

Membership from May 2023

Councillor Borda
Councillor Crissall
Councillor Harvey
Councillor Hulbert
Councillor Jarvis
Councillor Kavanagh
Councillor McHugh
Councillor Nobbs (Vice)
Councillor Perry
Councillor Winter (Chair)
Councillor Yarrow

Members = 11

Quorum = 3



Newmarket
TOWN COUNCIL

The Memorial Hall, High Street, Newmarket Suffolk CB8 8JP

You are hereby summoned to attend a meeting of the
COMMUNITY SERVICES COMMITTEE

to be held at

Memorial Hall, High Street, Newmarket, CB8 8JP

on **Monday 4th September 2023 at 7.00pm**

**or following on from the Development and Planning
Committee meeting, whichever is the later time**

A G E N D A

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting.

Members of the public and press may not orally report or comment about a meeting as it takes place if present at a meeting of the Council, but otherwise may:

- a. film, photograph or make an audio recording of the meeting;
- b. use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
- c. Report or comment on the proceedings in writing, during or after a meeting or orally after the meeting.

The Council will where possible facilitate such recording unless it is being disruptive. It will also take steps to ensure that children, the vulnerable and members of the public who object to being filmed are protected without undermining the broader purpose of the meeting

- 1) Chair to read** fire safety notice and announce that proceedings may be filmed or recorded.
- 2) Apologies** - To receive and accept apologies for absence
- 3) Declaration of interests**
 - a) Councillors are invited to raise any declarations of interest concerning items on the agenda
 - b) To consider any requests for dispensation
- 4) Minutes of previous meeting held 5th June 2023**
 - a) To consider and adopt the minutes, as a true record of the proceedings
 - b) To consider any matters arising
- 5) Public participation** – an invitation to members of the public to make representations to Councillors.
Resolutions can only be made on items on the agenda
Rules of public participation: no person may speak for no longer than 3 minutes in total. The maximum time permitted for this item is 15 minutes. This is the only opportunity during the meeting, for members of the public to address Councillors.
- 6) Accounts** – To receive and note the accounts for Community Services for the previous month
- 7) Speed Indicator Devices** – to receive an update report
- 8) Sponsored Roundabouts** – to receive a report regarding plans for the three sponsored roundabouts
- 9) Cemetery Car Park** – to consider the replacement of the fence posts and receive quotes
- 10) Christmas Lights 2023** – to receive a report including details for contingency lights and infrastructure
- 11) Correspondence**
- 12) Date of next meeting 6th November 2023 at 7pm**

Signed: *CE Whitaker* Cathy Whitaker, Town Clerk

Date: 29th August 2023

To: Chairman and Members of Community Services Committee, Other Council Members, The Press

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Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Community Services Committee Held on Monday 5th June at 7:30 pm

Attendance:

Councillor P Winter (Chairman)
Councillor J Borda
Councillor L Crissal
Councillor J Harvey
Councillor P Hulbert

Councillor J Jarvis
Councillor E Kavanagh
Councillor J McHugh
Councillor R Nobbs
Councillor S Perry
Councillor K Yarrow

Also Present: C Whitaker – Town Clerk, J Ashton – Minute Assistant and 1 Member of the Press.
Minute

C/23/06/1 To Elect a Chairman

Cllr Yarrow nominated Cllr Winter. There were no other nominations and a vote was taken. The following was agreed:

C/23/06/1.01 Resolved

That Cllr Winter be elected as the Chairman of the Community Services Committee for 2023/2024 Municipal Year.

C/23/06/2 To Elect a Vice Chairman

Cllr Winter nominated Cllr Nobbs. There were no other nominations and a vote was taken. The following was agreed:

C/23/06/2.01 Resolved

That Cllr Nobbs be elected as the Vice Chairman of the Community Services Committee for 2023/2024 Municipal Year.

C/23/06/3 Chairman to Read the Fire Safety Notice and Announce that Proceedings May be Filmed or Recorded

The Chairman opened the meeting, advised that the fire safety briefing was not required, confirmed that the meeting was being recorded and asked if anyone intended to record the meeting.

C/23/06/4 Apologies for Absence

None noted.

C/23/06/5 Declaration of Member's Interests and to Remind Councillors of the Need to Keep up to Date Their Register of Member's Interests and to Consider Any Requests Received for Members Dispensation

None noted. There were no requests for dispensations.

C/23/06/6 To Receive and Confirm for Accuracy the Minutes of the Community Services Committee Meeting Held on Monday 3rd April 2023 and Any Matters Arising

Members received the minutes of the Community Services Committee meeting held on

Book number 4 2023 -2024

3rd April 2023 and the following amendment was made:

Book numbers – were changed to 1 – 3 2023-2024.

Subject to the amendment being made, the following was agreed:

C/23/06/4.01 Resolved

That the minutes of the Community Services Committee meeting held on 3rd April 2023 be adopted and signed as a true record by the Chairman of the Community Services Committee.

Matters arising:

Page 2 - C/23/04/6 - The offered trees for the town had been discussed and a town tour of possible sites was imminent. Feedback will be provided in due course.

C/23/06/7 Public Open Session

No members of the public were present.

C/23/06/8 To Receive the Accounts

The accounts for May 2023 were received and noted.

C/23/06/9 Speed Indicator Devices

A report on the latest data from the SIDs was noted.

Location investigations – Councillors were allocated to investigate the following locations:

C/23/06/9.01 Recommendation

That Cllr Jarvis be allocated to investigate a location for a SID in the Studlands area.

C/23/06/9.02 Recommendation

That Cllr Borda be allocated to investigate a location for a SID on Adastral Close.

C/23/06/10 Public Realm Bulb Planting

The quote from Lubbe Lisse for the autumn planting of bulbs on the Severals and in the Memorial Garden was considered and the following was agreed:

C/23/06/10.01 Recommendation

That the quote from Lubbe Lisse for the autumn planting of bulbs on the Severals and in the Memorial Garden for £5,886+VAT be accepted.

C/23/06/11 St Mary's Churchyard

Quotes to replace the fencing were considered and the following was agreed:

C/23/06/11.01 Recommendation

That the quote from RGB Fencing to replace the St Mary's Churchyard fencing for £3,400 be accepted.

Book number 5 2023 -2024

C/23/06/12 Cemetery

Cemetery – opening the toilets at the cemetery was considered and the following was agreed:

C/23/06/12.01 Recommendation

That the cemetery toilets continue to only be opened during burials be approved and that appropriate signage be installed.

C/23/06/13 Footpaths

The condition of the footpath behind Millbank and ownership were discussed and the following was agreed:

C/23/06/13.01 Recommendation

That WSC are approached to request that they adopt the unregistered part of the path, tarmac the entire path where necessary and add an accessible ramp at the steps. That Aldi are approached to make a contribution to the costs.

C/23/06/14 Grass Cutting

The current arrangements for cutting the grass in and around Town were discussed and the following was agreed:

C/23/06/14.01 Recommendation

That a Task & Finish Working Group be set up consisting of Cllrs Winter, Crissal, Harvey, Perry, Hulbert, McHugh, Kavanagh and Jarvis with a remit of looking at the responsibilities for grass cutting around town and the frequency.

A member of the press left the meeting

C/23/06/15 Working Groups

The membership of the CS Working Groups was considered and the following was agreed:

C/23/06/15.01 Recommendation

That the High Street Regeneration Working Group be referred to the Shopfront Grant Scheme.

C/23/06/15.02 Recommendation

That Cllrs Drummond, Harvey, Hulbert, Winter, Kavanagh, McHugh and Jarvis be appointed as members of the Market Working Group, chaired by Cllr Winter.

C/23/06/15.03 Recommendation

That Cllr Winter, Alison Hayes and Rachel Wood be appointed as members of the Public Realm & Associated Initiatives Working Group, chaired by Cllr Winter.

C/23/06/15.04 Recommendation

That Cllrs Harvey, Perry, Winter, Kavanagh, Nobbs and Town Clerk be appointed as members of the Town Museum Working Group, chaired by Cllr Harvey.

C/23/06/15.05 Recommendation**That the Volunteer Working Group be made obsolete.****C/23/06/16 Correspondence**

None noted.

C/23/06/17 Date of Next MeetingMonday 4th September 2023 at the Memorial Hall.

Meeting closed at 8:25pm.

Signed _____ Date _____

Summary of Recommendations

Recommendation	Recommendation Wording
<u>C/23/06/1.01 Resolved</u>	That Cllr Winter be elected as the Chairman of the Community Services Committee for 2023/2024 Municipal Year.
<u>C/23/06/2.01 Resolved</u>	That Cllr Nobbs be elected as the Vice Chairman of the Community Services Committee for 2023/2024 Municipal Year.
<u>C/23/06/9.01 Recommendation</u>	That Cllr Jarvis be allocated to investigate a location for a SID in the Studlands area.
<u>C/23/06/9.02 Recommendation</u>	That Cllr Borda be allocated to investigate a location for a SID on Adastral Close.
<u>C/23/06/10.01 Recommendation</u>	That the quote from Lubbe Lisse for the autumn planting of bulbs on the Severals and in the Memorial Garden for £5,886+VAT be accepted.
<u>C/23/06/11.01 Recommendation</u>	That the quote from RGB Fencing to replace the St Mary's Churchyard fencing for £3,400 be accepted.
<u>C/23/06/12.01 Recommendation</u>	That the cemetery toilets continue to only be opened during burials be approved and that appropriate signage be installed.
<u>C/23/06/13.01 Recommendation</u>	That WSC are approached to request that they adopt the unregistered part of the path, tarmac it the entire path where necessary and to change add an accessible ramp at the steps. to a ramp. That Aldi are approached to make a contribution to the costs.
<u>C/23/06/14.01 Recommendation</u>	That a Task & Finish Working Group be set up consisting of the Cllrs Winter, Crissal, Harvey, Perry, Hulbert, McHugh, Kavanagh and, Jarvis and the Town Clerk with a remit of looking at the responsibilities for grass cutting around town and the frequency.
<u>C/23/06/15.01 Recommendation</u>	That the High Street Regeneration Working Group be referred to the Shopfront Grant Scheme.

Book number 7 2023 -2024

<u>C/23/06/15.02 Recommendation</u>	That Cllrs Drummond, Harvey, Hulbert, Winter, Kavanagh, McHugh and Jarvis be appointed as members of the Market Working Group, chaired by Cllr Winter.
<u>C/23/06/15.03 Recommendation</u>	That Cllr, Winter, Alison Hayes and Rachel Wood be appointed as members of the Public Realm & Associated Initiatives Working Group, chaired by Cllr Winter.
<u>C/23/06/15.04 Recommendation</u>	That Cllrs Harvey, Perry, Winter, Kavanagh, Nobbs and Town Clerk be appointed as members of the Town Museum Working Group, chaired be Cllr Harvey.
<u>C/23/06/15.05 Recommendation</u>	That the Volunteer Working Group be made obsolete.

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29/08/2023

Newmarket Town Council 2023-2024

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Detailed Income & Expenditure by Budget Heading as at 29/08/2023

Month No: 5

Committee Report Community Services

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>Community Services</u>								
<u>200 Outside Services</u>								
1005 Misc Income	0	2,000	0	(2,000)			0.0%	2,000
Outside Services :- Income	0	2,000	0	(2,000)				2,000
4029 General Equipment	222	650	500	(150)		(150)	129.9%	
4039 Vehicle Costs	0	2,711	7,700	4,989		4,989	35.2%	
4326 Outside Services SLA	0	25,382	101,657	76,275		76,275	25.0%	
Outside Services :- Indirect Expenditure	222	28,743	109,857	81,114	0	81,114	26.2%	0
Net Income over Expenditure	(222)	(26,743)	(109,857)	(83,114)				
6001 less Transfer to EMR	0	2,000						
Movement to/(from) Gen Reserve	(222)	(28,743)						
<u>201 General Town Planting</u>								
1007 Sponsorship Income	0	4,830	5,200	370			92.9%	
1009 Roundabout Sponsorship	0	0	5,200	5,200			0.0%	
General Town Planting :- Income	0	4,830	10,400	5,570			46.4%	0
4037 R&M - Grounds	0	690	6,000	5,310		5,310	11.5%	
4100 Seasonal Planting	0	2,293	3,968	1,675		1,675	57.8%	
4101 Hanging Baskets	0	3,878	3,875	(3)		(3)	100.1%	
4102 Sponsored Roundabouts	0	2,000	1,300	(700)		(700)	153.8%	
General Town Planting :- Indirect Expenditure	0	8,860	15,143	6,283	0	6,283	58.5%	0
Net Income over Expenditure	0	(4,030)	(4,743)	(713)				
<u>202 Cemetery</u>								
1000 Burial Fees	0	6,966	29,000	22,034			24.0%	
1020 Interment(Ashes) Income	0	3,058	4,000	942			76.5%	
1021 Monumental Income	0	1,881	4,000	2,119			47.0%	
1022 Grave Space Purchase Income	0	1,753	15,000	13,247			11.7%	
Cemetery :- Income	0	13,658	52,000	38,342			26.3%	0
4011 Rates	0	4,244	4,244	0		0	100.0%	
4012 Water Rates	0	208	1,150	942		942	18.1%	
4014 Electricity	342	618	1,600	982		982	38.6%	
4016 Cleaning	0	0	500	500		500	0.0%	
4035 Equipment	0	0	100	100		100	0.0%	
4036 R&M - Buildings	0	121	8,055	7,934		7,934	1.5%	

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Detailed Income & Expenditure by Budget Heading as at 29/08/2023

Month No: 5

Committee Report Community Services

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4037 R&M - Grounds	10,800	18,050	22,000	3,950		3,950	82.0%	
4047 Grave Digging	0	2,650	11,500	8,850		8,850	23.0%	
4325 Cemetery SLA	0	3,013	12,063	9,051		9,051	25.0%	
Cemetery :- Indirect Expenditure	11,142	28,903	61,212	32,309	0	32,309	47.2%	0
Net Income over Expenditure	(11,142)	(15,245)	(9,212)	6,033				
<u>203 Disused Churchyards</u>								
4037 R&M - Grounds	0	380	4,000	3,620		3,620	9.5%	
Disused Churchyards :- Indirect Expenditure	0	380	4,000	3,620	0	3,620	9.5%	0
Net Expenditure	0	(380)	(4,000)	(3,620)				
<u>204 Memorial - War,Cooper,Tutte</u>								
4014 Electricity	7	37	200	163		163	18.4%	
4036 R&M - Buildings	1,545	1,638	1,000	(638)		(638)	163.8%	
4037 R&M - Grounds	0	2,524	1,000	(1,524)		(1,524)	252.4%	5,000
Memorial - War,Cooper,Tutte :- Indirect Expenditure	1,552	4,199	2,200	(1,999)	0	(1,999)	190.9%	5,000
Net Expenditure	(1,552)	(4,199)	(2,200)	1,999				
6000 plus Transfer from EMR	5,000	5,000						
Movement to/(from) Gen Reserve	3,448	801						
<u>205 Clocks</u>								
4014 Electricity	0	30	250	220		220	12.0%	
4036 R&M - Buildings	0	91	1,000	909		909	9.1%	
4177 Clock Tower Expenses	120	595	1,500	905		905	39.7%	
Clocks :- Indirect Expenditure	120	716	2,750	2,034	0	2,034	26.0%	0
Net Expenditure	(120)	(716)	(2,750)	(2,034)				
<u>206 Bus Shelters</u>								
4036 R&M - Buildings	175	335	2,000	1,665		1,665	16.8%	
Bus Shelters :- Indirect Expenditure	175	335	2,000	1,665	0	1,665	16.8%	0
Net Expenditure	(175)	(335)	(2,000)	(1,665)				
<u>207 General Town Maintenance</u>								
4037 R&M - Grounds	98	614	2,000	1,386		1,386	30.7%	
4092 Infrastructure	0	0	2,500	2,500		2,500	0.0%	

Detailed Income & Expenditure by Budget Heading as at 29/08/2023

Month No: 5

Committee Report Community Services

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4108 Town Centre Regeneration	0	30,989	15,597	(15,392)		(15,392)	198.7%	27,967
4140 Dog Waste Collection/Disposal	0	947	850	(97)		(97)	111.4%	
General Town Maintenance :- Indirect Expenditure	98	32,550	20,947	(11,603)	0	(11,603)	155.4%	27,967
Net Expenditure	(98)	(32,550)	(20,947)	11,603				
6000 plus Transfer from EMR	0	27,967						
Movement to/(from) Gen Reserve	(98)	(4,583)						
208 Public Conveniences								
1181 Grant Received WSC	0	3,300	3,300	0			100.0%	
Public Conveniences :- Income	0	3,300	3,300	0			100.0%	0
4014 Electricity	0	176	500	324		324	35.2%	
4016 Cleaning	349	1,051	300	(751)		(751)	350.4%	
4036 R&M - Buildings	16	613	1,000	387		387	61.3%	
4046 Opening/Closing Costs	333	1,495	3,000	1,505		1,505	49.8%	
Public Conveniences :- Indirect Expenditure	697	3,335	4,800	1,465	0	1,465	69.5%	0
Net Income over Expenditure	(697)	(35)	(1,500)	(1,465)				
211 The Queens Statue								
1005 Misc Income	167	167	330	163			50.6%	
The Queens Statue :- Income	167	167	330	163			50.6%	0
4012 Water Rates	0	0	200	200		200	0.0%	
4014 Electricity	0	0	300	300		300	0.0%	
4037 R&M - Grounds	167	1,812	3,000	1,188		1,188	60.4%	
The Queens Statue :- Indirect Expenditure	167	1,812	3,500	1,688	0	1,688	51.8%	0
Net Income over Expenditure	0	(1,645)	(3,170)	(1,525)				
213 Public Realm								
4116 Town Maintenance	0	0	5,000	5,000		5,000	0.0%	
4117 Town Improvement	0	0	5,000	5,000		5,000	0.0%	
Public Realm :- Indirect Expenditure	0	0	10,000	10,000	0	10,000	0.0%	0
Net Expenditure	0	0	(10,000)	(10,000)				
215 Allotments								
1010 Allotment Fees	0	0	900	900			0.0%	
Allotments :- Income	0	0	900	900			0.0%	0

Detailed Income & Expenditure by Budget Heading as at 29/08/2023

Month No: 5

Committee Report Community Services

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4037 R&M - Grounds	0	0	1,500	1,500		1,500	0.0%	
Allotments :- Indirect Expenditure	0	0	1,500	1,500	0	1,500	0.0%	0
Net Income over Expenditure	0	0	(600)	(600)				
<u>220 Studlands</u>								
4045 Street Lighting - Maint Cont	0	0	30,500	30,500		30,500	0.0%	
4052 Street Lighting - Repair	0	0	5,000	5,000		5,000	0.0%	
Studlands :- Indirect Expenditure	0	0	35,500	35,500	0	35,500	0.0%	0
Net Expenditure	0	0	(35,500)	(35,500)				
<u>308 Christmas</u>								
4310 Christmas Lights	0	0	16,000	16,000		16,000	0.0%	
4811 CP - Christmas Lights Infrast	0	0	2,500	2,500		2,500	0.0%	
4995 Budgeted Reserve Amount	0	0	1,000	1,000		1,000	0.0%	
Christmas :- Indirect Expenditure	0	0	19,500	19,500	0	19,500	0.0%	0
Net Expenditure	0	0	(19,500)	(19,500)				
Community Services :- Income	167	23,955	66,930	42,975			35.8%	
Expenditure	14,174	109,834	292,909	183,075	0	183,075	37.5%	
Net Income over Expenditure	(14,007)	(85,879)	(225,979)	(140,100)				
plus Transfer from EMR	5,000	32,967						
less Transfer to EMR	0	2,000						
Movement to/(from) Gen Reserve	(9,007)	(54,912)						
Grand Totals:- Income	167	23,955	66,930	42,975			35.8%	
Expenditure	14,174	109,834	292,909	183,075	0	183,075	37.5%	
Net Income over Expenditure	(14,007)	(85,879)	(225,979)	(140,100)				
plus Transfer from EMR	5,000	32,967						
less Transfer to EMR	0	2,000						
Movement to/(from) Gen Reserve	(9,007)	(54,912)						

Item 7

Latest SIDs data Bury Road/Moulton Road May-June

For Project: BURY ROAD
 Project Notes:
 Location/Name: Incoming
 Report Generated: 08/06/2023 11:27
 Speed Intervals 5 MPH
 Time Intervals Instant
 Traffic Report From 12/05/2023 11:00:00 through 08/06/2023 11:59:59
 85th Percentile Speed 32.6 MPH
 85th Percentile Vehicles 115660
 Max Speed 80 MPH on 29/05/2023 21:35:00
 Total Vehicles 136070
 AADT: 5031

Volumes - weekly counts

Time	5 Day	7 Day
Average Daily	5155	4859
AM Peak	410	393
PM Peak	489	433

Speed

Speed Limit: 35
 85th Percentile Speed: 32.6
 Average Speed: 27.01

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Count over limit	1144	870	961	1017	1106	1323	1404
% over limit	6.4	4.2	4.5	4.8	5.1	7.3	9.5
Avg Speeder	38.9	38.9	38.9	39.0	39.0	39.2	39.2

For Project: MOULTON ROAD
 Project Notes:
 Location/Name: Incoming
 Report Generated: 08/06/2023 10:38
 Speed Intervals 5 MPH
 Time Intervals Instant
 Traffic Report From 12/05/2023 10:00:00 through 08/06/2023 08:59:59
 85th Percentile Speed 33.3 MPH
 85th Percentile Vehicles 11447
 Max Speed 80 MPH on 18/05/2023 20:30:00
 Total Vehicles 13467
 AADT: 499

Volumes - weekly counts

Time	5 Day	7 Day
Average Daily	829	730
AM Peak	91	76
PM Peak	82	68

Speed

Speed Limit: 35
 85th Percentile Speed: 33.3
 Average Speed: 24.97

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Count over limit	183	182	202	208	103	104	108
% over limit	10.0	6.6	7.7	8.5	5.5	8.8	14.3
Avg Speeder	38.9	39.5	38.7	39.7	39.0	38.8	38.9

Latest SIDs data Snailwell Road/Fitzroy Street June-July

Item 7

For Project: FITZROY STREET
 Project Notes:
 Location/Name: Incoming
 Report Generated: 06/07/2023 14:28
 Speed Intervals: 5 MPH
 Time Intervals: Instant
 Traffic Report From: 06/06/2023 10:00:00 through 06/07/2023 12:59:59
 85th Percentile Speed: 22.4 MPH
 85th Percentile Vehicles: 33152
 Max Speed: 40 MPH on 11/06/2023 20:15:00
 Total Vehicles: 39002
 AADT: 1386

Volumes - weekly counts

Time	5 Day	7 Day
Average Daily	1462	1351
AM Peak	126	108
PM Peak	159	128

Speed

Speed Limit: 35
 85th Percentile Speed: 22.4
 Average Speed: 17.85

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Count over limit	2	0	0	1	0	1	2
% over limit	0.0	0.0	0.0	0.0	0.0	0.0	0.1
Avg Speeder	37.5	0.0	0.0	37.5	0.0	37.5	37.5

For Project: SNAILWELL ROAD
 Project Notes:
 Location/Name: Incoming
 Report Generated: 06/07/2023 15:02
 Speed Intervals: 5 MPH
 Time Intervals: Instant
 Traffic Report From: 06/06/2023 11:00:00 through 06/07/2023 14:59:59
 85th Percentile Speed: 37.6 MPH
 85th Percentile Vehicles: 23594
 Max Speed: 75 MPH on 09/06/2023 15:05:00
 Total Vehicles: 27758
 AADT: 985

Volumes - weekly counts

Time	5 Day	7 Day
Average Daily	1035	962
AM Peak	75	71
PM Peak	131	108

Speed

Speed Limit: 35
 85th Percentile Speed: 37.6
 Average Speed: 30.5

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Count over limit	1030	684	785	832	1141	915	711
% over limit	19.7	19.7	21.9	20.6	21.9	24.7	28.1
Avg Speeder	39.9	40.0	40.0	39.8	40.4	40.4	40.9

Latest SIDs data Bury Road/Moulton Road July-August

For Project: BURY ROAD
 Project Notes:
 Location/Name: Incoming
 Report Generated: 07/08/2023 14:01
 Speed Intervals: 5 MPH
 Time Intervals: Instant
 Traffic Report From: 06/07/2023 13:00:00 through 07/08/2023 13:59:59
 85th Percentile Speed: 33.3 MPH
 85th Percentile Vehicles: 12569
 Max Speed: 75 MPH on 19/07/2023 23:00:00
 Total Vehicles: 14787
 AADT: 461

Volumes - weekly counts

Time	5 Day	7 Day
Average Daily	1064	945
AM Peak	91	74
PM Peak	94	78

Speed

Speed Limit: 35
 85th Percentile Speed: 33.3
 Average Speed: 24.44

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Count over limit	230	239	257	107	119	121	165
% over limit	9.7	7.7	8.5	4.7	8.2	7.3	17.8
Avg Speeder	39.5	39.5	39.8	39.8	39.1	39.2	39.2

Item 7

For Project:	MOULTON ROAD				
Project Notes:	Incoming				
Location/Name:	07/08/2023 14:21				
Report Generated:	5 MPH				
Speed Intervals	Instant				
Time Intervals	06/07/2023 15:00:00 through 07/08/2023 14:59:59				
Traffic Report From	32.3 MPH				
85th Percentile Speed	125695				
85th Percentile Vehicles	75 MPH				
Max Speed	on 27/07/2023 20:20:00				
Total Vehicles	147877				
AADT:	4621				

Volumes - weekly counts

Time	5 Day	7 Day
Average Daily	6333	5695
AM Peak	432	386
PM Peak	536	461

Speed

Speed Limit:	35
85th Percentile Speed:	32.3
Average Speed:	26.27

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Count over limit	858	1004	1053	1096	1130	1286	1347
% over limit	4.3	4.3	4.5	4.7	4.6	6.9	9.5
Avg Speeder	38.8	38.9	38.9	38.9	39.0	38.9	39.2



SIDs progress report

Fordham Road – waiting for site approval

Edinburgh Road – requires a resident letter

Adastral Close – unsuitable for SID

Studlands awaiting information

Bury Road awaiting information

Exning Road awaiting information

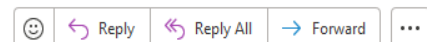
New Cheveley Road awaiting information

Elizabeth Avenue has been waiting for a replacement pole to erect a solar-powered SID since February

RE: SID site application



Highways Safety and Speed Management <SafetyandSpeedManagement@suffolkhighw
To: Deputy Town Clerk



Wed 05/07/2023 15:35

You replied to this message on 05/07/2023 15:45.
Click here to download pictures. To help protect your privacy, Outlook prevented automatic download of some pictures in this message.

Tracey,

Thank you for your e-mail and application.

With the change to the highway contract commencing on 1 October 2023 with a new contractor, no new orders are being accepted by the current contractor as they need to complete all outstanding works by the end of September. This means that I will not be able to commence work on a works pack until the new contractor provides their costs. In the meantime, we will save all new applications until we can action them.

Notwithstanding the above, I've had a quick look at your application and noted that the photo does not look towards on-coming vehicles, can you provide a landscaped orientated photo (rather than the portrait orientated photo you provided in your application) so I can undertake a desktop assessment of the application.

Keith Sampson
Traffic Regulation Officer
Growth, Highways and Infrastructure
Phoenix House, 3 Goddard Road, Ipswich IP1 5NP
Suffolk County Council
Telephone: 0345 606 6171
E-mail: safetyandspeedmanagement@suffolkhighways.org



Report to	Community Services Committee
Subject	Sponsored Roundabouts
Purpose	Decision
Classification	Unrestricted
Meeting date	4th September 2023
Item number	8
Written By	Cathy Whitaker CLERK

Summary: This report outlines details regarding our three sponsored roundabouts on the A142 near Studlands Park.

1.	Introduction
a.	There are 3 roundabouts – located at:- MacDonalds Tesco Homebase/Burger King
b.	These have been part of the Outside Services Service Level Agreement (formerly West Suffolk Council / recently Jockey Club) – they are sponsored annually by local businesses and this is managed by Marketing Force on our behalf.
2.	Context
a.	The management of these roundabouts has improved greatly with the new SLA contract. However, past years of under-maintenance has taken its toll and upgrade redesign work is necessary.
b.	Consulting with the Jockey Club, a three-year plan has been proposed with the first roundabout (MacDonalds) in October this current year. This will be followed by one roundabout each following October.
3.	Proposal/Options
a.	The attached quote is for complete stripping of existing planting, new design, planting supplies and installation by the Jockey Club at £5,000.
4.	Financial/Resource Implications
a.	Current budget year - £5,000 to be covered by the annual sponsorship income.
b.	Two following years - £5,000 to be covered by the annual sponsorship income budget.
5.	Next Steps/Recommendations
a.	To approve the three-year plan to redesign the three sponsored roundabouts on the A142.

Cathy Whitaker

From:
Sent: 24 August 2023 07:15
To: Cathy Whitaker
Cc: Quote for the replanting of roundabout on Fordham Road, Newmarket
Subject:

Hi Cathy

As requested;

Strip and remove from site all existing shrubs, weed membrane, timber surrounds and gravel,

Rotovate site and incorporate fertiliser,

Replant with the following agreed shrubs; Lavender, shrub rose, Escallonia, Elaeagnus and Photinia. 225 plants in total all at 2litre or above pot size,

Water in as required. Repeat watering/feeding for the first year will be covered under this quote,

Bark mulch to be applied to replanted area.

Please note, existing grassed area will be left as is.

On going seasonal maintenance, as per our existing contract.

Estimated price for this work; £5000.00.

Anticipated start date will autumn/early winter 2023/24.

I look forward to your confirmation for the go ahead of this work.

All the best,

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Report to	Community Services Committee
Subject	Cemetery Car Park Post replacement
Purpose	Decision
Classification	Unrestricted
Meeting date	4th September 2023
Item number	9
Written By	Cathy Whitaker CLERK

Summary: This report details two quotes for the replacement of rotten car park posts at the cemetery car park.

1.	Introduction
a.	The existing posts are rotten and some have been damaged.
b.	The posts prevent vehicles driving onto the grassed area.
2.	Context
a.	Two quotes have been received – both quote for softwood and hardwood replacement options.
b.	Installing composite posts was investigated, but was cost prohibitive.
3.	Proposal/Options
a.	Thomas Ball Fencing – softwood £3,370 Jockey Club – softwood £1,435 Thomas Ball Fencing – hardwood £4,150 Jockey Club – hardwood £1,680
b.	To be set in concrete
4.	Financial/Resource Implications
a.	Covered from 4037/202 R&M Cemetery account current budget.
5.	Next Steps/Recommendations
a.	To approve the engagement of the Jockey Club to carry out the hardwood option to replace the cemetery car park posts.

thomas ball fencing

Beech Cottage, The Street

Gazeley, Newmarket

Suffolk

CB8 8RB

07771 993627

thomasballfencing@gmail.com

<https://www.thomasballfencing.co.uk/>

VAT Registration No.: 407897065



Estimate

ADDRESS

Tracey Symonds

Newmarket Town Council

King Edward V11 Memorial Hall

144 High Street

Newmarket

Suffolk

CB8 8JP

ESTIMATE NO. 1230**DATE 05/07/2023****DESCRIPTION****AMOUNT**

Remove current posts from perimeter of Newmarket cemetery car park then supply and install new 100m of 100mm softwood posts with caps that shall all be set in concrete.

3,370.00

SUBTOTAL	3,370.00
VAT TOTAL	674.00
TOTAL	£4,044.00

VAT SUMMARY**RATE****VAT****NET**

VAT @ 20%

674.00

3,370.00

Accepted By

Accepted Date

Terms & Conditions:

Parking must be available as close as possible to site.

Water & electricity supply must be available on site.

Hard dig clause - an additional labour charge shall be added to final invoice in the event of extreme unforeseen hard dig conditions.

Estimate valid for a duration of 14 days.

Payment terms - strictly on completion of works.

thomas ball fencing

Beech Cottage, The Street

Gazeley, Newmarket

Suffolk

CB8 8RB

07771 993627

thomasballfencing@gmail.com

<https://www.thomasballfencing.co.uk/>

VAT Registration No.: 407897065



Estimate

ADDRESS

Tracey Symonds

Newmarket Town Council

King Edward V11 Memorial Hall

144 High Street

Newmarket

Suffolk

CB8 8JP

ESTIMATE NO. 1231**DATE 05/07/2023****DESCRIPTION****AMOUNT**

Remove current posts from perimeter of Newmarket cemetery car park then supply and install new 100m of 100mm oak stone headed posts that shall all be set in concrete.

4,150.00

SUBTOTAL	4,150.00
VAT TOTAL	830.00
TOTAL	£4,980.00

VAT SUMMARY**RATE****VAT****NET**

VAT @ 20%

830.00

4,150.00

Accepted By

Accepted Date

Terms & Conditions:

Parking must be available as close as possible to site.

Water & electricity supply must be available on site.

Hard dig clause - an additional labour charge shall be added to final invoice in the event of extreme unforeseen hard dig conditions.

Estimate valid for a duration of 14 days.

Payment terms - strictly on completion of works.



Cathy Whitaker

From: Payne, Alex <Alex.Payne@thejockeyclub.co.uk>
Sent: 29 August 2023 14:40
To: Cathy Whitaker
Subject: Posts quote

Hi Cathy quote to replace posts as discussed is as follows.

Remove and dispose of old posts - £150

Supply 83 100x100 Oak posts, chamfered corners and a single angle top. - £780

Supply as above in softwood - £535

Install new posts including materials - £750

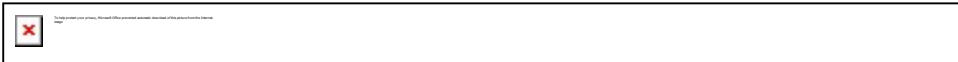
All prices are + vat.

Personally I would recommend the Oak as modern softwood is so poor it would do well to last 5 years.

If you have any questions please get in touch.

Kind regards

Alex Payne | Project Manager
Jockey Club Estates



+44 (0) 7872 339323

thejockeyclub.co.uk



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Report to	Community Services Committee
Subject	Christmas Lighting 2023
Purpose	Information/Decision
Classification	Unrestricted
Meeting date	4th September 2023
Item number	10
Written By	Cathy Whitaker CLERK

Summary: This report outlines additional arrangements for the 2023 lighting scheme with costs for approval.

1.	Introduction
a.	Gala Lights will be three years into a five-year contract with the Town for its lighting. The costs are shared between the Town Council and Love Newmarket BID.
b.	Cozens Ltd provide some of the lighting services to BID and NTC. Some side streets, trees, hall building.
2.	Context
a.	Over past two years, some of the SCC lighting columns have failed the load testing for the lighting units and, particularly in the centre of the High Street, there are some large gaps in the displays. SCC has no plans to rectify this.
b.	We have five lights in the contract which cannot currently be utilised.
3.	Proposal/Options
a.	To apply to SCC to site these five units on columns adjacent to the Queen's Statue area.
b.	To fill the gap in the High Street with five column wraps which do not need any load testing.
4.	Financial/Resource Implications
a.	New column infrastructure on columns at Queen's Statue area £585 pa for 3 years.
b.	5 x column wraps (see photo) £500 / Installation of column wraps £750 = £1,250; this to be added to the lighting budget for the remaining two years (24/25 and 25/26).
c.	Column wraps to be covered by the budgeted reserve/current budget for Christmas Lights. New infrastructure to be covered by the current budget Christmas Lights infrastructure account.
5.	Next Steps/Recommendations
a.	Approve the relocation and costs of the five lighting units to the Queen's Statue area.
b.	Approve the purchase of 5 column wraps for centre High Street.

Cathy Whitaker

From: Sam Wood <sam.wood@galalights.com>
Sent: 25 August 2023 14:01
To: Cathy Whitaker
Subject: Newmarket Christmas Lights
Attachments: 059785 (en).pdf; Column Wraps.jpg; Lamp column wraps.jpg

Hi Cathy,

Thank you again for your time yesterday.

As discussed, please see below for some more information on the column wraps for the 5 columns along the High Street. Due to the weight and windage of these proposed lights, there is no need to load test these columns and they should fit within the parameters of the last test result.

5 lamp column wraps:

6m boa (in either white glitter or warm white glitter) = £500

Installation of column wraps = £750

Switch on boxes (free of charge)

Total for 5no. column wraps = £1,250 per year for each of the remaining 3 years.

To relocate the column motifs that couldn't go up last year (assuming we get permission) will be:

Installation = included in current contract price

New column infrastructure = £1,750 (one off cost or £585 per year for the remaining 3 years).

Attached you will find the specs of the columns wraps along with some pictures of them.

If there is anything else I can do, please let me know.

Kind regards,



Sam Wood

Project Manager

sam.wood@galalights.com

01622 882424 | 07305 259604



We are committed to achieving a more sustainable future and being Carbon Neutral by 2025.



JCDecaux

Hull
City Council

Watch & Clock Hospital

Blank