



Report to	Leisure Services
Subject	Review of events hire fees.
Purpose	Decision
Classification	Unrestricted
Meeting date	15 May 2023
Item number	12
Written By	Events Manager

Summary: This report outlines the current room hire charges and the possibility of adjusting the fees according to the competition and economic climate.

Councillors are asked to **CONSIDER** and **APPROVE** the **RECOMMENDATIONS** outlined in this report:

1. Current room hire charges
2. Competition
3. Review charges

1.	Introduction
a.	The vast majority of the lettings of Newmarket Venues are for the use of the hall, and/or kitchen and /or meeting room and do not require any additional services to be provided.
2.	Context
a.	The current fees were reduced in 2021
b.	The wedding packages have remained the same since 2017
4.	Financial/Resource Implications
a.	Competition hourly rate: Catholic church £23 (No VAT), Stable £20 (No VAT), Racing Centre £37.80 (VAT included) community rate £25.20 (VAT included)
b.	Newmarket Venues £34.80 (VAT included), community rate £18 (VAT included)
c.	Wedding packages: £840 (VAT included), £1,620(VAT included), £2,400 (VAT included)
5.	Next Steps/Recommendations
a.	It is proposed that all existing room hire rates remain the same for the financial year 2023-2024 due to the cost of living crisis. The fees to be reviewed in April 2024



Report to	Leisure services
Subject	Events Update
Purpose	Information
Classification	Unrestricted
Meeting date	15 May
Item number	13
Written By	Events Manager

Summary:	This report outlines a debrief of the town's coronation celebrations and a summary of the summer events
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1.	Introduction
a.	Town Coronation event
b.	Car boot sales
c.	Wellbeing Yoga classes
d.	Summer Entertainment in Memorial Gardens
2.	Context
a.	The coronation celebrations were a fantastic success, and despite the weather forecast, Newmarket residents supported the event. Luckily the weather held up and more than 1,000 people attended the event. It was great to see people engaged with the displays, stalls and activities that were happening. Three bands had an amazing stage set-up and people enjoyed an afternoon with great music, sing-a-longs and dancing. The fun fair provider cancelled the big rides due to the wet forecast. The food stall holders were very pleased with the takings. More people would have attended if the weather forecast was brighter. There were compliments on the day and also by email since.
b.	<u>Car boot sales at the Severals</u> 28 May: Laureate Academy PTA 25 June: Newmarket Lions Club 2nd July: Exning Scouts 16 July: Newmarket Evening WI 30 July: Newmarket URC Tennis club 13 August: Royal British Legion Newmarket 20 August: Somerset Court Cheveley, raise money for a defibrillator 27 August: Little Buds preschool
c.	<u>Yoga in Memorial Gardens</u> A new yoga instructor is appointed to deliver the classes. The gardens will close earlier on the dates of the classes. Registrations have started via Eventbrite. 31 st May, 7 th June, 5 th July, 2 nd August, 14 th June, 12 th July, 09 th August, 21 st June, 19 th July, 16 th August, 28 th June, 26 th July, 23 rd August
d.	Five days over the summer holidays, free activities in the Memorial Gardens. Workshops, theatre performances, magic shows, face painting, animal encounters. Details programme will be provided at the next Leisure service meeting. The council will provide fee holiday meals funded by the government and coordinated by West Suffolk Council.



Report to	Leisure Services Committee	
Subject	Newmarket Venues	
Purpose	Information	
Classification	Unrestricted	
Meeting date	15 th May 2023	
Item number	14	
Written By	Events manager	
Summary:	This report outlines the room hire revenue comparison for March and April 2022/2023 and the upcoming meetings/events at Newmarket Venues	
Current Year.	Previous Year	
March Revenue: £4,248	March Revenue: £7,114	
Year to date: £46,939	Year to date: £38,228	
April Revenue: £4,495	April Revenue: £2,392	
May 2023 bookings		
Elections West Suffolk £478.50	Pavilion Community arts £63	
1x Private meeting £120	Pavilion Private weekly meeting £67.50	
4x Private meetings: £143.75	Pavilion 3x yoga classes £150	
1x NHS Blood bookings £360	Severals school use £8.33	
1x Charity meeting £120 plus catering £260	Toilets use Joggers Free	
1x Charity meeting £150	Severals outdoor fitness £83.33	
1x Children party £116		
2x Monday’s dance events: £192		
1x Sunday dance event £120		
Comedy night £174		
Children’s theatre workshop £83.33		
Tea dance		
June 2023 bookings		
3x NHS blood bookings £1,080	Pavilion weekly private meeting £54	
6x private meetings £218.75	Pavilion Community arts £84	
3-day chess tournament £384.25	Pavilion Charity walk Free	
Job fair £156	Severals events £300	
1x Sunday dance event £120	Severals outdoor fitness £99.96	
4x Monday’s dance events £384		
Tea dance		
Prices exclude VAT		