



Newmarket

TOWN COUNCIL

Minutes of the Extra-Ordinary Meeting of the Human Resources Committee

Held on Monday 24th July 2023 at 7:30pm

Attendance:

Councillor J Harvey (Chair)

Councillor J Berry

Councillor J Jarvis

Councillor E Kavanagh

Councillor R Nobbs

Councillor P Winter

Also present: C Whitaker – Town Clerk.

Minute

- H/23/07/1 Chairman to Read the Fire Safety Notice and Announce that Proceedings May be Filmed or Recorded**
The Fire Notice was not required.
- H/23/07/2 Apologies for Absence**
Apologies were received from Councillors Drummond, Hood and Yarrow.
- H/23/07/3 Declaration of Member's Interests and to Remind Councillors of the Need to Keep up to Date Their Register of Member's Interests and to Consider Any Requests Received for Member's Dispensation**
None noted. There were no requests for dispensations.
- H/23/07/4 To Receive and Confirm for Accuracy the Minutes of the Human Resources Meeting Held on Tuesday 22nd May 2023 and Any Matters Arising**
Members received the minutes of the Extraordinary Human Resources Committee Meeting held on Monday 22nd May 2023 and the following was agreed:
H/23/07/4.01 Resolved
That the minutes of the Extraordinary Human Resources Committee meeting held on Monday 22nd May 2023 be adopted and be signed as a correct record by the Chairman of the Human Resources Committee.

There were no matters arising.
- H/23/07/5 Public Open Session**
No members of the public were present.
- H/23/07/6 Exclusion of the Press & Public With the vote being unanimous, it was:**

H/23/07/08.01 Resolved
To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.
- H/23/07/7 Staff Update**

Minutes of the Extraordinary Human Resources Committee held on 24th July 2023

A staff update was given and the following was agreed:

H/23/07/7.01 Recommended

That the pay-scale of a staff post be re-aligned.

Date of Next Meeting

Monday 16th October 2023 or sooner if required.

Meeting closed at 7:35pm

Signed: By the Chairman

Date: Monday 23rd October 2023

Summary of Recommendations

Recommendation	Recommendation Wording
<u>H/23/07/7.01 Recommendation</u>	That the pay-scale of a staff post be re-aligned.