



Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Finance & Policy Committee **Held on Monday 26th September 2022 at the Memorial Hall at 7:00pm**

Attendance:

Councillor J Harvey (Chairman)
Councillor J Borda
Councillor A Drummond
Councillor J Ferries
Councillor R Hood

Councillor P Hulbert
Councillor M Jefferys
Councillor J Lay
Councillor S Perry

Also Present: C Whitaker – Town Clerk, T Symonds – Deputy Town Clerk, J Ashton – Minute Assistant, Cllrs Crissal and Winter as Members of the Public, 1 Member of the Press and 27 Members of the Public.

Minute

- F/22/09/1 Chairman to Read the Fire Safety Notice and Announce that Proceedings may be filmed or Recorded**
The Chairman opened the meeting and read out the Fire Notice and that the meeting may be filmed or recorded.
- F/22/09/2 Apologies for Absence**
Apologies were received from Cllr Yarrow. Cllr Hall was absent.
- F/22/09/3 Declaration of Member's Interests and to Remind Councillors of the Need to Keep up to Date their Register of Member's Interests and to Consider any Requests Received for Members Dispensation**
None noted. There were no requests for dispensations.
- F/22/09/4 To Confirm the Minutes of the Meeting Held on 25th July 2022 and any Matters Arising**
Members received the minutes of the Finance & Policy Committee meeting held on 25th July 2022 and the following was agreed:

F/22/09/4.01 Resolved
That the minutes of the Finance & Policy Committee meeting held on 25th July 2022 be adopted and signed as a true record by the Chairman of the Finance & Planning Committee.

There were no matters arising.
- F/22/09/5 Public Open Session**
No members of the public wished to speak.
- F/22/09/6 Submission of Schedules of Payments for Information CB1 - CB4 2022**
Members reviewed CB1 - CB4 for July and August 2022 and the following was agreed:

F/22/09/6.01 Recommendation

That the ratification of the schedules of payments for the period 01/07/2022 – 31/08/2022 (Cash Book 1 - 4) be received and adopted.

F/22/09/7 To Confirm the Bank Statement Balances & Related Bank Reconciliation have been signed by the Chairman of F&P Committee

The Chairman of the Finance & Policy Committee confirmed scrutiny of the bank reconciliations relating to the end of 31/08/2022 (up to and including month 5) for the Town Council's Current, Petty Cash, Salaries and Barclaycard Cashbooks.

F/22/09/8 To Receive the Income and Expenditure

The Income and Expenditure reports for August 2022 were received and noted.

F/22/09/9 Grants

The grant paid to CAB West Suffolk for £3,000 was reviewed in light of a report on the current demands for their service and the following was agreed:

F/22/09/9.01 Recommendation

That a further grant to CAB West Suffolk for £2,000 be approved and that £2,000 be vired from account 4076/101 to account 4075/101.

Further information was requested on the services and funding arrangements available in Newmarket.

A grant application from Newmarket BID to support the Christmas Lights was considered and the following was agreed:

Cllr Drummond declared a non-pecuniary interest in the following item.

F/22/09/9.02 Recommendation

That a grant for £500 be awarded to Newmarket BID to support the Christmas Lights Switch On.

F/22/09/10 Health and Safety

The monthly health and safety report was received and noted.

F/22/09/11 Correspondence

None noted.

F/22/09/12 Date of Next Meeting

Monday 21st November 2022 at the Memorial Hall.

Meeting closed at 7:10pm

Signed by the Chairman

Date Monday 26th September 2022

Summary of Recommendations

Recommendation	Recommendation Wording
<u>F/22/09/6.01 Resolved</u>	That the ratification of the schedules of payments for the period 01/07/2022 – 31/08/2022 (Cash Book 1 - 4) be received and adopted.
<u>F/22/09/9.01 Recommendation</u>	That a further grant to CAB West Suffolk for £2,000 be approved and that £2,000 be vired from account 4076/101 to account 4075/101.
<u>F/22/09/9.02 Recommendation</u>	That a grant for £500 be awarded to Newmarket BID to support the Christmas Lights Switch On.