

05/01/2023

Newmarket Town Council Current Year 2022/2023

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Detailed Income & Expenditure by Budget Heading AS AT 31/12/2022

Month No: 9

Committee Report LEISURE SERVICES M9

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>Leisure Services</u>								
<u>120 Memorial Hall</u>								
1001 Hall Hire Standard Rate	4,473	16,866	20,000	3,134			84.3%	
1016 Refreshments Income	0	382	1,000	618			38.2%	
Memorial Hall :- Income	4,473	17,248	21,000	3,752			82.1%	0
4011 Rates	0	5,988	6,300	312		312	95.0%	
4012 Water Rates	0	3,532	3,000	(532)		(532)	117.7%	
4014 Electricity	267	3,775	5,000	1,225		1,225	75.5%	
4015 Gas	1,179	3,344	6,000	2,656		2,656	55.7%	
4016 Cleaning	0	1,866	2,000	134		134	93.3%	
4017 Fire Precautions	0	428	510	82		82	83.9%	
4036 R&M - Buildings	4,050	24,076	5,000	(19,076)		(19,076)	481.5%	16,442
4038 Furniture/Fixtures/Fittings	38	1,317	2,500	1,183		1,183	52.7%	
4040 Trade Refuse Collections	0	1,895	1,953	58		58	97.0%	
4044 Public Toilet Cleansing	0	151	200	49		49	75.6%	
4046 Opening/Closing Costs	0	99	0	(99)		(99)	0.0%	
4078 Refreshment Costs Hall Hire	0	283	800	517		517	35.4%	
4080 PWLB Loan Charges (CAP + INT)	44,932	89,864	89,864	1		1	100.0%	
Memorial Hall :- Indirect Expenditure	50,467	136,616	123,127	(13,489)	0	(13,489)	111.0%	16,442
Net Income over Expenditure	(45,994)	(119,368)	(102,127)	17,241				
6000 plus Transfer from EMR	4,677	16,442						
Movement to/(from) Gen Reserve	(41,317)	(102,926)						
<u>301 Arts</u>								
1043 Income - Tea Dance	0	56	500	444			11.2%	
1181 Grant Received WSC	0	2,250	0	(2,250)			0.0%	
Arts :- Income	0	2,306	500	(1,806)			461.2%	0
4440 Costs - Childrens' Events	0	5,684	7,000	1,316		1,316	81.2%	
4443 Costs - Tea Dance	5	281	1,800	1,519		1,519	15.6%	
Arts :- Indirect Expenditure	5	5,965	8,800	2,835	0	2,835	67.8%	0
Net Income over Expenditure	(5)	(3,659)	(8,300)	(4,641)				
<u>302 Winter Event</u>								
1059 Income - Winter Event	70	70	3,000	2,930			2.3%	
1100 Grants Received	0	7,000	0	(7,000)			0.0%	
1181 Grant Received WSC	0	1,800	0	(1,800)			0.0%	
Winter Event :- Income	70	8,870	3,000	(5,870)			295.7%	0

Continued over page

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4453 Cost - Winter Event	1,320	12,940	11,000	(1,940)		(1,940)	117.6%	
Winter Event :- Indirect Expenditure	1,320	12,940	11,000	(1,940)	0	(1,940)	117.6%	0
Net Income over Expenditure	(1,250)	(4,070)	(8,000)	(3,930)				
303 Entertainments								
1005 Misc Income	0	1,000	0	(1,000)			0.0%	1,000
1172 SoapBox Derby - income	650	13,504	10,000	(3,504)			135.0%	
Entertainments :- Income	650	14,504	10,000	(4,504)			145.0%	1,000
4095 Assets Purchased	0	2,089	0	(2,089)		(2,089)	0.0%	1,788
4098 SoapBox Derby - costs	0	29,456	10,000	(19,456)		(19,456)	294.6%	4,800
4179 Events/Entertainment General	1,329	2,332	5,000	2,668		2,668	46.6%	
Entertainments :- Indirect Expenditure	1,329	33,877	15,000	(18,877)	0	(18,877)	225.8%	6,588
Net Income over Expenditure	(679)	(19,373)	(5,000)	14,373				
6000 plus Transfer from EMR	0	6,588						
6001 less Transfer to EMR	0	1,000						
Movement to/(from) Gen Reserve	(678)	(13,785)						
304 Tourism								
4311 Christmas Tree	325	2,434	1,000	(1,434)		(1,434)	243.4%	
Tourism :- Indirect Expenditure	325	2,434	1,000	(1,434)	0	(1,434)	243.4%	0
Net Expenditure	(325)	(2,434)	(1,000)	1,434				
305 Carnival								
1026 Carnival income	0	770	1,000	230			77.0%	
1100 Grants Received	0	4,119	0	(4,119)			0.0%	
Carnival :- Income	0	4,889	1,000	(3,889)			488.9%	0
4312 Newmarket Carnival	0	18,577	10,000	(8,577)		(8,577)	185.8%	5,979
Carnival :- Indirect Expenditure	0	18,577	10,000	(8,577)	0	(8,577)	185.8%	5,979
Net Income over Expenditure	0	(13,689)	(9,000)	4,689				
6000 plus Transfer from EMR	0	5,979						
Movement to/(from) Gen Reserve	0	(7,710)						
306 Memorial Gardens								
1004 Kiosk Income	0	0	1,200	1,200			0.0%	

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1100 Grants Received	0	9,220	0	(9,220)			0.0%	
1181 Grant Received WSC	46,938	46,938	0	(46,938)			0.0%	
Memorial Gardens :- Income	46,938	56,158	1,200	(54,958)			4679.8%	0
4012 Water Rates	0	1,996	1,000	(996)		(996)	199.6%	
4014 Electricity	0	0	105	105		105	0.0%	
4037 R&M - Grounds	(1,964)	17,707	5,000	(12,707)		(12,707)	354.1%	10,823
4041 R&M - play-equipment	53,635	54,481	18,500	(35,981)		(35,981)	294.5%	
4046 Opening/Closing Costs	70	4,086	5,000	914		914	81.7%	
4095 Assets Purchased	0	499	0	(499)		(499)	0.0%	
4112 Water Feature	965	2,415	6,000	3,585		3,585	40.3%	
4142 Memorial Garden Kiosk	0	1,106	1,000	(106)		(106)	110.6%	
Memorial Gardens :- Indirect Expenditure	52,706	82,290	36,605	(45,685)	0	(45,685)	224.8%	10,823
Net Income over Expenditure	(5,768)	(26,132)	(35,405)	(9,273)				
6000 plus Transfer from EMR	0	10,823						
Movement to/(from) Gen Reserve	(5,768)	(15,309)						
<u>307 Twinning</u>								
1005 Misc Income	0	623	0	(623)			0.0%	
Twinning :- Income	0	623	0	(623)				0
4181 Twinning Expenses	0	5,616	3,500	(2,116)		(2,116)	160.4%	1,500
Twinning :- Indirect Expenditure	0	5,616	3,500	(2,116)	0	(2,116)	160.4%	1,500
Net Income over Expenditure	0	(4,993)	(3,500)	1,493				
6000 plus Transfer from EMR	0	1,500						
Movement to/(from) Gen Reserve	0	(3,493)						
<u>310 The Severals Sports Facilities</u>								
1002 Sports Hire Income	1,729	16,041	5,000	(11,041)			320.8%	
1005 Misc Income	0	195	0	(195)			0.0%	
1016 Refreshments Income	0	258	0	(258)			0.0%	
The Severals Sports Facilities :- Income	1,729	16,494	5,000	(11,494)			329.9%	0
4011 Rates	0	1,185	2,450	1,265		1,265	48.4%	
4012 Water Rates	0	360	2,000	1,640		1,640	18.0%	
4014 Electricity	0	815	1,000	185		185	81.5%	
4015 Gas	344	695	3,045	2,350		2,350	22.8%	
4016 Cleaning	26	111	0	(111)		(111)	0.0%	
4017 Fire Precautions	0	80	250	170		170	32.0%	

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4036 R&M - Buildings	180	5,039	10,000	4,961		4,961	50.4%	
4037 R&M - Grounds	0	334	1,000	666		666	33.4%	
4038 Furniture/Fixtures/Fittings	0	30	1,000	970		970	3.0%	
4040 Trade Refuse Collections	0	645	500	(145)		(145)	129.1%	
4044 Public Toilet Cleansing	0	53	100	47		47	52.6%	
The Severals Sports Facilities :- Indirect Expenditure	550	9,348	21,345	11,997	0	11,997	43.8%	0
Net Income over Expenditure	1,178	7,147	(16,345)	(23,492)				
Leisure Services :- Income	53,860	121,092	41,700	(79,392)			290.4%	
Expenditure	106,702	307,664	230,377	(77,287)	0	(77,287)	133.5%	
Net Income over Expenditure	(52,843)	(186,571)	(188,677)	(2,106)				
plus Transfer from EMR	4,677	41,332						
less Transfer to EMR	0	1,000						
Movement to/(from) Gen Reserve	(48,166)	(146,239)						
Grand Totals:- Income	53,860	121,092	41,700	(79,392)			290.4%	
Expenditure	106,702	307,664	230,377	(77,287)	0	(77,287)	133.5%	
Net Income over Expenditure	(52,843)	(186,571)	(188,677)	(2,106)				
plus Transfer from EMR	4,677	41,332						
less Transfer to EMR	0	1,000						
Movement to/(from) Gen Reserve	(48,166)	(146,239)						



Newmarket Memorial Gardens

Inspection Ref: 1901792

Site Ref: 26066

Operational Inspection - 21-December-2022 - 07:46 Inspector Tim McGhee

Risk Assessment: 8 Low Risk

**Location:**

The site is located in an area of public open space and is not directly overlooked by any properties in the local community.

Disabled Access:

Generally accessible; an area accessible to most.

i 4 - Very Low Risk

Item: Site General
Manufacturer: Owner/Operator
Surface Type: N/A
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

This item is satisfactory - no work required -

i 4 - Very Low Risk

Item: Sign
Manufacturer: Owner/Operator
Surface Type: N/A
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

This item is satisfactory - no work required -



i 4 - Very Low Risk

Item: Fence - Bow Top
Manufacturer: Unknown
Surface Type: Grass
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A



Total Findings: 1

Finding 1

This item is satisfactory - no work required -

i 4 - Very Low Risk

Item: Bench
Manufacturer: Unknown
Surface Type: Mixed Surface
Item Quantity: 3
Equipment Compliance: N/A
Surface Area Compliance: N/A



Total Findings: 1

Finding 1

This item is satisfactory - no work required -



i 4 - Very Low Risk

Item: Bench
Manufacturer: Marmax Products Ltd
Surface Type: Grass
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A



Total Findings: 1

Finding 1

This item is satisfactory - no work required -

i 4 - Very Low Risk

Item: Litter Bin
Manufacturer: Unknown
Surface Type: Grass
Item Part Number:
Item Quantity: 3
Equipment Compliance: N/A
Surface Area Compliance: N/A
Total Findings: 1



Finding 1

This item is satisfactory - no work required -

8 - Low Risk

Item: Splash Pad
Manufacturer: Unknown
Surface Type: Wet Pour
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

There is algae or moss on the surface of the equipment - Clean and treat appropriately

4 - Very Low Risk

Item: Sand Play Area
Manufacturer: Unknown
Surface Type: N/A
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

This item is satisfactory - no work required -

8 - Low Risk

Item: Multi Play (Senior)
Manufacturer: Unknown
Surface Type: Bark Mulch
Item Quantity: 1
Equipment Compliance: No
Surface Area Compliance: Yes

Total Findings: 7



Finding 1

The ropes/nets are worn/damaged in places - Monitor for any further deterioration and repair or replace as required

Finding 3

There is some graffiti present - Remove the graffiti

Finding 5

There is or are fixings missing on the item - Replace all missing fixings

Finding 7

A number of fixing(s) have worked loose - Secure all loose fixings

Finding 2

The ropes/nets are worn/damaged in places - Monitor for any further deterioration and repair or replace as required

Finding 4

Upper roof net disconnected at entry point - Resecure

Finding 6

Missing item - Remove fixing

4 - Very Low Risk

Item: Log Climber
Manufacturer: Unknown
Surface Type: Bark Mulch
Item Quantity: 1
Equipment Compliance: Yes
Surface Area Compliance: Yes

Total Findings: 1



Finding 1

This item is satisfactory - no work required -

4 - Very Low Risk

Item: Single Point Swing - Type 3
Manufacturer: Massey & Harris
Surface Type: Bark Mulch
Item Quantity: 1
Equipment Compliance: No
Surface Area Compliance: Yes

Total Findings: 1



Finding 1

This item is satisfactory - no work required -

6 - Low Risk

Item: Cable Runway
Manufacturer: Massey & Harris
Surface Type: Bark Mulch
Item Quantity: 1
Equipment Compliance: No
Surface Area Compliance: Yes

Total Findings: 2



Finding 1

Bark retaining timbers broken - Repair as necessary

Finding 2

There is some notable evidence of chain wear - Monitor for any further deterioration and replace when 40% worn

i 4 - Very Low Risk

Item: Gate - Maintenance
Manufacturer: Easy Gate Ltd
Surface Type: Concrete
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

This item is satisfactory - no work required -

i 4 - Very Low Risk

Item: Inclusive Roundabout
Manufacturer: Hags
Surface Type: Wet Pour
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

This item is satisfactory - no work required -

i 4 - Very Low Risk

Item: Multi Play (Junior)
Manufacturer: Not Identified
Surface Type: Wet Pour
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

This item is satisfactory - no work required -

i 4 - Very Low Risk

Item: Spring Motorbike
Manufacturer: Ledon
Surface Type: Wet Pour
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

This item is satisfactory - no work required -

i 4 - Very Low Risk

Item: 1 Bay Swing
Manufacturer: Online Playgrounds
Surface Type: Wet Pour
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

This item is satisfactory - no work required -

i 4 - Very Low Risk

Item: Crawling Tunnel
Manufacturer: Online Playgrounds
Surface Type: Wet Pour
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

This item is satisfactory - no work required -



i 4 - Very Low Risk

Item: Sensory Item
Manufacturer: Online Playgrounds
Surface Type: Wet Pour
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

This item is satisfactory - no work required -

Findings information

8 - Low Risk (Finding 1)

Item: Other - Splash Pad
Manufacturer: Unknown

Risk Level: L - Low Risk
Surface: Wet Pour



Finding: There is algae or moss on the surface of the equipment

Action: Clean and treat appropriately

i 6 - Low Risk (Finding 1)

Item: Activity Equipment - Multi Play (Senior)
Manufacturer: Unknown

Risk Level: L - Low Risk
Surface: Bark Mulch



Finding: The ropes/nets are worn/damaged in places

Action: Monitor for any further deterioration and repair or replace as required

i 6 - Low Risk (Finding 2)

Item: Activity Equipment - Multi Play (Senior)
Manufacturer: Unknown

Risk Level: L - Low Risk
Surface: Bark Mulch



Finding: The ropes/nets are worn/damaged in places

Action: Monitor for any further deterioration and repair or replace as required

i 0 - Risk Assessment not Undertaken (Finding 3)

Item: Activity Equipment - Multi Play (Senior)
Manufacturer: Unknown

Risk Level: N - Risk Assessment not Undertaken
Surface: Bark Mulch



Finding: There is some graffiti present

Action: Remove the graffiti

i 5 - Very Low Risk (Finding 4)

Item: Activity Equipment - Multi Play (Senior)
Manufacturer: Unknown

Risk Level: V - Very Low Risk
Surface: Bark Mulch



Finding: Upper roof net disconnected at entry point

Action: Resecure

i 8 - Low Risk (Finding 5)

Item: Activity Equipment - Multi Play (Senior)
Manufacturer: Unknown

Risk Level: L - Low Risk
Surface: Bark Mulch



Finding: There is or are fixings missing on the item

Action: Replace all missing fixings

i 0 - Risk Assessment not Undertaken (Finding 6)

Item: Activity Equipment - Multi Play (Senior)
Manufacturer: Unknown

Risk Level: N - Risk Assessment not Undertaken
Surface: Bark Mulch



Finding: Missing item

Action: Remove fixing

i 6 - Low Risk (Finding 7)

Item: Activity Equipment - Multi Play (Senior)
Manufacturer: Unknown

Risk Level: L - Low Risk
Surface: Bark Mulch



Finding: A number of fixing(s) have worked loose

Action: Secure all loose fixings

i 3 - Very Low Risk (Finding 1)

Item: Other - Cable Runway
Manufacturer: Massey & Harris

Risk Level: V - Very Low Risk
Surface: Bark Mulch



Finding: Bark retaining timbers broken

Action: Repair as necessary

i 6 - Low Risk (Finding 2)

Item: Other - Cable Runway
Manufacturer: Massey & Harris

Risk Level: L - Low Risk
Surface: Bark Mulch



Finding: There is some notable evidence of chain wear

Action: Monitor for any further deterioration and replace when 40% worn

Completed Findings Information

The following items have been marked as complete by the inspector during the course of this inspection.



0 - Risk Assessment not Undertaken (Finding 1) - **Marked as complete on 21-December-2022**

Item: Ancillary Items - Site General
Manufacturer: Owner/Operator

Risk Level: N - Risk Assessment not Undertaken
Surface: N/A



Finding: Multi play within play area taped off ineffectively.

Action: Assess means of isolating unit as it appears to still be in use



8 - Low Risk (Finding 1) - **Marked as complete on 21-December-2022**

Item: Swings - Single Point Swing - Type 3
Manufacturer: Massey & Harris

Risk Level: L - Low Risk
Surface: Bark Mulch



Finding: The safety surface is low and the membrane is exposed creating trip points

Action: Remove or resecure the exposed membrane and top up the surface to the correct level

Blank



Report to	Leisure Services
Subject	Coronation event
Purpose	Information
Classification	Unrestricted
Meeting date	9 January 2023
Item number	9b
Written By	Events Manager

Summary: This report outlines the preliminary plans to celebrate the King's Coronation

Councillors are asked to **CONSIDER** and **APPROVE** the **RECOMMENDATIONS** outlined in this report:

1. The date and times of the event
2. The budget
3. The event plan

1.	Introduction
a.	The bank holiday will fall on Monday 8 May, following the Coronation on Saturday 6 May.
2.	Context
a.	The working group agreed to hold the town's celebration on Monday 8 th May, 1.00pm to 7.00pm at the Severals
3.	Proposal/Options
a.	Fun fair rides
b.	Stage with live bands & horrible history performance
c.	Food and drink stallholders & community stalls
d.	Crown art workshop, games arena, circus whiz
e.	Other entertainment – to be confirmed
4.	Financial/Resource Implications
a.	Total budget £10K

Blank



Report to	Leisure Services Committee
Subject	Newmarket Venues
Purpose	Information
Classification	Unrestricted
Meeting date	9th January 2023
Item number	10
Written By	Events Manager

Summary: This report outlines the room hire revenue comparison for November and December 2021/2022 and briefly describes January & February 2023 meetings/events in Newmarket Venues.

Current Year.	Previous Year
November Revenue: £4,231	November Revenue: £2,218
December Revenue: £6,202	December Revenue: £209
Year to date: £32,908	Year to date: £27,365

January 2023 bookings:

3x Dance events £574.50
 2x Birthday parties £246.50
 Weekly dance events £344
 Meeting £51.88
 Blood donation £360
 Daily booking Pavilion £1,666
 Weekly booking Pavilion £67.50
 2x Yoga classes Pavilion £100
 Weekly outdoor fitness classes £99.96
 Newmarket Community arts weekly Pavilion use: Free

February 2023 bookings:

1x Charity music event £60
 1x Monthly dance event £120
 Weekly dance events £384
 Meeting £51.88
 3-day Sunnica hearing £1.520
 Blood donation £360
 Weekly bookings Pavilion £54
 Daily booking Pavilion £1,666
 Weekly outdoor fitness classes £99.96
 Newmarket Community arts weekly Pavilion use: Free

Prices exclude VAT