



Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Development & Planning Committee Held on Monday 19th June 2023 at 6.15pm

Attendance:

Councillor J Harvey (Chairman)
Councillor P Hulbert

Councillor R Nobbs
Councillor S Perry

Also Present: C Whitaker – Town Clerk, T Symonds – Deputy Town Clerk, J Ashton – Minute Assistant, Cllrs Jarvis, Kavanagh, McHugh and Winter as observers and 1 Member of the Press.

Minute	Action by
D/23/06/24 <u>To Elect and Chairman</u> As apologies were received from the Chairman and Vice Chairman, the Town Clerk asked for nominations for a Chairman to chair the meeting tonight. Cllr Nobbs nominated Cllr Harvey and the following was agreed: <u>D/23/24.01 Resolved</u> That Cllr Harvey be elected to chair the meeting of the D&P Committee for 19th June 2023. <i>Cllr Harvey took the Chair.</i>	
D/23/06/25 <u>Chairman to Read the Fire Safety Notice and Announce that Proceedings May be Filmed or Recorded</u> Chairman opened the meeting and read out the Fire Notice and announced that proceedings were being recorded.	
D/23/06/26 <u>Apologies</u> Apologies were received from Cllrs Berry, Drummond and Hood.	
D/23/06/27 <u>Declaration of Members Interests & to Remind Councillors of the need to keep up to date their Register of Member's Interests and to Consider any Requests Received for Member's Dispensation</u> Cllr Nobbs declared an interest in applications D/23/06/30/7 NMA(A)/22/1099 and DC/23/0355/HH. There were no requests for dispensation.	
D/23/06/28 <u>To Confirm the Minutes of the Meeting Held on 5th June 2023 and any Matters Arising</u> The Chairman presented the minutes of the Development & Planning Committee held on 5th June 2023 and the following was agreed: <u>D/23/06/28/01 Resolved</u> That the minutes of the Development & Planning Committee held on 5th June 2023 be adopted and signed as a true record by the Chairman of the Development & Planning Committee.	

Matters arising:

D/23/06/6 – It was confirmed that a Highways Officer had attended site visits at Adastral Close and Freshfields and a report will be presented to D&P meeting on 3rd July.

D/23/6/17 – The Developers of Brickfields have accepted an invitation to attend the D&P meeting on 3rd July

D/23/06/20 – The letter to WSC regarding the Laureate footpath was still to be sent.

D/23/06/29 Public Open Session

No members of the public were present.

D/23/06/30 Impact of Newmarket Neighbourhood Plan Policies on Applications Being Considered

Policy 14 – Trees.

D/23/06/31 Planning Applications

Week Commencing 29/05/2023 & 05/06/2023

D/23/06/31/1 DC/23/0844/TCA - Trees in a conservation area notification - one Oak (red on plan) overall crown reduction by three metres - 6 Bury Road Newmarket Suffolk.

D/23/06/31.01 Resolved

The Committee actively encourages responsible tree management and does not object to this application, subject to the work being carried out, outside of the bird nesting season.

Cllr Winter joined the meeting

D/23/06/31/2 DC/23/0843/HH - Householder planning application - single storey rear extension Bury Lodge 56 Bury Road Newmarket Suffolk.

D/23/06/31.02 Resolved

The Committee voiced no objections.

D/23/06/31/3 DC/23/0785/HH - Householder planning application - second floor extension and loft conversion with replacement roof - 80 Weston Way Newmarket.

D/23/06/31.03 Resolved

The Committee objected on it being an overdevelopment of the site, design, appearance and material used, neighbours right to light (overshadowing) and privacy and it being out of character for the area.

D/23/06/31/4 DCON(D)/22/0478 - Application to discharge condition 15 (construction deliveries management plan) of application DC/22/0478/FUL - Unit 6 Newmarket Retail Park Oaks Drive Newmarket Suffolk.

D/23/06/31.04 Resolved

No comment was required by the Committee.

D/23/06/31/5 DC/23/0773/FUL - Planning application - one dwelling Garage At Nowell Lodge Fordham Road Newmarket Suffolk.

D/23/06/31.05 Resolved

The Committee voiced no objections, subject to no effect on the neighbour's right to light (overshadowing) and the potential of it becoming an overdevelopment of the site.

D/23/06/31/6 NMA(A)/20/1025 - Non material amendment to DC/20/1025/FUL - a. changes to window configuration to overhanging section of building by omitting Juliet balconies and installing windows; b. omission of roof terrace and installation of solar panels to this space - Plot 1 Police Station Vicarage Road Newmarket Suffolk.

D/23/06/31.06 Resolved

The Committee objected and requested an extension to receive new documentation on the amended plans.

Cllr Nobbs declared an interest in the following application and left the meeting

D/23/06/31/7 NMA(A)/22/1099 - Non material amendment to DC/22/1099/HH - two new rooflights to front elevation - Sefton Cottage Snailwell Road Newmarket Suffolk.

D/23/06/31.07 Resolved

No comment was required by the Committee.

Cllr Nobbs returned to the meeting

D/23/06/32 Amended and Deferred Planning Applications

None noted.

D/23/06/33 Planning Appeals

None noted.

D/23/06/34 East Cambs Planning Applications

The East Cambs District Council Weekly List of Planning Applications for 9th June was noted.

D/23/06/35 To Receive Results of Applications as Determined by West Suffolk and Plans Withdrawn

West Suffolk Planning Determinations received during week commencing 29/05/2023 & 05/06/2023

Applications	Description	Address	WS Decision	NTC Decision
DC/23/0675/TCA	Trees in a conservation are notification - one Cypress (Tone Cypress T2 on plan) fell, three Sycamores (T5-T7 on plan) cut back overhanging branches on eastern side by 4 metres, one Sycamore (T8 on plan) remove 3 dead branches on eastern aspect, one Sycamore (T10 on plan) remove single branch on south east aspect, one Sycamore (T11 on plan) cut back overhanging branch	Long Cottage Fordham Road Newmarket Suffolk	Approved	Objected

	on eastern aspect by 4 metres, one Sycamore (T16 on plan) cut back overhanging branches on northern aspect by 4 metres, one Sycamore (T17 on plan) remove single branch on northern aspect				
DC/23/0041/FUL	Planning Application - two dwellings with associated access	Land Adjoining Church Exeter Road Newmarket Suffolk	Withdrawn		
DC/23/0505/HH	Householder planning application - single storey side and rear extensions (following demolition of existing conservatory)	84 Drinkwater Close Newmarket Suffolk	Approved	No objections	
DCON(A)/20/0174	Application to discharge condition 14 (travel information pack) and condition 29 (operational waste management strategy) of DC/20/0174/VAR	Development Site Adj South Drive Exning Road Newmarket Suffolk	Discharged	Comments not invited	
DCON(A)/22/0420	Application to discharge conditions 1 and 2 (Highway Phasing Plan) of DC/22/0420/RM	Hatchfield Farm Fordham Road Newmarket Suffolk	Approved	Comments not invited	

Cllr Nobbs declared an interest in the following application and left the meeting

D/23/06/36 Delegation Panel Decisions

DC/23/0355/HH - Householder planning application - a. pitched roof to rear extension b. insertion of windows to side elevation c. alterations to windows and doors to rear elevation d. two roof lights to rear elevation - 27 Exning Road, Newmarket.

It was noted that the Officer was minded to grant the application. The Town Clerk was asked to check that the request to refer it to Building Control had been complied with.

Cllr Nobbs returned to the meeting

D/23/06/37 Licensing

Premises Licence – Hairkandi 127 All Saints Road Newmarket Suffolk.

Application to sell alcohol on premises:

Tuesday and Wednesday 09:00 – 20:30

Thursday 09:00 – 18:30

Friday 09:00 – 17:30

Saturday 08:30 – 16:30

D/23/06/37.01 Resolved

The Committee voiced no objections in principle and gave delegated powers to the Town Clerk to put comments to WSC regarding concerns on general health grounds, health & safety and to consider restricting the time for the sale of alcohol and to emphasise for sale and consumption ONLY on premises.

D/23/06/38 Cumulative Impact Assessment Consultation

A response to the consultation was considered and the following was agreed:

D/23/06/38.01 Resolved

That delegated powers be given to the Town Clerk to respond to the consultation regarding the PSPO and Dog exclusion zones. To seek clarity on the CIA policy before responding in full.

D/23/06/39 Working Groups

The membership of the D&P Working Groups was considered and the following was agreed:

D/23/06/39.01 Resolved

That the D&P Affordable Housing Working Group be made obsolete; it being a matter falling under the NNP working group.

D/23/06/39.02 Resolved

That Cllrs Harvey, Hood, Hulbert, Perry, Winter; S Beckett, R Wood, M Jefferys and Town Clerk be appointed as members of the D&P Neighbourhood Plan Working Group Chaired by M Jefferys.

D/23/06/39.03 Resolved

That Cllr Hood and the Town Clerk be appointed as members of the D&P Parish Alliance – Sunnica Working Group Chaired by Cllr Hood.

D/23/06/39.04 Resolved

That Cllr Drummond and S Beckett be appointed as members of the D&P PROW Working Group Chaired by Cllr Drummond. That additional members be requested to join at full Council.

D/23/06/39.05 Resolved

That Cllrs Borda, Drummond, Harvey, Hood and Hulbert be appointed as members of the D&P Transport & Parking Working Group Chaired by Cllr Harvey.

D/23/06/40 Correspondence

None noted.

D/23/06/41 Date of Next Meeting

Monday 3rd July 2023 at the Memorial Hall.

Meeting closed at 7:12pm.

Signed _____ Date _____

Summary of Resolutions/Recommendations

Resolution/Recommendation	Resolution/Recommendation Wording
<u>D/23/06/24.01 Resolved</u>	That Cllr Harvey be elected to chair the meeting of the D&P

	Committee for 19th June 2023.
<u>D/23/06/31.01 Resolved</u>	The Committee actively encourages responsible tree management and does not object to this application, subject to the work being carried out, outside of the bird nesting season.
<u>D/23/06/31.02 Resolved</u>	The Committee voiced no objections.
<u>D/23/06/31.03 Resolved</u>	The Committee objected on it being an overdevelopment of the site, design, appearance and material used, neighbours right to light (overshadowing) and privacy and it being out of character for the area.
<u>D/23/06/31.04 Resolved</u>	No comment was required by the Committee.
<u>D/23/06/31.05 Resolved</u>	The Committee voiced no objections, subject to no effect on the neighbour's right to light (overshadowing) and the potential of it becoming an overdevelopment of the site.
<u>D/23/06/31.06 Resolved</u>	The Committee objected and requested an extension so that documentation can be provided on the amended plans.
<u>D/23/06/31.07 Resolved</u>	No comment was required by the Committee.
<u>D/23/06/36.01 Resolved</u>	The Committee voiced no objections.
<u>D/23/06/37.01 Resolved</u>	The Committee voiced no objections in principle and gave delegated powers to the Town Clerk to put comments to WSC regarding concerns on health & safety and to consider restricting the time for the sale of alcohol.
<u>D/23/06/38.01 Resolved</u>	That delegated powers be given to the Town Clerk to respond to the consultation regarding the PSPO and Dog exclusion zone. To seek clarity on the CIA policy before responding in full.
<u>D/23/06/39.01 Resolved</u>	That the D&P Affordable Housing Working Group be made obsolete; it being a matter falling under the NNP working group.
<u>D/23/06/39.02 Resolved</u>	That Cllrs Harvey, Hood, Hulbert, Perry, Winter; S Beckett, R Wood, M Jefferys and Town Clerk be appointed as members of the D&P Neighbourhood Plan Working Group Chaired by M Jefferys.
<u>D/23/06/39.03 Resolved</u>	That Cllr Hood and the Town Clerk be appointed as members of the D&P Parish Alliance – Sunnica Working Group Chaired by Cllr Hood.
<u>D/23/06/36.04 Resolved</u>	That Cllr Drummond and S Beckett be appointed as members of the D&P PROW Working Group Chaired by Cllr Drummond. That additional members be requested to join at full Council.
<u>D/23/06/36.05 Resolved</u>	That Cllrs Borda, Drummond, Harvey, Hood and Hulbert be appointed as members of the D&P Transport & Parking Working Group Chaired by Cllr Harvey.



Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Extra-Ordinary Leisure Services Committee **Held on Monday 19th June 2023 at 7:15 pm**

Attendance:

Councillor R Nobbs (Chairman)
Councillor J Borda
Councillor L Crissall
Councillor J Harvey

Councillor P Hulbert
Councillor J Jarvis
Councillor E Kavanagh
Councillor P Winter

Also Present: C Whitaker – Town Clerk, T Symonds – Deputy Town Clerk, J Ashton – Minute Assistant, Cllr McHugh as an observer and 1 Member of the Press.

Minute

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- L/23/06/1 Chairman to Read the Fire Safety Notice and Announce that Proceedings May be Filmed or Recorded**
The Chairman opened the meeting and announced that the fire safety briefing was not required.
- L/23/06/2 Apologies for Absence**
None noted.
- L/23/06/3 Declaration of Member's Interests and to Remind Councillors of the Need to Keep up to Date Their Register of Member's Interests and to Consider Any Requests Received for Members Dispensation**
None noted. There were no requests for dispensations.
- L/23/06/4 To Receive and Confirm for Accuracy the Minutes of the Leisure Services Committee Meeting Held on Monday 15th May 2023 and Any Matters Arising**
Members received the minutes of the Leisure Services Committee meeting held on 15th May 2023 and the following was agreed:
- L/23/06/4.01 Resolved**
That the minutes of the Leisure Services Committee meeting held on 15th May 2023 be adopted and signed as a true record by the Chairman of the Leisure Services Committee.
- There were no matters arising.
- L/23/06/5 Public Open Session**
No members of the public were present.
- L/23/06/6 Soapbox Derby**
The future of the event was discussed and the following was agreed:
- L/23/06/.01 Recommendation**
That the planned Soapbox Derby for 2024 be cancelled and that opportunities

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Minutes of Extra-Ordinary Leisure Services Committee held on Monday 19th June 2023

for future events be reviewed. That the Soapbox EMR be transferred to the Community Events EMR.

L/23/06/7

Date of Next Meeting

Monday 3rd July 2023 at the Memorial Hall.

Meeting closed at 7:42pm.

Signed _____ Date _____

Summary of Recommendations

Recommendation	Recommendation Wording
<u>L/23/06/1.01 Recommendation</u>	That the planned Soapbox Derby for 2024 be cancelled and that opportunities for future events be reviewed. That the Soapbox EMR be transferred to the Community Events EMR.



Report to	Full Town Council
Subject	Newmarket Youth Strategy
Purpose	Decision
Classification	Unrestricted
Meeting date	26th June 2023
Item number	12
Written By	Cathy Whitaker CLERK

Summary: This report gives a report from the recent meeting of the Newmarket Youth Action Group on 15th June, with a recommendation. (Meeting notes from 15/6/23 attached to this report)

1.	Introduction
a.	The NYAG has been meeting monthly since its inception in January 2023.
b.	The NYAG is working on an emerging Youth Strategy for Newmarket, currently looking at identifying and mapping the provision for young people in the area to assess gaps.
2.	Context
a.	Teen Chill is an initiative for young people, currently in its first year, which is successful and popular, run by Abbeycroft Leisure.
b.	Currently, it has one employed staff member and a volunteer.
3.	Proposal/Options
a.	It is now necessary to add a staff member to the group and the request is that the current volunteer, who aspires to be a youth worker, be added to the payroll.
b.	Funding is being sought for this.
4.	Financial/Resource Implications
a.	£1,728 per year : 48 weeks at 3 hours per week at £12 per hour.
b.	The NYAG requests that NTC consider supporting this by funding this annual amount.
5.	Next Steps/Recommendations
a.	Council supports the Teen Chill programme in funding the annual costs of a second Youth Worker at a total of £1,728 per year.
b.	A current budget account be created for Youth Strategy, with a virement of £5,000 in total being approved from 4114/101 other reserves to the new Youth Strategy account. Further budgeting in subsequent years to be included in the on-going budgeting process.



**Meeting Notes of the Newmarket Youth Action Group meeting
on 15th June 2023; 1pm at Newmarket Academy**

Those present:

Representing:

Cllr Michael Jefferys	Chair of NYAG
Cathy Whitaker	NTC Town Clerk
Deputy Chairpersons	Lucy, Leah, Bradlee, Daniel
Abi Cartwright	Abbeycroft Leisure (Teen Chill)
Jon Gilbert	Newmarket Community Network
Margo Walsh	Racing Community
Natalie Robinson	Love Newmarket BID
Bill Butcher PCSO	Police
Richard Hall	Newmarket Academy
Resident of Newmarket	Rachel Wood

1: Welcome: Cllr Jefferys opened the meeting.

2: Introductions: Introductions were given as Abi Cartwright was standing in for Charlie Potter from Abbeygate Leisure.

3: Apologies: Nick Bunn (Flagship), Dave Hall (NCF), Jerry Bendell (YFC), Liga Barta (WS College), Peter Southerill (Social Care), Charlie Potter (Abbeycroft Leisure).

4: Review of meeting notes from previous meeting (18/5/2023): The notes were reviewed.

PSCO BB reported that the fire service has endorsed the youth shelter proposal. The police service will be signing off imminently. CW reported that a letter had been sent to WSC regarding the youth shelter; no response as yet.

5: D.Hall (NCF) Mapping of YP services: deferred due to absence. However, Dave sent a report – “The mapping of services represents my main contribution to the meeting on 15th – which is still waiting upon feedback from a few members of the group. I will chase directly those that are yet to provide their information and then update the map. I will aim to circulate that map via yourself by the end of June. It should also be noted that this activity will link in to both Suffolk Infolink and to John Gilbert’s work on the Newmarket Community Network.” Jon Gilbert gave summary of the emerging mapping of services system to inform the Deputy Chairpersons. Currently this is live on the website of the Newmarket Community Network – could all look at it and feedback to Town Clerk?

ACTION: Request by DepChair – Once system is ready could it be presented in Assembly at the Academy and on the school website?

6: To discuss the consultation by young people regarding the installation of a shelter near skate park / funding: A quote and specification for an 8-sided shelter was tabled by the Town Clerk. The Deputy Chairs presented their thoughts regarding the shelter, including such matters as:-

- Needs concrete base
- Could roof extend to overlap to keep dry?
- Can the base be raised?



Newmarket TOWN COUNCIL

THE KING EDWARD VII MEMORIAL HALL
HIGH STREET, NEWMARKET, SUFFOLK, CB8 8JP

Telephone: 01638 667227

Town Mayor: Councillor Philippa Winter

Town Clerk: Cathy Whitaker

- *Colour to be green*
- *Does the roof give solar protection?*
- *Needs bins nearby*
- *Needs signage – no climbing, etc.*
- *Drainage?*
- *Wheelchair accessible?*

ACTION: CW – find out where the old shelter was taken by WSC from the BMX area on Studlands

Funding suggestions were discussed.

ACTION: CW – to bring funding details to the next meeting of the NYAG

7: To discuss the funding of a Key Worker for the Teen Chill programme: Abi spoke regarding the Teen Chill programme and its success and popularity with young people; a weekly service delivered during school term with a few events throughout the summer term also. There is a need for extra staff; the current volunteer aspires to be a youth worker, enrol onto Youth Work training courses and be on the Teen Chill payroll; thus ensuring the programme can be delivered as a safe and effective service for the young people of Newmarket and surrounding areas. The cost would be 48 weeks per year, 3 hours per week @ £12 per hour - £1,728.00.

ACTION: CW/MJ – to take to NTC as a recommendation for annual funding of a Youth Worker for Teen Chill

8: To confirm dates for on-going meetings: The next meeting will be Thursday 20th July at 1pm at the Academy, with no meeting in August. September's meeting due for 21st September, but this will be confirmed at the July meeting.

9: AOB: JG gave a summary of the **old St Felix school site** and the SCC/WSC proposed development. A proposal was made – "NYAG agreed that it endorses the Newmarket Town Council policy of calling for a full community sports and recreation area on the site adjacent to the GL Playing Field, with no housing."

JG gave details of a **planned light projection art project in September** – an outdoor event with graffiti art. Funding is being sought and the venue is potentially the Racing Centre. This is not just for Teen Chill, but the wider community. Deputy Chairs approved of the plans.

10: Date of Next Meeting: Thursday 20th July 2023; Newmarket Academy. Gather by 1pm / Meeting Start 1.15pm. **Please note that our meetings are monthly on the 3rd Thursday – there is no hybrid drop-in facility at the Academy**

11: Close: 14:00hrs

Blank



Newmarket
TOWN COUNCIL

Newmarket Journal



Rotary Newmarket Local Community Award's 2023 Nomination Form

Environmental Award

An Award for a person, or group of people, who help to make our local community more environmentally friendly.

Diversity Award

An Award for a person, or group of people, who inspire people from all walks of life to come together for a common cause. They help to break down barriers and to encourage community cohesion.

Neighbour/Carer Award

Awarded to someone who makes a difference to the lives of others through their care and support, without whom life would be more challenging.

Fundraiser

Awarded to a person, or group of people, who have gone above and beyond to raise funds for a needy cause.

Super Server

Awarded to a person who goes above and beyond in a customer facing role in the community. Somebody who gives the best customer service always with a smile on their face.

Volunteer

Awarded to an individual, or group of people, who voluntarily give of their time to help with needy causes, making a difference to those who live within the community.

Inspiration Award

An award for someone who has dedicated their time over many years to a sporting activity, musical activity, or another activity where they have inspired others to partake in this event.

To comply with the Data Protection Act we assure you that the personal data we hold (name, address or phone No), will be destroyed on the 1st August 2021 following the Awards Event.



GOLDING
NEWMARKET



Please submit Nomination Form to : newmarketrotary@virginmedia.com OR
c.conwayjarrett@hotmail.co.uk

About You

Your name:

Your email address:

Your telephone number:

Your Nominee

Name of the person/group you are nominating:

If the person you are nominating is under 18 we ask for their parent/guardian details.

Category you are nominating them for:

How do you know the nominee?

Why are you nominating this person/group: (maximum 250 words)