

Membership from May 2022

Councillor Anderson
Councillor Borda
Councillor Crissall
Councillor De'Ath
Councillor Drummond
Councillor Ferries (Chair)
Councillor Hall
Councillor Harvey
Councillor Hood
Councillor Hulbert
Councillor Jefferys
Councillor Lay
Councillor Perry
Councillor Winter (Vice)
Councillor Yarrow

Quorum = 3



Newmarket

TOWN COUNCIL

The Memorial Hall, High Street, Newmarket Suffolk CB8 8JP

You are hereby summoned to attend a meeting of the
LEISURE SERVICES COMMITTEE
to be held at

Memorial Hall, High Street, Newmarket, CB8 8JP
on **Monday 7th November 2022 at 7.00pm**
or following on from the Development and Planning
Committee meeting, whichever is the later time

A G E N D A

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting.

Members of the public and press may not orally report or comment about a meeting as it takes place if present at a meeting of the Council, but otherwise may:

- film, photograph or make an audio recording of the meeting;
- use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
- Report or comment on the proceedings in writing, during or after a meeting or orally after the meeting.

The Council will where possible facilitate such recording unless it is being disruptive. It will also take steps to ensure that children, the vulnerable and members of the public who object to being filmed are protected without undermining the broader purpose of the meeting

- 1) Chair to read** fire safety notice and announce that proceedings may be filmed or recorded.
- 2) Apologies** - To receive and accept apologies for absence
- 3) Declaration of interests**
 - Councillors are invited to raise any declarations of interest concerning items on the agenda
 - To consider any requests for dispensation
- 4) Minutes of the previous meeting held 5th September**
 - To consider and adopt the minutes as a true record of the proceedings
 - To consider any matters arising
- 5) Public participation** – an invitation to members of the public to make representations to Councillors.
Resolutions can only be made on items on the agenda
Rules of public participation: no person may speak for no longer than 3 minutes in total. The maximum time permitted for this item is 15 minutes. This is the only opportunity during the meeting, for members of the public to address Councillors.
- 6) Accounts** – To receive and note the accounts for Leisure Services for the previous month
- 7) Budget 2023/2024** – To receive a draft budget proposal for the municipal year 2023/2024 for the Leisure Services Committee
- 8) Memorial Gardens** – to receive and note the safety report for the Memorial Gardens
- 9) Soapbox Derby 2022**
 - To receive a debrief report with recommendations
 - To receive the final accounts (to follow)
 - To discuss frequency of ongoing Soapbox Derby events (verbal)
- 10) Events**
 - Christmas 2022 Event. To receive an update
 - Coronation Event – 6th May. To discuss whether to hold an event
- 11) Venues** – To receive a report regarding the Town Council venues
- 12) Correspondence**

To: Chairman and Members of Community Services Committee, Other Council Members, The Press

- 13) Date of next meeting 9th January 2023 at 7pm
- 14) Exclusion of the press & public - To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information relating to individuals
- 15) To discuss a proposal for a temporary pop-up leisure event

Signed: *CE Whitaker* Cathy Whitaker, Town Clerk

Date: 1st November 2022



Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Leisure Services Committee Held on Monday 5th September 2022 at 7:10 pm

Attendance:

Councillor J Ferries (Chairman)
Councillor M Anderson
Councillor A Drummond
Councillor J Harvey
Councillor R Hood

Councillor P Hulbert
Councillor M Jefferys
Councillor S Perry
Councillor K Yarrow

Also Present: T Symonds – Deputy Town Clerk, C Argyroudi – Events Manager, J Ashton – Minute Assistant and 1 Member of the Press.

Minute

L/22/09/1 Chairman to Read the Fire Safety Notice and Announce that Proceedings May be Filmed or Recorded

The Chairman opened the meeting read out the fire safety briefing and announced that no fire alarm was planned and that the meeting may be filmed or recorded.

L/22/09/2 Apologies for Absence

Apologies were received from Cllrs Borda, Crissal, De'Ath, Lay and Winter. Cllr Hall was absent. The Chairman requested that Cllrs who have not given apologies be asked about their membership of the Committee.

L/22/09/3 Declaration of Member's Interests and to Remind Councillors of the Need to Keep up to Date Their Register of Member's Interests and to Consider Any Requests Received for Members Dispensation

Cllr Yarrow declared a non-pecuniary interest in item 12 and Cllr Ferries declared a non-pecuniary interest in item 9. There were no requests for dispensations.

L/22/09/4 To Receive and Confirm for Accuracy the Minutes of the Leisure Services Committee Meeting Held on Monday 4th July 2022 and Any Matters Arising

Members received the minutes of the Leisure Services Committee meeting held on 4th July 2022 and the following was agreed:

L/22/09/4.01 Resolved

That the minutes of the Leisure Services Committee meeting held on 4th July 2022 be adopted and signed as a true record by the Chairman of the Leisure Services Committee.

Matters arising:

L/22/07/10 – SID A request was made to follow up the moving of the SID on Bury Road to the opposite side.

L/22/09/5 Public Open Session

No members of the public were present.

L/22/09/6 To Receive the Accounts

The draft accounts for August 2022 were received and noted.

L/22/09/7 Memorial Gardens

The WSC Memorial Gardens safety report was received and noted.

L/22/09/8 Cricket Club

A request from Cllr Perry to join the Cricket Club Liaison Working Group was considered and the following was agreed:

L/22/09/8.01 Resolved

That the request from Cllr Perry to join the Cricket Club Liaison Working Group be approved.

Cllr Ferries declared a non-pecuniary interest in the following item

L/22/09/9 Remembrance Arrangements

The arrangements for the Remembrance Day event to be held on 13th November 2022 were considered and the following was agreed:

L/22/09/9.01 Recommendation

That refreshments for the RBL coffee time be provided in the Tattersalls restaurant following the service.

L/22/09/10 Tea Dances

Resuming the tea dance on the last Friday of each month was considered and the following was agreed:

L/22/09/10.1 Recommendation

That the next tea dance be held on 25th November and that the ticket price be kept at £4.50. That the choice of music to be delegated to the Events Manager to consult with attendees.

L/22/09/11 Events

Memorial Gardens Summer Entertainment – A debrief report on the Summer Entertainment programme with costs was noted. Thanks and a round of applause were given to the Events Manager for this successful event.

Wellbeing - A debrief report on the Yoga classes in the gardens was noted and the following was agreed:

L/22/09/11.01 Recommendation

That free yoga classes be continued next year and be included in the 2023 budget. That registration for tickets be increased to 70 per class. That the garden gates be closed at 6:00pm on the days of the classes.

Community Bulb Planting – a report on planting bulbs on Munchkin's Green on 22nd October was considered and the following was agreed:

L/22/09/11.02 Recommendation

Book number 5 2022 -2023

That the Community bulb planting event on 22nd October be approved and that free refreshments be provided with a budget of £50.00.

Christmas Event – a report on the Christmas event was considered and the following was agreed:

L/22/09/11.03 Recommendation

That a 3-day Christmas event be held in the Memorial Gardens 9th-11th December 2022 with an ice rink provided by Odin for £8,500.

Other activities will include a snow globe and a small Christmas market.

L/22/09/12 Newmarket Venues

Bookings - The Events Manager presented a report on the bookings for July and August, noting that £3,773.78 income was received in July and £4,572.63 in August 2022; £16,767.57 Year-To-Date.

Bookings for September include 4x meetings £347.75, 1x dance event £120, 1x Free event, 1x outdoor fitness £66.64, 1x Sport Pavilion daily meetings £1,833.26, 1x Sport Pavilion weekly meetings £54.

Bookings for October include 2x meetings £62.50, 1x Job fair £185, 2x blood donations £720, 1x Comedy night £203, 1x Halloween staff party £250, 1x dance event £120, 1x kids theatre workshop (2days) £166, 1x new weekly dance workshop £380, 1x outdoor fitness £83.30, 1x Sport Pavilion daily meetings £1,749.93, 1x Sport Pavilion weekly meetings £67.50.

Cllr Yarrow declared a non-pecuniary interest in the following item.

Newmarket Community Arts – a request to continue to use the Pavilion on a Wednesday evening for 2 hours for a Community Samba band was considered and the following was agreed:

L/22/09/12.01 Recommendation

That the request from Newmarket Community Arts to continue to use the Pavilion on a Wednesday evening for 2 hours for a Community Samba band free of charge be approved to the end of March 2023. That a discount of 58% be offered from April 2023.

L/22/09/13 Cinema Equipment

NTC has been given the opportunity to take ownership of cinema equipment donated by the Suffolk Cinema Network for community use along with a grant of £1,000. The Suffolk Cinema Network will continue to provide technical support. Opportunities for the equipment to be used in the community to be explored.

L/22/09/14 Correspondence

None noted

L/22/09/15 Date of Next Meeting

Monday 7th November 2022 at the Memorial Hall.

Book number 6 2022 -2023

Minutes of Community & Leisure Services Committee held on Monday 5th September 2022

Meeting closed at 7:40pm.

Signed _____ Date _____

Summary of Recommendations

Recommendation	Recommendation Wording
<u>L/22/09/8.01 Resolved</u>	That the request from Cllr Perry to join the Cricket Club Liaison Working Group be approved.
<u>L/22/09/9.01 Recommendation</u>	That refreshments for the RBL coffee time be provided in the Tattersalls restaurant following the service.
<u>L/22/09/10.01 Recommendation</u>	That the next tea dance be held on 25th November and that the ticket price be kept at £4.50. That the choice of music to be delegated to the Events Manager to consult with attendees.
<u>L/22/09/11.01 Recommendation</u>	That free yoga classes be continued next year and be included in the 2023 budget. That registration for tickets be increased to 70 per class. That the garden gates be closed at 6:00pm on the days of the classes.
<u>L/22/09/11.02 Recommendation</u>	That the Community bulb planting event on 22nd October be approved and that free refreshments be provided with a budget of £50.00.
<u>L/22/09/11.03 Recommendation</u>	That a 3-day Christmas event be held in the Memorial Gardens 9th-11th December 2022 with an ice rink provided by Odin for £8,500.
<u>L/22/09/12.01 Recommendation</u>	That the request from Newmarket Community Arts to continue to use the Pavilion on a Wednesday evening for 2 hours for a Community Samba band free of charge be approved to the end of March 2023. That a discount of 58% be offered from April 2023.

Detailed Income & Expenditure by Budget Heading as at 31/10/2022

Month No: 7

Committee Report M7 Leisure Services

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Leisure Services								
120 Memorial Hall								
1001 Hall Hire Standard Rate	1,526	10,249	20,000	9,751			51.2%	
1016 Refreshments Income	53	382	1,000	618			38.2%	
Memorial Hall :- Income	1,578	10,631	21,000	10,369			50.6%	0
4011 Rates	0	5,988	6,300	312		312	95.0%	
4012 Water Rates	0	2,073	3,000	927		927	69.1%	
4014 Electricity	454	3,025	5,000	1,975		1,975	60.5%	
4015 Gas	0	2,164	6,000	3,836		3,836	36.1%	
4016 Cleaning	8	1,507	2,000	493		493	75.3%	
4017 Fire Precautions	0	344	510	166		166	67.5%	
4036 R&M - Buildings	622	19,121	5,000	(14,121)		(14,121)	382.4%	11,765
4038 Furniture/Fixtures/Fittings	3	1,035	2,500	1,465		1,465	41.4%	
4040 Trade Refuse Collections	0	1,895	1,953	58		58	97.0%	
4044 Public Toilet Cleansing	0	151	200	49		49	75.6%	
4046 Opening/Closing Costs	0	99	0	(99)		(99)	0.0%	
4078 Refreshment Costs Hall Hire	102	274	800	526		526	34.3%	
4080 PWLB Loan Charges (CAP + INT)	0	44,932	89,864	44,932		44,932	50.0%	
Memorial Hall :- Indirect Expenditure	1,189	82,609	123,127	40,518	0	40,518	67.1%	11,765
Net Income over Expenditure	389	(71,978)	(102,127)	(30,149)				
6000 plus Transfer from EMR	0	11,765						
Movement to/(from) Gen Reserve	389	(60,213)						
301 Arts								
1043 Income - Tea Dance	0	0	500	500			0.0%	
1181 Grant Received WSC	0	2,250	0	(2,250)			0.0%	
Arts :- Income	0	2,250	500	(1,750)			450.0%	0
4440 Costs - Childrens' Events	0	5,684	7,000	1,316		1,316	81.2%	
4443 Costs - Tea Dance	0	119	1,800	1,681		1,681	6.6%	
Arts :- Indirect Expenditure	0	5,803	8,800	2,997	0	2,997	65.9%	0
Net Income over Expenditure	0	(3,553)	(8,300)	(4,747)				
302 Winter Event								
1059 Income - Winter Event	0	0	3,000	3,000			0.0%	
1100 Grants Received	0	7,000	0	(7,000)			0.0%	
Winter Event :- Income	0	7,000	3,000	(4,000)			233.3%	0

Detailed Income & Expenditure by Budget Heading as at 31/10/2022

Month No: 7

Committee Report M7 Leisure Services

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4453 Cost - Winter Event	0	11,400	11,000	(400)		(400)	103.6%	
Winter Event :- Indirect Expenditure	0	11,400	11,000	(400)	0	(400)	103.6%	0
Net Income over Expenditure	0	(4,400)	(8,000)	(3,600)				
303 Entertainments								
1005 Misc Income	0	1,000	0	(1,000)			0.0%	1,000
1172 SoapBox Derby - income	2,880	8,038	10,000	1,962			80.4%	
Entertainments :- Income	2,880	9,038	10,000	962			90.4%	1,000
4095 Assets Purchased	0	2,089	0	(2,089)		(2,089)	0.0%	1,788
4098 SoapBox Derby - costs	4,342	29,456	10,000	(19,456)		(19,456)	294.6%	4,800
4179 Entertainment	250	875	5,000	4,125		4,125	17.5%	
Entertainments :- Indirect Expenditure	4,592	32,420	15,000	(17,420)	0	(17,420)	216.1%	6,588
Net Income over Expenditure	(1,712)	(23,382)	(5,000)	18,382				
6000 plus Transfer from EMR	0	6,588						
6001 less Transfer to EMR	0	1,000						
Movement to/(from) Gen Reserve	(1,712)	(17,794)						
304 Tourism								
4311 Christmas Tree	258	258	1,000	742		742	25.8%	
Tourism :- Indirect Expenditure	258	258	1,000	742	0	742	25.8%	0
Net Expenditure	(258)	(258)	(1,000)	(742)				
305 Carnival								
1026 Carnival income	0	770	1,000	230			77.0%	
1100 Grants Received	0	4,119	0	(4,119)			0.0%	
Carnival :- Income	0	4,889	1,000	(3,889)			488.9%	0
4312 Newmarket Carnival	0	18,577	10,000	(8,577)		(8,577)	185.8%	5,979
Carnival :- Indirect Expenditure	0	18,577	10,000	(8,577)	0	(8,577)	185.8%	5,979
Net Income over Expenditure	0	(13,689)	(9,000)	4,689				
6000 plus Transfer from EMR	0	5,979						
Movement to/(from) Gen Reserve	0	(7,710)						
306 Memorial Gardens								
1004 Kiosk Income	0	0	1,200	1,200			0.0%	

Detailed Income & Expenditure by Budget Heading as at 31/10/2022

Month No: 7

Committee Report M7 Leisure Services

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
1100 Grants Received	0	9,220	0	(9,220)			0.0%	
Memorial Gardens :- Income	0	9,220	1,200	(8,020)			768.3%	0
4012 Water Rates	0	1,417	1,000	(417)		(417)	141.7%	
4014 Electricity	0	0	105	105		105	0.0%	
4037 R&M - Grounds	17	18,684	5,000	(13,684)		(13,684)	373.7%	10,823
4041 R&M - play-equipment	0	702	18,500	17,798		17,798	3.8%	
4046 Opening/Closing Costs	473	3,516	5,000	1,484		1,484	70.3%	
4112 Water Feature	0	1,450	6,000	4,550		4,550	24.2%	
4142 Memorial Garden Kiosk	0	1,106	1,000	(106)		(106)	110.6%	
Memorial Gardens :- Indirect Expenditure	489	26,875	36,605	9,730	0	9,730	73.4%	10,823
Net Income over Expenditure	(489)	(17,655)	(35,405)	(17,750)				
6000 plus Transfer from EMR	0	10,823						
Movement to/(from) Gen Reserve	(489)	(6,832)						
<u>307 Twinning</u>								
1005 Misc Income	0	623	0	(623)			0.0%	
Twinning :- Income	0	623	0	(623)				0
4181 Twinning Expenses	0	5,616	3,500	(2,116)		(2,116)	160.4%	1,500
Twinning :- Indirect Expenditure	0	5,616	3,500	(2,116)	0	(2,116)	160.4%	1,500
Net Income over Expenditure	0	(4,993)	(3,500)	1,493				
6000 plus Transfer from EMR	0	1,500						
Movement to/(from) Gen Reserve	0	(3,493)						
<u>310 The Severals Sports Facilities</u>								
1002 Sports Hire Income	2,034	12,225	5,000	(7,225)			244.5%	
1005 Misc Income	0	195	0	(195)			0.0%	
1016 Refreshments Income	78	258	0	(258)			0.0%	
The Severals Sports Facilities :- Income	2,112	12,678	5,000	(7,678)			253.6%	0
4011 Rates	0	1,185	2,450	1,265		1,265	48.4%	
4012 Water Rates	183	360	2,000	1,640		1,640	18.0%	
4014 Electricity	127	584	1,000	416		416	58.4%	
4015 Gas	0	351	3,045	2,694		2,694	11.5%	
4016 Cleaning	0	85	0	(85)		(85)	0.0%	
4017 Fire Precautions	0	80	250	170		170	32.0%	
4036 R&M - Buildings	969	3,737	10,000	6,263		6,263	37.4%	
4037 R&M - Grounds	0	334	1,000	666		666	33.4%	

Detailed Income & Expenditure by Budget Heading as at 31/10/2022

Month No: 7

Committee Report M7 Leisure Services

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4038 Furniture/Fixtures/Fittings	0	30	1,000	970		970	3.0%	
4040 Trade Refuse Collections	0	645	500	(145)		(145)	129.1%	
4044 Public Toilet Cleansing	0	53	100	47		47	52.6%	
The Severals Sports Facilities :- Indirect Expenditure	1,279	7,444	21,345	13,901	0	13,901	34.9%	0
Net Income over Expenditure	833	5,234	(16,345)	(21,579)				
Leisure Services :- Income	6,571	56,329	41,700	(14,629)			135.1%	
Expenditure	7,807	191,002	230,377	39,375	0	39,375	82.9%	
Net Income over Expenditure	(1,237)	(134,673)	(188,677)	(54,004)				
plus Transfer from EMR	0	36,655						
less Transfer to EMR	0	1,000						
Movement to/(from) Gen Reserve	(1,236)	(99,018)						
Grand Totals:- Income	6,571	56,329	41,700	(14,629)			135.1%	
Expenditure	7,807	191,002	230,377	39,375	0	39,375	82.9%	
Net Income over Expenditure	(1,237)	(134,673)	(188,677)	(54,004)				
plus Transfer from EMR	0	36,655						
less Transfer to EMR	0	1,000						
Movement to/(from) Gen Reserve	(1,236)	(99,018)						

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SUMMARY OF FINDINGS (where present)

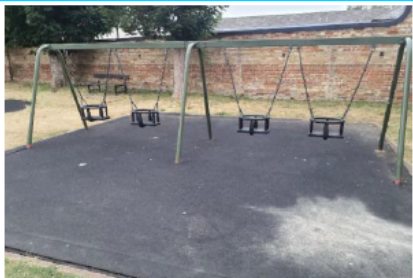
8 - Low Risk	
Item:	Splash Pad
Manufacturer:	Unknown
Surface Type:	Wet Pour
Item Quantity:	1
Equipment Compliance:	N/A
Surface Area Compliance:	N/A
Total Findings:	1



Finding 1	
There is algae or moss on the surface of the equipment - Clean and treat appropriately	

DTC remarks: Cleaning in progress. Item not currently in use. Winterisation due to take place.

4 - Very Low Risk	
Item:	2 Bay 4 Seat (Cradle)
Manufacturer:	Record RSS
Surface Type:	Wet Pour
Item Quantity:	1
Equipment Compliance:	Yes
Surface Area Compliance:	Yes
Total Findings:	1



Finding 1	
The bushes are showing signs of wear - Monitor for any further deterioration and replace as required	

DTC remarks: Swings and frame due to be replaced in November refurbishment

4 - Very Low Risk	
Item:	Multi Play (Junior)
Manufacturer:	Not Identified
Surface Type:	Wet Pour
Item Quantity:	1
Equipment Compliance:	No
Surface Area Compliance:	No
Total Findings:	2



Finding 1		Finding 2	
There is some minor damage to the surface - Monitor for any further deterioration and repair as required		Severe damage to safety surface - Item taken out of use pending repair	

DTC remarks: Item cordoned off pending removal and new surfacing in November refurbishment

8 - Low Risk	
Item:	Multi Play (Senior)
Manufacturer:	Unknown
Surface Type:	Bark Mulch
Item Quantity:	1
Equipment Compliance:	No
Surface Area Compliance:	Yes
Total Findings:	7
	
Finding 1	Finding 2
The ropes/nets are worn/damaged in places - Monitor for any further deterioration and repair or replace as required	The ropes/nets are worn/damaged in places - Monitor for any further deterioration and repair or replace as required
Finding 3	Finding 4
There is some graffiti present - Remove the graffiti	Upper roof net disconnected at entry point - Resecure
Finding 5	Finding 6
There is or are fixings missing on the item - Replace all missing fixings	Missing item - Remove fixing
Finding 7	
A number of fixing(s) have worked loose - Secure all loose fixings	

DTC remarks: 1&2 – monitoring; 3 – ongoing issue; 4-to be done during refit; 5- done; 6 – pending;

7 – completed

8 - Low Risk	
Item:	Single Point Swing - Type 3
Manufacturer:	Massey & Harris
Surface Type:	Bark Mulch
Item Quantity:	1
Equipment Compliance:	No
Surface Area Compliance:	Yes
Total Findings:	1
	
Finding 1	
The safety surface is low and the membrane is exposed creating trip points - Remove or resecure the exposed membrane and top up the surface to the correct level	

DTC remarks: This occurs with use of item and is regularly raked back into place

6 - Low Risk	
Item:	Cable Runway
Manufacturer:	Massey & Harris
Surface Type:	Bark Mulch
Item Quantity:	1
Equipment Compliance:	No
Surface Area Compliance:	Yes
Total Findings:	2
	
Finding 1	Finding 2
Bark retaining timbers broken - Repair as necessary	There is some notable evidence of chain wear - Monitor for any further deterioration and replace when 40% worn

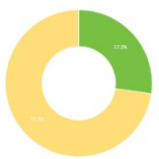
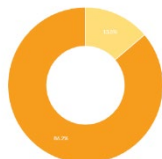
DTC remarks: Retaining plank still to be replaced. Chain is checked daily

Report to	Leisure Services
Subject	Soapbox Debrief report with recommendations
Purpose	Information/Decision
Classification	Unrestricted
Meeting date	7th November 2022
Item number	9a
Written By	Events Manager

Summary: This report outlines the feedback from the teams and the public. The report from the safety officer and the recommendations

Councillors are asked to **CONSIDER** and **APPROVE** the **RECOMMENDATIONS** outlined in this report:

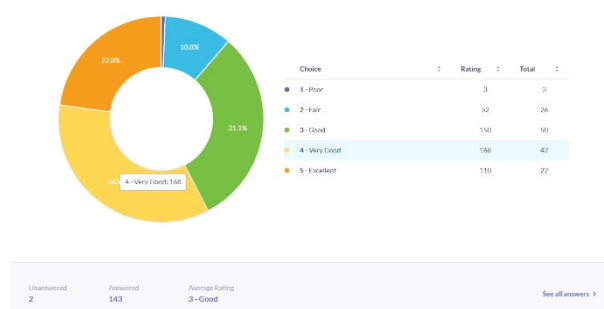
1. The feedback
2. The safety officer report
3. Recommendations for the next event

1.	Introduction																										
a.	The council has organised three community-based Soapbox events.																										
2.	Context																										
a.	<u>Teams Feedback</u> How organised was the event?																										
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b.

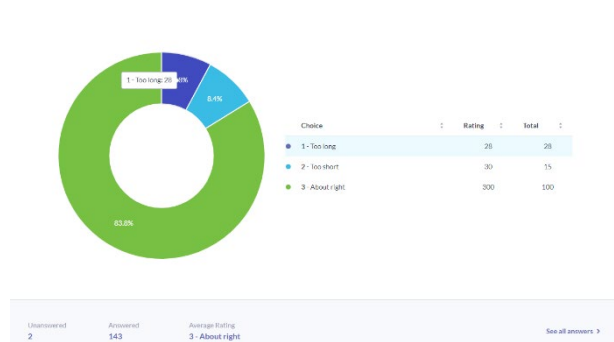
Feedback from the public

Overall, how would you rate the event?



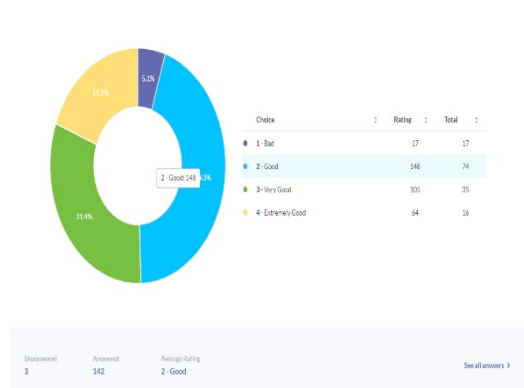
2022	2021
22.8% Excellent	31.3% Excellent
24.8% Very good	43.5% Very good
31.1% Good	20.1% Good
10.8 Fair	4.5% Fair
0.5% Poor	0.6% Poor

Do you think the event was too long, too short, or about right?



2022	2021
83.8% About right	83.1% About right
8.4% Too short	4.5% Too short
7.8% Too long	11.2% Too long

How organised was the event?



2022	2021
19.2% Extremely good	18% Extremely good
31.4% Very good	52.3% Very good
44.3% Good	27.9% Somewhat good
5.1% Bad	1.8% Not so organised

c.

Event Safety officer report:

What a great event. It was good to work on and be along side so many people that are passionate about the event and the town.

The event ran well, and I think that the numbers of staff were about right although maybe some different skills are needed, but it wasn't the nightmare that I understand the year before was. When events are transformed from volunteers to paid staff there is often a misconception that the paid staff will 'do everything'. Although some will help to a point it must be membered different training and skills are required for the different jobs. I think this was particularly prevalent with the security contractor and his perception what your expectations were with the lifting against what his team thought they should be doing as a security worker.

That manpower piece can be tweaked with the right skill I don't think that you need as many security bodies on the ground during the event.

The changes I would make

- Use specialist event crew on a call perhaps 6, 10-1pm on a split, 8 returning at 4.30pm to 8.30pm (although speak with the company to make sure they are happy with the workload).
- Security, have the team arrive at 12.30pm and do a 4-hour call until 4.30pm. Have 10 Stewards and 6 SIA plus one supervisor.
- We need to have a look at the finish and protection of the audience there having had the one injury
- There needs to be enough scrim fencing for the other side
- The use of both sides needs to be planned or in my view the venue doesn't work well with the numbers attending. Many persons arrived direct from the town on the offside of the course (looking up the hill) and were always going to pitch there. In addition, with the numbers attending there isn't sufficient viewing areas using the one side only. Moving people would have caused anger and could have changed the crowd dynamic. (I know this caused some anxiety with the DJ, but I had to make the call purely on public safety.) The cables can be put track side of the fence with cable ramps on the crossing points.
- The medical team St Johns never did provide the event risk assessment which in my view for a CQC organisation that has an event team is inexcusable and I will take it up with them.
- You need to review the arrangement with the carpenter. There seem to be confusion over liability. Those taking part in the event understand that it is of a high risk, similar to people playing rugby, however, should an incident occur that is caused by a person's negligence i.e., a jump not correctly built, any claim could fall on the person responsible for that activity. PI insurance also needs to be at least 5M for events.

We did unfortunately have one injury caused to a member of the audience where a cart hit the cage at the end that forced of a pedestrian barrier that hit the lady in the ankle. Her family took her to hospital after the event.

5.	Next Steps/Recommendations
a.	Replace the bales with new safety barriers that will require less manpower.
b.	Consider the cost of hiring a big screen for spectators to watch the race across Warren Hill and advertise sponsors.

From teams

Is there anything else you'd like to share about the event or suggestions for next time?

- A bit more room for the cars to line up and the start and at the end. A bit more stopping distance at the finish. Towing cars back up the road may work a little better instead of around the course. All in all, a very well run event.
- A great day again . Well done .
- Maybe all the teams could make their soap box and not buy one?
- Viewing is difficult due to the amount of people which is great but unless was at the front couldn't see much. Maybe a small raised area(scaffolding) or large screen

From public

What did you like about the event?

- Good parking although traffic was a nightmare. Good location for this type of event. Good host and of course the brave competitors
- Seeing groups like the police and blood donation getting involved
- Trackside seemed well organised for the most part although the sound system left a lot to be desired. The speaker by us crackled & buzzed horrendously
- Plenty of toilets and space to see the event
- Well organised and a reasonable number of stalls
- Felt a community event and was good to see a lot of local people there.
- Good fun! Great to be able to socialise again in Newmarket! It was well supported!
- Good fun, family event. Free to all.
- Good day free day out.
- For all the family, appropriate for everyone, it was free
- large space to accommodate event comfortably
- Was like the redbull one you see on TV .
- I liked that it was free to the public and a well organised event.
- The people I met there
- Provide a good place for all of us to wow. If there is catering place should be better.
- The effort that the contents put in
- Great day out well organised, only thing is hard to see whole course but very enjoyable and good commentary
- Good atmosphere. Good security and marshalling. Loads of toilets. Reasonable selection of food and drink
- Fun event for whole family. Great idea but poorly executed

- Good day out for all
- Community. Families. Free. Good toilets. Good views from lots of spots. Dog friendly. Could walk to it
- The town feel all coming together to watch it and peoples efforts making the funny soapboxes
- Seeing the soapboxes and the atmosphere
- The weather and the atmosphere and the soapboxes of course.
- The marketing.
- I think the event was well organised with great entertainment from the compare. There was enough room for everyone to enjoy and see the soapbox's.
- Good atmosphere. Something a bit different that suits the venue. Good free community event
- Excitement of jumps
- It was fun, represented the community, and entertaining
- The range of soapboxes was good, about the right number. Think they went faster last year so more fun to watch. Maybe better starting ramp?
- Great energy from the announcer and teams. Amazing cars created by the teams. Fun, upbeat music during the races.
- Seeing the community gather in such high spirits is always a great atmosphere
- Very family friendly
- Couldn't get near enough to see anything very disappointed
- That it was free, and a great family atmosphere!
- My son was a soapbox driver so an exciting family event! I think it was great that in these very difficult times anyone could come along and be entertained for a whole afternoon free of charge. Well done !
- Ease of access
- Obviously that it was free. Good chance of getting a good spot to view .
- Good community spirit and good fun
- The build of soapboxes, and community event without costs.
- It had a fun carnival feel and was free.
- The soapbox
- Very sociable, good fun for the most part
- Couldn't actually see any of the races. Music and commentary far too loud. Needs to have a large screen of raised platforms so people can see.
- The atmosphere
- Looked like fun Lots of people
- The host was really good, kept it all going.
- The creative ideas, the soundtrack with each participant and the compère
- The atmosphere and event itself was good and the commentating was much better than last year
- Lots of fun, likes the commentary, great community spirit.
- Once a ramp was put in further down the course it was good but that was far too late and we were ready to leave as we had kids with us.

- First time had no idea what it was going to be like but both myself and granddaughter thought it great fun and well done thanks
- Competitors and races
- Free, fun family day out
- There was entertainment, free car parking, and opportunities to see the vehicles at the finishing line
- Entertaining, good compere
- It was fun
- Racing. Food stalls
- The atmosphere
- It's was fun for all the family
- Something different. Good fun. Would of liked more stalls and for it to of started on time.
- The designs / karts , the commentator Jez /MC was very funny .
- The commentator was good, and I liked that teams got to do 2 runs
- Amazing designs and detail that went into the soapboxes, and the crashes were awesome!!! The samba band was excellent too. You even ordered the correct weather! Please can we do it all again next year? Thank you x
- Fun free afternoon activity
- racing characters
- The event is good, lots of stalls to look around, food and drink etc. Some are a bit pricey especially if you have a larger family, but the event is free so it kind of balances out
- It was fun to watch when the soap boxes were immediately in front of you.
- A good family event
- Fair number of entrants, good course planned. Good food and drink options.
- Well organised
- The DJ was excellent & kept us laughing
- Good atmosphere
- The excitement of it all. Family friendly, location, good parking, good food, kiddie rides
- Food
- Friendly, good atmosphere
- Announcer was very energetic, cars and themes were funny
- We enjoyed the race and had lots of laughs. We felt that there needed to be more obstacles in the first half that's all. We loved the racing with the ramps. Thank you
- Perfect location, it's a great event really enjoyed it loads of happy smiley people well done
- It was wonderful to see so many families attending. Lots of friendly assistants and I suspect volunteers. Inventive and entertaining.
- The commentary and dj held the audience during the down time
- Great organisation Appealed to all ages Caught up with neighbours and friends
- Very Well organised, was a pleasure to see different companies participate and it's was all in good fun very family oriented.

- Nice day, good setting
- Everything
- Great commentary and atmosphere
- I liked the availability of toilets, food and drink.
- Was organised well.
- Great atmosphere. Free tickets.
- Free entry
- Refreshments and kids entertainment available and easy to find lots/plenty of them
- It was free
- Community and buzz
- Fun atmosphere
- The music was good. When he wasn't having to kill time announcer was good. The actual carts were well designed. Music and cart combinations really good
- It was fun and exciting
- Watching the chaos and creativity
- The concept. The charitable aspect.
- Just loved it was amazing thank you x
- The atmosphere, and jezo
- Friendly atmosphere
- A bit different
- Entertainment for kids was good
- Good course, good food and cheap drinks.
- The racing, the commentary
- Really good layout, nice and easy to find and access in general was good, didn't get a chance to have a good mooch around the tents, so I don't really know what was available, (the families fault to be fair I got sent to the BP to grab them a cold coffee drink lol) certainly will attend next year too! Hope you get a decent amount of entries after this years great event.
- Host!! He was amazing and so funny. Absolutely perfect for the job. Area, parking, refreshments, rides all great. I liked that we could stand so close so we could see really well when they passed
- The races!!
- The variety and inventiveness of the soap boxes and of course watching them race.
- Lots of people having fun
- A genuinely good afternoon out
- The atmosphere
- Atmosphere was great. Only thing hanging around at beginning. As the carts were late to get to start. When you state a time it should be that time. My only air to the event
- Racing. Rides. Stalls
- Free event (voluntary donations) Good location Fun event
- Fun day out for all the family. The soapboxes looked great and we all had a great time.
- A proper family day very inclusive

- Location, variety of prizes
- Was a brilliant day and the grandchildren loved it, would of been better with some stalls or something for smaller people or children to stand on as all the adults were at the front with children in their shoulders making impossible for most to see
- well laid out, plenty of space
- Good atmosphere
- radio host kept crowd entertained. stilt walkers.
- The atmosphere was great and it was well attended.
- The fun atmosphere

What did you dislike about the event?

- Needed toilets both sides. Designated crossing points. Safety stewards at the jumps to help when things go wrong.
- Tickets had a postcode that took you to wrong side of car park meaning we sat for 40mins in traffic to turn around...having travelled 2hrs to get to the event this was highly frustrating! Had to book tickets then no tickets actually needed so wasted my time chasing the email for them. Toilets so far away especially for children should have had some at start and some at end. Cost of food for families (we took our own but not fair considering what's happening at the moment)
- too long gap between the first and second runs. There was a drum band but was a delay before they started in between runs, therefore people were beginning to drift away.
- Parking on The Severals was very poorly organised. There was only one girl on the entrance with a bucket who never spoke or gave directions to those arriving so cars were going everywhere. On exiting there should have been some traffic marshals as it was mayhem trying to get out. Putting some 'older people' over there rather than kids and giving some thought to aiding the traffic flow on exiting the field onto to the road isn't rocket science but no one seems to have that organised
- Should have had screens and cameras for everyone to see different points Lack of stands for people to grab refreshments - no tea/coffee Security - allowing people to stand behind the crash bales, people getting hit with them and then security adjusting them a little bit (not rearranging back to their original location).
- Small number of food and drink stalls. Should have plenty more for next year
- Not exciting enough, the run was easy for the competitors and needs more obstacles
- Just wanted there to be more competitors taking part. Only a few cars was a shame
- Need more catering ! Very busy long lines of people!
- Nothing.
- Started about 30mins late. Could have done with a couple more food/drink stands. Sound was a bit dodgy & crackly in places.
- You couldn't get a decent view of the whole road to see them going down the hill! A large screen TV set up would have made this a fantastic day!
- late starting and soapboxes should have taken up to start sooner
- More races and obstacles would have been good. Also for commentator to have known what was going on to be able to commentate

- The length of time we had to wait in between races.
- I was not allowed in with my blue badge despite there being acres of empty land .
The language and attitude of some of the marshals. The price of everything was ridiculous. The soft uneven ground was diabolical on my scooter. Lack of viewing ability. Much too late in starting, too few entries and slow soap boxes
- Last start. We wait for too long and dunno what has happened
- All good
- Not Beeeing able to see the finish
- Warm beer/drinks. The commentator could have been better informed by those marshalling the competitors.
- Very late to start. Difficult to see especially for children (perhaps the crowd were too close to the track)
- Directions to the event
- No BSL interpreter.
- It was too spread out and took a long time to start from 2pm. It was difficult to keep children entertained for that long being a family event. Couldn't stay till the end as so dragged out between soapboxes kids getting bored.
- Difficult for kids to see as adults took up all the spaces at the rails. Leaving car park at the end was very badly organised.
- Unfortunately it was very difficult to see any of the races, due to the layout. We had our 8 year old daughter with us, and with adults lined up at the front she couldnt see a thing.
- Nothing.
- Not a patch on previous years! Why were there so few entries? The runs were much slower hence very unexciting. The cars were smaller and less engineered.
- It was organised chaos with the parking. There weren't enough food stalls. I think the volume could have been a touch lower as in places it was very loud.
- I'm not certain, but I don't think you could hear the commentary well around the start of the race. It would have been good to have more/different participants taking part in the race. Perhaps need to encourage more people to enter somehow; college/community projects, other local businesses?
- Nothing
- Other than a few rain drops it was brilliant
- Couldn't see that well. Last year there were bails for the kids to stand on which would be good to have back
- Not easy to view the race with little children. Our kids got bored and restless because they couldn't see the races very well. Rides were expensive, especially for 3 kids.
- Poor viewing, would recommend a screen put up so that everyone can watch the racing from start to finish. A better system for getting food/drinks. There were long waits with only 1 person handling the stalls & unable to keep up with the pressure.
- So many people nowhere to view anything
- It didn't last long enough and it was difficult to see unless you managed to get right up against the barriers! Maybe a big screen could go up?

- We had a family member using a wheelchair, we didn't realise blue badges had to be registered, it was a struggle to push uphill. Surely there could have been some flexibility for disability parking on the day?
- The time delay for the start of the event. Not many obstacles on the track, advertised as seven but could only see three. No longer able to see the start of the race where teams were launched. Tanoy speakers along the course, volume too loud. Needs a couple of organised track crossings for public to get to the toilets and food.
- I personally would of liked to see more obstacles for the carts to change direction. Have 3 jumps from the onset. Have all the carts go down the course taking all the obstacles and jumps and not miss them. Have some originality with regard to the build of the carts. One looked like it was a quad that had the engine removed - quite pathetic that so little effort was made. The public want to see things fall off the carts, the post office cart provided great entertainment. ON A VERY SERIOUS NOTE. One of the competitors flipped on the first jump, somersaulting over and appeared to land on his head/neck. It was extremely poor that there was no marshalls / medics to deal with this situation. It would appear that a member of the public jumped the barrier to assist. If this competitor had suffered a neck injury , this well intended intervention could have left this competitor in a wheel chair. It really was poor attention.
- Not enough stalls, especially for drinks. Late starting, wouldn't be a problem if there were more stalls and drink stations. No one was kept informed of the delay.
- Parking!!!! It's too far for young children to walk. The queue to get on to the several was massive and the attendants had no direction or sense of what needed to be done. Need more food and drink options.
- Not long enough run so everyone could see the race, the finish to crash barrier not long enough, and poor commentary about the race entrants and what was about to happen next.
- Parking was rather disorganised, one poor lad was running about on his own trying to direct people this had a knock on effect down the High Street and people from my village who were not attending were moaning on Facebook about being held up in the traffic. Delay at the start and between getting the contestants going, it seemed after the first heat that a number of people were leaving?
- Unable to see or get a good view
- It was billed as ticket only with great emphasis put on having a ticket, yet at no point did anyone ask to see out tickets and we were a party 7. Car parking organisation on the severals was a complete shambles, the young people who were supposed to be directing traffic were too busy chatting to actually do anything and drivers were just parking anywhere they wanted resulting in a big mess! The races themselves were ok but got a bit boring after a while.
- Music too loud. Poor viewing area.
- Cant see the track unless first there, people had saved spaces with chairs meaning my 8yr old couldn't watch and see
- Bit of a slow start
- Nothing

- 40 min delayed start on a hot day with children and a dog!
- No where to sit and a screen half way down would be good as you miss a lot. We were half way down but couldn't see the start or finish
- Started too late and not told why. Kids got bored so we didn't see it right until the end. The setup and theme was good though.
- Didn't start on time by a long way, couldn't really see much until they got further down the course
- Nothing
- It started over 30 minutes late and therefore finished too late
- Unless you're the first two rows next to the track you can't really see anything. Perhaps a pop up grandstand or big screens showing the jumps/track so that everyone can enjoy it at its full potential
- It took us an hour to get from soham and park at the car park. The event started late and we couldn't really get close enough to see the vehicles go down the track so the children got bored
- The event did not start on time
- Time to get started. Was a good half an hour after advertised time before first race. Lack of variety in stalls for food. Drinks sold out really quickly
- Postcode for car park on the email didn't get us to it. After trying to find it we were told the car park was too full. We don't come from that area so had no idea where to go & park. Other than that it was a good day out.
- The wrong postcode for directions was a big issue! No screens to show the start or finish so you could see all parts of the track. Some raised areas would have been beneficial too
- The time between each car going down the hill
- Late start.
- It started much later than advertised (30 mins +) . People were tripping over the wiring going up the hill , from the finish line up to the speaker extensions . The music was playing while Jez was trying to interview the competitors at the finish line , so you couldn't hear what they were saying .
- Couldn't see much
- The late start, and the fact that the cars had to be brought up the track to get off. Maybe next time have the exit for the cars at the ending to save time.
- Nothing, except the uphill climb was a bit long!
- Difficult to see the cars
- Despite joining the right side of the track and walking to first bend. We were later greeted by an angry music organiser complaining to the guide staff that the whole area was supposed to be pedestrian free as he has high voltage amplifiers close to pedestrians. We were then promptly and rather embarrassingly frog marched across the track where it was very busy and we struggled to find an opening. However, less than 15 mins later guests were joining the opposite side until it was full? I am not sure what changed?? We arrived early to secure good visibility.
- It started very late for some reason, which isn't great when having to keep kids entertained. The limited viewing of the track means you have to stay in a spot so the

kids can see, they get bored when nothing is happening. The speakers up the top end weren't on either, we heard very little of the commentary

- It was difficult to see up and down the track and the only place to get a chance to see the soap boxes go past was up against the barriers - since it was busy, it was quite difficult to get a spot. There was also quite a delay in the event starting, and between runs so a lot of people left after the first run.
- That it started late and took time between the vehicles Needs more obstacles
- Parking could be better.
- The speakers were way too loud during the racing itself, had to leave early, could not hear ourselves think. As an associate of one of the charity stalls, the same also applied there and it was hard to speak to interested "customers"
- Tea & Coffee drinks not available.
- Starting took too long so started late. Drinks had run out and some food places only taking cash
- The distance of the toilets. Some food trucks only took cash, could use more kiddie rides/attractions.
- Bar
- It was very hard to get a spot to see anything. Cars seemed to be driving up and down the pedestrian area which made me nervous and we had one extremely near miss where a parked car took off in reverse and almost planted our three children who were standing to the back of it (the area behind the blood donor crew). It would be good if their access path was clearly defined as cars continued to drive up and down.
- Took forever to start with no communication about how long the delay would be. All the food and booths were on one side of the track but it would've made sense to have them on both drove you could watch from both sides
- Maybe less.people next year, so we could see more and not be squashed.
- Nothing
- There was a long delay for the start, lots of people had arrived for 1.00pm. Poor visibility would be fantastic if you could have a large screen next year.
- Lack of seating
- No coffee or tea being sold 😊
- Hard to see the action unless you were there very early and hogged the railings, couldn't hear any commentary and no idea of times or who was leading. Seemed like less entries than first year.
- Queuing for ages and then no parking available
- Some visibility issues - perhaps some raised areas put in to see better. - Rude security staff. One security woman was very rude to adults and children. She also grabbed a woman to move her. There was a section where people couldn't stand, but this area wasn't sectioned off until halfway through the event. This made it harder for above mentioned security woman. However, once it was sectioned off it was fine for her to stand there with good visibility of the event, eat here lunch and watch and film the event. - Spread out the food, drinks and toilets to both sides of the track. Especially as there were only two points to cross over.

- The bar wasn't very good, warm drinks, perhaps have something better, with more equipment, and perhaps 1 more food choice, like pizza. Perhaps some hay bales to sit on.
- Sound system was poor. Soapboxes' were all very similar. Visibility not great. Long gaps between action. Difficult to keep our learning disabled son focused.
- No much
- Wasn't particularly well sign posted and would be good to have had a few more food vans
- Lack of sign posting for car park, long walk to event, not enough carts, expensive ice creams, unable to hear commentator, not enough marshal's on track to assist carts or ensure safety of spectators - plastic fence was broken by unsupervised children & they kept sitting on grass verge, needed more officials to train their parents. Worse thing was the amount of carts that didn't go over all the ramps - they need to be placed right across the road so there is no chance to avoid. The main reason we travelled an hour to this event was because we were promised the best jumps & chances of carnage. Doubt we will come again
- No video coverage of top of track of you were at the bottom and vice versa. All vendors on one side with no proper mid-track crossing.
- There was no visible times for each run
- The barrier hit my daughter in the head when a cart over ran. That should not have been possible. The hay stacks needed to be restocked and weren't. When the rails were hit the crowd adjusted them and did so incorrectly which could have lead to a serious incident. The delays at the start were frustrating with no comms to the announcer exasperating it. Car parking not good. Next time close off Waitrose route and turn the traffic lights off with man operated traffic to keep flow up.
- The delays were too long 10 -15 mins acceptable but half hour was ridiculous I was bored by then. And the person interviewing the racers at the end you could hear him but could not hear the racers so was pointless
- Could not see much I thought there should have been screens up and I wouldn't have minded paying to get in
- The execution. It was impossible to see anything unless you were at the front. There was no racing. There was no collecting and shaking buckets for the charities so no one was putting ££ in... a wasted opportunity.
- Not enough parking
- Nothing
- The fact that the email sent to me regarding parking gave a postcode for Fairstead House school instead of the correct postcode. Which meant I took the wrong turning at the roundabout leaving us in traffic trying to get back for over an hour with a newborn baby crying, we were then the second car to be turned away as there was no parking. So had to park miles away and walk, making us miss the beginning. Not enough food options. Burger van sold out and German sausage van cash only and spicy sausage were all they had left

- The car parking was crazy, driving around Newmarket looking for a spot a mile away from the event. Traffic queueing in to Newmarket meant we were too late for the official car park and missed the first round.
- Not overly exciting
- 40 minute delay at start Couldn't find and refreshments - there may have been some further up the hill be inaccessible with small child and elderly parent in tow
- Took forever to get started, like half an hour late.
- The food options- so expensive, very little choice and huge queues. Papas Locas (the loaded fries) was a total rip off and terrible service.
- Nothing really, only downside was my family being impatient and wanting to leave after an hour, next time I'm going to leave them at home lol
- The traffic queue only to find there was no parking
- Unable to see whole whole track, would it be possible to get screens? I understand this is at an additional cost but does it need to be a free event. I'd be more than happy to pay a small sum and get screens up so we can see the whole track. Otherwise, I think it was pretty perfect.
- Would be good to have food stands/ toilets either side of the course. Food was expensive
- Can't think of anything I disliked
- Not enough food and drink facilities
- Unable to get near to track to watch the soap boxes. No programmes, Poor parking arrangements. Unsupervised children running about. Don't think dogs should be encouraged. Have attended the two previous events and this years wasn't a patch on them
- As adults without children we found the compare annoying. Enjoyed last years much more.
- Nothing
- Carts not taken to the start earlier. As a time was stated and it was nearly 3/4hr late starting
- Speakers were far too loud in the center section was uncomfortable to stand there.
- Late start
- The speakers were not working near the top of the hill. Staff did try to fix this but were unable to so we had no sound when watching.
- I saw a few disabled people struggling in wheelchairs
- Thought commentating was poor. Particularly at the end when announcing the winners. Wasnt very clear who won what
- Not being able to see
- long walk to car with someone with bad hips....
- There should have been some access to refreshments on the right hand side of the road - it was a pain to have to walk back down the hill to cross the track and walk back up the other side to get to the ice creams, stalls, etc
- need few more venders ques were long little pricey too.
- The visibility of the karts was really bad. If you weren't directly at the fence, you couldn't see anything. It wasn't well signposted where to go e.g where toilets were

- Couldn't really see the track
- There was a lot of waiting around, it was long winded and didn't start on time

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Report to	Leisure Services committee
Subject	Christmas event 2022
Purpose	Information
Classification	Unrestricted
Meeting date	7th November 2022
Item number	10a
Written By	Events manager

Summary: This report outlines the council's Christmas events in 2022

Councillors are asked to **CONSIDER** and **APPROVE** the **RECOMMENDATIONS** outlined in this report:

1. Winter wonderland 9th -11th December
2. Santa's workshop 17th December
- 3.

1.	Introduction
a.	3 day Christmas event in the Memorial Gardens and Memorial Hall
b.	Holiday-free schools and entertainment in the Memorial Hall
2.	Context
a.	<u>Winter Wonderland</u> 9 th -11 th Dec: Ice rink 10 th -11 th Dec: Snow globe with a photo opportunity with Santa. PCSO Bill Butcher kindly accepted to help us for another year in the role of Santa. Indoor Christmas market – locally sourced food and drink, handcrafted gifts and a carousel by Larry Grey.
b.	<u>Santa's Free Workshop & Free Holiday meals</u> Christmassy ornament workshops plus a magic show and Santa photo opportunity. There will be 60 meals available on the day for children in receipt of benefits related to free school meals
3.	Financial/Resource Implications
a.	Winter Wonderland: £11,970 funded by the Town Council & West Suffolk Council
b.	Santa's workshop: £1.800 The event is funded by the Government's Holiday Activities and Food (HAF) programme and coordinated by West Suffolk Council.
c.	
4.	Next Steps/Recommendations
a.	We consider a collaboration with Newmarket Lions
b.	
	Additional documents:

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Report to	Leisure Services Committee	
Subject	Newmarket Venues	
Purpose	Information	
Classification	Unrestricted	
Meeting date	7 th November 2022	
Item number	11	
Written By	Events Manager	

Summary: This report outlines the room hire revenue comparison for September and October 2021/2022 and provides a brief description of November and December 2022 meetings/events in Newmarket Venues.

Current Year.	Previous Year
September Revenue:£2.147,37	September Revenue: £2.568,47
October Revenue: £3.559.73	October Revenue: £2.511.18
Year to date: £22.474,67	Year to date: £23.247.06

October bookings update
The comedy night was cancelled. Ticket sales have taken a massive hit with the cost of living crisis
A blood donation booking was cancelled due to a staff shortage

November bookings:
3x Diabetes sessions: £148.75
3x Blood donations: £1050
Weekly dance sessions: £304
Birthday party: £250
Monthly dance event: £120
Public consultation: £174
Community club annual event: £90
Sports Pavilion daily booking: £1.833.26
Sports Pavilion weekly meeting: £54
Severals outdoor weekly exercise classes: £74.97

December bookings:
Weekly dance sessions: £228
3 day Public consultation: £1000
Event: £120
3 day Photography workshop £360
1x diabetes session: £51.88
Theater workshop £83.33
New Year eve party £623.50
Sports Pavilion daily booking: £1,416.61
Sports Pavilion outdoor weekly exercise classes £49.98
Sports Pavilion birthday party: £100

Prices exclude VAT