



Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Community Services Committee **Held on Monday 5th June at 7:30 pm**

Attendance:

Councillor P Winter (Chairman)
Councillor J Borda
Councillor L Crissal
Councillor J Harvey
Councillor P Hulbert

Councillor J Jarvis
Councillor E Kavanagh
Councillor J McHugh
Councillor R Nobbs
Councillor S Perry
Councillor K Yarrow

Also Present: C Whitaker – Town Clerk, J Ashton – Minute Assistant and 1 Member of the Press.
Minute

C/23/06/1 To Elect a Chairman

Cllr Yarrow nominated Cllr Winter. There were no other nominations and a vote was taken. The following was agreed:

C/23/06/1.01 Resolved

That Cllr Winter be elected as the Chairman of the Community Services Committee for 2023/2024 Municipal Year.

C/23/06/2 To Elect a Vice Chairman

Cllr Winter nominated Cllr Nobbs. There were no other nominations and a vote was taken. The following was agreed:

C/23/06/2.01 Resolved

That Cllr Nobbs be elected as the Vice Chairman of the Community Services Committee for 2023/2024 Municipal Year.

C/23/06/3 Chairman to Read the Fire Safety Notice and Announce that Proceedings May be Filmed or Recorded

The Chairman opened the meeting, advised that the fire safety briefing was not required, confirmed that the meeting was being recorded and asked if anyone intended to record the meeting.

C/23/06/4 Apologies for Absence

None noted.

C/23/06/5 Declaration of Member's Interests and to Remind Councillors of the Need to Keep up to Date Their Register of Member's Interests and to Consider Any Requests Received for Members Dispensation

None noted. There were no requests for dispensations.

C/23/06/6 To Receive and Confirm for Accuracy the Minutes of the Community Services Committee Meeting Held on Monday 3rd April 2023 and Any Matters Arising

Members received the minutes of the Community Services Committee meeting held on

Book number 4 2023 -2024

3rd April 2023 and the following amendment was made:

Book numbers – were changed to 1 – 3 2023-2024.

Subject to the amendment being made, the following was agreed:

C/23/06/4.01 Resolved

That the minutes of the Community Services Committee meeting held on 3rd April 2023 be adopted and signed as a true record by the Chairman of the Community Services Committee.

Matters arising:

Page 2 - C/23/04/6 - The offered trees for the town had been discussed and a town tour of possible sites was imminent. Feedback will be provided in due course.

C/23/06/7 Public Open Session

No members of the public were present.

C/23/06/8 To Receive the Accounts

The accounts for May 2023 were received and noted.

C/23/06/9 Speed Indicator Devices

A report on the latest data from the SIDs was noted.

Location investigations – Councillors were allocated to investigate the following locations:

C/23/06/9.01 Recommendation

That Cllr Jarvis be allocated to investigate a location for a SID in the Studlands area.

C/23/06/9.02 Recommendation

That Cllr Borda be allocated to investigate a location for a SID on Adastral Close.

C/23/06/10 Public Realm Bulb Planting

The quote from Lubbe Lisse for the autumn planting of bulbs on the Severals and in the Memorial Garden was considered and the following was agreed:

C/23/06/10.01 Recommendation

That the quote from Lubbe Lisse for the autumn planting of bulbs on the Severals and in the Memorial Garden for £5,886+VAT be accepted.

C/23/06/11 St Mary's Churchyard

Quotes to replace the fencing were considered and the following was agreed:

C/23/06/11.01 Recommendation

That the quote from RGB Fencing to replace the St Mary's Churchyard fencing for £3,400 be accepted.

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C/23/06/12 Cemetery

Cemetery – opening the toilets at the cemetery was considered and the following was agreed:

C/23/06/12.01 Recommendation

That the cemetery toilets continue to only be opened during burials be approved and that appropriate signage be installed.

C/23/06/13 Footpaths

The condition of the footpath behind Millbank and ownership were discussed and the following was agreed:

C/23/06/13.01 Recommendation

That WSC are approached to request that they adopt the unregistered part of the path, tarmac the entire path where necessary and add an accessible ramp at the steps. That Aldi are approached to make a contribution to the costs.

C/23/06/14 Grass Cutting

The current arrangements for cutting the grass in and around Town were discussed and the following was agreed:

C/23/06/14.01 Recommendation

That a Task & Finish Working Group be set up consisting of Cllrs Winter, Crissal, Harvey, Perry, Hulbert, McHugh, Kavanagh and Jarvis with a remit of looking at the responsibilities for grass cutting around town and the frequency.

A member of the press left the meeting

C/23/06/15 Working Groups

The membership of the CS Working Groups was considered and the following was agreed:

C/23/06/15.01 Recommendation

That the High Street Regeneration Working Group be referred to the Shopfront Grant Scheme.

C/23/06/15.02 Recommendation

That Cllrs Drummond, Harvey, Hulbert, Winter, Kavanagh, McHugh and Jarvis be appointed as members of the Market Working Group, chaired by Cllr Winter.

C/23/06/15.03 Recommendation

That Cllr Winter, Alison Hayes and Rachel Wood be appointed as members of the Public Realm & Associated Initiatives Working Group, chaired by Cllr Winter.

C/23/06/15.04 Recommendation

That Cllrs Harvey, Perry, Winter, Kavanagh, Nobbs and Town Clerk be appointed as members of the Town Museum Working Group, chaired by Cllr Harvey.

C/23/06/15.05 Recommendation

That the Volunteer Working Group be made obsolete.

C/23/06/16 Correspondence

None noted.

C/23/06/17 Date of Next Meeting

Monday 4th September 2023 at the Memorial Hall.

Meeting closed at 8:25pm.

Signed: By the Chairman

Date: Monday 5th June 2023

Summary of Recommendations

Recommendation	Recommendation Wording
<u>C/23/06/1.01 Resolved</u>	That Cllr Winter be elected as the Chairman of the Community Services Committee for 2023/2024 Municipal Year.
<u>C/23/06/2.01 Resolved</u>	That Cllr Nobbs be elected as the Vice Chairman of the Community Services Committee for 2023/2024 Municipal Year.
<u>C/23/06/9.01 Recommendation</u>	That Cllr Jarvis be allocated to investigate a location for a SID in the Studlands area.
<u>C/23/06/9.02 Recommendation</u>	That Cllr Borda be allocated to investigate a location for a SID on Adastral Close.
<u>C/23/06/10.01 Recommendation</u>	That the quote from Lubbe Lisse for the autumn planting of bulbs on the Severals and in the Memorial Garden for £5,886+VAT be accepted.
<u>C/23/06/11.01 Recommendation</u>	That the quote from RGB Fencing to replace the St Mary's Churchyard fencing for £3,400 be accepted.
<u>C/23/06/12.01 Recommendation</u>	That the cemetery toilets continue to only be opened during burials be approved and that appropriate signage be installed.
<u>C/23/06/13.01 Recommendation</u>	That WSC are approached to request that they adopt the unregistered part of the path, tarmac it the entire path where necessary and to change add an accessible ramp at the steps. to a ramp. That Aldi are approached to make a contribution to the costs.
<u>C/23/06/14.01 Recommendation</u>	That a Task & Finish Working Group be set up consisting of the Cllrs Winter, Crissal, Harvey, Perry, Hulbert, McHugh, Kavanagh and, Jarvis and the Town Clerk with a remit of looking at the responsibilities for grass cutting around town and the frequency.
<u>C/23/06/15.01 Recommendation</u>	That the High Street Regeneration Working Group be referred to the Shopfront Grant Scheme.

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<u>C/23/06/15.02 Recommendation</u>	That Cllrs Drummond, Harvey, Hulbert, Winter, Kavanagh, McHugh and Jarvis be appointed as members of the Market Working Group, chaired by Cllr Winter.
<u>C/23/06/15.03 Recommendation</u>	That Cllr, Winter, Alison Hayes and Rachel Wood be appointed as members of the Public Realm & Associated Initiatives Working Group, chaired by Cllr Winter.
<u>C/23/06/15.04 Recommendation</u>	That Cllrs Harvey, Perry, Winter, Kavanagh, Nobbs and Town Clerk be appointed as members of the Town Museum Working Group, chaired be Cllr Harvey.
<u>C/23/06/15.05 Recommendation</u>	That the Volunteer Working Group be made obsolete.