



Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Finance & Policy Committee **Held on Monday 25th July 2022 at the Memorial Hall at 6.55pm**

Attendance:

Councillor J Harvey (Chairman)
Councillor J Borda
Councillor A Drummond
Councillor J Ferries
Councillor D Hall

Councillor R Hood
Councillor P Hulbert
Councillor M Jefferys
Councillor J Lay
Councillor S Perry

Also Present: C Whitaker – Town Clerk, T Symonds – Deputy Town Clerk, J Ashton – Minute Assistant and Cllrs Crissall and Winter as Members of the Public.

Minute

Cllr Hall took the Chair as Chairman of the previous Committee and invited nominations for a Chairman.

F/22/07/1

To Elect a Chairman

Cllr Jefferys nominated Cllr Harvey. There were no other nominations and a vote was taken. The following was agreed:

F/22/07/1.01 Resolved

That Cllr Harvey be elected as the Chairman of the F&P Committee for the municipal year 2022/2023.

Cllr Harvey took the Chair and invited nominations for a Vice Chairman.

F/22/07/2

To Elect a Vice Chairman

Cllr Jefferys nominated Cllr Hall. There were no other nominations and a vote was taken. The following was agreed:

7/22/07/2.01 Resolved

That Cllr Hall be elected as the Vice Chairman of the F&P Committee for the municipal year 2022/2023.

F/22/07/3

Chairman to Read the Fire Safety Notice and Announce that Proceedings may be filmed or Recorded

The Chairman opened the meeting and read the Fire Safety Notice and confirmed that proceedings may be filmed or recorded.

F/22/07/4

Apologies for Absence

Apologies were received from Cllr Yarrow.

F/22/07/5

Declaration of Member's Interests and to Remind Councillors of the Need to Keep up to Date their Register of Member's Interests and to Consider any Requests Received for Members Dispensation

None noted. There were no requests for dispensations.

F/22/07/6 To Confirm the Minutes of the Meeting Held on 16th May 2022 and any Matters Arising

Members received the minutes of the Finance & Policy Committee meeting held on 16th May 2022 and the following was agreed:

F/22/07/6.01 Resolved

That the minutes of the Finance & Policy Committee meeting held on 16th May 2022 be adopted and signed as a true record by the Chairman of the Finance & Planning Committee.

There were no matters arising.

F/22/07/7 Public Open Session

No members of the public wished to speak.

F/22/07/8 Submission of Schedules of Payments for Information CB1 - CB4 2022

Members reviewed CB1 - CB4 for May and June 2022 and the following was agreed:

F/22/07/8.01 Recommendation

That the ratification of the schedules of payments for the period 01/05/2022 – 30/06/2022 (Cash Book 1 - 4) be received and adopted.

F/22/07/9 To Confirm the Bank Statement Balances & Related Bank Reconciliation have been signed by the Chairman of F&P Committee

The Chairman of the Finance & Policy Committee will confirm scrutiny of the bank reconciliations relating to the end of 30/06/2022 (month 3) for the Town Council's Current, Petty Cash, Salaries and Barclaycard Cashbooks at the next meeting

F/22/07/10 To Receive the Income and Expenditure

The Income and Expenditure reports for June 2022 were received and noted.

F/22/07/11 Health and Safety

The monthly health and safety report was received and noted.

F/22/07/12 UK Prosperity Fund

A report on a response to the survey was considered and the following was agreed:

F/22/07/12.01 Recommendation

That the response to the UK Prosperity Fund Survey be approved.

F/22/07/13 Flagship

An update on the levels of social housing in Newmarket was still awaited and this item was referred to the next full Town Council meeting.

F/22/07/14 Signatories

Town Clerk advised that new signatories were required and the following was agreed:

F/22/07/14.01 Recommendation

That Vice Chairmen be added to the mandate as signatories.

F/22/07/14.02 Recommendation

That signatories inform Town Clerk/Deputy Town Clerk of unavailability for each week.

F/22/07/15 Correspondence

None noted.

F/22/07/16 Date of Next Meeting

Monday 19th September 2022 at the Memorial Hall.

Meeting closed at 7:13pm

Signed by the Chairman Date 26th September 2022

Summary of Recommendations

Recommendation	Recommendation Wording
<u>F/22/07/1.01 Resolved</u>	That Cllr Harvey be elected as the Chairman of the F&P Committee for the municipal year 2022/2023.
<u>F/22/07/1.01 Resolved</u>	That Cllr Hall be elected as the Vice Chairman of the F&P Committee for the municipal year 2022/2023.
<u>F/22/07/8.01 Recommendation</u>	That the ratification of the schedules of payments for the period 01/05/2022 – 30/06/2022 (Cash Book 1 - 4) be received and adopted.
<u>F/22/07/12.01 Recommendation</u>	That the response to the UK Prosperity Fund Survey be approved.
<u>F/22/07/14.01 Recommendation</u>	That Vice Chairmen be added to the mandate as signatories.
<u>F/22/07/14.02 Recommendation</u>	That signatories inform Town Clerk/Deputy Town Clerk of unavailability for each week.