



Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Leisure Services Committee **Held on Monday 15th May 2023 at 7:00 pm**

Attendance:

Councillor R Nobbs (Chair)
Councillor J Borda
Councillor L Crissall

Councillor J Harvey
Councillor P Hulbert
Councillor E Kavanagh

Also Present: C Whitaker – Town Clerk, T Symonds – Deputy Town Clerk, Christy Argyroudi – Events Manager, J Ashton – Minute Assistant and 1 Member of the Press.

Minute

L/23/05/1 To Elect a Chairman

Cllr Harvey nominated Cllr Nobbs. There were no other nominations and a vote was taken. The following was agreed:

L/23/05/1.01 Resolved

That Cllr Nobbs be elected as the Chairman of the Leisure Services Committee for 2023/2024 Municipal Year.

Cllr Nobbs took the chair

L/23/05/2 To Elect a Vice Chairman

Cllr Nobbs nominated Cllr Winter. There were no other nominations and a vote was taken. The following was agreed:

L/23/05/2.01 Resolved

That Cllr Winter be elected as the Vice Chairman of the Leisure Services Committee for 2023/2024 Municipal Year.

L/23/05/3 Chairman to Read the Fire Safety Notice and Announce that Proceedings May be Filmed or Recorded

The Chairman opened the meeting, read out the fire safety briefing and announced that no fire alarm was planned and that the meeting may be filmed or recorded.

L/23/05/4 Apologies for Absence

Apologies were received from Cllr Winter. Cllr Jarvis was absent.

L/23/05/5 Declaration of Member's Interests and to Remind Councillors of the Need to Keep up to Date Their Register of Member's Interests and to Consider Any Requests Received for Members Dispensation

None noted. There were no requests for dispensations.

L/23/05/6 To Receive and Confirm for Accuracy the Minutes of the Leisure Services Committee Meeting Held on Monday 6th March 2023 and Any Matters Arising

Members received the minutes of the Leisure Services Committee meeting held on 6th March 2023 and the following was agreed:

Book number 1 2023 -2024

Minutes of Leisure Services Committee held on Monday 15th May 2023

L/23/05/6.01 Resolved

That the minutes of the Leisure Services Committee meeting held on 6th March 2023 be adopted and signed as a true record by the Chairman of the Leisure Services Committee.

There were no matters arising.

L/23/05/7 Public Open Session

No members of the public were present.

L/23/05/8 To Receive the Accounts

The accounts for April 2023 were received and noted.

L/23/05/9 Memorial Gardens

The WSC Memorial Gardens safety report was received and noted. The full safety report will be forwarded to the Chair of this committee on a monthly basis from this point.

L/23/05/10 Newmarket in Colour

A report on the Newmarket in Colour project was presented and considered. The following was agreed:

L/23/05/10.01 Recommendation

That the costs for two signs to be purchased to promote the BID Butterfly installation, and that a children's butterfly event be held in the Memorial Hall on 1st July 2023 for £250 plus materials, be approved.

L/23/05/10.02 Recommendation

That the costs to provide two blank screens for murals to be painted on and the artist fees be approved at a total of £1,000.

L/23/05/11 Events Position/s

A Working Group will be set up to look at covering the soon-to-be vacant Events Manager post and other options, comprising of the Town Clerk, Cllrs Harvey, Yarrow, Nobbs and Winter.

L/23/05/12 Review of Event Hire Fees

A report on the hire fees from 1st June 2023 was considered and the following was agreed:

L/23/05/12.01 Recommendation

That the current hire fees be approved to remain the same from 1st June 2023 to 31st May 2024 and be reviewed in April 2024, unless deemed necessary before that time.

L/23/05/13 Events

Coronation Event – a debrief report on this successful event, which was well supported by residents, despite the weather forecast was received.

A vote of thanks was given to the Events Manager and the staff team for all their work on the this very successful event.

Car Boot Sales at the Severals – Car boot sales will be held on the following dates:

28 May: Laureate Academy PTA

25 June: Newmarket Lions Club

2nd July: Exning Scouts

16 July: Newmarket Evening WI

30 July: Newmarket URC Tennis club

13 August: Royal British Legion Newmarket

20 August: Somerset Court Cheveley, raise money for a defibrillator

27 August: Little Buds preschool

Yoga in the Memorial Gardens – a new instructor has been appointed and classes will be held on 31st May, 7th June, 5th July, 2nd August, 14th June, 12th July, 09th August, 21st June, 19th July, 16th August, 28th June, 26th July, 23rd August. Bookings can be made via Eventbrite.

Summer Activities – Five days of activities will be provided over the summer holidays details of the programme will be provided at the next Leisure Services Meeting.

L/23/05/14 Newmarket Venues

A report on the bookings for March and April was presented, noting that £4,248 income was received in March and £4,495 in April 2023: £46,939 Year-To-Date.

Bookings for May 2023 - Elections West Suffolk £478.50, Pavilion Community Arts £63, 1x Private meeting £120, Pavilion Private weekly meeting £67.50, 4x Private meetings: £143.75, Pavilion 3x yoga classes £150, 1x NHS Blood bookings £360, Severals school use £8.33, 1x Charity meeting £120 plus catering £260, Toilets use Joggers Free, 1x Charity meeting £150, Severals outdoor fitness £83.33, 1x Children party £116, 2x Monday's dance events: £192, 1x Sunday dance event £120, Comedy night £174, Children's theatre workshop £83.33, Tea dance event.

Bookings for June 2023 - 3x NHS blood bookings £1,080, Pavilion weekly private meeting £54, 6x private meetings £218.75, Pavilion Community Arts £84, 3-day chess tournament £384.25, Pavilion Charity walk Free, Job fair £156, Severals events £300, 1x Sunday dance event £120, Severals outdoor fitness £99.96, 4x Monday's dance events £384, Tea dance event.

L/23/05/15 Correspondence

None noted.

L/23/05/16 Date of Next Meeting

Monday 3rd July 2023 at the Memorial Hall.

Meeting closed at 7:35pm.

Book number 3 2023 -2024

Signed: By the Chairman

Date: Monday 15th May 2023

Summary of Recommendations

Recommendation	Recommendation Wording
<u>L/23/05/1.01 Resolved</u>	That Cllr Nobbs be elected as the Chairman of the Leisure Services Committee for 2023/2024 Municipal Year.
<u>L/23/05/2.01 Resolved</u>	That Cllr Winter be elected as the Vice Chairman of the Leisure Services Committee for 2023/2024 Municipal Year.
<u>L/23/05/10.01 Recommendation</u>	That the costs for two signs to be purchased to promote the BID Butterfly installation, and that a children's butterfly event be held in the Memorial Gardens or Hall on 1st July 2023 for £250 plus materials, be approved.
<u>L/23/05/10.02 Recommendation</u>	That the costs to provide two blank screens for murals to be painted on and the artist fees be approved at a total of £1,000.
<u>L/23/05/12.01 Recommendation</u>	That the current hire fees be approved to remain the same from 1st June 2023 to 31st May 2024 and be reviewed in April 2024, unless deemed necessary before that time.