



Newmarket

TOWN COUNCIL

The Memorial Hall, High Street, Newmarket, CB8 8JP

Tel: 01638 667 227. E-mail townclerk@newmarket.gov.uk

NOTICE IS HEREBY GIVEN OF A MEETING OF THE NEWMARKET TOWN COUNCIL

to be held at

Memorial Hall, High Street, Newmarket, CB8 8JP

Monday 22nd August at 6.15pm

**Councillors are hereby summoned to attend
for the purpose of transacting the business that follows**

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting.

Members of the public and press may not orally report or comment about a meeting as it takes place if present at a meeting of the Council, but otherwise may:

- a. film, photograph or make an audio recording of the meeting;
- b. use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
- c. Report or comment on the proceedings in writing, during or after a meeting or orally after the meeting.

The Council will where possible facilitate such recording unless it is being disruptive. It will also take steps to ensure that children, the vulnerable and members of the public who object to being filmed are protected without undermining the broader purpose of the meeting

AGENDA

1. **Welcome** - The Mayor to read the fire safety notice and announce that this meeting is being recorded and to ask whether anyone else intends to record the meeting
2. **Apologies** for absence
3. **Declaration of interests**
 - a) Councillors are invited to raise any declarations of interest concerning items on the agenda
 - b) To consider any requests for dispensation
4. **Minutes of the previous meeting held 25th July**
 - a) To consider and adopt the minutes, as a true record of the proceedings
 - b) To consider any matters arising
5. **Presentation:** by Amy Starkey of The Jockey Club regarding feedback on the consultation "Playing Our Part in Newmarket"
6. **Public participation** – an invitation to members of the public to make representations to Councillors.
Resolutions can only be made on items on the agenda
Rules of public participation: no person may for longer than 3 minutes in total. The maximum time permitted for this item is 15 minutes. This is the only opportunity during the meeting, for members of the public to address Councillors.
7. **Councillor Reports** - to receive and note reports (if any) from County and District Councillors, Ward Reports and outside bodies reports from Town Councillors
8. **Announcements** - To receive the Town Mayor's and Deputy Mayor's Announcements (if any)
9. **Committee Meetings**
 - a) To receive the minutes and consider and approve any recommendations from the Development & Planning meetings held on 25th July 2022, 1st August 2022 and 15th August 2022
 - b) To receive the minutes and consider and approve any recommendations from the Community Services meeting held on 1st August 2022
 - c) To receive the minutes and consider and approve any recommendations from the Finance & Policy meeting held on 25th July 2022
10. **Suffolk Constabulary** – to receive a report
11. **Social Media Marketing contract** - to receive a report regarding the temporary social media marketing contract review
12. **LexArt** – to receive a report regarding the LexArt project

Distribute to the following for information:

County & District Councillors, The Press, Newmarket Town Council Website

- 13. Memorial Gardens Small Play Area Project** – to receive a recommendation regarding the upgrade of the small play area to be inclusive & diverse
- 14. Cemetery chapel** – to receive further information and agree on proposed works
- 15. Rights of Way** – to receive a report regarding the closure of a footpath between Laureate School Road and Willie Snaith Road
- 16. Flagship Housing** – to receive a report regarding social housing allocations in Newmarket
- 17. Correspondence**
 - a. **Suffolk County Council Flood and Water Management**
- 18. Date of the next Meeting – Monday 26th September 2022**

Signed: *CE Whitaker*
Cathy Whitaker, Town Clerk

Date: 16th August 2022

Distribute to the following for information:

County & District Councillors, The Press, Newmarket Town Council Website



Minutes of the Meeting of Newmarket Town Council held on Monday 25th July 2022 at 7:15pm at the Memorial Hall

Attendance:

Councillor P Winter (Town Mayor)
Councillor J Borda
Councillor J Clover
Councillor L Crissall
Councillor A Drummond
Councillor J Ferries

Councillor J Harvey
Councillor R Hood
Councillor P Hulbert
Councillor J Lay
Councillor M Jefferys
Councillor S Perry

Also Present: C Whitaker – Town Clerk, T Symonds – Deputy Town Clerk, J Ashton – Minute Assistant, 1 Member of the Press and 1 Member of the Public.

Minute

-
- 22/07/1 Welcome**
The Chairman opened the meeting and confirmed that proceedings were being recorded. A member of the press was also recording the meeting.
- 22/07/2 Apologies for Absence – LGA 1972, Section 85(1) & (2)**
Apologies were received from Cllrs De-Ath, Hall and Yarrow. Cllrs Anderson, Berry, and O'Neill were absent.
- 22/07/3 Declaration of Members Interests & to Remind Councillors of the Need to Keep up to Date Their Register of Member's Interests and to Consider any Requests Received for Member's Dispensation**
None noted. There were no member dispensation requests.
- 22/07/4 To Receive and Confirm the Minutes of the Town Council Meetings held on 27th June 2022 and any Matters Arising.**
The minutes of the meeting held on 27th June 2022 were presented and the following amendment was made:

22/06/5 – France was changed to USA

Subject to the amendment being made, the following was agreed:

22/07/4.01 Resolved
That the minutes of the meeting held on 27th June 2022 be adopted and signed as a correct record by the Town Mayor.

Matters arising:
22/06/5 - Town Clerk confirmed that the Lexington Artist had been contacted and was happy to provide a report on the visit.
- 22/07/5 Public Open Session**
No members of the public wished to speak.
- 22/07/6 Councillor Reports**

Item 4

Suffolk County Council (SCC) – Cllr Hood reported that the monthly newsletter had been sent out. The second phase of SEND funding had been approved and a third phase was being considered.

West Suffolk Council (WSC) – Cllr Drummond gave a verbal update on the Taxi Policy which was now in place.

Ward – Cllr Drummond reported that an All Saints resident had noticed that Post Office vans were parking in residential streets. The Post Office will be contacted.

Cllr Lay reported that WSC had 689 employees; half were male and half female with a 10% turnover. Last year they were able to save 1200 families from being evicted from their homes by landlords.

Outside bodies – 4th July - The Mayor had attended a Newmarket Community Network meeting where a planned relaunch for the Community Orchard at Studlands was discussed along with the NTC Soapbox 2022 event, a pop-up shop at Studland Social Club and a school uniform/prom clothing bank at the Racing Centre.

20th July – The Mayor had attended a BID meeting and reported that the BID Manager would be leaving at the end of September and market, umbrella installation and night time economy engagement were discussed.

22/07/7

Mayors Announcements

The Mayor reported that in addition to attending committee meetings, working groups and other meetings, her activities included the following:

1st July 2022 – attended the Rotary Club Newmarket Local Community Awards at the Jockey Club.

4th July 2022 – attended a meeting with Newmarket Community Networks at the Racing Centre.

6th July – attended a meeting with the BID Manager and visited 16 shops as part of the Independent's Week.

22/07/8

To Receive the Minutes and Consider any Recommendations from the D&P Committee Meetings held on 20th June and 4th July 2022

The Chairman of the D&P Committee (Cllr Hood) presented the minutes and recommendations from the Development & Planning Committee meeting held on 20th June 2022.

22/07/8.01 Resolved (D/22/06/34.01 Recommendation)

That NTC continues to support the “Say no to Sunnica” Action group.

The Chairman of the D&P Committee (Cllr Lay) presented the minutes and recommendations from the Development & Planning Committee meeting held on 4th July.

22/07/8.02 Resolved (D/22/07/17.01 Recommendation)

That subject to the recommended clarifications in point 2, to proceed on the RPZ scheme for All Saint's Ward with WSC; agreeing to the underwriting of the scheme by NTC should it not proceed.

22/07/8.03 Resolved (D/22/07/17.02 Recommendation)

That a budget line be created in 2023/2024 budget for RPZ underwriting fees and to top up that account at the end of the current year budget.

22/07/9 To Receive the Minutes and Consider any Recommendations from the Community & Leisure Services Committee Meeting held on 4th April 2022

The Chairman of the Community and Leisure Services Committee presented the minutes and recommendations of the Community & Leisure Services Committee meeting held on 4th April 2022.

22/07/9.01 Resolved (CL/22/07/11.01 Recommendation)

That the nominated Charities be allocated charitable funding from the Soapbox Derby income from public donations and carpark fees.

22/07/9.02 Resolved (CL/22/07/11.02 Recommendation)

That Newmarket Day Centre and a charity representing the Ukraine cause be the nominated Charities to receive funding from the Soapbox Derby income. That delegated powers be given to the Chairman and Town Clerk to nominate a Ukraine charity.

22/07/10 Suffolk Constabulary

The monthly PCSO report was received and noted. The Police were still answering calls from Newmarket using "Mildenhall Police". Town Clerk to write a letter and the Mayor would raise this at her next meeting with the Police.

A member of the public joined the meeting.

22/07/11 Weatherby Crossing

The outcome of the Public enquiry was presented and noted. It was noted that this was a very positive outcome and that we are fortunate in this country to have a legal system which can support individuals and small organisations against the will of larger organisations.

It was noted that Network Rail has now installed new gates at the crossing.

22/07/12 Neighbourhood Plan

A Working Group was proposed and the following was agreed:

22/07/12.01 Resolved

That a Neighbourhood Plan Working Group be set up comprising of Cllrs Winter, Hood, Lay, Ferries, Hulbert, Jefferys, Harvey and Perry with Terms of Reference of reviewing the NNP in preparation for the 2025 revision; meeting regularly and reporting recommendations to full Council.

22/07/13 West Suffolk Council Local Plan

A report from the Working Group containing a response to the consultation was considered and amendments to the response were proposed and agreed. The following was agreed:

22/07/13.01 Resolved

That subject to the amendments being made, the response to the WSC Local Plan Consultation from the Local Plan Working Group be submitted.

Item 4
22/07/14 **Correspondence**
None noted.

22/07/15 **Date of the next Meeting**
Monday 22nd August 2022 in the Memorial Hall

Meeting closed at 7:45pm

Signed: _____

Date: _____

Summary of Resolutions

Resolution	Resolution Wording
<u>22/07/8.01 Resolved (D/22/06/34.01 Recommendation)</u>	That NTC continues to support the “Say no to Sunnica” Action group.
<u>22/07/8.02 Resolved (D/22/07/17.01 Recommendation)</u>	That subject to the recommended clarifications in point 2, to proceed on the RPZ scheme for All Saint’s Ward with WSC; agreeing to the underwriting of the scheme by NTC should it not proceed.
<u>22/07/8.03 Resolved (D/22/07/17.02 Recommendation)</u>	That a budget line be created in 2023/2024 budget for RPZ underwriting fees and to top up that account at the end of the current year budget.
<u>22/07/9.01 Resolved (CL/22/07/11.01 Recommendation)</u>	That the nominated Charities be allocated charitable funding from the Soapbox Derby income from public donations and carpark fees.
<u>22/07/9.01 Resolved (CL/22/07/11.02 Recommendation)</u>	That Newmarket Day Centre and a charity representing the Ukraine cause be the nominated Charities to receive funding from the Soapbox Derby income. That delegated powers be given to the Chairman and Town Clerk to nominate a Ukraine charity.
<u>22/07/12.01 Resolved</u>	That a Neighbourhood Plan Working Group be set up comprising of Cllrs with Terms of Reference of reviewing the NNP in preparation for the 2025 revision; meeting regularly and reporting recommendations to full Council.
<u>22/07/13.01 Resolved</u>	That subject to the amendments being made, the response to the WSC Local Plan Consultation from the Local Plan Working Group be submitted.



Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Development & Planning Committee Held on Monday 25th July 2022 at 6.15pm

Attendance:

Councillor J Lay (Chairman)
Councillor J Clover
Councillor A Drummond
Councillor J Ferries

Councillor M Jefferys
Councillor J Harvey
Councillor R Hood
Councillor P Hulbert

Also Present: C Whitaker – Town Clerk, T Symonds – Deputy Town Clerk, J Ashton – Minute Assistant, Cllr Winter as an observer and 3 Members of the Public.

Minute	Action by
D/22/07/21 <u>Chairman to Read the Fire Safety Notice and Announce that Proceedings May be Filmed or Recorded</u> The Chairman opened the meeting and read out the Fire Notice and that the meeting may be filmed or recorded.	
D/22/07/22 <u>Apologies</u> None noted. Cllrs Berry and Hall were absent.	
D/22/07/23 <u>Declaration of Members Interests & to Remind Councillors of the need to keep up to date their Register of Member's Interests and to Consider any Requests Received for Member's Dispensation</u> Cllr Hood declared an interest in item 13. A collective dispensation was requested for the NTC planning applications.	
D/22/07/24 <u>To Confirm the Minutes of the Meeting Held on 4th July 2022 and any Matters Arising</u> Members received the minutes of the Development & Planning Committee held on 4th July 2022 and the following was agreed: <i>A member of the public joined the meeting.</i> <u>D/22/07/24.01 Resolved</u> That the minutes of the Development & Planning Committee held on 4th July 2022 be adopted and signed as a true record by the Chairman of the Development & Planning Committee. There were no matters arising.	
D/22/07/25 <u>Public Open Session</u> A member of the Studland's Residents' Association spoke about the closure of the footpath between Laureate School Road and Willie Snaith Road and that the planning application did not apply a condition for it to remain open. He presented a copy of the Definitive map for Newmarket.	

Cllr Drummond gave a verbal update on the action he had been taking to consult residents, WSC and SCC to get the footpath reinstated.

A member of the public requested that the Definitive map be updated as it was well out of date.

Cllr Drummond agreed to take this forward.

The Chairman requested that this item be added to the next full Town Council agenda.

Thanks were given to the members of the public for attending the meeting and for providing the additional information.

3 members of the public left the meeting.

D/22/07/26 Impact of Newmarket Neighbourhood Plan Policies on Applications Being Considered

The following policies applied Policy 14 – trees and Policy 30 - shopfronts

D/22/07/27 Planning Applications

Week Commencing 27/06/2022 and 04/07/2022

D/22/07/27/1 DC/22/1020/FUL – Planning application - a. two dwellings with associated site works; b. raise roof to existing dwelling to create habitable space - Plot A 57 The Avenue Newmarket Suffolk.

D/22/07/27.01 Resolved

The Committee voiced no objections.

D/22/07/27/2 DC/22/1162/TCA - Trees in a conservation area notification - a. one Hawthorn (T1 on plan) fell b. one Hawthorn (T2 on plan) crown lift to 2.4 metres above footpath - St Marys Church St Marys Square Newmarket Suffolk.

D/22/07/27.02 Resolved

The Committee actively encourages responsible tree management and does not object to this application. A replacement tree was requested.

D/22/07/27/3 DC/22/1160/TCA - Trees in a conservation area notification - one Bird cherry (1 on plan) fell - All Saints Church All Saints Road Newmarket Suffolk.

D/22/07/27.03 Resolved

The Committee actively encourages responsible tree management and does not object to this application. A replacement tree was requested.

D/22/07/27/4 DC/22/1188/TCA - Trees in a conservation area notification - a. one Hawthorn (1 on plan) one Norway spruce (2 on plan) one Lime (3 on plan) one plum (4 on plan) fell b. one Sycamore (5 on plan) crown reduction to give one metre clearance to streetlight c. two rows of Lime (6 and 7 on plan) crown raise to 2.5 metres over footpath - Land Adjacent To The Severals Bury Road, Newmarket

Suffolk.

D/22/07/27.04 Resolved

The Committee actively encourages responsible tree management and does not object to this application. Replacement trees were requested.

D/22/07/27/5 DC/22/1099/HH - Householder planning applications - a. two storey side and rear extensions b. two bay cart lodge c. dropped kerb Sefton Cottage Snailwell Road Newmarket Suffolk.

D/20/07/27.05 Resolved

Committee voiced no objections, subject to the building work not being carried out before 12:00 mid-day due the proximity of the horse walk.

Cllr Borda joined the meeting as an observer

D/22/07/28 Amended and Deferred Planning Applications

D/22/07/28/1 DC/22/0097/ADV - Application for advertisement consent - a. two non-illuminated fascia signs; b. one non illuminated projecting sign; c. bespoke vinyl signs to windows - 98 High Street Newmarket.

D/22/07/28.01 Resolved

The Committee welcomed the changes to the proposed signage but require any signage in a Conservation Area to adhere to the WSC Shopfront Policy, which is reinforced in the Newmarket Neighbourhood Plan.

D/22/07/29 Planning Appeals

None noted.

D/22/07/30 East Cambs Planning Applications

None noted.

D/22/07/31 To Receive Results of Applications as Determined by West Suffolk and Plans Withdrawn

West Suffolk Planning Determinations received during weeks commencing, 27/06/2022 and 04/07/2022

Applications	Description	Address	WS Decision	NTC Decision
DC/22/0823/HH	Householder planning application - a. single storey garage extension b. single storey rear extension c. replacement render d. window alteration and replacement e. enlarged rear dormer f. chimney stack replacement and removal g. replacement slate roofing	Barkway House 18 Bury Road Newmarket	Approved	No objections
DC/22/0807/P3CMA	Prior Approval Application under Part 3 of the Town and Country Planning (General Permitted Development) Order 2015 - change of use from Osteopathic clinic (class E) to one dwelling (class C3)	The Newmarket Osteopathic Clinic 18 Park Lane Newmarket Suffolk	Approved	No objections

DC/22/0673/FUL	Planning application - Install 1200mm high railings	Memorial Hall 144 High Street Newmarket Suffolk	Approved	No objections	
DC/22/0431/FUL	Planning application - a. conversion of existing dwelling into two flats and associated external works b. addition of rear second storey with flat roof	Fern Villa 126 Exning Road Newmarket Suffolk	Approved	No objections	
DC/22/1032/TCA	Trees in a conservation area notification - group of 10 Hawthorn trees (G1 on plan) - fell	Land Adjacent To The Severals Bury Road Newmarket Suffolk	Approved	No objections	
DC/22/1033/TCA	Trees in a conservation area notification - one Lime (T1 on plan) crown lift by five metres above ground level	Scout Hq Cardigan Street Newmarket Suffolk	Approved	No objections	
DC/22/0945/TCA	Trees in a conservation area notification - 22 Lombardy Poplar (T1-9, 11-15, 27-36 on plan) fell; one Plum (T10 on plan) fell; one Willow (T40 on plan) reduce crown by three metres; one Alder (T90 on plan) reduce branches clear of building by 1.5 metres; one Alder (T155 on plan) fell; one Beech (T246 on plan) reduce overhanging limbs by 50 per cent; one Beech (T248 on plan) fell; one Beech (T251 on plan) crown reduction by 30 per cent and reduce two lateral branches by 40 per cent; one Sycamore (T281 on plan) reduce extended limb over building by three metres; one Horse Chestnut (T381 on plan) fell	Tattersalls The Avenue Newmarket Suffolk	Approved	No objections	
DC/22/0873/ADV	Application for advertisement consent - two internally illuminated digital totem signs with static BID map to replace existing signage	Advertising Board 98 High Street Newmarket Suffolk	Approved	No objections	
NMA(B)/18/1954	Non-material amendment to DC/18/1954/VAR - amended site layout as revised to pick up the following site issues: a. legal easement over the gas main running through the site which resulted in moving the building clear of this see drawing 1709-CHE-101DD b. site layout adjusted to suit the above see drawing 1709- CHE-101DD c. boundary treatment and soft landscaping to Exning Road frontage revised to accommodate site and highways levels on site see drawings 1709-CHE- 101DD & V1709 L01L	Aldi Foodstore Ltd Exning Road Newmarket Suffolk	Approved	No objections	

D/22/07/32 Delegation Panel Decisions

None noted.

D/22/07/33 Licensing

West Suffolk Licensing Policy -A report from a meeting with WSC Licensing was considered and the following was agreed:

Cllrs Hall and Perry joined the meeting.

D/22/07/33.01 Resolved

Book Number 44 2022 - 2023

Minutes of Development & Planning Committee held on Monday 18th July 2022

That a Working Group with delegated powers to consider future Licence Applications be set up comprising of Cllrs Lay, Jefferys and Town Clerk.

PL015 - Application to Vary a Premises Licence – application to vary the layout and design of the premises in accordance with the submitted plan, drawing number 2281/01. The changes are to include a new extension, which includes a new dispense bar, adjacent to the external courtyard dispense bar within the licensable area of the premises. Any part of the variation application that changes the plan/layout at the premises to be of no effect until the work has been completed. Locations of fire safety equipment subject to change in accordance with the requirements of the responsible authorities or following a risk assessment. Any detail shown on the plan that is not required by the licensing plan regulations is indicative only and subject to change. The operating hours, licensable activities and current conditions authorised by the premises licence are to remain unaltered - The Shoes Moulton Road Newmarket.

D/22/07/33.02 Resolved

The Committee voiced no objections.

SE0012 – Licence Renewal Application - Heaven, 109 High Street, Suffolk.

D/22/07/33.03 Resolved

The Committee requested that the Heaven Licence Renewal Application be referred to the Licence Working Group.

D/22/07/34 Correspondence

Restaurateurs had expressed concerns regarding the number of food outlets in Town and asked if NTC could take this into account when considering new licence applications. The WSC Economic Officer will be consulted on the current number of retail, service, gambling and food establishments in Town and the WSC Policies will be looked at regarding balance of outlet types on the High Street.

D/22/07/35 Date of Next Meeting

Monday 1st August 2022 at the Memorial Hall.

Meeting closed at 6:56pm.

Signed by the Chairman

Date 1st August 2022

Summary of Resolutions/Recommendations

Resolution/Recommendation	Resolution/Recommendation Wording
<u>D/22/07/27.01 Resolved</u>	The Committee voiced no objections.
<u>D/22/07/27.02 Resolved</u>	The Committee actively encourages responsible tree management and does not object to this application. A replacement tree was requested.
<u>D/22/07/27.03 Resolved</u>	The Committee actively encourages responsible tree management and does not object to this application. A replacement tree was requested.
<u>D/22/07/27.04 Resolved</u>	The Committee actively encourages responsible tree management and does not object to this application. Replacement trees were requested.
<u>D/22/07/27.05 Resolved</u>	The Committee voiced no objections, subject to the building work not being carried out before 12:00 mid-day due the proximity of the horse walk.
<u>D/22/07/28.01 Resolved</u>	The Committee welcomed the changes to the proposed signage but require the signage in a Conservation Area to adhere to the WSC Shopfront Policy, which is reinforced in the Newmarket Neighbourhood Plan..
<u>D/22/07/33.01 Resolved</u>	That a Working Group with delegated powers to consider future Licence Applications be set up comprising of Cllrs Lay, Jefferys and Town Clerk.
<u>D/22/07/33.02 Resolved</u>	The Committee voiced no objections.
<u>D/22/07/33.03 Resolved</u>	The Committee requested that the Heaven Licence Renewal Application be referred to the Licence Working Group.



Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Development & Planning Committee **Held on Monday 1st August 2022 at 6.15pm**

Attendance:

Councillor J Lay (Chairman)
 Councillor J Clover
 Councillor A Drummond

Councillor J Ferries
 Councillor M Jefferys
 Councillor P Hulbert

Also Present: T Symonds – Deputy Town Clerk, J Ashton – Minute Assistant, Cllr Winter as an observer and 1 Member of the Public.

Minute	Action by
D/22/08/1 <u>Chairman to Read the Fire Safety Notice and Announce that Proceedings May be Filmed or Recorded</u> The Chairman opened the meeting and read out the Fire Notice and that the meeting may be filmed or recorded.	
D/22/08/2 <u>Apologies</u> Apologies were received from Cllrs Berry, Harvey and Hood. Cllr Hall was absent.	
D/22/08/3 <u>Declaration of Members Interests & to Remind Councillors of the need to keep up to date their Register of Member's Interests and to Consider any Requests Received for Member's Dispensation</u> None noted. There were no requests for dispensations.	
D/22/08/4 <u>To Confirm the Minutes of the Meeting Held on 25th July 2022 and any Matters Arising</u> Members received the minutes of the Development & Planning Committee held on 25 th July 2022 and the following was agreed: <u>D/22/08/24.01 Resolved</u> That the minutes of the Development & Planning Committee held on 25th July 2022 be adopted and signed as a true record by the Chairman of the Development & Planning Committee. There were no matters arising.	
D/22/08/5 <u>Public Open Session</u> A member of the public raised an issue regarding speeding in Edinburgh Road and asked what could be done to prevent it. The information will be referred to the Community Services to look at placing a SID camera.	
<i>A member of the public left the meeting.</i> D/22/08/6 <u>Impact of Newmarket Neighbourhood Plan Policies on Applications Being</u>	

Book Number 47 2022 - 2023

Minutes of Development & Planning Committee held on Monday 1st August 2022

Considered

The following policies applied: Policy 14 – trees, Policy 16 – biodiversity and Policy 32 attractive entrances to the Town.

D/22/08/7 Planning Applications

Week Commencing 11/07/2022 and 18/07/2022

D/22/08/7/1 DCON(A)/20/0821 – Application to discharge conditions 6 (details of access) 7 (bound material) and 13 (materials) of application DC/20/0821/FUL - St Gatien Cottage Stables Vicarage Road Newmarket Suffolk.

D/22/08/7.01 Resolved

The Committee voiced no comments.

D/22/08/7/2 DCON(D)/17/1614 - Application to discharge condition 18 (biodiversity enhancements) of application DC/17/1614/FUL - Oakfields Vicarage Road Newmarket Suffolk.

D/22/08/7.02 Resolved

The Committee supports enforcement of condition 18 as in line with Newmarket Neighbourhood Plan Policy 16 - biodiversity.

D/22/08/7/3 DC/22//1236/TCA - Trees in a conservation area notification - two Scots pine (SP1 and SP2 on plan) fell - The Lodge 23 Bury Road Newmarket Suffolk.

D/22/08/7.03 Resolved

The Committee actively encourages responsible tree management and objects to the felling of healthy trees. The Committee objected to this application and requested that the application be submitted to the Tree Officer to consider. If the trees are to be felled, that they be felled outside of the bird nesting season and the Committee requests that suitable replacements be planted.

D/22/08/7/4 DC/22/1199/ADV - Application for advertisement consent - a. three internally illuminated fascia signs b. internally illuminated roof letters c. one non illuminated wall sign d. two internally illuminated built up letter signs e. internally illuminated double sided height barrier f. one internally illuminated exit sign g. one non illuminated banner frame h. internally illuminated directional signs i. two internally illuminated digital menu boards - Unit 6 Newmarket Retail Park Oaks Drive Newmarket Suffolk.

D/22/08/7.04 Resolved

The Committee are inclined to object due to the possible detrimental effect on an entrance to the town. Costa had indicated in previous talks that there would be landscaping/screening and this is not apparent from the plans and is not in line with Newmarket Neighbourhood Plan 32 - attractive entrances to the town.

D/22/07/8/5 DC/22/1248/TCA - Trees in a conservation area notification - 10 Spruce trees (G1 red on plan), six Sycamore (G2 blue on plan) crown lift to 5 metres above ground level, 10- 12 mixed species of Sycamore and Maple (G3 yellow on plan) removal of 2-3 lowest branches overhanging stable building - Somerville Lodge Fordham

Road Newmarket Suffolk.

D/20/08/7.05 Resolved

The Committee actively encourages responsible tree management and does not object to this application.

D/22/08/7/6 DC/22/1163/HH - Householder planning application - Two storey side and rear extensions - 4 Hallwyck Gardens Newmarket Suffolk.

D/20/08/7.06 Resolved

The Committee voiced no objections.

D/22/08/7/7 DC/22/1251/HH - Householder planning application - first floor side extension - 11 Paddocks Drive Newmarket Suffolk .

D/20/08/7.07 Resolved

The Committee voiced no objections.

D/22/08/7/8 DC/22/1274/TCA - Trees in a conservation area notification - six Lime (L1-L6 on plan) pollard to previous points reducing by three metres - St Philip And St Etheldredas Church Exning Road Newmarket Suffolk.

D/20/08/7.08 Resolved

The Committee actively encourages responsible tree management and does not object to this application.

D/22/08/7/9 DC/22/1172/FUL - Planning application - change of use from ancillary office / store of basement to public use area, including internal alterations - 2 Sun Lane Newmarket Suffolk.

D/20/08/7.09 Resolved

The Committee objected on the grounds of safety as there is no indication of other routes for fire evacuation in an emergency.

D/22/08/8 Amended and Deferred Planning Applications

None noted.

D/22/08/9 Planning Appeals

None noted.

D/22/08/10 East Cambs Planning Applications

None noted.

D/22/08/11 To Receive Results of Applications as Determined by West Suffolk and Plans Withdrawn

West Suffolk Planning Determinations received during weeks commencing, 11/07/2022 and 18/07/2022

Applications	Description	Address	WS Decision	NTC Decision
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DC/22/1048/TCA	Trees in a conservation area notification - four conifers and two Ash (indicated on plan) fell	Chels 51A Bury Road Newmarket	Approved	Objected	
DCON(B)/20/0624	Application to discharge condition 21 (construction method statement) of application DC/20/0624/FUL	143A All Saints Road Newmarket Suffolk	Approved	No comment	
DCON(D)/17/1614	Application to discharge condition 18 (biodiversity enhancements) of application DC/17/1614/FUL	Oakfields Vicarage Road Newmarket Suffolk	Approved	No comment	
DC/22/1110/TCA	Trees in a conservation area - one Cornus mas (1 on plan) reduce up to one metres to previous pruning points, One Cherry (2 on plan) reduce lateral growth over lawn by two metres one Cherry (3 on plan) reduce lateral growth over lawn by three metres, one Cedar (5 on plan) remove one spur	Lincoln Lodge Rayes Lane Newmarket Suffolk	Approved	No objections	
DC/22/0478/FUL	Planning application - a. drive-through cafe/restaurant unit with associated servicing, landscaping and external seating b. part reconfiguration of existing car park and associated works	Unit 6 Newmarket Retail Park Oaks Drive Newmarket Suffolk	Approved	No objections	
DC/21/2500/FUL	Trees in a conservation area notification - one Lime (T1 on plan) crown lift by five metres above ground level	Scout Hq Cardigan Street Newmarket Suffolk	Approved	No objections	
DC/21/2500/FUL	Planning Application - a. Change of use and conversion of existing Police Station and Magistrates Court (sui generis) to create 17 self-contained flats and one townhouse (C3); b. partial infill of ground floor; c. extensions and roof garden to second floor d. associated parking and vehicular access	Police Station Vicarage Road Newmarket	Withdrawn	Objected	

D/22/08/12 Delegation Panel Decisions

D/22/07/12/1 DC/22/0431/FUL – Planning application – a. conversion of existing dwelling into two flats and associated external works b. addition of rear second storey with flat roof – Fern Villa 126 Exning Road Newmarket.

It was noted that the WSC Officer was minded to grant the application.

D/22/08/13 Licensing

It was noted that the License Committee had submitted a response to the Heaven renewal application which will be emailed to Members of the Committee.

D/22/08/14 Correspondence

None noted.

D/22/08/15 Date of Next Meeting

Monday 15th August 2022 at the Memorial Hall.

Meeting closed at 6:46pm.

Signed by the Chairman Date 14th August 2022

Summary of Resolutions/Recommendations

Resolution/Recommendation	Resolution/Recommendation Wording
<u>D/22/08/7.01 Resolved</u>	The Committee voiced no comments.
<u>D/22/08/7.02 Resolved</u>	The Committee supports enforcement of condition 18 as in line with Newmarket Neighbourhood Plan Policy 16 - biodiversity.
<u>D/22/08/7.03 Resolved</u>	The Committee actively encourages responsible tree management and objects to the felling of healthy trees. The Committee objected to this application and requested that the application be submitted to the Tree Officer to consider. If the trees are to be felled, that they be felled outside of the bird nesting season and the Committee requests that suitable replacements be planted.
<u>D/22/08/7.04 Resolved</u>	The Committee are inclined to object due to the possible detrimental effect on an entrance to the town. Costa had indicated in previous talks that there would be landscaping/screening and this is not apparent from the plans and is not in line with Newmarket Neighbourhood Plan - 32 attractive entrances to the town.
<u>D/22/08/7.05 Resolved</u>	The Committee actively encourages responsible tree management and does not object to this application.
<u>D/22/08/7.06 Resolved</u>	The Committee voiced no objections.
<u>D/22/08/7.07 Resolved</u>	The Committee voiced no objections.
<u>D/22/08/7.08 Resolved</u>	The Committee actively encourages responsible tree management and does not object to this application.
<u>D/22/08/7.09 Resolved</u>	The Committee objected on the grounds of safety as there is no indication of other routes for fire evacuation in an emergency



Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Development & Planning Committee Held on Monday 15th August 2022 at 6.15pm

Attendance:

Councillor J Lay (Chairman)
Councillor J Berry
Councillor J Clover
Councillor A Drummond
Councillor J Ferries

Councillor J Harvey
Councillor R Hood
Councillor P Hulbert
Councillor M Jefferys

Also Present: C Whitaker – Town Clerk, T Symonds – Deputy Town Clerk, J Ashton – Minute Assistant, Cllr Winter as an observer, 1 Member of the Press and 6 Members of the Public.

Minute	Action by
D/22/08/16 <u>Chairman to Read the Fire Safety Notice and Announce that Proceedings May be Filmed or Recorded</u> The Chairman opened the meeting and read out the Fire Notice and that the meeting may be filmed or recorded. <i>Cllr Berry joined the meeting.</i>	
D/22/08/17 <u>Apologies</u> None noted. Cllr Hall was absent.	
D/22/08/18 <u>Declaration of Members Interests & to Remind Councillors of the need to keep up to date their Register of Member's Interests and to Consider any Requests Received for Member's Dispensation</u> None noted. There were no requests for dispensations.	
D/22/08/19 <u>To Confirm the Minutes of the Meeting Held on 1st August 2022 and any Matters Arising</u> Members received the minutes of the Development & Planning Committee held on 1st August 2022 and the following was agreed: <u>D/22/08/19/01 Resolved</u> That the minutes of the Development & Planning Committee held on 1st August 2022 be adopted and signed as a true record by the Chairman of the Development & Planning Committee. There were no matters arising.	
D/22/08/20 <u>Public Open Session</u> A member of the public spoke to item 13 on the previous minutes and queried the reference to the License Committee. Cllr Jefferys explained that in order to adequately address licence applications a Working Group had recently been agreed and they had delegated authority to submit a response to the Heaven application. A copy of the email response was requested and provided.	

Book Number 52 2022 - 2023

Minutes of Development & Planning Committee held on Monday 15th August 2022

Cllr Clover joined the meeting.

A member of the public raised issues regarding the Grade II listed building at St Mary's Square and reported that it had been broken into. A request was made for the owners to take action to secure the property. Cllr Drummond agreed to take this up with WSC. The Mayor advised that the issues had been pointed out on a recent check of the Town and WSC were aware.

The Chairman reported that the Rutland Arms had also been broken into.

Mr Johnson advised that he wished to speak to item 14.

Mr Fanshawe spoke against the proposed development at land off Fordham Road.

A proposal was made to bring forward item 14 and the following was agreed:

D/22/8/20.01 Resolved

That item 14 - Land off Fordham Road be brought forward.

D/22/08/21 Land off Fordham Road

Mr Johnson spoke against the proposed change of use and presented evidence to support his objections.

Mr Fanshawe supported the objections to the change of use and was concerned about an increase of noise and traffic affecting his horses.

The owner of the land gave a presentation on the reasons for the proposed change of use and a Governor from Fairstead School explained that the land would be used for organised sport and that any noise would be kept to a minimum.

The proposal for a change of use for Fairstead School to use the land as a sports field was considered and the following was agreed:

D/22/08/21.01 Resolved

That a site visit be arranged to ascertain how the land is currently used.

5 members of the public left the meeting

D/22/08/22 Impact of Newmarket Neighbourhood Plan Policies on Applications Being Considered

Policy 14 – trees applied.

D/22/08/23 Planning Applications

Week Commencing 25/07/2022 and 01/08/2022

D/22/08/23/1 DC/22/1336/TCA - Trees in a conservation area notification – one Cherry (T3 on plan) crown reduction by up to two metres and predominant leader reduced by one metre - Wynyard Lodge 24 Bury Road Newmarket Suffolk.

D/22/08/23.01 Resolved

The Committee actively encourages responsible tree management and does not object to this application.

Cllr Yarrow joined the meeting

D/22/08/23/2 DC/22/1308/HH - Householder planning application - a. single storey rear extension b. installation of two roof lights - 30 St Fabians Close Newmarket Suffolk.

D/22/08/23.02 Resolved

The Committee voiced no objections.

D/22/08/23/3 DC/22/1281/HH - Householder planning application - a. replacement cladding on front elevation b. first floor side extension with flue - 15 Hamilton Road Newmarket Suffolk.

D/22/08/23.03 Resolved

The Committee voiced no objections.

D/22/08/23/4 DC/22/1323/HH - Householder planning application - a. single storey side extension (following demolition of existing garage) b. single storey rear extension - 18 Derby Way Newmarket Suffolk.

D/22/08/23.04 Resolved

The Committee voiced no objections.

D/22/08/23/5 DC/22/1315/HH - Planning application - installation of kiosk for water softener - McDonalds Willie Snaith Road Newmarket Suffolk.

D/20/08/23.05 Resolved

The Committee voiced no objections.

The increased amount of litter from McDonald's was discussed and Town Clerk was asked to contact them to request that they take action to mitigate this and she will report back at the next D&P meeting. An item to discuss this issue further would be added to the next D&P agenda.

D/22/08/24 Amended and Deferred Planning Applications

None noted.

D/22/08/25 Planning Appeals

DC/21/0604/FUL - Planning application - construction of one dwelling, as amended by plans received 21 October 2021 - Nowell Lodge Fordham Road Newmarket.

The appeal was noted and the following was agreed:

D22/08/25.01 Resolved

That NTC supports the original WSC objections and reasons for refusal of the application.

D/22/08/26 East Cambs Planning Applications

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None noted.

D/22/08/27 To Receive Results of Applications as Determined by West Suffolk and Plans Withdrawn

West Suffolk Planning Determinations received during weeks commencing, 25/07/2022 and 01/08/2022

Applications	Description	Address	WS Decision	NTC Decision
DC/22/0872/FUL	Planning application - temporary siting of classroom block for five years	Fairstead House School Fordham Road Newmarket Suffolk	Approved	No objections
DC/22/1035/TPO	TPO (1987) 04 - Tree Preservation Order - one False Acacia (T1 on plan, within A1 on order) - fell	Wolverton Lodge High Street Newmarket Suffolk	Approved	No objections
DC/22/1019/HH	Householder planning application - two storey side extension (following removal of lobby/store)	8 Exning Road Newmarket Suffolk	Approved	No objections
DC/22/1021/HH	Householder planning application - single storey rear extension	Falmouth House Falmouth Avenue Newmarket Suffolk	Approved	No objections

D/22/08/28 Delegation Panel Decisions

D/22/07/12/1 DC/22/0096/FUL – Planning application - change of use of ground floor and basement from retail (class E) to Adult gaming centre (sui generis) – 98 High Street Newmarket

It was noted that the WSC Officer was minded to grant the application, despite the strong objection of Newmarket Town Council.

D/22/08/29 Licensing

The Chairman reported that the District Cllrs had persuaded WSC to consider the Heaven application at Committee rather than a delegation panel. It was reported that if NTC could prove that the High Street is an Historic High Street then this would aid further objections.

D/22/08/30 Correspondence

None noted.

D/22/08/31 Date of Next Meeting

Monday 5th September 2022 at the Memorial Hall.

Meeting closed at 7:09pm.

Signed _____ Date _____

Summary of Resolutions/Recommendations

Resolution/Recommendation	Resolution/Recommendation Wording
<u>D/22/08/21.01 Resolved</u>	That a site visit be arranged to ascertain how the land is currently used.
<u>D/22/08/23.01 Resolved</u>	The Committee actively encourages responsible tree management and does not object to this application.
<u>D/22/08/23.02 Resolved</u>	The Committee voiced no objections.
<u>D/22/08/23.03 Resolved</u>	The Committee voiced no objections.
<u>D/22/08/23.04 Resolved</u>	The Committee voiced no objections.
<u>D/22/08/23.05 Resolved</u>	The Committee voiced no objections.
<u>D/22/08/25.01 Resolved</u>	That NTC supports the original WSC objections and reasons for refusal of the application.



Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Community Services Committee Held on Monday 1st August 2022 at 7:00 pm

Attendance:

Councillor P Winter (Chairman)
Councillor J Borda
Councillor J De'Ath
Councillor A Drummond

Councillor J Ferries
Councillor R Hood
Councillor P Hulbert
Councillor M Jefferys

Also Present: T Symonds – Deputy Town Clerk, J Ashton – Minute Assistant and 1 Member of the Public.

Minute

Cllr Winter took the Chair as the Chairman of the previous Committee and invited nominations for a Chairman.

C/22/08/1 To Elect a Chairman

Cllr Jefferys nominated Cllr Winter. There were no other nominations and a vote was taken. The following was agreed:

C/22/08/1.01 Resolved

That Cllr Winter be elected as Chairman of the Community Services Committee for the municipal year 2022/2023.

Cllr Winter took the Chair and invited nominations for a Vice Chairman.

C/22/08/2 To Elect a Vice Chairman

Cllr Drummond nominated Cllr Ferries. There were no other nominations and a vote was taken. The following was agreed:

C/22/08/2.01 Resolved

That Cllr Ferries be elected as Vice Chairman of the Community Services Committee for the municipal year 2022/2023.

C/22/08/3 Chairman to Read the Fire Safety Notice and Announce that Proceedings May be Filmed or Recorded

The Chairman opened the meeting read out the fire safety briefing and announced that the meeting may be filmed or recorded.

C/22/08/4 Apologies for Absence

Apologies were received from Cllrs Harvey, Hood and Yarrow. Cllr Hall was absent.

C/22/08/5 Declaration of Member's Interests and to Remind Councillors of the Need to Keep up to Date Their Register of Member's Interests and to Consider Any Requests Received for Members Dispensation

None noted. There were no requests for dispensations.

C/22/08/6 To Receive and Confirm for Accuracy the Minutes of the Community Services

Book number 4 2022 -2023

Committee Meeting Held on Monday 6th June 2022 and Any Matters Arising

Members received the minutes of the Community Services Committee meeting held on 6th June 2022 and the following was agreed:

C/22/08/6.01 Resolved

That the minutes of the Community Services Committee meeting held on 6th June 2022 be adopted and signed as a true record by the Chairman of the Community Services Committee.

There were no matters arising.

C/22/08/7 Public Open Session

No members of the public wished to speak.

C/22/08/8 To Receive the Accounts

The draft accounts for July 2022 were received and noted.

C/22/08/9 Clock Tower

A report on the tenders for the refurbishment work was noted. A third tender will be received on 3rd August 2022 and a recommendation to accept a tender and to proceed with the project will be presented to full Council on 22nd August 2022.

C/22/08/10 Market

A report on bringing the Market back to the High Street and a recommendation for funding for a design phase for relocation was considered and the following was agreed:

C/22/08/10.01 Recommendation

That NTC make a contribution of £2000 towards the design phase for the market relocation plan.

C/22/08/11 High Street

A bid from NTC for the Suffolk Inclusive Growth Investment Fund (SIGIF) for a Town Centre Pod was considered and the following was agreed:

C/22/08/11.01 Recommendation

The Committee objected to the proposal for a converted container-type pod on the High Street. Alternatives to be explored.

C/22/08/12 Cemetery

Three quotes were considered regarding the required safety repairs to the cemetery chapel. Further information on the quotes will be sought and be presented to full Council on 22nd August 2022.

C/22/08/13 Security

A report on the Intruder/Fire system monitoring/maintenance contracts at council buildings was considered and the following was agreed:

C/22/8/13.01 Recommendation

That Libra Security be approved to service and monitor the intruder and fire

Book number 5 2022 -2023

alarm systems at the Memorial Hall and the Pavilion.

C/22/8/13.02 Recommendation

That additional maintenance of the disabled call points which have not been previously maintained be added to the Libra Security contract.

C/22/08/14 Roadworks

A verbal update was given and it had been established that Suffolk County Highways are responsible for the A142 entrance to the Town and further enquiries will be made.

It was noted that accidents on the A14 take a long time to be cleared and abandoned cars at Studlands had been reported but no action had been taken to clear them.

C/22/08/15 Correspondence

None noted.

C/22/08/16 Date of Next Meeting

Monday 3rd October 2022 at the Memorial Hall.

Meeting closed at 7.23pm.

Signed _____ Date _____

Summary of Recommendations

Recommendation	Recommendation Wording
<u>C/22/08/1.01 Resolved</u>	That Cllr Winter be elected as Chairman of the Community Services Committee for the municipal year 2022/2023.
<u>C/22/08/2.01 Resolved</u>	That Cllr Ferries be elected as Vice Chairman of the Community Services Committee for the municipal year 2022/2023.
<u>C/22/08/10.01 Recommendation</u>	That NTC make a contribution of £2000 towards the design phase for the market relocation plan
<u>C/22/08/11.01 Recommendation</u>	The Committee objected to the proposal for a converted container-type pod on the High Street. Alternatives to be explored.
<u>C/22/08/13.01 Recommendation</u>	That Libra Security be approved to service and monitor the intruder and fire alarm systems at the Memorial Hall and the Pavilion.
<u>C/22/08/13.02 Recommendation</u>	That additional maintenance of the disabled call points which have not been previously maintained be added to the Libra Security contract

Book number 6 2022 -2023

Minutes of Community Services Committee held on Tuesday 1st August 2022



Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Finance & Policy Committee **Held on Monday 25th July 2022 at the Memorial Hall at 6.55pm**

Attendance:

Councillor J Harvey (Chairman)
Councillor J Borda
Councillor A Drummond
Councillor J Ferries
Councillor D Hall

Councillor R Hood
Councillor P Hulbert
Councillor M Jefferys
Councillor J Lay
Councillor S Perry

Also Present: C Whitaker – Town Clerk, T Symonds – Deputy Town Clerk, J Ashton – Minute Assistant and Cllrs Crissall and Winter as Members of the Public.

Minute

Cllr Hall took the Chair as Chairman of the previous Committee and invited nominations for a Chairman.

F/22/07/1

To Elect a Chairman

Cllr Jefferys nominated Cllr Harvey. There were no other nominations and a vote was taken. The following was agreed:

F/22/07/1.01 Resolved

That Cllr Harvey be elected as the Chairman of the F&P Committee for the municipal year 2022/2023.

Cllr Harvey took the Chair and invited nominations for a Vice Chairman.

F/22/07/2

To Elect a Vice Chairman

Cllr Jefferys nominated Cllr Hall. There were no other nominations and a vote was taken. The following was agreed:

7/22/07/2.01 Resolved

That Cllr Hall be elected as the Vice Chairman of the F&P Committee for the municipal year 2022/2023.

F/22/07/3

Chairman to Read the Fire Safety Notice and Announce that Proceedings may be filmed or Recorded

The Chairman opened the meeting and read the Fire Safety Notice and confirmed that proceedings may be filmed or recorded.

F/22/07/4

Apologies for Absence

Apologies were received from Cllr Yarrow.

F/22/07/5

Declaration of Member's Interests and to Remind Councillors of the Need to Keep up to Date their Register of Member's Interests and to Consider any Requests Received for Members Dispensation

None noted. There were no requests for dispensations.

F/22/07/6 To Confirm the Minutes of the Meeting Held on 16th May 2022 and any Matters Arising

Members received the minutes of the Finance & Policy Committee meeting held on 16th May 2022 and the following was agreed:

F/22/07/6.01 Resolved

That the minutes of the Finance & Policy Committee meeting held on 16th May 2022 be adopted and signed as a true record by the Chairman of the Finance & Planning Committee.

There were no matters arising.

F/22/07/7 Public Open Session

No members of the public wished to speak.

F/22/07/8 Submission of Schedules of Payments for Information CB1 - CB4 2022

Members reviewed CB1 - CB4 for May and June 2022 and the following was agreed:

F/22/07/8.01 Recommendation

That the ratification of the schedules of payments for the period 01/05/2022 – 30/06/2022 (Cash Book 1 - 4) be received and adopted.

F/22/07/9 To Confirm the Bank Statement Balances & Related Bank Reconciliation have been signed by the Chairman of F&P Committee

The Chairman of the Finance & Policy Committee will confirm scrutiny of the bank reconciliations relating to the end of 30/06/2022 (month 3) for the Town Council's Current, Petty Cash, Salaries and Barclaycard Cashbooks at the next meeting

F/22/07/10 To Receive the Income and Expenditure

The Income and Expenditure reports for June 2022 were received and noted.

F/22/07/11 Health and Safety

The monthly health and safety report was received and noted.

F/22/07/12 UK Prosperity Fund

A report on a response to the survey was considered and the following was agreed:

F/22/07/12.01 Recommendation

That the response to the UK Prosperity Fund Survey be approved.

F/22/07/13 Flagship

An update on the levels of social housing in Newmarket was still awaited and this item was referred to the next full Town Council meeting.

F/22/07/14 Signatories

Town Clerk advised that new signatories were required and the following was agreed:

F/22/07/14.01 Recommendation

That Vice Chairmen be added to the mandate as signatories.

F/22/07/14.02 Recommendation

That signatories inform Town Clerk/Deputy Town Clerk of unavailability for each week.

F/22/07/15 Correspondence

None noted.

F/22/07/16 Date of Next Meeting

Monday 19th September 2022 at the Memorial Hall.

Meeting closed at 7:13pm

Signed _____ Date _____

Summary of Recommendations

Recommendation	Recommendation Wording
<u>F/22/07/1.01 Resolved</u>	That Cllr Harvey be elected as the Chairman of the F&P Committee for the municipal year 2022/2023.
<u>F/22/07/1.01 Resolved</u>	That Cllr Hall be elected as the Vice Chairman of the F&P Committee for the municipal year 2022/2023.
<u>F/22/07/8.01 Recommendation</u>	That the ratification of the schedules of payments for the period 01/05/2022 – 30/06/2022 (Cash Book 1 - 4) be received and adopted.
<u>F/22/07/12.01 Recommendation</u>	That the response to the UK Prosperity Fund Survey be approved.
<u>F/22/07/14.01 Recommendation</u>	That Vice Chairmen be added to the mandate as signatories.
<u>F/22/07/14.02 Recommendation</u>	That signatories inform Town Clerk/Deputy Town Clerk of unavailability for each week.



**SUFFOLK
CONSTABULARY**

Welcome to my latest Partnership Funded

PCSO Report

Included below are just some of the activities undertaken by myself This is in addition to actively supporting the police with taskings which relate to incidents reported in Newmarket. This would typically involve the request and or collection of CCTV The submission of Intelligence reports (6 this month) as well as engaging with victims or witnesses of crime to offer Support, Advice, and updates.

• Neighbourhood Priority's (Newmarket)

Patrols to be focussed around the following locations, Newmarket Train Station, Icewell Hill, George Lambton Avenue and Bill Rickaby Drive.

Stop Searches to be conducted where suitable and intelligence to be submitted on sightings and interactions.

Awareness to be given to persons/vehicles looking to or having broken into sheds/outbuildings. Power Tools and Pedal Cycles are the items of interest.

• Lady's Day Race Meeting

Following the meeting Police dealt with a number of incidents in and around licensed premises. This resulted in a section 35 dispersal order being issued later in the evening to dispel any further issues. This order remained in place for 48 hours.

• School Visits

With the current school year coming to an end, I attended Houldsworth Valley Academy following an invitation to deliver an assembly to the current Year 7 students who will be moving on to secondary education in September.

• Studlands Friendship Group

On 21st July I delivered a Dementia Friends input to this group. This was well received and was the first face to face input of this kind I have been able to facilitate in 2 years due to COVID restrictions

• Youth ASB

There has been a slight increase in ASB at the Guineas shopping centre and the Multi Storey car park involving young people. This coincides with the school holidays beginning and I continue to work with Guineas security and the Bid ambassador to address this issue.



With the lighter nights I have been conducting a series of Pulse Patrols early evening at locations such as Memorial Gardens, Severals, and the Guineas multi storey car park as well as these patrols I have also liaised with Outreach Youth workers who have visited Newmarket to engage with young persons.

- **Skate Park**

This facility continues to be well used with very few issues and I will be shortly supporting a Skate Jam event to be held there over the Summer Break.

POLICE ADVICE AND GUIDANCE

I am Happy to give advice and guidance where I can. If it is something that I cannot give an immediate answer too, then I am ideally placed to seek advice from other professionals. Member of the public wanting advice on police-related matters can be signposted to the Suffolk Constabulary.

<https://www.suffolk.police.uk/contact-us> *Bill Butcher* **PCSO 3036 WILLIAM BUTCHER NTC**

Forest Heath Safer Neighbourhood Team Newmarket Police Station 101 (non-emergency)/ 999 (Emergency only).



Suffolk Police has recently launched "1st Principle". The first phase of a new library of crime prevention, security and personal safety advice. www.suffolk.police.uk/1stprinciple **CRIME PREVENTION**

ADVICE



Dementia Friends input On Patrol Palace Street



Highlighting some of the Umbrella Art



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Report to	Full Town Council
Subject	Marketing
Purpose	Information
Classification	Unrestricted
Meeting date	22nd August 2022
Item number	11
Written By	Cathy Whitaker CLERK

Summary: This report gives feedback on the Acacia Marketing temporary social media marketing contract and a recommendation for the future marketing of the Town Council.

1.	Introduction
a.	Council approved a 3-month temporary contract with Acacia Marketing in May 2022; to be reviewed following that period.
2.	Context
a.	The contract was extended to a fourth month (August) to cover Soapbox social media marketing to reduce pressure on current staff.
3.	Proposal/Options
a.	It is felt that the temporary contract was very useful in showing the staff how social media marketing can be done in the most effective way on the various platforms.
b.	It is felt that the contract need not be extended further at this time, but that Acacia could be considered in the future for individual marketing projects if required.
4.	Financial/Resource Implications
a.	The total 4-month contract was £1,500.
5.	Next Steps/Recommendations
a.	The temporary social media marketing contract will not be extended at this time.
b.	Social media marketing will be carried out by staff.

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Horse Mania, Lexington, Kentucky 2022.

Horse Mania is an ambitious public art initiative driven by LexArts. This year, LexArts, which is composed of Lexington's arts council and united arts fund is celebrating its 50th anniversary.

Throughout the year several creative initiatives and fundraising events have been organised within the city. The grandest of which is Horse Mania. A project that brings together local artists, schools as well as international artists from Lexington's Sister Cities Program - Newmarket, England - Deauville, France - County Kildare, Ireland – Shinhidaka, Japan.

The bold idea encompasses the public display of over 160 lifesize horse and foal fiberglass sculptures that are in turn painted collectively or individually by artists. After having been displayed throughout the city, the plan is for the horses to be auctioned off in December following the Breeders Cup, which is taking place at Lexington's Keeneland racecourse in November, with the funds raised supporting LexArts.

As the chosen artist to represent Newmarket, I was given the brief of creating a painted horse that is representative of Newmarket.

Arriving in Lexington by plane it was clear to see from the sky that the city is dedicated to its thoroughbred racing traditions. Beautifully kept training circuits circumvent the metropolitan area. The endless gently undulating green fields, or rather 'blue grass' fields as they're locally known radiate out from the center. On leaving the airport, you're immediately welcomed by well-crafted lifesize bronze sculptures of fine horses.

The weather in Kentucky in June is very warm as was the welcome I received on my arrival, throughout the length of my stay, members from the Sister Cities program as well as members from LexArts went out of their way to make me feel at home. Dinner at local restaurants was regularly afforded as well as visits to local attractions. These included a trip to see much of the public art within the city as well as a trip to a whiskey distillery.

The accommodation was provided at a house belonging to members of the Sister Cities program and I stayed there with two artists representing Deauville and Kildare. Studio space was allocated within the LexArts center.

Although my stay was for two weeks the time allocated to paint my horse accounted for five days. This was because a specific time had been allotted for the horses to be professionally clear varnished at a car manufacturing factory in time for the presentation within the grounds of

Henry Clay, an esteemed Senator during the civil war and celebrated Kentuckian. Local artists and school children who painted the smaller foals were given 6 weeks.

As my theme, I chose a sweeping view of Warren Hill at sunrise, overlaid with images of galloping horses, inspired by the still photographs of horses in motion captured by the pioneering English photographer Eadweard Muybridge in 1872. His photographs settled a debate on whether a galloping horse has all four hooves simultaneously off the ground while in full flight.

By pulling together the ancient hill and the iconic images captured by Muybridge I sought to create a dynamic artwork that showcases Newmarket as the pioneer of thoroughbred horse racing. The horses allocated to the Sister Cities artists were huge, far greater in size than any of the horses painted by local artists, they were also textured. This was because the 160 fiberglass horses ordered by LexArts came from different places - the bold vision of Horse Mania essentially used up every fiberglass horse readily available within the US.

My initial intention was to use exclusively acrylic paint, which I purchased at a local art store - a stipend for art materials had been provided by LexArts - However, due to the texture of the horses and the limited time frame, I ended up using a combination of acrylic paint and spray paint which is much easier to cover large rough surfaces.

My horse received a positive reception during the event that showcased the painted horse within Henry Clay's estate. Members of the Sister Cities program who had visited Newmarket were delighted to see a visualisation of the gallops. I'm also delighted to have seen images of the horse displayed within the city center. Correspondences I have received regarding the perception of my horse and the project in general since my return with friends I made in Lexington have been positive.

On a final note, I want to say how impressed I was with Lexington and LexArts. The vision of using art as a means to bring together a community and inspire conversation - often tackling complex issues - as well as simple delight is seen throughout the city in the array of artworks that enliven the area. This is achieved by the herculean effort of LexArts and the wider support of the council.





Zoe
Acrylic and spray paint

Nicholas O'Neill
Lexington
2022



Blank



Report to	Full Town Council
Subject	Small Play Area – Memorial Gardens
Purpose	Decision
Classification	Unrestricted
Meeting date	22 nd August 2022
Item number	13
Written By	Cathy Whitaker CLERK
Summary: This report gives a recommendation for the upgrade of the small play area in the Memorial Gardens, including costings and funding information.	
1.	Introduction
a.	Council resolved previously to operate a weekly morning session for children with special needs and their siblings and families in the Memorial Gardens.
b.	The small play area has some equipment damage (ie. Roundabout has had to be removed and it is not possible to replace in the same location due to sand proximity causing damage). The safer surface (wet-pour) was identified in 2019 as requiring replacement within 2/3 years and is now necessary. Therefore, an overall reconfiguration and assessment of the area has been undertaken.
c.	Outside play in a safe and stimulating environment is vital to children's physical, emotional, developmental, behavioural and social well-being. Council parks and play areas provide many children with their only outdoor outlet for their 'right to play'.
d.	Play parks and play areas need to be as inclusive and diverse as possible. See attached article.
2.	Context
a.	Comprehensive consultation with interested members of the public and relevant play equipment suppliers has taken place regarding young children and special needs provision.
b.	Whilst there are some appropriate equipment and facilities within the existing arrangement of the gardens (ie. water feature, sensory wall, wheelchair-friendly soft-fall), it is clear that the small play area, which was not included in the 2019 gardens refurbishment due to budget constraints at the time, is now in need of an upgrade to be fully inclusive and diverse.
3.	Proposal/Options
a.	Proposed installation by OLP (Fenland Leisure Products): A combined swing unit with 1 cradle swing and 1 toddler swing. Sensory play panels. Accessible roundabout. Revamped sand pit area. Low-level crawl tunnel. Toddler multi-play unit. Combined sit in/sit on spring rocker. Area to be extensively covered in wet-pour safer surfacing to reduce maintenance, provide safety and wheelchair accessibility. Improved accessibility to the area for wheelchairs and mobility scooters.
b.	Other providers were consulted, however the attached proposal by OLP was the most comprehensive for accessibility, inclusion and diversity. Other providers were unable to make an appropriate or comparative proposals for our requirements.
c.	Additional Items: 2 wheelchair accessible picnic benches in recycled plastic 'wood' and 6 branded parasol/bases for all picnic benches to provide shade safety and shelter.
4.	Financial/Resource Implications
a.	The total project cost is £56,158.
b.	Total funding has been secured for this project. £9,220 – 'The Big Lottery' grant. £46,938 – West Suffolk Council Section 106 Play and Open Spaces funding.
5.	Next Steps/Recommendations
a.	To approve the small play area refurbishment project, with full funding secured.

Playground overhaul needed so disabled children can join the fun, charity says

By Judith Burns
BBC News

(912 May



Lucy Bowen, using an accessible swing in a playground near her home in Kent

Disabled children can find themselves excluded from their local playgrounds because of poor design and a lack of consideration of their needs.

But now disability equality charity Scope has started a campaign to help parents fighting for change.

For 12-year-old Lucy Bowen, trips to the playground can leave her disappointed and isolated, says her mum Sam.

Lucy has a rare genetic condition which means she uses a wheelchair, has severe learning disabilities and is non-verbal.

She communicates in different ways, according to her mum - and she loves to play.

Lucy's life has been precarious, marked by blue-light trips to hospital in the middle of the night for a rare form of epilepsy: "She's nearly died several times," says Sam - and then there have been a series of massive procedures, including heart and hip operations.

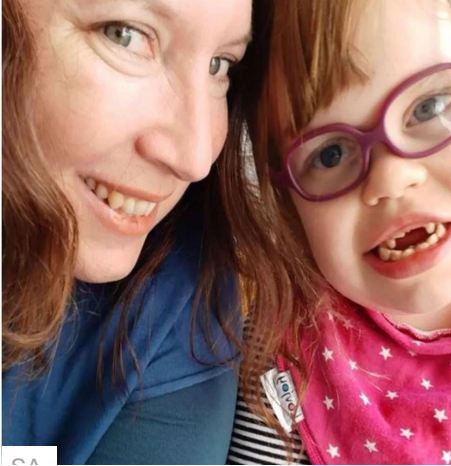
"It means that the normal stuff like accessing play and going out to the community is all the more important."

Making memories

When Lucy was tiny, her parents would lift her on to play equipment "or hold her on to stuff because things weren't safe".

But now she's bigger, even in a newly-built accessible playground near their home in Faversham in Kent, some equipment "can only be accessed by steps which are completely out of bounds to us".

"My daughter can only sit in her wheelchair and watch the other children run around playing up high on it. Where's the fun in that for her?"



Sam says Lucy might be non-verbal, but finds other ways to communicate

Lucy began to be aware of her differences from other children from the age of about six, and can become upset when she realises she's missing out, says her mum.

"Playgrounds are so much more than swings and roundabouts. They are chances to make memories that will last forever.

"Some disabled children like mine have life-limiting conditions, there's a risk that they won't outlast their childhood."

It means, says Sam, that for her family in particular, "every memory made counts".

Research for Scope suggests almost half of families (49%) feel their local playground is not accessible.

The Opinium polling company questioned 1,000 parents of disabled children aged under 12 in England and Wales.

Of these:

- one in seven said they could not enjoy the playground as a family because siblings could not play together
- and one in 10 said their disabled child had hurt themselves on equipment not designed for them

It's crucial for playgrounds to be designed with all children in mind, argues Scope.

The charity wants national governments to ring-fence money to improve and refurbish playgrounds, and argues £37m should be allocated in England and £7m in Wales.

Last year, the government's National Disability Strategy highlighted the

need to make playgrounds more inclusive as a key way of improving disabled people's lives from their earliest years.

For Sam this was a welcome move, but she wants the government to go further.

"It doesn't have any action points," she says of the official document.

Local authorities need better guidance on what "accessible actually is" and they should consult with the families of disabled children about what works best, she argues.

Scope's lead policy adviser for children and young people, Emma Vogelmann, who has herself used a wheelchair from childhood, agrees that non-inclusive playgrounds are having a huge impact on families with disabled children.



Emma Vogelmann is Scope's lead policy adviser for children and young people

"Every child has an equal right to play, yet many disabled children can't enjoy their local playground," says Ms Vogelmann.

Inaccessible equipment "leaves disabled children shut out and missing childhood experiences", she argues.

"What we're calling for is for local authorities to co-produce plans for refurbishing playgrounds with their communities, and really make sure they engage with families with disabled children who are the experts on what they need."

For Emma and Sam, key features to consider include:

- wide walkways and ramps
- ground-level roundabouts with fixings for wheelchairs
- bucket-style swings for children who can't support themselves

- avoiding surfaces wheelchairs can sink into, like woodchips or sand
- play equipment that makes calming sounds for children with autism
- brightly-coloured equipment and tactile floor surfaces for children with visual impairments
- better fencing

Responding to the campaign, the Welsh government said local authorities already had a duty under existing guidance "to assess for and secure sufficient play opportunities for all children".

"We are committed to improve opportunities for all children and young people to play and, in particular, to support inclusive play," said an official.

In a statement, the UK government said: "Every child deserves equal access to play equipment. Where a local council is responsible for a playground, they must carefully consider how to make them inclusive and accessible."

Extra money has been allocated to councils this year to be spent on services including playgrounds, the statement continued.

'Swinging together'

Both Sam and Emma agree accessible equipment should be available to all children, so no-one is segregated -and it needn't cost a fortune.

Sam would like to see a bucket swing retrofitted to hang next to the regular swings in every playground, so that children like her daughter can queue up to use it with everyone else.

"Everybody can swing together, it's not rocket science, a very easy, very affordable retrofit that can be done in a day."

"She still enjoys playground activities and we still enjoy being able to be part of normal society, which I think is massively huge.

"I want families like ours to stop feeling hidden."

Related Topics

[Family & Education](#)[Children](#)[Disability](#)[Faversham](#)

Newmarket Memorial Gardens

Playspace Development

Newmarket, Memorial Gardens

Playspace Development

Playspace Equipment List

A - King Arthur MPU

B - Accessible Roundabout

C- DDA/ Cradle Swing

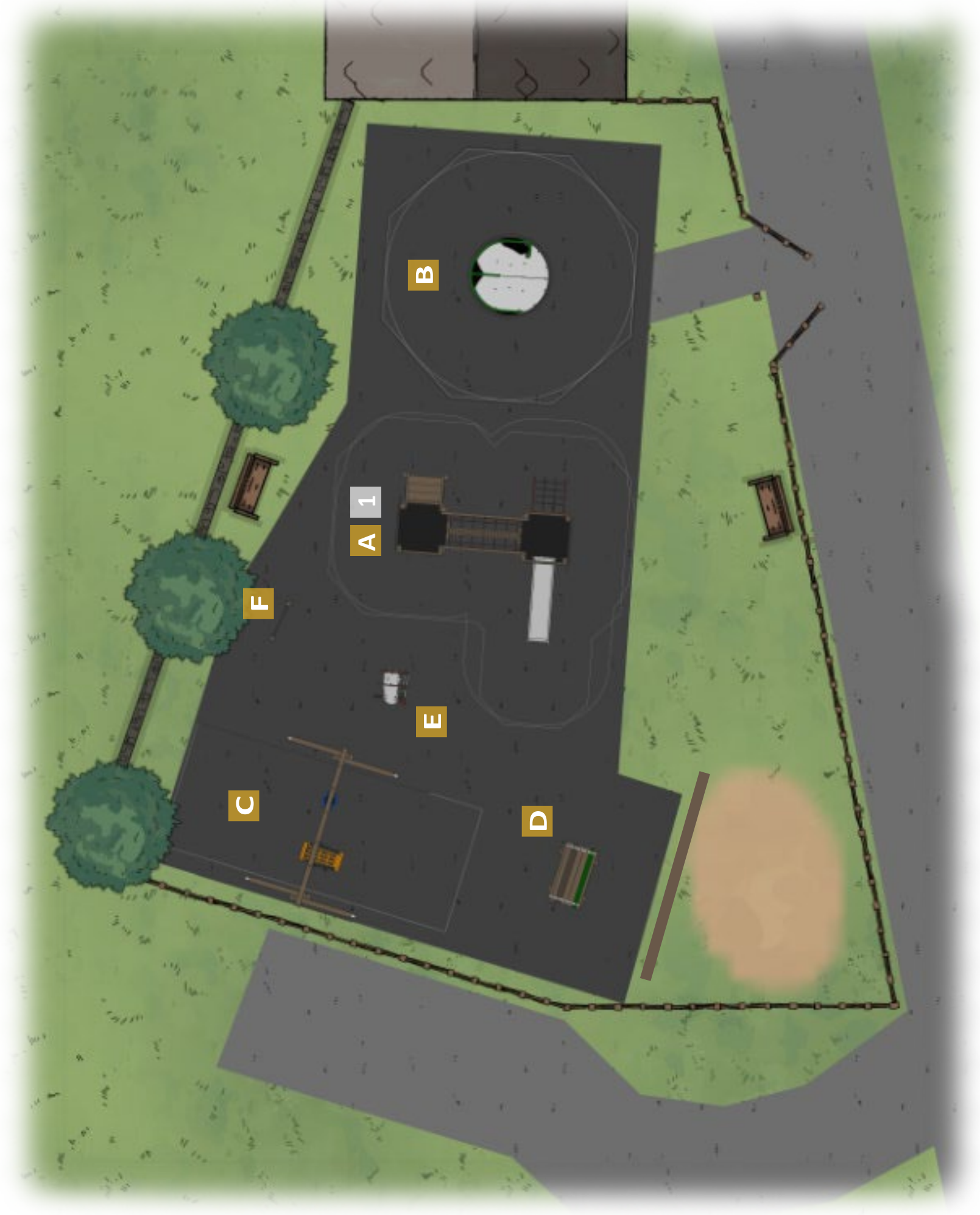
D-Crawl Tunnel

E-SitIn/Sit On Springer

F - Make It Rain Play Panel

Playspace Recommended Surfacing

1 - Wetpour



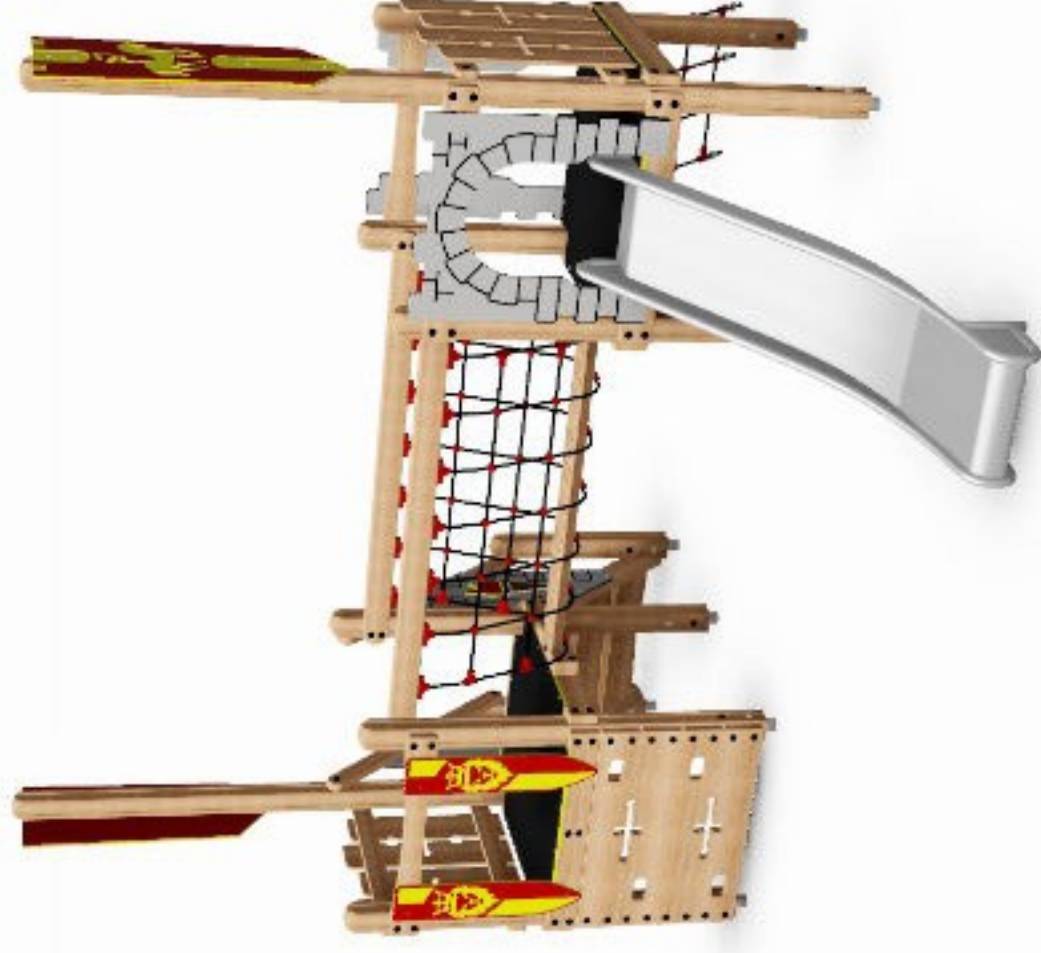
This design is for illustration purposes only, Final installation may differ.

Newmarket, Memorial Gardens

Playspace Development



Proposed Play Equipment



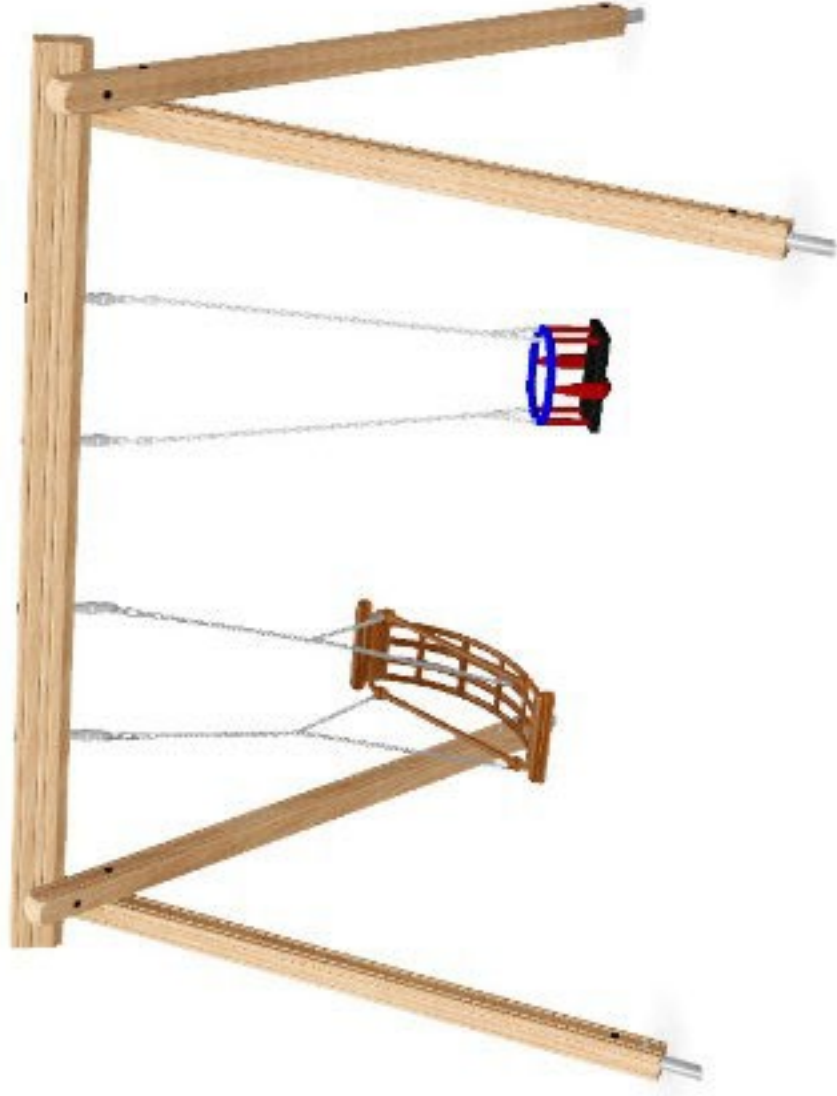
King Arthur Two Tower Multiplay Unit





Spinmee Accessible Roundabout

The Spinmee Inclusive Roundabout is accessible to those with mobility impairments as well as wheelchair users. Its rotating base is flush with the surrounding safety surface allowing for easy transition between the surfaces.



DDA/ Cradle Swing 1 Bay 2 Seat Swing

Manufactured from our specially designed Safalog with a frame height of 2.4m it includes one premium toddler cradle seat and one DDA seat. This swing is exceptionally popular for toddlers and those who need extra support.



Newmarket, Memorial Gardens

Playspace Development

Proposed Play Equipment



Crawl Tunnel

Active Play

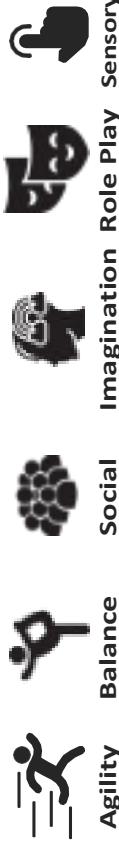
This wooden Crawl Tunnel can be part of a larger children's trim trail or will work well on its own. The natural colours fit beautifully with a woodland themed play area and children will love scrambling through on an adventure.



Motorbike Sidecar Springer

Sit On/ Sit In Spring Rocker

Off goes the motorbike with your friend in the sidecar – a fantastic springer for two children. A unique Sit On and Sit In combination spring rocker, a great addition to any playground for younger children.





Make It Rain Play Panel

Constructed from HDPE panel, the product features a rotating rain wheel, stainless steel ball bearings protected by a shatter-proof polycarbonate window and stainless steel fastener.



SocialImaginationRole PlaySensoryAccessible

- An independent family owned company who have been designing, manufacturing and installing play solutions in Schools and Nurseries, Parks, Leisure Amenities & Local Authorities for **30 continuous years**.
- All the members of our installation and groundworks team are directly employed by OLP.

Don't just take our word for it, come and see for yourself. As we operate an open manufacturing environment, we would be more than happy for you to arrange a visit to our offices and workshop here in Cambridgeshire.

Finally, we are an **API** (Association of Play Industries) member, giving you complete faith, you have chosen the correct supplier. Benefits include a Professional Code of Conduct, Financially secure and strict compliance to all the relevant safety standards.

Project Quotation No.: 56568/2

Friday, 01 July 2022

Removals and Preparation				
Code	Product	Qty	Each	Value
DESLAINS004	Site preparation including removal of existing cradle swings, brick pavers edging and slide unit	1	1,150.00	£1,150.00
BASE09	Removal of general waste from site including - Soil, Bark, Timbers, Equipment. All waste is transferred to a registered recycling for further processing.	1	340.00	£340.00
PLANTHIRE	Plant Hire required for Installation per Day	1	350.00	£350.00
BASE07	Removal of Wetpour per m2. (Excluding disposal of waste)	96	15.00	£1,440.00
BASE25-M	To dispose of rubber waste from preparation of wetpour repairs. All waste is transferred to a registered recycling for further processing.	96	17.00	£1,632.00
BASE05	Concrete Pin Kerb Edging - To supply and install 50mm x 150mm x 917mm precast edgings complete with concrete haunch. All corners to have "Butt" styled joints	62	29.00	£1,798.00
BASE02	Excavation - 150mm deep excavation into soil including all plant hire and removal from site per m2	72	31.00	£2,232.00
BASE08	Stone - 100mm deep MOT Type 1 granite supplied and compacted to 75mm to form free draining Foundation for wetpour surfacing	72	40.00	£2,880.00

	per m2			
DESLAINS004	Site preparation including removal of existing gate near sand pit.	1	250.00	£250.00
Subtotal:				£12,072.00

Replacement Gate and Fencing				
Code	Product	Qty	Each	Value
EGMB01	EGMB1 YEL 1.0m High Bow Topped Maintenance/Pedestrian Opening 3m.	1	1,955.00	£1,955.00
GATEREPL	To remove and install a replacement pedestrian / maintenance gate into a soft dig complete with concrete foundations allowing for good access and disposal of old gate	1	1,350.00	£1,350.00
PB01	FBOW 1m high bow topped Galvanised Fence with anti head Entrapment includes 1 post. **SOLD PER PANEL 2.75m**	5	150.00	£750.00
PRO-INST-FEN	Installation of a fence panel into a soft dig with good access including concrete foundations. (A panel is up to 2.750m)	5	95.00	£475.00
Subtotal:				£4,530.00

New Toddler Multiplay Unit				
				
Code	Product	Qty	Each	Value
PRO-500-210	The King Arthur twin tower multiplay with double platform is ideal for EYFS and Key Stage 1. This castle themed unit has customisable HDPE shields, climbing wall, tree ladder, rope bridge, stainless steel slide and access net.	1	7,600.00	£7,600.00
WOM2INST	World of multiplay twin tower installation into a soft dig including concrete foundations with good site access.	1	1,800.00	£1,800.00
Subtotal:				£9,400.00

Inclusive Roundabout



Code	Product	Qty	Each	Value
MROUND07	MROUND7 Spinmee inclusive roundabout is accessible to those with mobility impairments as well as wheelchair users. (Inc Adjusting Bars)	1	7,760.00	£7,760.00
MROUNDINSTB	Installation of a medium sized roundabout into a soft dig with good access including concrete foundations and plant hire	1	1,460.00	£1,460.00
Subtotal:				£9,220.00

Crawl Tunnel



Code	Product	Qty	Each	Value
PRO-500-132	Woodland Tunnel Crawl manufactured from ACQ pressure treated timbe suspended on safalog wooden post.	1	1,600.00	£1,600.00
PRO-INST-6	Installation Assembly (6) into a soft dig with good access including concrete foundations.	1	470.00	£470.00
Subtotal:				£2,070.00

Play Panels



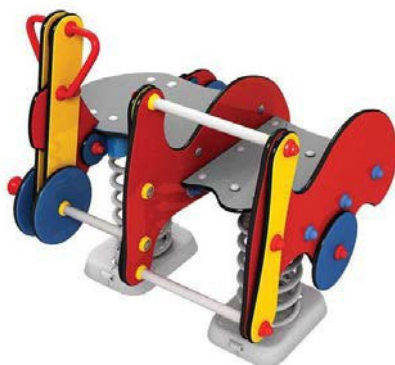
Code	Product	Qty	Each	Value
DESC	Make it rain panel complete with posts	1	475.00	£475.00
PRO-INST-1	Installation Assembly (1) into a soft dig with good access including concrete foundations.	1	145.00	£145.00
Subtotal:				£620.00

Combination Swing



Code	Product	Qty	Each	Value
PRO-500-230	Single Bay Double Combination Swing with a cradle and inclusive seat suspended on 8mm chains with a safalog frame on steel post feet.	1	1,720.00	£1,720.00
TRADSWININST	Traditional "A" Frame Swing installation into concrete foundations and assembly.	1	650.00	£650.00
Subtotal:				£2,370.00

Spring Rockers



Code	Product	Qty	Each	Value
MSPA11	Spa11 Motorbike With Sidecar Complete With Ground Anchor And Bright Coloured Hdpe Graphic Panels Age Range: From 2 – 6 Years	1	1,280.00	£1,280.00
MSPAINSTA	Installation Of Single Spring Mobile Into Soft Dig Complete With Concrete Foundations	1	330.00	£330.00
Subtotal:				£1,610.00

New Higher Sandpit Barrier Retaining Wall

Code	Product	Qty	Each	Value
MAINTIM061	Ex 150mm Dia log upto 1.000m fully machined / pressure treated to site dimensions.	33	56.00	£1,848.00
PRO-INST-14	Installation Assembly (14) into a soft dig with good access including concrete foundations.	1	855.00	£855.00
Subtotal:				£2,703.00

Wetpour Surfacing

Code	Product	Qty	Each	Value
WETEX	175m2 Black Wetpour impact surfacing consisting of SBR base layer and a 20mm EPDM wearing course. 21m2 @ 50mm 154m2 @ 40mm	1	11,000.00	£11,000.00
Subtotal:				£11,000.00

Site Set Up & Preliminaries				
Code	Product	Qty	Each	Value
BASE31	To carry out site set up and preliminaries including setting up area and marking up site for installation.	1	425.00	£425.00
BASE40	To supply staff welfare facilities whilst working on site as required under the Workplace (Health, Safety and Welfare Act) Regulations 1992	1	0.00	£0.00
BASE43	To prepare and submit Risk Assessments and Method Statements covering repair phase to client hand over. - Medium Projects	1	170.00	£170.00
BASE47	To hire, erect and remove Fencing per panel including block feet and clips - per panel (3.5m)	15	13.00	£195.00
BASE50	Return to site and collect security fencing once concrete foundations have cured / project is complete	1	175.00	£175.00
Subtotal:				£965.00

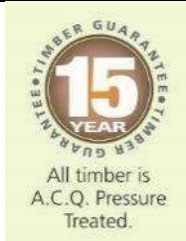
Project Discount				
Code	Product	Qty	Each	Value
DISC01	Project Discount	1	-3,250.00	£-3,250.00
Subtotal:				£-3,250.00

Net Total	£53,310.00
VAT	£10,662.00
Gross Total	£63,972.00

Project Construction Information.

Equipment Materials

Safalog™

		
Common Issues with Pine Round Logs	Safalog™ Split resistant domed play timbers	Treated to Hazard Class 4 15 Year Timber Guarantee

	Wheelchair-access picnic bench in recycled plastic 2 x £475	Net £950.00 VAT £190.00 Total £1,140.00
	Aluminium parasols with branding Bases included 3 for £1069.00 6 for £1898.00	Net £1898.00 VAT £379.60 Total £2,277.60

PROJECT TOTALS	£
MAIN	53,310.00
BENCHES	950.00
<u>PARASOLS</u>	<u>1,898.00</u>
	56,158.00
'THE BIG LOTTERY' GRANT	-9,220.00
WSC SEC 106 FUNDING	-46,938.00
<u>COST TO NTC - £0.00</u>	



Report to	Full Town Council
Subject	Cemetery – restoration and stabilisation of bell tower
Purpose	Information/decision
Classification	Unrestricted
Meeting date	22nd August 2022
Item number	14
Written By	Tracey Symonds Deputy Town Clerk
Summary: This report outlines the urgent work needed to the belltower in particular, and the chapel buildings overall.	
1.	Introduction
a.	The chapel belltower had been reported to move in high winds, and so a thorough investigation was implemented, as previously informed
2.	Context
a.	Significant works were identified as necessary to make it safe and to preserve the building
3.	Proposal/Options
a.	Three companies were asked to examine the buildings and quote for their recommended repairs. However, only Company no. 1 erected scaffolding, did a comprehensive inspection of the entire area, and provided video footage to demonstrate where the issues lie. The others accessed where they could reach with ladders.
4.	Financial/Resource Implications
a.	Quote 1: Full, comprehensive external works £32,400 plus scaffolding (£5,200). Belltower safety works only at this stage £17,500 plus scaffolding
b.	Quote 2: Repointing tower centre section, gable ends and lead work only. <u>Comparison to quote 1:</u> Flint panels/masonry repairs at additional costs (not specified – further estimate not forthcoming). Scaffold design and inspection additional cost (estimate this could cost £2,500). No roof work or masonry repairs, no raking out of lime, no lead work and flashing work except for 'lead mate. 3m scaffolding seems insufficient. £12,410.
c.	Quote 3: Gable ends and repointing, some strengthening. <u>Comparison to quote 1:</u> No lead or roofing work. No mention of re-activating the lime joints, or use of lime whatsoever. Scaffolding cost would appear to indicate inadequate in height. £16,870
d.	£17,500 to be sourced from EMR Cemetery (330) (£16,000) / £1,000 from 4047/202 Cemetery R&M.
5.	Next Steps/Recommendations
a.	Approve Company no. 1 - Collaboration 23 – this is a trusted specialist company we have dealt with many times before – responsive and quick to deliver. This quote includes all roofing/lead replacement, digging out and reactivating the lime, strengthening the joints, rebuilding sections as necessary etc., and can be done over a period of time. Belltower safety works to be carried out initially; budget provision for further works in next two budgets.

COLLABORATION 23 CONSTRUCTION

Date: 12/06/2022

REF: restoration and stabilisation of bell tower at Newmarket cemetery

page 1

Outline of proposed works.

- A full scaffold will be erected to wrap around the bell tower to give us safe access to every elevation of the bell tower.
- All stonework will be washed with our torik system that is a listed building approved cleaner that will remove all plant life and debris but will not damage the stone.
- The old dead lime (and the cement) will be removed by hand tapping (for the flintwork) and any brickwork joint removal will be done by taking out the joint to 20-30mm with a tool that will prevent the release of any dust like other systems. This tool is designed solely for this purpose, I may have to use a dust free grinder on certain parts of the lower section of the wall as its calcified lime and it is the hardest stage of the dying process.
- Once all the joints are out, we will spray the hollow joints with water to give activate the old lime and give me a firm base to point to. Any stitching we need to do will be done at this stage. When all joints have been removed, we will be able to see the fault lines and insert bars where needed, you will not see this when they are pointed over.
- After waiting for the brickwork and flint to breathe and vent I will spray another coat of water. Giving this amount of time will dry the old lime out enough to suck up the fresh lime to form one strong joint, this stage is very important as if done incorrectly the lime will only last around 4 yrs but done in the way we will do it you will get around 80 to 100yrs.
- At this stage the lime pointing will start. I use a 2 NHL lime (natural hydraulic lime) mix that will be colour matched to your existing lime, hydraulic lime will allow the joint to breathe and move. The style of pointing we will be using will be a flush joint that will be churned brushed to bring the aggregate to the surface to give the look we are for.

4 Old School Lane, Brinkley, Cambridgeshire CB8 0SJ

m. 07778 805 051 t. 01638 508 205 e. info@collaboration23limepointing.co.uk

COLLABORATION 23 CONSTRUCTION

Date: 12/06/2022

REF: restoration and stabilisation of bell tower at Newmarket cemetery

page 2

Outline of proposed works.

- All sections of stone will have the existing dead lime joints removed and all new lime inserted to give the stability that we need to prevent any excess of movement in the future.
- Any flint sections and panels that I feel need to be rebuilt will be carried out
- Any lead flashing and step flashings will be removed, and new lead installed in the correct code of lead so it will not fail in the future.
- all electrical work will be sleeved and routed correctly by a certified electrician.
- All roof repairs on the bell tower will be conducted at this stage.

Scaffold costs £5,200 plus vat

Cost of bell tower 17,500 plus vat

This is for all works from the tip of the spire to the top of the arch, bell tower roof only, back gable end of bell tower and lead work to stop water ingress penetrating the tower

4 Old School Lane, Brinkley, Cambridgeshire CB8 0SJ

m. 07778 805 051 t. 01638 508 205 e. info@collaboration23limepointing.co.uk

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Scaffold costs £5,200 plus vat

Full restoration cost of bell tower 32,400.00 plus vat

This is for all works from the tip of the spire to the floor level of the entrance of the 2 chapels

Bakers of Danbury Heritage Ltd

Building Contractors - Established 1878
www.bakersofdanbury.co.uk
Tel: 01245 225876 Fax: 01245 226821

Winners of
RICS East of England Awards
2017 and 2011 for
Building Conservation

Eves Corner
Danbury
Essex CM3 4QB

Winners of
RIBA East Award 2017 and
RIBA London Award 2012
for Conservation

E27121/SJ

19th July 2022

Tracey Symonds - Deputy Town Clerk
Newmarket Town Council
King Edward VII Memorial Hall
High Street
Newmarket
Suffolk
CB8 8JP

Dear Tracey,

Newmarket Cemetery Chapel - External Repairs
ESTIMATE

We are pleased to provide an estimate for the following work:

Option 1: Using 3m high hoarded scaffold, fully repoint the flintwork to the central tower section:
£8,480 + VAT.

Option 2: Using portable towers, only repoint the 2no. gable ends to the central tower:
£2,970 + VAT

Additional Option: Our leadworker will spend one day refixing ladder-accessible flashings around the chapel:
£960 + VAT

We assume our staff can use the toilet facilities available at the cemetery and plant can be stored inside the chapel overnight.

We have not allowed for any masonry repairs to the two main buildings either side of the tower. The tower arch will be closed to access for the duration of the works. Alarms, lighting, heras fencing and any further security is at extra cost if required. Scaffold design or checks are excluded.

We assume existing mortar is not cement based. Re-bedding loose flints is at extra cost if required. Our estimate is based on no asbestos or bat roosts being present in our working area. flashing is with lead mate as per LSA guidelines, alternatives are at the clients own risk.

Our estimate is valid for 2 months from the date of submission. We have not allowed for any work stoppages, other than those that can be accommodated within staff breaks. Prices are subject to survey and finalising requirements.

We trust we have covered your requirements at this stage, but if you require any further information or have any queries, please do not hesitate to contact the undersigned.

Yours Sincerely

BAKERS OF DANBURY HERITAGE LTD

Steve Jilks

Steve Jilks

KEVIN GREEN
HISTORIC BUILDING RESTORATION
FLINT & STONWORK SPECIALIST

2 Lawn Cottage
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Chevington
BURY ST EDMUNDS
Suffolk
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kevingreen2010@hotmail.co.uk

DATE :29th July 2022

QUOTE : Newmarket Chapel

The chapel needs some work to both the south gables at high level and to the bell tower, quotes for each sections are as follows,

The gable with the table in front of it needs re-pointing to the upper most flint work as it has become very deep and is already losing flints,

Inc scaffolding the cost for this section.....£3260.00

The other gable with the bench in front is worse than the other side and needs re-pointing from the roof line all the way up,

Inc scaffolding the cost for this section.....£4700.00

The upper arch flint work is very deep and needs re-pointing to the whole area

Inc scaffolding the cost for this section.....£3180.00

The bell tower has cracks in the stone that need drilling, doweling and pointing and the flint work needs re-pointing completely

Inc scaffolding the cost for this section.....£5730.00

Total including all materials ans plant.....£16870.00

No VAT is payable

yours sincerely

K. Green

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Townclerk

Subject: FW: Laureate School Road PROW and Allied

From: Wright, Colin

Sent: 09 August 2022 18:12

To: Drummond, Andy <andy.drummond@westsuffolk.gov.uk>

Subject: RE: Laureate School Road PROW and Allied

Dear Andy,

With our the Council's legal team we are currently working through the legal questions and title matters to explore all the options and ensure that we have a strong basis for any negotiation and discussions going forward with all parties.

From the work we have undertaken so far it seems that the Allied Mechanical actually has a covenant which requires them to keep the footpath open until a new one is constructed. Legal advice suggests that the covenant is enforceable, which would mean that Allied Mechanical would be responsible for reinstating the footpath. We are taking further advice from the Council's litigation team on the best approach.

I appreciate that this may not have progressed as far as you would have hoped, but I am afraid that this could take some time to resolve as there are a number of legal and title issues to work through. Please be assured that the Legal and Property teams are working through these with the aim of facilitating a positive outcome and we will keep you updated on progress.

Kind Regards,
Colin

From: Drummond, Andy <andy.drummond@westsuffolk.gov.uk>

Sent: 08 August 2022 13:09

To: Wright, Colin <

Subject: RE: Laureate School Road PROW and Allied

Hi Colin

Please may I have an update as to how you have resolved the PROW issue at Laureate School Road, Willie Snaith Road, Newmarket?

Its quite some time since we met and adequate time for you to resolve this matter in my opinion.

Many thanks,
Andy

Councillor Andy Drummond
Councillor for Newmarket West
Portfolio Holder for Regulatory and Environment
West Suffolk Council

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Cathy Whitaker

Subject: FW: Freedom of Information Request

From: Cathy Whitaker
Sent: 10 August 2022 13:04
To: Data Protection Team
Subject: RE: Freedom of Information Request

Hello Calvin,
Thanks for this response.
Council has expressed concern regarding a recent sale of a Flagship property and would like to know what the level of current Flagship social housing is in Newmarket and what future plans there are to increase the amount of much needed social housing provision.
Many thanks
Cathy

From: Data Protection Team
Sent: 05 August 2022 17:01
To: Cathy Whitaker <Cathy.whitaker@newmarket.gov.uk>
Subject: Freedom of Information Request

Good afternoon Cathy,

I hope you are well. Please be advised that we have been forwarded your Freedom of Information Request in which you have requested details of the level of housing that we hold in Newmarket.

Please be advised that the Freedom of Information Act (FOIA) does not apply to Flagship Housing Group. It only applies to companies who are publicly owned. For reference, the Information Commissioner's Office (ICO) definition of a Publicly Owned Company is: *"A company that is wholly owned by the Crown, wholly owned by the wider public sector or wholly owned by the crown and the wider public sector"*, such as the following: Government departments, legislative bodies, the armed forces, local government, the NHS, maintained schools, further and higher education institutions, the police, and other public bodies.

For this reason, we cannot supply the information under the Freedom of Information Act. Can I ask for the reason behind why you are requesting this information?

Kind regards,



Calvin Smith Data Protection Advisor

📍 Flagship Group, 31 King Street, Norwich, NR1 1PD

🌐 flagship-group.co.uk 🐦 @_FlagshipGroup 📷 _flagshipgroup

Solving the housing crisis in the East of England

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Townclerk

Subject: FW: Newmarket Surface Water Flood Alleviation Scheme

CORRESPONDENCE:

From: Floods Projects
Sent: 28 July 2022 10:09
To: Townclerk <Townclerk@newmarket.gov.uk>
Subject: RE: Newmarket Surface Water Flood Alleviation Scheme

Hi Cathy,

Thank you for your time yesterday and for the positive response to the project.

“Suffolk County Council are due to be engaging with key stakeholders in Newmarket about potential flood risk schemes which would help mitigate areas of flooding in Newmarket.”

If you have any further questions, please do not hesitate to contact me.

Flood and Water Project Manager
Flood and Water Management
Growth, Highways and Infrastructure Directorate
Suffolk County Council