote from Lubbe Lisse for the autumn planting of bulbs on the Severals and in the Memorial Garden for £5,886+VAT be accepted.	TC		Planting due Autumn 2023	
<u>23/06/11.04 Resolved</u> (C/23/06/11.01 Recommendation) Approve RGB quote	That the quote from RGB Fencing to replace the St Mary's Churchyard fencing for £3,400 be accepted.	DTC		Awaiting installation - RGB now unresponsive - awaiting JCE quote for comparison	YES
<u>23/06/11.06 Resolved</u> (C/23/06/12.01 Recommendation) Path behind Millbank	That WSC are approached to request that they adopt the unregistered part of the path, tarmac the entire path where necessary and to add an accessible ramp. That Aldi are approached to make a contribution to the costs.	TC		WSC response that SCC is the highway/footway adoption authority contact with SCC pending	

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Resolution Ref / Subject	Resolution Wording	Allocated Officer / Staff	Status	Action / Notes	Updated since last report
23/06/11.07 Resolved (C/23/06/14.01 Recommendation) Task & Finish working group grass cutting	That a Task & Finish Working Group be set up consisting of the Cllrs Winter, Crissall, Harvey, Perry, Hulbert, McHugh, Kavanagh, Jarvis and the Town Clerk with a remit of looking at the responsibilities for grass cutting around town and the frequency.	TC		Working Group met Mtg with I Shipp / M Walsh Meeting to consider what NTC could take on in 24/25	YES

QUARTER 1 - (JULY 2023 - SEPTEMBER 2023) - for presentation to Committee 9/10/2023

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NTC Resolutions July 2023

Resolution Ref / Subject	Resolution Wording	Allocated Officer / Staff	Status	Action / Notes	Updated since last report
<u>23/07/9.01 Resolved</u> Cllr Winter to speak with Queens Statue Committee re Remembrance Cross Wooden Tribute, Birdcage Walk	That photos and the design layout for the proposed Printed Remembrance Cross Wooden Tribute installation at Birdcage walk to be sent to Cllr Winter to discuss with the Queens Statue Committee.	TC		Agreement for an area of Birdcage Walk to be used by RBL. Plan, RA and insurance received.	
<u>23/07/9.02 Resolved</u> Permission granted for Remembrance Cross Wooden Tributes, War Memorial	That permission is granted for a temporary installation of Printed Remembrance Cross Wooden Tributes at the Newmarket War Memorial by the Severals. This being on the exterior of the small metal fence around the Memorial. That they be installed 1 week prior to 11th November and removed 1 week after.	TC		No longer required as crosses to be placed directly into soil.	
<u>23/07/9.03 Resolved</u> Split reception for Remembrance Day	That the arrangements for a split reception for Remembrance Day be approved at the Green Room at Tattersalls for 80 maximum invited only guests and at the Memorial Hall for all other guests; refreshments provided.	EM		Arrangements in place	
<u>23/07/9.04 Resolved</u> Remembrance Day expenses	That a virement be made of £1,000 from 4114/101 (other expenses) to 4079/101 Remembrance Day expenses.	TC		Completed	
<u>23/07/9.05 Resolved</u> Quotes for a more durable hardwood mulch material, Memorial Gardens	That quotes be sought for a more durable hardwood mulch material to fully replenish the area and some for a top up and that the Town Clerk and Deputy Town Clerk have delegated powers to find a contractor.	DTC		CPA Horticulture supplied bark chippings, Melcon Services transported into Memorial Gardens from Kings Theatre	
<u>23/07/9.06 Resolved</u> "6th June D Day 80"	That an event be held on the Severals to celebrate "6th June D Day 80" to include entertainment, lighting the beacon and food stalls to celebrate National Fish & Chip Day.	EM		EM in process of booking relevant organisations	
<u>23/07/9.07 Resolved</u> Severals banners	That the size of banners be standardised and be installed by NTC; only four banners at a time and only displayed for two weeks. That the relevant infrastructure be installed to facilitate a banner display at the Severals.	DTC		Procedure in place	

Resolution Ref / Subject	Resolution Wording	Allocated Officer / Staff	Status	Action / Notes	Updated since last report
<u>23/07/10.02 Resolved</u> Policies Review Working Group	That Cllrs Drummond, Harvey, Hood be appointed as members of the Policies Review Working Group chaired by Cllr Harvey.	TC		Meeting on 5/10	
<u>23/07/10.03 Resolved</u> Social Media contract	That subject to further amendments to the contract, that engagement of 'GSWG' on option 1 at £250 per month; adjusted as necessary on months that require more input be approved.	TC		Amendments made to contract and confirmed with Grace	
<u>23/07/10.04 Resolved</u> Bill Tutte fund	That the request for annual funding sponsorship of £1,000 to the Bill Tutte Memorial fund be approved.	TC		completed	
<u>23/07/11.01 Resolved</u> Neighbourhood Plan	That the following Neighbourhood Plan Community Actions be referred to the following Committees to action: D1 – Community Energy Initiatives – referred to Full Council to consider the recommendations for mitigating the effects of climate change D2 – Newmarket Watercourse – referred to the D&P Committee to consider the actions to clear Newmarket Brook. D3 – Community Land Trust - on hold as there is only one remaining member of the original group D4 – Emergency Housing – referred to Full Council to consider the availability of housing for homeless people. D5 – Facilities in any Major New Development – referred to Full Council to consider the development of the St Felix site. D6 – Impact of Major Development outside the Plan Area – referred to Full Council to consider the infrastructure to support the development of the St Felix site.				
<u>23/07/13.01 Resolved</u> Extraordinary meeting re St Felix Site	That the NTC statement regarding their current position on the development plans for the St Felix Site be approved and that an Extraordinary meeting be held on 31st July 2023 to discuss the issue further.	TC		Extra-ordinary meeting held on 31st July 2023	

QUARTER 1 - (JULY 2023 - SEPTEMBER 2023) - for presentation to Committee 9/10/2023

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NTC Resolutions August 2023

Resolution Ref / Subject	Resolution Wording	Allocated Officer / Staff	Status	Action / Notes	Updated since last report
<u>23/08/8.01 Resolved (D/23/08/5.01 Recommendation)</u> Feasibility study for pedestrian crossing	That a feasibility study be conducted for a pedestrian crossing to be added to traffic lights on Fordham Rd and respite islands for Old Station Road and Bury Road.	TC		funding enquiries into the feasibility studies being made	
<u>23/08/8.02 Resolved (D/23/08/16.01 Recommendation)</u> Letter objecting to train station closures	That a letter be sent to register that NTC strongly objects to the closure of any train station ticket office.	TC		sent	
<u>23/08/8.03 Resolved (D/23/08/32 Recommendation)</u> Haverhill bus service route	That a positive response be sent to support and welcome the proposal of the restoration of the bus service between Newmarket and Haverhill.	TC		sent	

QUARTER 1 - (JULY 2023 - SEPTEMBER 2023) - for presentation to Committee 16/10/2023

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NTC Resolutions September 2023

Resolution Ref / Subject	Resolution Wording	Allocated Officer / Staff	Status	Action / Notes	Updated since last report
23/09/9.01 Resolved (C/23/09/8.01 Recommendation) Redesign of McDonalds roundabout	That the redesign of the McDonalds roundabout be carried out in the current financial year funded by the annual sponsorship income money and subject to confirmation that there are no planned changes to the roundabout regarding the Hatchfield development. That the other 2 roundabouts be funded from the 2023/24 budget reserves.	TC		on hold as Hatchfield works will be redeveloping this roundabout - enq with SCC HW underway	
23/09/9.02 Resolved (C/23/09/9.01 Recommendation) Jockey Club quote	That the quote from the Jockey Club to replace the fence posts with hardwood posts for £1,680 be accepted.	TC		accepted and JCE engaged	
23/09/9.03 Resolved (C/23/09/10.01 Recommendation) Birdcage Walk streetlighting	That the five unused light units be relocated at the Queen's Statue area for £585pa for three years, subject to approval from SCC Streetlighting.	TC		awaiting approval from SCC	
23/09/9.04 Resolved (C/23/09/10.02 Recommendation) Highstreet lighting	That five column wraps be purchased and installed to fill the gap of lights in the High Street for £1,250.	TC		awaiting approval from SCC	
23/09/10.02 Resolved (F/23/09/10.01 Recommendation) Electricity contract renewal	That delegated power be given to the Town Clerk to accept the cheapest option and that the contracts be switched to a 2-year fixed contract.	TC		signed off for 1/1/24	
23/09/10.03 Resolved (F/23/09/11.01 Recommendation) Newmarket Community Arts Grant	That the grant application from Newmarket Community Arts for the Rivers of Light event for £1,000 be approved in principle subject to further clarification of the details.	TC		completed	
23/09/10.04 Resolved (F/23/09/11.02 Recommendation) Newmarket BID Grant	That the grant application from Newmarket BID for the Christmas Light Switch-On event for £500 be approved.	TC		Paid September 2023	
23/09/10.05 Resolved (F/23/09/6.01 Recommendation) CCTV Policy	That a CCTV Policy for 2023/2024 be developed and presented at the next meeting.	TC		meeting of WGrp 5/10	
23/09/14.01 Resolved P&A meeting dates	That the P&A Committee meeting scheduled to be held on 16 th October be moved to 9 th October 2023 and the meeting scheduled to be held on 22 nd January 2024 be moved to 15 th January 2024.	DTC		P&A meetings moved	

TRAFFIC LIGHT STATUS = Green/Fully Completed. Amber/In Progress. Red/Needs Action.

NTC Resolutions May 2022	Resolution Wording	Current Status	Action Taken/Notes	
<u>21/05/12.03 Resolved</u> <u>(F/21/05/12.01 Recomm</u> <u>CARBON ZERO PROJECT</u>	That NTC commits to consider what actions it could take to help mitigate the effects of global warming by engaging in a programme of assessment, review and reduction of its carbon footprint.		In progress - climate change working group to meet. <u>TC to allocate projects to DTC & ADMIN to move this forward.</u>	updated YES
<u>21/05/12.04 Resolved</u> <u>(F/21/05/12.02 Recommendation)</u> <u>CARBON ZERO PROJECT</u>	That the quote from Groundwork East be accepted and for them to work with Climate Change Working Group and to report back to Full Town Council with recommendations		On-going. 16/11/22 - first assessment date. Scope 1 & 2 completed. Scope 3 timescale the when Scope 1 & 2 completed.	

TRAFFIC LIGHT STATUS = Green/Fully Completed. Amber/In Progress. Red/Needs Action.

NTC Resolutions June 2022	Resolution Wording	Current Status	Action Taken/Notes	updated
<u>22/06/10.01 Resolved</u> <u>***H/22/06/11.02</u> <u>Recommendation***)</u>	That the training request for the Admin Assistant to complete an online ILCA course (Introduction to Local Council Administration) for a cost of £120 be approved.		NW to register and proceed with online training.	YES
<u>22/06/18.03 Resolved</u>	To pursue research into alternative options for the siting of a Local History Museum in the future. To make contact with other Local History Museums (e.g. Mildenhall, Bury St Edmunds, Burwell, Haverhill). To look into a Summer Season of "Pop-Up" exhibitions in vacant shops on the High Street. To work with the NLHS on other initiatives on the High Street: e.g. History Trail / Local History vinyl's for empty shop fronts, etc.		Working Group to meet again to form up and decide a strategy.	
<u>22/06/18.04 Resolved</u>	That grant funding possibilities are investigated and to look into charitable status application in readiness for potential future opportunities and to prepare an onward business case and budget longer term for a museum facility.			

TRAFFIC LIGHT STATUS = Green/Fully Completed. Amber/In Progress. Red/Needs Action.

NTC Resolutions July 2022	Resolution Wording	Current Status	Action Taken/Notes	updated
<u>22/07/8.02 Resolved</u> <u>(D/22/07/17.01</u> <u>Recommendation)</u>	That subject to the recommended clarifications in point 2, to proceed on the RPZ scheme for All Saint's Ward with WSC; agreeing to the underwriting of the scheme by NTC should it not proceed.		Awaiting change in SCC Highways Design Engineer	YES

TRAFFIC LIGHT STATUS = Green/Fully Completed. Amber/In Progress. Red/Needs Action.

NTC Resolutions November 2022	Resolution Wording	Current Status	Action Taken/Notes	updated
<u>22/11/17.01 Resolved</u> <u>COVID MEMORIALISATION PROJECT</u>	That the grant-funding from the Suffolk Public Mental Health Programme of £5,000 be accepted and that £300 be sought from SCC's Locality Budget along with £300 from NTC; to be used to plant a Covid Memorial bed in the War Memorial Garden area. That a Service of Commemoration and Remembrance be provided.		Project completed. Opened 19/9/2023	YES

NTC Resolutions January 20	Resolution Wording	Current Status	Action Taken/Notes	updated
<u>23/01/21.01 Resolved</u> <u>LAUREATE SCH RD /</u> <u>WILLIE SNAITH RD</u>	That an application for a DMMO for the original footpath to be recorded be submitted.		Allied building to be sold with condition that convenient retained and path restored	YES

NTC Resolutions February 2	Resolution Wording	Current Status	Action Taken/Notes	updated
<u>23/02/9.01 Resolved</u> <u>(C/23/02/8.01</u> <u>Recommendation)</u> SIDS PLACEMENT	That each proposed road/location to be adopted by a councillor to carry out the necessary investigations, provide the photographic evidence and obtain written support from the nearest residents. A template letter is available. Cllrs were allotted to cover the nominated roads.		Fordham Road site has been submitted : CS to decide whether to proceed with just solar SIDs as the pole size is dependent on this	YES

NTC Resolutions March 2023	Resolution Wording	Current Status	Action Taken/Notes	updated
<u>23/03/10.02 Resolved</u> <u>(D/23/02/15.01</u> <u>Recommendation)</u> <u>SEVERALS ACCESS</u>	That, with the assistance of the SCC Ward Division Councillors, contact SCC to request a meeting and site visit.		Feasibility Studys for Bury Rd and Fordham Rd being considered.	YES

Objective E: To Develop a Sustainable Transport Network					
E1	<i>Junction 37 on the A14</i> NTC will continue to lobby and actively engage with Highways England, alongside SCC, Cambridgeshire County Council, West Suffolk District Council and East Cambridgeshire	5	1	3+	WS/SCC/Gov
E2	<i>Safety at Crossing Points and Junctions</i> NTC will develop a monitoring and evaluation strategy to assess the safety and efficiency of crossing points and junctions, in particular those listed below, and gather evidence with a view to working with the Newmarket Vision Transport Working Group to address safety issues: i. the Clock Tower junction: issues include pedestrian access to The Severals across Bury Road and Fordham Road; pedestrians crossing Old Station Road; the re-positioning of the pedestrian crossing at the top of High Street so that it is further away from the junction. ii. the junctions of Fred Archer Way with Fordham Road and Fred Archer Way with the access road for the Waitrose car park. iii. the junction of Ashley Road, Duchess Drive, Stanley Road, Cheveley Road and New Cheveley Road. iv. the Rowley Drive and Mill Hill junction at St Mary's Square. v. Vicarage Road, outside All Saints' CE Primary School, where there have been a significant number of near-misses involving schoolchildren.	5	2	3	SCC
E3.i	<i>Public Right of Way Network:</i> NTC will work with SCC to protect and enhance the Public Right of Way network.	4	3	3+	SCC
E3.ii	<i>Public Right of Way Network:</i> NTC will provide information to help with the task of consolidating the Definitive Map for Newmarket, with particular reference to routes in the area surrounding Newmarket High Street.	4	3	3+	SCC
E3.iii	<i>Public Right of Way Network:</i> NTC will promote public awareness of the Public Right of Way network in Newmarket.	4	3	3	SCC

Community Actions from the Newmarket Neighbourhood Plan

E4.i	Cycling: NTC will encourage the connection of Cycle Route 51 with other cycle ways in the town, and promote the use of the whole network.	4	3	3	3	SCC/East Cambs
E4.ii	Cycling: NTC will request that the SCC should consider which pavements in the town shall be developed for safe shared use by both pedestrians and cyclists, and that where the road is wide enough, major thoroughfares should have designated cycle paths or lanes. Particular consideration for cycle paths should be given to Fordham Road, Old Station Road and Cheveley Road.	4	1	3	3	SCC
E4.iii	Cycling: NTC will discuss with SCC and Cambridgeshire County Council how junctions could be made safer for cyclists.	5	1	3	3	SCC/East Cambs
E4.iv	Cycling: NTC will liaise with SCC to develop safe cycling initiatives.	4	3	3	3	SCC
E4.v	Cycling: NTC will work with the Newmarket Vision Transport Delivery Group to carry out a consultation and audit to establish the need for further cycle racks and their most suitable location.	3	3	3	3	SCC
E5	Cambridge-Newmarket Cycle Path NTC will lobby the Highways Authority to improve the cycle path next to the A1304 between the town and the Newmarket Stallion roundabout.	4	3	3	3	SCC/East Cambs
E6.i	Horsewalks: NTC will work with all stakeholders to promote the use of sections of the current horsewalk network as an addition to the wider pedestrian and cycle network after 1.00pm.	3	4	1*	1*	JCE
E6.ii	Horsewalks: NTC will work with all stakeholders to support the enhancement of the existing footpaths on the Watercourse and Rayes Lane to make these routes safer and more attractive for pedestrians, cyclists and horses.	4	2	1*	1*	JCE/SCC/WS
E6.iii	Horsewalks: NTC will work with all stakeholders to support any move to enhance the horsewalks with planting, in view of the aesthetic benefits and the potential to improve the town's ecological connectivity.	3	3	3	3	JCE/SCC/WS
E6.iv	Horsewalks: NTC will work with all stakeholders to ensure the maintenance of the horsewalks to the highest standards and that they are kept clean to maximise their attractiveness.	5	4	1*	1*	WS/JCE

Community Actions from the Newmarket Neighbourhood Plan

E7.i	Horse Crossings: NTC will work with the Newmarket Vision Transport Working Group to develop a continual monitoring and evaluation strategy to assess the safety and efficiency of locations where horses have to cross roads and pavements to ensure the safety of all users. This should include monitoring the length of strings crossing.	5	4	1*	JCE/SCC
E7.ii	Horse Crossings: NTC will support the development of an improved design standard for horse crossings, to enhance the safety of all users.	4	3	1*	JCE/SCC
E7.iii	Horse Crossings: NTC will encourage a greater shared understanding of the needs of all users.	3	1	3*	JCE/SCC/schools /Cllr Hulbert
E8.i	Road Safety around Horses: NTC will lobby that a guide for safety around horses, including restricted times for public use of the Heath and training grounds, should be included in all property information packs for sale or to let, and also should be made available in local hotels.	4	4	3	SCC/WS/JCE /schools /estate agents /hotels
E8.ii	Road Safety around Horses: NTC will ensure that it is understood that horses and riders, along with pedestrians and cyclists, are considered to be vulnerable users of the highway. Vulnerable users as a whole are considered as a priority, and so horses and riders, together with pedestrians and cyclists, should be considered with courtesy; traffic should expect to yield to crossing horses and road design should enable and encourage this.	5	3	3	SCC/WS/JCE /schools
E9.i	Public Transport Services: NTC will monitor the number and frequency of public transport services to and from the town.	5	4	1*	Cllr Hulbert /MARPA
E9.ii	Public Transport Services: NTC will continue to lobby for improved bus and rail services to meet the needs of the community, including: -an evening bus service to/from Cambridge and Bury for those who work late or who are returning from an evening's entertainment. -half-hourly daily bus services to/from Cambridge and Bury. -a Sunday bus service to/from Cambridge and Bury. -a half-hourly service to/from Cambridge. -better train connection times in Cambridge, especially for London services. -a later evening rail service to/from Cambridge. -a more frequent Sunday rail service to/from Cambridge. -a more frequent direct coach service to Stansted airport.	5	2	1*	Cllr Hulbert /MARPA

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E10.i	Car Parking: NTC will work with WSC on the development of a coherent town centre parking strategy for the town, covering on and off-street, long and short stay car parks, residents' parking, number of spaces, location, pricing, signage and enforcement.	5	1	1*	WS/SCC
E10.ii	Car Parking: NTC will work with WSC on the clear advertisement of information about parking charges and times when parking is free.	5	3	3	WS/SCC/BID
E10.iii	Car Parking: NTC will work with WSC to provide adequate parking facilities for employees on new business sites and on the adoption of a residents' parking scheme so that town centre parking is not displaced to residential areas.	5	1	3+	CHComm/BID/SCC/WS
E10.iv	Car Parking: NTC will work with WSC to enforce parking regulations, including those relating to parking on pavements, which blocks pedestrian and cycle movements, and to unauthorised parking in Blue Badge spaces.	5	5	1*	WS
E10.v	Car Parking: NTC will work with WSC to increase the vitality of the town centre by exploring options for new car parks to serve the town centre, and increasing the capacity of existing car parks. The most appropriate location to expand car parking provision would be the Guineas car park and redevelopment of this car park should be considered.	5	1	3+	WS
E10.vi	Car Parking: NTC will work with WSC to ensure that car parks are attractive to residents and visitors alike and that any new car park or the redevelopment of existing car parks is clearly signed on the approach roads into the town.	5	3	3	WS
E10.vii	Car Parking: NTC will work with WSC to investigate the feasibility and deliverability of a Park and Ride scheme near the A14/A142 junction; if it is unfeasible to provide a regular daily service, then a temporary park and ride service to ease congestion on race days should be considered.	3	1	3+	SCC/WS
E10.viii	Car Parking: NTC will work with WSC to investigate the possibility of a Park and Walk scheme.	4	2	3	WS
E11.i	Taxis: NTC will seek to identify land for an overspill taxi rank in a town centre location with access to electric vehicle charge points to ensure that no more than 6 taxis should be waiting at any one time on the High Street, and will seek to ensure that this is enforced.	5	2	3	SCC/WS
E11.ii	Taxis: NTC will work with partners to ensure that whilst taxis are waiting, their engines should be switched off.	5	5	3	WS