



Newmarket

TOWN COUNCIL

Minutes of the Extraordinary Meeting of the Human Resources Committee

Held on Tuesday 2nd May 2023 at 6:50pm

Attendance:

Councillor J Harvey (Chairman)
Councillor R Hood

Councillor P Hulbert
Councillor M Jefferys
Councillor P Winter

Also present: C Whitaker – Town Clerk, T Symonds – Deputy Town Clerk and J Ashton – Minute Assistant.

Minute

- H/23/05/1 Chairman to Read the Fire Safety Notice and Announce that Proceedings May be Filmed or Recorded**
The Fire Notice was not required.
- H/23/05/2 Apologies for Absence**
Apologies were received from Cllrs Drummond and Lay. Cllrs Hall and Yarrow were absent
- H/23/05/3 Declaration of Member's Interests and to Remind Councillors of the Need to Keep up to Date Their Register of Member's Interests and to Consider Any Requests Received for Member's Dispensation**
None noted. There were no requests for dispensations.
- H/23/05/4 To Receive and Confirm for Accuracy the Minutes of the Human Resources Meeting Held on Monday 31st October 2022 and Any Matters Arising**
Members received the minutes of the Human Resources Committee Meeting held on Monday 31st October 2022 and the following was agreed:
- H/23/05/4.01 Resolved**
That the minutes of the Human Resources Committee meeting held on Monday 31st October 2022 be adopted and be signed as a correct record by the Chairman of the Human Resources Committee.
- There were no matters arising.
- H/23/05/5 Public Open Session**
No members of the public were present.
- H/23/05/6 Recruitment**
Town Clerk reported that there was an urgent need to recruit an Events Manager and Events Co-ordinator/Marketing Assistant that need to be in post for the summer events. The following was agreed:
- H/23/05/6.01 Recommendation**
That delegated powers be given to the Clerk, Mayor and HR Chairman/Vice

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Chairman to make the decisions necessary within the current and reasonable boundaries and budget to take forward the process of filling the events role.

The Chairman recorded a vote of thanks to Christy Argyroudi, Events Manager, for her past work and dedication to her role and the council and he wished her well for the future.

H/23/05/7 Date of Next Meeting
Monday 22nd May 2023.

Meeting closed at 6:58pm

Signed: By the Chairman Date: Tuesday 2nd May 2023

Summary of Recommendations

Recommendation	Recommendation Wording
<u>H/23/05/6.01 Recommendation</u>	That delegated powers be given to the Clerk, Mayor and HR Chairman/Vice Chairman to make the decisions necessary within the current and reasonable boundaries and budget to take forward the process of filling the events role.