



Newmarket TOWN COUNCIL

The Memorial Hall, High Street, Newmarket, CB8 8JP
Tel: 01638 667 227. E-mail townclerk@newmarket.gov.uk

NOTICE IS HEREBY GIVEN OF A MEETING OF THE NEWMARKET TOWN COUNCIL
to be held at
Memorial Hall, High Street, Newmarket, CB8 8JP
Monday 19th December at 7.00pm
Councillors are hereby summoned to attend
for the purpose of transacting the business that follows

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting.
Members of the public and press may not orally report or comment about a meeting as it takes place if present at a meeting of the Council, but otherwise may:

- a. film, photograph or make an audio recording of the meeting;
- b. use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
- c. Report or comment on the proceedings in writing, during or after a meeting or orally after the meeting.

The Council will where possible facilitate such recording unless it is being disruptive. It will also take steps to ensure that children, the vulnerable and members of the public who object to being filmed are protected without undermining the broader purpose of the meeting

AGENDA

1. **Welcome** - The Mayor to read the fire safety notice and announce that this meeting is being recorded and to ask whether anyone else intends to record the meeting
2. **Apologies** for absence
3. **Declaration of interests**
 - a) Councillors are invited to raise any declarations of interest concerning items on the agenda
 - b) To consider any requests for dispensation
4. **Minutes of the previous meeting held 28th November 2022**
 - a) To consider and adopt the minutes, as a true record of the proceedings
 - b) To consider any matters arising
5. **Public participation** – an invitation to members of the public to make representations to Councillors.
Resolutions can only be made on items on the agenda
Rules of public participation: no person may for longer than 3 minutes in total. The maximum time permitted for this item is 15 minutes. This is the only opportunity during the meeting, for members of the public to address Councillors.
6. **Councillor Reports** - to receive and note reports (if any) from County and District Councillors, Ward Reports and outside bodies reports from Town Councillors
7. **Announcements** - To receive the Town Mayor's and Deputy Mayor's Announcements (if any)
8. **Committee Meetings**
 - a) To receive the minutes and consider and approve any recommendations from the Development & Planning meetings held on 5th December 2022
 - b) To receive the minutes and consider and approve any recommendations from the Community Services meeting held on 5th December 2022
9. **Suffolk Constabulary** – to receive a report (to follow)
10. **Budget 2023/2024**
 - a. To approve the full budget proposal for 2023/2024
 - b. To approve the precept submission for 2023/2024
11. **Electric Vehicle Charging Consultation** – to discuss with WSC Officers regarding the proposed consultation for the locations of EV chargers at Studlands
12. **Early Day Motion (EDM)** – to consider supporting a new Early Day Motion "Intimidation at community, parish and town councils" – EDM611

Distribute to the following for information:

County & District Councillors, The Press, Newmarket Town Council Website

- 13. CGP – Making Connections Consultation** – to receive a recommendation for a Town Council response to the consultation from the Task and Finish Working Group
- 14. Correspondence**
- 15. Date of the next Meeting – Monday 30th January 2023**

Signed: *CE Whitaker*
Cathy Whitaker, Town Clerk

Date: 13th December 2022

Distribute to the following for information:

County & District Councillors, The Press, Newmarket Town Council Website



Newmarket

TOWN COUNCIL

Minutes of the Meeting of Newmarket Town Council held on Monday 28th November 2022 at 6:15pm at the Memorial Hall

Attendance:

Councillor P Winter (Town Mayor)
Councillor J Berry
Councillor J Borda
Councillor J Clover
Councillor L Crissall
Councillor J Ferries

Councillor J Harvey
Councillor P Hulbert
Councillor M Jefferys
Councillor J Lay
Councillor C O'Neill
Councillor S Perry
Councillor K Yarrow

Also Present: C Whitaker – Town Clerk, T Symonds – Deputy Town Clerk, J Ashton – Minute Assistant, 1 Member of the Press and 13 Members of the Public.

Minute

- 22/11/1 Welcome**
The Chairman opened the meeting and read the fire safety notice and confirmed that proceedings were being recorded.
- 22/11/2 Apologies for Absence – LGA 1972, Section 85(1) & (2)**
Apologies were received from Cllrs Anderson and De'Ath. Cllrs Hall, Hood and Drummond were absent.
- 22/11/3 Declaration of Members Interests & to Remind Councillors of the Need to Keep up to Date Their Register of Member's Interests and to Consider any Requests Received for Member's Dispensation**
None noted. There were no member dispensation requests.
- 22/11/4 To Receive and Confirm the Minutes of the Town Council Meeting held on 31st October 2022 and any Matters Arising.**
The minutes of the meeting held on 31st October 2022 were presented and the following was agreed:
- 22/11/4.01 Resolved**
That the minutes of the meeting held on 31st October 2022 be adopted and signed as a correct record by the Town Mayor.
- There were no matters arising.
- 22/11/5 West Suffolk Citizen's Advice Bureau**
Carol Eagles gave a presentation on what the CAB do, current projects and recent activities in and around Newmarket. She thanked NTC for their continued support.

Cllr Berry joined the meeting

She reported that they are always on the look-out for new volunteers who, without their help, the CAB could not afford to deliver services.

The Mayor thanked Carol for the presentation.

22/11/6 Public Open Session

A member of the public spoke to item 15 in support of MP Matt Hancock.

A member of the public asked if there was any progress on the public right of way at Laureate School and if Allied had responded to the right for it to remain open. The Mayor advised that Cllr Drummond was leading on this item and was not in attendance. He was asked to email the Town Clerk. He also asked if Cllrs Anderson and Soons had pointed out the short comings on the WSC consultation for charging points for electric vehicles on Studlands. Town Clerk confirmed that this had been done and that it was progressing. He also asked what the plans for the Community Church were when the lease expires in January 2023. Cllr Ferries and Anderson will make enquiries into this and report back.

A member of the public spoke to the Cricket Club item in Correspondence and the recent resolutions taken by the Council regarding the Cricket Club.

A member of the public spoke to item 15 and supported the call for the resignation of MP Matt Hancock.

A member of the public spoke to the Cricket Club item in Correspondence and urged NTC and the Club to come back to the table and renegotiate the contract to save cricket in Newmarket

A member of the public spoke to item 15, the resignation of MP Matt Hancock, and asked if the public were in support of this proposal.

A member of the public spoke to the Cricket Club item in Correspondence and reported that NTC were not actively supporting cricket and also urged the Council to reconsider their recent resolutions.

1 member of the public left the meeting.

22/11/7 Councillor Reports

Suffolk County Council (SCC) –None noted

West Suffolk Council (WSC) – Cllr Lay reported that drinks were being spiked in Newmarket bars and that there had been drug dealing activities. He would raise these issues with the Police Commissioner.

Ward – Cllr Yarrow – it has been reported that SCC have been ordered to pay £44,500 to families with children who have special needs and he requested that Cllr Hood, the Cabinet Member for SEND provision, tells NTC precisely what the failings were and how they are distributing the £44,500.

He also reported that the meeting with the Flagship Sales Manager is being rearranged to discuss the recent sales of social housing in Newmarket.

A report on Ickwell Hill and the latest improvements was presented and noted.

Cllr Hulbert – reported that he had met with MARPA on Saturday 26/11/2022 and had made a request for the trains to stop at Kennett every hour instead of every 2 hours. He also requested that the last train from Cambridge be changed to 11:30pm, at least on Friday and Saturday nights. An update is awaited.

Cllr Ferries – reported that the Newmarket Community Network had reported at a meeting that there is still a problem with the Newmarket Brook with it being blocked with rubbish. However, a WSC Ranger will be conducting new monthly patrols and will clear any blockages. An update on the HGV parking is awaited.

Outside bodies – None noted.

22/11/8 Mayors Announcements

The Mayor reported that, in addition to attending committee meetings, working groups and other meetings, her activities included the following:

29th October – Launched the British Legion Poppy Appeal in the Guineas

1st November – Met with Tracey Harding in Nancy's Tea Room to sample the sausage rolls for the Sausage Festival.

5th November – Attended the Sausage Festival in the Market Square.

8th November – Represented NTC at the funeral of Warwick Hirst.

11th November – Attended the Armistice Day Service at the War Memorial.

12th November – Laid a wreath on behalf of NTC at the Rose Garden Remembrance Service in Bury St Edmunds.

13th November - Laid a wreath on behalf of NTC at the War Memorial Service and attended the Remembrance Service at Tattersalls.

17th November – Opened the Woodgreen Charity Shop in the Guineas

18th November – Attended the Newmarket BID Christmas Lights Switch On

22/11/9 To Receive the Minutes and Consider any Recommendations from the Human Resources Committee Meeting held on 31st October 2022

The Chairman of the Human Resources Committee presented the minutes and recommendations from the Human Resources Committee meeting held on 31st October 2022.

22/11/9.01 Resolved (H/22/11/18.01 Recommendation)

That version 2 of the draft HR budget for the municipal year 2023/2024 be received and adopted.

22/11/10 To Receive the Minutes and Consider any Recommendations from the D&P Committee Meetings held on 7th and 21st November 2022

The Chairman of the Development & Planning Committee presented the minutes and recommendations from the Development & Planning Committee meeting held on 7th and 21st November 2022.

22/11/10.01 Resolved (D/22/11/21.01 Recommendation)

That a request to introduce a 20mph zone on Fordham Road from the Clock Tower to the Snailwell Horse Crossing be submitted to SCC Highways. That the possibility

of extending the 20mph zone to other parts of the Town be explored. That a weight-limiting zone also be applied to the 20mph in Fordham Road.

22/11/10.02 Resolved (D/22/11/27.01 Recommendation)

That the previous objections of the Committee be submitted to East Cambs District Council.

22/11/11 To Receive the Minutes and Consider any Recommendations from the Leisure Services Committee Meeting held on 7th November 2022

The Chairman of the Leisure Services Committee presented the minutes and recommendations of the Leisure Services Committee meeting held on 7th November 2022.

22/11/11.01 Resolved (L/22/11/7.01 Recommendation)

That the draft Leisure Services budget for the municipal year 2023/2024 be received and approved.

22/11/11.02 Resolved (L/22/11/9.01 Recommendation)

That the bales be replaced with new safety barriers for future events and to consider the cost of hiring a wide screen for spectators to watch across Warren Hill and to advertise sponsors.

22/11/11.03 Resolved (L/22/11/09.02 Recommendation)

That the net sponsorship/grants a total of £1,41.67 be divided between the two nominated charities and that future Soapbox budgets reflect that sponsorship money received (minus publicity costs) be passed to the charity(s) and that sponsorship request information reflects this matter clearly.

22/11/11.04 Resolved (L/22/11/10.01 Recommendation)

That a donation of £150.00 be made to the charities of Newmarket Lions, as a result of collaboration at the Santa's free workshop.

22/11/11.05 Resolved (L/22/11/10.02 Recommendation)

That a Community event be held to celebrate the King's Coronation in May 2023. A Task and Finish Working Group to be set up, with Terms of Reference "to consider the date and details of a Coronation Community Event and report to full council."

22/11/11.06 Resolved (L/22/11/15.01 Recommendation**)**

That Newmarket Town Council collaborates with a local stakeholder by providing the Severals ground at no cost for the location of a potential pop-up event in February 2023. That a 3-phase electrical connection be installed to provide the required electrical connection (*this facility would be useful to the Council for on-going outdoor event requirements.*) That NTC assists with publicity for the event.

22/11/12 To Receive the Minutes and Consider any Recommendations from the Finance & Policy Committee Meeting held on 21st November 2022

The Chairman of the Finance & Policy Committee presented the minutes and recommendations of the Finance & Policy Committee meeting held on 21st November 2022.

22/11/12.01 Resolved (F/22/11/6.01 Recommendation)

That the ratification of the schedules of payments for the period 01/09/2022 –

31/10/2022 (Cash Book 1 - 4) be received and adopted.

22/11/12.02 Resolved (F/22/11/9.01 Recommendation)

That a grant request from 6th Newmarket Brownies for £250 be approved.

22/11/12.03 Resolved (F/22/11/9.02 Recommendation)

That the request from Abbeycroft Leisure for NTC to assist with the recruitment of a Youth Worker to cover the Teen Chill Projects at Newmarket and Brandon be approved; this by way of NTC website.

22/11/12.04 Resolved (F/22/11/10.01 Recommendation)

That the draft F&P budget for the municipal year 2023/2024 be received and approved.

22/11/12.05 Resolved (F/22/11/11.01 Recommendation)

That the successful trial be continued and become the established schedule going forward. That the revised schedule for Committee meetings from December 2022 to 2nd May 2023 be approved. That the Committee titles revert to those prior to the trial. That the Committee meeting schedule from 9th May 2023 be approved at the Annual Meeting of the Council in May 2023.

22/11/12.06 Resolved (F/22/11/13.01 Recommendation)

That NTC signs up to the Civility and Respect Pledge (NALC, SLCC and SALC). That the Town Clerk attends relevant training sessions on Civility and Respect. That NTC support the continued lobbying for change in legislation to support the Civility and Respect Pledge, including sanctions where appropriate. That the Dignity at Work Policy be received and approved. That the Bullying & Harassment Statement be added to the NTC Website.

22/11/12.07 Resolved (F/22/11/13.02 Recommendation)

That the revised Grants & Funding Policy be received and adopted.

22/11/12.08 Resolved (F/22/11/13.03 Recommendation)

That NTC does not add information and locations of defibrillators to the NTC website due to NTC not owning them; a database would be difficult to keep up to date and accurate and the public are given the location of registered defibrillators when contacting the emergency services.

22/11/13 Suffolk Constabulary PCSO

The monthly PCSO report was received and noted.

A member of the public joined the meeting

PCSO Contract - A report on the PCSO contract for 2023/2024 was considered and the following was agreed:

22/11/13.01 Resolved

That the PCSO Contract for 2023/2024 be deferred for 1 year and be reviewed in 6 months and that it be requested that PCSO Butcher be the Suffolk funded PCSO.

A member of the Public left the meeting

22/11/14 Yellow Brick Road

YBR Working Group – it was reported that bulbs had been planted on Munchkins

Green; Town Clerk had been asked to create a map of planted bulbs. A YBR Action Group will be set up to take over the work of the NTC Working Group, a WSC Ranger is now monitoring Newmarket Brook monthly, a Newmarket Community Arts Festival is planned for February 2023, WSC wants to plant some trees and the BMX track will be flattened. Further details can be found in the minutes of the Working Group.

Studlands Community Orchard – the area is being reviewed by the Newmarket Community Network and residents will be consulted regarding the future development of the area.

22/11/15 Neighbourhood Plan Review

A report from the NPP Working Group was presented and noted. Work is now commencing to bring it up to date to ensure that Newmarket is well represented by policy in conjunction with the new Local Plan. Any suggestions for the review are welcomed.

22/11/16 Recycling

The absence of a Recycling Centre in Newmarket was discussed and the following was agreed:

22/11/16.01 Resolved

That a letter be sent to SCC to seek a recycling centre on the original site in Depot Road, Newmarket.

22/11/17 Memorialisation of Covid across Suffolk

A proposal for a grant-funded memorial garden bed in the War Memorial Garden area was considered. The following was agreed:

22/11/17.1 Resolved

That the grant-funding from the Suffolk Public Mental Health Programme of £5,000 be accepted and that £300 be sought from SCC's Locality Budget along with £300 from NTC; to be used to plant a Covid Memorial bed in the War Memorial Garden area. That a Service of Commemoration and Remembrance be provided.

22/11/18 To Consider that Newmarket Town Council calls for the resignation of the MP for West Suffolk, Matt Hancock, by writing to him and publicising this in the local media

A proposal from Cllr Crissall, seconded by Cllr Yarrow to call for the resignation of West Suffolk MP, Matt Hancock, was discussed and considered.

A recorded vote was requested the results were as follows:

Votes for: Cllrs Borda, Clover, Crissall, Ferries, Harvey, Hulbert, Jefferys, Lay, O'Neill, Perry, Winter and Yarrow.

Votes against: None noted.

Abstentions: Cllr Berry

The following was agreed:

22/11/18.01 Resolved

That NTC writes to the West Suffolk MP, Matt Hancock, to call for his resignation

and that the letter be published in the local media.

22/11/19 Correspondence

The Newmarket Cricket Club correspondence was noted and will be discussed further at a future working group meeting.

22/11/20 Office Closure Hours

The office hours over the Christmas period were considered and the following was agreed:

22/11/20.01 Resolved

That the office and services be closed from Monday 26th December 2022 to Monday 2nd January 2023. That two discretionary days be added to the bank holidays with one day of annual leave to be taken to cover the period.

22/11/21 Date of the next Meeting

Monday 19th December 2022 in the Memorial Hall

Meeting closed at 7:30pm

Signed: _____

Date: _____

Summary of Resolutions

Resolution	Resolution Wording
<u>22/11/9.01 Resolved</u> <i>(H/22/11/18.01 Recommendation)</i>	That version 2 of the draft HR budget for the municipal year 2023/2024 be received and adopted.
<u>22/11/10.01 Resolved</u> <i>(D/22/11/21.01 Recommendation)</i>	That a request to introduce a 20mph zone on Fordham Road from the Clock Tower to the Snailwell Horse Crossing be submitted to SCC Highways. That the possibility of extending the 20mph zone to other parts of the Town be explored. That a weight-limiting zone also be applied to the 20mph in Fordham Road.
<u>22/11/10.02 Resolved</u> <i>(D/22/11/27.01 Recommendation)</i>	That the previous objections of the Committee be submitted to East Cambs District Council.
<u>22/11/11.01 Resolved</u> <i>(L/22/11/7.01 Recommendation)</i>	That the draft Leisure Services budget for the municipal year 2023/2024 be received and approved.
<u>22/11/11.02 Resolved</u> <i>(L/22/11/9.01 Recommendation)</i>	That the bales be replaced with new safety barriers for future events and to consider the cost of hiring a wide screen for spectators to watch across Warren Hill and to advertise sponsors.
<u>22/11/11.03 Resolved</u> <i>(L/22/11/9.02 Recommendation)</i>	That the net sponsorship/grants a total of £1,41.67 be divided between the two nominated charities and that future Soapbox budgets reflect that sponsorship money received (minus publicity costs) be passed to the charity(s) and that sponsorship request information reflects this matter clearly
<u>22/11/11.04 Resolved</u> <i>(L/22/11/10.01 Recommendation)</i>	That a donation of £150.00 be made to the charities of Newmarket Lions, as a result of collaboration at the Santa's free workshop.

<u>22/011/11.05 Resolved</u> <u>(L/22/11/10.02 Recommendation)</u>	That a Community event be held to celebrate the King's Coronation in May 2023. A Task and Finish Working Group to be set up, with Terms of Reference "to consider the date and details of a Coronation Community Event and report to full council."
<u>22/11/11.06 Resolved</u> <u>(***L/22/11/15.01 Recommendation***)</u>	That Newmarket Town Council collaborates with a local stakeholder by providing the Severals ground at no cost for the location of a potential pop-up event in February 2023. That a 3-phase electrical connection be installed to provide the required electrical connection <i>(this facility would be useful to the Council for on-going outdoor event requirements.)</i> That NTC assists with publicity for the event.
<u>22/11/12.01 Resolved</u> <u>(F/22/11/6.01 Recommendation)</u>	That the ratification of the schedules of payments for the period 01/09/2022 – 31/10/2022 (Cash Book 1 - 4) be received and adopted.
<u>22/11/12.02 Resolved</u> <u>(F/22/11/9.01 Recommendation)</u>	That a grant request from 6th Newmarket Brownies for £250 be approved.
<u>22/11/12.03 Resolved</u> <u>(F/22/11/9.02 Recommendation)</u>	That the request from Abbeycroft Leisure for NTC to assist with the recruitment of a Youth Worker to cover the Teen Chill Projects at Newmarket and Brandon be approved; this by way of NTC website.
<u>22/11/12.04 Resolved</u> <u>(F/22/11/10.01 Recommendation)</u>	That the draft F&P budget for the municipal year 2023/2024 be received and approved.
<u>22/11/12.05 Resolved</u> <u>(F/22/11/11.01 Recommendation)</u>	That the successful trial be continued and become the established schedule going forward. That the revised schedule for Committee meetings from December 2022 to 2 nd May 2023 be approved. That the Committee titles revert to those prior to the trial. That the Committee meeting schedule from 9 th May 2023 be approved at the Annual Meeting of the Council in May 2023.
<u>22/11/12.06 Resolved</u> <u>(F/22/11/13.01 Recommendation)</u>	That NTC signs up to the Civility and Respect Pledge (NALC, SLCC and SALC). That the Town Clerk attends relevant training sessions on Civility and Respect. That NTC support the continued lobbying for change in legislation to support the Civility and Respect Pledge, including sanctions where appropriate. That the Dignity at Work Policy be received and approved. That the Bullying & Harassment Statement be added to the NTC Website.
<u>22/11/12.07 Resolved</u> <u>(F/22/11/13.02 Recommendation)</u>	That the revised Grants & Funding Policy be received and adopted.
<u>22/11/12.08 Resolved</u> <u>(F/22/11/13.03 Recommendation)</u>	That NTC does not add information and locations of defibrillators to the NTC website due to NTC not owning them; a database would be difficult to keep up to date and accurate and the public are given the location of registered defibrillators when contacting the emergency services.
<u>22/11/13.01 Resolved</u>	That the PCSO Contract for 2023/224 be deferred for 1 year and be reviewed in 6 months and that PCSO Butcher be the Suffolk funded PCSO.
<u>22/11/16.01 Resolved</u>	That a letter be sent to SCC to seek a recycling centre on the original site in Depot Road, Newmarket.
<u>22/11/17.01 Resolved</u>	That the grant-funding from the Suffolk Public Mental Health Programme of £5,000 be accepted and that £300 be sought from

	SCC's Locality Budget along with £300 from NTC; to be used to plant a Covid Memorial bed in the War Memorial Garden area. That a Service of Commemoration and Remembrance be provided.
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Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Development & Planning Committee Held on Monday 5th December 2022 at 6.15pm

Attendance:

Councillor M Jefferys (Chairman nominate)
Councillor J Berry
Councillor J Clover

Councillor J Ferries
Councillor J Harvey
Councillor P Hulbert

Also Present: C Whitaker- Town Clerk, J Ashton – Minute Assistant, Cllr Winter as an observer, 1 Member of the Press and 1 Member of the Public.

Minute	Action by
D/22/12/1 <u>Chairman to Read the Fire Safety Notice and Announce that Proceedings May be Filmed or Recorded</u> Town Clerk opened the meeting and, as the Chairman and Vice Chairman had given apologies, asked for nominations for the Chairman. Cllr Jefferys was nominated and with their being no other nominations the following was agreed: <u>D/22/12/0/1.01 Resolved</u> That Cllr Jefferys be elected as the Chairman for this meeting. The Chairman opened the meeting and read out the Fire Notice and that the meeting may be filmed or recorded.	
D/22/12/2 <u>Apologies</u> Apologies were received from Cllr Drummond, Hood and Lay. Cllr Hall was absent.	
D/22/12/3 <u>Declaration of Members Interests & to Remind Councillors of the need to keep up to date their Register of Member's Interests and to Consider any Requests Received for Member's Dispensation</u> None noted. There were no requests for dispensations.	
D/22/12/4 <u>To Confirm the Minutes of the Meeting Held on 21st November 2022 and any Matters Arising</u> Members received the minutes of the Development & Planning Committee held on 21st November 2022 and the following was agreed: <u>D/22/12/4/01 Resolved</u> That the minutes of the Development & Planning Committee held on 21st November 2022 be adopted and signed as a true record by the Chairman of the Development & Planning Committee. There were no matters arising.	
D/22/12/5 <u>Public Open Session</u>	

A member of the public raised an issue regarding parking on the grass verge in Exning Road and that nobody is taking action to prevent this illegal parking.

Cllr Berry and Clover joined the meeting

The Chairman gave thanks for raising the issue and an item will be added to the next agenda. Town Clerk will make enquiries and report back.

D/22/12/6 Impact of Newmarket Neighbourhood Plan Policies on Applications Being Considered

Policy 14 applied to the tree applications.

D/22/12/7 Planning Applications

Week Commencing 14/11/2022, and 21/11/2022

D/22/12/7/1 DC/22/1978/TPO - TPO 004 (1992) and TPO 004 (1989) tree preservation order - three Limes (G1 on plan, T7, T8 and T9 on order) pollard to 10 metres above ground level; one Horse Chestnut (T2 on plan, T4 on order) overall crown reduction by two metres; one Pine (T3 on plan, T7 on order) and one Yew (T4 on plan, T5 on order) crown lift to eight metres above ground level - 25 Exeter Road Newmarket Suffolk.

D/22/12/7.01 Resolved

The Committee actively encourages responsible tree management and does not object to this application.

D/22/12/7/2 DC/22/1967/HH - Householder planning application - pitched roof to existing side and rear extension - 27 Exning Road Newmarket Suffolk.

D/22/12/7.02 Resolved

The Committee voiced no objections subject to the concerns from the neighbour being taken into account.

D/22/12/7/3 DC/22/1980/TCA - Trees in a conservation area notification – one Conifer (T1 on plan) remove - 25 Exeter Road Newmarket Suffolk.

D/22/12/7.03 Resolved

The Committee actively encourages responsible tree management and objects to the felling of healthy trees. The Committee objected to this application and requested that the application be submitted to the Tree Officer for consideration. If the tree is to be felled, that it be felled outside of the bird nesting season and the Committee requests that suitable replacement be planted.

D/22/12/7/4 NMA(A)/21/1852 - Non material amendment to DC/21/1852/HH - a. overall height of the extension has been reduced from 3593 millimetres to 3300 millimetres b. further demolition is proposed by removing an existing lean-to element at ground floor c. roof light number reduced and design simplified d. circular window to north elevation replaced with traditional sash window and altered fenestration pattern to ground floor extension - Woodland The Severals Newmarket Suffolk.

D/22/12/7.04 Resolved

No comment was required by the Committee.

D/22/12/7/5 DC/22/2031/FUL - Planning application - one dwelling and vehicular access - Land Adjacent To 26 Paget Place Newmarket Suffolk.

D/22/12/7.05 Resolved

The Committee voiced no objections.

D/22/12/7/6 DCON(A)/22/0478 -Application to discharge conditions 5 (ventilation systems), 10 (fire hydrants), 13 (headlight glare) 16 (deliver and service management plan) and 18 (biodiversity enhancement plan) of application DC/22/0478/FUL - Unit 6 Newmarket Retail Park Oaks Drive Newmarket Suffolk.

D/22/12/7.06 Resolved

No comment was required by the Committee.

D/22/12/7/7 DC/22/1958/FUL - Planning application - change of use of retail unit (E) to Thai massage (sui generis) - 21 High Street Newmarket Suffolk.

D/22/12/7.07 Resolved

The Committee regrets the loss of a retail outlet in the High Street.

D/22/12/7/8 DC/22/2043/TPO - TPO 032 (1960) tree preservation order – one Walnut (T1 on plan, within A1 on order) overall crown reduction by three metres - Balaton Lodge Snailwell Road Newmarket Suffolk.

D/22/12/7.08 Resolved

The Committee actively encourages responsible tree management and does not object to this application.

D/22/12/7/9 DC/22/2052/TCA - Trees in a conservation area notification - one Willow (1 on plan) upper crown reduction by up to 2.5 metres and thin crown by 20% on western, eastern and southern aspects, repollard northern aspect by 2.5 metres; one Cherry plum (marked in red on plan) crown reduction in height to 3.5 metres; one Cherry plum (marked in red on plan) lateral crown reduction to northern aspect by two metres and reduce smallest sucker by one metre - Lincoln Lodge R ayes Lane Newmarket Suffolk.

D/22/12/7.09 Resolved

The Committee actively encourages responsible tree management and does not object to this application.

D/22/12/8 Amended and Deferred Planning Applications

None noted.

D/22/12/9 Referral to Development Control Committee

DC/22/0511/FUL – Remco Leisure Limited, Remco Leisure Limited - Planning application - change of use from Bank (Class E) to Adult Gaming Centre (Sui Generis) - 104 High Street, Newmarket, Suffolk.

It was noted that the above application has been referred to the WSC Development Control Committee and will be considered on 7th December 2022. The Committee had previously objected to this application and the following was agreed:

D/22/12/9.01 Resolved

That delegated powers be given to the Chairman and Town Clerk to strengthen the objection comments by registering a written statement to be read out by a WSC Officer at the Development Control Committee.

D/22/12/10 Planning Appeals

DC/21/1237/FUL - Planning application - a. demolition of two stables to create access b. installation of gates and associated fencing in new opening - Queensbury Stables Queensbury Lodge High Street Newmarket.

The appeal to the Secretary of State regarding the above application was noted and the date and time of the hearing is awaited.

D/22/12/11 East Cambs Planning Applications

None noted.

D/22/12/12 To Receive Results of Applications as Determined by West Suffolk and Plans Withdrawn

West Suffolk Planning Determinations received during weeks commencing, 14/11/2022, and 21/11/2022

Applications	Description	Address	WS Decision	NTC Decision
DC/22/1634/FUL	Planning application - installation of air source heat pump	St Louis Catholic Academy Fordham Road Newmarket Suffolk	Approved	No objections
DC/22/1489/HH	Householder planning application - a. entryway relocated on front elevation b. addition of pitched roof to front elevation c. raising of existing roof to create habitable second floor rooms d. two dormer windows to front elevation e. replacement windows to front and side elevation f. first floor side extension above existing garage g. two storey rear extension h. single storey rear extension. i. Demolition of two chimneys	25 Hamilton Road Newmarket Suffolk	Approved	No objections
DC/22/1913/VAR	Planning application - variation of condition two of DC/21/2135/FUL to enable use of revised plans to allow additional floor space for the roof extension with five dormer windows to second floor	2 Flat Sun Lane Newmarket Suffolk	Withdrawn	
DC/22/1694/CLE	Application for lawful development certificate for existing use or development - single storey outbuilding	4 Duchess Drive Newmarket Suffolk	Approved	No objections
DC/22/1471/FUL	Planning application - (a) partial change of use of first floor from retail (class E) to residential (class	116 - 118 High Street Newmarket Suffolk	Approved	Objected

	C3) to create two flats (b) external changes to form new doors and windows				
--	--	--	--	--	--

D/22/12/13 Delegation Panel Decisions

None noted.

D/22/12/14 Licensing

None noted.

D/22/12/15 Consultation

The Greater Cambridgeshire Partnership 'Making Connections 2022' consultation was considered and the following was agreed:

D/22/12/15.01 Resolved

That a working group be set up consisting of Cllrs Harvey and Perry with Terms of Reference - To form a response to the Consultation and report to full Council on 19th December.

D/22/12/16 Enforcement

Planning conditions imposed on applications and the enforcement of them was discussed and the following was agreed:

D/22/12/16.01 Resolved

That a letter be sent to WSC Planning to ask what monitoring and enforcement action is taken on planning applications that have conditions imposed. e.g. Specified living conditions.

D/22/12/17 Highways/Parking

The standard responses from WSC and SCC to Planning Application for Town Centre Developments were discussed and the following was agreed:

D/22/12/17.01 Resolved

That a letter be sent to SCC and WSC to discuss their standard responses to parking requirements in town centres due to the latest changes and limited availability to public transport in Newmarket and the implications in respect of new developments.

D/22/12/18 Trees

The historic tree responses deferred to the WSC Tree Officer by NTC were discussed and the following was agreed:

D/22/12/18.1 Resolved

That a letter be sent to WSC to ask why NTC was not informed that there was no longer a Tree Officer in post and what are their subsequent actions.

D/22/12/19 Correspondence

Speeding issues in Adastral Close – Issues have been raised, including but not limited to, the dropping off of children at the local nursery and driving too fast into Kingsway and Adastral Close. Town Clerk to ask the PCSO to monitor the

area.

Fordham Road Speeding – the response from SCC to the request to impose a 20mph zone in Fordham Road was noted and a request will be made for a mobile speed camera to monitor the traffic and gather evidence.

D/22/12/20 Date of Next Meeting

Monday 19th December 2022 at the Memorial Hall.

Meeting closed at 7:10 pm

Signed _____ Date _____

Summary of Resolutions/Recommendations

Resolution/Recommendation	Resolution/Recommendation Wording
<u>D/22/12/7.01 Resolved</u>	The Committee actively encourages responsible tree management and does not object to this application.
<u>D/22/12/7.02 Resolved</u>	The Committee voiced no objections subject to the concerns from the neighbour being taken into account.
<u>D/22/12/7.03 Resolved</u>	The Committee actively encourages responsible tree management and objects to the felling of healthy trees. The Committee objected to this application and requested that the application be submitted to the Tree Officer for consideration. If the tree is to be felled, that it be felled outside of the bird nesting season and the Committee requests that suitable replacement be planted.
<u>D/22/12/7.04 Resolved</u>	No comment was required by the Committee.
<u>D/22/12/7.05 Resolved</u>	The Committee voiced no objections.
<u>D/22/12/7.06 Resolved</u>	No comment was required by the Committee.
<u>D/22/12/7.07 Resolved</u>	The Committee regrets the loss of a retail outlet in the High Street.
<u>D/22/12/7.08 Resolved</u>	The Committee actively encourages responsible tree management and does not object to this application.
<u>D/22/12/7.09 Resolved</u>	The Committee actively encourages responsible tree management and does not object to this application.
<u>D/22/12/9.01 Resolved</u>	That delegated powers be given to the Chairman and Town Clerk to strengthen the objection comments by registering a written statement to be read out by a WSC

	Officer at the Development Control Committee.
<u>D/22/12/15.01 Resolved</u>	That a working group be set up consisting of Cllrs Harvey and Perry with Terms of Reference - To form a response to the Consultation and report to full Council on 19th December.
<u>D/22/12/16.01 Resolved</u>	That a letter be sent to WSC Planning to ask what monitoring and enforcement action is taken on planning applications that have conditions imposed. e.g. Specified living conditions.
<u>D/22/12/17.01 Resolved</u>	That a letter be sent to SCC and WSC to discuss their standard responses to parking requirements in town centres due to the latest changes and limited availability to public transport in Newmarket and the implications in respect of new developments.
<u>D/22/12/18.01 Resolved</u>	That a letter be sent to SCC and WSC to discuss their standard responses to parking requirements in town centres due to the latest changes and limited availability to public transport in Newmarket and the implications in respect of new developments.

Blank



Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Community Services Committee **Held on Monday 5th December at 7:15 pm**

Attendance:

Councillor P Winter (Chairman)
Councillor J Ferries

Councillor J Harvey
Councillor P Hulbert
Councillor M Jefferys

Also Present: C Whitaker – Town Clerk, J Ashton – Minute Assistant and 1 Member of the Press.
Minute

C/22/12/1 Chairman to Read the Fire Safety Notice and Announce that Proceedings May be Filmed or Recorded

The Chairman opened the meeting, advised that the fire safety briefing was not required and announced that the meeting may be filmed or recorded.

C/22/12/2 Apologies for Absence

Apologies were received from Cllrs Borda, De'Ath, Drummond, Hood, Lay and Yarrow. Cllr Hall was absent.

C/22/12/3 Declaration of Member's Interests and to Remind Councillors of the Need to Keep up to Date Their Register of Member's Interests and to Consider Any Requests Received for Members Dispensation

None noted. There were no requests for dispensations.

C/22/12/4 To Receive and Confirm for Accuracy the Minutes of the Community Services Committee Meeting Held on Monday 3rd October 2022 and Any Matters Arising

Members received the minutes of the Community Services Committee meeting held on 3rd October 2022 and the following was agreed:

C/22/12/4.01 Resolved

That the minutes of the Community Services Committee meeting held on 3rd October 2022 be adopted and signed as a true record by the Chairman of the Community Services Committee.

The replacement of St Mary's Churchyard fencing was raised: this will be planned for the new financial year in April, with further quotes being brought to council.

C/22/12/5 Public Open Session

No members of the public wished to speak.

C/22/12/6 To Receive the Accounts

The accounts for November 2022 were received and noted.

C/22/12/7 Budget 2023/2024

A draft budget for 2023/2024 (version 2) was presented and considered. The following was agreed:

Book number 9 2022 -2023

C/22/12/7.01 Recommendation

That the draft budget for 2023/2024 (version 2) for the Community Services Committee be received and adopted.

C/22/12/8 Speed Indicator Devices

An update on the progress with investigations into the deployment of further SIDs/Locations was given and included the following:

- a. A SID is on order (solar powered) – this unit was included in the budget for the current year. A decision as to its location will be made once it is received.
- b. A request has been made to Cllrs Drummond and Hood for funding for a further unit; this unit potentially to be deployed on Fordham Road once approval is received.
- c. Self-assessment surveys are under way for the additional areas and requests will be made to the SCC Road Safety Management Team for approval of the locations.

A report on the latest data from the SIDs was noted.

C/22/12/9 Birdcage Walk Area

Town Clerk had sought advice from SCC Highways and was advised that not one but two drop kerbs would be required with a path linking them along with disabled parking bays. This proposal is not affordable and a metal ramp has been purchased to provide disabled access to the area as required.

C/22/12/10 Cemetery

Cemetery building repair work – an update on the work was given and Collaboration 23 were commended for the excellent work.

Soil and Spoil area and storage area – it was noted that these are now in place and working well.

CCTV Cameras – a proposal to install CCTV cameras at Birdcage Walk to monitor the Cemetery gates was considered and the following was agreed:

C/22/12/10.01 Recommendation

That the quote from TrueTech to install CCTV cameras at Birdcage Walk for £1,200+VAT be approved. That the WSC monitoring/maintenance fee of £1,000 per annum be added to the SLA.

C/22/12/11 Bulb/Tree Planting

A request, via SCC, from Newmarket Community Nature Reserve to plant bulbs and a tree was considered and the following was agreed:

C/22/12/11.01 Recommendation

NTC encourages planting around the Town and the request from the Newmarket Community Nature Reserve to plant crocus bulbs in the verges on Manderston Road and Valley Way; and the planting of two cherry trees on the corner of Valley Road and Rowley Drive be approved.

Book number 10 2022 -2023

C/22/12/12 Studlands Streetlighting

A WSC Decision report on the ownership of the Studlands streetlighting was noted and the Town Clerk was asked to write to WSC to request that they take ownership of all streetlighting in Newmarket.

C/22/12/13 Outside Services and Cemetery SLA

A report regarding the SLA and managing the Cemetery from April 2023 was considered and the following was agreed:

C/22/12/13.01 Recommendation

- **Cemetery and Burial Management - That a quote be requested from WSC Cemeteries Management.**
- **CCTV Monitoring & Maintenance - That a quote be requested from WSC CCTV Monitoring.**
- **Grounds Maintenance for the Cemetery, closed Churchyards and bin emptying - That a quote be requested from WSC Grounds Maintenance.**
- **Grounds Maintenance other areas – that tenders are requested from three providers.**
- **That the quote/tendering process commence in early January 2023 and that delegated powers be given to the Chairman and Town Clerk to take the process forward.**

C/22/12/14 Memorial Hall Offices

Three quotes to install air-conditioning units in the Clerk's office and the main office were considered and the following was agreed:

C/22/12/14.01 Recommendation

That the quote from Pitkin & Ruddock for £7,836 be approved and be funded by the provision in the 2023/2024 budget.

C/22/12/15 Correspondence

None noted.

C/22/12/16 Date of Next Meeting

Monday 6th February 2023 at the Memorial Hall.

Meeting closed at 7:45pm.

Signed _____ Date _____

Summary of Recommendations

Recommendation	Recommendation Wording
<u>C/22/12/7.01 Recommendation</u>	That the draft budget for 2023/2024 (version 2) for the Community Services Committee be received and adopted.
<u>C/22/12/10.01 Recommendation</u>	That the quote from TrueTech to install CCTV cameras at Birdcage Walk for £1,200+VAT be approved. That the WSC monitoring/maintenance fee of £1,000 per annum be added to the SLA.
<u>C/22/12/11.01 Recommendation</u>	NTC encourages planting around the Town and the request from the Newmarket Community Nature Reserve to plant crocus bulbs in the verges on Manderston Road and Valley Way; and the planting of two cherry trees on the corner of Valley Road and Rowley Drive be approved.
<u>C/22/12/13.01 Recommendation</u>	• Cemetery and Burial Management - That a quote be requested from WSC Cemeteries Management. • CCTV Monitoring & Maintenance - That a quote be requested from WSC CCTV Monitoring. • Grounds Maintenance for the Cemetery, closed Churchyards and bin emptying - That a quote be requested from WSC Grounds Maintenance. • Grounds Maintenance other areas – that tenders are requested from three providers. • That the quote/tendering process commence in early January 2023 and that delegated powers be given to the Chairman and Town Clerk to take the process forward.
<u>C/22/12/14.01 Recommendation</u>	That the quote from Pitkin & Ruddock for £7,836 be approved and be funded by the provision in the 2023/2024 budget.

RECOMMENDED Budget Summary 23/24

Newmarket Town Council

Committee	Income	Expenditure	Net Expenditure
Finance & Policy	£ 1,150.00	£ 166,599.00	£ 165,449.00
Human Resources	£ -	£ 273,108.00	£ 273,108.00
Community Services	£ 66,930.00	£ 259,812.00	£ 192,882.00
Leisure Services	£ 43,200.00	£ 234,330.00	£ 191,130.00
Development & Planning	£ -	£ 500.00	£ 500.00
Total	£ 111,280.00	£ 934,349.00	£ 823,069.00

		2020/2021	2020/2021	2021/2022	2021/2022	2022/2023	2022/2023	2023/2024
			Budget	Spend	Budget	Projected Spend at 31/3/2023	Proposed Draft Budget	
Committee								
Finance & Policy	Net Expenditure	£ 175,106.00	£ 145,387.00	£ 119,237.00	£ 165,449.00	£ 128,859.00	£ 165,449.00	0% £ -
Human Resources	Net Expenditure	£ 184,000.00	£ 153,732.00	£ 180,970.00	£ 189,700.00	£ 261,292.00	£ 273,108.00	44% £ 83,408.00
Community Services	Net Expenditure	£ 130,388.00	£ 88,319.00	£ 197,893.00	£ 171,384.00	£ 180,895.00	£ 192,882.00	13% £ 21,498.00
Leisure Services	Net Expenditure	£ 172,620.00	£ 124,210.00	£ 169,782.00	£ 188,677.00	£ 221,444.00	£ 191,130.00	1% £ 2,453.00
Development & Planning	Net Expenditure	£ 3,000.00	£ 160.00	£ 4,000.00	£ -	£ -	£ 500.00	n/a £ 500.00
Total	Approved Precept	£ 665,114.00	£ 511,808.00	£ 671,882.00	£ 715,210.00	£ 792,490.00	£ 823,069.00	15.08% £ 107,859.00
Taxbase		5554.21			5611.06		5655.60	REAL-TERM EFFECT
Band D		£119.75			£127.46		£145.53	£18.07
								increase of 14.18% to residents

NOTES TO THE BUDGET PROPOSAL:

2020/21: During Covid - underspend against budget due to minimal council activity resulting in minimal overtime payments.

2021/22: Overspend against budget due to increased council activity post pandemic, resulting in some overtime payments. In addition, it was felt that the whole budget increase had to be controlled due to post-pandemic hardship and £10K was taken from the HR EMR, which had been built up from previous years' underspends, due to under staffing.

2022/23: Significant overspend as result of two necessary re-alignments of staffing structure pay scales (first to attract/retain staff and second to accommodate the significant rise in the National Living Wage). Budget increase was again limited this year in light of the cost of living crisis, hence the overspend will be counteracted by EMR transfers from HR EMR and a recommendation to offset the remaining amount from the Leisure Services budget underspend at 31/3/23.

2023/24: Whilst there is a proposed increase in the HR budget proposal, the OVERALL budget increase I am recommending will be 15%.

Please note that the real-term increase to the tax payer (percentage and actual amount) will be different to this and we will be able to calculate this once WSC release the tax-base figures for 23/24.

Going forward; I am as confident as I can be that the proposed committee budget is much more accurate and realistic than past years' budgets and that we should be able to view more relevant information throughout the next financial year.

		2020/2021	2020/2021	2021/2022	2021/2022	2022/2023	2022/2023	2022/2023	2022/2023	2023/2024	% change	Notes
		Budget	Actual	Budget	Actual	Budget	Year to Date as at 18/10/2022	Projected Actual at 31/3/2023	Proposed Budget			
200	Outside Services											
4029	General Equipment	£ 500.00	£ 449.00	£ 700.00	£ 828.00	£ 500.00	£ 296.00	£ 500.00	£ 500.00	£ 500.00	0%	
4039	Vehicle Costs	£ 4,200.00	£ 940.00	£ 5,000.00	£ 3,346.00	£ 5,000.00	£ 3,217.00	£ 5,000.00	£ 5,700.00	£ 5,700.00	14%	Van Lease, Elec Charger bal.to EMR Vehicles
4095	Assets Purchased	£ -	£ 2,625.00	£ -	£ 1,539.00	£ -	£ -	£ -	£ -	£ -		
4326	Outside Services SLA	£ 72,716.00	£ 54,150.00	£ 74,878.00	£ 69,704.00	£ 76,310.00	£ 41,519.00	£ 76,310.00	£ 87,757.00	£ 87,757.00	15%	
	OverHead Expenditure	£ 77,416.00	£ 58,164.00	£ 80,578.00	£ 75,417.00	£ 81,810.00	£ 45,032.00	£ 81,810.00	£ 93,957.00	£ 93,957.00	15%	
1174	Miscellaneous Income			£ -	£ 150.00	£ -	£ -	£ -	£ -	£ -		
	SCC Grants Received	£ -	£ 2,625.00	£ -	£ -	£ -	£ -	£ -	£ -	£ -		
	Total Income	£ -	£ 2,625.00	£ -	£ 150.00	£ -	£ -	£ -	£ -	£ -		
201	General Town Planting											
4037	R&M-Grounds			£ -	£ 2,650.00	£ -	£ 4,200.00	£ 5,000.00	£ 6,000.00	£ 6,000.00		
4100	Seasonal Planting	£ 3,000.00	£ 3,033.00	£ 3,300.00	£ 23,973.00	£ 3,450.00	£ 1,952.00	£ 3,450.00	£ 3,968.00	£ 3,968.00	15%	
4101	Hanging Baskets	£ 4,000.00	£ -	£ 4,300.00	£ 3,988.00	£ 4,500.00	£ 4,268.00	£ 4,500.00	£ 5,175.00	£ 5,175.00	15%	
4102	Other Planting Expenses	£ 50.00	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -		
	OverHead Expenditure	£ 7,050.00	£ 3,033.00	£ 7,600.00	£ 30,611.00	£ 7,950.00	£ 10,420.00	£ 12,950.00	£ 15,143.00	£ 15,143.00	90%	
1007	Hanging Baskets Sponsorship Income	£ 4,750.00	£ -	£ 5,200.00	£ 4,890.00	£ 5,200.00	£ 5,345.00	£ 5,345.00	£ 5,200.00	£ 5,200.00	0%	
1009	Roundabout Sponsorship	£ 5,200.00	£ 4,056.00	£ 5,200.00	£ 5,408.00	£ 5,200.00	£ -	£ 5,200.00	£ 5,200.00	£ 5,200.00	0%	
	Total Income	£ 9,950.00	£ 4,056.00	£ 10,400.00	£ 10,298.00	£ 10,400.00	£ 5,345.00	£ 10,545.00	£ 10,400.00	£ 10,400.00	0%	
202	Cemetery											
4011	Rates	£ 3,100.00	£ 3,547.00	£ 3,700.00	£ 4,042.00	£ 4,608.00	£ 4,042.00	£ 4,042.00	£ 5,299.00	£ 5,299.00	15%	
4012	Water Rates	£ 250.00	£ 652.00	£ 1,000.00	£ 304.00	£ 1,000.00	£ 132.00	£ 400.00	£ 1,150.00	£ 1,150.00	15%	
4014	Electricity	£ 1,600.00	£ 368.00	£ 1,600.00	£ 1,199.00	£ 1,600.00	£ 421.00	£ 1,000.00	£ 1,600.00	£ 1,600.00	0%	
4016	Cleaning	£ 100.00	£ 45.00	£ 100.00	£ 304.00	£ 500.00	£ 222.00	£ 500.00	£ 500.00	£ 500.00	0%	
4017	Fire Precautions	£ 152.00	£ -	£ 155.00	£ -	£ 163.00	£ -	£ -	£ -	£ -	-100%	
4035	Equipment	£ 200.00	£ -	£ -	£ 11.00	£ 200.00	£ -	£ 100.00	£ 100.00	£ 100.00	-50%	
4036	R&M - Buildings	£ 2,000.00	£ 343.00	£ 2,000.00	£ 1,516.00	£ 2,000.00	£ 8,636.00	£ 14,000.00	£ 7,000.00	£ 7,000.00	250%	inc cem chapel repairs budget to save
4037	R&M - Grounds	£ 20,500.00	£ 27,356.00	£ 18,000.00	£ 43,157.00	£ 26,000.00	£ 35,641.00	£ 40,000.00	£ 22,000.00	£ 22,000.00	-15%	flint wall, cemetery building repairs, memorials
4040	Trade Refuse Collections	£ -	£ -	£ 1,500.00	£ 296.00	£ 1,500.00	£ -	£ -	£ -	£ -	-100%	not reqd
4047	Grave Digging	£ 12,000.00	£ 11,395.00	£ 11,500.00	£ 10,187.00	£ 11,500.00	£ 5,892.00	£ 11,500.00	£ 11,500.00	£ 11,500.00	0%	
4325	Cemetery SLA	£ 10,071.00	£ 10,232.00	£ 10,540.00	£ 10,321.00	£ 10,837.00	£ 5,424.00	£ 10,837.00	£ 12,463.00	£ 12,463.00	15%	
4995	Budgeted Reserve Amount	£ -	£ -	£ 1,000.00	£ -	£ 1,000.00	£ -	£ -	£ -	£ -	-100%	
	OverHead Expenditure	£ 49,973.00	£ 53,938.00	£ 51,095.00	£ 71,337.00	£ 60,908.00	£ 60,410.00	£ 82,379.00	£ 61,612.00	£ 61,612.00	1%	
1000	Burial Fees	£ 29,000.00	£ 32,175.00	£ 29,000.00	£ 25,990.00	£ 29,000.00	£ 14,815.00	£ 29,000.00	£ 29,000.00	£ 29,000.00	0%	
1005	Misc Income						£ 15,725.00	£ 15,725.00	£ -	£ -		
1020	Interment Income (Ashes)	£ 6,000.00	£ 1,435.00	£ 4,000.00	£ 7,515.00	£ 4,000.00	£ 3,892.00	£ 6,000.00	£ 4,000.00	£ 4,000.00	0%	
1021	Monumental Income	£ 5,000.00	£ 3,000.00	£ 4,000.00	£ 6,884.00	£ 4,000.00	£ 4,000.00	£ 5,000.00	£ 4,000.00	£ 4,000.00	0%	
1022	Grave Space Purchase Income	£ 16,000.00	£ 19,014.00	£ 12,000.00	£ 23,889.00	£ 12,000.00	£ 8,958.00	£ 12,000.00	£ 15,000.00	£ 15,000.00	25%	
1029	Income Commemorative Bench	£ 1,500.00	£ 2,730.00	£ 1,500.00	£ 1,140.00	£ 1,500.00	£ 574.00	£ 574.00	£ -	£ -	-100%	
	Total Income	£ 57,500.00	£ 58,354.00	£ 50,500.00	£ 65,418.00	£ 50,500.00	£ 47,964.00	£ 68,299.00	£ 52,000.00	£ 52,000.00	3%	

[illegible]

[illegible]

for 2024 SBOX EMR

4311	Christmas Tree	£	1,000.00	£	140.00	£	1,000.00	£	1,338.00	£	1,000.00	£	-	£	1,000.00	£	1,000.00	£	1,000.00
4320	Legends of the Turf	£	1,000.00	£	-	£	-	£	-	£	-	£	-	£	-	£	-	£	-
	OverHead Expenditure	£	2,000.00	£	140.00	£	1,000.00	£	1,338.00	£	1,000.00	£	-	£	1,000.00	£	1,000.00	£	1,000.00
	305 Carnival																		
4312	Newmarket Carnival	£	10,000.00	£	-	£	10,000.00	£	1,410.00	£	10,000.00	£	18,577.00	£	19,000.00	£	10,000.00	£	10,000.00
	OverHead Expenditure	£	10,000.00	£	-	£	10,000.00	£	1,410.00	£	10,000.00	£	18,577.00	£	19,000.00	£	10,000.00	£	10,000.00
1100	Grants Received	£	-	£	-	£	1,000.00	£	120.00	£	1,000.00	£	4,119.00	£	4,119.00	£	-	£	-
1026	Carnival income	£	-	£	-	£	1,000.00	£	120.00	£	1,000.00	£	770.00	£	770.00	£	500.00	£	500.00
	Total Income	£	-	£	-	£	1,000.00	£	120.00	£	1,000.00	£	4,889.00	£	4,889.00	£	500.00	£	500.00
	306 Memorial Gardens																		
4012	Water Rates	£	200.00	£	6.00	£	200.00	£	1,688.00	£	1,000.00	£	1,417.00	£	1,500.00	£	2,500.00	£	2,500.00
4014	Electricity	£	105.00	£	-	£	105.00	£	-	£	105.00	£	-	£	-	£	-	£	-
4037	R&M - Grounds	£	12,000.00	£	2,421.00	£	5,000.00	£	6,008.00	£	5,000.00	£	18,667.00	£	19,000.00	£	5,000.00	£	5,000.00
4041	R&M - play-equipment	£	2,000.00	£	1,466.00	£	10,000.00	£	10,856.00	£	18,500.00	£	702.00	£	18,500.00	£	10,000.00	£	10,000.00
4046	Opening/Closing Costs	£	4,500.00	£	2,370.00	£	4,500.00	£	3,791.00	£	5,000.00	£	3,341.00	£	5,000.00	£	5,500.00	£	5,500.00
4112	Water Feature	£	2,000.00	£	215.00	£	6,000.00	£	4,522.00	£	6,000.00	£	1,450.00	£	6,000.00	£	6,000.00	£	6,000.00
4142	Memorial Garden Kiosk	£	2,000.00	£	716.00	£	1,000.00	£	-	£	1,000.00	£	1,106.00	£	1,106.00	£	500.00	£	500.00
4069	Mem Gdns MASTERPLAN	£	-	£	17,638.00														
4095	Assets Purchased	£	-																
	OverHead Expenditure	£	22,805.00	£	24,832.00	£	26,805.00	£	27,235.00	£	36,605.00	£	26,683.00	£	51,106.00	£	29,500.00	£	29,500.00
1004	Kiosk Income	£	1,200.00	£	-	£	1,200.00	£	-	£	1,200.00	£	-	£	-	£	-	£	-
1100	Grants Received	£	-	£	676.00	£	-	£	-	£	-	£	9,220.00	£	-	£	-	£	-
1005	Misc Income	£	-	£		£	-	£	-	£	-	£	-	£	-	£	-	£	-
	Total Income	£	1,200.00	£	676.00	£	1,200.00	£	-	£	1,200.00	£	9,220.00	£	-	£	-	£	-
	307 Twinning																		
4181	Twining Expenses	£	3,500.00	£	162.00	£	3,500.00	£	521.00	£	3,500.00	£	5,616.00	£	5,616.00	£	2,000.00	£	2,000.00
	OverHead Expenditure	£	3,500.00	£	162.00	£	3,500.00	£	521.00	£	3,500.00	£	5,616.00	£	5,616.00	£	2,000.00	£	2,000.00
1005	Misc Income																		
	Total Income																		
	310 The Severals Sports Facilities																		
4011	Rates	£	2,380.00	£	-	£	605.00	£	605.00	£	2,450.00	£	1,185.00	£	1,185.00	£	2,450.00	£	2,450.00
4012	Water Rates	£	1,000.00	£	714.00	£	1,300.00	£	1,171.00	£	2,000.00	£	360.00	£	1,000.00	£	2,000.00	£	2,000.00
4014	Electricity	£	1,000.00	£	557.00	£	1,000.00	£	771.00	£	1,000.00	£	457.00	£	1,000.00	£	2,500.00	£	2,500.00
4015	Gas	£	1,200.00	£	1,735.00	£	3,045.00	£	3,800.00	£	3,045.00	£	351.00	£	1,500.00	£	3,045.00	£	3,045.00
4016	Cleaning	£	1,500.00	£	11.00	£	-	£	-	£	-	£	85.00	£	150.00	£	500.00	£	500.00
4017	Fire Precautions	£	152.00	£	224.00	£	250.00	£	77.00	£	250.00	£	80.00	£	80.00	£	100.00	£	100.00
4036	R&M - Buildings	£	1,000.00	£	1,150.00	£	2,000.00	£	26,238.00	£	10,000.00	£	2,848.00	£	3,500.00	£	5,000.00	£	5,000.00
4037	R&M - Grounds	£	600.00	£	-	£	600.00	£	1,850.00	£	1,000.00	£	334.00	£	500.00	£	8,000.00	£	8,000.00
4038	Furniture/Fixtures/Fittings	£	1,000.00	£	-	£	1,000.00	£	-	£	1,000.00	£	30.00	£	500.00	£	1,000.00	£	1,000.00
4040	Trade Refuse Collections	£	200.00	£	-	£	290.00	£	441.00	£	500.00	£	645.00	£	645.00	£	700.00	£	700.00
4044	Public Toilet Cleansing	£	100.00	£	55.00	£	100.00	£	53.00	£	100.00	£	53.00	£	53.00	£	75.00	£	75.00
4995	Budgeted Reserve Amount	£	500.00	£	-	£	-	£	-	£	-	£	-	£	-	£	-	£	-
	OverHead Expenditure	£	10,632.00	£	4,446.00	£	10,190.00	£	35,006.00	£	21,345.00	£	6,428.00	£	10,113.00	£	25,370.00	£	25,370.00

[illegible]

Supplier ID:
502577

**Application for Parish/Town Council
Precept 2023/24**

Please complete the following & return to the Chief Financial Officer by 25 January 2023

PARISH/TOWN COUNCIL OF:

Newmarket Town Council

Please select your Parish/Town Council from drop down list

Date of Parish/Town Council Meeting, approving the precept

Newmarket

Contact details of the Parish/Town Clerk: townclerk@newmarket.gov.uk

Name: Cathy Whitaker

Address: King Edward VII Memorial Hall, High Street, Newmarket

CB8 8JP

Tel No: 01638 661777

E-Mail: townclerk@exning-pc.gov.uk

Bank Details:

Sort Code: 60-83-01

Account Number:

20394770

The amount requested by the above mentioned Parish/Town Council by way of precept from West Suffolk Council for the year 1 April 2023 to 31 March 2024 is as follows:

The 2021/22 figures below are the figures submitted by Parishes/Towns in January 2021 and are included for information purposes only.

	2022/23		2023/24	
	Expenditure	Income	Expenditure	Income
Administration	£ 343,924	£ -1,100	£ 424,778	£ -1,150
Allotments	£ 1,500	£ -900	£ 1,500	£ -900
Arts Centres	£ -	£ -	£ -	£ -
Cemeteries	£ 60,908	£ -50,500	£ 61,612	£ -52,000
Civic Costs	£ 4,325	£ -	£ 4,929	£ -
Community Events	£ 49,300	£ -14,500	£ 43,000	£ -2,200
Disused Churchyard/Memorials	£ 7,250	£ -	£ 12,450	£ -330
General Services	£ 135,362	£ -13,700	£ 148,750	£ -13,700
Grants to Other Bodies	£ 8,000	£ -	£ 10,000	£ -
Leisure Services/Sports Facilities	£ 57,950	£ -6,200	£ 54,870	£ -20,000
Other Expenses	£ 10,500	£ -	£ 10,500	£ -
Street Lighting	£ 20,964	£ -	£ 25,500	£ -
Village Hall/Memorial Hall/Other Property	£ 123,127	£ -21,000	£ 136,460	£ -21,000
Transfer to (+ve)/from (-ve) Reserves	£ -	£ -		
Net Expenditure	A	£ 715,210		£ 823,069
Parish Precept	B	£ 715,210		£ 823,069
Tax Base	C	5,611.06		5,655.60
Town Council Tax Band D	C ÷ B	£ 127.46		£ 145.53
Increase/-Decrease				£ 18.07
Percentage Increase/-Decrease				14.18%

Signed by:-

Chairman of Parish/Town Council:

Date:

Parish/Town Clerk:

Date:

Explanatory Notes for Completion of Precept Application

- 1 Please select your Parish/Town Council from the dropdown list. This will prepopulate the 2022/23 comparator figures and the Taxbase figures, which we have included to assist you in completing your 2023/24 application
- 2 Please enter your 2023/24 budget figures in the yellow boxes only. Do not try to overwrite any of the other boxes. Please use whole numbers only and enter expenditure as positive figures and income as negative figures.
- 3 Please sign and date the application before returning by email (scanned signatures are acceptable) to :
michelle.rolls@westsuffolk.gov.uk
- 4 If you have any difficulties with completing the form or need any clarification, please email Michelle at the above email address.

Townclerk

To: Axton, Matthew
Cc: Councillor Drummond; karen.soons@suffolk.gov.uk; Anderson, Michael
Subject: FW: Studlands Electric Vehicle Charging consultation

Hello Matt, I have put this on the agenda for Town Council on 19/12/22 at 7pm in the Memorial Hall, Newmarket High Street.

I'd be grateful if you could let me know who will be attending: we will ask for the item to be brought to near the beginning of the agenda so that you can leave afterwards.

Regards,
Cathy

From: Townclerk <Townclerk@newmarket.gov.uk>

Sent: 23 November 2022 17:31

To: Councillor Ferries <councillorferries@newmarket.gov.uk>; Councillor Anderson <CouncillorAnderson@newmarket.gov.uk>; Councillor Berry <CouncillorBerry@newmarket.gov.uk>; Councillor Clover <CouncillorClover@newmarket.gov.uk>; Councillor De'ath <CouncillorDe'ath@newmarket.gov.uk>; Councillor Hulbert <CouncillorHulbert@newmarket.gov.uk>

Cc: Drummond, Andy <andy.drummond@westsuffolk.gov.uk>; Karen Soons (SCC Councillor) <Karen.Soons@suffolk.gov.uk>

Subject: FW: Studlands Electric Vehicle Charging consultation

 **EXTERNAL EMAIL: Don't click any links or open attachments unless you trust the sender and know the content is safe. Click [here](#) for more information or help from Suffolk IT**

Dear Studlands Ward Councillors,

Please see below the suggestion that WSC officers attend FTC meeting on 19/12/22 to receive questions and comments from NTC regarding the proposed residents consultation at Studlands regarding electric vehicle charging installations.

I am happy to put this on the agenda – it would be beneficial to communicate with Matthew Axton in advance.
Cathy

From: Axton, Matthew <matthew.axton@westsuffolk.gov.uk>

Sent: 23 November 2022 15:59

To: Townclerk <Townclerk@newmarket.gov.uk>; karen.soons@suffolk.gov.uk; Councillor Anderson <CouncillorAnderson@newmarket.gov.uk>

Cc: Drummond, Andy <andy.drummond@westsuffolk.gov.uk>; Scully, Elysia <Elysia.Scully@westsuffolk.gov.uk>

Subject: RE: Studlands Electric Vehicle Charging consultation

Dear Cathy,

Further to the below, I have discussed the proposals with Cllr Soons, but have unfortunately not had a response from Cllr Anderson.

We agreed with Cllr Soons that it would be sensible to bring this back to Newmarket Town Council when officers are available to answer any questions raised by members. Are we therefore able to put it on the agenda for the meeting on the 19th December? I am available to attend that meeting so should any Councillors have questions or concerns we would be able to address these in person.

I have copied in Cllr Anderson again to this email and would be happy to discuss this project with him prior to the council meeting should he wish.

Any questions or queries please let me know. I have attached the original information again for your convenience and also for Cllr Soons who had not previously had sight of the proposals and draft consultation.

Kind regards

Matt

From: Townclerk <Townclerk@newmarket.gov.uk>

Sent: 25 October 2022 09:28

To: karen.soons@suffolk.gov.uk; Councillor Anderson <CouncillorAnderson@newmarket.gov.uk>

Cc: Drummond, Andy <andy.drummond@westsuffolk.gov.uk>; Axton, Matthew <matthew.axton@westsuffolk.gov.uk>

Subject: Studlands Electric Vehicle Charging consultation

[THIS IS AN EXTERNAL EMAIL]

Following last nights' council meeting, this was discussed.

WSC Cllrs Soons and Anderson pointed out that there were issues with the proposed placement of the charging facilities and that they would be taking this up further with WSC.

Therefore the consultation wasn't considered at the meeting.

Please could you keep the Town Council updated on progress with this in due course?

Many thanks

Regards,

Cathy Whitaker

Clerk to Newmarket Town Council



King Edward VII Memorial Hall
High Street
Newmarket
Suffolk CB8 8JP
Tel: 01638 661777
www.newmarket.gov.uk

Studlands Electric Vehicle Charging Consultation

The UK Government has set a target to ban the sales of new petrol and diesel cars by 2030, with all new cars to have zero tailpipe emissions by 2035. To support this target, West Suffolk Council have been installing electric vehicle (EV) charging facilities in our car parks.

We would like to support residents in Studlands residential area who do not have private parking to switch to EVs. There are 15 West Suffolk Council owned parking courts in Studlands. We have included a map showing the location of the parking areas we own (see Appendix 1).

West Suffolk Council are considering installing 8 chargers across 8 of these parking courts on lampposts. A lamppost solution is proposed due to the availability of electrical supply and easy installation which will not cause disruption to the car park. We will aim to install the first chargers in early 2023, monitoring use carefully and increasing demand as we see usage increase. Chargers would be added to current lampposts as pictured in Figure 1. The lampposts are owned by Newmarket Town Council (NTC) and we have worked with NTC to develop this project.



Figure 1: Lamppost EV charger in Bury St Edmunds

Installing chargers would also require allocating one space per charger for exclusive EV charging use. This is a requirement of grant funding.

Frequently Asked Questions

1. Do lamppost chargers really work?

Yes, we have installed a number of lamppost chargers throughout West Suffolk, and they are frequently installed in many cities throughout the country.

2. Do they affect the operation of the lamppost?

No, the charger and the lamppost share a power supply, but otherwise they work completely independently.

3. What level of power do they supply?

Generally, lamppost chargers will supply between 3 and 5kW. They are designed for overnight charging similar to a domestic supply. A 12-hour overnight charge on a 3kW supply would provide 36kWh or approximately 135 miles of range. A quicker charge can be achieved using a rapid charger, the closest of which is at the McDonalds on Willie Snaith Road. These can provide up to 120kW supply, which equates to approximately 75 miles of range added in 10 minutes, however, the cost to use a rapid charger is often much greater.

4. How much would the electricity cost from the lamppost chargers?

We have not set the price for these chargers yet, but we will work with the chosen operators to ensure the price is low and comparable to a domestic rate. Because the Council is a producer of electricity through our ownership of a solar farm and other solar PV installations we have the ability to provide electricity at a competitive rate and we intend to pass this on to EV drivers wherever possible.

Consultation Questions

1. Please let us know which car park you live closest to. The car parks are numbered 1-15. The map below shows you the numbers, each car park also has a white sign with a black number at the entrance.
2. Do you currently use the parking courts to park a vehicle?
 - a. Yes, the parking courts are my usual parking location (daily use)
 - b. Yes, I use the parking courts regularly (at least once a week)
 - c. Yes, I use the parking courts occasionally (at least once a month)
 - d. Yes, but only as a last resort (less than once a month)
 - e. No, I have other parking arrangements
 - f. No, I do not own a vehicle.
3. Do you already own an EV?
 - a. Yes – Go to Q4
 - b. No – Go to Q5
4. Would you use charging provision in the parking courts if provided?
 - a. Yes, they would become my principal charging location
 - b. Yes, I would use them to supplement existing charging arrangements
 - c. No, I have reliable alternative charging arrangements
5. Would the provision of chargers in Studlands influence your decision to buy an electric vehicle?
 - a. Yes, I would purchase an EV within one year
 - b. Yes, I would be likely to purchase an EV within three years
 - c. No, if I bought an EV, I would be able to charge it elsewhere, so more chargers would make no difference
 - d. No, I am unlikely to buy an EV within three years

Please explain your selection (optional)

6. Do you support or object to spaces being set aside for exclusive EV charging use?

- a. I support spaces being exclusively used for EV charging
- b. I object to spaces being exclusively used for EV charging

Please explain your selection (optional)

7. Is there anything else you would like to tell us about EV charging in Studlands?

8. Would you like to be contacted with updates on EV charging within Studlands?
If so, please provide an email address. Please see our privacy notice explaining how we will use your data under 'on street charging' on our website: [Electric vehicles \(westsuffolk.gov.uk\)](http://Electric vehicles (westsuffolk.gov.uk))

Appendix 1 – Numbered Car Park Map



Blank



SLCC Membership <membership@slcc.co.uk>
To  Townclerk

 If there are problems with how this message is displayed, click here to view it in a web browser.

New Early Day Motion

We're asking members to please urge their local MPs to sign a brand-new Early Day Motion (EDM) which has been tabled by Dr Julian Lewis, MP for New Forest East. The EDM will call on the Government to re-visit its response to the Committee on Standards in Public Life report on local government ethical standards, including the introduction of tougher sanctions to deal with poor behaviour in local councils.

It's important to note that MPs should be encouraged to sign this new EDM even if they have already signed as the last one has now expired. The more MP's who support, the more likely it is to get discussed in parliament so we recommend that you table an agenda item to pass a resolution for your council to write to the local MP asking them to back this motion, and/or write to your MP as an individual. [Click here to view the EDM.](#)

The following template letters can be used to contact your MP, and can be amended with your personal experiences to add context and influence. [Click here to view the template letter for clerks to MP.](#) [Click here to view the template letter for councils to MP.](#)

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Early Day Motions

[UK Parliament](#) > [Early Day Motions](#) > [Intimidation at community, parish and town councils](#)

Intimidation at community, parish and town councils

EDM 611: tabled on 23 November 2022

Tabled in the 2022-23 session.

This motion has been signed by 16 Members. It has not yet had any amendments submitted.

Motion text

That this House expresses its support and appreciation for local community, parish and town councils which are the first tier of local government in England and Wales and play a vital role in our communities; notes with concern that whilst the vast majority of local councils are well run, there remain behavioural issues in a small minority of councils and by members of the public which involve bullying, intimidation and harassment of both councillors and their staff, as confirmed through a dedicated Civility and Respect project led by the National Association of Local Councils (NALC), Society of Local Council Clerks (SLCC), One Voice Wales (OVW), county associations of local councils, and also highlighted by the Association of Local Council Clerks (ALCC); further notes with concern this is leading to councillors and staff leaving the sector and is creating difficulties in recruiting to those roles; and calls on the Government to re-visit its response to the Committee on Standards in Public Life report on local government ethical standards and introduce the report's recommendations in full including tougher sanctions such as suspension for poorly behaving councillors.

Signatures (16)



Supporters (16)

Withdrawn signatures (0)

The first 6 Members who have signed to support the motion are the sponsors. The primary sponsor is generally the person who tabled the motion and has responsibility for it. The date shown is when the Member signed the motion.



Lewis, Dr Julian

Conservative

23 November 2022



**Smith, Cat**

Labour

23 November 2022

Lancaster and Fleetwood

**Brady, Sir Graham**

Conservative

23 November 2022

Altrincham and Sale West

**Morgan, Helen**

Liberal Democrat

23 November 2022

North Shropshire

**Selous, Andrew**

Conservative

23 November 2022

South West Bedfordshire

**Cooper, Rosie**

Labour

23 November 2022

West Lancashire

In addition to the sponsors, the following Members have signed to support the motion.

**Edwards, Jonathan**

Independent

23 November 2022

Carmarthen East and Dinefwr

**Whittingdale, Sir John**

Conservative

23 November 2022

Maldon

**Blackman, Bob**

Conservative

23 November 2022

Harrow East

**Lake, Ben**

Plaid Cymru

24 November 2022

Ceredigion



Chapman, Douglas

Scottish National Party

24 November 2022

Dunfermline and West Fife



Morris, Grahame

Labour

28 November 2022

Easington



Penning, Sir Mike

Conservative

28 November 2022

Hemel Hempstead



Hardy, Emma

Labour

28 November 2022

Kingston upon Hull West and Hessle



Shannon, Jim

Democratic Unionist Party

29 November 2022

Strangford



Swayne, Sir Desmond

Conservative

12 December 2022

New Forest West



SLCC – Model letter for councils to local MP. November 2022

Dear **(name of local MP)**,

On behalf of **(name of town or parish council)**, I am writing to ask for your help in addressing concerns about the bullying, harassment and intimidation of local town and parish councillors and their staff, all working in and for their communities. It echoes the growing issue around the safety of our MPs whose day-to-day work is made more difficult through incivility, online and in person abuse, stalking and even threats. Public servants, whether working nationally or locally, deserve protection from this.

At local level, this is an issue with significant impact. It is partly reflected in the low numbers of candidates, particularly females, stepping forward as local councillors, uncontested elections and, in some cases, a reluctance to take on public facing work for fear of abuse (e.g., attendance at councillor surgeries and meetings). With more than 10,000 town, parish and community councils (plus 735 in Wales) and with around 100,000 councillors, this worsening situation is magnified and clearly bad for democracy.

In the last 2 years, the high turnover of professional clerks working for local councils, (a clerk is the executive officer steering the council) is now heading towards a major recruitment and retention issue. Some clerks are experiencing not only casual abuse from the public as they run their councils but, sadly, in some documented cases, persistent incivility from the councillors they serve. Unlike most other employees, clerks have no recourse to this unacceptable behaviour and often, with little in the way of sanctions, the only option is to resign.

The National Association of Local Councils (NALC), One Voice Wales (OVC) and County Associations representing local councils and councillors in England and Wales as well as the Society of Local Council Clerks (SLCC), the professional body for clerks, have together recognised this. Investment has been made in a Civility & Respect Project which is coordinating a programme to support councillors and staff within our sector via training, good governance, clear policies and intervention processes. It is working to influence relevant legislation to combat online abuse, introduce sanctions and enhance the role of monitoring officers. It is also calling for the government to revisit the recommendations set out in the Committee on Standards in Public Life (CSPL) report on local government ethical standards.

This all sits alongside work being taken forward by the Local Government Association (LGA) including its Debate Not Hate campaign to promote civility in public life for councillors and staff working for principal councils.

It is now the subject of an Early Day Motion – Intimidation at community, parish and town councils. (EDM 611 – tabled on 23 November 2022, primary sponsor - Dr Julian Lewis, MP.)

Name of council would welcome your support and that of your fellow MPs in raising this important national issue via parliament and to join your fellow MPs in adding your signature to EDM 611.

Yours sincerely